



Transportation and Airport Committee Minutes

Thursday, 12 Mar, 2015 – 09:00 a.m.
Gaylord Regional Airport 1100 Aero Drive
P.O. Box 1396 Gaylord, MI 49734

MINUTES

Commissioner Liss called the meeting to order at 09:00 a.m.

Roll call – Paul Liss, Ken Borton Doug Johnson
Others present: John Burt, Theron Higgins, Matt Barresi, Rachel Frisch
Excused:

Approval of Minutes

Motion by Commissioner Borton to approve the minutes of 12 Feb 2015. Motion Carried.

Approval of Agenda

Motion by Commissioner Borton to approve the agenda, Motion Carried.

A. Finance Directors Report

1. Barresi invited Finance Director Rachel Frisch who presented the Committee with an airport end of year wrap up briefing. It included graphs that illustrated the airports fuel sales for the past year in comparison to the last 9 years. Frisch added that she would be willing to make similar presentations for any department head on their sections if they wished.

B. Transportation Manager's Report

1. Bus Finance Report

Higgins provided a QuickBooks Balance sheet showing the County Bus fund balance. Commissioner Liss asked if any of the line items show the Millage funds received so far this year. Higgins mentioned that it would be lumped into the Total Cash line item under Checking Savings. Liss asked if the County Bus could provide a breakdown next month showing the amount received. John Burt asked if the County Bus could provide a profit and loss report next month. Higgins said yes, and mentioned that in the past the County Bus provided a profit and loss a couple times a year, which gives a different detail level than a standard Balance sheet report.

2. Millage

Higgins mentioned that he would like to get input from Commissioners and County Administrator concerning possibly raising the County Bus Millage rate from .25 currently to some kind of a small raise in the future. Higgins stated that Millage increases are not popular and would need some guidance if this decision were to be made. Higgins mentioned that the operating expenses and payroll for the County Bus are increasing and will come to a point where we will have to generate increased revenue to continue operating at the level we currently are. If the road sales tax proposal is passed in May, it will increase Public Transit state formula funding back to a level that a Millage increase would not be needed.

3. FY2016 Budget

Higgins informed the Committee that the projected budget proposal for FY2016 will be \$1,653,310.00 and increase from FY2015 budget due to Union Negotiations payroll increases, and overall operating expenses.

4. Fuel Supply Option

Higgins briefed the Committee that Exxon Mobil offered a fuel proposal to the County Bus with an additional savings above and beyond the standard gas tax savings, which would save the County Bus approximately \$4,500.00 a year. Higgins said he would get with Johnsons Oil and see if they can match or compare any savings we are currently receiving from our local provider. Higgins mentioned he would rather keep County Bus fuel purchasing at a local level if possible.

C. Airport Manager's Report

1. Airport Financial Report

Barresi presented the airports monthly financial reports to the Committee. Motion by Commissioner Borton to acknowledge the financial report. All in Favor, Motion Approved.

2. Operational Year in Review

Barresi presented the committee with a document highlighting of the airports 2014 benchmarks. It encompassed areas to include Infrastructure, economic development and community involvement.

3. MAAE Newsletter

Barresi provided a copy of the February and March 2015 MAAE Newsletter. The publication is sent by the MAAE office to all Michigan airports and affiliates as well as governmental agencies like MDOT and the FAA. The March issue has a story on GLR.

4. Airshow

Barresi update on planning events for the 2015 instalment of the Wings Over Gaylord Airshow. Barresi also presented copies of this year's sponsor guide for review. Barresi listed some of the new sponsors that are participating in this year's airshow and Mr. Burt informed the committee that the county's attorney is sponsoring this year also.

5. Other Event

Barresi briefed the committee that a local organization wanted to use the airport in July to launch about 200+ flying lanterns. Each lantern has a small flame that carries the lantern skyward. After some discussion on uncontrollable open flames on airport property, where these lanterns may or may not land and the logistics for parking cars from attendees late in the day the general consensus was to not hold this event at the airport. Motion by Commissioner Borton to decline the request to have the event at the airport. All in Favor, Motion Approved.

The next meeting date will be on Thursday, 9 April 2015 at 9:00 am in the airport conference room. The meeting was adjourned by Commissioner Liss at 9:47 am.