



Transportation and Airport Committee Minutes

Thursday, April 12, 2012 – 09:00 a.m.
Gaylord Regional Airport 1100 Aero Drive
P.O. Box 1396 Gaylord, MI 49734

MINUTES

Commissioner Liss called the meeting to order at 09:07 a.m.

Roll call – Present: Paul Liss, Doug Johnson

Others present: John Burt, Theron Higgins, Matt Barresi, Erma Backenstose

Approval of Minutes

Motion by Commissioner Johnson to approve the minutes of Mar 8, 2012. Motion Carried.

Approval of Agenda

Motion by Commissioner Johnson to approve the agenda. Motion Carried.

A. Transportation Manager's Report

1. Bus Finance Report

Higgins provided QuickBooks balance sheet to Committee. Motion by Commissioner Liss to Acknowledge report as shown, all in favor, motion approved.

2. Transportation Agreement increases

Higgins informed the Committee that he recommends an increase to all Transportation Agreements this year except HeadStart since they had a increase at the beginning of this school year, and all others have not been raised in 4 years. The increase is due to higher fuel Costs, and higher payroll due to Union Negotiations. Higgins mentioned that an increase between 2% and 4% would be discussed at the next Committee meeting in May.

3. Three New Buses ordered

Higgins mentioned that he ordered 3 New Buses with a fully funded Federal/State Grant called "State of Good Repair". The Grant must be completed including payment before September 31st of 2012. Hoekstra Bus Manufacturer stated the Delivery Date of the Buses would be sometime in August of 2012.

4. Brush Hog mower deck donation

Higgins made a recommendation to approve a donation of a pull behind mower deck to the Airport for their needs. This deck was originally purchased with a tractor for the County Bus in 2005, and the Bus System has only used it twice in 7 years and it would be more useful for the Airport since they have a lot of area to mow. Motion by Commissioner Johnson to approved the donation, all in favor, Motion Approved.

B. Airport Manager's Report

1. Airport Financial Report

Barresi presented his monthly financial reports to the committee . Motion by Commissioner Liss to acknowledge the financial report. All in favor, Motion Approved.

2. Planning/Feasibility Study

Barresi informed the committee that Explorer Solutions had presented four projects as part of the Airport Positioning Strategy Initiative. It was now up to the Advisory Subcommittee to evaluate and choose from them one as the potential primary aerospace development project along with a back-up choice. Each of the four potential projects were reviewed during the meeting and will be studied in greater detail by the subcommittee before a decision is made on the most suitable one for the Airport. Once completed it will be brought to the Transportation and Airport Committee for review.

3. Capital Improvement Plan (CIP)

Barresi briefed the committee that he asked the Advisory for input to the CIP which is set for review/update in October of 2012. He presented the Airport Layout Plan and covered pending items to be accomplished over the next 10 years at the airport including apron ramp extension. Some items are driven by the airports mission and needs while others will be mandated by MDOT-Aero.

4. Infrastructure Updates

Barresi recommended removal of the dilapidated "Tin Can" hangar. Mr Burt had a study done which confirmed that it would be too costly to refurbish and in its current state is a hazard. Barresi will see about resurfacing with pavement as a tack-on part of a project.

5. New Land Lease

Barresi informed the committee that he had been working with an airport tenant who wanted to build a new larger hangar on the west end of the parking apron. The tenant would need to build his own taxi lane at his own cost to access the hangar location and wishes to proceed as soon as possible. Motion by Commissioner Johnson to forward the land Lease directly to the Board of Commissioners. All in favor, Motion Approved.

6. Airport Logo

Barresi stated that the airport logo needed to be refreshed to more accurately represent our market. Four logo options were presented to the Advisory for a vote of opinion. The new logo that was recommended to the Trans/Airport Committee for approval by the advisory was solid blue GR with jet icon. Motion by Commissioner Johnson to adopt the selection presented by the advisory as the airports official logo. All in favor, Motion Approved.

7. Airport Sign on Van Tyle and Dickerson Road

Mr. Burt stated that the County had set aside funding to build a proper airport sign. Several were looked at before deciding on the one presented. Its structure is stone with raised metal lettering and keeps the alpine, resort feel while still looking modern at the same time. Barresi is still checking costs of the project now that a design has been found.

8. 2012 Airshow Update

Barresi briefed that one of the acts insisted on 19+ rooms so all the paratroopers can stay together. All the hotels and resorts currently contribute 4 rooms at 2 and some 3 nights but to have a hotel provide 19 rooms at 4 nights would be a large investment. Barresi was pleased to say that he had talked with Tom Zamoyski, GM of the Alpine Lodge who had graciously agreed to host the paratroopers as a contribution to the airshow.

9. Airport Open House

Barresi updated the committee on the airport open house coupled with the EAA pancake breakfast and Young Eagle Flights on 19 May 2012. The event will offer free airplane rides to those 8 to 17 years old. This is a traditional program in an effort to promote aviation to youth who will grow up to be pilots and future customers. Mr Burt asked Barresi about including something to promote aviation to the older generations also. Barresi agreed and will look into some sort of incentive.

The next meeting date will be on Thursday, May 10, 2012 at 9:00 am in the airport conference room. The meeting was adjourned by Commissioner Liss at 10:10 am.

DRAFT