Otsego County Board of Commissioners
225 West Main Street • Gaylord, Michigan 49735
989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, April 26, 2016 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Regular Minutes of April 12, 2016 w/attachments.

Consent Agenda

A. Budget & Finance Committee Recommendations
   1. Bus Cash Advance
   2. FOC Computer Purchase - Motion to Approve
   3. Bus System Generator - Motion to Approve
   4. Tenurgy Agreement - Motion to Approve
   5. Emmet County Recycling Agreement Amendment - Motion to Approve
   6. Mobile Laptop Equipment Purchase - Motion to Approve
   7. DNR Declaration of Restrictive Covenant - Motion to Approve

B. Conservation District Recycling Agreement - Motion to Approve

C. OCR 16-14 Mortgage Discharge (Luebs) - Motion to Adopt

D. Library Agreement - Motion to Approve

Special Presentations

A. Employee Recognition - Kent Hilley

Administrator's Report

Department Head Report

A. Equalization Report - Bill Kerr

Committee Reports

A. Budget & Finance Committee
   1. City of Gaylord Funding Request

City Liaison, Township & Village Representatives

Correspondence

A. March 2016 Financial Reports

New Business

A. Financials
   1. April 19, 2016 Warrant
   2. April 26, 2016 Warrant

B. OCR 16-15 Opposition to State Consolidated Plan

C. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the County Administrator's office (989-731-7520) at least twelve (12) hours prior to the scheduled start of the meeting.

April 12, 2016

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Paul Beachnau, followed by the Pledge of Allegiance led by Robert Pallarito.
Roll Call:
Present: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Motion by Commissioner Ken Glasser, seconded by Commissioner Paul Liss, to approve the Regular minutes of March 22, 2016 with attachments. Ayes: Unanimous. Motion carried.

Consent Agenda;
Motion to approve the Conservation District Recycling Agreement. Ayes: Unanimous. Motion carried. (see attached)

Administrator's Report:
John Burt reported on the Courthouse Plaza project progress, waiting on the weather to finish up; exterior door bid and half of the windows; electronic recycling update; water quality update, everyone is in good shape; Announced Tim Cherwinski has been hired as the new Bus Director.

Committee Reports:
Motion by Commissioner Paul Liss, seconded by Commissioner Julie Powers-Gehman, to adopt Resolution 16-12, Intent to apply for financial assistance for fiscal year 2017 as presented.
Roll Call Vote:
Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.
Nays: None.
Motion carried/ Resolution adopted. (see attached)

Motion by Commissioner Doug Johnson, seconded by Commissioner Julie Powers-Gehman, to adopt Resolution 16-13, to approve the ballot language for a millage proposition to provide funds for the operation and maintenance of all programs, parks and facilities under the jurisdiction of the Otsego County Parks and Recreation Commission and to submit the proposition to the electorate in the primary election of August 2, 2016.
Roll Call Vote:
Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Doug Johnson, Ken Borton, Bruce Brown.
Nays: Ken Glasser.
Motion carried/ Resolution adopted. (see attached)

Department Head Report:

Mike Rola reported on the Prosecutor's office; various cases tracked, adult cases, Juvenile/Probate/Family Court, Child Support Title IV-D cases.

Vern Schlaud reported on the Land Use Department, introduced Christine Boyak-Wohlfiel; Email or text messages are sent out when inspection has been completed; Point pay cash receipting system implemented; database improved updated contractors, categorized permits; Zoning department, Christine will be going out and doing zoning enforcements only; Building department good year last year, permits about the same, revenues a little higher.

City Liaison, Township and Village Representative: None.

Correspondence: Chairman Ken Borton received an invitation from Huron Pines for the 2016 spring celebration on May 13, 2016.

New Business:
Motion by Commissioner Robert Harkness, seconded by Commissioner Ken Glasser, to approve the March 22, 2016 Special Warrant and the March 29, 2016 Warrant for a total amount of $298,122.90 Ayes: Unanimous. Motion carried.

Motion by Commissioner Julie Powers-Gehman, seconded by Commissioner Doug Johnson, to approve the April 5, 2016 Warrant for a total amount of $35,316.56. Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Beachnau, seconded by Commissioner Paul Liss, to approve the April 12, 2016 Warrant for a total amount of $1,622,217.75. Ayes: Unanimous. Motion carried.

Dona Wishart reported on the Otsego County Commission on Aging; Long term employee Loretta Miller is retiring, open house is 4-14-16 from 2:00-3:30 at the Alten Zimmer; BeBloomin update session April 21, 2016 from 9:30-11:00 at the University Center.

Commissioner Julie Powers-Gehman reported on the City Council meeting; shops on main, City to take money out of their budget and not obtain bonds.

Public Comment:
Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Erma Backenstose had no report.

Commissioner Paul Liss reported Corwith Township applied for the Trail head grant.

Commissioner Bruce Brown reported the Sportsplex has some events scheduled during the month of April.

Commissioner Ken Glasser reported on the Otsego Lake Drain, lake level controlled by court order; Thursday, April 14, 2016 from 1:30-3:30 MSHDA public hearing regarding funding to be held at the Alpine Center; Commission on Aging Region 9 fiscal year 2017-2019 public hearing May 23, 2016 in Alpena and May 25, 2016 in Roscommon.

Commissioner Paul Beachnau reported Business After Hours 4-13-16 at the Summit Grill at the Ridge from 5:00-7:00 p.m.; Good morning Gaylord, Friday, April 15, 2016; State of Community Luncheon, May 10, 2016 at the Otsego Club at Noon, tickets available at the Chamber.

Commissioner Julie Powers-Gehman had no report.
Commissioner Robert Harkness had no report.

Commissioner Doug Johnson reported on the Parks and Recreation meeting, new director settling in, working on a grant to get kids active; received bids to replace the lights at the community center; gave the health department 25 passess to the County Park; Irontone south bridge needs repair.

Commissioner Ken Borton reported on the Bagley Township Meeting, Dave Matelski from the Road Commissioner looking for funding for Chester Road. They are partnering with Bagley Township to repair the road. The road in front of the Sportsplex is going to have no through truck signs posted; Voted to keep the meetings the same; replacing lights in the hall to LED.

Meeting adjourned at 11:02 a.m.

_____

Kenneth C. Borton, Chairman

_____

Susan I. DeFeyter, Otsego County Clerk

This Agreement entered into this day of April 12, 2016, between the County of Otsego, a Michigan municipal corporation located at 225. West Main Street, Gaylord, Michigan 49735, hereinafter called the "County" and the Otsego Conservation District, a Michigan municipal corporation at 800 Livingston Blvd, Suite 4-A, Gaylord, Michigan 49735, hereinafter called the "District."

Witnesseth:

1. Term. The County agrees to contract with the District for the term beginning March 12, 2016 to and including March 11, 2017 to perform efforts on behalf of Otsego County and its Recycling Program.

2. Performance. The District agrees to provide and perform all services as outlined in the Description of Services, in a competent and professional manner.

3. Description of Services. The District shall provide the following services:

   a. Preparation and placement of advertising for Otsego County's Recycling Drop-off program as detailed in the budget contained in Appendix A.

   b. Preparation of recycling educational material as detailed in the budget contained in Appendix A.

   c. Provide information assistance and education on the Recycling Program.

   d. Coordination and training of recycling volunteers.

   e. Coordination and implementation of the annual Household Hazardous Waste Drop-off Event.

   f. Monitoring of each recycling drop-off location to check on cleanliness around the recycling bins as well as the status of how much material capacity remains in each bin. Such monitoring to be performed at least twice weekly.

4. Fee. The County agrees to pay the District a total fee of $21,944.20 for its services under this Agreement. A payment of $5,000 is payable upon commencement of the Agreement, with the remaining payments to be paid as incurred and invoiced.

5. Termination and Suspension. If the District defaults or neglects to carry out its duties in accordance with the Agreement and fails within a seven (7) day period after receipt of written notice from the County correction of such default or neglect with diligence and promptness, the County may, without prejudice to other remedies, correct such deficiencies and/or order the District to stop all work under the Agreement. If the District fails to correct non-compliance, or performs in a manner that is not in accordance with the requirements of the Agreement, the County, by written, notice may order the District to stop all work under this Contract, or any portion thereof, until the cause for such order has been eliminated.

   Either party may terminate this Agreement for any or no reason upon sixty (60) day written notice.

   In the event of suspension or termination under Section 6, then in such case, as appropriate, the

District shall pay to the County any funds not yet expended and any expenses made necessary by such default, neglect, or failure, if such payment, then or thereafter due the District is not sufficient to cover such amounts, the District shall pay the difference to the County.

7. Amendment. The Agreement may only be amended, modified or supplemented by written instruments signed by both parties.

This Agreement is entered into as of the day and year first written above and is executed to at least two (2) original copies of which one is to be delivered to the District and one to the County.

COUNTY:

_____ Date: _____

John Burt
Otsego County Administrator

DISTRICT:

_____ Date: _____

Jack Marlette, Chairman
Otsego Conservation District

APPENDIX A

OTSEGO COUNTY RECYCLING BUDGET

March 12, 2016 - March 11, 2017

			SUPPLIES	HOURS	MILES
Fielding Calls				130	
Site Visits	Four sites twice a week-Gaylord site three times per week			572	8,432
Emmet County	Updates on bins			80	
Education / Outreach / Presentations *			$200.00	100	100
Gaylord Herald Times					
Insert					
Market Place	12,625 Copies		$580.00	12	8
Paper	4 Cases @ $57.90each		$231.60		
Direct Mailing	2000 pieces @ .18 each		$360.00	8	32
Paper	Card Stock		$90.00		
4 Press Releases	Herald Times, Weekly Choice, Our Home Town			8	
Newspaper Ads	3 ads		$335.00	6	
Eagle 101.5					
60 Second pre-recorded ads		52 wks. -10 times each week	$1,500.00	10	40
On air live interviews & mentions		Throughout the year		100	520
Phone guide					
One-page advertisement				2	
Recycling & Hazardous Waste Guide		Create copy-ready 40-page guide		40	
Paper for cover	500/$60.00	100% post consumer waste (PCW) 80lb	$41.00		
Print cover	500/.29 ea.		$145.00	2	12
Fold cover	500			2	
Paper for inside pages	5000 sheets	100% post consumer waste (PCW) 70lb	$126.00		
Copy	5000 front & back			8	
Folding and correlating	500 guides	RSVP Volunteers & Thrifty Print	$50.00	8	4
Stapling	500/.10 ea.		$50.00		4
Trim Booklets	500		$40.00		
Website Facebook					
Updates				10	
Evaluation of Recycling Program *					
		Sub-Total	$3,748.60	1098	9152
				Wage & FICA $15.00 per hr	$0.50/ mile
		Total	$3,748.60	$10,771.38	$3,843.84

Supplies	$3,748.60
Hours	$10,771.38
Mileage	$3,843.84
Total Budget	$18,363.82

* Education / Outreach materials and presentations will include actives such as Farmers Market, County Fair, Otsego County Schools, News Releases, Newsletters, Radio and Otsego County Township Associ

OTSEGO COUNTY HOUSEHOLD HAZARDOUS WASTE PROGRAM
2016

		BUDGET	HOURS	MILES
Fielding Calls, Run Program, Radio			90	122
Gaylord Herald Times				
Insert	HHWP Information Sheet			
Friday	4,300 Copies	$180.00	5	6
Paper	1 Case Color @ $57.90.00 each	$57.90		
Gaylord Herald Times	4 - 5"x5" ads +online ad (10,000 online impressions per month)	$416.00	6	
2 Press Releases			2	
Event Calendar				
Weekly Choice Newspaper	2 Front page flags ($47.00 each)	$94.00	1	
Press Releases			1	
Our Home Town Newspaper	2 ads 4"x6" $40 each	$80.00	1	
Eagle 101.5				
Recycling kick-off pre-recorded ads	50 / 30-second ads for 30 days	$250.00	3	12
Supplies	Laminate Signs	$40.00	2	4
Spartan Sanitation	Porta John - 2 Days	$95.00		

Expenses	$1,212.90	$1,212.90	111	144
Hours	$2,307.00		Wage & FICA $20.78 per hr.	$0.50/ mile
Miles	$60.48		$2,307	$60.48
Total HHWP Budget 2016	**$3,580.38**			

OCR 16-12

INTENT TO APPLY FOR FINANCIAL ASSISTANCE FOR FISCAL YEAR 2017 UNDER ACT 51 OF THE PUBLIC ACTS OF 1951, AS AMENDED.

Otsego County Board of Commissioners
April 12th, 2016

WHEREAS, Pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for **OTSEGO COUNTY BUS SYSTEM (OTSEGO COUNTY),** (hereby known as THE APPLICANT) established under Act 94, to provide a local transportation program for the state fiscal year of 2017 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for **THE APPLICANT** to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past State fiscal year; and (State Operating Assistance Program only)

WHEREAS, the performance indicators for this agency have been reviewed and approved by **THE APPLICANT**; and (State Operating Assistance Program only)

WHEREAS, THE APPLICANT, has reviewed and approved the proposed balanced (surplus) budget, and funding sources of estimated federal funds $337,798.00, estimated state funds $682,545.00, estimated local funds $290,721.00, estimated farebox $150,000.00, estimated other funds $ 364,900.00 with total estimated expenses of $1,825,964.00 , now, therefore, be it

RESOLVED, that **THE APPLICANT** hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51, and be it further

RESOLVED, that the Otsego County Board of Commissioners hereby appoints Timothy M. Cherwinski as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation commission or department for its administration of Act 51 for FY2017.

RESOLUTION NO. OCR 16-13

A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A MILLAGE PROPOSITION TO PROVIDE FUNDS FOR THE OPERATION AND MAINTENANCE OF ALL PROGRAMS, PARKS AND FACILITIES UNDER THE JURISDICTION OF THE OTSEGO COUNTY PARKS AND RECREATION COMMISSION AND TO SUBMIT THE PROPOSITION TO THE ELECTORATE IN THE PRIMARY ELECTION ON AUGUST 2, 2016

OTSEGO COUNTY BOARD OF COMMISSIONERS
April 12, 2016

Recitals

WHEREAS, the Otsego County Parks and Recreation Commission currently operates and maintains county parks and the Otsego County Community Center for the benefit of county residents and others visiting the county; and

WHEREAS, the funds to operate and maintain the programs, parks and facilities under the jurisdiction of the Otsego County Parks and Recreation Commission, including the Community Center, are currently provided by a millage of 0.1875 mills previously approved by the county electors; and

WHEREAS, the millage previously approved by the county electors to operate and maintain the programs, parks and facilities, including the Community Center, expires on December 1, 2016; and

WHEREAS, the Otsego County Parks and Recreation Commission previously had an additional millage of 0.0625 mills (reduced by Headlee to .0593) which expired on December 1, 2010 and renewal was not sought at that time; and

WHEREAS, the Otsego County Parks and Recreation Commission and the Otsego County Board of Commissioners desires to obtain voter approval for a millage in the amount of 0.25 mills to total the amounts of the earlier millages approved by the voters to provide funds for operating and maintaining all programs, parks and facilities under the jurisdiction of the Otsego County Parks and Recreation Commission, including the Community Center; and

WHEREAS, the Otsego County Board of Commissioners wishes to submit this millage proposition to the county electors at the primary election to be held on August 2, 2016; now, therefore be it

RESOLVED, that the following proposition, the language of which is hereby approved by the Otsego County Board of Commissioners and certified to the Otsego County Clerk, shall be submitted to the electors of Otsego County for a vote at the August 2, 2016 primary election.

BALLOT LANGUAGE

OTSEGO COUNTY

This proposal will permit the County to levy up to 1/4 of one mill ($0.25 per $1,000.00 of taxable valuation) to provide funds for the operation and maintenance of all programs, parks and facilities under the jurisdiction of the Otsego County Parks and Recreation Commission, including the Community Center.

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of ad valorem taxes which may be levied by the County of Otsego, State of Michigan, against taxable property in the County be increased by up to *one-quarter (1/4) of one mill ($.25 per $1,000 of taxable value)* on the taxable value of such property for a period of five (5) years, 2017 through 2021, inclusive, for the purpose of providing funds for the continued operation and maintenance of all programs, parks and facilities under the jurisdiction of the Otsego County Parks and Recreation Commission, including the Community Center, and shall the Otsego County Board of Commissioners be authorized to levy such millage for these purposes? If approved and levied in its entirety, this millage would raise an estimated $284,768 for Otsego County in 2017.

Otsego
COUNTY
ESTABLISHED 1875 MICHIGAN

April 26, 2016
Agenda

Agenda Questions

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling John Burt at 989-731-7520 or via email at jburt@otsegocountymi.gov, or during the Board meeting.

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Bus Cash Advance	April 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, A. Budget & Finance Committee Recommendations, 1.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	Yes

BACKGROUND/DISCUSSION:

The County had advanced $150,000 in cash as a short-term due to/due from loan from the Delinquent Tax Fund. The loan was needed due in large part to cash shortfalls caused by a lag time in payments from the State of Michigan. The Budget & Finance Committee has recommended extending the payment terms of the short-term cash advance to the Bus System to be extended to September 30, 2016.

The Budget & Finance Committee recommended the amendment to the cash advance at their March 16, 2016 regular meeting.

MOTION:

Move to amend the payment terms of the short-term cash advance to the Bus System to be extended to September 30, 2016.

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
FOC Computer Purchase	April 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, A. Budget & Finance Committee Recommendations, 2.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	Yes

BACKGROUND/DISCUSSION:

The State of Michigan has mandated changes in the software used by the Friend of The Court (FOC) Office which requires the purchase of new computers. The State of Michigan provided $16,000 for the purchase in 2015. This budget amendment will bring those funds provided by the State forward to the FY 2016 budget.

The Budget & Finance Committee recommended the amendment to the cash advance at their April 20, 2016 regular meeting.

RECOMMENDATION:

Staff requests approval of budget amendment as detailed above.

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: FOC Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐ General ☑ Special Revenue ☐ Debt Service ☐ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

DESCRIPTION Use State funds carried forward from 2015 to purchase computer equipment

REVENUE (approximately $15,000 State funds, $1,000 local funds)

Account Number	Decrease	Increase
215-050-400.001 Budgeted Use of Fund Balance	$	$ 16,000
	$	$
	$	$
	$	$
Total	$	$

EXPENDITURE

Account Number	Increase	Decrease
215-141-970.440 Property-computers	$ 16,000	$
	$	$
	$	$
	$	$
	$	$
	$	$
Total	$	$

Tracey A. Cruz — 4-8-2016
Department Head Signature — **Date**

Finance Department
Entered:
By:

Administrator's Signature — **Date**

4/26/16
Board Approval Date (if necessary) — **Budget Adjustment #** — **Posting Number**

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Bus System Generator	April 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, A. Budget & Finance Committee Recommendations, 3.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	Yes

BACKGROUND/DISCUSSION:

The County is looking to purchase a backup generator for the Bus System to provide power for the front office in the event of a power outage. The generator would use natural gas. The budget amendment is in the amount of $8,500.

The Transportation and Airport Committee recommended the purchase at their April 15, 2016 regular meeting. The Budget & Finance Committee recommended the purchase at their April 20, 2016 regular meeting.

RECOMMENDATION:

Staff requests approval of budget amendment as detailed above.

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: Bus System

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐ General ☑ Special Revenue ☐ Debt Service ☐ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

DESCRIPTION To purchase a backup generator for Bus System

REVENUE

Account Number	Decrease	Increase
588-050-699.030 Other Source - Transfers	$	$ 8,500
	$	$
	$	$
	$	$
Total	**$**	**$**

EXPENDITURE

Account Number	Increase	Decrease
588-901-970.435 Property-Machinery & Equip	$ 8,500	$
101-941-999.010 Contingency	$	$ 8,500
101-970-999.000 Appropriation to Equipment	$ 8,500	$
	$	$
	$	$
	$	$
Total	**$**	**$**

Department Head Signature **Date**

Administrator's Signature **Date**

Finance Department
Entered:
By:

4/26/16

Board Approval Date (if necessary) **Budget Adjustment #** **Posting Number**

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Tenurgy Agreement	April 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, A. Budget & Finance Committee Recommendations, 4.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	Yes

BACKGROUND/DISCUSSION:

The County is looking at engaging Tenurgy in a 3-year agreement to analyze the County's utility bills to seek savings for the County. Tenurgy would receive 50% of the savings as payment. The County would not provide payment for savings initiated by the County or for the reduction of consumption.

RECOMMENDATION:

Staff requests approval of the agreement as detailed above.

Tenurgy
Consulting Services Agreement

This Agreement is made and executed on this 26th day of April, 2016, by and between Otsego County, (hereinafter "Client"), (Corporate Headquarters) and Tenurgy, LLC (hereinafter "Tenurgy"), a Michigan limited liability company, of 215 W. Mitchell, Petoskey, MI 49770.

1. **Services to be Performed.** Tenurgy is engaged in the business of auditing and analyzing utility costs and other business operating expenses, including , but not necessarily limited to, telecommunication costs, natural gas, electric, water, sewer and trash removal services ("utility costs"). Tenurgy will review and analyze Client's past billings and also monitor future billings for utility costs and other expenses and make recommendations to the Client to reduce the client's utility costs. Tenurgy agrees to identify potential savings and refunds and if applicable, make recommendations for Client to realize the identified savings/refunds. In Clients sole discretion, Tenurgy further agrees to assist with implementing any identified savings and/or refunds.

2. **Materials.** Tenurgy will furnish all the materials, equipment and supplies used to provide the services required by this Agreement.

3. **Scope of Services.** Tenurgy shall analyze the following utility and telecommunication service providers:

Electric (X)	Telecommunications (X)	Waste / Trash (X)
Natural Gas (X)	Water / Sewer ( )	Other ( ) _____

Client may exclude a current utility savings initiative. The following current utility savings initiatives are excluded under this Agreement: Tenurgy will not share in any savings realized from reducing consumption. For example: New windows.

4. **Compensation**. In consideration for the services performed by Tenurgy, Client agrees to pay Tenurgy 50% of all activated savings, reductions, credits and/or refunds realized by client from any Utility Provider and/or service provider during the term of this agreement, except for Excluded Utilities. Savings and reductions will be based upon the difference between the per unit charge in effect for each utility at the date of execution of this agreement plus any subsequent increases or decreases to the per unit charge for the month prior to the date of invoice.

5. **Term of Agreement.** This Agreement will become effective when signed by both parties and shall continue for a period of 36 months. This Agreement may be extended or renewed by written agreement signed by both parties. All provisions of this Agreement shall apply to all services and all periods of time in which Tenurgy renders services for the Client.

6. **Terms of Payment.** Tenurgy will generate an invoice when savings/refunds are actually realized by Client. Each month for a period of thirty-six (36) months, which shall commence on the date savings are first realized by the client on each utility, Tenurgy will submit an invoice to the client indicating the savings, reductions, credits and refunds on which its 50% fee is based. The Client shall pay each invoice within 30 days of the date of invoice. In the event the Client fails to pay in a timely manner, Client shall pay any and all costs of collection, including but not limited to reasonable attorney fees and court costs.

7. **Confidentiality.** Tenurgy will not disclose or use, either during or after the term of this Agreement, any proprietary or confidential information of Client without Client's written permission except to the extent necessary to perform services on the Client's behalf. Proprietary or confidential information includes

a. The written, printed, graphic or electronically recorded materials furnished by Client for Tenurgy's use;
b. Business plans, operating procedures, trade secrets, design formulas, processes computer programs and inventories, discoveries, and improvements or any kind; and
c. Information belonging to customers and suppliers of the Client about whom Tenurgy gained knowledge of as a result of Tenurgy's services to Client. Tenurgy shall not be restricted in using any material that is publicly available, already in possession, or known to Tenurgy without restriction, or that is rightfully obtained by Tenurgy from sources other than Client. On termination of Tenurgy's services to Client, at the Client's request, Tenurgy shall deliver all materials in possession relating to the Client's business.

8. **Applicable Law.** This Agreement will be governed by the laws of the State of Michigan. Tenurgy shall not be responsible for any actions by a utility provider or vendor or any damages incurred by Client.

9. **Notice.** Any notice which is to be provided pursuant to this agreement must be in writing and may be (i) personally delivered or (ii) transmitted via United States Postal Service, together with transmittal of an additional copy via Federal Express, United Postal Service, Airborne Express or other nationally recognized courier service. All such notices shall be forwarded to the parties at the respective locations set forth above or such other locations that may be designated in writing by either party hereto.

10. **Exclusive Agreement.** The undersigned acknowledges and represents that he/ she has the authority to bind the client and is authorized to sign this agreement on behalf of the Client. Tenurgy shall not be responsible for any actions by a utility provider or any consequential damages incurred by Client. This agreement shall be binding on the respective successors and assigns of the Client and Tenurgy, including mergers, consolidations and acquisitions.

Signatures:

CLIENT:

_____

By:
Its:

Dated:_____, 2016

Address: _____

_____

Phone: _____
Fax: _____
EIN: _____
Email: _____

TENURGY

Dated: _____, 2016

_____

By: Michael J. Harrington
Its: Managing Member

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Emmet County Recycling Agreement Amendment	April 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, A. Budget & Finance Committee Recommendations, 5.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	Yes

BACKGROUND/DISCUSSION:

The County currently contracts with Emmet County for Recycling services. The County is looking to amend the agreement to include an additional recycling bin for containers to the Gaylord site for the summer months. The additional cost in 2016 is $16,000.

RECOMMENDATION:

Staff requests approval Third Amendment to Agreement Regarding Recyclable Materials with Emmet County as detailed above.

THIRD AMENDMENT TO
AGREEMENT REGARDING RECYCLABLE MATERIALS
between
COUNTY OF EMMET
and
COUNTY OF OTSEGO

This Amendment is made this _____ day of _____, 2016 to the Agreement for Recyclable Materials dated March 11, 2013 between the County of Emmet, Michigan, and the County of Otsego, Michigan, as previously amended, and is to be attached to and made a part of the Agreement.

NOW THEREFORE, the parties agree as follows:

1. Section 4 of the Agreement for shall be amended to state:

4. COMPENSATION/RATES FOR RECYCLABLES. Except as otherwise provided herein, Otsego County will pay to Emmet County the following rates for its acceptance of recyclable materials:

* * *

Year 3:	$60 per ton processed and $1,440 per month for the lease of 14 recycling bins to the capped total amount of $38,080 (formerly) revised to $42,000, with Emmet County continuing to provide services at no additional charge to Otsego County once the capped amount is met.
Year 4:	$66 per ton processed and $1,640 per month for the lease of 15 recycling bins to the capped total amount of $69,400, with Emmet County continuing to provide services at no additional charge to Otsego County once the capped amount is met.
Year 5:	$68 per ton processed and $1,640 per month for the lease of 15 recycling bins to the capped total amount of $74,600, with Emmet County continuing to provide services at no additional charge to Otsego County once the capped amount is met.
Year 6:	$70 per ton processed and $1,640 per month for the lease of 15 recycling bins to the capped total amount of $78,800, with Emmet County continuing to provide services at no additional charge to Otsego County once the capped amount is met.

Until December 31, 2015, Emmet County will provide revenue sharing to Otsego

County at $5.00 per ton on all mixed fiber based on actual weights received and marketed monthly.

For the remainder of Year 3 and for Years 4, 5, and 6, Emmet County will provide revenue sharing to Otsego County in accordance with Emmet County's Revenue Sharing Policy, a copy of which will be provided to Otsego County and adopted herein by reference. In the event that Otsego County's annual growth (in tons or in pulls) exceeds 10% in any year of this Agreement (after Year 3), Emmet County reserves the right to request an increase in the capped total amount to accommodate exceptional growth.

Except as otherwise provided herein, Otsego County will pay to Emmet County the following capped rates for the hauling of recycled materials.

* * *

Year 3:	$285 per bin pull to the capped total amount of $115,500, (formerly) revised to $132,320, with Emmet County continuing to provide services at no additional charge to Otsego County once the capped amount is met.
Year 4:	$290 per bin pull to the capped total amount of $155,500 with Emmet County continuing to provide services at no additional charge to Otsego County once the capped amount is met.
Year 5:	$295 per bin pull to the capped total amount of $172,330 with Emmet County continuing to provide services at no additional charge to Otsego County once the capped amount is met.
Year 6:	$300 per bin pull to the capped total amount of $184,200 with Emmet County continuing to provide services at no additional charge to Otsego County once the capped amount is met.

Emmet County reserves the right to implement a fuel surcharge (Attachment C), assessed monthly, if the Department of Energy average Midwest on-road diesel fuel price exceeds $4.50 per gallon. Such surcharge will only be for the amount over $4.50 per gallon.

The cap amounts will be based on the total compensation paid by Otsego County in each category (hauling and processing). Otsego County's revenue share will be credited against each monthly invoice, resulting in a net lower cost paid by Otsego County each month. These net amounts will be used to determine if the cap amounts are reached. The fuel surcharges set forth in Attachment C, entitled "FUEL SURCHARGE TABLE," will not be applied to the cap amounts.

There will be no other costs assigned to Otsego County outside of those listed above; provided, however, that in the event that Otsego County's volume/bin pulls exceeds 10% in any year of this Agreement (after Year 3), Emmet County reserves the right to request an increase in the capped total amount to share in the program's success.

3. Otsego County acknowledges that it will be responsible to actively manage the capacity of the bins to minimize pull requests. Emmet County agrees to continue to work to provide additional service as needed to maintain the Gaylord site.

4. All of the other terms and conditions contained in the Agreement will remain in full force and effect and without change or modification except as expressly provided herein.

IN WITNESS WHEREOF, the parties have executed this Second Amendment on the date first written above.

COUNTY OF OTSEGO:

Attest:

_____ _____
John Burt, County Administrator

COUNTY OF EMMET:

Attest:

_____ _____
Juli Wallin, Clerk James E. Tamlyn, Chairperson
Emmet County Board of Commissioners

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Mobile Laptop Equipment Purchase	April 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, A. Budget & Finance Committee Recommendations, 6.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	Yes

BACKGROUND/DISCUSSION:

The County recently purchased mobile laptops for 8 patrol vehicles. It is now purchasing mounting equipment, modems, and printers for the 8 patrol vehicles. Prices include the installation. The budget amendment is in the amount of $20,000. The County is working on reimbursement for the costs from the Homeland Security Grant program. The cost breakdown is as follows:

- Premium Mount Package: $9,956.02
- Modems: $7,500
- Printers and overages: $2,543.98

RECOMMENDATION:

Staff requests approval of the budget amendment as detailed above.

