



Louis M. Groen Nature Preserve Otsego Lake County Park Irontone Springs Wah Wah Soo Libke Fields Community Center
Monday, August 10, 2015 6 p.m. Irontone Springs

Call to Order:

Roll Call:

Members Present:

Members Absent:

Approval of Previous Minutes:

Public Comment:

Budget:

Bills:

Director's Update:

- A. Louis M. Groen Nature Preserve
- B. Community Center
- C. County Park
- D. Wah Wah Soo
- E. Irontone Springs
- F. Libke Fields
- G. Other

Old Business:

- A. Signs for Irontone Springs, Wah Wah Soo and County Park
- B. Afterschool Program Update
- C. MMRMA Park Suggestions
- D. Other

New Business:

- A. Other Business not on Agenda

Commissioner Comments:

Next Meeting: Monday, September 14, 2015 at 6:00 p.m. at the Otsego County Community Center.

Adjournment:

08/03/2015

REVENUE AND EXPENDITURE REPORT FOR OTSEGO COUNTY
PERIOD ENDING 07/31/2015

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2015 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% collected or spent
Fund 208 - PARKS AND RECREATION						
Revenues						
Dept 010-PROPERTY TAXES						
208-010-402.000	CURRENT REAL PROP TAXES	218,000.00	198,432.66	0.00	19,567.34	91.02
208-010-402.000-CHARGEBACK	CURRENT REAL PROP TAXES	0.00	(269.65)	(232.60)	269.65	100.00
208-010-411.000	DELINQUENT REAL PROPERTY TAXES	0.00	13,992.86	0.00	(13,992.86)	100.00
208-010-420.000	DELINQUENT PERS PROP TAXES	0.00	544.79	32.16	(544.79)	100.00
208-010-420.001	MILITARY-IFT-CF TAXES	0.00	317.32	0.00	(317.32)	100.00
208-010-429.000	COMMERCIAL FOREST RESERVE	0.00	44.18	14.32	(44.18)	100.00
208-010-445.022	INT ON TAXES	0.00	39.90	2.04	(39.90)	100.00
Total Dept 010-PROPERTY TAXES		218,000.00	213,102.06	(184.08)	4,897.94	97.75
Dept 025-INTEREST EARNINGS						
208-025-664.010	INTEREST - GENERAL	0.00	155.82	0.00	(155.82)	100.00
208-025-694.000	OTHER INCOME - OVER AND SHORT	0.00	276.73	67.18	(276.73)	100.00
208-025-694.010	OTHER INCOME - MISC	0.00	9.30	0.00	(9.30)	100.00
Total Dept 025-INTEREST EARNINGS		0.00	441.85	67.18	(441.85)	100.00
Dept 030-OTHER REVENUE						
208-030-675.000	PILT	0.00	1,548.75	13.90	(1,548.75)	100.00
208-030-676.040	REIMBURSEMENT - GENERAL	0.00	0.00	0.00	0.00	0.00
208-030-694.000	OTHER INCOME - OVER AND SHORT	0.00	9.35	0.00	(9.35)	100.00
Total Dept 030-OTHER REVENUE		0.00	1,558.10	13.90	(1,558.10)	100.00
Dept 050-SPECIAL ITEMS/TRANSFERS						
208-050-400.001	BUDGETED USE OF FUND BALANCE	43,012.00	0.00	0.00	43,012.00	0.00
208-050-673.000	OTHER REV - SALES FIXED ASSET	0.00	0.00	0.00	0.00	0.00
208-050-699.030	OTHER SOURCE - TRANSFERS	0.00	0.00	0.00	0.00	0.00
Total Dept 050-SPECIAL ITEMS/TRANSFERS		43,012.00	0.00	0.00	43,012.00	0.00
Dept 440-PARKS						
208-440-539.000	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
208-440-626.030	SERVICE - CURRENT SERVICES	0.00	(155.00)	0.00	155.00	100.00
208-440-642.030	SALES - CONCESSIONS	6,500.00	5,224.00	4,156.00	1,276.00	80.37
208-440-651.060	USE - RESERVATION PAVILLION	1,000.00	930.00	30.00	70.00	93.00
208-440-652.010	ADMISSION - DAILY PASS	8,000.00	7,212.00	5,349.00	788.00	90.15
208-440-652.020	ADMISSION - SEASON PASS	10,500.00	10,853.00	5,244.00	(353.00)	103.36

