



## Transportation and Airport Committee Minutes

Thursday, 13 February 2014 – 09:00 a.m.  
Gaylord Regional Airport 1100 Aero Drive  
P.O. Box 1396 Gaylord, MI 49734

### MINUTES

Commissioner Liss called the meeting to order at 09:00 a.m.

Roll call – Present: Paul Liss, Ken Borton

Excused- Doug Johnson

Others present: Theron Higgins, Matt Barresi, Erma Backenstose, Ken Talsma

#### Approval of Minutes

Motion by Commissioner Borton to approve the minutes of Jan 9, 2014. Motion Carried.

#### Approval of Agenda

Motion by Commissioner Liss to approve the agenda. Motion Carried.

#### A. Transportation Manager's Report

##### 1. Bus Finance Report

Higgins provided a Quickbooks balance sheet to the Committee. Motion by Commissioner Borton to acknowledge report as shown, All in favor, Motion Approved.

##### 2. Annual Audit Report

Higgins introduced Ken Talsma from Anderson, Tackman LLC Audit Firm discussed the County Bus's FY2013 Annual Audit. The Audit went very well and the County Bus achieved the best rating possible again this year. Motion by Commissioner Liss to Acknowledge Audit as shown, All in Favor, Motion Approved.

##### 3. Streetscape/Renaissance Project

Higgins mentioned that the project might cause some traffic issues during school drop off times in the morning and school pick up time in the afternoon hours. Different routes to by pass M32 will be developed. If the project is approved the County Bus will adapt to the changing traffic patterns.

#### B. Airport Manager's Report

##### 1. Airport Financial Report

Barresi presented his monthly financial reports to the committee along with fuel sales graphs. Motion by Commissioner Borton to acknowledge the financial report. All in favor, Motion Approved.

## 2. Infrastructure Update

Barresi stated that the airports SMI ribbon snow blower was not operational for the remainder of this winter. Although the airport has a smaller backup piece of equipment it relies on the SMI to do the lion's share of moving runway snow over the runway lights after the standard plows get it to that point. The gear box and gearbox shaft need to be shipped to the Coota Company in Wisconsin for repair. This could cost about \$9K to have the equipment up and running by next winter. Borton asked if the equipment was operating acceptably other than this part. Barresi stated that the vehicle itself runs great, just this snow blower mechanism is broken from many years of use. Motion by Commissioner Borton to forward to the Finance Committee. All in Favor, Motion Approved

## 3. 2014 Airshow

Barresi gave a brief update as to planning of the 2014 airshow. Airshow performers for this year include the Vintage WWII Aircraft of Yankee Air Force, The Jet School Bus, RZR Jet Polaris 4 wheeler, T-33 Shooting Star, The Extra 300, Parachute Jump Team, Aero Stars Formation Aerobatics, Wing Walker, Super Stearman, Military Vehicles, Aircraft and Helicopter rides and new this year the aviation themed inflatable park "Kid Zone". **We are the "Up Close" Airshow!** Barresi stated we have an event where spectators can see the insides of the aircraft and talk to the pilots and performers unlike other shows in Northern Michigan that are held over the water

The next meeting date will be on Thursday, Mar 13, 2014 at 9:00 am in the airport conference room. The meeting was adjourned by Commissioner Liss at 9:35 am.