



## Airport Advisory Committee Minutes

Tuesday, May 10, 2011 – 1:00 p.m.  
Gaylord Regional Airport 1100 Aero Drive  
P.O. Box 1396 Gaylord, MI 49734

### MINUTES

Advisory Chairperson Deerfield called the meeting to order at 1:00 p.m.

Roll call – Present: Mike Deerfield, Jeff Ratcliffe, Donna Stubenvoll, Bill Muzyl, Kris Klay, Steve Johnson, Dan Wagar, Paul Liss (ex-officio) Matt Barresi (Director)

Absent: Jeff Wieber, Wally McCoy

Others present: Greg Wilson

#### Approval of Agenda

Motion by Stubenvoll to approve the agenda, Motion Approved.

#### Approval of Minutes

Motion by Wagar to approve the minutes of April 12, 2011 Motion Approved.

#### A. Advisory Chairperson's Report

Deerfield welcomed all attending and moved to Ratcliffe to brief on the Planning/Feasibility Study Subcommittee efforts.

#### B. Sub Committee Report

##### 1. Planning/Feasibility Study

Ratcliffe briefed that efforts were ongoing. He added that he had been in conversations with USDA and by this time next month he should know if an additional grant source would be participating in our efforts or not. Ratcliffe asked if Barresi had any contact with other airport managers using Explorer Solutions since Barresi's initial contact with them. Barresi said no but encouraged the subcommittee to contact any airport that has used Explorer and gather input for the subcommittee's report. Muzyl asked if we find other airports were unhappy with the results they were getting from Explorer would we continue to move toward using them? All agreed to see what the sub-committee can find out. Barresi shared with the Advisory a suggestion made by a local business owner that the community find investors and purchase a small 10 passenger fuel efficient aircraft to transport Gaylord passengers to a commercial hub location. North County could operate it as a charter and avoid all costly Part 139 requirements. If successful, airlines would no doubt take notice.

#### C. Airport Manager's Report

##### 1. House Demolition

Barresi informed the Advisory Committee that the demolition of the dilapidated house on the corner had started and the house should be gone by week's end. This will make way for appropriate airport signage in the future and removes a long standing eye sore from the airport's corner property.

## **2. Flight Training**

Barresi informed the Advisory that the Transportation and Airport Committee voted for a \$.40 cent discount for fuel sales for those engaged in flight training. This discount currently will only apply to Traverse Lakes Aviation but could be extended to other operators conducting flight training when developed.

## **3. Air Show**

Barresi stated that Air Show donations continue to come in both received and pledged but we are still about 4K away from our pre-set goal of having 50% of the show paid for before the gates open on 18 June 2011. Kevin Stubenvoll coordinated with Home Depot who has donated a substantial load of wood for air show use to make line barricades to keep the public separated from aircraft movement areas. Deerfield asked if all contributors are represented on the air show website. Barresi stated not as yet and asked Deerfield if he would be willing to work with Alpine Web to have it updated. Deerfield stated he would and Barresi would send the current list of contributors to him.

## **4. Open Discussion Follow up**

- Google Maps has e-mailed us and admits the airport is not identified correctly on their map search applications and they will fix the problem.
- The airport will closely monitor three websites for listing our fuel updates; they are AirNav, 100LL.com and Flight Aware. We will also contact controller to see if they can link these sites to our airport website.
- Deerfield had requested the airport consider a start of summer fuel incentive to jump start summer recreational business. As a result Gaylord is currently listed as the fourth lowest fuel price in a 50 mile radius with 9 other airports in the same range listed higher than Gaylord. Barresi stated he would keep prices as low as he possibly could but it is subject to the cost from AVFUEL and the ability to pay for airport services.
- The ramp rehabilitation project is proceeding as scheduled to begin on 5 July 2011.
- Muzyl has offered and approved a plan with the airport director to change the look of the East side (parking lot side) of the large Muzyl box hangar. The large solid dark gray structure will have architectural details added to include double doors, windows, walkway and landscaping to present a more Alpine look to the structure which catches people's eyes before they are drawn to the terminal building. This will also be the new and improved entrance for the annual air show hangar events.

The next meeting date will be on Tuesday, June 14, 2011 at 1:00 pm in the airport conference room.

The meeting was adjourned by Deerfield at 2:10.p.m.