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: 911 Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐General **X**Special Revenue ☐Debt Service ☐Capital Project ☐Business-Type (Enterprise or Internal Svc)

To record equipment purchase (mounts and modems for patrol vehicle laptops)

REVENUE **Purchase of mounting hardware, modems, and printers for police mobile laptops.**

Account Number	Decrease	Increase
261-050-400.001 Budgeted Use of Fund Balance	$	$20,000
- -	$	$
- -	$	$
- -	$	$
Total	**$**	**$20,000**

EXPENDITURE

Account Number	Increase	Decrease
261-901-970.440 – Property – Computer Hardware	$20,000	$
- -	$	$
- -	$	$
- -	$	$
- -	$	$
- -	$	$
Total	**$20,000**	**$**

Department Head Signature **Date**

Administrator's Signature **Date**

Finance Department
Entered:
By:

Board Approval Date (if necessary) **Budget Adjustment #** **Posting Number**

OCF-3 (10/14/05)

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
DNR Declaration of Restrictive Covenant	April 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, A. Budget & Finance Committee Recommendations, 7.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	Yes

BACKGROUND/DISCUSSION:

The County owns property immediately east of its Dog Park along S. Otsego Avenue, the site being the former location of the County Dispatch Center. The property was formerly the site of a Michigan Department of Natural Resources Vehicle Repair Facility. There was identified contamination resulting from a release of fuel oil from the former 12,000 gallon fuel oil underground storage tank (UST). A variety of monitoring and clean-up activities have taken place on the property for over a decade. The DNR is now looking to cease monitoring activities. A draft No Further Action Report indicated that groundwater concentrations of contaminants at the property are not migrating, are stable and decreasing. The DNR would like to file a Declaration of Restrictive Covenant prohibiting activities to eliminate exposure to regulated substance on the property. The effect being that no further development could occur on the property. The County's attorney has reviewed the agreement with no concerns noted.

RECOMMENDATION:

Staff requests approval of the agreement as presented.

County's Former 9-1-1 Dispatch Property
Adjacent to Dog Park
Scale: 1" = 200'
Date of Photography: Spring, 2014

DECLARATION OF RESTRICTIVE COVENANT

DEQ Reference No: **RC-RRD-201-16-027**

This Declaration of Restrictive Covenant ("Restrictive Covenant") has been recorded with the Otsego County Register of Deeds for the purpose of protecting public health, safety, and welfare, and the environment by prohibiting or restricting activities that could result in unacceptable exposure to environmental contamination present at the property located at 580 South Otsego Avenue, Gaylord, Michigan 49735 and legally described in Exhibit 1 attached hereto ("Property").

The Property described contains hazardous substances in excess of the concentrations developed as the unrestricted residential criteria under Section 20120a(1)(a) or (17) of the NREPA. The DEQ recommends that prospective purchasers or users of the Property undertake appropriate due diligence prior to acquiring or using this Property, and undertake appropriate actions to comply with the requirements of Section 20107a of the NREPA.

The response activities required the recording of this Restrictive Covenant with the Otsego County Register of Deeds to: 1) restrict unacceptable exposures to hazardous substances located on the Property; 2) assure that the use of Property is consistent with the exposure assumptions used to develop the Residential cleanup criteria under Section 20120a(1)(a) of the NREPA and the exposure control measures relied upon at the Property,

The restrictions contained in this Restrictive Covenant are based upon information available at the time the response activities were implemented. Failure of the response activities to achieve and maintain the criteria, exposure controls, and any requirements specified by the response activities; future changes in the environmental condition of the Property or changes in the Residential cleanup criteria under Section 20120a(1)(a) of the NREPA; the discovery of environmental conditions at the Property that were not accounted for during implementation of the response activities; or use of the Property in a manner inconsistent with the restrictions described herein, may result in this Restrictive Covenant not being protective of public health, safety, and welfare, and the environment.

Exhibit 2 provides a survey of the Property that is subject to the land use or resource use restrictions specified herein.

Definitions

For the purposes of this Restrictive Covenant, the following definitions shall apply:

"DEQ" means the Michigan Department of Environmental Quality, its successor entities, and those persons or entities acting on its behalf.

"Owner" means at any given time the then current title holder of the Property or any portion thereof.

All other terms used in this document which are defined in Part 3, Definitions, of the NREPA; Part 201 of the NREPA; or the Part 201 Administrative Rules, 2002 Michigan Register; Effective December 21, 2002, shall have the same meaning in this document as in Parts 3 and 201 of the NREPA and the Part 201 Administrative Rules, as of the date of filing of this Restrictive Covenant.

Summary of Response Activities

Hazardous substances of certain petroleum constituents including acenaphthalene, sec-butylbenzene, ethylbenzene, fluorene, 2-methylnaphtalene, naphthalene, phenanthrene, n-propylbenzene, 1,2,4-trimethylbenzene, 1,3,5-trimethylbenzene, and xylenes, and petroleum residual light non-aqueous phase liquid exists under the central portion of the Property. Response activities consist of resource use restrictions.

Residual and mobile Light Nonaqueous-Phase Liquids (LNAPL), including fuel oil were properly characterized using a Conceptual Site Model in accordance with ASTM E 2531-06 and will remain in place. The LNAPL exists below the ground surface at a depths between 21-feet and 83 feet. The horizontal and vertical extent of the LNAPL is described in Exhibit 4. The restrictions provided for in this restrictive covenant serve to prevent unacceptable exposure to hazardous substances as a result of the conditions created by the presence of the LNAPL."

NOW THEREFORE,

1. Declaration of Land Use or Resource Use Restrictions

Michigan Department of Natural Resources with the express written permission of the Owner of the Property hereby declares and covenants that the Property shall be subject to the following restrictions and conditions:

a. Prohibited Activities to Eliminate Unacceptable Exposure to Hazardous Substances. The Owner shall prohibit activities on the Property that may result in exposures to hazardous substances at the Property. These prohibited activities include:

The construction and use of wells or other devices on the Property to extract groundwater for consumption, irrigation, or any other purpose, except as provided below:

(a) Wells and other devices constructed as part of a response activity for the purpose of evaluating groundwater quality or to remediate subsurface contamination associated with a release of hazardous substances into the environment are permitted provided the construction of the wells or devices complies with all applicable local, state, and federal laws and regulations and does not cause or result in a new release, exacerbation of existing contamination, or any other violation of local, state, or federal laws or regulations.

(b) Short-term dewatering for construction purposes is permitted provided the dewatering, including management and disposal of the groundwater, is conducted in accordance with all applicable local, state, and federal laws and regulations and does not cause or result in a new release, exacerbation of existing contamination, or any other violation of local, state, and federal environmental laws and regulations.

b. Contaminated Soil Management. The Owner shall manage all soils, media and/or debris located on the Property in accordance with the applicable requirements of Section 20120c of the NREPA; Part 111, Hazardous Waste Management, of the NREPA; Subtitle C of the Resource Conservation and Recovery Act, 42 U.S.C. Section 6901 *et seq.*; the administrative rules promulgated thereunder; and all other relevant state and federal laws.

2. Access. The Owner grants to the DEQ and its designated representatives the right to enter the Property at reasonable times for the purpose of determining and monitoring compliance with the response activities, including the right to take samples, inspect the operation of the response activities and inspect any records relating thereto, and to perform any actions necessary to maintain compliance with Part 201.

3. Conveyance of Property Interest. The Owner shall provide notice to the DEQ of the Owner's intent to transfer any interest in the Property at least fourteen (14) business days prior to consummating the conveyance. A conveyance of title, easement, or other interest in the Property shall not be consummated by the Owner without adequate and complete provision for compliance with the applicable provisions of Section 20116 of the NREPA. The notice required to be made to the DEQ under this Paragraph shall be made to: Chief, Remediation and Redevelopment Division, Michigan DEQ, P.O. Box 30426, Lansing, Michigan 48909-7926; and shall include a statement that the notice is being made pursuant to the requirements of this Restrictive Covenant, DEQ Reference Number **RC-RRD-201-16-027.** A copy of this Restrictive Covenant shall be provided to all future owners, heirs, successors, lessees, easement holders, assigns, and transferees by the person transferring the interest.

4. Term of Restrictive Covenant. This Restrictive Covenant shall run with the Property and shall be binding on the Owner; future owners; and their successors and assigns, lessees, easement holders, and any authorized agents, employees, or persons acting under their direction and control. This Restrictive Covenant shall continue in effect until the DEQ or its successor determines that hazardous substances no longer present an unacceptable risk to the public health, safety, or welfare, or the environment. This Restrictive Covenant may only be modified or rescinded with the written approval of the DEQ.

5. Enforcement of Restrictive Covenant. The State of Michigan, through the DEQ, and Owner may individually enforce the restrictions set forth in this Restrictive Covenant by legal action in a court of competent jurisdiction.

6. Severability. If any provision of this Restrictive Covenant is held to be invalid by any court of competent jurisdiction, the invalidity of such provision shall not affect the validity of any other provisions hereof, and all such other provisions shall continue unimpaired and in full force and effect.

7. Authority to Execute Restrictive Covenant. The undersigned person executing this Restrictive Covenant is the Owner, or has the express written permission of the Owner and represents and certifies that he or she is duly authorized and has been empowered to execute and deliver this Restrictive Covenant.

IN WITNESS WHEREOF, Michigan Department of Natural Resources has caused this Restrictive Covenant, **RC-RRD-201-16-027** to be executed on this _____ day of April, 2016.

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

By: _____
Signature

Name: _____
Print or Type Name

Its: _____
Title

STATE OF Michigan
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ by _____ of Michigan Department of Natural Resources, on behalf of the department.

_____
Notary Public Signature

_____
Print Name
Notary Public, State of _____
County of _____
My Commission Expires: _____
Acting in the County of _____

Prepared by and when recorded return to:

J. Adam Patton
PM Environmental, Inc.
3340 Ranger Road
Lansing, Michigan 48906
800-313-2966

CONSENT OF OWNER

Otsego County, the current and legal Owner of the Property, hereby consents to the recording of this Restrictive Covenant, **RC-RRD-201-16-027**, and authorize Michigan Department of Natural Resources to file the Restrictive Covenant with the Otsego County Register of Deeds for recording.

OTSEGO COUNTY

By: _____
Signature

Name: _____
Print or Type Name

Its: _____
Title

STATE OF Michigan
COUNTY OF Otsego

The foregoing instrument was acknowledged before me this _____ by _____ of Otsego County, on behalf of the county.

_____
Notary Public Signature

_____
Print Name

Notary Public, State of _____
County of _____
My Commission Expires: _____
Acting in the County of _____

EXHIBIT 1

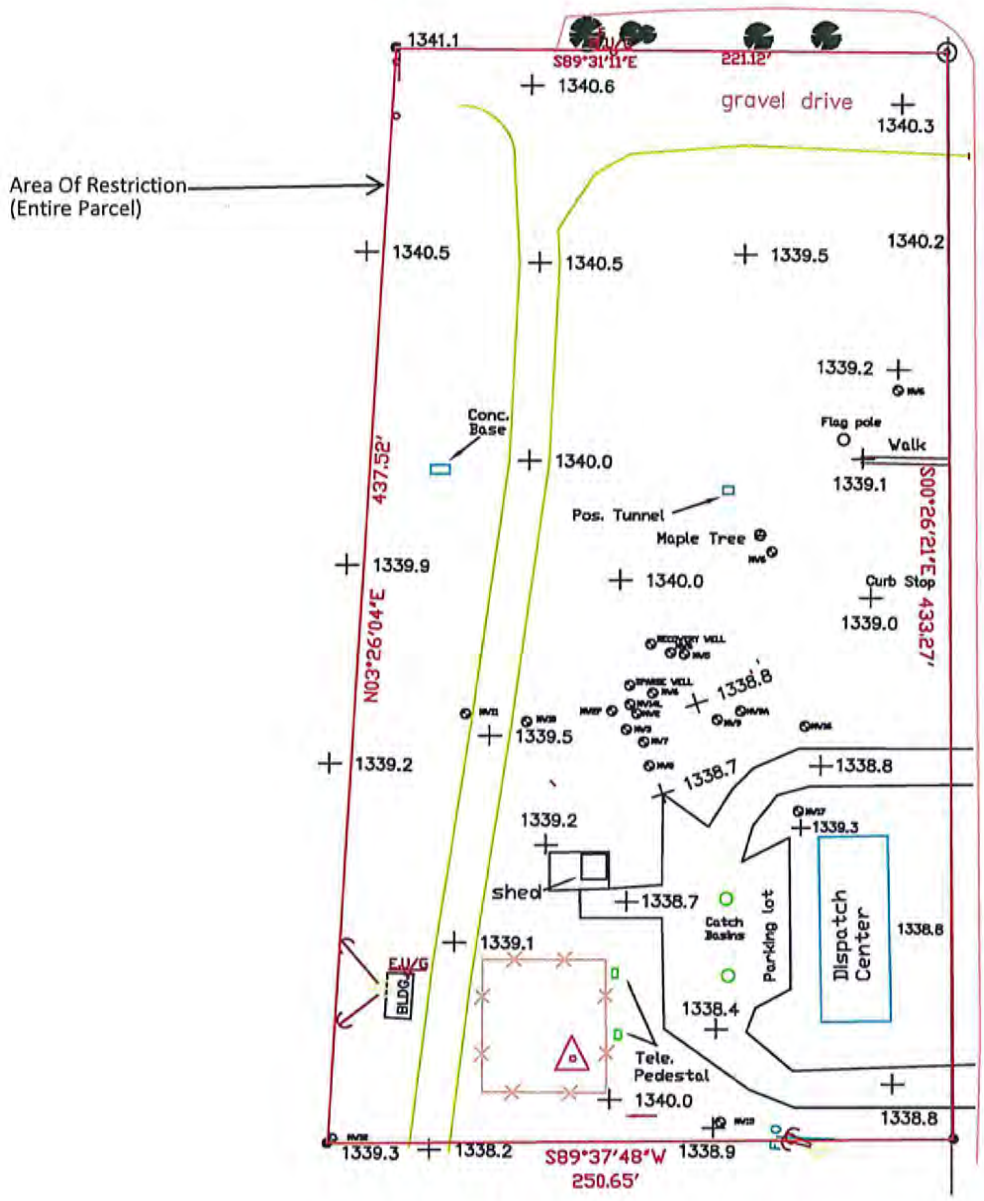
LEGAL DECRIPTION OF PROPERTY

That Property in Gaylord, Otsego County described as follows:

COMM. 20 RDS. S OF S LINE OF 4TH ST. ON W LINEU. S. 27 TH W TO M.C.R.R. R/W S TO PT IN LINEWITH N LINE OF 5TH ST.E TO U.S. 27 N TOP.O.B. SEC. 4 T 30N R 3W

EXHIBIT 2

SURVEY OF THE PROPERTY



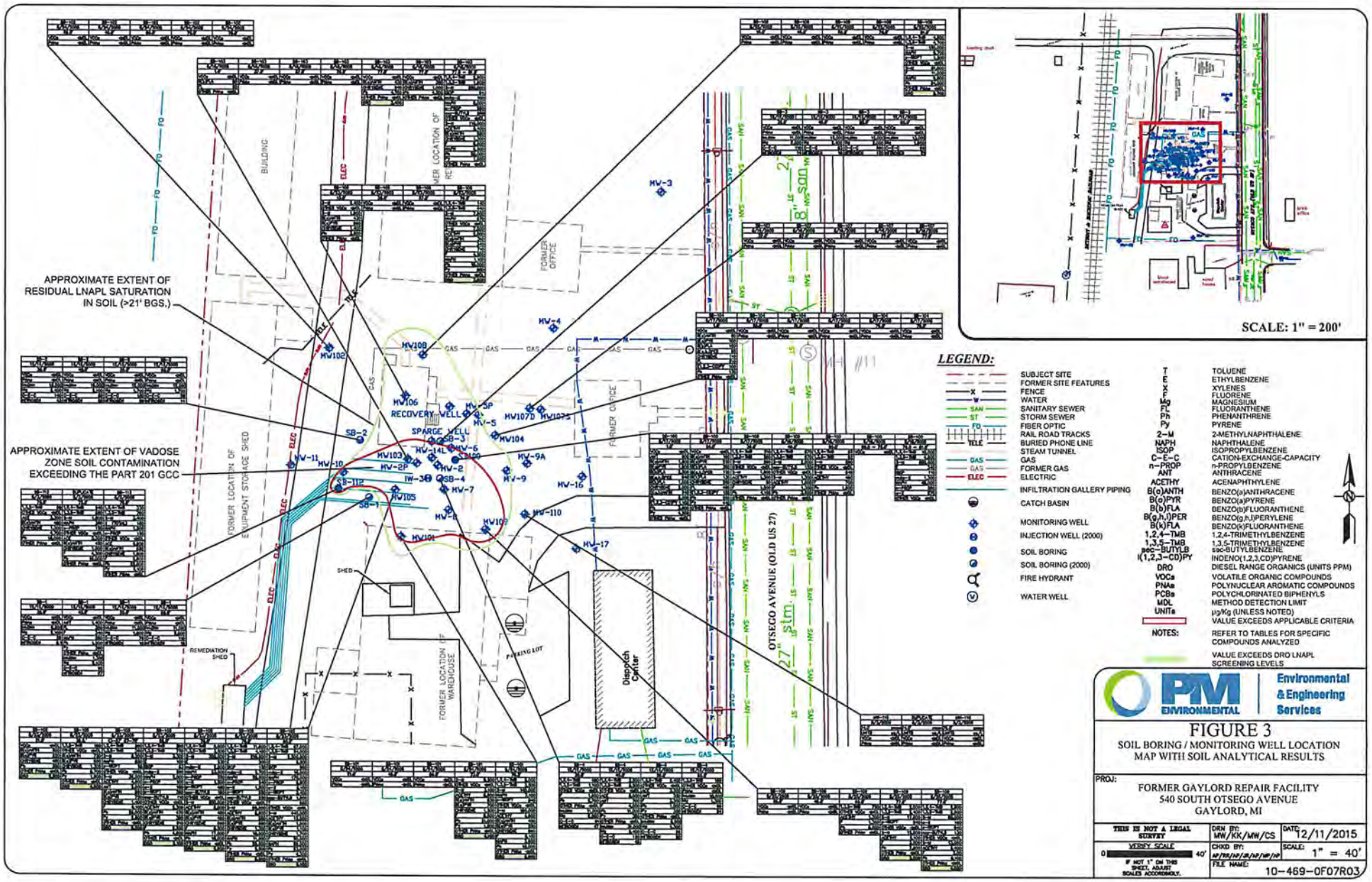
LEGAL DESCRIPTION
COMM. 20 RDS. S OF S LINE OF 4TH ST. ON W LINE U.S. 27TH W TO M.C.R.R. R/W S TO PT IN LINE WITH N LINE OF 5TH ST. E TO U.S. 27 N TOP O.B. SEC. 4 T 30N R 3W

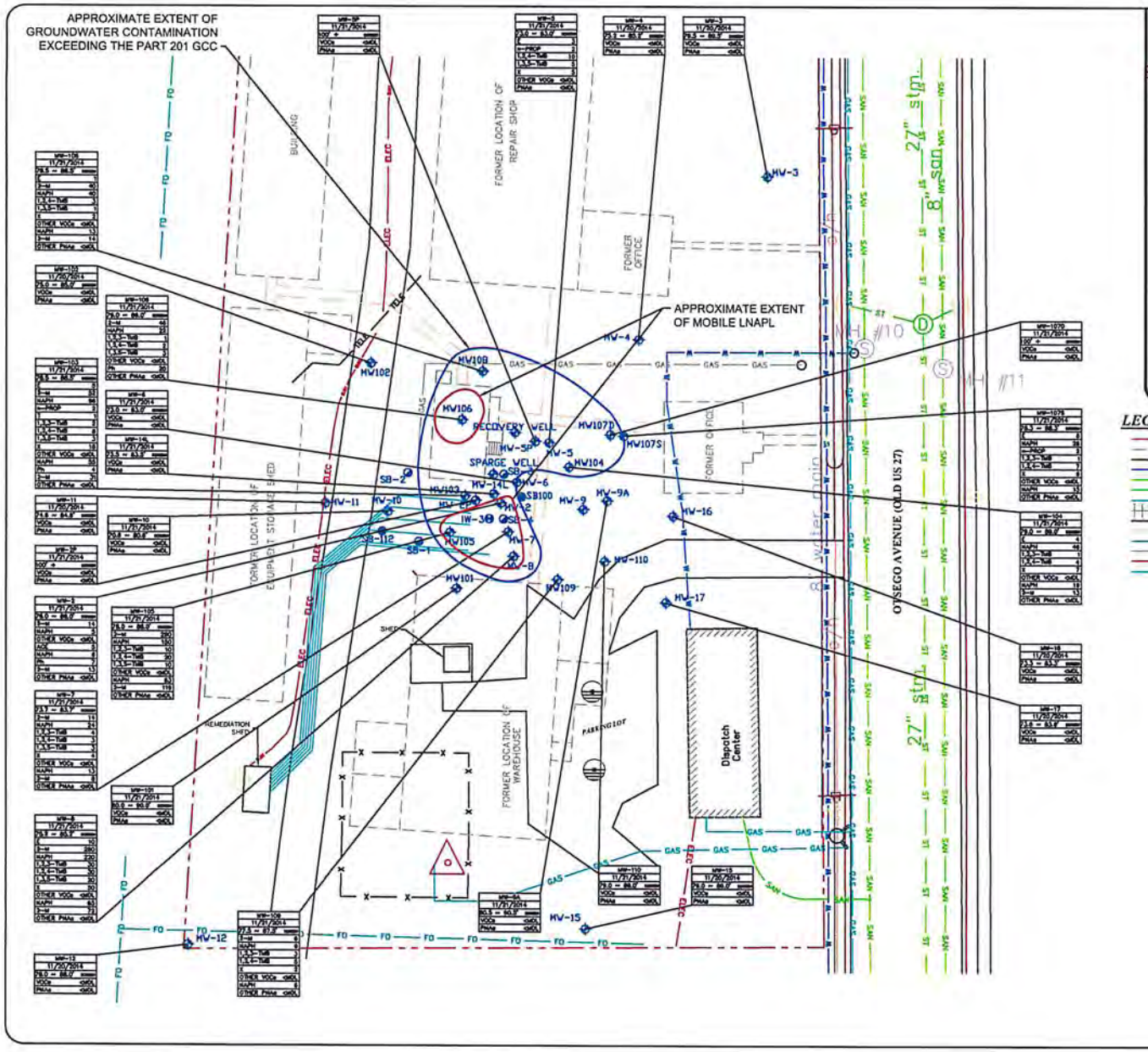
I certify that the Latitude N 45°01'17.84" and Longitude W 84°40'42.10" are accurate to within ±50 feet horizontally and the site elevation 1340.28 feet AMSL is accurate to within ±20 feet vertically. With a planned structure height of 130 feet AGL, the overall height would be 1470.28 feet AMSL. The horizontal datum (coordinates) are in terms of the North American Datum of 1983 (NAD83) and expressed as degrees, minutes, and seconds. The vertical datum (heights) are in terms of the National Geodetic Vertical Datum of 1928 and are determined to the nearest foot.

Joseph C. Kapelczak
Michigan P.S. #24598

EXHIBIT 4

HORIZONTAL AND VERTICAL EXTENT OF LNAPL


APPROXIMATE EXTENT OF RESIDUAL LNAPL SATURATION IN SOIL (>21' BGS.)
APPROXIMATE EXTENT OF VADOSE ZONE SOIL CONTAMINATION EXCEEDING THE PART 201 GCC
FORMER LOCATION OF EQUIPMENT STORAGE SHED
FORMER LOCATION OF WAREHOUSE
FORMER OFFICE
PARKING LOT
Dispatch Center
OTSEGO AVENUE (OLD US 27)
REMEDIATION SHED
SHED
RECOVERY WELL
SPARGE WELL
SCALE: 1" = 200'
LEGEND:
SUBJECT SITE
FORMER SITE FEATURES
FENCE
WATER
SANITARY SEWER
STORM SEWER
FIBER OPTIC
RAIL ROAD TRACKS
BURIED PHONE LINE
STEAM TUNNEL
GAS
FORMER GAS
ELECTRIC
INFILTRATION GALLERY PIPING
CATCH BASIN
MONITORING WELL
INJECTION WELL (2000)
SOIL BORING
SOIL BORING (2000)
FIRE HYDRANT
WATER WELL
T TOLUENE
E ETHYLBENZENE
X XYLENES
F FLUORENE
Mg MAGNESIUM
FL FLUORANTHENE
Ph PHENANTHRENE
Py PYRENE
2-M 2-METHYLNAPHTHALENE
NAPH NAPHTHALENE
ISOP ISOPROPYLBENZENE
C-E-C CATION-EXCHANGE-CAPACITY
n-PROP n-PROPYLBENZENE
ANT ANTHRACENE
ACETHY ACENAPHTHYLENE
B(a)ANTH BENZO(a)ANTHRACENE
B(a)PYR BENZO(a)PYRENE
B(b)FLA BENZO(b)FLUORANTHENE
B(g,h,i)PER BENZO(g,h,i)PERYLENE
B(k)FLA BENZO(k)FLUORANTHENE
1,2,4-TMB 1,2,4-TRIMETHYLBENZENE
1,3,5-TMB 1,3,5-TRIMETHYLBENZENE
sec-BUTYLB sec-BUTYLBENZENE
I(1,2,3-CD)PY INDENO(1,2,3,CD)PYRENE
DRO DIESEL RANGE ORGANICS (UNITS PPM)
VOCs VOLATILE ORGANIC COMPOUNDS
PNAs POLYNUCLEAR AROMATIC COMPOUNDS
PCBs POLYCHLORINATED BIPHENYLS
MDL METHOD DETECTION LIMIT
UNITs µg/Kg (UNLESS NOTED)
VALUE EXCEEDS APPLICABLE CRITERIA
NOTES:
REFER TO TABLES FOR SPECIFIC COMPOUNDS ANALYZED
VALUE EXCEEDS DRO LNAPL SCREENING LEVELS
PM ENVIRONMENTAL
Environmental & Engineering Services
FIGURE 3
SOIL BORING / MONITORING WELL LOCATION MAP WITH SOIL ANALYTICAL RESULTS
PROJ:
FORMER GAYLORD REPAIR FACILITY
540 SOUTH OTSEGO AVENUE
GAYLORD, MI
THIS IS NOT A LEGAL SURVEY
VERIFY SCALE
IF NOT 1" ON THIS SHEET, ADJUST SCALES ACCORDINGLY.
DRN BY: MW/KK/MW/CS
CHKD BY:
FILE NAME: 10-469-0F07R03
DATE: 12/11/2015
SCALE: 1" = 40'



LEGEND:

- SUBJECT SITE
- FORMER SITE FEATURES
- FENCE
- WATER
- SAN — SANITARY SEWER
- ST — STORM SEWER
- FO — FIBER OPTIC
- RAIL ROAD TRACKS
- TELE — BURIED PHONE LINE
- STEAM TUNNEL
- GAS — GAS
- GAS — FORMER GAS
- ELEC — ELECTRIC
- INFILTRATION GALLERY PIPING
- CATCH BASIN
- MONITORING WELL
- INJECTION WELL (2000)
- SOIL BORING
- SOIL BORING (2000)
- FIRE HYDRANT
- WATER WELL

T	TOLUENE
E	ETHYLBENZENE
X	XYLENES
Ph	PHENANTHRENE
2-M	2-METHYLNAPHTHALENE
NAPH	NAPHTHALENE
1,2,4-TMB	1,2,4-TRIMETHYLBENZENE
1,3,5-TMB	1,3,5-TRIMETHYLBENZENE
1,2,3-TMB	1,2,3-TRIMETHYLBENZENE
VOCs	VOLATILE ORGANIC COMPOUNDS
PNAs	POLYNUCLEAR AROMATIC COMPOUNDS
MDL	METHOD DETECTION LIMIT
UNITs	µg/L

