



## Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

### NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, April 12, 2016 beginning at 9:30 a.m., at the County Building, 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

### AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Regular Minutes of March 22, 2016 w/attachments.

Consent Agenda

- A. Conservation District Recycling Agreement

Administrator's Report

Committee Reports

- A. Transportation & Airport Committee
  - 1. OCR 16-12 OCBS FY 2017 Resolution of Intent
- A. Parks and Recreation Commission
  - 1. OCR 16-13 Parks and Recreation Millage

Department Head Report

- A. Prosecutor Update - Mike Rola
- B. Land Use Update - Vern Schlaud

City Liaison, Township & Village Representatives

Correspondence

New Business

- A. Financials
  - 1. March 29, 2016 Warrant
  - 2. April 5, 2016 Warrant
  - 3. April 12, 2016 Warrant
- B. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

March 22, 2016

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Julie Powers-Gehman, followed by the Pledge of Allegiance led by Sheriff Matt Nowicki.

Roll Call:

Present: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Absent: None.

John Burt introduced Kyle Ryan, the new Parks and Recreation Director to the Board.

Motion by Commissioner Paul Liss, seconded by Commissioner Robert Harkness, to approve the Regular minutes of March 8, 2016 with attachments. Ayes: Unanimous. Motion carried.

Commissioner Ken Glasser, requested items B (5) Trail Extension Grant and B (8) Building Healthy Communities Grant be removed from the consent agenda and placed under Committee reports.

Consent Agenda:

Motion to adopt OCR 16-06 Mortgage Discharge for Scott E. Johnson and Anita J. Johnson as presented.

Roll Call Vote:

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion to adopt OCR-16-07 Mortgage Discharge for Richard Thomas Knoth and Nancy Ann Knoth as presented.

Roll Call Vote:

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion to adopt OCR-16-08 Mortgage Discharge for Alpine Development as presented.

Roll Call Vote:

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion to approve FY 2015 Animal Control Budget amendment as presented.

Ayes: Unanimous. Motion carried. (see attached)

Motion to approve FY 2015 General Fund Budget amendment as presented. Ayes: Unanimous.

Motion carried. (see attached)

Motion to approve FY 2016 Capital Projects Fund Budget amendment as presented. Ayes:

Unanimous. Motion carried. (see attached)

Motion to approve FY 2016 General Fund Budget amendment as presented. Ayes: Unanimous.

Motion carried. (see attached)

Motion to approve FY 2016 Parks Budget amendment 1 as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve FY 2016 Parks Budget amendment 2 as presented. Ayes: Unanimous. Motion carried. (see attached)

Special Presentations:

The Public hearing on Land and Water Grant Conservation Fund was opened at 9:33 a.m.

The Public hearing on Land and Water Grant Conservation Fund was closed at 9:35 a.m.

Motion by Commissioner Ken Glasser, seconded by Commissioner Julie Powers-Gehman, to adopt Resolution OCR 16-09 Land and Water Conservation Fund Grant Application as presented.

Roll Call Vote:

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

The Public hearing on Natural Resources Trust Fund Grant application was opened at 9:35 a.m.

The Public hearing on Natural Resources Trust Fund Grant application was closed at 9:37 a.m.

Motion by Commissioner Julie Powers-Gehman, seconded by Commissioner Robert Harkness, to adopt Resolution OCR 16-10 Natural Resources Trust Fund Grant.

Roll Call Vote:

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Doug Johnson, Ken Borton, Bruce Brown.

Nays: Ken Glasser.

Motion carried/Resolution adopted. (see attached)

The public hearing on Gaylord Gateway Trail Support was opened at 9:38 a.m.

The public hearing on Gaylord Gateway Trail Support was closed at 9:56 a.m.

Motion by Commissioner Doug Johnson, seconded by Commissioner Paul Beachnau, to adopt OCR 16-11 supporting the Michigan Department of Natural Resources Trust Fund Application for the Gaylord Gateway Trail.

Roll Call Vote:

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Doug Johnson, Ken Borton, Bruce Brown.

Nays: Ken Glasser.

Motion carried/Resolution adopted. (see attached)

Committee Reports:

Motion by Commissioner Paul Beachnau, seconded by Commissioner Julie Powers-Gehman, to approve the budget amendment in the amount of \$50,000 from residual General Fund fund balance to the Capital Projects Fund for the purpose of funding the construction of a County-owned Nature Center Building. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Paul Beachnau, seconded by Commissioner Ken Glasser to approve the following rates for Civil Division Services:

- Miscellaneous Notes: \$25.00
- Non-Domestic PPO Service: \$40.00
- Order of Eviction, Stand-by time: \$60.00 after the first hour (to be billed in 15 minute increments)

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Doug Johnson, Ken Borton, Bruce Brown.

