



**Otsego**  
**COUNTY**  
M I C H I G A N

## **Otsego County Housing Committee**

225 West Main Street, room 213 • Gaylord, Michigan 49735

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### **NOTICE OF MEETING**

**The Otsego County Housing Committee will hold a regular meeting on Thursday, December 15, 2011 beginning at 9:30 a.m., in room 100 of the County Building 225 West Main Street, Gaylord MI 49735.**

### **AGENDA #218**

1. Call to Order
2. Introductions
3. Additions/Deletions to Agenda
4. Minutes #217 – 11/17/2011
5. Nominations - Vice-Chair
6. Application to Committee – Charles Berlin
7. Projects
  - A. 31-2011 / HO-0812-79843 Amendment
  - B. 002-1999 Paid Mortgage
8. Contractor Penalty Clause
9. New Business
  - A. Director Updates
  - B. Activity & Financial Reports
10. Unfinished Business
11. Other Business
12. Public Comments
13. Adjournment

*In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.*



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OPPORTUNITY

November 17, 2011 - Minutes #217

A meeting of the Otsego County Housing Committee was held in room 100 of the County Building. Chair, Steve Riozzi called the meeting to order at 9:30 a.m.

PRESENT: Clark Bates, Steve Riozzi Joseph Wambold, Jim Mathis  
EXCUSED: Kenneth Glasser, John LaFave  
OTHERS: Marlene Hopp, Bruce Scott

Additions to agenda: None

MOTION: by Bates, approve minutes #216 of 10/20/2011 as presented.  
Ayes: Unanimous. Nays: None. Motion Carried

Projects:

MOTION: by Bates, approve 28-2011 / HO-0812-77976 amendment.  
Ayes: Unanimous. Nays: None. Motion Carried

MOTION: by Wambold, approve 16-2010 amendment and cost estimate and submit to a contractor.  
Ayes: Unanimous. Nays: None. Motion Carried

MOTION: by Mathis, approve to purchase lending pro software and pay each year thereafter technical support.  
Ayes: Unanimous. Nays: None. Motion Carried

New Business – Director updates:

No news from MSHDA of the rental development grant application that was submitted 9/16.  
Director working on Section 3 plan.  
Committee requested to place penalty clause in contracts.

Activity and financial reports reviewed.

Unfinished business: None

Other Business:

Next meeting to place Vice-Chair position on agenda.

Public Comments: None

Meeting adjourned at 10:13 a.m.

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Marlene K. Hopp, Director  
Otsego County Housing Committee

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Steven D. Riozzi, Chair  
Otsego County Housing Committee