NOTES: REFER TO TABLES FOR SPECIFIC COMPOUNDS ANALYZED

PM ENVIRONMENTAL — Environmental & Engineering Services

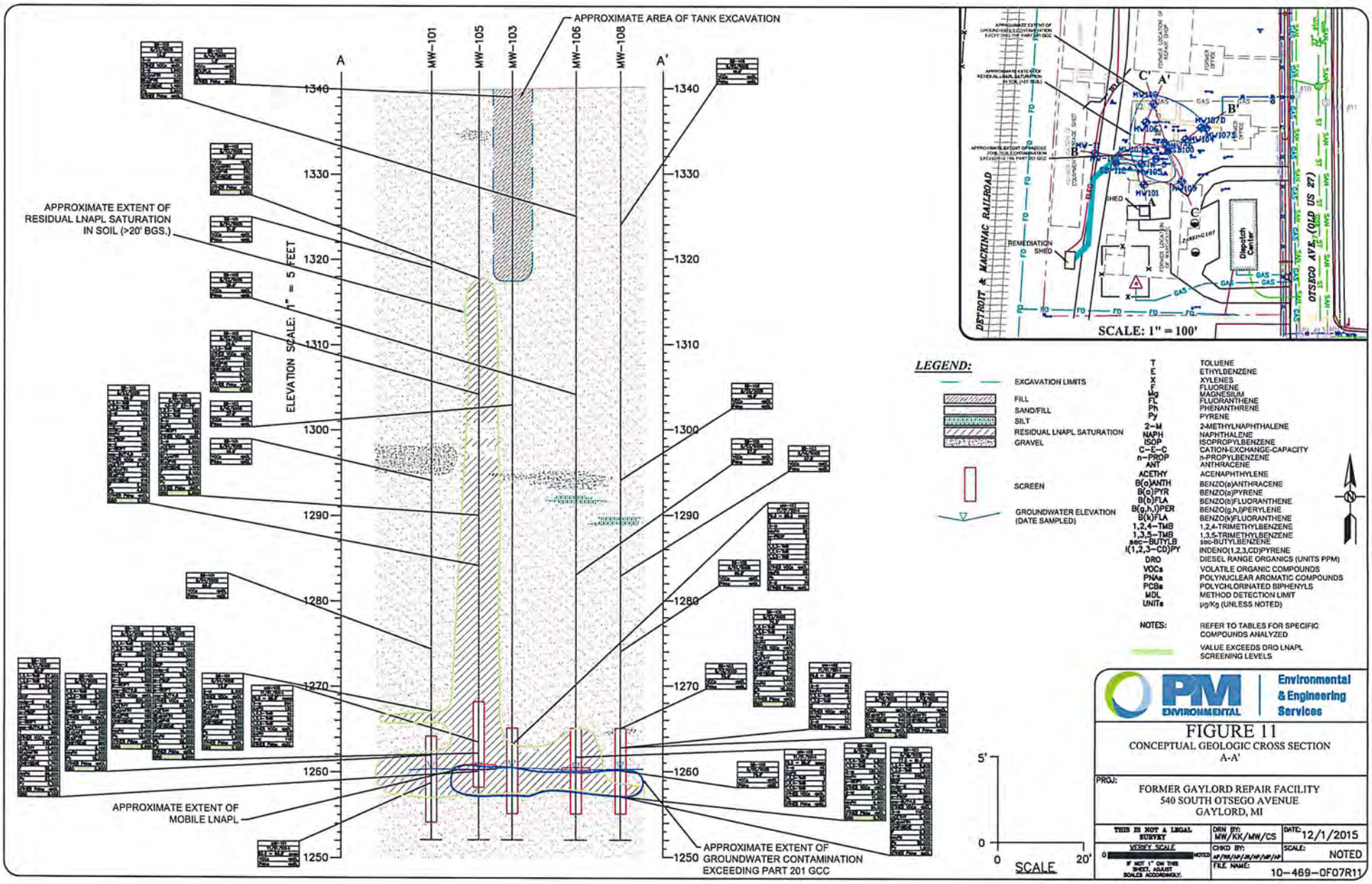
FIGURE 4

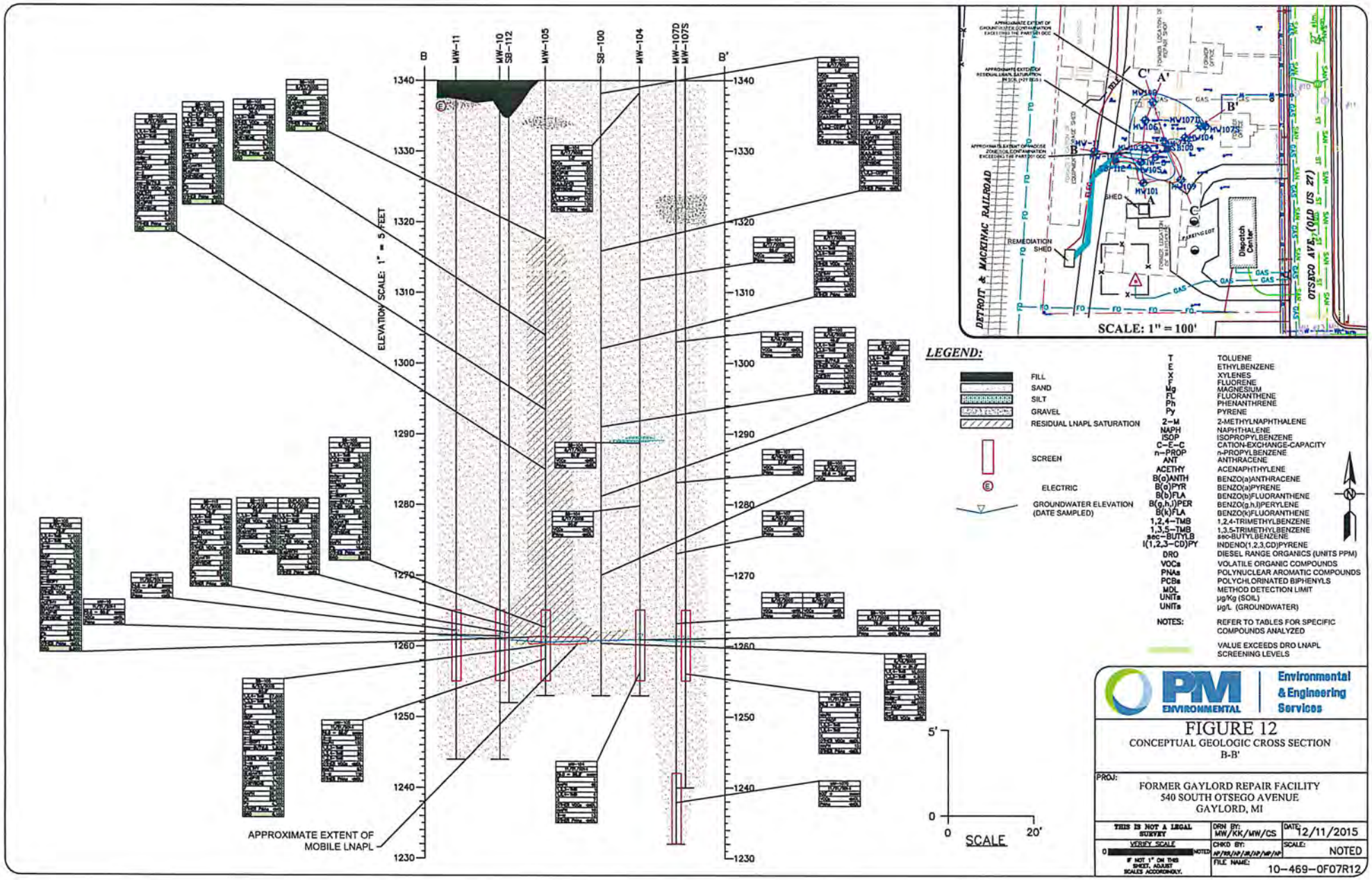
SOIL BORING / MONITORING WELL LOCATION MAP WITH GROUNDWATER ANALYTICAL RESULTS

PROJ:

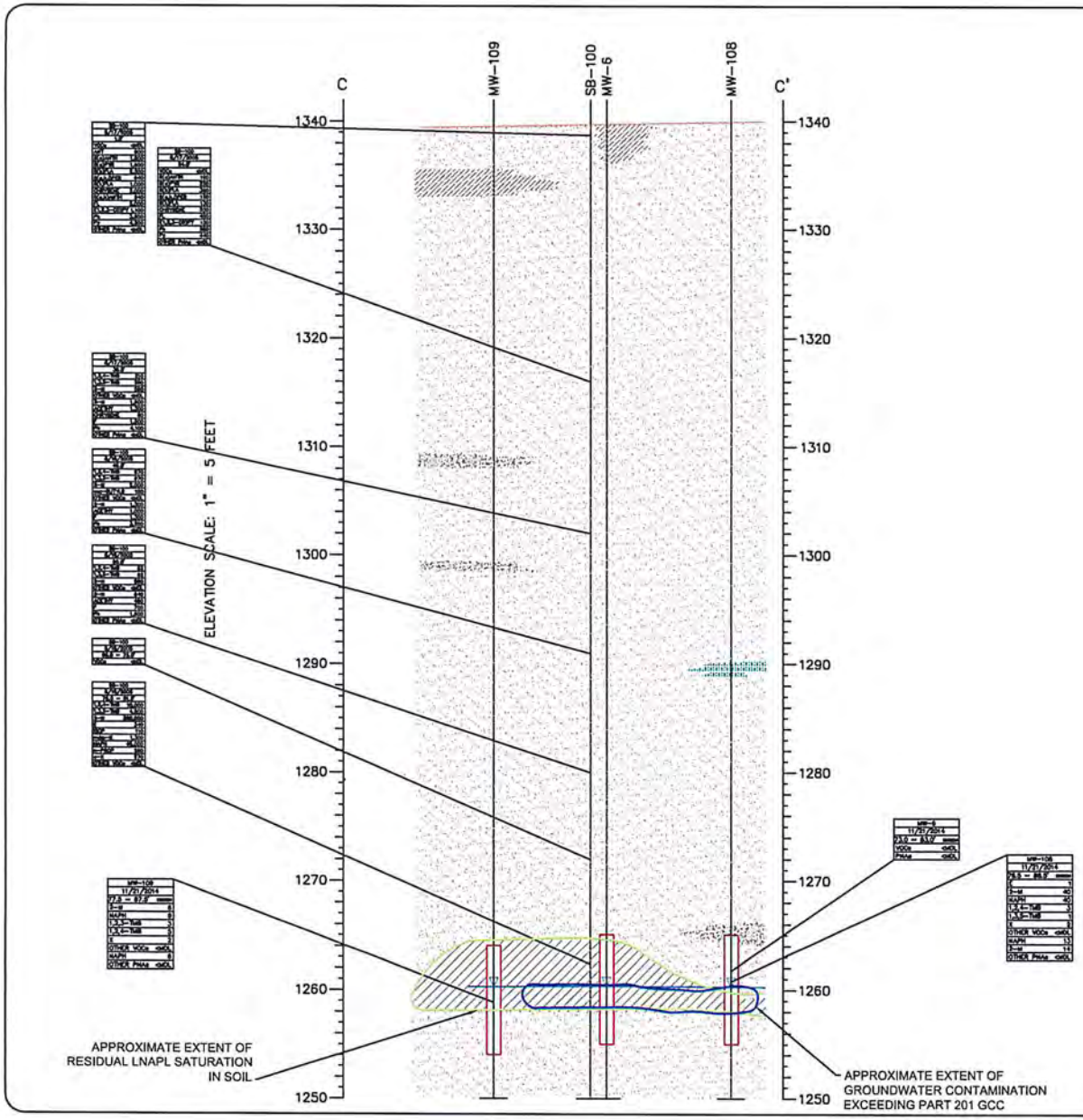
FORMER GAYLORD REPAIR FACILITY
540 SOUTH OTSEGO AVENUE
GAYLORD, MI

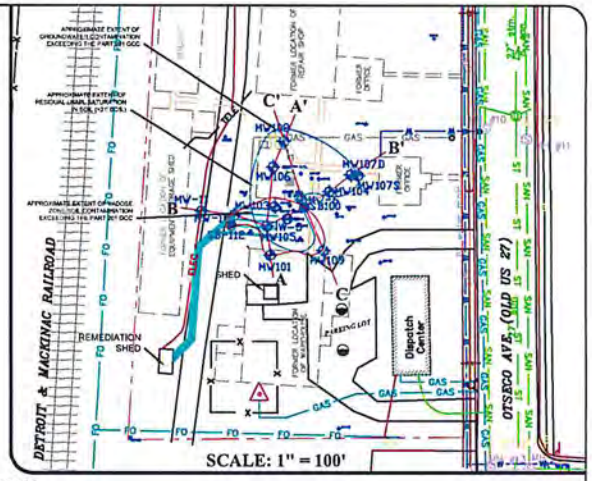
THIS IS NOT A LEGAL SURVEY	DRN BY: MW/KK/MW/CS	DATE: 12/11/2015
VERIFY SCALE 0 40' IF NOT 1" ON THIS SHEET, ADJUST SCALES ACCORDINGLY.	CHKD BY: AP/RR/AP/JR/AP/AP/AP	SCALE: 1" = 40'
	FILE NAME: 10-469-0F07R04	


APPROXIMATE AREA OF TANK EXCAVATION
A
A'
MW-101
MW-105
MW-103
MW-106
MW-108
1340
1330
1320
1310
1300
1290
1280
1270
1260
1250
ELEVATION SCALE: 1" = 5 FEET
APPROXIMATE EXTENT OF RESIDUAL LNAPL SATURATION IN SOIL (>20' BGS.)
APPROXIMATE EXTENT OF MOBILE LNAPL
APPROXIMATE EXTENT OF GROUNDWATER CONTAMINATION EXCEEDING PART 201 GCC
DETROIT & MACKINAC RAILROAD
OTSEGO AVE. (OLD US 27)
REMEDIATION SHED
Dispatch Center
SCALE: 1" = 100'
LEGEND:
EXCAVATION LIMITS
FILL
SAND/FILL
SILT
RESIDUAL LNAPL SATURATION
GRAVEL
SCREEN
GROUNDWATER ELEVATION (DATE SAMPLED)
T TOLUENE
E ETHYLBENZENE
X XYLENES
F FLUORENE
Mg MAGNESIUM
FL FLUORANTHENE
Ph PHENANTHRENE
Py PYRENE
2-M 2-METHYLNAPHTHALENE
NAPH NAPHTHALENE
ISOP ISOPROPYLBENZENE
C-E-C CATION-EXCHANGE-CAPACITY
n-PROP n-PROPYLBENZENE
ANT ANTHRACENE
ACETHY ACENAPHTHYLENE
B(a)ANTH BENZO(a)ANTHRACENE
B(a)PYR BENZO(a)PYRENE
B(b)FLA BENZO(b)FLUORANTHENE
B(g,h,i)PER BENZO(g,h,i)PERYLENE
B(k)FLA BENZO(k)FLUORANTHENE
1,2,4-TMB 1,2,4-TRIMETHYLBENZENE
1,3,5-TMB 1,3,5-TRIMETHYLBENZENE
sec-BUTYLB sec-BUTYLBENZENE
I(1,2,3-CD)PY INDENO(1,2,3,CD)PYRENE
DRO DIESEL RANGE ORGANICS (UNITS PPM)
VOCs VOLATILE ORGANIC COMPOUNDS
PNAs POLYNUCLEAR AROMATIC COMPOUNDS
PCBs POLYCHLORINATED BIPHENYLS
MDL METHOD DETECTION LIMIT
UNITs µg/Kg (UNLESS NOTED)
NOTES: REFER TO TABLES FOR SPECIFIC COMPOUNDS ANALYZED
VALUE EXCEEDS DRO LNAPL SCREENING LEVELS
5'
0
0
20'
SCALE
PM ENVIRONMENTAL
Environmental & Engineering Services
FIGURE 11
CONCEPTUAL GEOLOGIC CROSS SECTION
A-A'
PROJ:
FORMER GAYLORD REPAIR FACILITY
540 SOUTH OTSEGO AVENUE
GAYLORD, MI
THIS IS NOT A LEGAL SURVEY
VERIFY SCALE
IF NOT 1" ON THIS SHEET, ADJUST SCALES ACCORDINGLY.
DRN BY: MW/KK/MW/CS
DATE: 12/1/2015
CHKD BY:
SCALE: NOTED
FILE NAME: 10-469-0F07R11



B
B'
MW-11
MW-10
SB-112
MW-105
SB-100
MW-104
MW-107D
MW-107S
1340
1330
1320
1310
1300
1290
1280
1270
1260
1250
1240
1230
ELEVATION SCALE: 1" = 5 FEET
APPROXIMATE EXTENT OF MOBILE LNAPL
5'
0
20'
SCALE
DETROIT & MACKINAC RAILROAD
OTSEGO AVE. (OLD US 27)
REMEDIATION SHED
Dispatch Center
SCALE: 1" = 100'
LEGEND:
FILL
SAND
SILT
GRAVEL
RESIDUAL LNAPL SATURATION
SCREEN
ELECTRIC
GROUNDWATER ELEVATION (DATE SAMPLED)
T TOLUENE
E ETHYLBENZENE
X XYLENES
F FLUORENE
Mg MAGNESIUM
FL FLUORANTHENE
Ph PHENANTHRENE
Py PYRENE
2-M 2-METHYLNAPHTHALENE
NAPH NAPHTHALENE
ISOP ISOPROPYLBENZENE
C-E-C CATION-EXCHANGE-CAPACITY
n-PROP n-PROPYLBENZENE
ANT ANTHRACENE
ACETHY ACENAPHTHYLENE
B(a)ANTH BENZO(a)ANTHRACENE
B(a)PYR BENZO(a)PYRENE
B(b)FLA BENZO(b)FLUORANTHENE
B(g,h,i)PER BENZO(g,h,i)PERYLENE
B(k)FLA BENZO(k)FLUORANTHENE
1,2,4-TMB 1,2,4-TRIMETHYLBENZENE
1,3,5-TMB 1,3,5-TRIMETHYLBENZENE
sec-BUTYLB sec-BUTYLBENZENE
I(1,2,3-CD)PY INDENO(1,2,3,CD)PYRENE
DRO DIESEL RANGE ORGANICS (UNITS PPM)
VOCs VOLATILE ORGANIC COMPOUNDS
PNAs POLYNUCLEAR AROMATIC COMPOUNDS
PCBs POLYCHLORINATED BIPHENYLS
MDL METHOD DETECTION LIMIT
UNITs µg/Kg (SOIL)
UNITs µg/L (GROUNDWATER)
NOTES: REFER TO TABLES FOR SPECIFIC COMPOUNDS ANALYZED
VALUE EXCEEDS DRO LNAPL SCREENING LEVELS
PM ENVIRONMENTAL
Environmental & Engineering Services
FIGURE 12
CONCEPTUAL GEOLOGIC CROSS SECTION
B-B'
PROJ:
FORMER GAYLORD REPAIR FACILITY
540 SOUTH OTSEGO AVENUE
GAYLORD, MI
THIS IS NOT A LEGAL SURVEY
VERIFY SCALE
IF NOT 1" ON THIS SHEET, ADJUST SCALES ACCORDINGLY.
DRN BY: MW/KK/MW/CS
DATE: 12/11/2015
CHKD BY:
SCALE: NOTED
FILE NAME: 10-469-0F07R12





LEGEND:

FILL		E	ETHYLBENZENE
SAND		X	XYLENES
SILT		F	FLUORENE
RESIDUAL LNAPL SATURATION		FL	FLUORANTHENE
GRAVEL		Ph	PHENANTHRENE
		Py	PYRENE
		2-M	2-METHYLNAPHTHALENE
		NAPH	NAPHTHALENE
		ISOP	ISOPROPYLBENZENE
SCREEN		B(a)ANTH	BENZO(a)ANTHRACENE
		B(a)PYR	BENZO(a)PYRENE
		B(b)FLA	BENZO(b)FLUORANTHENE
		B(g,h,i)PER	BENZO(g,h,i)PERYLENE
GROUNDWATER ELEVATION (DATE SAMPLED)		B(k)FLA	BENZO(k)FLUORANTHENE
		I(1,2,3-CD)PY	INDENO(1,2,3,CD)PYRENE
		VOCs	VOLATILE ORGANIC COMPOUNDS
		PNAs	POLYNUCLEAR AROMATIC COMPOUNDS
		MDL	METHOD DETECTION LIMIT
		UNITs	µg/Kg (SOIL)
		UNITs	µg/L (GROUNDWATER)
		NOTES:	REFER TO TABLES FOR SPECIFIC COMPOUNDS ANALYZED
			VALUE EXCEEDS DRO LNAPL SCREENING LEVELS

5'
0
0 SCALE 20'

PM ENVIRONMENTAL — Environmental & Engineering Services

FIGURE 13
CONCEPTUAL GEOLOGIC CROSS SECTION
C-C'

PROJ: FORMER GAYLORD REPAIR FACILITY
540 SOUTH OTSEGO AVENUE
GAYLORD, MI

THIS IS NOT A LEGAL SURVEY	DRN BY: MW/KK/MW/CS	DATE: 12/1/2015
VERIFY SCALE 0 NOTED IF NOT 1" ON THIS SHEET, ADJUST SCALES ACCORDINGLY.	CHKD BY: AP/PR/NP/JR/NP/NP/NP	SCALE: NOTED
	FILE NAME: 10-469-0F07R13	

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Conservation District Recycling Agreement	April 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, B.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	No

BACKGROUND/DISCUSSION:

The County has been contracting with the Otsego County Conservation District to manage the County's recycling program including the annual Household Hazardous Waste Drop-Off Event.

The Agreement is for one year for a total cost of $21,994.20.

RECOMMENDATION:

Staff requests approval of the agreement as presented.

This Agreement entered into this day of April 26, 2016, between the County of Otsego, a Michigan municipal corporation located at 225. West Main Street, Gaylord, Michigan 49735, hereinafter called the "County" and the Otsego Conservation District, a Michigan municipal corporation at 800 Livingston Blvd, Suite 4-A, Gaylord, Michigan 49735, hereinafter called the "District."

Witnesseth:

1. Term. The County agrees to contract with the District for the term beginning April 26, 2016 to and including September 30, 2016 to perform efforts on behalf of Otsego County and its Recycling Program.

2. Performance. The District agrees to provide and perform all services as outlined in the Description of Services, in a competent and professional manner.

3. Description of Services. The District shall provide the following services:

   a. Preparation and placement of advertising for Otsego County's Electronics Recycling Program.

   b. Preparation of recycling educational material as detailed in the budget contained in Appendix A.

   c. Coordination and management of the Electronics Recycling Drop-off site.

4. Fee. The County agrees to pay the District a total fee of $4,731.90 for its services under this Agreement. Payments to be paid as incurred and invoiced.

5. Termination and Suspension. If the District defaults or neglects to carry out its duties in accordance with the Agreement and fails within a seven (7) day period after receipt of written notice from the County correction of such default or neglect with diligence and promptness, the County may, without prejudice to other remedies, correct such deficiencies and/or order the District to stop all work under the Agreement. If the District fails to correct non-compliance, or performs in a manner that is not in accordance with the requirements of the Agreement, the County, by written, notice may order the District to stop all work under this Contract, or any portion thereof, until the cause for such order has been eliminated.

   Either party may terminate this Agreement for any or no reason upon sixty (60) day written notice.

   In the event of suspension or termination under Section 6, then in such case, as appropriate, the District shall pay to the County any funds not yet expended and any expenses made necessary by such default, neglect, or failure, if such payment, then or thereafter due the District is not sufficient to cover such amounts, the District shall pay the difference to the County.

7. Amendment. The Agreement may only be amended, modified or supplemented by written instruments signed by both parties.

This Agreement is entered into as of the day and year first written above and is executed to at least two (2) original copies of which one is to be delivered to the District and one to the County.

COUNTY:

_____ Date: _____

John Burt
Otsego County Administrator

DISTRICT:

_____ Date: _____

Jack Marlette, Chairman
Otsego Conservation District

APPENDIX A

OTSEGO COUNTY ELECTRONIC RECYCLING PROGRAM
April - Sept 2016

			BUDGET	HOURS	MILES
Fielding Calls, Radio				44	60
Run Program	April-Sept/2week days per month	12-6 pm		78	
	2 - Saturdays	9 am-12 pm		10	
Gaylord Herald Times					
Insert	Information Sheet			4	
Friday Paper	4,800 Copies		$200.00	4	6
Paper	1 Case Color @ $57.90.00 each		$57.90		
Gaylord Herald Times	4 - 3x5 ads $104.06 ea.		$416.00	6	
4 Press Releases				4	
Community Events Calendar					
Weekly Choice Newspaper	4 Front page flags ($47.00 each)		$188.00	1	
Press Releases				1	
Our Home Town Newspaper	2 ads 4"x6" $40 each		$80.00	1	
Eagle 101.5					
Recycling kick-off pre-recorded ads	50 / 30-second ads for 30 days		$250.00	3	10
Supplies					
Large Digital Bench Scale -Scale Dynasty			$260.00		

Expenses	$1,451.90
Hours	$3,242.00
Miles	$38.00
Total Budget 2016	**$4,731.90**

$1,451.90	156	76
	Wage & FICA $20.78 per hr.	$0.50/ mile
	$3,242.00	**$38.00**

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
OCR 16-14 Mortgage Discharge (Luebs)	April 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, C.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	No

BACKGROUND/DISCUSSION:

This resolution is for the discharge of a mortgage for William C. Luebs and Violet M. Luebs.

As a matter of process, the County issues resolutions to discharge mortgages once payment to the County is completed.

RECOMMENDATION:

Staff requests Board adoption of the proposed resolution OCR 16-14.

RESOLUTION NO. OCR 16-14
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
April 26, 2016

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 7090 Deer Run Trail North, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 1259, Pages 870-883 in the name William C. Luebs and Violet M. Luebs, husband and wife and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to William C. Luebs and Violet M. Luebs, husband and wife, and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Library Agreement	April 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Consent Agenda, D.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	Yes

BACKGROUND/DISCUSSION:

The County has been working with the Component Units and Special Fund Revenue Departments with separate Boards to update agreements so that they contain language that better mirror one another (to the extent allowed by law). Agreements with the University Center, EMS, the Commission on Aging, and the Sportsplex have previously been approved. The Otsego County Library Board approved the updated agreement at their last regular meeting.

RECOMMENDATION:

Staff requests approval of the Library Agreement as proposed

AGREEMENT FOR OPERATING AND MAINTAINING OTSEGO COUNTY LIBRARY

THIS AGREEMENT is made on this _____**day of** _____**,2016**, by and between the County of Otsego, whose address is 225 W. Main Street, Gaylord, Michigan 49735 (hereafter "County" and "Commissioners") and the Otsego County Library, whose address is 700 S. Otsego Avenue, Gaylord, Michigan 49735 (hereafter "LIBRARY")

In consideration of the mutual agreement contained herein, the parties agree as follows:

I. GENERAL AGREEMENT

The Otsego County LIBRARY was established pursuant to 1917 PA 138 ("Act 138") to provide access to printed and digital media, as well as other educational services, to the public. The LIBRARY is a body corporate and has the authority granted by Act 138.

II. TERMS AND AMENDMENT

A. TERMS

This Agreement contains the entire understanding and Agreement of the parties regarding the subject matter contained herein.

B. DURATION

The terms of this Agreement shall be for five (5) years commencing with the date of execution.

C. EXTENSION

(i) This Agreement may be extended for such lengths or periods of time as the parties may mutually agree upon in writing.

D. AMENDMENT

Further, the terms and conditions of this Agreement, as provided herein, may be amended at any time during the above stated period with the express mutual written consent of the parties who are then bound by the terms hereof.

III. FINANCIAL GOVERNANCE

A. ANNUAL BUDGET

(i) LIBRARY will hold a public hearing and adopt an annual budget. The LIBRARY will transmit a copy of the annual budget to the Commissioners prior to October 1st of each year in the format required by the Finance Committee for the operations of LIBRARY for the following year beginning January 1st.

(ii) Prior to December 31st of each year, the Commissioners shall consider for approval the final budget for the operation of the LIBRARY. The Otsego County Board shall not amend the recommended budget.

(iii) BUDGET AMENDMENTS: Budget amendments must be approved by the LIBRARY Board and then forwarded to the Otsego County Finance Department. LIBRARY shall provide an updated copy of its annual budget to the Otsego County Finance Department each time the LIBRARY budget is amended, ensuring that the County has a current, updated budget at all times during the fiscal year.

B. FINANCIAL REPORTING

(i) Beginning with the quarter ended **March 2016**, LIBRARY shall provide the following quarterly accounting reports to the Otsego County Finance Department:
   (1) Balance Sheet – including all assets, liabilities, and fund equity
   (2) Budget Report – including the amended budget and actual amounts for all revenues and expenditures.
   (3) Quarterly reports must be submitted no later than the 15th day of the month following quarter-end or another date mutually agreed upon in writing.

(ii) Beginning with the month ended **March 2016**, LIBRARY shall provide the following monthly accounting reports to the Otsego County Treasurer:
   (1) Report reconciling the general ledger balances in the receiving fund to the balances in the operating fund.
   (2) Monthly reports must be submitted no later than the 15th day of the next month or another date mutually agreed upon in writing.

(iii) The County will rely on the reports to be complete and accurate upon submission.

(iv) All corporate and financial records of LIBRARY shall be available to the County or its auditors upon reasonable request, unless prohibited by law, including but not limited to the provisions of the Michigan Library Privacy Act.

(v) AUDITS – LIBRARY will be audited under the umbrella of the County, as a special revenue fund of the County. The County may, at its discretion, engage the auditors to perform additional procedures. LIBRARY and the County may find it desirable for LIBRARY to be audited under separate cover (still included in the County's audit report as a special revenue fund of the County).

C. CUSTODY OF CASH AND INVESTMENTS

(i) All LIBRARY monies shall be deposited in the Library Fund, which shall be held in a bank or trust company designated by the County and approved by LIBRARY. Monies may be deposited in more than one account within the Library Fund but shall be kept separate and apart from all other County funds. The monies may be kept in one bank account, and shall be invested as practical by the Otsego County Treasurer as authorized by law.

(ii) All deposits must be accompanied by supporting documentation, in the format required by the Otsego County Treasurer.

(iii) The Otsego County Treasurer shall provide an investment report to the Library on a quarterly basis.

(iv) All transfers out for LIBRARY disbursements must also be accompanied by supporting documentation, in the format required by the Otsego County Treasurer.

(v) LIBRARY shall be responsible for the completeness and accuracy of the supporting documentation submitted for all deposits and disbursement transfers. The County will rely on the documents to be complete and accurate upon submission. LIBRARY shall review and be responsible for the accuracy of the deposits and disbursement transfers and will ensure that they have been subject to the appropriate level of review before submission.

D. FUNDS

(i) Operating Fund
   a. Any amount of operating funds, which are transferred to the LIBRARY by the Commissioners from the LIBRARY operating millage, shall be expended for daily operations or maintenance per its millage language.
   b. All revenues raised by rates and charges of LIBRARY shall be used solely as allowed by law.
   c. The operating fund general ledger shall be maintained by LIBRARY.

d. The County shall not charge the Library a fee or rent to use the Library premises (the "Premises").

(ii) Capital Outlay/Building Fund

a. If there are sufficient funds, there may be set aside, in a capital outlay/building fund, such sums, as LIBRARY may deem advisable. All monies currently residing in the capital outlay/building fund shall be used solely for building purchase, or building repairs and improvements.

E. SURPLUS/DEFICIT

(i) Surplus

a. Any surplus realized by LIBRARY will be retained by LIBRARY. During the budget process, LIBRARY and the County will discuss potential uses of surplus monies (e.g. used for capital purchases, retained to enhance fund balance level, etc.).

(ii) Deficits

a. Should any year's operations result in a deficit (other than a planned reduction of fund balance that has been previously approved by the Commissioners or amended reduction of fund balance approved by the Library Board), LIBRARY agrees to:

i. Immediately meet with the Otsego County Budget and Finance Committee to develop a satisfactory deficit correction plan, which may include increased fees or reduced expenses.

ii. Should this action prove to be insufficient to correct the deficit operations, LIBRARY agrees to revise the plan, and further increase fee revenue or cut expenditures to ensure that the deficit will be repaid in the next three quarters.

iii. Failure to operate without a deficit may result in termination of this agreement.

F. ASSETS

(i) All assets of LIBRARY are the property of the County.

(ii) Accordingly, LIBRARY shall follow the Otsego County Capital Asset Disposal Policy except as agreed upon in Section IX, Item A.

(iii) LIBRARY will provide an updated list of all Capital Assets to the Otsego County Finance Department, each January for the preceding year.

(iv) The County shall provide property insurance, addressed in the PROPERTY INSURANCE section of this document.

G. LONG-TERM DEBT

(i) All long-term bond debt incurred for LIBRARY purposes must first be approved by the Commissioners, along with a financial plan to satisfy all debt requirements, submitted by LIBRARY.

