



**Otsego**  
**COUNTY**  
M I C H I G A N

## **Otsego County Housing Committee**

225 West Main Street, room 213 • Gaylord, Michigan 49735

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### **NOTICE OF MEETING**

**The Otsego County Housing Committee will hold a regular meeting on Thursday, February 17, 2011 beginning at 9:30 a.m., in room 100 of the County Building 225 West Main Street, Gaylord MI 49735.**

### **AGENDA #208**

1. Call to Order
2. Introductions
3. Additions/Deletions to Agenda
4. Minutes #206 – 1/20/2011
5. Projects
  - A. 19-2010 – Bids
  - B. RR-0812-58369 – Bids
  - C. 15-2010 Amendment
6. New Business
  - A. Presentation - Marilyn Kaczanowski, Friendship Shelter Director
  - B. Activity & Financial Reports
  - C. Director Updates
7. Unfinished Business
  - A. 063-2000 Legal Counsel correspondence
8. Other Business
9. Public Comments
10. Adjournment

*In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.*



AN EQUAL OPPORTUNITY HOUSING PROGRAM



EQUAL HOUSING OPPORTUNITY

January 20, 2011 - Minutes #207

A meeting of the Otsego County Housing Committee was held in room 100 of the County Building. Chairman, Steve Riozzi called the meeting to order at 9:35 a.m.

**PRESENT:** Steve Riozzi, Clark Bates, Kenneth Glasser, LaVerne Harden, John LaFave  
**EXCUSED:** Jim Mathis, Karyn Warsow  
**OTHERS:** Marlene Hopp, Bruce Scott, Paul Bertges, Russell Suiter, Diane Pompei

Introductions were made.

Additions to agenda: None

**MOTION:** by Glasser, approve minutes #206 of 12/16/2010 as presented.

Ayes: Unanimous. Nays: None. Motion Carried.

Projects:

Seven bids received and opened regarding project 17-2010.

**MOTION:** by LaFave, award 17-2010 bid of \$8,210 to William Bland Custom Homes. Project to be financed with CDBG program income funds.

Ayes: Unanimous. Nays: None. Motion Carried.

**MOTION:** by Glasser, approve 19-2010 specifications/cost estimate and release to contractors to bid.

Ayes: Unanimous. Nays: None. Motion Carried.

**MOTION:** by Bates, approve RR-0812-58369 specifications, cost estimate and release to contractors to bid.

Ayes: Bates, Harden, Riozzi. Nays: Glasser, LaFave. Motion Carried.

New Business:

Activity and financial reports were presented and reviewed.

Director updates:

Director met with Joe Duff and landlords 1/14/11 regarding a complex downtown. We met to discuss their interest in the rental rehabilitation program for ten units.

Director reported MSHDA 2011 notice of funding availability.

Habitat home #18 inspected and complete. Pictures and correspondence presented.

The Otsego Housing & Homeless Coalition met 1/6/2011. Director reviewed various programs and handout information.

Unfinished business:

Realtor, Diane Pompei presented 2005-2010 residential sales summary and chart.

Director reviewed MSHDA's 1/4/2011 correspondence regarding financing. MOTION: by Glasser, list VILL2000-01 for \$49,000 and finance it using MSHDA standards, with \$5,000 down at 3% interest rate.

Ayes: Unanimous. Nays: None. Motion Carried.

Director presented legal attorney, Haider Kazim's 1/10/2011 correspondence of 887 Charles Brink Road a/k/a case #063-2000.

MOTION: by Glasser, request attorney to offer Independent Bank clear title by paying off Otsego County mortgage. If not accepted to foreclose property lien and offer the property for sale at auction. Offer extension for 30 days.

Ayes: Unanimous. Nays: None. Motion Carried.

Other Business: None

Public Comments: None

Meeting adjourned at 11:05 a.m.

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Marlene K. Hopp, Director  
Otsego County Housing Committee

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Steven D. Riozzi, Chair  
Otsego County Housing Committee