208-440-652.030	ADMISSION - CAMPING FEE	110,000.00	114,256.40	54,102.16	(4,256.40)	103.87
208-440-652.035	REGISTRATION FEES	0.00	0.00	0.00	0.00	0.00
208-440-652.045	ADMISSION - CABIN RENTAL	2,000.00	680.00	725.00	1,320.00	34.00
208-440-652.050	ADMISSION - CAMP GROUND RESERV	0.00	0.00	0.00	0.00	0.00
208-440-655.050	FINES - NSF CHECK CHG	0.00	0.00	0.00	0.00	0.00
Total Dept 440-PARKS		138,000.00	139,000.40	69,606.16	(1,000.40)	100.72
Dept 442-REC PROGRAMS						
208-442-626.030	SERVICE - CURRENT SERVICES	0.00	210.30	0.00	(210.30)	100.00
208-442-626.030-BD_PARTY__	SERVICE - CURRENT SERVICES	1,000.00	2,500.00	405.00	(1,500.00)	250.00
208-442-626.030-BEAR_BBALL	SERVICE - CURRENT SERVICES	2,500.00	185.00	0.00	2,315.00	7.40
208-442-626.030-FLAG_FBALL	SERVICE - CURRENT SERVICES	0.00	0.00	0.00	0.00	0.00
208-442-626.030-GYMNASTICS	SERVICE - CURRENT SERVICES	1,000.00	1,000.00	0.00	0.00	100.00
208-442-626.030-HORSESHOE_	SERVICE - CURRENT SERVICES	0.00	0.00	0.00	0.00	0.00
208-442-626.030-LOCK_INS__	SERVICE - CURRENT SERVICES	600.00	620.00	0.00	(20.00)	103.33
208-442-626.030-MENS_BBALL	SERVICE - CURRENT SERVICES	0.00	0.00	0.00	0.00	0.00
208-442-626.030-TENNIS__	SERVICE - CURRENT SERVICES	0.00	35.00	0.00	(35.00)	100.00
208-442-626.030-WM_VBALL__	SERVICE - CURRENT SERVICES	0.00	3,233.50	0.00	(3,233.50)	100.00
208-442-642.030	SALES - CONCESSIONS	0.00	19.30	0.00	(19.30)	100.00
208-442-652.010	ADMISSION - DAILY PASS	800.00	338.00	0.00	462.00	42.25
Total Dept 442-REC PROGRAMS		5,900.00	8,141.10	405.00	(2,241.10)	137.98
Dept 445-Other						
208-445-674.000	OTHER REV - CONTRIBUTIONS	0.00	41.11	0.00	(41.11)	100.00
208-445-674.000-FRWKS00000	OTHER REV - CONTRIBUTIONS	15,000.00	3,500.00	0.00	11,500.00	23.33
208-445-674.000-SUMMERCAMP	OTHER REV - CONTRIBUTIONS	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 445-Other		17,500.00	3,541.11	0.00	13,958.89	20.23
Dept 447-Contributions						
Total Dept 447-Contributions		0.00	43.32	0.00	(43.32)	100.00
TOTAL Revenues		422,412.00	365,827.94	69,908.16	56,584.06	86.60

Expenditures

Dept 751-PARKS AND RECREATION

208-751-703.010	REG EMP - DEPT DIR/COMM	0.00	0.00	0.00	0.00	0.00
208-751-703.030	REGULAR - HOURLY	0.00	0.00	0.00	0.00	0.00
208-751-703.040	PER DIEM	0.00	0.00	0.00	0.00	0.00
208-751-703.050	LONGEVITY	0.00	0.00	0.00	0.00	0.00
208-751-703.060	PART-TIME/TEMPORARY	0.00	0.00	0.00	0.00	0.00
208-751-703.070	OVERTIME	0.00	0.00	0.00	0.00	0.00
208-751-704.110	HOSPITALIZATION	0.00	0.00	0.00	0.00	0.00
208-751-704.140	LIFE AND DISABILITY	0.00	0.00	0.00	0.00	0.00
208-751-704.200	SOCIAL SEC CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
208-751-704.300	RETIREMENT CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00

