



## Airport Advisory Committee Minutes

Tuesday, February 12, 2013 – 1:00 p.m.  
Gaylord Regional Airport 1100 Aero Drive  
P.O. Box 1396 Gaylord, MI 49734



### MINUTES

Advisory President Deerfield called the meeting to order at 1:00 p.m.

Roll call – Present: Mike Deerfield, Jeff Ratcliffe, John Burt, Wall McCoy, Bill Muzyl, Dan Wagar, Commissioner Paul Liss (ex-officio) Matt Barresi (Director)

#### **Approval of Agenda**

Motion by Wagar to approve the agenda, Motion Approved.

#### **Approval of Minutes**

Motion by Ratcliffe to approve the minutes of January 8, 2013 Motion Approved.

#### **A. Subcommittee Report**

##### **1. AAC Member Renewals**

Deerfield asked the committee for input as to where the potential candidates should come from? Should we be approaching potential candidates from manufacturing or other industries in the community? What sort of expertise would be beneficial to have on the committee? After some discussion the committee agreed to each come to the next meeting with names of people we may want to approach in the event we do not get any additional applicants to review. The committee acknowledged the difficulty for some potential candidates to commit to the appointment due to various obligations.

##### **2. Planning/Feasibility Study**

Ratcliffe informed the Advisory that Explorer Solutions is currently working on forming the steering committee as part of the Phase II planning. A meeting date is expected around the May 2013 timeframe.

##### **3. Engineering Selection**

Barresi briefed that the advertisement for engineering RFQ's was printed in the newspaper and posted on the County and MDOT websites. Barresi added that he had taken several phone calls from interested firms since the posting. All of the firms who contacted Barresi stated that they would be sending us an RFQ. Ratcliffe asked Barresi to set a date after the RFQ deadline tomorrow to gather the selection committee together and start the review process. Barresi will send out a list of potential meeting dates.

##### **4. Flight Training**

McCoy briefed for the Flight Training Subcommittee that it was still an ongoing process but due to the winter weather the committee would not likely have any movement till spring. McCoy added that the EAA is seeking a grant for upgrades to the EAA building which would be used for aviation related training.

## **5. AOPA Update**

### **a. International Learn to Fly Day**

Deerfield announced that each year the AOPA and the EAA hold “International Learn to Fly Day” and that we should consider taking part in that event. Everyone was in agreement and after some discussion as to what are involvement might be we decided to investigate more and to follow up at the next meeting. In 2013 the event is scheduled worldwide for 18 May.

### **b. Flying Clubs**

Muzyl suggested the need for a Flying Club at Gaylord that allowed new individuals to join. It was agreed that the club and aircraft was needed first to foster demand. Then once in place the participants would join rather than try and have them join something that did not yet exist. Some aircraft owners with dormant aircraft may be approached.

## **B. Airport Manager’s Report**

### **1. Advisory End of Year Report**

Barresi provided the Advisory with the 2012 end of year report using the seven subject headings established by the Advisory Committee. The report was reviewed by the members and after some edits a motion by Wagar and seconded by Muzyl to forward to the Trans/Air Committee. All in Favor, Motion Approved

## **C. Open Discussion**

### **1. UV Air**

Muzyl briefed on his use of UV Air, a contract Jet A full program that offers reduced fuel costs for users. Muzyl added that he and others have often traveled out of their way to airports hosting this program. Barresi stated he would look into it and brief at the next meeting.

The next meeting date will be on Tuesday, March 12, 2013 at 1:00 pm in the airport conference room. The meeting was adjourned by Deerfield at 2:09.p.m.