



Otsego County Housing Committee

225 West Main Street, room 213 • Gaylord, Michigan 49735

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NOTICE OF MEETING

The Otsego County Housing Committee will hold a regular meeting on Thursday, April 18, 2013 beginning at 9:30 a.m., in room 100 of the County Building 225 West Main Street, Gaylord MI 49735.

AGENDA #232

1. Call to Order
2. Pledge of Allegiance
3. Introductions
4. Additions/Deletions to Agenda
5. Minutes #231 – March 21, 2013
6. Projects
 - A. HO-0812-112809 Bid-Opening
 - B. HO-0812-115327 Rehabilitation
7. New Business
 - A. Targeting Strategy
 - B. Director Updates
 - C. Activity & Financial Reports
8. Unfinished Business
9. Other Business
10. Public Comments
11. Adjournment

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.



AN EQUAL OPPORTUNITY HOUSING PROGRAM



March 21, 2013 - Minutes #231

A meeting of the Otsego County Housing Committee was held in room 100 of the County Building. Chair, Steve Riozzi called the meeting to order at 9:30 a.m.

PRESENT: Clark Bates, Kenneth Glasser, John LaFave, Jim Mathis, Steve Riozzi, Joseph Wambold

EXCUSED: Charles Berlin

OTHERS: Bruce Scott, Marlene Hopp, Cindee Polena, James Espinoza, Jason Ball

Introductions were made followed by the Pledge of Allegiance led by Marlene Hopp.

Additions to agenda: None

MOTION: by Joseph Wambold, approve minutes #230 of February 21, 2013 as presented.

Ayes: Unanimous. Nays: None. Motion Carried

Projects:

MOTION: by Clark Bates, approve project HO-0812-112327 bid of \$21,926 to Jordan Construction Group.

Ayes: Unanimous. Nays: None. Motion Carried

MOTION: by Kenneth Glasser, approve project HO-0812-112809 specifications and cost estimate. Release to contractors to bid.

Ayes: Unanimous. Nays: None. Motion Carried

New Business:

Director Updates:

Ten unit rental development project update: slow progress from general contractor. Draw received from MSHDA and paid out general and subcontractor, as requested by Architect and owners. Another draw will be requested upon 75% complete.

Housing Clerk has verified nine tenants for the ten rental units.

Five unit rental development project update: Progressing and have requested 40% completion draw today.

We have scheduled MSHDA to tour downtown buildings on March 28 with landlords that are interested in purchasing and developing more rental units.

Activity, year and month end financial reports reviewed.

Targeted Strategy:

Jason Ball, Kuntzsch Business Services, Inc. and James Espinoza, MSHDA Representative discussed creating a place-based targeting strategy for Otsego County.

Unfinished business, Other business, Public Comments: None

Meeting adjourned at 11:20 a.m.

Marlene K. Hopp, Director
Otsego County Housing Committee

Steven D. Riozzi, Chair
Otsego County Housing Committee