



Transportation and Airport Committee Minutes

Thursday, 12 Nov, 2015 – 09:00 a.m.
Otsego County Bus System
1254 Energy Drive, Gaylord, MI 49735

MINUTES

Commissioner Liss called the meeting to order at 09:01 a.m.

Roll call – Paul Liss, Ken Borton, Doug Johnson
Others present: John Burt, Theron Higgins, Matt Barresi
Excused:

Approval of Minutes

Motion by Commissioner Borton to approve the minutes of 8 Oct 2015. Motion Carried.

Approval of Agenda

Motion by Commissioner Liss to approve the agenda, Motion Carried.

A. Transportation Manager's Report

1. Bus Finance Report

Higgins Provided a Quickbooks balance sheet, and a BS&A Revenue and Expenditure Report to the Committee. Motion by Commissioner Liss to Acknowledge Report as shown. All in Favor, Motion Approved.

2. Annual Audit

Higgins informed the Committee that the County Bus Annual Audit will begin soon and the Bus System will be using the same firm that the County is using for their Annual Audit.

3. Remediation Plan / Cash Advance

Higgins informed the committee that the county bus will be seeking an approval for a cash advance again this year to get the cash flow up until the first of the year when our millage begins to come in. The amount the Bus System is requesting is \$150,000. The amount has been recommended for approval by the Finance Committee. Motion by Commissioner Johnson to approve the cash advance request, All in Favor, Motion Approved.

B. Airport Manager's Report

1. Airport Financial Report

Barresi presented the airports monthly financial reports to the Committee. Motion by Commissioner Liss to acknowledge the financial report. All in Favor, Motion Approved.

2. Airport Infrastructure Updates

Barresi briefed that the airport had prepared equipment early for the winter snow and everything was ready to go. Barresi also shared that all county owned hangars were mechanically refurbished by replacing all the door lift cables and guide rollers. He added that Chucks Electric had run electricity to the airport sign on Van Tyle and Dickerson which should soon be illuminated at night. Barresi also informed the committee that both north and south bound lanes of Michigan I-75 now had Gaylord Regional Airport Exit signs.

3. 2016 Wings Over Northern Michigan Updates

Barresi updated the committee on plans being made for the 2016 airshow. In an effort to be proactive he also did some internet research on other airshows no longer operating to find out what was the cause of their failures and discontinuance. The reoccurring cause for many was sponsor and volunteer depletion. Barresi stated in an effort to thank everyone that had participated in the last show and keep their enthusiasm for the next one he had been personally thanking every person involved and presenting them with a Challenge Coin to commemorate their help and participation in the airshow. Mr. Burt asked Barresi to look into costs associated with presenting major sponsors with Challenge Coin holders that can hold several years' worth of coins so as to foster continued participation and desire to collect them each year.

4. Meeting Location Change

Commissioner Liss and the committee decided that the Transportation Airport Committee Will meet next at the airport and due to a schedule conflict Barresi had the committee would meet one day earlier on Wednesday 9 December back at the airport at 9am.

The next meeting date will be on Wednesday 9 December 2015 at 9:00 am in the Gaylord Regional Airport conference room. The meeting was adjourned by Commissioner Liss at 9:50 am.