



Transportation and Airport Committee Minutes

Thursday, May 9, 2013 – 09:00 a.m.
Gaylord Regional Airport 1100 Aero Drive
P.O. Box 1396 Gaylord, MI 49734

MINUTES

Commissioner Liss called the meeting to order at 09:01 a.m.

Roll call – Present: Paul Liss, Ken Borton

Others present: John Burt, Theron Higgins, Matt Barresi

Approval of Minutes

Motion by Commissioner Borton to approve the minutes of April 11, 2013. Motion Carried.

Approval of Agenda

Motion by Commissioner Liss to approve the agenda. Motion Carried.

A. Transportation Manager's Report

1. Bus Finance Report

Higgins Provided a QuickBooks balance sheet to the Committee. Motion by Commissioner Liss to Acknowledge report as shown, All in favor, Motion Approved.

2. Fuel & Oil Dilution Issue

Higgins informed the Committee of the continuing problem with the newer buses concerning the fuel diluting the oil in the new V8 diesel engines. Higgins mentioned 3 of the 2011 model International buses were at Zaremba's for 10 days due to buses having fuel getting into the engine oil. This has been an ongoing problem and International is aware of it because they sent out Technical Bulletin for the repair facilities and owners of the new buses. It is being covered by a warranty at this time, and will be in the future if it pertains to this same issue.

3. Building Ice Damage

Higgins briefed the Committee of some ice damage to one outside wall of the building. Huge ice chunks fell off the roof and fell back against the building crushing the metal and putting a hole in it. The ice also damaged the interior wall, window and window sill. Higgins will get proposals from local contractors and submit the claim through MMRMA.

4. Bus 22 Bad Engine/Sale/Donate/Scrap

Higgins informed the Committee that Bus 22 has a blown engine/2 bad cylinders. It is a 1998 Ford Cutaway bus that holds 18 passengers. Higgins recommended we attempt to sell the bus, donate it to a non-profit or scrap the bus. Commissioner Borton made a motion to scrap the bus, All in Favor, Motion Approved.

5. Dynamic Bus Ads

Higgins discussed the Dynamic Bus ad proposal concerning the Committee approving the ads that might be placed on a couple buses. Higgins mentioned that since certain businesses that would pay for ads on our buses might like the ad and the graphics, it is possible that the Committee would like to approve those ads first and quite possibly not approve the ads on the buses and this would make for a difficult business agreement between Dynamic Bus Ads, their advertisers and the County Bus Manager. This agreement would have the potential to generate \$4,680.00 annually.

B. Airport Manager's Report

1. Airport Financial Report

Barresi presented his monthly financial reports to the committee. Motion by Commissioner Borton to acknowledge the financial report. All in favor, Motion Approved.

2. Political Signage

Barresi briefed that one of the airshow participants had a vehicle with politically one sided content on it but was willing to cover it up. Mr Burt presented a policy letter that stated:

Organizations/Venders participating in Otsego County's Wings Over Gaylord Air Show are not allowed to have either vehicle-mounted signage of a political nature, or post signage of a political nature at organization/vender booths. These rules apply both to the Gaylord Regional Airport property during the Air Show as well as any Otsego County events associated with the Air Show.

The Transportation Airport Committee agreed with the wording and Commissioner Liss made a Motion to forward to the full board for approval, All in Favor, Motion Approved.

3. Infrastructure Updates

Barresi briefed on the completion of the Snow Removal Equipment Building (SRE) and that the airport maintenance team was organizing all tools and equipment that had been moved over to it. The buildings landscaping was scheduled for the following week.

4. 2013 Airshow

Barresi highlighted the airshow planning to date and briefed that the cost of the 2013 airshow would be around \$75K. This reflects the increase in types of performers like Jets and associated fuel costs.

The next meeting date will be on Thursday, July 11, 2013 at 9:00 am in the airport conference room. The meeting was adjourned by Commissioner Liss at 9:35 am.