208-751-704.301	POST EMLMPT HLTH CARE SAVINGS	0.00	0.00	0.00	0.00	0.00
208-751-704.400	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00
208-751-704.500	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00
208-751-704.600	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
208-751-704.700	PAYMENTS IN LIEU OF INSURANCE	0.00	0.00	0.00	0.00	0.00
208-751-704.800	SICK PAY BUY OUT	0.00	0.00	0.00	0.00	0.00
208-751-726.000	SUPPLIES - GENERAL	0.00	0.00	0.00	0.00	0.00
208-751-726.000-TRIAT00000	SUPPLIES - GENERAL	10,200.00	3,628.31	438.51	6,571.69	35.57
208-751-726.025	SUPPLIES - JANITORIAL	0.00	0.00	0.00	0.00	0.00
208-751-726.035	SUPPLIES - MEDICAL/PHARMACY	2,750.00	984.05	0.00	1,765.95	35.78
208-751-726.040	SUPPLIES - RECREATIONAL	750.00	526.29	41.29	223.71	70.17
208-751-726.046	SUPPLIES - UNIFORM/ACC	1,500.00	0.00	0.00	1,500.00	0.00
208-751-726.050	REPAIRS AND MAINT SUPPLIES	600.00	0.00	0.00	600.00	0.00
208-751-801.020	PROFESSIONAL	15,000.00	1,471.47	457.00	13,528.53	9.81
208-751-920.200	WATER/SEWAGE	500.00	317.81	294.81	182.19	63.56
208-751-920.200-TRIAT00000	WATER/SEWAGE	4,500.00	1,100.26	209.95	3,399.74	24.45
208-751-920.320	SNOW PLOWING	0.00	0.00	0.00	0.00	0.00
208-751-920.400	REPAIRS AND MAINTENANCE SVCS	500.00	0.00	0.00	500.00	0.00
208-751-920.410	SERVICE CONTRACTS	0.00	0.00	0.00	0.00	0.00
208-751-920.410-TRIAT00000	SERVICE CONTRACTS	0.00	0.00	0.00	0.00	0.00
208-751-930.100	INSURANCE AND BONDS	0.00	0.00	0.00	0.00	0.00
208-751-930.150	SERVICE CHARGES	3,750.00	0.00	0.00	3,750.00	0.00
208-751-930.210	TELEPHONE	300.00	707.12	419.52	(407.12)	235.71
208-751-930.230	CELLULAR	750.00	416.80	52.08	333.20	55.57
208-751-930.300	ADVERTISING	750.00	185.12	0.00	564.88	24.68
208-751-930.300-TRIAT00000	ADVERTISING	1,000.00	493.20	0.00	506.80	49.32
208-751-930.450	SHIPPING AND MAILING	0.00	0.00	0.00	0.00	0.00
208-751-930.450-TRIAT00000	SHIPPING AND MAILING	150.00	70.46	0.00	79.54	46.97
208-751-930.500	TRAVEL	0.00	0.00	0.00	0.00	0.00
208-751-930.610	NATURAL GAS	1,100.00	331.00	0.00	769.00	30.09
208-751-930.620	ELECTRICITY	2,000.00	143.28	36.31	1,856.72	7.16
208-751-930.660	GASOLINE	10,000.00	946.15	0.00	9,053.85	9.46
208-751-930.999	MISC OTHER SERVICES	2,500.00	197.35	0.00	2,302.65	7.89
208-751-940.000	INSIDE PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00
208-751-940.010	OUTSIDE CONTRACTED SERVICES	11,000.00	0.00	0.00	11,000.00	0.00
208-751-940.010-FRWKS00000	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
208-751-940.010-WK RL00000	OUTSIDE CONTRACTED SERVICES	15,000.00	3,500.00	0.00	11,500.00	23.33
208-751-940.010-WWGT000000	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
208-751-940.010-XC SKI 000	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
208-751-969.000	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
208-751-970.420	PROPERTY - VEHICLES	0.00	0.00	0.00	0.00	0.00
Total Dept 751-PARKS AND RECREATION		0.00	0.00	0.00	0.00	0.00
		84,600.00	15,018.67	1,949.47	69,581.33	17.75
Dept 752-RECREATIONAL PROGRAMS						
208-752-703.010	REG EMP - DEPT DIR/COMM	51,614.00	27,984.68	5,330.46	23,629.32	54.22
208-752-703.030	REGULAR - HOURLY	69,560.00	39,461.29	8,051.92	30,098.71	56.73