(ii) In the event of default of bond payments for which the Library agreed to be responsible for repayment, refer to the EVENTS AND REMEDIES OF DEFAULT section of this document.

H. CAPITAL IMPROVEMENT PLAN

(i) LIBRARY shall submit annually, along with its proposed budget, by October 1st, a five-year plan containing a list of planned building, equipment, and vehicle purchases and major repairs and maintenance on such items valued over $200,000.

(ii) The plan and all such capital expenditures shall be approved by the Commissioners by December 31st, as part of the budget approval process.

I. OPERATING YEAR

(i) The County shall annually levy the full LIBRARY millage permitted by law unless asked in writing by the Library Board to reduce the amount collected and deposit to the Library Fund.

(ii) LIBRARY shall have, as its operating year, one which shall coincide with the County's fiscal year which is the calendar year beginning in January. With the consent of the LIBRARY, the County may levy less than the full millage.

IV. MAINTENANCE AND REPAIRS

A. REPAIRS - PREMISES

(i) LIBRARY shall, at its own expense, at all times during the term of this Agreement, keep the LIBRARY equipment and premises in good condition and repair, and shall make all necessary and desirable repairs, restorations and replacements, both structural and nonstructural, foreseen or unforeseen, and shall use all reasonable precautions to prevent waste, damage or injury.

B. REPAIRS - EXTERNAL

(i) LIBRARY shall, at its own expense, also maintain in good repair and free from dirt, snow, ice, rubbish and other obstructions or encumbrances, the sidewalks, parking areas, yards, plantings, gutters and curbs in front of and adjacent to the premises.

V. OPERATION AND MAINTENANCE

A. OPERATION AND MAINTENANCE

LIBRARY shall, at its own expense, at all times during the term of this Agreement, operate and maintain the LIBRARY equipment and the premises.

VI. ALTERATIONS

A. ALTERATIONS TO THE PREMISES

LIBRARY will make such alterations, changes, additions or improvements in or to the interior or exterior of the premises as it shall determine to be beneficial. LIBRARY shall make any changes or alterations in, on or about the premises, which may be required by any applicable statute, charter, ordinance or governmental regulation or order.

B. COSTS AND EXPENSES OF ALTERATIONS

All alterations and improvements shall be at LIBRARY's sole expense.

C. OWNERSHIP OF IMPROVEMENTS

All alterations and improvements shall be the property of the County.

VII. PROPERTY/MOTOR VEHICLE LIABILITY INSURANCE

A. COST OF INSURANCE

The COUNTY shall provide, at the LIBRARY's expense, property insurance, which shall cover all real and personal property on the premises on a 100% replacement cost basis. Premiums for insurance required to be carried upon or with respect to the premises or the use thereof shall be deemed operation and maintenance expenses of the LIBRARY.

Insurance shall include motor vehicle liability coverage for any Library/County-Owned vehicles, if applicable.

B. POLICY TYPE

Such policy shall be an all risks policy form and shall insure against the perils of fire and extended coverage and physical loss or damage including, without limitation, flood, theft,

vandalism, wind, lightning, act of war or terrorism, and malicious mischief. Coverage shall also include the cost of extra expense, for a period of 12 months, incurred by reason of the total or partial loss or damage to the premises caused by an insured peril.

VIII. LIABILITY/VEHICLE INSURANCE

A. COST OF INSURANCE

The COUNTY shall provide, at the LIBRARY's expense, comprehensive/commercial general liability insurance protecting LIBRARY, the County and the Commissioners of the County, the members of the Library Board and their respective agents, officers and employees.

Insurance shall include coverage for Hired Car and Non-Owned Auto.

B. POLICY TYPE

(i) Such insurance shall provide coverage for the defense of actions brought against LIBRARY, its Board, Officers, and Employees for, including but not limited to, negligence, malfeasance, misfeasance, errors, omissions, neglect, damages, intentional acts, or other actions arising out of the operation, maintenance and activities of LIBRARY.

(iii) Such insurance shall be in limits of not less than $1,000,000 per occurrence for injury or death to any one person, not less than $3,000,000 per occurrence for injury or death to more than one person, and not less than $500,000 per occurrence for property damage.

C. NAMED INSUREDS

(i) LIBRARY and the County shall all be named insureds on all insurance policies required hereunder and all insurance proceeds shall be payable to LIBRARY and the County according to their respective interests.

(ii) Upon request, the County shall provide LIBRARY or the LIBRARY Board with certified copies of the insurance policies or other evidence indicating that the insurance is in effect.

(iii) In addition, LIBRARY or the LIBRARY Board shall be notified in writing at least thirty (30) days prior to cancellation, non-renewal or any material reduction of the any coverage.

(iv) All insurance maintained pursuant to this Agreement shall contain a clause or endorsement under which the insurer waives all rights of subrogation against any and all of the parties to this Agreement and their respective officers, commissioners, agents, and employees, with respect to losses payable under the policy.

(v) Claims for loss due to damage to the premises under any policies maintained pursuant to this Agreement shall be adjusted with the insurance companies by the County after advice from LIBRARY or the Library Board.

(vi) All policy forms, limits and deductibles shall be subject to approval by the County and LIBRARY.

IX. OPERATIONAL INTEGRITY

A. OPERATIONS

The County covenants and agrees with LIBRARY, subject to the performance by LIBRARY of all of the terms, covenants, and conditions of this Agreement to permit LIBRARY to operate the LIBRARY service for the County. LIBRARY may employ such persons in such capacities as it deems advisable and may make such rules and regulations as it deems advisable and necessary to assure the efficient management and operation of LIBRARY. Further, LIBRARY, with the approval of the LIBRARY Board, and the County Board, shall have the authority,

power, and ability to obtain, lease, purchase, acquire or transfer, sell, or dispose of such equipment, in compliance with the County's Capital Asset Disposal Policy, as is necessary to carry out its obligations to the citizens of Otsego County. Profits realized from the sale of capital assets shall be deposited to the Library Fund.

B. BOARD MEMBERSHIP

Recommendations for LIBRARY Board Membership shall be forwarded to the County Board for approval.

C. PERSONNEL

(i) The Otsego County Library employees are not subject to COUNTY Personnel Policies, but rather are governed by their own separate Personnel Policies.

(ii) The County Administrator (or designee(s) of the County Administrator) shall be on the hiring committee for the LIBRARY Director position in the event of a vacancy. The LIBRARY Board shall have the final approval on selecting the new Director.

(iii) If applicable, the County Administrator (or designee(s) of the County Administrator) shall take part in the union negotiation process.

D. CONTRACTING

LIBRARY, with the approval of the LIBRARY Board, shall have the exclusive authority to enter into agreements or contracts for services as deemed necessary to carry out its obligations to the citizens of Otsego County as permitted by law.

X. INSPECTION

Without notice and at reasonable times of the day, the County, through its officers, employees or agents, may enter upon the premises at any time during the term of this Agreement for the purpose of inspecting the premises and determining whether LIBRARY is complying with the covenants, Agreements, terms, and conditions of this Agreement.

XI. EVENTS AND REMEDIES OF DEFAULT

A. EACH OF THE FOLLOWING SHALL CONSTITUTE AN EVENT OF DEFAULT:

(i) LIBRARY fails to submit the budget required by Section III.

(ii) Any representation or warranty made by LIBRARY or the County in this Agreement, or which is contained in any certificate or other document delivered at any time pursuant to this Agreement proves to have been false, incorrect or incomplete in any material respect when made or deemed to be made and was a result of a willful or intentional act.

(iii) LIBRARY or the County fails to observe or perform any covenant or Agreement contained in this Agreement or in any certificate or other document delivered pursuant to this Agreement (other than those covered by clause (i) above) for ninety (90) days after written notice, as set forth herein, thereof shall have been given to LIBRARY by the County.

(iv) If involuntary proceedings under any bankruptcy law or insolvency act or for the dissolution of a corporation are instituted against LIBRARY, or if a receiver or trustee is appointed for all or substantially all of the property of LIBRARY, and such proceedings are not dismissed or such receivership or trusteeship vacated within ninety days after such institution or appointment.

(v) LIBRARY ceases to operate or indicates its intention by LIBRARY BOARD resolution to do so.

(vi) LIBRARY or the COUNTY defaults on any long-term debt covenants or payments.

B. REMEDIES IN EVENT OF DEFAULT

If any event of default as defined in this Agreement shall occur and be continuing for a period of 90 days or more following written notice of default:

(i) The non-defaulting party shall have the right, but not the obligation, to take any of the following action:

(a) The non-defaulting party may terminate this Agreement.

(b) The non-defaulting party, through its Commissioners, Board members, officers, agents or employees, shall, at all times, have the right to enter the premises for inspection as set forth above, and to prevent waste, damage or destruction.

(c) In the event of cessation of operations based on a LIBRARY Board resolution, all assets (including but not limited to: cash, investments, receivables, and capital assets), all liabilities (including long-term debt), and fund balances for all LIBRARY funds shall revert to the County immediately.

(ii) The rights provided for in this Section cumulative and are not exclusive of any other right, privilege, or remedy provided by law or in equity.

(iii) In the event the Agreement is terminated, the parties acknowledge they are still bound by the requirements of Act 138.

XII. WAIVERS

A. FAILURE TO DELAY OR EXERCISE

No failure or delay on the part of the County or LIBRARY in exercising any right, power, or remedy contained in this Agreement shall operate as a waiver of any right, duty, requirement, or obligation provided by this Agreement.

B. PARTIAL EXERCISE

No single or partial exercise by the County or LIBRARY of any right or remedy shall preclude other or future exercise thereof or the exercise of any other right or remedy.

XIII. ASSIGNMENT

LIBRARY and the County agree not to sell, assign, mortgage, pledge or in any way transfer this Agreement.

XIV. NOTICE

All notices, requests, and other communications to any party to this Agreement shall be in writing and shall be given to each party at its address set forth below or such other address as such party may hereafter specify, in writing:

If to LIBRARY:	Otsego County Library 700 S. Otsego Ave Gaylord, MI 49735 Attn: Director
If to the County:	County of Otsego 225 West Main Street Gaylord, MI 49735 Attn: Otsego County Administrator

XV. SEVERABILITY

If any one or more of the provisions contained in this Agreement or any document, instrument or Agreement required pursuant to this Agreement should be declared invalid, illegal, or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained in this Agreement shall not in any way be affected or impaired. The document shall be read as if the provision or provisions are null, void, non-existent, and severed from the this Agreement.

XVI. GOVERNING LAW

This Agreement, and the rights and obligations of the parties under this Agreement, shall be governed by, construed, and interpreted in accordance with the laws of the State of Michigan.

XVII. CAPTIONS

The captions contained in this Agreement are for convenience, for reference only and shall not limit or define the provisions of this Agreement, or affect the interpretation or construction thereof.

XVIII. OTHER AGREEMENTS

This Agreement, once properly executed, supersedes, replaces and abrogates all prior agreements between the parties regarding this same subject matter.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and delivered as of the day and year first above written.

OTSEGO COUNTY LIBRARY

By: Diane Youngedyke

DIANE YOUNGEDYKE

Its: Chairman

COUNTY OF OTSEGO

By:_____

KENNETH BORTON

Chairman, Otsego County Board of Commissioners

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 M I C H I G A N

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
Equalization Report	April 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Department Head Reports, A.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	No

BACKGROUND/DISCUSSION:

Bill Kerr, the Equalization Director, will be presenting the 2016 Equalization Report. The Report contains information on State Equalized Values.

RECOMMENDATION:

Staff requests the approval of the 2016 Equalization Report.

OTSEGO COUNTY

2016

EQUALIZATION REPORT

WILLIAM KERR, DIRECTOR
EQUALIZATION DEPARTMENT

APRIL 26, 2016

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TO: THE HONORABLE MEMBERS OF THE BOARD OF COMMISSIONERS, COUNTY OF OTSEGO, MICHIGAN

I, WILLIAM KERR, CERTIFY THAT I HAVE EXAMINED THE REPORTS AS PREPARED BY YOUR EQUALIZATION DEPARTMENT FROM THE ASSESSMENT ROLLS OF THE VARIOUS TOWNSHIPS AND CITY WITHIN OTSEGO COUNTY AND FIND THE ROLLS RELATIVELY EQUAL AS ASSESSED.

IT IS MY RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF THE COUNTY OF OTSEGO THAT THEY EQUALIZE THE VALUATIONS OF TAXABLE PROPERTY, BY CLASS IN OTSEGO COUNTY FOR THE YEAR 2016, IN COMPLIANCE WITH SECTIONS 209.5 AND 211.34 MCL OF 1948 AS AMENDED, AND IN ACCORDANCE WITH THE ATTACHED SCHEDULES.

KEN BORTON, CHAIRMAN
OTSEGO COUNTY BOARD OF COMMISSIONERS

Prepared by: OTSEGO COUNTY EQUALIZATION DEPARTMENT

WILLIAM KERR, DIRECTOR

APPROVED APRIL 26, 2016

EQUALIZATION REPORT FOR 2016 4/26/16

Mr. Chairman,

This report is a gathering of information starting in April of 2015 and ending in October of 2015.

It is the Equalization Departments responsibility to review each class of property in each unit of government every year.

We do this with either an appraisal study or a sales study. We compare the TRUE CASH value of the studied properties against the assessors assessed value. This develops a ratio which is spread against the assessors values in each of the studied classes to bring the overall ratio within the guidelines of the STC. (49.00 – 50.00)

THESE VALUES ARE REFLECTED IN THE REPORT BEFORE YOU.

The SEV is up 3.35% for 2016 as compared to a .35 % increase for 2015. The 2014 SEV decreased 0.50 %. (See pg 6)

WHY

The residential real estate market is recovering.

Elmira Township has a new power plant.

WHAT NOW

With the real estate market still in the recovery stage and the completion of the power plant in Elmira, I expect another year of positive state equalized value.

MEMO

APRIL 26, 2016

TO: OTSEGO COUNTY BOARD OF COMMISSIONERS

FROM: WILLIAM KERR, DIRECTOR
EQUALIZATION DEPARTMENT

SUBJECT: THE EQUALIZATION REPORT

2012 County Equalized Value	1,322,134,033
2013 County Equalized Value	1,315,512,485
2014 County Equalized Value	1,274,723,750
2015 County Equalized Value	1,284,418,510
2016 County Equalized Value	1,323,308,500

This represents a $38,889,990 (3.03%) increase in County Equalized Value.
The increase in County Equalized Value in 2015 was .76 %. (See page 6)

You must read this report with the following in mind:

The County Equalization Report shows how each municipality is equalized. These figures are an assemblage of information starting in April and ending in October with the final value. This information is comprised of sales and appraisals studies. The true cash value is compared against the Assessors value for each municipality. This data is listed, checked, valued and recorded by my appraisal staff.

It is reviewed, analyzed and corrected, if necessary, and submitted to you.

Upon your approval, this report is submitted to the State Tax Commission. Upon their approval the County Equalized Value becomes the State Equalized Value for the County. This value can be adjusted, on an individual property, by the July or December Local Boards of Review, the State Tax Commission or the State Tax Tribunal.

The report you are reading is the County Equalized Value. THIS VALUE IS NOT USED IN THE PREPARATION OF THE TAX BILL.

1. The value used in the preparation of the Tax Bill is the Taxable Value of your property. The Taxable Value divided by 1000 and multiplied by the Millage rate equals your Tax.

2. The Taxable Value is determined in May of each year. This value is the lesser of the State Equalized Value or the Capped Value. The Capped Value is determined by State Law as the **lesser** of the Consumer Price Index (0.03%) or 5% for 2016.

OTSEGO COUNTY

UNIT TOTALS

04/19/2016

2016 ASSESSED - BOARD OF REVIEW

UNIT	REAL	PERSONAL	TOTAL
BAGLEY	223,482,900	16,600,350	240,083,250
CHARLTON	108,516,600	25,215,150	133,731,750
CHESTER	77,383,700	27,509,500	104,893,200
CORWITH	66,109,200	8,667,100	74,776,300
DOVER	37,435,200	5,928,200	43,363,400
ELMIRA	71,171,500	26,613,700	97,785,200
HAYES	118,448,000	15,864,700	134,312,700
LIVINGSTON	115,545,100	23,895,750	139,440,850
OTSEGO LAKE	173,045,500	7,706,550	180,752,050
CITY OF GAYLORD	149,012,600	25,157,200	174,169,800
COUNTY TOTAL	1,140,150,300	183,158,200	1,323,308,500

2016 COUNTY EQUALIZED VALUE

UNIT	REAL	PERSONAL	TOTAL
BAGLEY	223,482,900	16,600,350	240,083,250
CHARLTON	108,516,600	25,215,150	133,731,750
CHESTER	77,383,700	27,509,500	104,893,200
CORWITH	66,109,200	8,667,100	74,776,300
DOVER	37,435,200	5,928,200	43,363,400
ELMIRA	71,171,500	26,613,700	97,785,200
HAYES	118,448,000	15,864,700	134,312,700
LIVINGSTON	115,545,100	23,895,750	139,440,850
OTSEGO LAKE	173,045,500	7,706,550	180,752,050
CITY OF GAYLORD	149,012,600	25,157,200	174,169,800
COUNTY TOTAL	1,140,150,300	183,158,200	1,323,308,500

OTSEGO COUNTY

DETERMINATION OF VARIANCE BETWEEN RECOMMENDED COUNTY EQUALIZED VALUES AND LAST YEAR'S STATE EQUALIZED VALUES

04/19/2016

	2015	2016	VARIANCE	PERCENT OF COUNTY TOTAL 2015	PERCENT OF COUNTY TOTAL 2016
REAL PROPERTY	1,115,754,660	1,140,150,300	2.19%	86.87%	86.16%
PERSONAL PROPERTY	168,663,850	183,158,200	8.59%	13.13%	13.84%
COUNTY TOTAL	1,284,418,510	1,323,308,500	3.03%	100.00%	100.00%
AGRICULTURAL	47,132,000	47,163,000	0.07%	3.67%	3.56%
COMMERCIAL	161,913,260	164,236,900	1.44%	12.61%	12.41%
INDUSTRIAL	19,173,400	19,684,500	2.67%	1.49%	1.49%
RESIDENTIAL	887,536,000	909,065,900	2.43%	69.10%	68.70%
TIMBER CUTOVER	0	0	0.00%	0.00%	0.00%
DEVELOPMENTAL	0	0	0.00%	0.00%	0.00%
PERSONAL	168,663,850	183,158,200	8.59%	13.13%	13.84%

OTSEGO COUNTY

EQUALIZED VALUE CHANGE 2015 TO 2016

04/19/2016

UNIT	2015 S.E.V.	INCREASE(DECREASE)	2016 C.E.V.
BAGLEY	227,690,600	12,392,650	240,083,250
CHARLTON	130,755,000	2,976,750	133,731,750
CHESTER	101,395,400	3,497,800	104,893,200
CORWITH	79,558,400	-4,782,100	74,776,300
DOVER	42,721,000	642,400	43,363,400
ELMIRA	78,614,250	19,170,950	97,785,200
HAYES	131,025,950	3,286,750	134,312,700
LIVINGSTON	139,535,300	-94,450	139,440,850
OTSEGO LAKE	180,115,150	636,900	180,752,050
CITY OF GAYLORD	173,007,460	1,162,340	174,169,800
COUNTY TOTAL	1,284,418,510	38,889,990	1,323,308,500

OTSEGO COUNTY

SEVEN YEAR EQUALIZATION COMPARISON

04/19/2016

UNIT	2010	2011	2012	2013	2014	2015	2016
BAGLEY	262,586,850	250,104,900	239,844,100	244,389,850	231,532,150	227,690,600	240,083,250
CHARLTON	146,473,829	144,684,400	140,401,889	139,130,900	131,486,400	130,755,000	133,731,750
CHESTER	113,654,950	111,077,950	108,382,050	106,669,500	102,885,250	101,395,400	104,893,200
CORWITH	87,597,600	82,751,350	81,289,394	81,558,000	81,388,950	79,558,400	74,776,300
DOVER	55,833,900	53,998,100	52,518,500	49,849,400	42,136,800	42,721,000	43,363,400
ELMIRA	86,572,053	82,985,500	80,268,450	80,494,285	76,492,600	78,614,250	97,785,200
HAYES	141,828,800	137,195,050	135,699,150	139,018,750	131,112,450	131,025,950	134,312,700
LIVINGSTON	140,612,350	136,169,500	133,050,650	134,495,450	135,625,450	139,535,300	139,440,850
OTSEGO LAKE	184,822,800	174,887,650	171,354,900	166,852,800	168,424,300	180,115,150	180,752,050
CITY OF GAYLORD	202,480,900	188,357,200	179,324,950	173,053,550	173,639,400	173,007,460	174,169,800
COUNTY TOTAL	$1,422,464,032	$1,362,211,600	$1,322,134,033	$1,315,512,485	$1,274,723,750	$1,284,418,510	$1,323,308,500

OTSEGO COUNTY

EQUALIZED VALUE CHANGE BY YEAR

04/20/2016

YEAR	STATE EQUALIZED VALUE	PERCENT OF CHANGE
1975	133,826,575	0.00%
1976	146,765,753	9.67%
1977	164,001,372	11.74%
1978	207,947,587	26.80%
1979	227,939,047	9.61%
1980	253,973,699	11.42%
1981	284,896,102	12.18%
1982	307,215,311	7.83%
1983	334,509,410	8.88%
1984	347,660,350	3.93%
1985	357,992,291	2.97%
1986	366,464,855	2.37%
1987	373,224,669	1.84%
1988	382,377,000	2.45%
1989	402,486,952	5.26%
1990	433,702,451	7.76%
1991	477,198,053	10.03%
1992	509,887,587	6.85%
1993	574,469,340	12.67%
1994	606,726,105	5.62%
1995	654,404,671	7.86%
1996	724,299,869	10.68%
1997	780,693,610	7.79%
1998	860,368,916	10.21%
1999	933,851,735	8.54%
2000	1,027,910,635	10.07%
2001	1,123,214,214	9.27%
2002	1,237,637,350	10.19%
2003	1,349,292,168	9.02%
2004	1,461,185,482	8.29%
2005	1,543,635,476	5.64%
2006	1,591,354,397	3.09%
2007	1,644,410,800	3.33%
2008	1,650,508,050	0.37%
2009	1,552,425,823	-5.94%
2010	1,422,464,032	-8.37%
2011	1,362,211,600	-4.24%
2012	1,322,134,033	-2.94%
2013	1,315,512,485	-0.50%
2014	1,274,723,750	-3.10%
2015	1,284,418,510	0.76%
2016	1,323,308,500	3.03%

OTSEGO COUNTY

RECOMMENDED EQUALIZED VALUE BY CLASS
AGRICULTURAL

04/19/2016

UNIT	2016 BOARD OF REVIEW	RATIO	FACTOR	COUNTY EQUALIZED VALUE	TRUE CASH VALUE
BAGLEY	1,749,100	49.96%	1.0000	1,749,100	3,500,898
CHARLTON	12,435,700	49.35%	1.0000	12,435,700	25,198,699
CHESTER	6,085,500	49.25%	1.0000	6,085,500	12,355,472
CORWITH	1,309,100	49.26%	1.0000	1,309,100	2,657,634
DOVER	6,311,200	49.79%	1.0000	6,311,200	12,676,594
ELMIRA	5,399,200	49.06%	1.0000	5,399,200	11,005,705
HAYES	4,140,000	49.97%	1.0000	4,140,000	8,284,248
LIVINGSTON	9,661,900	49.88%	1.0000	9,661,900	19,370,739
OTSEGO LAKE	71,300	49.66%	1.0000	71,300	143,587
CITY OF GAYLORD	0	0	1.0000	0	0
COUNTY TOTAL	47,163,000	49.54%		47,163,000	95,193,577

OTSEGO COUNTY

RECOMMENDED EQUALIZED VALUE BY CLASS
COMMERCIAL

04/19/2016

UNIT	2016 BOARD OF REVIEW	RATIO	FACTOR	COUNTY EQUALIZED VALUE	TRUE CASH VALUE
BAGLEY	19,798,100	49.29%	1.0000	19,798,100	40,162,687
CHARLTON	1,384,100	49.93%	1.0000	1,384,100	2,772,014
CHESTER	1,059,600	49.58%	1.0000	1,059,600	2,137,213
CORWITH	2,786,500	49.29%	1.0000	2,786,500	5,653,580
DOVER	1,169,100	49.77%	1.0000	1,169,100	2,348,898
ELMIRA	4,684,800	49.56%	1.0000	4,684,800	9,452,110
HAYES	2,541,500	49.03%	1.0000	2,541,500	5,183,748
LIVINGSTON	26,125,600	49.64%	1.0000	26,125,600	52,635,335
OTSEGO LAKE	5,957,900	49.55%	1.0000	5,957,900	12,025,216
CITY OF GAYLORD	98,729,700	49.44%	1.0000	98,729,700	199,696,144
COUNTY TOTAL	164,236,900	49.46%		164,236,900	332,066,947

OTSEGO COUNTY

RECOMMENDED EQUALIZED VALUE BY CLASS
INDUSTRIAL

04/19/2016

UNIT	2016 BOARD OF REVIEW	RATIO	FACTOR	COUNTY EQUALIZED VALUE	TRUE CASH VALUE
BAGLEY	3,256,500	49.88%	1.0000	3,256,500	6,529,287
CHARLTON	2,410,300	49.17%	1.0000	2,410,300	4,902,105
CHESTER	1,399,500	49.08%	1.0000	1,399,500	2,851,529
CORWITH	1,630,300	49.05%	1.0000	1,630,300	3,323,542
DOVER	176,900	49.62%	1.0000	176,900	356,533
ELMIRA	0	0.00%	1.0000	0	0
HAYES	1,442,500	49.34%	1.0000	1,442,500	2,923,586
LIVINGSTON	383,200	49.98%	1.0000	383,200	766,762
OTSEGO LAKE	0	0.00%	1.0000	0	0
CITY OF GAYLORD	8,985,300	49.06%	1.0000	8,985,300	18,315,059
COUNTY TOTAL	19,684,500	49.25%		19,684,500	39,968,402

OTSEGO COUNTY
RECOMMENDED EQUALIZED VALUE BY CLASS
RESIDENTIAL

04/19/2016

UNIT	2016 BOARD OF REVIEW	RATIO	FACTOR	COUNTY EQUALIZED VALUE	TRUE CASH VALUE
BAGLEY	198,679,200	49.96%	1.0000	198,679,200	397,697,189
CHARLTON	92,286,500	49.90%	1.0000	92,286,500	184,935,603
CHESTER	68,839,100	49.44%	1.0000	68,839,100	139,242,570
CORWITH	60,383,300	49.90%	1.0000	60,383,300	121,005,054
DOVER	29,778,000	49.94%	1.0000	29,778,000	59,631,706
ELMIRA	61,087,500	49.56%	1.0000	61,087,500	123,270,771
HAYES	110,324,000	49.33%	1.0000	110,324,000	223,633,336
LIVINGSTON	79,374,400	49.41%	1.0000	79,374,400	160,632,610
OTSEGO LAKE	167,016,300	49.97%	1.0000	167,016,300	334,262,747
CITY OF GAYLORD	41,297,600	49.43%	1.0000	41,297,600	83,541,135
COUNTY TOTAL	909,065,900	49.73%		909,065,900	1,827,852,721

OTSEGO COUNTY
RECOMMENDED EQUALIZED VALUE BY CLASS
DEVELOPMENTAL

04/19/2016

UNIT	2016 BOARD OF REVIEW	RATIO	FACTOR	COUNTY EQUALIZED VALUE	TRUE CASH VALUE
BAGLEY	0	0.00%	1.0000	0	0
CHARLTON	0	0.00%	1.0000	0	0
CHESTER	0	0.00%	1.0000	0	0
CORWITH	0	0.00%	1.0000	0	0
DOVER	0	0.00%	1.0000	0	0
ELMIRA	0	0.00%	1.0000	0	0
HAYES	0	0.00%	1.0000	0	0
LIVINGSTON	0	0.00%	1.0000	0	0
OTSEGO LAKE	0	0.00%	1.0000	0	0
CITY OF GAYLORD	0	0.00%	1.0000	0	0
COUNTY TOTAL	0	0.00%		0	0

OTSEGO COUNTY
RECOMMENDED EQUALIZED VALUE BY CLASS
PERSONAL PROPERTY

04/19/2016

UNIT	2016 BOARD OF REVIEW	RATIO	FACTOR	COUNTY EQUALIZED VALUE	TRUE CASH VALUE
BAGLEY	16,600,350	50.00%	1.0000	16,600,350	33,200,700
CHARLTON	25,215,150	50.00%	1.0000	25,215,150	50,430,300
CHESTER	27,509,500	50.00%	1.0000	27,509,500	55,019,000
CORWITH	8,667,100	50.00%	1.0000	8,667,100	17,334,200
DOVER	5,928,200	50.00%	1.0000	5,928,200	11,856,400
ELMIRA	26,613,700	50.00%	1.0000	26,613,700	53,227,400
HAYES	15,864,700	50.00%	1.0000	15,864,700	31,729,400
LIVINGSTON	23,895,750	50.00%	1.0000	23,895,750	47,791,500
OTSEGO LAKE	7,706,550	50.00%	1.0000	7,706,550	15,413,100
CITY OF GAYLORD	25,157,200	50.00%	1.0000	25,157,200	50,314,400
COUNTY TOTAL	183,158,200	50.00%		183,158,200	366,316,400

