

Otsego County Planning Commission

Corrected Minutes for January 20, 2014

Call to Order: 6:00 pm by Chairperson Hartmann

Pledge of Allegiance

Roll Call:

Present: Chairperson Hartmann, Vice-Chairperson Jarecki, Secretary Stults, Mr. Borton, Mr. Hilgendorf, Mr. Arndt, Mr. Klee, Ms. Nowak, Mr. Hendershot, Mr. Mang

Absent: Mr. Brown

Staff Present: Mr. Schlaud, Ms. Boyak-Wohlfeil

Public Present: Gary Lytle

Consent Agenda: None

Approval of minutes from December 16, 2013:

Mr. Mang stated he felt the definition for '*service road*' was incomplete and the phrase '*or through street*' should be added to the end of the definition. He inquired if it was the same definition that was sent to Townships and requested research into the matter.

Secretary Stults said the definition had already been adopted by the Board of Commissioners and to correct it was a little more involved. A typo would be easy to correct, adding additional language would need to be researched.

Mr. Hilgendorf requested the second paragraph on page seven (7) be stricken because he did not believe those were his words.

Chairperson Hartmann requested a motion to accept the minutes as corrected with research into the exact definition sent to Townships.

Motion made to approve minutes as corrected by Mr. Hilgendorf; Seconded by Mr. Klee.

Motion approved unanimously.

Other: None

Public participation for items not on the agenda: None

Public Hearing: None

Advertised Case: None

Unfinished Commission Business:

1. Otsego County Master Plan/Jim Hilgendorf/Committee meeting report
Mr. Hilgendorf stated the Master Plan Committee had met twice and presented the minutes.

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Mr. Mang requested a correction be made to November 4th's minutes. He stated in the second paragraph, fourth bullet point...*The Master Plan was written using very expensive software by LIAA...corrected as... The Master Plan was written using very expensive software by R. Clark Associates...*

Mr. Hilgendorf stated after reviewing the Master Plan Executive Summary and the guidelines obtained from MSU Extension, the Committee was recommending an update of the statistics, gathering information from the 2010 census along with other pertinent information and also the addition of a Transportation Plan.

Motion made by Mr. Hilgendorf to update the pertinent statistics of the Master Plan with the information from the 2010 census and adding a Transportation Plan to the Otsego County Master Plan; Seconded by Secretary Stults.

Motion approved unanimously.

2. Executive Committee report/2014 Objective List

After compiling information from Planning Commission members, an objective list was composed for 2014 by the Executive Committee.

Motion made by Secretary Stults to approve the 2014 Objective List ~~and~~ as recommend by the *Executive Advisory Committee* to the Otsego County Board of Commissioners; Seconded by Vice Chairperson Jarecki.

Motion approved unanimously.

3. Capital Improvement Committee report

A public hearing was held December 16, 2013 and the Planning Commission made their recommendations to the Otsego County Board of Commissioners concerning the amendments to the 2014-2019 Capital Improvement Plan.

4. HX Zoning District/Otsego Lake Township extension granted

Secretary Stults stated a public hearing had been held at Otsego Lake Township on January 9, 2014 and there was citizen concern over the boundaries of the Highway Interchange Zoning District. The Township Planning Commission was holding off on their recommendation to the County Planning Commission until they could meet and discuss the issues.

New Business:

1. 2014 Planning Commission Meeting Schedule

Motion made by Mr. Hendershot to approve the Planning Commission 2014 Meeting Schedule; Seconded by Mr. Mang.

Motion approve unanimously.

2. 2013 Annual Report to the Board of Commissioners

Motion made by Mr. Arndt to approve the 2013 Annual Report to the Otsego County Board of Commissioners; Seconded by Ms. Nowak.

Motion approve unanimously.

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Reports and Commission Member's Comments:

1. Sample Checklist to Guide Decisions on Special Land Use/Zoning Training Guide distributed to members for training purposes.

2. Library Strategic Planning meeting report/Chuck Klee
Mr. Klee attended the Otsego County Library Strategic Planning meeting on Wednesday, October 23, 2013 and reported the library would review the ideas from the input sessions to update their plan for the next five years.

3. Crawford County Master Plan update
Mr. Schlaud stated Crawford County had presented an update for their Master Plan and the Planning Commission had responded stating no problems had been found with the surrounding borders.

Ms. Nowak commented on the upcoming public meeting concerning the Gaylord Downtown Renaissance scheduled for Thursday, January 23, 7:00 pm in the Sugar Bowl Restaurant's banquet room. It is being organized by Jim Flint, Gaylord resident.

Mr. Mang commented he had attended a presentation at the NOAA Thunder Bay National Marine Sanctuary concerning the planning for bodies of water and surrounding areas. He stated it was sponsored by MSU Extension and was very educational.

Mr. Arndt stated Bagley Township drafted a document with their concerns on parking and was almost complete. It would possibly be presented at the next meeting.

Mr. Schlaud announced a Special Use Permit (SUP) case had been sent to Bagley Township for their input and would likely be on the agenda for March.

Adjournment: 6:58 pm by Chairperson Hartmann.

Christine Boyak-Wohlfeil, Recording Secretary

Randy Stults, Planning Commission Secretary