208-752-703.040	PER DIEM	4,000.00	2,200.00	360.00	1,800.00	55.00
208-752-703.050	LONGEVITY	325.00	0.00	0.00	325.00	0.00
208-752-703.060	PART-TIME/TEMPORARY	45,760.00	25,115.38	11,359.08	20,644.62	54.89
208-752-703.070	OVERTIME	5,000.00	1,872.88	1,546.92	3,127.12	37.46
208-752-704.110	HOSPITALIZATION	10,135.00	12,030.67	1,718.32	(1,895.67)	118.70
208-752-704.140	LIFE AND DISABILITY	1,633.00	867.46	130.36	765.54	53.12
208-752-704.200	SOCIAL SEC CONTRIBUTIONS	12,698.00	6,980.91	1,966.88	5,717.09	54.98
208-752-704.300	RETIREMENT CONTRIBUTIONS	30,712.00	10,314.38	2,263.27	20,397.62	33.58
208-752-704.301	POST EMPLMT HLTH CARE SAVINGS	325.00	420.00	60.00	(95.00)	129.23
208-752-704.400	EDUCATION AND TRAINING	800.00	1,000.00	600.00	(200.00)	125.00
208-752-704.500	UNEMPLOYMENT COMPENSATION	805.00	757.77	174.45	47.23	94.13
208-752-704.600	WORKERS COMPENSATION	4,145.00	3,162.45	837.63	982.55	76.30
208-752-704.700	PAYMENTS IN LIEU OF INSURANCE	2,000.00	0.00	0.00	2,000.00	0.00
208-752-704.800	SICK PAY BUY OUT	0.00	0.00	0.00	0.00	0.00
208-752-726.000	SUPPLIES - GENERAL	8,950.00	6,421.40	1,440.72	2,528.60	71.75
208-752-726.025	SUPPLIES - JANITORIAL	2,650.00	2,169.50	243.34	480.50	81.87
208-752-726.035	SUPPLIES - MEDICAL/PHARMACY	900.00	670.11	41.29	229.89	74.46
208-752-726.040	SUPPLIES - RECREATIONAL	1,000.00	0.00	0.00	1,000.00	0.00
208-752-726.046	SUPPLIES - UNIFORM/ACC	500.00	194.00	0.00	306.00	38.80
208-752-726.050	REPAIRS AND MAINT SUPPLIES	15,000.00	10,354.46	2,927.29	4,645.54	69.03
208-752-801.020	PROFESSIONAL	500.00	309.81	294.81	190.19	61.96
208-752-920.200	WATER/SEWAGE	4,500.00	1,850.05	705.00	2,649.95	41.11
208-752-920.320	SNOW PLOWING	500.00	481.00	0.00	19.00	96.20
208-752-930.100	INSURANCE AND BONDS	3,750.00	0.00	0.00	3,750.00	0.00
208-752-930.150	SERVICE CHARGES	0.00	0.00	0.00	0.00	0.00
208-752-930.210	TELEPHONE	750.00	343.26	76.60	406.74	45.77
208-752-930.230	CELLULAR	750.00	1,468.55	277.28	(718.55)	195.81
208-752-930.300	ADVERTISING	1,000.00	158.40	79.20	841.60	15.84
208-752-930.450	SHIPPING AND MAILING	150.00	124.13	0.00	25.87	82.75
208-752-930.500	TRAVEL	1,000.00	960.18	109.18	39.82	96.02
208-752-930.610	NATURAL GAS	3,800.00	3,582.05	601.61	217.95	94.26
208-752-930.620	ELECTRICITY	10,000.00	5,995.28	2,204.57	4,004.72	59.95
208-752-930.660	GASOLINE	2,500.00	1,318.46	477.88	1,181.54	52.74
208-752-940.000	INSIDE PURCHASED SERVICES	12,400.00	24,000.00	0.00	(11,600.00)	193.55
208-752-940.010	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
208-752-940.010-4H0000000	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
208-752-940.010-BEAR_BBALL	OUTSIDE CONTRACTED SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
208-752-940.010-FRWKS00000	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
208-752-940.010-GYMNASTICS	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
208-752-940.010-HORSESHOE_	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
208-752-940.010-MEN_FLAGFB	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
208-752-940.010-MENS_BBALL	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
208-752-940.010-SUMMERCAMP	OUTSIDE CONTRACTED SERVICES	2,500.00	0.00	0.00	2,500.00	0.00
208-752-940.010-TENNIS_____	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
208-752-940.010-VOLLEYBALL	OUTSIDE CONTRACTED SERVICES	3,200.00	3,000.00	0.00	200.00	93.75
208-752-940.010-WK RLO0000	OUTSIDE CONTRACTED SERVICES	2,000.00	1,820.00	0.00	180.00	91.00

208-752-940.010-WM_VBALL__	OUTSIDE CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
Total Dept 752-RECREATIONAL PROGRAMS		318,812.00	197,388.51	43,878.06	121,423.49	61.91
Dept 901-CAPITAL OUTLAY						
208-901-970.300	PROPERTY - IMPROVEMENTS	4,000.00	0.00	0.00	4,000.00	0.00
208-901-970.435	PROPERTY - MACHINERY & EQUIPMENT	6,000.00	0.00	0.00	6,000.00	0.00
208-901-970.450	PROPERTY - SOFTWARE	9,000.00	8,020.00	0.00	980.00	89.11
Total Dept 901-CAPITAL OUTLAY		19,000.00	8,020.00	0.00	10,980.00	42.21
Dept 941-CONTINGENCY						
208-941-999.000	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
208-941-999.990	CONTRIBUTION TO FUND BALANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 941-CONTINGENCY		0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures		422,412.00	220,427.18	45,827.53	201,984.82	52.18
Fund 208 - PARKS AND RECREATION:						
TOTAL REVENUES		422,412.00	365,827.94	69,908.16	56,584.06	86.60
TOTAL EXPENDITURES		422,412.00	220,427.18	45,827.53	201,984.82	52.18
NET OF REVENUES & EXPENDITURES		0.00		24,080.63		
BEG. FUND BALANCE		79,515.46				
END FUND BALANCE		79,515.46				