OTSEGO COUNTY
JURISDICTIONS IN SCHOOL DISTRICTS
2016 EQUALIZED VALUE

04/19/2016

SCHOOLS	REAL PROPERTY AGRICULTURAL	COMMERCIAL	INDUSTRIAL	RESIDENTIAL	DELVELOPMENTAL	TOTAL REAL	PERSONAL PROPERTY COMMERCIAL	INDUSTRIAL	RESIDENTIAL	UTILITY	TOTAL PERSONAL	GRAND TOTAL
69020												
GAYLORD												
BAGLEY	1,749,100	19,798,100	3,256,500	198,679,200	0	223,482,900	3,942,850	1,630,950	0	11,026,550	16,600,350	240,083,250
CHESTER	4,788,900	877,300	1,339,300	40,159,800	0	47,165,300	247,400	3,620,500		11,314,700	15,182,600	62,347,900
DOVER	728,000	618,500	36,600	10,659,300	0	12,042,400	1,556,100	0		1,006,350	2,562,450	14,604,850
ELMIRA	5,399,200	4,684,800	0	61,087,500	0	71,171,500	1,142,800	28,800	0	25,442,100	26,613,700	97,785,200
HAYES	4,140,000	2,541,500	1,442,500	110,324,000	0	118,448,000	345,100	0		15,519,600	15,864,700	134,312,700
LIVINGSTON	8,677,100	26,021,400	383,200	76,375,000	0	111,456,700	2,022,800	315,700		21,488,500	23,827,000	135,283,700
OTSEGO LAKE	71,300	5,035,300	0	156,465,800	0	161,572,400	1,294,950	0	0	5,781,050	7,076,000	168,648,400
CITY OF GAYLORD	0	98,729,700	8,985,300	41,297,600	0	149,012,600	13,121,150	2,261,650		9,774,400	25,157,200	174,169,800
TOTALS	25,553,600	158,306,600	15,443,400	695,048,200	0	894,351,800	23,673,150	7,857,600	0	101,353,250	132,884,000	1,027,235,800
69021												
GAYLORD(NO DEBT)												
OTSEGO LAKE	0	0	0	1,168,600		1,168,600	0	0			0	1,168,600
TOTALS	0	0	0	1,168,600	0	1,168,600	0	0	0	0	0	1,168,600
69030												
JOHANNESBURG/LEWISTON												
CHARLTON	12,435,700	1,384,100	2,410,300	92,286,500	0	108,516,600	7,000	2,366,300	0	22,841,850	25,215,150	133,731,750
CHESTER	1,296,600	182,300	60,200	28,679,300	0	30,218,400	54,000	0	0	12,272,900	12,326,900	42,545,300
DOVER	4,695,000	527,100	140,300	17,454,800	0	22,817,200	0	0	0	3,206,800	3,206,800	26,024,000
TOTALS	18,427,300	2,093,500	2,610,800	138,420,600		161,552,200	61,000	2,366,300	0	38,321,550	40,748,850	202,301,050
69040												
VANDERBILT												
CORWITH	1,309,100	2,786,500	1,630,300	60,383,300	0	66,109,200	653,350	325,000	0	7,688,750	8,667,100	74,776,300
DOVER	888,200	23,500	0	1,663,900	0	2,575,600	0	0		158,950	158,950	2,734,550
LIVINGSTON	984,800	104,200	0	2,999,400	0	4,088,400	3,500	0		65,250	68,750	4,157,150
TOTALS	3,182,100	2,914,200	1,630,300	65,046,600		72,773,200	656,850	325,000	0	7,912,950	8,894,800	81,668,000
20015												
CRAWFORD\AUSABLE												
OTSEGO LAKE	0	922,600	0	9,381,900	0	10,304,500	4,500	0		626,050	630,550	10,935,050
TOTALS	0	922,600	0	9,381,900		10,304,500	4,500	0	0	626,050	630,550	10,935,050
CRAWFORD\AUSABLE (DEBT ONLY) OTSEGO LAKE	0	0	0									
TOTALS	0	0	0									
C.O.P. INTERMEDIATE												
BAGLEY	1,749,100	19,798,100	3,256,500	198,679,200	0	223,482,900	3,942,850	1,630,950	0	11,026,550	16,600,350	240,083,250
CHARLTON	12,435,700	1,384,100	2,410,300	92,286,500	0	108,516,600	7,000	2,366,300	0	22,841,850	25,215,150	133,731,750
CHESTER	6,085,500	1,059,600	1,399,500	68,839,100	0	77,383,700	301,400	3,620,500	0	23,587,600	27,509,500	104,893,200
CORWITH	1,309,100	2,786,500	1,630,300	60,383,300	0	66,109,200	653,350	325,000	0	7,688,750	8,667,100	74,776,300
DOVER	6,311,200	1,169,100	176,900	29,778,000	0	37,435,200	1,556,100	0	0	4,372,100	5,928,200	43,363,400
ELMIRA	5,399,200	4,684,800	0	61,087,500	0	71,171,500	1,142,800	28,800	0	25,442,100	26,613,700	97,785,200
HAYES	4,140,000	2,541,500	1,442,500	110,324,000	0	118,448,000	345,100	0	0	15,519,600	15,864,700	134,312,700
LIVINGSTON	9,661,900	26,125,600	383,200	79,374,400	0	115,545,100	2,026,300	315,700	0	21,553,750	23,895,750	139,440,850
OTSEGO LAKE	71,300	5,035,300	0	157,634,400	0	162,741,000	1,294,950	0	0	5,781,050	7,076,000	169,817,000
CITY OF GAYLORD	0	98,729,700	8,985,300	41,297,600	0	149,012,600	13,121,150	2,261,650	0	9,774,400	25,157,200	174,169,800
TOTALS	47,163,000	163,314,300	19,684,500	899,684,000	0	1,129,845,800	24,391,000	10,548,900	0	147,587,750	182,527,650	1,312,373,450
C.O.O.R. INTERMEDIATE												
OTSEGO LAKE	0	922,600	0	9,381,900	0	10,304,500	4,500	0	0	626,050	630,550	10,935,050
TOTALS	0	922,600	0	9,381,900		10,304,500	4,500	0	0	626,050	630,550	10,935,050
KIRTLAND COMMUNITY												
OTSEGO LAKE	0	922,600	0	10,550,500	0	11,473,100	4,500	0	0	626,050	630,550	12,103,650
	0	922,600	0	10,550,500		11,473,100	4,500	0	0	626,050	630,550	12,103,650
STATE EQUALIZED VALUE	1,323,308,500											

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
City of Gaylord Funding Request	April 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
Committee Reports. A. Budget & Finance Committee, 1.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
John Burt, County Administrator	No

BACKGROUND/DISCUSSION:

The County had previously committed $75,000 towards the City's Streetscape Project. Once plans changed for the project, the County rescinded its approval and asked the City to return with a request once plans were finalized. Joe Duff, the Gaylord City Manager, attended the April Budget & Finance Committee to review the final plans for the Streetscape Project. The cost of redoing sidewalks including brick pavers, along with utility work, adjacent to the County Courthouse will cost $68,599. The Budget & finance Committee recommended approval of a budget amendment in the amount of $68,599 for a contribution to pay for the work along the Courthouse.

RECOMMENDATION:

Approval of the budget amendment as described above.

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: Capital Projects Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐ General ☐ Special Revenue ☐ Debt Service ☑ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

DESCRIPTION Cost sharing contribution for sidewalk, curb, and other improvements on Main Street in front of the County building.

REVENUE

Account Number	Decrease	Increase
499-050-400.001 Budgeted Use of Fund Balance	$	$ 68,599
	$	$
	$	$
	$	$
Total	**$**	**$**

EXPENDITURE

Account Number	Increase	Decrease
499-901-970.300SIDEWALK - Property Impvs	$ 68,599	$
	$	$
	$	$
	$	$
	$	$
	$	$
Total	**$** 68,599	**$** 68,599

Department Head Signature **Date**

Administrator's Signature **Date**

Finance Department
Entered:
By:

4/26/16

Board Approval Date (if necessary) **Budget Adjustment #** **Posting Number**

City of Gaylord

305 E. Main Street
Gaylord, MI 49735
989.732.4060
989.732.8266 *Fax*
CityOfGaylord.com

April 13, 2016

Mr. John Burt, County Administrator
Otsego County
225 W. Main St.
Gaylord, MI. 49735

RE: Contribution to the Downtown Project

Dear John:

On behalf of the City of Gaylord we would like to request the County consider a contribution to this project. The City will be removing all the sidewalk, concrete pavers, and curb and gutter and replacing with new walks, curbing, trees with irrigation, planters, and stamped concrete. Also being considered are mast arm signal poles for the two intersections affected, two entertainment nodes, eight banner poles, pedestrian crossing islands, bump outs at the corners to protect the parallel parking, and new underground utilities. The roadway footprint will stay as a five lane configuration. MDOT will also then follow the work of the City with a remilling and resurfacing of both Main St. and S. Otsego Ave.

The City currently will allocating over $1 million to these improvements with the DDA contributing an initial $120,000 and committing to an additional $180,000 over the next three years after the completion of the project. Other funds contributing will be a MDOT TAP grant in the amount of $666,242 and the OCEA Donor contributions of approximately $180,000. The County at one time had also contributed a substantial amount to this project, but withdrew this support after the project moved from a three lane configuration back to a five lane configuration.

Enclosed you will find a copy of a cost estimate detailing the improvements that will be directly affecting the County Courthouse property. We feel that any consideration that could be provided would be very much appreciated as we move forward to begin this project in the Fall of 2016. Plans are to finish the project by July 4th of 2017. The funding on this project is very tight and though we feel comfortable with where we are at in this project a contribution from the County would secure our ability to complete all the tasks as above documented.

We thank you for consideration and again thank the County for the great relationship that has been established over the years. Should there be any questions or concerns please do not hesitate to contact us and we would be more than willing to attend any meetings to further explain the project.

Very Truly Yours,

Joseph P. Duff
City Manager

Enclosure
cc. Mayor
Council members
Larry Fox, C2AE
DDA Board members

Construction Cost Opinion

Curb, Sidewalk and Trees Fronting Otsego County Bulding Property on M-32 and S. Otsego

PayItemCode	Description	Units	Quantity	UnitPrice	Amount
2040020	Curb and Gutter, Rem	Ft	610	$ 10.00	$ 6,100.00
2040055	Sidewalk, Rem	Syd	309	$ 7.75	$ 2,394.75
2047011	Sidewalk, Conc Pavers, Rem	Syd	345	$ 7.00	$ 2,415.00
2057002	Sidewalk Grading	Sta	6	$ 250.00	$ 1,500.00
6027011	Conc Pavt, Decorative, Nonreinf, 4 inch	Syd	264	$ 100.00	$ 26,400.00
8020002	Curb, Conc, Det E2	Ft	120	$ 25.00	$ 3,000.00
8020023	Curb and Gutter, Conc, Det C4	Ft	354	$ 17.60	$ 6,230.40
8020038	Curb and Gutter, Conc, Det F4	Ft	283	$ 15.00	$ 4,245.00
8030034	Sidewalk Ramp, Conc, 4 inch	Sft	225	$ 5.50	$ 1,237.50
8030044	Sidewalk, Conc, 4 inch	Sft	3593	$ 3.50	$ 12,575.50
8150149	Acer rubrum, 2 inch	Ea	5	$ 500.00	$ 2,500.00
					$ 68,598.15

Items not included

Percentage of Project Mobilization or Traffic Control
Pavement Removal and Replacement for New Curb
Street Lighting or Street Lighting Electrical Revisions
Irrigation
Banner Pole
Entertainment Node
Engineering

BALANCE SHEET - - ALL FUNDS (EXCLUDING COMPONENT UNITS) - - MARCH 31, 2016 (FIRST QUARTER)

	GENERAL FUND	WORK CAMP	PARKS & REC	GROEN PROPERTY	ANIMAL CONTROL	FRIEND OF THE COURT
ASSETS						
EQUITY IN POOLED CASH	61,776.06	158,960.41	342,461.40	46,745.39	375,517.70	166,633.89
INVESTMENTS	1,320,369.26	-	50,000.00	-	275,000.00	-
IMPREST CASH	10,815.00	25.00	200.00	-	50.00	-
TAXES RECEIVABLE	228,210.11	-	213,807.95	-	341,499.59	-
ACCOUNTS RECEIVABLE	-	780.00	-	-	-	-
DUE FROM STATE	-	-	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-	-	-
PRE PAID EXPENSES	10,757.47	-	-	-	-	151.83
INVENTORY	15,753.46	-	-	-	-	-
TOTAL ASSETS	1,647,681.36	159,765.41	606,469.35	46,745.39	992,067.29	166,785.72
LIABILITIES						
ACCOUNTS PAYABLE	-	-	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-	78,302.26	-
ACCRUED WAGES PAYABLE	-	-	-	-	-	-
DEFERRED REVENUE	23,710.11	-	213,807.95	-	341,499.59	-
TOTAL LIABILITIES	23,710.11	-	213,807.95	-	419,801.85	-
FUND BALANCE						
UNRESERVED FUND BALANCE	1,549,538.37					
RESERVED FUND BALANCE	74,432.88	159,765.41	392,661.40	46,745.39	572,265.44	166,785.72
TOTAL LIABS & FUND BALANCE	1,647,681.36	159,765.41	606,469.35	46,745.39	992,067.29	166,785.72

Information on these pages is unaudited and is recorded using a modified cash basis of accounting.
Any difference in the fund balance totals between the balance sheet report and the budget report is due to rounding.
Use of these funds is restricted to the designated purpose as indicated.

BALANCE SHEET - - ALL FUNDS (EXCLUDING COMPONENT UNITS) - - MARCH 31, 2016 (FIRST QUARTER)

	RECYCLING	ANIM. CTRL. FORFEITURE	HOUSING	HUD	GYPSY MOTH	BRNFLD RDVLPMT
ASSETS						
EQUITY IN POOLED CASH	393,921.33	8,154.74	61,644.07	71,129.07	114,000.26	120,681.28
IMPREST CASH	-	-	-	-	-	-
INVESTMENTS	56,809.23	-	-	-	-	-
TAXES REC - REAL	283,662.77	-	-	-	-	-
ACCOUNTS RECEIVABLE	-	-	-	-	-	-
DUE FROM STATE	-	-	-	-	-	-
NOTES RECEIVABLE	-	-	2,106,517.51	-	-	-
PREPAID EXPENSE	-	-	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-	-	-
TOTAL ASSETS	734,393.33	8,154.74	2,168,161.58	71,129.07	114,000.26	120,681.28
LIABILITIES						
ACCOUNTS PAYABLE	-	-	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-	-	-
DUE TO STATE	-	-	-	-	-	-
ACCRUED WAGES PAYABLE	-		-	-	-	-
DEFERRED REVENUE	283,662.77	-	2,106,517.51	-	-	-
TOTAL LIABILITIES	283,662.77	-	2,106,517.51	-	-	-
FUND BALANCE						
RESERVED FUND BALANCE	450,730.56	8,154.74	61,644.07	71,129.07	114,000.26	120,681.28
TOTAL LIABS & FUND BALANCE	734,393.33	8,154.74	2,168,161.58	71,129.07	114,000.26	120,681.28

BALANCE SHEET - - ALL FUNDS (EXCLUDING COMPONENT UNITS) - - MARCH 31, 2016 (FIRST QUARTER)

	PUBLIC IMPVMT	BUILDING INSPECTION	ROD AUTOMATION	BUDGET STABILIZ	LEGAL DEFENSE	911 SERVICE
ASSETS						
EQUITY IN POOLED CASH	51,261.98	624,296.81	65,857.11	1,406,294.38	120,722.13	90,261.39
IMPREST CASH	-	400.00				
ACCOUNTS RECEIVABLE	129,774.89	-	-	-	-	-
DUE FROM OTHER FUNDS	416,180.21	-	-	-	-	-
DUE FROM STATE	-	-	-	-	-	-
INVESTMENTS	1,200,000.00	-	-	80,380.71	-	219,999.94
TOTAL ASSETS	1,797,217.08	624,696.81	65,857.11	1,486,675.09	120,722.13	310,261.33
LIABILITIES						
ACCOUNTS PAYABLE	-	-	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-	-	-
TOTAL LIABILITIES	-	-	-	-	-	-
FUND BALANCE						
RESERVED FUND BALANCE	1,797,217.08	624,696.81	65,857.11	1,486,675.09	120,722.13	310,261.33
TOTAL LIABS & FUND BALANCE	1,797,217.08	624,696.81	65,857.11	1,486,675.09	120,722.13	310,261.33

BALANCE SHEET - - ALL FUNDS (EXCLUDING COMPONENT UNITS) - - MARCH 31, 2016 (FIRST QUARTER)

	CPL	LCL COR TRAINING	EQUIP-MENT	BRADFORD LAKE	LAW LIBRARY	AIRPORT
ASSETS						
EQUITY IN POOLED CASH	8,163.16	23,349.55	152,601.15	20,068.23	14,858.84	275,170.14
INVESTMENTS			-	-	-	-
IMPREST CASH	-	-	-	-	-	200.00
ACCOUNTS RECEIVABLE			-	-	-	68,886.57
TAXES REC - REAL	-	-	-	-	-	-
SUPPLIES INVENTORY	-	-	-	-	-	52,228.82
PREPAID EXPENSE	-	-	-	-	-	11,716.66
BLDGS/ADD/IMP LESS DEPR	-	-	-	-	-	7,088,893.00
TOTAL ASSETS	8,163.16	23,349.55	152,601.15	20,068.23	14,858.84	7,497,095.19
LIABILITIES						
ACCOUNTS PAYABLE	-	-	-	-	-	64,066.05
ACCRUED WAGES PAYABLE	-	-	-	-	-	-
DUE TO STATE	-	-	-	-	-	(4,860.90)
DUE TO OTHER FUNDS	-	-	-	-	-	57,958.08
DEFERRED REVENUE	-	-	-	-	-	-
TOTAL LIABILITIES	-	-	-	-	-	117,163.23
FUND BALANCE						
RESERVED FUND BALANCE	8,163.16	23,349.55	152,601.15	20,068.23	14,858.84	7,379,931.96
TOTAL LIABS & FUND BALANCE	8,163.16	23,349.55	152,601.15	20,068.23	14,858.84	7,497,095.19

BALANCE SHEET - - ALL FUNDS (EXCLUDING COMPONENT UNITS) - - MARCH 31, 2016 (FIRST QUARTER)

	AIRPORT SPEC EVTS	REV SHAR RESERVE	SOCIAL WELFARE	CHILD CARE	SOLDIERS RELIEF	VETERANS TRUST
ASSETS						
EQUITY IN POOLED CASH	22,879.84	-	8,458.24	31,617.82	19,847.64	496.67
INVESTMENTS	-	-	5,000.00	-	-	-
IMPREST CASH	-	-	-	-	-	-
ACCOUNTS RECEIVABLE	-	-	-	-	-	-
TAXES REC - REAL	-	-	-	-	-	-
SUPPLIES INVENTORY	-	-	-	-	-	-
PREPAID EXPENSE	8,170.00			67.08	-	-
LAND IMPROVEMENTS	-	-	-	-	-	-
DUE FROM STATE	-	-	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-		
TOTAL ASSETS	31,049.84	-	13,458.24	31,684.90	19,847.64	496.67
LIABILITIES						
ACCOUNTS PAYABLE	-	-	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-	-
DUE TO STATE	-	-	-	-		
DUE TO OTHER FUNDS	-	-	-	-	-	-
TOTAL LIABILITIES	-	-	-	-	-	-
FUND BALANCE						
RESERVED FUND BALANCE	31,049.84	-	13,458.24	31,684.90	19,847.64	496.67
TOTAL LIABS & FUND BALANCE	31,049.84	-	13,458.24	31,684.90	19,847.64	496.67

BALANCE SHEET - - ALL FUNDS (EXCLUDING COMPONENT UNITS) - - MARCH 31, 2016 (FIRST QUARTER)

	AIRPORT CAP PROJ	GROEN CAP PROJECTS	GROEN CAP PROJECTS II	CTHOUSE RSTN
ASSETS				
EQUITY IN POOLED CASH	48,173.97	215.91	32,469.67	87,131.29
INVESTMENTS	140,000.00	-	-	-
IMPREST CASH	-	-	-	-
ACCOUNTS RECEIVABLE	-	-	-	-
TAXES REC - REAL	-	-	-	-
DELQ TAXES - CHARGEBACK	-	-	-	-
FORFEITURE FEE RECEIVABLE	-	-	-	-
INT REC - DELQ TAXES	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-
TOTAL ASSETS	188,173.97	215.91	32,469.67	87,131.29
LIABILITIES				
ACCOUNTS PAYABLE	-	-	-	-
OTHER LIABILITIES	-	-	-	-
DUE TO OTHER FUNDS	-	-	8,000.00	-
TOTAL LIABILITIES	-	-	-	-
	-	-	8,000.00	
FUND BALANCE				
RESERVED FUND BALANCE	188,173.97	215.91	24,469.67	87,131.29
TOTAL LIABS & FUND BALANCE	188,173.97	215.91	32,469.67	87,131.29

BALANCE SHEET - - ALL FUNDS (EXCLUDING COMPONENT UNITS) - - MARCH 31, 2016 (FIRST QUARTER)

	CAPITAL PROJECTS	DELINQ TAX	DEBT SERVICE	JAIL COMMISSARY	HMSTD AUDIT	TAX FORECLSR
ASSETS						
EQUITY IN POOLED CASH	417,570.70	1,045,744.30	225,675.00	4,882.23	13,015.63	360,209.83
INVESTMENTS	325,000.00	5,856,446.00	-	-	-	948,468.34
ACCOUNTS RECEIVABLE	-	-	795,000.00	-	-	-
IMPREST CASH	-	-	-	-	-	150.00
TAXES REC - REAL	-	810,067.93	-	-	-	-
DELQ TAXES - CHARGEBACK	-	50,469.69	-	-		
FORFEITURE FEE RECEIVABLE	-	(4,375.00)	-	-		
INT REC - DELQ TAXES	-	531,854.62	-	-		
DUE FROM STATE	-	-	-	-		
INVENTORY	-	-	-	-		
DUE FROM OTHER FUNDS	8,000.00	154,591.71	-	-	-	-
TOTAL ASSETS	750,570.70	8,444,799.25	1,020,675.00	4,882.23	13,015.63	1,308,828.17
LIABILITIES						
ACCOUNTS PAYABLE	-	-	-	-	-	-
DEFERRED REVENUE	-	-	795,000.00	-	-	-
OTHER LIABILITIES	-	42,743.79	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-	-
TOTAL LIABILITIES	-	42,743.79	795,000.00	-	-	-
FUND BALANCE						
RESERVED FUND BALANCE	750,570.70	8,402,055.46	225,675.00	4,882.23	13,015.63	1,308,828.17
TOTAL LIABS & FUND BALANCE	750,570.70	8,444,799.25	1,020,675.00	4,882.23	13,015.63	1,308,828.17

BALANCE SHEET - - ALL FUNDS (EXCLUDING COMPONENT UNITS) - - MARCH 31, 2016 (FIRST QUARTER)

	GIS MAPPING	BUILDING & GROUNDS	ADMIN SERVICES	HEALTH CARE FUND	TRUST & AGENCY	PAYROLL IMPREST
ASSETS						
EQUITY IN POOLED CASH	48,168.61	130,247.02	3,782.26	93,505.51	1,085,389.20	169,521.25
INVESTMENTS	-	-	-	200,000.00	20,673.00	-
ACCOUNTS RECEIVABLE	-	1,200.00	-	1,557.57	-	-
IMPREST CASH	-	-	-	2,000.00	-	-
PREPAID EXPENSE	-	-	-	15,645.96	-	-
DUE FROM STATE	-	-	-	-	-	-
INVENTORY	0.34	-	325.00	-	-	-
TOTAL ASSETS	48,168.95	131,447.02	4,107.26	312,709.04	1,106,062.20	169,521.25
LIABILITIES						
DUE TO OTHERS	-	-	-	-	1,115,087.58	169,521.25
DEFERRED REVENUE	-	1,790.96	-	-	-	-
ACCOUNTS PAYABLE	-	-	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-	-
TOTAL LIABILITIES	-	1,790.96	-	-	1,115,087.58	169,521.25
FUND BALANCE						
RESERVED FUND BALANCE	48,168.95	129,656.06	4,107.26	312,709.04	(9,025.38)	-
TOTAL LIABS & FUND BALANCE	48,168.95	131,447.02	4,107.26	312,709.04	1,106,062.20	169,521.25

BALANCE SHEET - - ALL FUNDS (EXCLUDING COMPONENT UNITS) - - MARCH 31, 2016 (FIRST QUARTER)

	MMRMA RESERVE
ASSETS	
EQUITY IN POOLED CASH	-
INVESTMENTS	246,390.60
ACCOUNTS RECEIVABLE	-
IMPREST CASH	-
DUE FROM STATE	
INVENTORY	
TOTAL ASSETS	246,390.60
LIABILITIES	
DUE TO OTHERS	-
ACCOUNTS PAYABLE	-
ACCRUED WAGES PAYABLE	-
TOTAL LIABILITIES	-
FUND BALANCE	
RESERVED FUND BALANCE	246,390.60
TOTAL LIABS & FUND BALANCE	246,390.60

OTSEGO COUNTY - ALL FUNDS (EXCLUDING COMPONENT UNITS)
BUDGET REPORT
YEAR TO DATE THROUGH MARCH 31, 2016

GL NUMBER	YTD BALANCE 03/31/2015	2016 AMENDED BUDGET	YTD BALANCE 03/31/2016	AVAILABLE BALANCE	% COLLECTED/ SPENT
Fund 101 - GENERAL FUND					
REVENUES					
010-PROPERTY TAXES	84,144.29	4,663,000.00	87,683.24	4,575,316.76	1.88
015-STATE UNRESTRICTED REVENUE	74,151.00	630,799.00	75,260.00	555,539.00	11.93
025-INTEREST EARNINGS	6,442.00	125,000.00	9,685.34	115,314.66	7.75
030-OTHER REVENUE	135.00	348,000.00	150.00	347,850.00	0.04
050-SPECIAL ITEMS/TRANSFERS	141,781.85	265,251.00	81,194.00	184,057.00	30.61
131-CIRCUIT COURT	18,838.14	209,950.00	11,251.65	198,698.35	5.36
132-LEIN FEES	437.50	11,800.00	0.00	11,800.00	0.00
133-DRUG COURT GRANT	(8,307.64)	142,608.00	2,021.01	140,586.99	1.42
134-RDSS TRANSPORT GRANT	1,227.43	15,000.00	1,239.60	13,760.40	8.26
136-DISTRICT COURT	118,846.47	477,029.00	155,712.62	321,316.38	32.64
145-JURY COMMISSION	0.00	5,500.00	0.00	5,500.00	0.00
148-PROBATE COURT	42,998.32	183,500.00	44,905.11	138,594.89	24.47
166-FAMILY COUNSELING SERVICES	2,225.10	4,000.00	677.84	3,322.16	16.95
215-COUNTY CLERK/ROD	60,909.81	268,750.00	55,863.57	212,886.43	20.79
253-TREASURER	213.00	8,550.00	1,068.00	7,482.00	12.49
257-EQUALIZATION	17,539.75	36,700.00	379.50	36,320.50	1.03
267-PROSECUTOR	(2,405.51)	47,500.00	(204.50)	47,704.50	(0.43)
268-CHILD SUPPORT SPECIALIST-PROS ATTY	3,652.51	48,000.00	(5,807.13)	53,807.13	(12.10)
301-SHERIFF	9,858.85	16,500.00	2,249.57	14,250.43	13.63
302-SHERIFF - CIVIL DIVISION	4,513.25	16,000.00	9,316.57	6,683.43	58.23
320-JUSTICE TRAINING	(1,189.77)	0.00	0.00	0.00	0.00
331-MARINE SAFETY	0.00	4,000.00	0.00	4,000.00	0.00
332-MOTORCYCLE SAFETY EDUCATION	1,063.80	70,941.00	430.00	70,511.00	0.61

Information on these pages is intended for mangement purposes only.
The information is unaudited and is prepared using the modified cash basis of accounting.

