



**Otsego**  
**COUNTY**  
M I C H I G A N

## **Otsego County Housing Committee**

225 West Main Street, room 213 • Gaylord, Michigan 49735

(989) 731-7570 • Fax 989-731-7599 • TTY 1-800-649-3777

### **NOTICE OF MEETING**

**The Otsego County Housing Committee will hold a regular meeting on Thursday, November 17, 2011 beginning at 9:30 a.m., in room 100 of the County Building 225 West Main Street, Gaylord MI 49735.**

### **AGENDA #217**

1. Call to Order
2. Introductions
3. Additions/Deletions to Agenda
4. Minutes #216 – 10/20/2011
5. Project Amendments
  1. 28-2011 / HO-0812-77976
  2. 16-2010
6. Lending Pro Software
7. New Business
  - A. Director Updates
  - B. Activity & Financial Reports
8. Unfinished Business
9. Other Business
9. Public Comments
10. Adjournment

*In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the Housing office (989-731-7570) at least twelve (12) hours prior to the scheduled start of the meeting.*



AN EQUAL OPPORTUNITY HOUSING PROGRAM



EQUAL HOUSING  
OPPORTUNITY

October 20, 2011 - Minutes #216

A meeting of the Otsego County Housing Committee was held in room 100 of the County Building. Chair, Steve Riozzi called the meeting to order at 9:30 a.m.

PRESENT: Clark Bates, Kenneth Glasser, Steve Riozzi Joseph Wambold John LaFave, Jim Mathis  
EXCUSED: LaVerne Harden  
OTHERS: Marlene Hopp, Bruce Scott, Erma Backenstose, Angie Perry, G. Dennis Long, Terry Long

Additions to agenda: None

MOTION: by Bates, approve minutes #215 of 9/15/2011.

Ayes: Unanimous. Nays: None. Motion Carried

LaFave and Mathis present.

Projects:

Four bids opened and reviewed.

MOTION: by Glasser, award 31-2011/HO-0812-79843 bid of \$12,208 to Jordan Construction Group.

Ayes: Unanimous. Nays: None. Motion Carried

Two bids opened and reviewed.

MOTION: by Wambold, approve bid specification of HO-0812-81149 and award bid of \$27,804 to Our Home Town Builder. Pending inspector review and owner pay any amount over \$25,000.

Ayes: Unanimous. Nays: None. Motion Carried

Three bids opened and reviewed.

MOTION: by Bates, approve bid specification of 35-2011 and award bid of \$4,675 to Northern Michigan Well Service.

Ayes: Unanimous. Nays: None. Motion Carried

MOTION: by Wambold, deny #33-2011 bid specifications, as cost estimate of repairs exceed program limit. Owner to apply for other loans to replace home.

Ayes: Unanimous. Nays: None. Motion Carried

MOTION: by Glasser, approve #24-2011/HO-0812-77769 amendment.

Ayes: Unanimous. Nays: None. Motion Carried

New Business – Director updates:

Director attended Section 3 training on October 13<sup>th</sup>. Plan is to place in requirements, market and certify contractors.

Independent Bank placed highest bid of \$7,027.27 on foreclosure project #060-2000.

No news from MSHDA regarding rental development application that was submitted 9/16.

Activity and financial reports reviewed.

Unfinished business: None

Other Business: None

Public Comments:

Erma Backenstose announced that a new sidewalk is being constructed this week from the east side joining to the front sidewalk of this building for accessibility.

Meeting adjourned at 10:53 a.m.

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Marlene K. Hopp, Director  
Otsego County Housing Committee

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Steven D. Riozzi, Chair  
Otsego County Housing Committee