



## Airport Advisory Committee Minutes

Tuesday, Dec 11, 2012 – 1:00 p.m.  
Gaylord Regional Airport 1100 Aero Drive  
P.O. Box 1396 Gaylord, MI 49734

### MINUTES

Advisory Secretary Ratcliffe called the meeting to order at 1:00 p.m.

Roll call – Present: Mike Deerfield, Jeff Ratcliffe, Dan Wagar, John Burt, Steve Johnson  
Commissioner Paul Liss (ex-officio) Matt Barresi (Director)

#### Approval of Agenda

Motion by Wagar to approve the agenda, Motion Approved.

#### Approval of Minutes

Motion by Ratcliffe to approve the minutes of Nov 6, 2012 with amendment to Para A.1 stating that the amount of detail given to the Explorer project was not needed. All in favor, Motion Approved.

#### A. AAC Member Renewals

Deerfield stated that three members of the Advisory were up for renewals, those being Ratcliffe, Wagar and Wieber. Ratcliffe and Wagar present had already submitted AAC renewals but not Wieber who was not present. Barresi stated that Wieber had expressed to him a desire not to put his name in for another term due to a heavy workload and over commitment in other areas. Deerfield stated that members should encourage contacts to consider submitting for the AAC preferably with an aviation background but all are welcome.

#### B. Sub Committee Report

##### 1. Planning/Feasibility Study

Deerfield and Ratcliffe briefed the Advisory on Phase II progress with Explorer Solutions. Barresi stated he had been in contact with MDOT Aero who will be assisting Explorer.

##### 2. Flight Training

McCoy was out of state and not able to brief the advisory at this time. The item will be pushed to the next month's meeting for updates. The Subcommittee plans to meet separately during McCoy's absence and report at the next meeting.

##### 3. AOPA Representative

Deerfield briefed that the Young Eagles program designed to give children between the ages of 8 to 17 an opportunity to experience flight in a general aviation airplane while educating children about aviation. This program is expanding to now offer flight experiences to those older than 17. Deerfield expressed to the advisory the importance of this because it would make the insurance coverage to those participating in the program available to pilots. This would also afford aviation in general an opportunity to attract those older adults with the time, ability and income to start taking lessons and get flying.

## **C. Airport Manager's Report**

### **1. Infrastructure**

Barresi gave an update on the catastrophic lightning strike that hit the airport. Repairs should be completed in the next week or so. Barresi asked the electric contractor about the lightning strike well protection idea posed by Commissioner Liss at the last meeting but the contractor admittedly was unfamiliar with it and felt it may be just as costly to survey and engineer it as more conventional protective ideas. Johnson who knows a contractor versed with the well idea will put him in touch with the airport for some guidance on possible lightning protection measures as mentioned in the oil and gas industry. Barresi stated that he had been in contact with an individual who was interested in building an 80X80 ft box hangar and Barresi was talking with an air carrier company about the possibilities of basing their aircraft in Gaylord if the box hangar could accommodate them.

### **2. Airshow/Community Involvement**

Barresi outlined the plans for the 2013 airshow to date. He expressed how partnering with some of the local businesses may be vital to paying for the costs associated with mostly jet performance acts. Barresi stated that the 2<sup>nd</sup> annual Turkey Trot held at the airport to raise money for the homeless shelter was successful with 244 registered runners. This is up from last year's attendance by almost 100 participants.

## **D. Open Discussion**

### **1. Through The Fence (TTF)**

Barresi stated that at present we have no language in our airport development standards document that addresses TTF agreements. Ratcliffe asked that Barresi send the advisory the most current version of the development Standards. Mr. Burt provided and updated draft of the Advisory's working TTF Agreement for all to review. Ratcliffe stated we also need to look at other airports currently conducting TTF and see how they are charging either by the sq foot or by the number of gate openings or something other. Mr Burt instructed Barresi to take our TTF draft to the Airport Managers Conference in Lansing and have it be a discussion item for review and input before sending to MDOT.

### **2. Consultant Selection**

Deerfield stated that the Airport Advisory was reforming the subcommittee to tackle the task of consultant selection. The Advisory had originally formed a committee to accomplish this task but wanted to wait till existing projects with our present firm were completed for the sake of continuity in the event a different company was in the end selected. All agreed that the process should be a priority before new airport projects gets underway with a possible completion being as early as March 2013. Ratcliffe would resend all the associated material regarding the rules and procedures for the process so participants can review them.

The next meeting date will be on Tuesday, Jan 8, 2013 at 1:00 pm in the airport conference room.

The meeting was adjourned by Deerfield at 2:31.p.m.