08/03/2015

REVENUE AND EXPENDITURE REPORT FOR OTSEGO COUNTY
PERIOD ENDING 07/31/2015

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2015 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% Collected or Spent
Fund 209 - GREEN NATURE PRESERVE FUND						
Revenues						
Dept 030-OTHER REVENUE						
209-030-676.040	REIMBURSEMENT - GENERAL	0.00	0.00	0.00	0.00	0.00
Total Dept 030-OTHER REVENUE		0.00	0.00	0.00	0.00	0.00
Dept 050-SPECIAL ITEMS/TRANSFERS						
209-050-400.001	BUDGETED USE OF FUND BALANCE	0.00	0.00	0.00	0.00	0.00
209-050-674.000	OTHER REV - CONTRIBUTIONS	55,089.00	39,860.00	0.00	15,229.00	72.36
209-050-699.030	OTHER SOURCE - TRANSFERS	2,000.00	2,000.00	0.00	0.00	100.00
Total Dept 050-SPECIAL ITEMS/TRANSFERS		57,089.00	41,860.00	0.00	15,229.00	73.32
Dept 440-PARKS						
209-440-607.012	FEE - SNOWSHOE RENTAL	0.00	0.00	0.00	0.00	0.00
209-440-626.030	SERVICE - CURRENT SERVICES	0.00	33.00	0.00	(33.00)	100.00
209-440-642.030	SALES - CONCESSIONS	0.00	0.00	0.00	0.00	0.00
209-440-674.000	OTHER REV - CONTRIBUTIONS	0.00	128.00	29.00	(128.00)	100.00
Total Dept 440-PARKS		0.00	161.00	29.00	(161.00)	100.00
TOTAL Revenues		57,089.00	42,021.00	29.00	15,068.00	73.61
Expenditures						
Dept 751-PARKS AND RECREATION						
209-751-703.010	REG EMP - DEPT DIR/COMM	5,162.00	0.00	0.00	5,162.00	0.00
209-751-703.040	PER DIEM	0.00	0.00	0.00	0.00	0.00
209-751-703.060	PART-TIME/TEMPORARY	24,102.00	9,730.72	2,923.98	14,371.28	40.37
209-751-703.070	OVERTIME	200.00	236.58	142.80	(36.58)	118.29
209-751-704.140	LIFE AND DISABILITY	274.00	0.00	0.00	274.00	0.00
209-751-704.200	SOCIAL SEC CONTRIBUTIONS	2,239.00	756.41	234.61	1,482.59	33.78
209-751-704.300	RETIREMENT CONTRIBUTIONS	1,707.00	0.00	0.00	1,707.00	0.00
209-751-704.301	POST EMPLMT HLTH CARE SAVINGS	0.00	0.00	0.00	0.00	0.00
209-751-704.400	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00
209-751-704.500	UNEMPLOYMENT COMPENSATION	510.00	193.20	21.72	316.80	37.88
209-751-704.600	WORKERS COMPENSATION	895.00	375.62	98.13	519.38	41.97
209-751-704.700	PAYMENTS IN LIEU OF INSURANCE	200.00	0.00	0.00	200.00	0.00
209-751-726.000	SUPPLIES - GENERAL	3,800.00	3,376.37	487.10	423.63	88.85

Bills July 6th – August 3

Tom Johnson	\$50.74	Per Diem, Travel July Meeting
Butch Fleming	\$51.91	Per Diem, Travel July Meeting
Scott Courterier	\$53.01	Per Diem, Travel July Meeting
Judy Jarecki	\$65.21	Per Diem, Travel July Meeting
Bonny Miller	\$55.23	Per Diem, Travel July Meeting
Bill Holewinski	\$49.00	Per Diem, Travel July Meeting
Pete Awrey	\$47.29	Per Diem, Travel July Meeting
Dave Baragrey	\$48.30	Per Diem, Travel July Meeting
Abe Cruz	\$48.49	Per Diem, Travel July Meeting

County Park

Spartan Sewer	\$425.00	Portable Toilet Rentals for July 4 th
Spartan Sewer	\$1,166.50	Pump all Tanks & Vaults & Disposal
Michael Bernard	\$90.00	Camping Refund – Cancellation
Cantoola	\$81.00	Leather & Power Grab Gloves
Meyer Ace	\$32.94	Softener Salt
Frank Zaremba	\$125.00	Firewood
Chuck's Electric	\$737.90	Troubleshoot Plugs & Lights on 3 Sites
Spartan Stores	\$61.62	Coffee, Cups, Sugar, Cocoa
Spartan Stores	\$171.27	Flowers
Debra Schillinger	\$68.00	Camping Refund – Cancellation
Wolverine Fireworks	\$11,500.00	Fireworks Balance
Gill-Roy's	\$11.39	Bolts, Screws
Gill-Roy's	\$82.28	Fertilizer, Grass Seed
Gill-Roy's	\$61.04	Quick Link, Spray Paint
Gill-Roy's	\$11.39	Nozzle, Bolts
Gill-Roy's	\$6.59	Shower Hook
Gill-Roy's	\$21.98	Bug Spray
Gill-Roy's	\$59.88	Ground Rod, Clamp, Salt
Gil-Roy's	\$1.46	Key Ring, Sealant
Gill-Roy's	\$22.99	Comboext Screw
Gill-Roy's	\$19.32	Bolts, Screws
Ecolab	\$116.25	Glass & Bowl Cleaner
Linda Bissett	\$68.00	Camping Refund – Cancellation
American Waste	\$405.00	Garbage Bill
Veronica Harmer	\$14.00	Over Paid for 2 Senior Passes
Maryann Santana	\$16.00	Camping Refund – Left Early
Patti Elqgren	\$120.00	Camping Refund – Cancellation
University Center	\$90.00	Computer Lab Rental Software Training
Gordon Food Service	\$282.93	Ice Cream
Frank Zaremba	\$125.00	Firewood
Mary Qeary	\$42.00	Camping Refund – Entered Incorrect Dates
Ron Wilkowski	\$40.00	Camping Refund – Left Early
Suzanne Boris	\$100.00	Cabin Refund
Angela Amsden	\$90.00	Camping Refund
Mary Premo	\$68.00	Camping Refund – Left Early

