



Transportation and Airport Committee Minutes

Thursday, April 11, 2013 – 09:00 a.m.
Gaylord Regional Airport 1100 Aero Drive
P.O. Box 1396 Gaylord, MI 49734

MINUTES

Commissioner Liss called the meeting to order at 09:05 a.m.

Roll call – Present: Paul Liss, Ken Borton, Doug Johnson

Others present: John Burt, Theron Higgins, Matt Barresi

Approval of Minutes

Motion by Commissioner Liss to approve the minutes of March 14, 2012. Motion Carried.

Approval of Agenda

Motion by Commissioner Liss to approve the agenda. Motion Carried.

A. Transportation Manager's Report

1. Bus Finance Report

Higgins provided the committee with a QuickBooks balance sheet as of 8 April 2013. Motion by Commissioner Borton to acknowledge report as shown, All in favor, Motion approved

2. HeadStart Funding

Higgins informed the Committee that NEMCSA HeadStart has notified the County Bus that a funding shortage due to the Governmental Sequestration has changed the HeadStart Program. HeadStart will change the last day of service to 21 May 2012, instead of the original date of June 5th 2013.

3. Oil Change price increase for Synthetic oil change pricing

Higgins priced Synthetic oil changes on the local economy at three different oil change locations. This is due to the sheriff's department's new Tahoe requiring Synthetic oil to meet warranty requirements. As of now, the County Bus does not have a set price for Synthetic oil changes which are more than double a regular oil change. Johnson's quick lube is \$73.09 for a 2012 Tahoe, Wal-Mart is \$62.00 for a 2012 Tahoe, and Wernig's quick lube is \$56.00 for a 2012 Tahoe. All three local prices averaged out is approximately \$64.00 for this service, which does not include checking any other items such as brakes, tires etc. Higgins recommended to the Committee that the flat rate service charge for a Synthetic oil change at the County Bus should be \$68.00. Motion by Commissioner Johnson to approve the set fee at \$68.00, all in favor, Motion Approved.

4. Dynamic Bus ads proposal

Higgins showed the Committee a bus ad proposal from Dynamic Bus Ads. Dynamic Bus ads basically finds business's and markets for bus ads on the side of Public Transit's across Michigan. They do all the marketing, placement of ad on side of bus, and send the Transit a monthly check for the ad. Dynamic Bus Ads gets 60% of the ad monthly and the Transit agency would get 40% monthly. Commissioner Johnson would like to know if our Committee could approved the ads before they are placed to ensure they are not an eye sore. Higgins mentioned he would get with the Owner of Dynamic Bus Ads and ensure we can have this option placed into a contract we would have to sign if we were to seek this type of advertising to generate revenue for the County Bus.

B. Airport Manager's Report

1. Airport Financial Report

Barresi presented his monthly financial reports to the committee. Motion by Commissioner Borton to acknowledge the financial report. All in favor, Motion Approved.

2. Infrastructure Updates

Barresi briefed on the status of the Snow Removal Equipment Buildings (SRE) final completion items and that he had received permission for temporary occupancy until MDOT Aero and URS inspected the facility next week. Barresi added that he had already found a renter for the county owned hangar that had been used as an SRE building. The board agreed for the airport to charge \$500 a month plus utilities. Commissioner Borton instructed Barresi to look into a possible separate meter for the new tenant rather than calculate the bill monthly.

3. 2013 Airshow

Barresi highlighted the airshow planning to date and that some other airshows in Michigan were canceling or moving dates. Barresi stated that we were at present the only airshow he knew of with active military involvement and it is Canadian aircraft and parachutists. Commissioner Johnson suggested in light of the current U.S. military budget cuts that could reverberate year to year, we should try to acquire more Canadian Military involvement like the Texan 2 aircraft we had at the airshow in 2010. Barresi stated that he would see what could be done for this year's show and will continue to diligently submit requests to our Canadian friends in the coming years.

The next meeting date will be on Thursday, May 9, 2013 at 9:00 am in the airport conference room. The meeting was adjourned by Commissioner Liss at 9:35 am.