

To: All Potential Vehicle Bidders

From: John Burt, Otsego County Administrator

Date: April 21, 2016

Subj: Medical Examiner Truck Purchase, BID 2016-03

Otsego County is seeking bids for a 2016 new truck along with a truck cap for its Medical Examiner Office. All bids are to be based on the following minimum equipment standards:

One (1) Full-size, half ton, regular cab, 4-wheel drive pick-up truck that can fit 8' truck cap 8' Truck Cap. Cap should only have rear window. Sides of cap should be solid.

Power Steering

Tilt Steering Wheel

Power Anti-Lock Brakes

Power Windows

Air Conditioning

Engine 5.0 or larger

Automatic Transmission with Selec-Trans Case

Heavy Duty Battery

100 Amp or larger alternator

Intermittent windshield wipers

Split bench seat in front

Full bench seat in back

Vinyl floor covering

Suspension Group – Heavy duty shocks and springs

AM-FM Radio/Cigarette lighter

Cruise Control

Conventional Spare Tire

Bids are **due by Friday, May 13 at noon** local time. Bids must be sealed and have Bid 2016-03 marked on the exterior. Bids can be mailed/dropped off at 225 W. Main Street, Room 203, Gaylord, MI 49735. There will be a public bid opening on Friday, May 13 at 1:30 pm at 225 W. Main Street in Room 100.