

# Electrical Permit Application

## Otsego County Land Use Services Department

1322 Hayes Road, Gaylord MI 49735  
 989.731.7400 Phone 989.731.7419 Fax  
[www.otsegocountymi.gov](http://www.otsegocountymi.gov)

**Property Information:**

<b>Owner</b>	<b>Permit #:</b>		
	<b>PE</b>		
<b>Address</b>			
<b>City</b>	<b>State</b>	<b>Zip Code</b>	

**Permit Information:**

**Applicant:**                      Electrical Contractor                       Electrical Fire Alarm Contractor   
    Electrical Sign Contractor                       Work being done by owner

**Name:** ( Electrical Contractor - Electrical Fire Alarm Contractor - Electrical Sign Contractor )                      **State License Number**                      **Expiration Date**

<b>Address</b>			
<b>City</b>	<b>State</b>	<b>Zip Code</b>	
<b>Phone</b>	<b>Mobile</b>	<b>Fax</b>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
<b>Email</b>			
<input type="text"/>			

**Category: (select one)**

Building (Accessory) - Commercial		Electrical - Miscellaneous	
Building (Accessory) - Residential		Electrical - Safety	
Building (Alter,Enlarge,Repair) - Commercial		Electrical - Service	
Building (Alter,Enlarge,Repair) - Residential		Electrical - Service (Temporary)	
Building (New) - Commercial		Electrical - Signs	
Building (New) - Residential			
Electrical - Appliances			
Electrical - Boilers			
Electrical - Generator			

Invoice Item Description:	EA	QTY	Total		EA	QTY	Total
Application Fee	35			Sign - Feeders, Bus Ducts Per 50	5		
Circuits	4			Sign - Letter (each)	12		
Dishwasher	4			Sign - Neon - Per 25 ft	16		
Energy Temperature Control	35			Sign - Unit	8		
Fire Alarm	4			<i>Inspections:</i>			
Furnace - Unit Heater	4			Final	50		
Generator	10			Fire Protection	50		
Heating Units - Baseboard	4			Generator	50		
Lighting Fixtures - Per 25	5			Grounding Rod	50		
Outlets - Per 25	5			Miscellaneous	50		
Power Outlets - 220 volt > =	6			Plan Review	50		
Service - 1 thru 200 Amp	8			Rough	50		
Service - 201 Amp thru 600 Amp	12			Safety	50		
Service - 601 Amp thru 800 Amp	16			Service	50		
Service - 801 Amp thru 1200 Amp	20			Service (Temporary)	50		
Service - Over 1200 Amp (GFI )	39			Signs	50		
Smoke Detector	4			UnderFloor / UnderGround	50		
				<b>Grand Total</b>			

**Work Description:** \_\_\_\_\_ **Cash / Check / Credit Card**

<b>Applicant Signature:</b>	<b>Date</b>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

## INFORMATION / INSTRUCTIONS

### Inspections: Scheduling

To schedule inspection call (989) 731-7419 . **Information needed: Permit Number; Inspection Type; Inspection Date Requested.**

**Electrical** inspections are performed on **Tuesday** and **Thursday**. **Inspections must be received prior to 8:00 AM.**

**NOTE: NO WORK SHALL BE CONCEALED UNTIL INSPECTION REQUESTED IS APPROVED.**

### Inspections: Requests (MBC 110.5) (MRC 109.3)

It shall be the duty of the permit holder or their agent to notify the building official that such work is ready for inspection. It shall be the duty of the person requesting any inspections required by this code to provide access to and means for inspection of such work.

### Inspections: Approval Required (MBC 110.6) (MRC 109.4)

Work shall not be done beyond the point indicated in each successive inspection without first obtaining the approval of the building official. The building official upon notification shall make the requested inspections and shall either indicate the portion of the construction that is satisfactory as completed, or shall notify the permit holder or agent of the permit holder wherein portion of the construction fails to comply with this code. The notification shall include specific reference to the code chapter and section numbers in violation in writing. Any portions that do not comply shall be corrected and such portion shall not be covered or concealed until authorized by the building official.

### Permits: When Required (MBC 105.1) (MRC 105.1)

Any owner, authorized agent or contractor who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be performed, shall first make application to the building official and obtain the required permit.

### Permits: Work Exempt from Permit (MBC 105.2) (MRC 105.2)

Exemption from the permit requirements of the code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provision of the code or any other laws or ordinances of this jurisdiction.

**Electrical** permits shall not be required, as in accordance with the Michigan Electrical Code, R 408.30801 to R 408.30880, for any of the following:

- (i) Repairs and maintenance: Minor repair work, including the replacement of lamps or the connection of approved portable electrical equipment to approved permanently installed receptacles.
- (ii) Radio and television transmitting stations: The provisions of the code do not apply to electrical equipment used for radio and television transmissions, but do apply to equipment and wiring for power supply and to the installation of towers and antennas.
- (iii) Temporary testing systems: A permit is not required for the installation of any temporary system required for the testing or servicing of electrical equipment or apparatus.

### Permits: Expiration (MBC 105.5) (MRC 105.5)

Every Permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. The building official is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

### Permits: Violation Penalties (MBC 114.4) (MRC 113.4)

It is unlawful for any person, firm, or corporation to violate a provision of the code or fail to conform with any of the requirements thereof, or erect, construct, alter, extend, repair, move, remove, demolish, or occupy any building, structure, or equipment regulated by the code, or cause work to be performed or done in conflict with or in violation of the approved construction documents or issued under the code. A violator shall be assessed a fine in accordance with the act.

### Applicant Signature:

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines.

### Applicant Signature: Work being done by Home Owner

I hereby certify the **Electrical** work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the **Michigan Electrical Code** and Shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the **Electrical Inspector**.