Dan Mieske	\$68.00
UCMAN	\$16.00
Frank Zaremba	\$125.00
Julie Forrest	\$35.00
Armebla Wilcox	\$120.00
Rebecca Reinbold	\$42.00
Eco Lab	\$84.88
Frontier	\$76.60
Johnson Oil	\$75.00
Johnson Oil	\$601.61
Spartan Stores	\$41.29
Lappans	\$681.96
Lappans	\$38.94
Lappans	\$14.20
Lappans	\$175.96
Lappans	\$41.05
Lappans	\$11.03
Chuck's Electric	\$1,420.00
Classic Plumbing	\$250.00
Waste Management	\$484.72
Choice Publications	\$39.60
Choice Publications	\$39.60
Zaremba	\$52.50
Consumers	\$199.88
Consumers	\$1,735.20
Frank Zaremba	\$125.00
Gordon Food Service	\$249.26
Denise Baum	\$42.00

Community Center

Spartan Sewer	\$90.00
Consumers	\$282.60
DTE Energy	\$36.31
City of Gaylord	\$39.95
American Waste	\$80.00
UCMAN	\$59.95
Spartan Stores	\$41.29
Dunns	\$125.00
Dunns	\$10.46
Waste Management	\$82.27

Groen Property

Gill-Roy's	\$13.99
Spartan Stores	\$41.30
Choice Publications	\$39.60
Choice Publications	\$39.60
Great Lakes Energy	\$58.48
Gill-Roy's	\$31.98

Camping Refund – Left Early
Wireless Connection
Firewood
Pavilion Refund
Camping Refund
Camping Refund – Shortened Reservation
Floor Cleaner
Phone Bill
Check Propane Tank
Propane
First Aid Supplies
Repairs to Tractor
Blade
Oil Filter
Weed Trimmer
2 Cycle Mix
Service Charge
Furnish & Install Pedestal for Site 28
Replace Shut off Valves on Water Towers
Garbage Bill
Event Ad
Event Ad
Mower Blade
South Camp Electric
North Camp Electric
Firewood
Ice Cream
Camping Refund – Cancellation

Portable Toilet Rental
Electric Bill
Gas Bill
Water Bill
Garbage Bill
Wireless Connection
First Aid Supplies
Toner
Paper
Garbage Bill

Trimmer Line
First Aid Supplies
Event Ad
Event Ad
Electric Bill
Iron, Ironing Table

Spartan Sewer	\$90.00	Portable Toilet Rental
Raven Hill Discovery Center	\$200.00	Fee for Class
Gina Marchio	\$72.00	Travel Expense from Park to Groen July
Spartan Stores	\$38.47	Flowers
Gina Marchio	\$22.23	Reimburse for Supplies Bought for Event
Gina Marchio	\$24.00	Reimburse for Supplies Bought for Event
Johnson Oil	\$23.59	Gasoline
Frontier	\$81.94	Phone Bill
Mid North Printing	\$397.10	Brochures
Johnson Oil	\$19.15	Gasoline
<u>Libke Fields</u>		
Spartan Sewer	\$150.00	Portable Toilet Rental
Consumers	\$238.53	Electric Bill
<u>Wah Wah Soo</u>		
Consumers Energy	\$30.96	Electric Bill
<u>Irontone Bills</u>		
Consumers	\$25.75	Electric Bill



Gina Marchio <ginamarchio@gmail.com>

Thank you for ordering from BuildASign! Your Order Number is 72713890

1 message

BuildASign.com <service@buildasign.com>
Reply-To: "BuildASign.com" <service@buildasign.com>
To: ginamarchio@gmail.com

Mon, Jul 13, 2015 at 12:33 PM



My Account | Check Order Status
Need help? Call us at 1-800-330-9622

- HOME
- SIGNS
- MAGNETICS
- BANNERS
- FRAMES & ACCESSORIES

Thank you for ordering from BuildASign.com!

