



Transportation and Airport Committee Minutes

Thursday, 11 Feb, 2016 – 09:00 a.m.
Gaylord Regional Airport
1100 Aero Drive, PO Box 1396 Gaylord, MI 49735

MINUTES

Commissioner Liss called the meeting to order at 09:02 a.m.

Roll call – Paul Liss, Ken Borton, Doug Johnson
Others present: John Burt, Rachel Frisch, Theron Higgins, Matt Barresi
Excused:

Approval of Minutes

Motion by Commissioner Johnson, Seconded by Commissioner Borton to approve the Transportation minutes of 14 Jan 2016. Motion Carried.

Approval of Agenda

Motion by Commissioner Liss to approve the agenda. Motion Carried.

A. Finance Directors Report

1. Bus Finance Report

Finance Director Rachel Frisch briefed the committee that the recent Rehmann audit was just about complete on the County Bus and that the auditors had much praise for Higgins on how versed he was with his financial reporting.

2. Airport Finance Report

Finance Director Rachel Frisch presented a 10 year comparison graph showing that from 2005 to 2015, profit from fuel sales in 2015 was the highest it's been in the last 10 years.

B. Transportation Manager's Report

1. Bus Finance Report

Higgins provided a Balance Sheet and a Profit and Loss Report to the Committee. Motion by Commissioner Liss to Acknowledge report as shown, Seconded by Commissioner Borton. All in Favor, Motion approved.

3. Audit Status

Higgins mentioned to the Committee that the County Bus's annual audit is almost complete. Higgins stated that the audit seem to go very well again this year. The audit firm should have the audit complete and booklets made before next month's meeting and an audit firm representative should be attending the meeting for review purposes.

4. FY 2017 MDOT Projected Budget

Higgins provided a projected FY2017 MDOT budget to the Committee. The total budget for eligible Operating Expenses will be \$1,783,967.00. Motion by Commissioner Johnson to approve budget and send to full board for final approval. Seconded by Commissioner Borton, All in favor Motion approved.

C. Airport Manager's Report

1. Airport Financial Report

Barresi presented the airports monthly financial reports to the Committee. Motion by Commissioner Borton, seconded by Commissioner Liss to acknowledge the financial report. All in Favor, Motion Approved.

2. Airport Updates

Barresi briefed the committee about a newly proposed FedEx sign for the FedEx building. He also presented a drawing of the proposed location and dimensions of the sign to be constructed at FedEx's expense.

3. 2016 Wings Over Northern Michigan Updates

Barresi updated the committee on current "Wings over Northern Michigan" planning and demonstrated the buy tickets online feature of the website. Frisch suggested sending out thank you letters immediately following the receiving of contributions rather than wait till after the show is over.

The next meeting date will be on Thursday 10 March 2016 at 9:00 am in the Gaylord Regional Airport conference room. The meeting was adjourned by Commissioner Liss at 10:03 am.