



## Airport Advisory Committee Minutes

Tuesday, Nov 8, 2011 – 1:00 p.m.  
Gaylord Regional Airport 1100 Aero Drive  
P.O. Box 1396 Gaylord, MI 49734

### MINUTES

Advisory Secretary Ratcliffe called the meeting to order at 1:00 p.m.

Roll call – Present: Jeff Ratcliffe, Bill Muzyl, Wally McCoy, Donna Stubenvoll, Jeff Wieber, Kris Klay Dan Wagar, Commissioner Paul Liss (ex-officio) Matt Barresi (Director)

Absent: Steve Johnson, Mike Deerfield

Others Present: Commissioner Ken Borton

#### Approval of Agenda

Motion by Stubenvoll to approve the agenda, Motion Approved.

#### Approval of Minutes

Motion by Stubenvoll to approve the minutes of Oct 11, 2011 Motion Approved.

#### A. Sub Committee Report

##### 1. Planning/Feasibility Study

Ratcliffe informed the Advisory that the County Board of Commissioners had approved moving forward with the funding contract leading to the eventual securing of Explorer Solutions planning for the airport. Ratcliffe added that Deerfield was working with the Community Foundation in an effort to secure remaining funding for Phase III of plan.

##### 2. Flight Training

Ratcliffe asked members of the flight training sub committee for an update. The subcommittee had nothing new to report as they are still gathering information for a later presentation.

#### B. Airport Manager's Report

##### 1. MAP Meeting

Barresi updated the advisory on his trip to MDOT in Lansing and that funding and planning is in place to complete the SRE building in 2012 and resurfacing of hangar taxiways may be scheduled for 2013. Muzyl suggested that the dilapidated "tin can" hangar be removed before any resurfacing as to possibly include that at the same time as other resurfacing work might take place. Barresi agreed that the hangar mentioned is the last remaining eye sore on the airport and would look into a possible time table to accomplish its removal. Barresi will also research Muzyls suggestion that the value of the hangar scrap metal in the belief its removal may pay for itself.

##### 2. Customer Surveys

Barresi provided the Advisory with select copies of five customer surveys filled out on service experienced at the airport along with a spreadsheet on the impact to the community over 2011 to date. Consensus shows that our customers give high marks to our customer service and that they spend upward of \$80K in our community yearly.

### **3. Fuel Price and Sales**

Barresi distributed a printout of airport fuel prices within a 50 mile radius to Gaylord to illustrate the competitive pricing our airport offers to draw customers. He also provided a spreadsheet prepared by the County Finance Office showing the amount of revenue made on fuel sales at GLR since 2005 to present. Although it shows less customers since the boom years of 2005 thru 2007 it does show that in 2009 we recovered greatly from the dramatic downslide of 2008 and have remained stable since.

### **4. Turkey Trot**

Barresi stated that the Friendship Shelters fundraiser 1 mile, 5K walk/run at the airport on Thanksgiving Day was coming together and that the airport was providing a supporting role. Barresi encouraged all who were able to come and participate in the event to register that day at 8am at the airport with the run/walk to commence at 9am.

The next meeting date will be on Tuesday, Dec 13, 2011 at 1:00 pm in the airport conference room.

The meeting was adjourned by Ratcliffe at 1:20.p.m.

DRAFT