



Otsego County Housing Committee

225 West Main Street, room 213 • Gaylord, Michigan 49735

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NOTICE OF MEETING

The Otsego County Housing Committee will hold a regular meeting on Thursday, March 21, 2013 beginning at 9:30 a.m., in room 100 of the County Building 225 West Main Street, Gaylord MI 49735.

AGENDA #231

1. Call to Order
2. Pledge of Allegiance
3. Introductions
4. Additions/Deletions to Agenda
5. Minutes #230 – February 21, 2013
6. Projects
 - A. HO-0812-112327 Bid-Opening
 - B. HO-0812-112809 Rehabilitation
7. New Business
 - A. Targeting Strategy – Jason Ball, Kuntzsch Business Services
 - B. Director Updates
 - C. Activity & Financial Reports
8. Unfinished Business
9. Other Business
10. Public Comments
11. Adjournment

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.



AN EQUAL OPPORTUNITY HOUSING PROGRAM



February 21, 2013 - Minutes #230

A meeting of the Otsego County Housing Committee was held in room 100 of the County Building. Chair, Steve Riozzi called the meeting to order at 9:30 a.m.

PRESENT: Charles Berlin, Clark Bates, Jim Mathis, Steve Riozzi, Joseph Wambold
EXCUSED: Kenneth Glasser, John LaFave
OTHERS: Bruce Scott, Marlene Hopp

Introductions were made followed by the Pledge of Allegiance led by Marlene Hopp.

Additions to agenda: None

MOTION: by Joseph Wambold, approve minutes #229 of January 17, 2013 as presented.
Ayes: Unanimous. Nays: None. Motion Carried

Projects:

MOTION: by Charles Berlin, approve project HO-0812-112327 specifications and cost estimate. Release to contractors to bid.

Ayes: Unanimous. Nays: None. Motion Carried

MOTION: by Joseph Wambold, approve RR-0812-71764 amendment.

Ayes: Unanimous. Nays: None. Motion Carried

Director Updates:

Reviewed MSHDA policy bulletin 27 and correspondence that down payment assistance (DPA) is no longer eligible to the county allocation program therefore we are not able to partner with Habitat. DPA is available to Habitat only.

Ten unit rental development project update – above amendment RR-0812-71764 reviewed and approved by board. Modified escrow agreement and had owners sign. Received funds from MSHDA and owner, disbursed to contractor for third draw request.

Five unit rental development project update – Asbestos removed February 15-16 and cleared inspection February 16. Placed notice on exterior doors and contacted businesses and all parties February 17 of cleared inspection and construction zone.

Discussed February 14, conference with MSHDA regarding targeting strategy county allocation program for place-making. At March housing meeting, MSHDA may schedule to be present to review a plan.

Activity, year and month end financial reports reviewed.

Unfinished business, Other business, Public Comments: None

Meeting adjourned at 10:24 a.m.

Marlene K. Hopp, Director
Otsego County Housing Committee

Steven D. Riozzi, Chair
Otsego County Housing Committee