We appreciate your business and will be starting work on your order shortly! We will notify you as soon as your order has shipped - but in the mean time, be sure to connect with us on Facebook, and browse the products that our other customers have loved. Your order details are below.

[Tell us what you think! Write a review](#) ★★★★★

Order Summary

[Tell us what you think!](#)
[Review us here](#) ★★★★★

Your Order Number: 72713890

Don't forget!

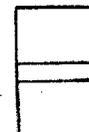
Customers like you also purchased these accessories and other products.

Billing Information
COUNTY OF OTSEGO JOHN
M BURT
225 W MAIN ST
GAYLORD, MI, 49735
United States

Shipping To:
COUNTY OF OTSEGO JOHN
M BURT
225 W MAIN ST
GAYLORD, MI, 49735-1372
United States

Order Contact
gmarchio@otsegocountymi.gov
231-858-5220

Shipping Method
Ground



18" h x 24" w Metal Frame

 1 sider

Your order should arrive by 7/20/2015.

Need your sign sooner?

Call us to upgrade your shipping: 1-800-330-9622
(we'll just charge the difference in the price for that shipping option)



800-555-5555

12" x 24"
.045 Magnetic

Order Item Information

Description	Unit Price	Qty	Total
	\$130.00	1	\$130.00

Custom Sign
(ID: 819899701)
Sandwich Board (Cor.
Plastic)
36" x 24"



36" x 24"
Sandwich Board (Cor.
Plastic)



3ft x 6ft
Vinyl Banner

Payment Information

Payment Status

Summary of Charges:

Complete

Subtotal:	\$130.00
Shipping:	\$0.00
Tax:	\$0.00
<hr/>	
Total	\$130.00

This is your receipt, so please print out a copy for your records.

We'll email you a shipping notification as soon as your order is carefully packaged and on its way. If necessary, we'll send you additional shipping updates about your order.

Questions or concerns?

Contact us at: service@buildasign.com or 1-800-330-9622 This email was sent by: BuildASign.com, 11525A Stonehollow Dr., Suite 100 Austin, TX, 78758 USA

ULINE 1-800-295-5510

ORDER SUMMARY

[email](#) [print](#)

Thank you for shopping with Uline. The following order was successfully submitted to Uline. You will receive an e-mail confirmation after this order has been processed.

Order Number: **72618978**
Customer: 8990876
Purchase Order:

Order Date: 6/23/2015
Will Ship: 6/23/2015
Ship Via: UPS GROUND

Billing Information
OTSEGO COUNTY OF
225 W MAIN ST
GAYLORD, MI 49735-1372

Shipping Information
OTSEGO COUNTY OF
225 W MAIN ST
GAYLORD, MI 49735-1372

Model #	Description	Unit Cost	Qty	Ext. Cost
H-2856CEDAR	Message Center Sign - Cedar	\$369.00 / EA	1	\$369.00
			SUBTOTAL=	\$369.00
			TAX=	\$0.00
			SHIPPING/HANDLING=	\$25.41
			TOTAL=	<u>\$394.41</u>

[close window](#)



Gina Marchio <ginamarchio@gmail.com>

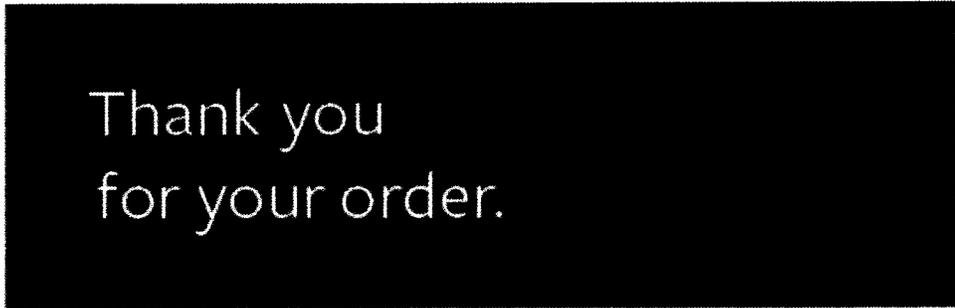
Signs.com Order 41468 Confirmation

1 message

no-reply-order-confirmation@signs.com <no-reply-order-confirmation@signs.com> Mon, Aug 3, 2015 at 2:51 PM
To: ginamarchio@gmail.com



NEW ORDER CONFIRMATION



Dear John Burt,

Thank you for shopping at Signs.com. We appreciate your business and hope that you had a great experience creating your sign. Below you will find details of your recent order. Please keep this email as your receipt and proof of purchase.

