



## Airport Advisory Committee Minutes

Tuesday, May 8, 2012 – 1:00 p.m.  
Gaylord Regional Airport 1100 Aero Drive  
P.O. Box 1396 Gaylord, MI 49734

### MINUTES

Advisory President Deerfield called the meeting to order at 1:00 p.m.

Roll call – Present: Jeff Ratcliffe, Dan Wagar, John Burt, Wall McCoy  
Donna Stubenvoll, Mike Deerfield, Commissioner Paul Liss (ex-officio)  
Matt Barresi (Director)

Others Present: Ken Borton Absent: Jeff Wieber, Steve Johnson, Bill Muzyl, Barry Owens

#### Approval of Agenda

Motion by Stubenvoll to approve the agenda, Motion Approved.

#### Approval of Minutes

Motion by Stubenvoll to approve the minutes of April 10, 2012 Motion Approved.

#### A. Subcommittee Report

##### 1. Planning/Feasibility Study

Ratcliffe briefed the Advisory that Explorer Solutions had been informed of the project selected by the Advisory Subcommittee and it was now up to Explorer Solutions to complete the process of validating the project selection. Ratcliffe added that if it is not validated then the process will be for the subcommittee to pick another project from the list or to ask Explorer Solutions to present alternative projects for review. Deerfield reviewed for the Advisory the four projects that were presented to the subcommittee and highlighted the pros and cons of each which lead to the final selection that was made. Ratcliffe describing for the Advisory why some projects were not selected and drew comparisons between the subcommittees rejected choices and some other airports failed attempts to incorporate similar projects that the technology was not yet sufficient to support and as a consequence cost a great deal of money with no results. Deerfield added that the objective all along was to find a project/s that would generate revenue in the near future not the distant future.

##### 2. Flight Training

McCoy briefed for the Flight Training Subcommittee that it was still an ongoing process. Several individuals made suggestions as to what may be the best way to generate new pilot trainees. This included having a representative talk to groups about the pros of getting a license for both business and pleasure. Also considered was using the simulator space at the county library to attract potential students by displaying aviation associated information.

##### 3. AOPA Update

Deerfield briefed that there was nothing new yet on the exemption from 14 CFT Part 61, FAA regulations require all pilots to hold at least a third-class medical certificate to exercise the privileges of a private or recreational certificate. He added that he will keep us updated.

## **B. Airport Manager's Report**

### **1. Capital Improvement Plan (CIP)**

Barresi briefed on the list of items asked at the last Advisory meeting with responses from MDOT-Aero and the FAA. All were validated as previously briefed. Barresi stated that in regards to the ASOS the FAA has Gaylord on its list but it is on a need first bases rather than number in line as to when Gaylord's ASOS will be moved. With Respect to the Exhibit-A Barresi stated he had talked with several individuals at MDOT-Aero on the matter and all agreed that the Exhibit-A would be pushed back to Oct 2013. This was in agreement with MDOT-Aero and will allow the Advisory time to conduct the previously postponed task of Engineering Consultant review.

### **2. Infrastructure updates**

Barresi briefed on plans to continue with the removal of the dilapidated county owned "Tin Can" T- hangar. Barresi will see about removing the concrete under the hangar or leaving in place if not a hazard. Barresi added that one Gaylord hangar owner had approached him to possibly build private rentable T-hangars in that location. Deerfield stated concern in regards to that being in competition with hangars the airport may be trying to rent. The question was raised as to if other airports have a mixture of airport owned for rent hangars and private owned for rent hangars. Barresi will research and get back to the committee. Discussion went on as to how best to use the location with no set plan but all in agreement to wait and see what we have when the building is removed. Regarding the main airport sign Mr. Burt stated that he had set aside funding for the airport sign on Van Tyle and Dickerson Rd and that construction of the sign is well on its way. Barresi added the sign should be completed before the airshow. Also reviewed briefly was the West end Hangar construction and SRE building construction.

### **3. Airport Open House**

Barresi informed the committee that the airport open house with the EAA on 19 May 2012 would include the EAA pancake breakfast and Young Eagle Flights. The Friendship Housing Center would be using the Lunchtime period to raise money for the (Homeless Shelter) Barresi asked that all residents not already participating in flying Young Eagles could please leave their aircraft out for display on that day.

### **4. 2012 Airshow Update**

Barresi briefed on the progress of the airshow planning and added that donations were slower this year than in the two previous years. Some businesses no longer exist and some have confessed that they have had a harder time making ends meet. Still some businesses have doubled contribution amounts from last year and several new sponsors have been found. Everyone Barresi talked to regardless if they made a contribution to the airshow or not expressed the need for such events in our community to help generate visitors. In an effort to be frugal in uncertain times Barresi has trimmed almost \$10K off what was spent on last year's show. Barresi added that with some reusable items and the addition of new found military support spectators should not expect to see a smaller then last year show,

The next meeting date will be on Tuesday, June 12, 2012 at 1:00 pm in the airport conference room. The meeting was adjourned by Deerfield at 2:15.p.m.