333-SNOWMOBILE GRANT	0.00	10,000.00	0.00	10,000.00	0.00
334-SECONDARY ROAD PATROL	0.00	40,000.00	22,713.00	17,287.00	56.78
336-OFF-ROAD VEHICLE GRANT	0.00	5,000.00	0.00	5,000.00	0.00
351-JAIL	12,213.90	69,000.00	708.06	68,291.94	1.03
427-EMERGENCY SERVICES	(2,616.68)	6,100.00	(381.02)	6,481.02	(6.25)
450-REMONUMENTATION	0.00	34,788.00	13,915.20	20,872.80	40.00
721-PLANNING / ZONING	2,115.00	93,235.00	2,600.00	90,635.00	2.79
TOTAL Revenues	**588,787.37**	**7,856,501.00**	**572,631.23**	**7,283,869.77**	**7.29**
EXPENDITURES					
101-COMMISSIONERS	45,289.85	195,257.00	48,229.50	147,027.50	24.70
105-OTHER LEGISLATIVE	21,223.56	21,242.00	11,882.28	9,359.72	55.94
131-CIRCUIT COURT	225,492.23	1,097,944.67	212,872.44	885,072.23	19.39
132-LEIN FEES	0.00	11,800.00	0.00	11,800.00	0.00
133-DRUG COURT GRANT	24,350.00	134,104.00	28,792.40	105,311.60	21.47
134-RDSS TRANSPORT GRANT	1,460.02	15,000.00	1,605.15	13,394.85	10.70
136-DISTRICT COURT	16,877.97	68,606.00	15,161.88	53,444.12	22.10
145-JURY COMMISSION	4,104.57	33,950.00	5,412.61	28,537.39	15.94
148-PROBATE COURT	44,618.28	173,620.00	39,693.75	133,926.25	22.86
149-PROBATION/PAROLE	160.48	1,500.00	78.84	1,421.16	5.26
166-FAMILY COUNSELING SERVICES	175.00	4,000.00	500.00	3,500.00	12.50
172-COUNTY ADMINISTRATOR	32,846.00	160,629.00	40,157.00	120,472.00	25.00
201-FINANCE DEPARTMENT	21,630.00	109,775.00	27,444.00	82,331.00	25.00
215-COUNTY CLERK/ROD	61,277.06	277,803.00	60,815.11	216,987.89	21.89
223-EXTERNAL AUDIT	0.00	11,267.00	13,500.00	(2,233.00)	119.82
228-INFORMATION TECHNOLOGY	10,128.40	60,781.00	9,909.40	50,871.60	16.30
253-TREASURER	27,696.18	129,454.00	27,398.64	102,055.36	21.16
257-EQUALIZATION	61,796.21	213,509.00	52,584.91	160,924.09	24.63
261-COOPERATIVE EXTENSION	13,782.55	58,980.00	3,811.09	55,168.91	6.46
262-ELECTIONS	0.00	25,740.00	798.52	24,941.48	3.10
265-BUILDING AND GROUNDS	75,000.00	280,000.00	70,000.00	210,000.00	25.00

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267-PROSECUTOR	95,262.50	500,132.00	110,643.10	389,488.90	22.12
268-CHILD SUPPORT SPECIALIST-PROS ATTY	10,048.93	54,797.00	10,067.23	44,729.77	18.37
270-HUMAN RESOURCES	17,468.00	86,707.00	21,677.00	65,030.00	25.00
278-SURVEYOR	0.00	200.00	0.00	200.00	0.00
280-OTSEGO CONSERVATION DISTRICT	4,000.00	4,000.00	4,000.00	0.00	100.00
301-SHERIFF	197,682.09	905,496.00	175,294.94	730,201.06	19.36
302-SHERIFF - CIVIL DIVISION	10,581.15	36,747.00	10,414.90	26,332.10	28.34
306-SANE	20,000.00	20,000.00	20,000.00	0.00	100.00
320-JUSTICE TRAINING	1,982.03	0.00	0.00	0.00	0.00
331-MARINE SAFETY	78.25	7,905.00	34.80	7,870.20	0.44
332-MOTORCYCLE SAFETY EDUCATION	2,522.84	70,941.00	2,021.65	68,919.35	2.85
333-SNOWMOBILE GRANT	2,517.38	4,714.00	180.18	4,533.82	3.82
334-SECONDARY ROAD PATROL	17,612.33	75,130.00	17,858.85	57,271.15	23.77
336-OFF-ROAD VEHICLE GRANT	78.22	8,514.00	34.80	8,479.20	0.41
351-JAIL	224,782.85	1,050,264.00	225,350.10	824,913.90	21.46
427-EMERGENCY SERVICES	7,500.00	30,000.00	0.00	30,000.00	0.00
445-DRAINS	0.00	4,500.00	0.00	4,500.00	0.00
450-REMONUMENTATION	0.00	34,788.00	0.00	34,788.00	0.00
601-DISTRICT HEALTH	47,782.50	195,909.00	48,977.25	146,931.75	25.00
605-COMMUNICABLE DISEASES	500.00	500.00	500.00	0.00	100.00
631-SUBSTANCE ABUSE	0.00	86,246.00	(6,649.50)	92,895.50	(7.71)
648-MEDICAL EXAMINER	11,250.11	85,650.00	21,600.72	64,049.28	25.22
649-MENTAL HEALTH	0.00	94,003.00	0.00	94,003.00	0.00
681-VETERANS BURIAL	1,143.00	7,400.00	1,804.20	5,595.80	24.38
682-VETERANS AFFAIRS	11,602.41	58,841.00	11,376.54	47,464.46	19.33
721-PLANNING / ZONING	10,804.75	94,591.00	11,216.47	83,374.53	11.86
729-CHAMBER OF COMMERCE	997.50	1,050.00	0.00	1,050.00	0.00
731-ECONOMIC ALLIANCE	10,000.00	15,000.00	15,000.00	0.00	100.00
851-INSURANCE AND BONDS	(4,768.00)	260,000.00	(6,946.50)	266,946.50	(2.67)
853-HEALTH CARE RETIREES	21,983.52	80,000.00	16,168.32	63,831.68	20.21
864-DISTRIBUTIVE SERVICES	7,884.49	89,108.00	7,693.56	81,414.44	8.63

941-CONTINGENCY	0.00	107,898.00	0.00	107,898.00	0.00
961-APPROPRIATION - HUMAN SVCS	8,904.00	58,904.00	58,904.00	0.00	100.00
962-APPROPRIATION - LGL DFS FUND	12,500.00	0.00	0.00	0.00	0.00
966-APPROPRIATION - AIRPORT	107,140.00	239,281.00	119,641.00	119,640.00	50.00
967-APPROPRIATION - CHILD CARE	58,750.00	285,000.00	71,250.00	213,750.00	25.00
968-APPROPRIATION - FOC	37,099.00	113,264.00	28,316.00	84,948.00	25.00
969-APPROPRIATION - OTHER FUNDS	7,500.00	0.00	0.00	0.00	0.00
970-APPROPRIATION - EQUIP FUND	60,000.00	0.00	0.00	0.00	0.00
971-APPROPRIATION - SLDRS SLRS	5,000.00	5,000.00	0.00	5,000.00	0.00
972-APPROPRIATION - CAP PROJ FUND	25,000.00	5,000.00	5,000.00	0.00	100.00
978-APPROPRIATION - MAPPING FUND	6,000.00	6,000.00	0.00	6,000.00	0.00
TOTAL Expenditures	**1,747,098.21**	**7,868,441.67**	**1,672,077.13**	**6,196,364.54**	**21.25**
NET OF REVENUES/EXPENDITURES - 2015			**226,253.24**		
NET OF REVENUES & EXPENDITURES - 2016	**(1,158,310.84)**		**(1,099,445.90)**		
FUND BALANCE - JANUARY 1, 2016	**2,187,918.91**		**2,497,013.91**		
FUND BALANCE ADJUSTMENTS	**309,095.00**		**0.00**		
FUND BALANCE - MARCH 31, 2016	**1,338,703.07**		**1,623,821.25**		

Fund 205 - WORK CAMP

REVENUES					
050-SPECIAL ITEMS/TRANSFERS	70,949.00	99,026.00	33,821.50	65,204.50	34.15
TOTAL Revenues	**70,949.00**	**99,026.00**	**33,821.50**	**65,204.50**	**34.15**
EXPENDITURES					
301-SHERIFF	26,123.66	99,026.00	22,678.19	76,347.81	22.90
TOTAL Expenditures	**26,123.66**	**99,026.00**	**22,678.19**	**76,347.81**	**22.90**
NET OF REVENUES/EXPENDITURES - 2015			**6,354.91**		
NET OF REVENUES & EXPENDITURES - 2016	**44,825.34**		**11,143.31**		
FUND BALANCE - JANUARY 1, 2016	**142,267.19**		**142,267.19**		
FUND BALANCE - MARCH 31, 2016	**187,092.53**		**159,765.41**		

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Fund 208 - PARKS AND RECREATION					
REVENUES					
010-PROPERTY TAXES	166,628.45	212,666.00	174,779.05	37,886.95	82.18
025-INTEREST EARNINGS	9.30	0.00	516.05	(516.05)	100.00
030-OTHER REVENUE	3.30	450.00	55.00	395.00	12.22
050-SPECIAL ITEMS/TRANSFERS	0.00	29,654.00	0.00	29,654.00	0.00
440-PARKS	17,143.00	185,500.00	90,086.74	95,413.26	48.56
442-REC PROGRAMS	6,462.30	14,600.00	5,178.08	9,421.92	35.47
445-OTHER	0.00	0.00	(548.14)	548.14	100.00
447-CONTRIBUTIONS	43.32	0.00	0.00	0.00	0.00
TOTAL Revenues	**190,289.67**	**442,870.00**	**270,066.78**	**172,803.22**	**60.98**
EXPENDITURES					
751-COUNTY PARKS	114.99	234,934.00	5,338.77	229,595.23	2.27
752-COMMUNITY CENTER	59,241.88	178,916.00	39,479.77	139,436.23	22.07
901-CAPITAL OUTLAY	0.00	29,020.00	0.00	29,020.00	0.00
TOTAL Expenditures	**59,356.87**	**442,870.00**	**44,818.54**	**398,051.46**	**10.12**
NET OF REVENUES/EXPENDITURES - 2015			**87,897.70**		
NET OF REVENUES & EXPENDITURES - 2016	**130,932.80**		**225,248.24**		
FUND BALANCE - JANUARY 1, 2016	**79,515.46**		**79,515.46**		
FUND BALANCE - MARCH 31, 2016	**210,448.26**		**392,661.40**		
Fund 209 - GROEN NATURE PRESERVE FUND					
REVENUES					
050-SPECIAL ITEMS/TRANSFERS	35,128.40	77,805.00	48,538.80	29,266.20	62.39
440-PARKS	61.00	0.00	253.00	(253.00)	100.00
TOTAL Revenues	**35,189.40**	**77,805.00**	**48,791.80**	**29,013.20**	**62.71**
EXPENDITURES					
751-COUNTY PARKS	5,271.11	71,415.00	10,678.67	60,736.33	14.95
901-CAPITAL OUTLAY	0.00	6,390.00	0.00	6,390.00	0.00
TOTAL Expenditures	**5,271.11**	**77,805.00**	**10,678.67**	**67,126.33**	**13.72**

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NET OF REVENUES/EXPENDITURES - 2015			(6,721.92)		
NET OF REVENUES & EXPENDITURES - 2016	**29,918.29**		**38,113.13**		
FUND BALANCE - JANUARY 1, 2016	**15,354.18**		**15,354.18**		
FUND BALANCE - MARCH 31, 2016	**45,272.47**		**46,745.39**		
Fund 212 - ANIMAL CONTROL					
REVENUES					
010-PROPERTY TAXES	266,701.09	340,266.00	279,742.54	60,523.46	82.21
025-INTEREST EARNINGS	1,100.76	0.00	1,753.29	(1,753.29)	100.00
030-OTHER REVENUE	1,457.74	9,000.00	1,095.99	7,904.01	12.18
050-SPECIAL ITEMS/TRANSFERS	0.00	16,311.00	0.00	16,311.00	0.00
260-FEES/CHARGES	21,106.00	40,800.00	25,699.00	15,101.00	62.99
TOTAL Revenues	**290,365.59**	**406,377.00**	**308,290.82**	**98,086.18**	**75.86**
EXPENDITURES					
430-ANIMAL CONTROL	70,463.33	363,877.00	72,960.78	290,916.22	20.05
901-CAPITAL OUTLAY	(17.23)	6,000.00	1,361.98	4,638.02	22.70
906-DEBT SERVICE	9,112.05	36,500.00	838.24	35,661.76	2.30
TOTAL Expenditures	**79,558.15**	**406,377.00**	**75,161.00**	**331,216.00**	**18.50**
NET OF REVENUES/EXPENDITURES - 2015			**61,160.64**		
NET OF REVENUES & EXPENDITURES - 2016	**210,807.44**		**233,129.82**		
FUND BALANCE - JANUARY 1, 2016	**409,907.26**		**277,974.98**		
FUND BALANCE ADJUSTMENTS	**(131,932.28)**		**0.00**		
FUND BALANCE - MARCH 31, 2016	**488,782.42**		**572,265.44**		
Fund 215 - FRIEND OF THE COURT					
REVENUES					
030-OTHER REVENUE	0.00	1,868.00	70.00	1,798.00	3.75
050-SPECIAL ITEMS/TRANSFERS	37,099.00	113,264.00	28,316.00	84,948.00	25.00
080-COURT FINES AND COSTS	10,124.39	30,025.00	25,269.65	4,755.35	84.16
085-FRIEND OF THE COURT	34,622.66	311,209.00	32,162.76	279,046.24	10.33
TOTAL Revenues	**81,846.05**	**456,366.00**	**85,818.41**	**370,547.59**	**18.80**

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EXPENDITURES					
141-FRIEND OF THE COURT	101,594.28	456,366.00	91,493.79	364,872.21	20.05
TOTAL Expenditures	**101,594.28**	**456,366.00**	**91,493.79**	**364,872.21**	**20.05**
NET OF REVENUES/EXPENDITURES - 2015			**59,186.57**		
NET OF REVENUES & EXPENDITURES - 2016	**(19,748.23)**		**(5,675.38)**		
FUND BALANCE - JANUARY 1, 2016	**113,274.53**		**113,274.53**		
FUND BALANCE - MARCH 31, 2016	**93,526.30**		**166,785.72**		

Fund 223 - ANIMAL CONTROL FORFEITED FUNDS

REVENUES					
025-INTEREST EARNINGS	0.00	0.00	1.15	(1.15)	100.00
TOTAL Revenues	**0.00**	**0.00**	**1.15**	**(1.15)**	**100.00**
EXPENDITURES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
NET OF REVENUES/EXPENDITURES - 2015			**3.96**		
NET OF REVENUES & EXPENDITURES - 2016	**0.00**		**1.15**		
FUND BALANCE - JANUARY 1, 2016	**8,149.63**		**8,149.63**		
FUND BALANCE - MARCH 31, 2016	**8,149.63**		**8,154.74**		

Fund 226 - RECYCLING FUND

REVENUES					
010-PROPERTY TAXES	222,221.09	295,000.00	233,088.73	61,911.27	79.01
025-INTEREST EARNINGS	736.19	0.00	1,004.66	(1,004.66)	100.00
TOTAL Revenues	**222,957.28**	**295,000.00**	**234,093.39**	**60,906.61**	**79.35**
EXPENDITURES					
528-RECYCLING	10,192.77	295,000.00	12,565.11	282,434.89	4.26
TOTAL Expenditures	**10,192.77**	**295,000.00**	**12,565.11**	**282,434.89**	**4.26**
NET OF REVENUES/EXPENDITURES - 2015			**81,995.05**		
NET OF REVENUES & EXPENDITURES - 2016	**212,764.51**		**221,528.28**		
FUND BALANCE - JANUARY 1, 2016	**147,207.23**		**147,207.23**		
FUND BALANCE - MARCH 31, 2016	**359,971.74**		**450,730.56**		

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Fund 232 - HOUSING COMMISSION					
REVENUES					
025-INTEREST EARNINGS	56.28	200.00	16.48	183.52	8.24
050-SPECIAL ITEMS/TRANSFERS	0.00	75,257.00	0.00	75,257.00	0.00
400-HOUSING/REDEVELOPMENT	31,402.40	91,800.00	17,164.71	74,635.29	18.70
TOTAL Revenues	**31,458.68**	**167,257.00**	**17,181.19**	**150,075.81**	**10.27**
EXPENDITURES					
690-REDEVELOPMENT & HOUSING	14,683.99	66,257.00	14,233.79	52,023.21	21.48
999-TRANSFER OUT	27,883.85	101,000.00	16,162.70	84,837.30	16.00
TOTAL Expenditures	**42,567.84**	**167,257.00**	**30,396.49**	**136,860.51**	**18.17**
NET OF REVENUES/EXPENDITURES - 2015			**(56,409.68)**		
NET OF REVENUES & EXPENDITURES - 2016	**(11,109.16)**		**(13,215.30)**		
FUND BALANCE - JANUARY 1, 2016	**131,269.05**		**131,269.05**		
FUND BALANCE - MARCH 31, 2016	**120,159.89**		**61,644.07**		
Fund 233 - HUD GRANT FUND					
REVENUES					
050-SPECIAL ITEMS/TRANSFERS	27,866.85	154,000.00	16,117.70	137,882.30	10.47
400-HOUSING/REDEVELOPMENT	10,194.00	713,000.00	65,766.00	647,234.00	9.22
TOTAL Revenues	**38,060.85**	**867,000.00**	**81,883.70**	**785,116.30**	**9.44**
EXPENDITURES					
690-REDEVELOPMENT & HOUSING	14,875.89	261,150.00	66,106.59	195,043.41	25.31
691-RENTAL REHAB GRANT	0.00	580,850.00	0.00	580,850.00	0.00
999-TRANSFER OUT	278.00	25,000.00	70.00	24,930.00	0.28
TOTAL Expenditures	**15,153.89**	**867,000.00**	**66,176.59**	**800,823.41**	**7.63**
NET OF REVENUES/EXPENDITURES - 2015			**17,183.98**		
NET OF REVENUES & EXPENDITURES - 2016	**22,906.96**		**15,707.11**		
FUND BALANCE - JANUARY 1, 2016	**38,237.98**		**38,237.98**		
FUND BALANCE - MARCH 31, 2016	**61,144.94**		**71,129.07**		

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Fund 241 - GYPSY MOTH CONTROL					
REVENUES					
025-INTEREST EARNINGS	49.58	0.00	52.03	(52.03)	100.00
TOTAL Revenues	**49.58**	**0.00**	**52.03**	**(52.03)**	**100.00**
EXPENDITURES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
NET OF REVENUES/EXPENDITURES - 2015			**244.72**		
NET OF REVENUES & EXPENDITURES - 2016	**49.58**		**52.03**		
FUND BALANCE - JANUARY 1, 2016	**113,703.51**		**113,703.51**		
FUND BALANCE - MARCH 31, 2016	**113,753.09**		**114,000.26**		
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY					
REVENUES					
010-PROPERTY TAXES	14,351.54	0.00	4,543.71	(4,543.71)	100.00
050-SPECIAL ITEMS/TRANSFERS	0.00	47,049.00	0.00	47,049.00	0.00
TOTAL Revenues	**14,351.54**	**47,049.00**	**4,543.71**	**42,505.29**	**9.66**
EXPENDITURES					
906-DEBT SERVICE	47,047.25	47,049.00	47,047.25	1.75	100.00
TOTAL Expenditures	**47,047.25**	**47,049.00**	**47,047.25**	**1.75**	**100.00**
NET OF REVENUES/EXPENDITURES - 2015			**(22,938.30)**		
NET OF REVENUES & EXPENDITURES - 2016	**(32,695.71)**		**(42,503.54)**		
FUND BALANCE - JANUARY 1, 2016	**186,123.12**		**186,123.12**		
FUND BALANCE - MARCH 31, 2016	**153,427.41**		**120,681.28**		
Fund 245 - PUBLIC IMPROVEMENT FUND					
REVENUES					
025-INTEREST EARNINGS	3,827.43	20,000.00	3,247.97	16,752.03	16.24
030-OTHER REVENUE	0.00	0.00	171,021.00	(171,021.00)	100.00
TOTAL Revenues	**3,827.43**	**20,000.00**	**174,268.97**	**(154,268.97)**	**871.34**

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EXPENDITURES					
901-CAPITAL OUTLAY	0.00	0.00	171,021.00	(171,021.00)	100.00
941-CONTINGENCY	0.00	20,000.00	0.00	20,000.00	0.00
TOTAL Expenditures	**0.00**	**20,000.00**	**171,021.00**	**(151,021.00)**	**855.11**
NET OF REVENUES/EXPENDITURES - 2015			**25,404.05**		
NET OF REVENUES & EXPENDITURES - 2016	**3,827.43**		**3,247.97**		
FUND BALANCE - JANUARY 1, 2016	**1,768,565.06**		**1,768,565.06**		
FUND BALANCE - MARCH 31, 2016	**1,772,392.49**		**1,797,217.08**		
Fund 249 - BUILDING INSPECTION FUND					
REVENUES					
025-INTEREST EARNINGS	0.00	0.00	115.53	(115.53)	100.00
030-OTHER REVENUE	145.00	0.00	0.00	0.00	0.00
050-SPECIAL ITEMS/TRANSFERS	0.00	11,836.00	0.00	11,836.00	0.00
260-FEES/CHARGES	52,957.49	355,200.00	118,455.49	236,744.51	33.35
TOTAL Revenues	**53,102.49**	**367,036.00**	**118,571.02**	**248,464.98**	**32.31**
EXPENDITURES					
371-BUILDING INSPECTION DEPT	50,246.88	351,036.00	56,491.21	294,544.79	16.09
901-CAPITAL OUTLAY	0.00	16,000.00	0.00	16,000.00	0.00
TOTAL Expenditures	**50,246.88**	**367,036.00**	**56,491.21**	**310,544.79**	**15.39**
NET OF REVENUES/EXPENDITURES - 2015			**90,376.39**		
NET OF REVENUES & EXPENDITURES - 2016	**2,855.61**		**62,079.81**		
FUND BALANCE - JANUARY 1, 2016	**472,241.01**		**472,241.01**		
FUND BALANCE - MARCH 31, 2016	**475,096.62**		**624,697.21**		
Fund 256 - REGISTER OF DEEDS AUTOMATION					
REVENUES					
170-FEES, PENALTIES, ADMIN CHARGES	7,996.00	35,000.00	7,614.00	27,386.00	21.75
TOTAL Revenues	**7,996.00**	**35,000.00**	**7,614.00**	**27,386.00**	**21.75**

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EXPENDITURES					
215-COUNTY CLERK/ROD	6,117.87	32,297.00	3,178.89	29,118.11	9.84
941-CONTINGENCY	0.00	2,703.00	0.00	2,703.00	0.00
TOTAL Expenditures	**6,117.87**	**35,000.00**	**3,178.89**	**31,821.11**	**9.08**
NET OF REVENUES/EXPENDITURES - 2015			**9,044.40**		
NET OF REVENUES & EXPENDITURES - 2016	**1,878.13**		**4,435.11**		
FUND BALANCE - JANUARY 1, 2016	**52,377.60**		**52,377.60**		
FUND BALANCE - MARCH 31, 2016	**54,255.73**		**65,857.11**		
Fund 257 - BUDGET STABLIZATION					
REVENUES					
025-INTEREST EARNINGS	4,251.38	9,500.00	1,487.95	8,012.05	15.66
TOTAL Revenues	**4,251.38**	**9,500.00**	**1,487.95**	**8,012.05**	**15.66**
EXPENDITURES					
941-CONTINGENCY	0.00	9,500.00	0.00	9,500.00	0.00
TOTAL Expenditures	**0.00**	**9,500.00**	**0.00**	**9,500.00**	**0.00**
NET OF REVENUES & EXPENDITURES - 2016	**4,251.38**		**1,487.95**		
FUND BALANCE - JANUARY 1, 2016	**1,485,187.14**		**1,485,187.14**		
FUND BALANCE - MARCH 31, 2016	**1,489,438.52**		**1,486,675.09**		
Fund 260 - LEGAL DEFENSE FUND					
REVENUES					
025-INTEREST EARNINGS	56.03	0.00	55.61	(55.61)	100.00
050-SPECIAL ITEMS/TRANSFERS	12,500.00	45,000.00	0.00	45,000.00	0.00
TOTAL Revenues	**12,556.03**	**45,000.00**	**55.61**	**44,944.39**	**0.12**
EXPENDITURES					
270-HUMAN RESOURCES	16,688.23	45,000.00	1,783.50	43,216.50	3.96
TOTAL Expenditures	**16,688.23**	**45,000.00**	**1,783.50**	**43,216.50**	**3.96**
NET OF REVENUES/EXPENDITURES - 2015			(2,007.36)		

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NET OF REVENUES & EXPENDITURES - 2016	**(4,132.20)**		**(1,727.89)**		
FUND BALANCE - JANUARY 1, 2016	**124,457.38**		**124,457.38**		
FUND BALANCE - MARCH 31, 2016	**120,325.18**		**120,722.13**		
Fund 261 - 911 SERVICE FUND					
REVENUES					
025-INTEREST EARNINGS	140.83	700.00	1,261.94	(561.94)	180.28
030-OTHER REVENUE	0.00	18,000.00	0.00	18,000.00	0.00
050-SPECIAL ITEMS/TRANSFERS	0.00	51,693.00	0.00	51,693.00	0.00
260-FEES/CHARGES	12,660.62	635,000.00	16,469.97	618,530.03	2.59
TOTAL Revenues	**12,801.45**	**705,393.00**	**17,731.91**	**687,661.09**	**2.51**
EXPENDITURES					
427-EMERGENCY SERVICES	255,635.08	567,833.00	272,593.93	295,239.07	48.01
901-CAPITAL OUTLAY	3,725.98	137,560.00	26,944.13	110,615.87	19.59
999-TRANSFER OUT	22,300.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	**281,661.06**	**705,393.00**	**299,538.06**	**405,854.94**	**42.46**
NET OF REVENUES/EXPENDITURES - 2015			**20,479.95**		
NET OF REVENUES & EXPENDITURES - 2016	**(268,859.61)**		**(281,806.15)**		
FUND BALANCE - JANUARY 1, 2016	**571,587.53**		**571,587.53**		
FUND BALANCE - MARCH 31, 2016	**302,727.92**		**310,261.33**		
Fund 263 - CONCEALED PISTOL LICENSING FUND					
REVENUES					
030-OTHER REVENUE	0.00	0.00	3,200.18	(3,200.18)	100.00
TOTAL Revenues	**0.00**	**0.00**	**3,200.18**	**(3,200.18)**	**100.00**
EXPENDITURES					
427-EMERGENCY SERVICES	2,701.17	0.00	0.00	0.00	0.00
TOTAL Expenditures	**2,701.17**	**0.00**	**0.00**	**0.00**	**0.00**
NET OF REVENUES/EXPENDITURES - 2015			**4,962.98**	**4,962.98**	

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NET OF REVENUES & EXPENDITURES - 2016	**(2,701.17)**		**3,200.18**		
FUND BALANCE - JANUARY 1, 2016	**2,701.17**		**0.00**		
FUND BALANCE ADJUSTMENTS	**(2,701.17)**		**0.00**		
FUND BALANCE - MARCH 31, 2016	**0.00**		**8,163.16**		
Fund 264 - LCL CORRECTIONS OFFR TRAINING					
REVENUES					
260-FEES/CHARGES	0.00	3,000.00	0.00	3,000.00	0.00
TOTAL Revenues	**0.00**	**3,000.00**	**0.00**	**3,000.00**	**0.00**
EXPENDITURES					
362-CORRECTIONS ACTVY-TRAINING	332.00	3,000.00	395.00	2,605.00	13.17
TOTAL Expenditures	**332.00**	**3,000.00**	**395.00**	**2,605.00**	**13.17**
NET OF REVENUES/EXPENDITURES - 2015			**5,979.60**		
NET OF REVENUES & EXPENDITURES - 2016	**(332.00)**		**(395.00)**		
FUND BALANCE - JANUARY 1, 2016	**17,764.95**		**17,764.95**		
FUND BALANCE - MARCH 31, 2016	**17,432.95**		**23,349.55**		
Fund 266 - EQUIPMENT FUND					
REVENUES					
030-OTHER REVENUE	1,404.68	0.00	165.91	(165.91)	100.00
050-SPECIAL ITEMS/TRANSFERS	60,080.00	142,220.00	50,000.00	92,220.00	35.16
TOTAL Revenues	**61,484.68**	**142,220.00**	**50,165.91**	**92,054.09**	**35.27**
EXPENDITURES					
901-CAPITAL OUTLAY	5,856.98	142,220.00	27,966.25	114,253.75	19.66
TOTAL Expenditures	**5,856.98**	**142,220.00**	**27,966.25**	**114,253.75**	**19.66**
NET OF REVENUES/EXPENDITURES - 2015			**55,740.67**		
NET OF REVENUES & EXPENDITURES - 2016	**55,627.70**		**22,199.66**		
FUND BALANCE - JANUARY 1, 2016	**74,660.82**		**74,660.82**		
FUND BALANCE - MARCH 31, 2016	**130,288.52**		**152,601.15**		

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Fund 269 - LAW LIBRARY					
REVENUES					
080-COURT FINES AND COSTS	0.00	3,500.00	0.00	3,500.00	0.00
TOTAL Revenues	**0.00**	**3,500.00**	**0.00**	**3,500.00**	**0.00**
EXPENDITURES					
145-JURY COMMISSION	0.00	3,500.00	723.42	2,776.58	20.67
TOTAL Expenditures	**0.00**	**3,500.00**	**723.42**	**2,776.58**	**20.67**
NET OF REVENUES/EXPENDITURES - 2015			**3,500.00**		
NET OF REVENUES & EXPENDITURES - 2016	**0.00**		**(723.42)**		
FUND BALANCE - JANUARY 1, 2016	**12,082.26**		**12,082.26**		
FUND BALANCE - MARCH 31, 2016	**12,082.26**		**14,858.84**		
Fund 281 - AIRPORT					
REVENUES					
025-INTEREST EARNINGS	778.81	5,000.00	594.54	4,405.46	11.89
030-OTHER REVENUE	1,220.00	8,545.00	2,888.18	6,506.82	23.85
050-SPECIAL ITEMS/TRANSFERS	107,140.00	243,922.00	119,641.00	124,281.00	49.05
305-SALES	87,218.11	861,659.00	69,983.83	807,092.13	6.33
TOTAL Revenues	**196,356.92**	**1,119,126.00**	**193,107.55**	**942,285.41**	**15.80**
EXPENDITURES					
537-AIRPORT	178,834.13	1,117,626.00	135,083.12	963,178.28	13.82
906-DEBT SERVICE	0.00	1,500.00	0.00	1,500.00	0.00
TOTAL Expenditures	**178,834.13**	**1,119,126.00**	**135,083.12**	**964,678.28**	**13.80**
NET OF REVENUES/EXPENDITURES - 2015			**(472,255.46)**		
NET OF REVENUES & EXPENDITURES - 2016	**17,522.79**		**58,024.43**		
FUND BALANCE - JANUARY 1, 2016	**206,022.32**		**7,794,162.99**		
FUND BALANCE ADJUSTMENTS	**7,588,140.67**		**0.00**		
FUND BALANCE - MARCH 31, 2016	**7,811,685.78**		**7,379,931.96**		

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Fund 282 - AIRPORT SPECIAL EVENTS FUND					
REVENUES					
050-SPECIAL ITEMS/TRANSFERS	1,150.00	40,000.00	300.00	39,700.00	0.75
305-SALES	0.00	40,000.00	132.00	39,868.00	0.33
TOTAL Revenues	**1,150.00**	**80,000.00**	**432.00**	**79,568.00**	**0.54**
EXPENDITURES					
537-AIRPORT	838.98	80,000.00	1,250.00	78,750.00	1.56
TOTAL Expenditures	**838.98**	**80,000.00**	**1,250.00**	**78,750.00**	**1.56**
NET OF REVENUES/EXPENDITURES - 2015			**19,067.07**		
NET OF REVENUES & EXPENDITURES - 2016	**311.02**		**(818.00)**		
FUND BALANCE - JANUARY 1, 2016	**12,800.77**		**12,800.77**		
FUND BALANCE - MARCH 31, 2016	**13,111.79**		**31,049.84**		
Fund 285 - REVENUE SHARING RESERVE					
REVENUES	0	0	0	0	0
EXPENDITURES					
999-TRANSFER OUT	131,663.85	0.00	0.00	0.00	0.00
TOTAL Expenditures	**131,663.85**	**0.00**	**0.00**	**0.00**	**0.00**
NET OF REVENUES/EXPENDITURES - 2015			**(136,621.88)**		
NET OF REVENUES & EXPENDITURES - 2016	**(131,663.85)**		**0.00**		
FUND BALANCE - JANUARY 1, 2016	**136,621.88**		**136,621.88**		
FUND BALANCE - MARCH 31, 2016	**4,958.03**		**0.00**		
Fund 290 - SOCIAL WELFARE FUND					
REVENUES					
030-OTHER REVENUE	8,904.00	8,904.00	8,904.00	0.00	100.00
TOTAL Revenues	**8,904.00**	**8,904.00**	**8,904.00**	**0.00**	**100.00**

