



Airport Advisory Committee Minutes

Tuesday, November 6, 2012 – 1:00 p.m.
Gaylord Regional Airport 1100 Aero Drive
P.O. Box 1396 Gaylord, MI 49734

MINUTES

Advisory Secretary Ratcliffe called the meeting to order at 1:00 p.m.

Roll call – Present: Jeff Ratcliffe, Bill Muzyl, Dan Wagar, John Burt, Barry Owen, Commissioner Paul Liss (ex-officio) Matt Barresi (Director)

Approval of Agenda

Motion by Wagar to approve the agenda, Motion Approved.

Approval of Minutes

Motion by Wagar to approve the minutes of Sept 17, 2012 Motion Approved.

A. Sub Committee Report

1. Planning/Feasibility Study

Deerfield briefed the Advisory by speaker phone and provided an update on efforts with Explorer Solution. He informed the Advisory that after much discussion regarding several proposed project ideas to include costs associated with each the Advisory subcommittee unanimously selected B-Robot to move forward into Phase II. B-Robot had the most potential to capture an emerging un-serviced market in the United States of ramp side airline robotics. If brought to fruition in Gaylord it has the potential of creating jobs as a demonstration, development and training site for ramp side robotics. Motion by Wagar to move to Phase II with Explorer Solutions and the B-Robot project. All in favor, Motion Approved.

2. Flight Training

McCoy was out of state and not able to brief the advisory at this time. The item will be pushed to the next month's meeting for updates.

3. AOPA Representative

Deerfield briefed that the AOPA has a program that identifies elected officials in the community that has supported airport's growth. **Excerpt from announcement:** The association is launching an effort to recognize mayors and members of city councils and county commissions for keeping general aviation airports top of mind when allocating resources. When AOPA learns of a local elected official's efforts to help an airport, the association will write to them, recognizing them for their work. Deerfield nominated both Commissioner Liss and Mr. Burt for this well deserved recognition.

B. Airport Manager's Report

1. SRE Building

Barresi briefed that the construction of the Snow Removal Equipment building was 7 days behind schedule due to weather but the contractor still plans on completing the building by the first week in December.

2. Lightning Strike

Barresi gave an update on the catastrophic lightning strike that hit the airport and its repairs. The strike damaged both Runway and Taxiway lights, informational signs and gates. It also damaged one large circuit board in the electricity vault. The County's insurance policy is paying for the lion's share of the repairs and the County is paying the deductible and the items not covered in the policy. Barresi has asked and received a quote from the electric contractor J. Ranck for additional lightning protection that could be installed at a later date when money was available. Commissioner Liss suggested asking J. Ranck about possibly constructing a well that would attract the lightning as is done in the oil fields thus sparing the airport lighting from future strikes. Barresi will inquire with the contractor.

3. Hangar Space/New Hangar building

Barresi stated that he had contacted several private hangar owners and several were willing to sub rent there hangars if the airport needed them. Barresi added that just as fast as the hangars filled up some have since been vacated due to residents moving for the winter to warmer locations. Barresi briefed that he had been in contact with 2 individuals that were interested in possibly building T-hangars that the airport could manage. Each had specific requirements that they wanted in order to make the build palatable for them. This included the airport paying the rent for their empty hangars when built and them not paying yearly land lease. This in return for splitting the hangar rents and providing the extra hangars to the airport. Muzyl suggested the possibility of offering the potential builder 100% of the rent earned and the airport would manage and receive yearly land lease from the owner. This could also attract more permanent residents and sell more fuel. Barresi will approach the perspective builders with that option.

4. Air Show 2013

Barresi briefed on plans to date on the 2013 airshow and asked members of the advisory to possibly head up parts of the event to make the ever increasing endeavor more manageable. Wagar offered to manage the airshows pilot car needs and will be the airshow's Go-to-Guy for coordinating with other car dealerships for vehicles and issues associated with tracking them. Owen suggested selling VIP seats at the airshow as a way to generate added revenue and also recommended "Bidding Owl" as a site for auctioning off airplane rides. Barresi added that as the show continues to get larger so will the tasks involved and the revenue needed upfront to keep it growing. Barresi also stated that the airshow was in need of a VIP seating area for those supporters who have faithfully contributed each year and will be looking for a local business or organization to host it.

5. Turkey Trot

The airport will host the 2nd Annual Turkey Trot with the Friendship Housing Center to raise money for the center's homeless. It will be on Thanksgiving Day, Registration at 8am with the run/walk starting at 9am.

C. Open Discussion

1. Through The Fence (TTF)

The FAA's policies along with MDOTS softening of their views on TTF has driven several new publications on the subject this year with a collective guide still in the works. Muzyl asked about a non-aviation related commercial TTF activity at GLR. Ratcliffe stated that we also need to make sure we have language in our airport development standards document that addresses TTF agreements. Barresi did not think that TTF was addressed in the current GLR Standards but would check and if not, do the research and incorporate it into the revised draft. Ratcliffe also stated a draft TTF agreement "boiler plate" should be created and viewed by FAA/MDOT Aero to insure it complies with our grant agreements.

The next meeting date will be on Tuesday, Dec 11, 2012 at 1:00 pm in the airport conference room.

The meeting was adjourned by Ratcliffe at 1:45.p.m.

DRAFT