Order Number	Order Date	Shipping Address	Shipping Method
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41468	8/3/2015	John Burt 225 W Main St Gaylord, MI, 49735-	Standard
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Design	Details	Options & Subtotal
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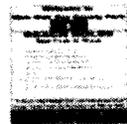
Type: Aluminum Sign	\$263.31
Material: 2MM E-Panel	
Size: 24" W x 18" H	
Quantity: 8	



Type: Aluminum Sign **\$230.40**
Material: 2MM E-Panel
Size: 18" W x 24" H
Quantity: 7



Type: Aluminum Sign **\$347.51**
Material: 2MM E-Panel
Size: 36" W x 36" H
Quantity: 4



Type: Aluminum Sign **\$260.64**
Material: 2MM E-Panel
Size: 36" W x 36" H
Quantity: 3



Type: Aluminum Sign **\$82.34**
Material: 2MM E-Panel
Size: 10" W x 14" H
Quantity: 4

Order Subtotal: \$1,184.20

Shipping: \$0.00

Tax: \$0.00

Grand Total: \$1,184.20
 Get It Between: 8/6/2015 - 8/11/2015.

If you have any questions about your account contact the Signs.com Customer Service Department at 888-222-4929 or contact us here.

Thanks,
 The Signs.com Team



MICHIGAN MUNICIPAL
RISK MANAGEMENT
A U T H O R I T Y

July 17, 2015

Gina Marchio, Director
Otsego County
225 West Main Street
Gaylord, MI 49735

Dear Ms. Marchio,

Thank you for taking the time to meet with me and conduct an inspection of your parks. Below is a list of recommendations for your review:

- Review the enclosed Water and Beach Safety Guidelines brochure for proper wording relating to hazard warnings at the beach.
- If the beach is open, the buoy lines must be out. If the beach is closed during a boating special event, post that the beach is closed for the event and swimming is not allowed. Enforcement will be needed during the event.
- The lifesaving station should be inspected daily and documented. Any missing equipment should be replaced immediately. A supply of replacement equipment should be on hand.
- Please visit the MMRMA web site and download the MMRMA Risk Transfer Manual for information on firework displays and proper insurance coverage.
- Remove the docks used for shooting off fireworks, when the event is over. In your contract there should be language regarding removal of docks, a time frame for removal, and what consequence, if any, that will occur.
- The swing set at the camp ground play area should only have one swing per bay.
- Removal of the black tires located by the tress is recommended due to the lack of proper hand holds and clear fall zones to the surface around the perimeter of the unit.
- Develop a cash management policy for handling on-site drops and bank deposits. Train employees and document the training.
- The camp site reservation form should contain a release of liability waiver naming the county. Visit the MMRMA website in the Members Only section where you can download the most recent copy of the Risk Transfer Manual which contains sample waiver language.
- Wah Wah Soo Beach has drop off from the platform to the ground below and this may cause an injury. Install a barrier system to prevent falls.
- Beach Closed signs should be posted until the buoys are set in the water. Refer to the MMRMA Water and Beach Safety Guidelines brochure for sign wording.
- Review the enclosed MMRMA Field Guidelines brochure for design suggestions.

RISK

MICHIGAN MUNICIPAL
RISK MANAGEMENT
A U T H O R I T Y

- The basketball court surface is cracked and may cause a trip hazard. The fencing at the community center needs repair as well.
- Remove the metal playground climber. It does not meet current design guidelines for climbers.
- The horseshoe pit league participant waiver form should have the county listed as well as the horseshoe organization.
- Review the origin documents and deeds to property for the Groen Parks Board to determine if the group is covered under the MMRMA insurance program. The members of the group must be appointed or elected by the county.

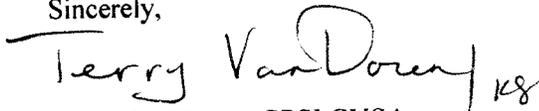
MMRMA Services and Resources:

MMRMA's risk control consultants specialize in public-entity risk management in all municipal areas, including law enforcement, fire/EMS, public services, corrections, and parks & recreation. In addition to onsite visits and consultations, MMRMA offers a library of model policies and other resources in the "Members Only" section of our website, www.mmrma.org. Member employees can request a login and subscribe to newsletters and training announcements and view upcoming committee meetings, training, and important deadlines.

MMRMA also helps members mitigate loss exposures through Risk Avoidance Program (RAP) grants. Applicants can request reimbursement for specialized equipment, risk reduction initiatives, training, and accreditation programs. Details about RAP grants are available on the website. Please contact MMRMA's Risk Control team whenever you have questions regarding available services, training, or resources.

I appreciate you and your staff making my visit professional, productive, and enjoyable. If I may assist you now or in the future, please contact me.

Sincerely,



Terry Van Doren, CPSI CYSA
Risk Control Consultant
MMRMA

cc: Douglas Johnson, Commissioner
Glomar, Inc.

Enclosed: MMRMA Water and Beach Brochure
MMRMA Field Guidelines: Use and Management of Baseball/Softball Fields Brochure