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EXPENDITURES					
670-SOCIAL SERVICES DEPT	1,045.70	8,904.00	951.86	7,952.14	10.69
TOTAL Expenditures	**1,045.70**	**8,904.00**	**951.86**	**7,952.14**	**10.69**
NET OF REVENUES & EXPENDITURES - 2016	**7,858.30**		**7,952.14**		
FUND BALANCE - JANUARY 1, 2016	**5,506.10**		**5,506.10**		
FUND BALANCE - MARCH 31, 2016	**13,364.40**		**13,458.24**		
Fund 292 - CHILD CARE FUND					
REVENUES					
030-OTHER REVENUE	7,583.60	38,000.00	23,567.29	14,432.71	62.02
050-SPECIAL ITEMS/TRANSFERS	58,750.00	384,573.00	71,250.00	313,323.00	18.53
350-FINES	25.00	0.00	0.00	0.00	0.00
355-HUMAN SERVICES	24,670.68	394,500.00	(33,193.24)	427,693.24	(8.41)
TOTAL Revenues	**91,029.28**	**817,073.00**	**61,624.05**	**755,448.95**	**7.54**
EXPENDITURES					
662-CHILD CARE	118,832.49	817,073.00	137,681.20	679,391.80	16.85
TOTAL Expenditures	**118,832.49**	**817,073.00**	**137,681.20**	**679,391.80**	**16.85**
NET OF REVENUES/EXPENDITURES - 2015			**(97,421.38)**		
NET OF REVENUES & EXPENDITURES - 2016	**(27,803.21)**		**(76,057.15)**		
FUND BALANCE - JANUARY 1, 2016	**205,163.43**		**205,163.43**		
FUND BALANCE - MARCH 31, 2016	**177,360.22**		**31,684.90**		
Fund 293 - SOLDIERS' RELIEF FUND					
REVENUES					
050-SPECIAL ITEMS/TRANSFERS	5,000.00	8,000.00	0.00	8,000.00	0.00
355-HUMAN SERVICES	0.00	500.00	0.00	500.00	0.00
TOTAL Revenues	**5,000.00**	**8,500.00**	**0.00**	**8,500.00**	**0.00**
EXPENDITURES					
689-SOLDIERS AND SAILORS	1,408.88	8,500.00	2,425.00	6,075.00	28.53
TOTAL Expenditures	**1,408.88**	**8,500.00**	**2,425.00**	**6,075.00**	**28.53**

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NET OF REVENUES/EXPENDITURES - 2015			(934.04)		
NET OF REVENUES & EXPENDITURES - 2016	3,591.12		(2,425.00)		
FUND BALANCE - JANUARY 1, 2016	23,206.68		23,206.68		
FUND BALANCE - MARCH 31, 2016	26,797.80		19,847.64		
Fund 294 - VETERANS' TRUST FUND					
REVENUES					
355-HUMAN SERVICES	2,515.00	15,000.00	2,515.00	12,485.00	16.77
TOTAL Revenues	**2,515.00**	**15,000.00**	**2,515.00**	**12,485.00**	**16.77**
EXPENDITURES					
683-VETERANS TRUST FUND	2,458.04	15,000.00	2,627.79	12,372.21	17.52
TOTAL Expenditures	**2,458.04**	**15,000.00**	**2,627.79**	**12,372.21**	**17.52**
NET OF REVENUES/EXPENDITURES - 2015			(1,956.98)		
NET OF REVENUES & EXPENDITURES - 2016	56.96		(112.79)		
FUND BALANCE - JANUARY 1, 2016	2,566.44		2,566.44		
FUND BALANCE - MARCH 31, 2016	2,623.40		496.67		
Fund 481 - AIRPORT CAPITAL PROJECTS					
REVENUES					
030-OTHER REVENUE	0.00	0.00	1,000.00	(1,000.00)	100.00
050-SPECIAL ITEMS/TRANSFERS	7,500.00	31,408.00	25,000.00	6,408.00	79.60
TOTAL Revenues	**7,500.00**	**31,408.00**	**26,000.00**	**5,408.00**	**82.78**
EXPENDITURES					
901-CAPITAL OUTLAY	0.00	21,408.00	6,408.00	15,000.00	29.93
941-CONTINGENCY	0.00	10,000.00	0.00	10,000.00	0.00
TOTAL Expenditures	**0.00**	**31,408.00**	**6,408.00**	**25,000.00**	**20.40**
NET OF REVENUES/EXPENDITURES - 2015			(1,010.45)		
NET OF REVENUES & EXPENDITURES - 2016	7,500.00		19,592.00		
FUND BALANCE - JANUARY 1, 2016	169,592.42		169,592.42		
FUND BALANCE - MARCH 31, 2016	177,092.42		188,173.97		

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Fund 494 - GROEN CAPITAL PROJECTS FUND II					
REVENUES					
050-SPECIAL ITEMS/TRANSFERS	20,084.97	0.00	0.00	0.00	0.00
TOTAL Revenues	**20,084.97**	**0.00**	**0.00**	**0.00**	**0.00**
EXPENDITURES					
901-CAPITAL OUTLAY	300.00	0.00	0.00	0.00	0.00
999-TRANSFER OUT	2,000.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	**2,300.00**	**0.00**	**0.00**	**0.00**	**0.00**
NET OF REVENUES/EXPENDITURES - 2015			**8,145.64**		
NET OF REVENUES & EXPENDITURES - 2016	**17,784.97**		**0.00**		
FUND BALANCE - JANUARY 1, 2016	**16,324.03**		**16,324.03**		
FUND BALANCE - MARCH 31, 2016	**34,109.00**		**24,469.67**		
Fund 497 - COURTHOUSE RESTORATION					
REVENUES					
090-COURT FEES AND COSTS	4,607.75	43,000.00	8,506.40	34,493.60	19.78
TOTAL Revenues	**4,607.75**	**43,000.00**	**8,506.40**	**34,493.60**	**19.78**
EXPENDITURES					
901-CAPITAL OUTLAY	0.00	38,000.00	0.00	38,000.00	0.00
941-CONTINGENCY	0.00	5,000.00	0.00	5,000.00	0.00
TOTAL Expenditures	**0.00**	**43,000.00**	**0.00**	**43,000.00**	**0.00**
NET OF REVENUES/EXPENDITURES - 2015			**20,160.11**		
NET OF REVENUES & EXPENDITURES - 2016	**4,607.75**		**8,506.40**		
FUND BALANCE - JANUARY 1, 2016	**58,464.78**		**58,464.78**		
FUND BALANCE - MARCH 31, 2016	**63,072.53**		**87,131.29**		
Fund 499 - CAPITAL PROJECTS FUND					
REVENUES					
030-OTHER REVENUE	0.00	46,905.00	0.00	46,905.00	0.00

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050-SPECIAL ITEMS/TRANSFERS	25,000.00	551,101.00	145,000.00	406,101.00	26.31
TOTAL Revenues	**25,000.00**	**598,006.00**	**145,000.00**	**453,006.00**	**24.25**
EXPENDITURES					
901-CAPITAL OUTLAY	71,133.87	598,006.00	41,878.77	556,127.23	7.00
941-CONTINGENCY	1,000.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	**72,133.87**	**598,006.00**	**41,878.77**	**556,127.23**	**7.00**
NET OF REVENUES/EXPENDITURES - 2015			**131,777.14**		
NET OF REVENUES & EXPENDITURES - 2016	**(47,133.87)**		**103,121.23**		
FUND BALANCE - JANUARY 1, 2016	**515,672.33**		**515,672.33**		
FUND BALANCE - MARCH 31, 2016	**468,538.46**		**750,570.70**		
Fund 516 - DELINQUENT TAX REVOLVING					
REVENUES					
025-INTEREST EARNINGS	33,854.86	0.00	44,656.74	(44,656.74)	100.00
030-OTHER REVENUE	36,623.87	0.00	25,512.25	(25,512.25)	100.00
050-SPECIAL ITEMS/TRANSFERS	0.00	198,877.00	0.00	198,877.00	0.00
170-FEES, PENALTIES, ADMIN CHARGES	122,205.42	133,275.00	128,512.70	4,762.30	96.43
350-FINES	75.00	0.00	45.00	(45.00)	100.00
TOTAL Revenues	**192,759.15**	**332,152.00**	**198,726.69**	**133,425.31**	**59.83**
EXPENDITURES					
253-TREASURER	(76,498.43)	177,152.00	(324,060.66)	501,212.66	(182.93)
999-TRANSFER OUT	10,118.00	155,000.00	155,000.00	0.00	100.00
TOTAL Expenditures	**(66,380.43)**	**332,152.00**	**(169,060.66)**	**501,212.66**	**(50.90)**
NET OF REVENUES/EXPENDITURES - 2015			**(155,405.90)**		
NET OF REVENUES & EXPENDITURES - 2016	**259,139.58**		**367,787.35**		
FUND BALANCE - JANUARY 1, 2016	**8,116,063.01**		**8,189,674.01**		
FUND BALANCE ADJUSTMENTS	**73,611.00**		**0.00**		
FUND BALANCE - MARCH 31, 2016	**8,448,813.59**		**8,402,055.46**		

OTSEGO COUNTY - ALL FUNDS (EXCLUDING COMPONENT UNITS)
BUDGET REPORT
YEAR TO DATE THROUGH MARCH 31, 2016

Fund 569 - DEBT SERVICE					
REVENUES					
050-SPECIAL ITEMS/TRANSFERS	233,825.00	245,275.00	225,675.00	19,600.00	92.01
TOTAL Revenues	**233,825.00**	**245,275.00**	**225,675.00**	**19,600.00**	**92.01**
EXPENDITURES					
906-DEBT SERVICE	0.00	245,275.00	0.00	245,275.00	0.00
TOTAL Expenditures	**0.00**	**245,275.00**	**0.00**	**245,275.00**	**0.00**
NET OF REVENUES & EXPENDITURES - 2016	**233,825.00**		**225,675.00**		
FUND BALANCE - JANUARY 1, 2016	**0.00**		**0.00**		
FUND BALANCE - MARCH 31, 2016	**233,825.00**		**225,675.00**		
Fund 595 - JAIL COMMISSARY					
REVENUES					
030-OTHER REVENUE	7,893.06	20,000.00	(1,100.00)	21,100.00	(5.50)
TOTAL Revenues	**7,893.06**	**20,000.00**	**(1,100.00)**	**21,100.00**	**(5.50)**
EXPENDITURES					
351-JAIL	3,591.62	20,000.00	0.00	20,000.00	0.00
TOTAL Expenditures	**3,591.62**	**20,000.00**	**0.00**	**20,000.00**	**0.00**
NET OF REVENUES/EXPENDITURES - 2015			**4,868.82**		
NET OF REVENUES & EXPENDITURES - 2016	**4,301.44**		**(1,100.00)**		
FUND BALANCE - JANUARY 1, 2016	**1,113.41**		**1,113.41**		
FUND BALANCE - MARCH 31, 2016	**5,414.85**		**4,882.23**		
Fund 616 - HOMESTEAD AUDIT FUND					
REVENUES					
025-INTEREST EARNINGS	599.69	2,000.00	235.67	1,764.33	11.78
050-SPECIAL ITEMS/TRANSFERS	0.00	2.00	0.00	2.00	0.00
170-FEES, PENALTIES, ADMIN CHARGES	183.50	1,100.00	4.38	1,095.62	0.40
TOTAL Revenues	**783.19**	**3,102.00**	**240.05**	**2,861.95**	**7.74**

OTSEGO COUNTY - ALL FUNDS (EXCLUDING COMPONENT UNITS)
BUDGET REPORT
YEAR TO DATE THROUGH MARCH 31, 2016

EXPENDITURES					
253-TREASURER	1,126.15	3,102.00	1,352.00	1,750.00	43.58
TOTAL Expenditures	**1,126.15**	**3,102.00**	**1,352.00**	**1,750.00**	**43.58**
NET OF REVENUES/EXPENDITURES - 2015			(820.50)		
NET OF REVENUES & EXPENDITURES - 2016	(342.96)		(1,111.95)		
FUND BALANCE - JANUARY 1, 2016	**14,948.08**		**14,948.08**		
FUND BALANCE - MARCH 31, 2016	**14,605.12**		**13,015.63**		
Fund 617 - TAX FORECLOSURE FUND					
REVENUES					
025-INTEREST EARNINGS	4,355.01	15,000.00	5,177.12	9,822.88	34.51
050-SPECIAL ITEMS/TRANSFERS	19,450.45	114,365.00	1,684.52	112,680.48	1.47
170-FEES, PENALTIES, ADMIN CHARGES	0.00	0.00	5.00	(5.00)	100.00
TOTAL Revenues	**23,805.46**	**129,365.00**	**6,866.64**	**122,498.36**	**5.31**
EXPENDITURES					
253-TREASURER	13,640.37	65,365.00	16,411.56	48,953.44	25.11
999-TRANSFER OUT	0.00	64,000.00	0.00	64,000.00	0.00
TOTAL Expenditures	**13,640.37**	**129,365.00**	**16,411.56**	**112,953.44**	**12.69**
NET OF REVENUES/EXPENDITURES - 2015			**202,697.06**		
NET OF REVENUES & EXPENDITURES - 2016	**10,165.09**		(9,544.92)		
FUND BALANCE - JANUARY 1, 2016	**1,115,676.03**		**1,115,676.03**		
FUND BALANCE - MARCH 31, 2016	**1,125,841.12**		**1,308,828.17**		
Fund 618 - GIS PROJECT AND AERIAL					
REVENUES					
050-SPECIAL ITEMS/TRANSFERS	11,000.00	17,577.00	0.00	17,577.00	0.00
305-SALES	0.00	22,725.00	0.00	22,725.00	0.00
310-REMONUMENTATION	0.00	5,000.00	0.00	5,000.00	0.00
TOTAL Revenues	**11,000.00**	**45,302.00**	**0.00**	**45,302.00**	**0.00**

OTSEGO COUNTY - ALL FUNDS (EXCLUDING COMPONENT UNITS)
BUDGET REPORT
YEAR TO DATE THROUGH MARCH 31, 2016

EXPENDITURES					
447-GIS MAPPING	4,400.00	39,362.00	6,527.00	32,835.00	16.58
941-CONTINGENCY	0.00	5,940.00	0.00	5,940.00	0.00
TOTAL Expenditures	**4,400.00**	**45,302.00**	**6,527.00**	**38,775.00**	**14.41**
NET OF REVENUES/EXPENDITURES - 2015			**2,192.81**		
NET OF REVENUES & EXPENDITURES - 2016	**6,600.00**		**(6,527.00)**		
FUND BALANCE - JANUARY 1, 2016	**52,503.14**		**52,503.14**		
FUND BALANCE - MARCH 31, 2016	**59,103.14**		**48,168.95**		
Fund 637 - BUILDING AND GROUNDS					
REVENUES					
050-SPECIAL ITEMS/TRANSFERS	75,000.00	326,244.00	70,000.00	256,244.00	21.46
215-RENT	36,420.55	157,396.00	31,390.33	126,005.67	19.94
TOTAL Revenues	**111,420.55**	**483,640.00**	**101,390.33**	**382,249.67**	**20.96**
EXPENDITURES					
265-BUILDING AND GROUNDS	166,425.17	483,640.00	153,454.48	330,185.52	31.73
TOTAL Expenditures	**166,425.17**	**483,640.00**	**153,454.48**	**330,185.52**	**31.73**
NET OF REVENUES/EXPENDITURES - 2015			**(2,568.23)**		
NET OF REVENUES & EXPENDITURES - 2016	**(55,004.62)**		**(52,064.15)**		
FUND BALANCE - JANUARY 1, 2016	**184,288.44**		**184,288.44**		
FUND BALANCE - MARCH 31, 2016	**129,283.82**		**129,656.06**		
Fund 645 - ADMINISTRATIVE SERVICES					
REVENUES					
030-OTHER REVENUE	981.00	2,000.00	860.00	1,140.00	43.00
050-SPECIAL ITEMS/TRANSFERS	0.00	524.00	0.00	524.00	0.00
125-ADMINISTRATIVE SERVICES	88,194.01	564,141.00	110,540.00	453,601.00	19.59
TOTAL Revenues	**89,175.01**	**566,665.00**	**111,400.00**	**455,265.00**	**19.66**

OTSEGO COUNTY - ALL FUNDS (EXCLUDING COMPONENT UNITS)
BUDGET REPORT
YEAR TO DATE THROUGH MARCH 31, 2016

EXPENDITURES					
172-COUNTY ADMINISTRATOR	48,545.79	221,591.00	48,815.96	172,775.04	22.03
201-FINANCE DEPARTMENT	39,971.85	191,570.00	42,677.78	148,892.22	22.28
202-GRANT MANAGEMENT	2,143.64	8,784.00	2,164.14	6,619.86	24.64
270-HUMAN RESOURCES	29,561.56	144,720.00	32,446.31	112,273.69	22.42
TOTAL Expenditures	**120,222.84**	**566,665.00**	**126,104.19**	**440,560.81**	**22.25**
NET OF REVENUES/EXPENDITURES - 2015			**(24,972.97)**		
NET OF REVENUES & EXPENDITURES - 2016	**(31,047.83)**		**(14,704.19)**		
FUND BALANCE - JANUARY 1, 2016	**43,784.42**		**43,784.42**		
FUND BALANCE - MARCH 31, 2016	**12,736.59**		**4,107.26**		

Fund 647 - HEALTH CARE FUND

REVENUES					
025-INTEREST EARNINGS	119.78	0.00	1,162.38	(1,162.38)	100.00
485-HEALTH CARE CONTRIBUTIONS	279,673.99	1,040,000.00	307,362.42	732,637.58	29.55
TOTAL Revenues	**279,793.77**	**1,040,000.00**	**308,524.80**	**731,475.20**	**29.67**
EXPENDITURES					
851-INSURANCE AND BONDS	346,380.83	1,040,000.00	390,675.87	649,324.13	37.56
TOTAL Expenditures	**346,380.83**	**1,040,000.00**	**390,675.87**	**649,324.13**	**37.56**
NET OF REVENUES/EXPENDITURES - 2015			**(105,139.89)**		
NET OF REVENUES & EXPENDITURES - 2016	**(66,587.06)**		**(82,151.07)**		
FUND BALANCE - JANUARY 1, 2016	**500,000.00**		**500,000.00**		
FUND BALANCE - MARCH 31, 2016	**433,412.94**		**312,709.04**		

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
April 19, 2016 Warrant	April 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
New Business, A. Financials, Item 1	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
Rachel Frisch, Finance Director/Assistant Administrator	No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrants will be on the agenda.

The April 15, 2016 Special Warrant: $887.79
The March 29, 2016 Warrant: Totaling $238,627.08

RECOMMENDATION:

Staff requests approval of the warrant as detailed above with a total amount of $239,514.87.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 61254 - 61256

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/12/2016	AP	61254	CHARTER COMMUNICATIONS	L. WOLF DELINQ PHONE BILL	294-683-930.999	144.03
04/12/2016	AP	61255	CONSUMERS ENERGY	L.WOLF DELINQ ELECTRIC BILL	294-683-930.999	128.83
04/12/2016	AP	61256	DTE ENERGY	L. WOLF DELINQ GAS BILL	294-683-930.999	614.93
			TOTAL - ALL FUNDS	TOTAL OF 3 CHECKS		887.79

--- GL TOTALS ---

294-683-930.999	MISC OTHER SERVICES	887.79

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 61254 - 61256

Total for fund 294 VETERANS' TRUST FUND	887.79
TOTAL - ALL FUNDS	887.79

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK DATE FROM 04/19/2016 - 04/19/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/19/2016	AP	1452(E)	MUNICIPAL EMPLOYEES	MARCH 2016	704-000-231.700	10,090.56
04/19/2016	AP	1453(E)	MUNICIPAL EMPLOYEES	MARCH 2016	704-000-231.700	882.04
04/19/2016	AP	61257	123NET	TELEPHONE	637-265-930.210	1,364.57
04/19/2016	AP	61258	AMERICAN WASTE	CENTER GARBAGE BILL	208-752-920.200	80.00
		61258		1422422 APRIL	588-699-940.010	100.00
						180.00
04/19/2016	AP	61259	AUTO OWNERS INSURANCE CO	RESTITUTIONS PAYABLE	701-000-271.000	600.00
04/19/2016	AP	61260	BLUE CROSS BLUE SHIELD OF	GROUP#007041908 DUE 04/28/2016	647-851-704.110	67,513.55
04/19/2016	AP	61261	BONNY MILLER	PER DIEM	208-752-703.040	40.00
		61261		TRAVEL	208-752-930.500	20.00
						60.00
04/19/2016	AP	61262	BUTCH FLEMING	PER DIEM	208-752-703.040	40.00
		61262		TRAVEL	208-752-930.500	12.00
						52.00
04/19/2016	AP	61263	CATHERINE ISBELL	3/29/16 TRANSPORT -	292-662-930.500	118.80
		61263		3/29/16 TRANSPORT	292-662-930.830	90.00
						208.80
04/19/2016	AP	61264	CATHOLIC HUMAN SERVICES INC	MARCH 2016	101-133-940.010	110.00
04/19/2016	AP	61265	CHARTER COMMUNICATIONS	CABLE BILL	208-752-726.000	78.31
04/19/2016	AP	61266	CITY OF GAYLORD TREASURER	CITY	516-000-026.000-TAX2015000	114,031.81
04/19/2016	AP	61267	CORECOMM	APRIL 2016	101-131-930.210	21.95
04/19/2016	AP	61268	CROSSROADS INDUSTRIES	RESTITUTIONS PAYABLE	701-000-271.000	150.00
04/19/2016	AP	61269	DANNY ROLL	RESTITUTIONS PAYABLE	701-000-271.000	20.00
04/19/2016	AP	61270	DAVE BARAGREY	PER DIEM	208-752-703.040	40.00
		61270		TRAVEL	208-752-930.500	1.60
						41.60
04/19/2016	AP	61271	DERMINERS PARKSIDE MARKET	RESTITUTIONS PAYABLE	701-000-271.000	15.00
04/19/2016	AP	61272	DTE ENERGY	NATURAL GAS	637-265-930.610-ALPCT00000	1,738.75
		61272		NATURAL GAS	637-265-930.610-INFO CTR00	94.37
		61272		NATURAL GAS	637-265-930.610-SILLI00000	291.82
						2,124.94
04/19/2016	AP	61273	DUNNS	BUSINESS CARD HOLDER	208-752-726.000	18.27
		61273		TIME CARDS	209-751-726.000	27.98

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						46.25
04/19/2016	AP	61274	FRONTIER	PARK PHONE BILL	208-751-930.210	44.69
		61274		GROEN PHONE BILL	209-751-930.210	82.47
		61274		ACCT#989-732-9752-032210-5	261-427-930.210	52.42
						179.58
04/19/2016	AP	61275	GREAT LAKES ENERGY	ELECTRIC BILL	209-751-930.620	112.91
04/19/2016	AP	61276	HOME DEPOT CREDIT SERVICES	1581911	212-430-726.000	57.56
04/19/2016	AP	61277	JAMMIE LYNN TRUAX	PLACEMENT	292-662-930.700	185.31
04/19/2016	AP	61278	JOHN KWIATKOWSKI	OTHER INCOME - OVER AND SHORT	516-030-694.000	54.70
04/19/2016	AP	61279	JOHNSON OIL COMPANY	GASOLINE	209-751-930.660	15.79
		61279		CL33688 FUEL	588-699-930.660	6,955.57
						6,971.36
04/19/2016	AP	61280	JUDITH JARECKI	PER DIEM	208-752-703.040	40.00
		61280		TRAVEL	208-752-930.500	16.00
						56.00
04/19/2016	AP	61281	KSS ENTERPRISES	969423	208-752-726.025	64.99
04/19/2016	AP	61282	KUEHN, GEORGE & GRACE	OTHER INCOME - OVER AND SHORT	516-030-694.000	70.26
04/19/2016	AP	61283	MICHIGAN DEPT OF	WATER TESTING	208-752-920.200	18.00
04/19/2016	AP	61284	MICHIGAN DEPT OF	WATER TESTING	208-752-920.200	18.00
04/19/2016	AP	61285	MID NORTH PRINTING INC	84354 BROCHURES	208-752-726.000	1,477.60
04/19/2016	AP	61286	MSUE BUSINESS OFFICE	OUTSIDE CONTRACTED SERVICES	101-261-940.010	10,243.00
04/19/2016	AP	61287	NORTHWEST MICHIGAN COMMUNITY	WATER SAMPLES FOR PARK AND	208-751-920.200	550.00
04/19/2016	AP	61288	OMH MEDICAL GROUP & MEDCAR	SUPPLIES - GENERAL	101-257-726.000	130.00
		61288		OUTSIDE CONTRACTED SERVICES	588-699-940.010	369.00
						499.00
04/19/2016	AP	61289	OTSEGO COUNTY ABSTRACT	OTHER INCOME - OVER AND SHORT	516-030-694.000	13.33
04/19/2016	AP	61290	OTSEGO COUNTY BUS SYSTEM	MARCH 2016	292-662-930.500	182.50
04/19/2016	AP	61291	OTSEGO COUNTY TREASURER	OTHER INCOME - OVER AND SHORT	516-030-694.000	32.78
04/19/2016	AP	61292	OTSEGO OUTDOOR MAINTENANCE	SNOW PLOWING MARCH	208-752-920.320	111.00
04/19/2016	AP	61293	PETOSKEY EAR, NOSE, & THROAT	NEVES MEDICAL PROCEDURE	292-662-930.700	665.00
04/19/2016	AP	61294	POP-A-SHOT INC	SENSOR CABLE	208-752-726.040	114.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/19/2016	AP	61295	PRO-BUILD	NEW DOOR FOR GYMNASTICS ROOM	208-752-726.050	118.00
04/19/2016	AP	61296	RANDY STULTS	PER DIEM	208-752-703.040	40.00
		61296		TRAVEL	208-752-930.500	10.60
						50.60
04/19/2016	AP	61297	REHMANN ROBSON	RR319819 FINAL BILLING FY 2015	588-699-726.000	3,845.00
04/19/2016	AP	61298	ROBERT DIPZINSKI	RESTITUTIONS PAYABLE	701-000-271.000	50.00
04/19/2016	AP	61299	SANE	RESTITUTIONS PAYABLE	701-000-271.000	161.56
04/19/2016	AP	61300	SHOE DEPARTMENT	JANUARY 2016	701-000-271.130	7.50
04/19/2016	AP	61301	SUBURBAN PROPANE	NATURAL GAS	637-265-930.610-LNDUS00000	1,152.07
04/19/2016	AP	61302	SYSCO - GRAND RAPIDS	604080153 JANITORAL SUPPLIES PARK	208-751-726.025	710.30
		61302		604080153 JANITORIAL SUPPLIES	208-752-726.025	710.30
						1,420.60
04/19/2016	AP	61303	TERRANCE M COTTLE	MARCH 2016	101-133-940.010	1,280.00
04/19/2016	AP	61304	THOMAS JOHNSON	PER DIEM	208-752-703.040	40.00
		61304		TRAVEL	208-752-930.500	17.00
						57.00
04/19/2016	AP	61305	TURNING POINT	MARCH 2016	292-662-930.810	10,006.18
04/19/2016	AP	61306	UCMAN	2164 APR 2016	212-430-920.410	400.00
04/19/2016	AP	61307	WAYNE ISBELL	3/29/16 TRANSPORT	292-662-930.830	90.00
04/19/2016	AP	61308	WEST PAYMENT CENTER	MARCH 2016	101-131-940.111	343.10
		61308		MARCH 2016	269-145-726.210	240.21
						583.31
04/19/2016	AP	61309	WILLIAM HOLEWINSKI	PER DIEM	208-752-703.040	40.00
		61309		TRAVEL	208-752-930.500	3.00
						43.00
04/19/2016	AP	61310	WILLIAM LIDDIE	CAMPING REFUND	208-440-652.030	94.00
			TOTAL - ALL FUNDS	TOTAL OF 56 CHECKS		238,627.08

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK DATE FROM 04/19/2016 - 04/19/2016

Total for fund 101 GENERAL FUND	12,128.05
Total for fund 208 PARKS AND RECREATION	4,567.66
Total for fund 209 GROEN NATURE PRESERVE FUND	239.15
Total for fund 212 ANIMAL CONTROL	457.56
Total for fund 261 911 SERVICE FUND	52.42
Total for fund 269 LAW LIBRARY	240.21
Total for fund 292 CHILD CARE FUND	11,337.79
Total for fund 516 DELINQUENT TAX REVOLVING	114,202.88
Total for fund 588 TRANSPORTATION FUND	11,269.57
Total for fund 637 BUILDING AND GROUNDS	4,641.58
Total for fund 647 HEALTH CARE FUND	67,513.55
Total for fund 701 GENERAL AGENCY	1,004.06
Total for fund 704 PAYROLL IMPREST FUND	10,972.60
TOTAL - ALL FUNDS	238,627.08

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 61095

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/12/2016	AP	61095	CITY OF GAYLORD TREASURER	CITY		** VOIDED **
		61095		POLICE / FIRE		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

--- GL TOTALS ---

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 58962

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/27/2015	AP	58962	MIN DONG	RESTITUTIONS PAYABLE		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

--- GL TOTALS ---

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 58381

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/15/2015	AP	58381	GAWAIN MANDEVILLE-NELSON	RESTITUTIONS PAYALBE - DIST CT		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

--- GL TOTALS ---

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 58396

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/15/2015	AP	58396	MATTHEW EDWARD MCLAUGHLIN	RESTITUTIONS PAYALBE - DIST CT		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

--- GL TOTALS ---

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 58418

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/15/2015	AP	58418	SWW ENTERPRISES LLC	RESTITUTIONS PAYALBE - DIST CT		** VOIDED **
		58418		RESTITUTIONS PAYALBE - DIST CT		** VOIDED **
		58418		RESTITUTIONS PAYALBE - DIST CT		** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

--- GL TOTALS ---

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 58835

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/20/2015	AP	58835	DARRYL WARNEKE			** VOIDED **
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS (1 voided)		0.00

--- GL TOTALS ---

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
April 26, 2016 Warrant	April 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
New Business, A. Financials, Item 2	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
Rachel Frisch, Finance Director/Assistant Administrator	No

BACKGROUND/DISCUSSION:

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrants will be on the agenda.

The April 20, 2016 Special Warrant: Totaling 343.36.
The April 26, 2016 Warrant: Totaling $356,947.35.

RECOMMENDATION:

Staff requests approval of the warrants as detailed above with a total amount of $357,290.71.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 61311 - 61312

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/20/2016	AP	61311	JIM WERNIG, INC	B. BANYCKY CAR REPAIRS	294-683-930.999	176.86
04/20/2016	AP	61312	MPHI	EDUCATION AND TRAINING	101-301-704.400	166.50
			TOTAL - ALL FUNDS	TOTAL OF 2 CHECKS		343.36

--- GL TOTALS ---

101-301-704.400	EDUCATION AND TRAINING	166.50
294-683-930.999	MISC OTHER SERVICES	176.86

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/26/2016	AP	1454(E)	CONSUMERS ENERGY	202072012974 IRONTONE	208-751-930.620	79.98
		1454(E)		207055290094 CENTER	208-752-930.620	444.13
		1454(E)		203762867756 MARCH (CORRECTED)	588-699-930.620	892.05
		1454(E)		ELECTRICITY	637-265-930.620-ALPCT00000	284.09
		1454(E)		ELECTRICITY	637-265-930.620-CRTHS00000	2,984.03
		1454(E)		ELECTRICITY	637-265-930.620-INFO CTR00	129.81
		1454(E)		ELECTRICITY	637-265-930.620-SILLI00000	58.24
						4,872.33
04/26/2016	AP	1455(E)	SPEEDWAY SUPERAMERICA LLC	GASOLINE	101-301-930.660	1,461.31
		1455(E)		GASOLINE	101-302-930.660	113.23
		1455(E)		GASOLINE	101-648-930.660	123.56
		1455(E)		GASOLINE	101-721-930.660	58.25
		1455(E)		GASOLINE	205-301-930.660	127.75
		1455(E)		GASOLINE	208-752-930.660	85.86
		1455(E)		GASOLINE	209-751-930.660	41.66
		1455(E)		COMP UNIT EXPENSES	210-651-700.000	2,345.77
		1455(E)		GASOLINE	212-430-930.660	350.87
		1455(E)		GASOLINE	249-371-930.660	19.42
		1455(E)		GASOLINE	281-537-930.660	150.55
		1455(E)		GASOLINE	645-172-930.660	81.20
						4,959.43
04/26/2016	AP	1456(A)	GARY GELOW	MAY 2016	101-131-801.021	11,940.67
04/26/2016	AP	61313	44NORTH	INV. TELADOC-APR.	647-851-704.110	1,964.95
04/26/2016	AP	61314	44NORTH	APRIL 2016	101-131-704.110	11.66
		61314		APRIL 2016	101-133-704.110	0.95
		61314		APRIL 2016	101-136-704.110	0.95
		61314		APRIL 2016	101-148-704.110	0.95
		61314		APRIL 2016	215-141-704.110	5.70
		61314		APRIL 2016	292-662-704.110	2.59
						22.80
04/26/2016	AP	61315	44NORTH	APRIL 2016	101-131-704.110	50.70
		61315		APRIL 2016	101-136-704.110	6.50
		61315		APRIL 2016	101-148-704.110	6.50
		61315		APRIL 2016	215-141-704.110	39.00
		61315		APRIL 2016	292-662-704.110	14.30
						117.00
04/26/2016	AP	61316	87- A DISTRICT	MARCH 2016	101-131-930.150	1,061.85
04/26/2016	AP	61317	ALPINE ANIMAL HOSPITAL	MAR 2016 MEDICAL	212-430-930.471	78.00
		61317		MAR 2016 STERILIZATION	212-430-930.980	599.25

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						677.25
04/26/2016	AP	61318	ALPINE LANDSCAPE & SNOW LLC	INV#4-15-16 (SNOWPLOW HAYES TOWER)	226-528-940.010-PROG000000	445.00
04/26/2016	AP	61319	AMERICAN FIDELITY ASSURANCE	APRIL 2016	704-000-231.285	709.15
04/26/2016	AP	61320	AMERICAN FIDELITY ASSURANCE	APRIL 2016	704-000-231.285	428.12
04/26/2016	AP	61321	AMERICAN MESSAGING	TELEPHONE	101-648-930.210	140.38
		61321		SERVICE CONTRACTS	212-430-920.410	42.26
						182.64
04/26/2016	AP	61322	ANDREW SAMKOWIAK	APRIL 2016	101-133-940.010	160.00
04/26/2016	AP	61323	ANGELA AMSDEN	CAMPING REFUND	208-440-652.030	305.00
04/26/2016	AP	61324	ANNELORE M CANNIZZARO	3/11/16 GUARDIAN AD LITEM SERVICES	101-131-801.022	180.00
04/26/2016	AP	61325	AXE & ECKLUND PC	LEGAL SERVICES- TREETOPS	516-253-920.410	6,971.49
04/26/2016	AP	61326	BAGLEY TOWNSHIP	DUE TO OTHERS	701-000-226.030	16.09
04/26/2016	AP	61327	BELLROC TIRE SERVICES	49156 STOCK; DISPOSAL	588-699-726.050	743.80
		61327		49156 STOCK ; DISPOSAL	588-699-920.400	250.50
						994.30
04/26/2016	AP	61328	BENISTAR HARTFORD - 6795	INV#05012016 ACCT#06218	647-851-704.110	7,962.74
04/26/2016	AP	61329	BJS RENTAL & CATERING	3/29/16 DRUG COURT MEETING	101-133-726.000-DRUG000000	60.44
04/26/2016	AP	61330	BLUE CARE NETWORK	INV#161000068847 (DUE 05/01/2016)	647-851-704.110	10,629.28
04/26/2016	AP	61331	BLUE CARE NETWORK	MAY 2016	101-131-704.110	6,420.84
		61331		MAY 2016	101-136-704.110	977.69
		61331		MAY 2016	101-148-704.110	1,277.07
		61331		MAY 2016	215-141-704.110	6,254.38
		61331		MAY 2016	292-662-704.110	2,809.56
		61331		MAY 2016	704-000-231.261	4,434.88
						22,174.42
04/26/2016	AP	61332	BROOKS, WILKINS,	MEDIATION FEE- TREETOPS	516-253-920.410	2,500.00
04/26/2016	AP	61333	BRUCE TILLINGER	SERVICES PERFORMED THROUGH	249-371-801.027	715.00
04/26/2016	AP	61334	CATHERINE ISBELL	4/8/16 TRANSPORT -	101-134-930.500	48.60
		61334		4/8/16 TRANSPORT	101-134-940.010	21.00
		61334		4/5/16 & 4/10/16 TRANSPORTS -	292-662-930.500	140.40
		61334		4/5/16& 4/10/16	292-662-930.830	117.30
						327.30
04/26/2016	AP	61335	CDW GOVERNMENT INC	MS OFFICE 2016	101-648-920.400	265.00
		61335		HP COLOR LJ PRO MFP M177FW	208-751-726.000	344.64

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						609.64
04/26/2016	AP	61336	CENTURY LINK	ACCT#300451601	261-427-930.210	55.37
04/26/2016	AP	61337	CENTURYLINK	TELEPHONE	101-131-930.210	2.98
		61337		OUTSIDE CONTRACTED SERVICES	261-427-940.010	9.80
						12.78
04/26/2016	AP	61338	CHARTER COMMUNICATIONS	INMATE CABLE	595-351-726.000	219.71
04/26/2016	AP	61339	CHOICE PUBLICATIONS	49580 CENTER AD	208-752-930.300	118.80
		61339		49582 GROEN AD	209-751-930.300	79.20
						198.00
04/26/2016	AP	61340	CITY OF GAYLORD	001254-0000-02 MARCH	588-699-920.200	94.36
04/26/2016	AP	61341	CMP DISTRIBUTORS	447429 PRATT/FITZGERALD VESTS	212-430-726.046	1,462.00
04/26/2016	AP	61342	CORWITH TOWNSHIP	TAXES REC - REAL - DELQ	516-000-026.000-TAX2015000	7.87
04/26/2016	AP	61343	CRAWFORD COUNTY TREASURER	JANUARY 2016	101-131-940.111	2,188.89
		61343		JANUARY 2016	215-141-940.111	1,176.66
						3,365.55
04/26/2016	AP	61344	CROSSROADS INDUSTRIES	SUPPLIES - GENERAL	101-101-726.000	35.00
		61344		SUPPLIES - GENERAL	101-215-726.000	25.00
		61344		SERVICE CONTRACTS	101-267-920.410	35.00
		61344		SERVICE CONTRACTS	101-301-920.410	35.00
		61344		SUPPLIES - GENERAL	101-681-726.000	13.65
						143.65
04/26/2016	AP	61345	DE LAGE LANDEN PUBLIC FINANCE	SERVICE CONTRACTS	101-267-920.410	98.90
		61345		VICTIMS RIGHTS SERVICES	101-267-930.983	15.22
		61345		SERVICE CONTRACTS	101-864-920.410	595.78
		61345		SERVICE CONTRACTS	212-430-920.410	141.55
		61345		SERVICE CONTRACTS	249-371-920.410	100.42
						951.87
04/26/2016	AP	61346	DEKETO	MARCH DOCUMENTS	101-215-920.410	422.67
		61346		MARCH DOCUMENTS	256-215-920.410	845.33
						1,268.00
04/26/2016	AP	61347	DELBERT THOMAS	REPAIRS ON VISITOR CENTER	494-901-920.400	650.00
04/26/2016	AP	61348	DELTA DENTAL OF MICHIGAN	INV#RIS0001077049 (5/1/16 THRU	647-851-704.110	5,988.84
04/26/2016	AP	61349	DELTA DENTAL OF MICHIGAN	MAY 2016	101-131-704.110	612.07
		61349		MAY 2016	101-136-704.110	76.78

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		61349		MAY 2016	101-148-704.110	97.31
		61349		MAY 2016	215-141-704.110	479.60
		61349		MAY 2016	292-662-704.110	214.09
		61349		MAY 2016	704-000-231.261	369.97
						1,849.82
04/26/2016	AP	61350	DTE ENERGY	GAS BILL	208-752-930.610	308.74
04/26/2016	AP	61351	DUNNS	SUPPLIES	101-131-726.000	49.96
		61351		SUPPLIES - GENERAL	101-149-726.000	392.00
		61351		SUPPLIES AND SERVICE	101-257-726.000	66.04
		61351		SUPPLIES - GENERAL	101-267-726.000	160.36
		61351		BLK/BLU/GRN SHARPIE MARKERS	101-301-726.000	8.62
		61351		(6) TELETYPE RIBBONS	101-351-726.000	53.28
		61351		VETERANS, ACCT 2647 COPIER	101-682-920.410	20.54
		61351		SUPPLIES - GENERAL	101-864-726.000	376.27
		61351		SUPPLIES - GENERAL	212-430-726.000	50.53
		61351		HOUSING, ACCT 2647 COPIER CONTRACT	232-690-920.410	20.53
		61351		SUPPLIES - GENERAL	249-371-726.000	43.85
		61351		SUPPLIES - GENERAL	281-537-726.000	47.44
		61351		8242270 CARDS, LABELS, COVER	588-699-726.000	136.21
		61351		8242270 GLOVES	588-699-726.025	117.28
						1,542.91
04/26/2016	AP	61352	EMPIRIC SOLUTIONS INC	MAY 2016	215-141-801.020	379.00
04/26/2016	AP	61353	FRONTIER	ELECTRICITY	637-265-930.620-ALPCT00000	48.73
04/26/2016	AP	61354	GALLS INC AN ARAMARK CO	RD PATROL PORTION/8	101-301-726.046	423.30
		61354		416SRP PORTION/1 PR GLOVES	101-334-726.046	52.92
		61354		ACCT#4475689 INV#005141988	101-351-726.046	954.23
		61354		ACCT#4475689 INV#005141988	212-430-726.046	262.50
						1,692.95
04/26/2016	AP	61355	GASLIGHT MEDIA	PROFESSIONAL	101-228-801.020	50.00
04/26/2016	AP	61356	GAYLORD COMMUNITY SCHOOLS	TAXES REC - REAL - DELQ	516-000-026.000-TAX2015000	3,364.60
		61356		STATE EDUCATION TAX	701-000-228.001-PRE0000000	549.34
						3,913.94
04/26/2016	AP	61357	GAYLORD DRY CLEANERS	ROAD PATROL DRYCLNG	101-301-920.410	60.00
		61357		CIVIL DIVISION DRYCLNG	101-302-920.410	40.00
		61357		416SRP DRYCLNG	101-334-920.410	20.00
		61357		CORRECTIONS	101-351-920.410	26.00
						146.00
04/26/2016	AP	61358	GAYLORD VETERINARY SERVICES	MAR 2016 MEDICAL	212-430-930.471	554.80

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		61358		MAR 2016 STERILIZATION	212-430-930.980	475.00
						1,029.80
04/26/2016	AP	61359	GILL ROYS HARDWARE	988617 631568	212-430-726.000	43.37
04/26/2016	AP	61360	GORDON FOOD SERVICES	JAIL SUPPLIES	101-351-726.025	340.72
		61360		KITCHEN SUPPLIES	101-351-726.030	226.36
		61360		INMATE FOOD	101-351-930.700	2,584.62
						3,151.70
04/26/2016	AP	61361	HAYES TOWNSHIP TREASURER	TAXES REC - REAL - DELQ	516-000-026.000-TAX2015000	62.06
04/26/2016	AP	61362	HOEKSTRA TRANSPORTATION INC	X101010227:01; X101010230:01	588-699-726.050	312.00
04/26/2016	AP	61363	ICMA-MEMBERSHIP	ICMA MEMBERSHIP	645-172-930.600	889.16
04/26/2016	AP	61364	IMAGE FACTORY INC	SUPPLIES	101-131-726.000	530.00
04/26/2016	AP	61365	IMPREST CASH, OTSEGO COUNTY	EMPL MEAL/MICR TRAINING-PETOSKEY	101-301-704.400	6.00
		61365		1 KEY - SHERIFF'S	101-301-726.000	1.89
		61365		LOW BEAM HDLMP	101-301-726.050	10.72
						18.61
04/26/2016	AP	61366	IMPREST CASH-ANIMAL CONTROL	STALL MAT FOR DODGE	212-430-726.000	37.09
04/26/2016	AP	61367	JEFFERY B PROUX	SERVICES PERFORMED THROUGH	249-371-801.024	665.00
04/26/2016	AP	61368	JERIANN AND JASON STEIGER	PLACEMENT	292-662-930.700	244.64
04/26/2016	AP	61369	JIM WERNIG INC	17932 STOCK; 17998 VAN #13	588-699-726.050	312.57
04/26/2016	AP	61370	JIM'S ALPINE AUTOMOTIVE	RD PATROL PORTION/RAIN-X FLUID	101-301-726.050	39.60
		61370		CIVIL DIV PORTION/RAIN-X FLUID	101-302-726.050	6.60
		61370		CORRECTIONS PORTION/RAIN-X FLUID	101-351-920.400	6.60
		61370		WORK CAMP PORTION/RAIN-X FLUID	205-301-726.050	13.20
		61370		1-690239 STOCK	588-699-726.050	741.13
						807.13
04/26/2016	AP	61371	JOHN NELSON	D. NELSON, VETERAN BURIAL	101-681-930.960	300.00
04/26/2016	AP	61372	JOHNSON OIL COMPANY	VEH#693 OIL CHANGE	101-301-726.050	33.95
04/26/2016	AP	61373	JOSEPH SEIFERT	SERVICES PERFORMED THROUGH	249-371-801.026	1,215.00
04/26/2016	AP	61374	KENMAR COMPANY	INMATE FILE JACKETS	101-351-726.000	84.00
04/26/2016	AP	61375	KEVAN D FLORY	SERVICES PERFORMED THROUGH	249-371-801.024	1,360.00
04/26/2016	AP	61376	KEVIN KING	4/11/16 FOC SMILE	101-166-940.010	175.00
04/26/2016	AP	61377	KIRTLAND COMMUNITY COLLEGE	MARCH MILLAGE COLLECTION, 2015	214-806-940.010	133,458.75
04/26/2016	AP	61378	LAKE BREEZE LAW-DARLENE	2/3/16 & 2/8/16 DEFERRAL	101-131-801.022	150.00

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04/26/2016	AP	61379	LINCOLN FINANCIAL	MAY 2016	101-131-704.140	339.51
		61379		MAY 2016	101-133-704.140	32.88
		61379		MAY 2016	215-141-704.140	165.23
		61379		MAY 2016	292-662-704.140	73.00
						610.62
04/26/2016	AP	61380	LIVINGSTON TOWNSHIP TREAS	TAXES REC - REAL - DELQ	516-000-026.000-TAX2015000	60.71
04/26/2016	AP	61381	LUTHERAN CHILD & FAMILY	PLACEMENT	292-662-930.810	1,092.44
04/26/2016	AP	61382	MARLENE DOBRZELEWSKI	OVERPAYMENT FOR APRIL HC	647-851-704.110	32.75
04/26/2016	AP	61383	MAXIMUS INC	INV #001; OCT-DEC '15 DHS-286	101-268-920.410	1,100.00
04/26/2016	AP	61384	MCVEIGHS TRUCK SPRINGS INC	005007 STOCK	588-699-726.050	1,225.00
04/26/2016	AP	61385	MEDTOX	JAIL DRUG TESTS	101-351-726.000	107.57
		61385		WORK CAMP DRUG TESTS	205-301-726.000	107.58
						215.15
04/26/2016	AP	61386	MICHELLE FRAKES	TRANSPORTING	101-648-930.460	600.00
		61386		TRAVEL	101-648-930.500	36.00
		61386		AUTOPSIES	101-648-930.920	475.00
						1,111.00
04/26/2016	AP	61387	MICHIGAN ASSOC. OF CPAS	EDUCATION AND TRAINING	645-201-704.400	249.00
04/26/2016	AP	61388	MICHIGAN STATE	LIVESCAN FINGERPRINTS FOR CPL	701-000-228.017	1,141.00
		61388		SOR REG FEE FEBRUARY 2016	701-000-228.018	270.00
						1,411.00
04/26/2016	AP	61389	MUNICIPAL FINANCIAL	FINANCIAL SERVICES- TREETOPS	516-253-920.410	18,200.97
04/26/2016	AP	61390	NELSON FUNERAL HOME	H. RUSS, VETERAN BURIAL	101-681-930.960	300.00
04/26/2016	AP	61391	NORTH COUNTRY COMMUNITY	OUTSIDE CONTRACTED SERVICES	101-649-940.010	23,500.75
04/26/2016	AP	61392	NORTHERN ENERGY, INC	8624 DELO LE 15W40	588-699-726.050	937.95
04/26/2016	AP	61393	NORTHERN MICHIGAN REGIONAL	OUTSIDE CONTRACTED SERVICES	101-631-940.010	6,649.50
04/26/2016	AP	61394	NORTHERN MICHIGAN REVIEW	RDSS YOUTH TRANSPORTER AD	101-131-930.450	47.00
		61394		PC PUBLIC HEARING NOTICE	101-721-930.300	86.25
						133.25
04/26/2016	AP	61395	ODS THE DOOR SPECIALIST	EAST GARAGE DOOR SENSORS	101-351-920.400	256.00
04/26/2016	AP	61396	OFFICE OF CHILD SUPPORT	REGIS. FOR ELLIS, 5-24-16 TRAINING	101-268-704.400	25.00
04/26/2016	AP	61397	OMS COMPLIANCE SERVICES INC	INV#83127 (PRE-EMPLOYMENT DRUG	208-751-726.000	79.50

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04/26/2016	AP	61398	OTSEGO COUNTY BUS SYSTEM	W/O#150 VEH#694 L-O-F	101-301-726.050	505.89
04/26/2016	AP	61399	OTSEGO COUNTY EMS	RD PATROL CPR-FIRST AID UPDATE	101-301-704.400	200.00
		61399		CIVIL DIVISION CPR-FIRST AID	101-302-704.400	40.00
		61399		416SRP CPR-FIRST AID UPDATE	101-334-704.400	40.00
		61399		CORRECTIONS CPR-FIRST AID UPDATE	264-362-704.400	360.00
						640.00
04/26/2016	AP	61400	PAULA A AYLWARD	LEGAL FEES	292-662-940.010	62.50
04/26/2016	AP	61401	PRO-BUILD	INV#60305972 (DOOR CLOSER FOR	637-265-726.000	72.99
04/26/2016	AP	61402	PROTECTION ONE	4/28/16 TO 5/27/16 DC/FAMILY WING	101-131-940.010	82.59
		61402		4/28/16 TO 5/27/16 PA WING	101-267-920.410	27.53
		61402		4/28/16 TO 5/27/16	215-141-940.010	44.04
						154.16
04/26/2016	AP	61403	QUALITY PLUMBING & HEATING	6556 GARAGE BATHROOM	588-699-726.025	108.70
04/26/2016	AP	61404	QUILL CORPORATION	SUPPLES	101-131-726.000	227.55
		61404		SUPPLIES	101-131-726.025	15.70
		61404		SUPPLIES	101-131-940.111	122.65
		61404		SUPPLIES	101-145-726.000	32.94
						398.84
04/26/2016	AP	61405	REDWOOD TOXICOLOGY LABORATORY	MARCH 2016	101-131-940.010	459.20
		61405		MARCH 2016	101-133-940.010	404.40
		61405		MARCH 2016	292-662-801.030	202.30
						1,065.90
04/26/2016	AP	61406	REHMANN ROBSON	PROFESSIONAL	101-223-801.020	13,500.00
04/26/2016	AP	61407	RICHARD L SANOK PHD PLC	04/04/2016 PSYCHOLOGICAL	101-351-726.000	425.50
04/26/2016	AP	61408	RONS WRECKER	#693 TOW OCSD TO MOTOR POOL	101-301-920.410	50.00
04/26/2016	AP	61409	RR DONNELLEY	INVE#106392760	101-215-726.000	98.00
04/26/2016	AP	61410	SATELLITE TRACKING OF PEOPLE	MARCH 2016	292-662-930.810	299.25
04/26/2016	AP	61411	SAULT STE MARIE TRIBE -	PLACEMENT	292-662-930.810	1,320.00
04/26/2016	AP	61412	SECURUS TECHNOLOGIES T-NETIX	INMATE PHONE PURCHASE	101-351-930.210-INMT000000	1,498.00
04/26/2016	AP	61413	SIDOCK GROUP INC	INV#515197.B-3	499-901-970.300-WINDOWS___	656.50
		61413		INV#516181.A-1	637-265-726.050	154.50
						811.00
04/26/2016	AP	61414	STANDARD ELECTRIC COMPANY	9509978-00 OFFICE LIGHTS	588-699-726.025	171.77
04/26/2016	AP	61415	STAPLES BUSINESS ADVANTAGE	SUPPLIES INVENTORY	101-000-106.000	128.28

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		61415		SUPPLIES	101-131-726.000	75.19
		61415		SUPPLIES	215-141-726.000	224.46
		61415		INV#3298575775 (RED STAMPER - FOIA	645-172-726.000	171.64
						599.57
04/26/2016	AP	61416	STATE OF MICHIGAN	1ST QTR JAN-MARCH 2016	701-000-228.040	5,460.84
04/26/2016	AP	61417	STATE OF MICHIGAN	NEW/RENEWAL CPL'S MARCH 2016	701-000-228.016	2,270.00
04/26/2016	AP	61418	STATE OF MICHIGAN	TAXES REC - REAL - DELQ	516-000-026.000-TAX2015000	914.49
		61418		DUE TO OTHERS	701-000-226.030	112.62
						1,027.11
04/26/2016	AP	61419	SUNRISE CONSTRUCTION COMPANY	INV#116950	499-901-970.300-ADMIN_RMDL	2,234.00
		61419		INV#116950	637-265-726.050	2,966.00
						5,200.00
04/26/2016	AP	61420	SYSCO - GRAND RAPIDS	JAIL SUPPLIES	101-351-726.025	192.33
		61420		KITCHEN SUPPLIES	101-351-726.030	19.34
		61420		INMATE FOOD	101-351-930.700	2,229.13
						2,440.80
04/26/2016	AP	61421	TELE-RAD	INV#871683 JOB TKT#257708	261-901-970.435	1,322.86
04/26/2016	AP	61422	THE BANK OF NEW YORK MELLON	UC BOND PAYMENT FEE 2016	569-906-990.210	750.00
04/26/2016	AP	61423	TOPCOMP COMPUTER	GIS/GPS MAINTENANCE	618-447-920.410	1,200.00
04/26/2016	AP	61424	TRINITY SERVICES GROUP INC	IMATE COMMISSARY ORDERS	595-351-726.000	980.90
04/26/2016	AP	61425	UPPER LAKES TIRE	LOADER TIRE REPAIR AND CHANGE #	281-537-726.050	649.70
04/26/2016	AP	61426	US POSTAL SERVICE	POSTAGE INVENTORY	101-000-103.000	1,500.00
04/26/2016	AP	61427	VANDERBILT SCHOOLS	TAXES REC - REAL - DELQ	516-000-026.000-TAX2015000	288.93
04/26/2016	AP	61428	VERIZON WIRELESS	MARCH 2016	101-131-930.210	71.34
04/26/2016	AP	61429	WASH N GO MANAGEMENT INC	10699 MAR 2016	212-430-920.410	25.00
04/26/2016	AP	61430	WAYNE ISBELL	4/8/16 TRANSPORT	101-134-940.010	21.00
		61430		TRANSPORTS ON 4/5/16 & 4/10/16	292-662-930.830	93.00
						114.00
04/26/2016	AP	61431	WEST PAYMENT CENTER	CHILD SUPPORT CLEAR CHGS	101-268-726.200	189.38
04/26/2016	AP	61432	WILBER AUTOMOTIVE SUPPLY INC	007110 STOCK & BUS #10	588-699-726.050	49.80
04/26/2016	AP	61433	WILLARD L BROWN	CIP WORKSHOP	101-721-704.400	89.00
		61433		MILEAGE	101-721-930.500	91.00
						180.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/26/2016	AP	61434	WINN TELECOM	ACCT#9897326108	261-427-930.210	63.34
04/26/2016	AP	61435	WOLVERINE FIREWORKS DISPLAYS	2016 DEPOSIT FOR FIREWORKS DISPLAY	208-751-940.010-FRWKS00000	3,750.00
04/26/2016	AP	61436	ZAREMBA EQUIPMENT INC	S 95419 SHOP	588-699-726.025	223.88
			TOTAL - ALL FUNDS	TOTAL OF 127 CHECKS		356,947.35

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK DATE FROM 04/26/2016 - 04/26/2016

Total for fund 101 GENERAL FUND	91,783.33
Total for fund 205 WORK CAMP	248.53
Total for fund 208 PARKS AND RECREATION	5,516.65
Total for fund 209 GROEN NATURE PRESERVE FUND	120.86
Total for fund 210 AMBULANCE SERVICES	2,345.77
Total for fund 212 ANIMAL CONTROL	4,122.22
Total for fund 214 M TEC	133,458.75
Total for fund 215 FRIEND OF THE COURT	8,768.07
Total for fund 226 RECYCLING FUND	445.00
Total for fund 232 HOUSING COMMISSION	20.53
Total for fund 249 BUILDING INSPECTION FUND	4,118.69
Total for fund 256 REGISTER OF DEEDS AUTOMATION	845.33
Total for fund 261 911 SERVICE FUND	1,451.37
Total for fund 264 LCL CORRECTIONS OFFR TRAINING	360.00
Total for fund 281 AIRPORT	847.69
Total for fund 292 CHILD CARE FUND	6,685.37
Total for fund 494 GROEN CAPITAL PROJECTS FUND II	650.00
Total for fund 499 CAPITAL PROJECTS FUND	2,890.50
Total for fund 516 DELINQUENT TAX REVOLVING	32,371.12
Total for fund 569 DEBT SERVICE	750.00
Total for fund 588 TRANSPORTATION FUND	6,317.00
Total for fund 595 JAIL COMMISSARY	1,200.61
Total for fund 618 GIS PROJECT AND AERIAL	1,200.00
Total for fund 637 BUILDING AND GROUNDS	6,698.39
Total for fund 645 ADMINISTRATIVE SERVICES	1,391.00
Total for fund 647 HEALTH CARE FUND	26,578.56
Total for fund 701 GENERAL AGENCY	9,819.89
Total for fund 704 PAYROLL IMPREST FUND	5,942.12
TOTAL - ALL FUNDS	356,947.35

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
CHECK NUMBER 61311 - 61312

Total for fund 101 GENERAL FUND	166.50
Total for fund 294 VETERANS' TRUST FUND	176.86
TOTAL - ALL FUNDS	343.36

OTSEGO COUNTY
Board of Commissioners

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

EXECUTIVE SUMMARY

AGENDA ITEM:	AGENDA DATE:
OCR 16-15 Opposition to State Consolidated Plan	April 26, 2016
AGENDA PLACEMENT:	ACTION REQUESTED:
New Business, B.	Motion to Approve
STAFF CONTACT(S):	ATTORNEY REVIEW:
Rachel Frisch, Finance Director/Assistant Administrator	No

BACKGROUND/DISCUSSION:

The State of Michigan has created a draft Housing and Community Development Consolidated Plan. The Consolidated Plan is essentially a strategic plan to identify housing and community development priorities that align and focus funding from the various block grand programs.

The resolution explains the County's concerns with the lack of funding for the single-family residential Community Development Block Grant (CDBG) Program, as well as changes in how home improvement loans are services.

RECOMMENDATION:

Staff requests adoption of resolution OCR 16-15 as detailed above.

RESOLUTION NO. OCR 16-15

OPPOSITION TO STATE HOUSING AND COMMUNITY DEVELOPMENT CONSOLIDATED PLAN

OTSEGO COUNTY BOARD OF COMMISSIONERS
April 26, 2016

Recitals

WHEREAS, the State of Michigan has created a draft Housing and Community Development Consolidated Plan, which is currently under review; and

WHEREAS, the State is currently seeking comment from local municipalities and the public on the draft Consolidated Plan; and

WHEREAS, the Plan as written contains no future funding for single-family residential Community Development Block Grant (CDBG) Program; and

WHEREAS, the loss of single-family residential funding would have a detrimental impact on low-income families who could not otherwise afford to make emergency repairs and initiate the reduction of lead base paint hazards, which continue to be a serious concern with children six and under; and

WHEREAS, without these funding sources, many dwellings will deteriorate in our community; and

WHEREAS, counties currently collect on loans through secured mortgage payments between the Housing program and clients, generating revenue that continues to assist future housing rehabilitation and emergency projects and fund Otsego County's Housing Director and Clerk positions; and

WHEREAS, the draft Consolidated Plan may then shift the collection of loan payments to the State, eliminating an important source of income for the County as well as creating questions of how existing loans will be serviced; and, therefore, be it

RESOLVED, Otsego County requests the State update the draft Consolidated Plan by including single-family residential CDBG and increase HOME funds to better service our communities; and, be it, further

RESOLVED, that the County requests the draft plan be amended to leave the existing process of counties servicing MSF loans, and be it, further

RESOLVED, that a copy of this resolution be forwarded to Governor Snyder, Senator Stamas, Representative Cole, the Michigan Association of Counties, the Michigan State Housing Development Authority, the Michigan Strategic Fund, and the Michigan Economic Development Corporation.