Nays: Ken Glasser.

Motion carried. (see attached)

Motion to approve the Trail Extension Grant.

Ayes: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Doug Johnson, Ken Borton, Bruce Brown.

Nays: Ken Glasser.

Motion carried. (see attached)

Motion to approve the Building Healthy Communities Grant.

Ayes: Paul Beachnau, Robert Harkness, Erma Backenstose, Doug Johnson, Ken Borton, Bruce Brown.

Nays: Julie Powers-Gehman, Paul Liss, Ken Glasser.

Motion carried. (see attached)

Administrator's Report:

John Burt reported on the fountain progress; Conservation District electronic recycling still in progress; June 11, 2016 from 9am-2pm is the household hazardous collection at the Road Commission; 9-1-1 working towards accepting text messages.

City Liaison, Township & Village Representative: None.

Correspondence:

Rachel Frisch discussed the February Financial Reports.

New Business:

Motion by Commissioner Erma Backenstose, seconded by Commissioner Paul Liss, to approve the March 15, 2016 Warrant for a total amount of \$67,367.05. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bruce Brown, seconded by Commissioner Julie Powers-Gehman, to approve the March 22, 2016 Warrant for a total amount of \$585,083.15. Ayes: Unanimous. Motion carried.

Public Comment:

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Erma Backenstose commented on the Conservation District Nature Center.

Commissioner Paul Liss attended the trailhead committee meeting, passed a resolution, maintenance and leasing agreement signed, getting ready to submit grant.

Commissioner Bruce Brown had no report.

Commissioner Ken Glasser was in Washington D.C. as an advocate for NEMSCA; HB 1655.

Commissioner Paul Beachnau thanked the Board for supporting the grant applications.

Commissioner Julie Powers-Gehman glad to see stuff happening in Vanderbilt and the County.

Commissioner Robert Harkness addressed his concerns regarding our water quality and steps to make sure we are safe; NEMCOG.

Commissioner Doug Johnson had no report.

Chairman Ken Borton attended the Bagley Township meeting, they voted to dissolve their DDA.

Meeting adjourned at 10:48 a.m.

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Kenneth C. Borton, Chairman

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Susan I. DeFeyter, Otsego County Clerk

**RESOLUTION NO. OCR 16-06**  
**AUTHORIZING RESOLUTION**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
March 22, 2016

**WHEREAS**, the Otsego County Board of Commissioners is the owner of a property located at 177 Old Colony Road, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 1264, Pages 129-142 in the name of Scott E. Johnson and Anita J. Johnson, husband and wife and

**WHEREAS**, said Mortgage has been paid in full; now, therefore, be it

**RESOLVED**, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to Scott E. Johnson and Anita J. Johnson, husband and wife, and be it further

**RESOLVED**, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

**RESOLUTION NO. OCR 16-07**  
**AUTHORIZING RESOLUTION**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
March 22, 2016

**WHEREAS**, the Otsego County Board of Commissioners is the owner of a property located at 123 West Second Street, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County, Michigan, in Liber 1172, Pages 104-117 and a Loan Modification in Liber 1174, Pages 67-68 in the name of Richard Thomas Knoth and Nancy Ann Knoth, husband and wife, and

**WHEREAS**, said Mortgage has been paid in full; now, therefore, be it

**RESOLVED**, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to Richard Thomas Knoth and Nancy Ann Knoth, husband and wife, and be it further

**RESOLVED**, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

**RESOLUTION NO. OCR 16-08**  
**AUTHORIZING RESOLUTION**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
March 22, 2016

**WHEREAS**, the Otsego County Board of Commissioners is the owner of a property located at 114 and 118 West Main Street, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 1253, Pages 168-172 by and between Alpine Development, a Michigan Co-Partnership, and

**WHEREAS**, said Mortgage has been paid in full; now, therefore, be it

**RESOLVED**, that Otsego County hereby issues a DISCHARGE OF MORTGAGE by and between Alpine Development, a Michigan Co-Partnership, and be it further

**RESOLVED**, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.



**OTSEGO COUNTY  
BUDGET AMENDMENT**

2015

**FUND/DEPARTMENT:** Animal Control

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** FY 2015 - End of Year Adjustments - Shift and Pay Changes

**REVENUE**

Account Number	Decrease	Increase
212-260-607.300 Fee - Adoption	\$	\$ 5,000
212-030-675.000 PILT	\$	\$ 2,000
212-025-664.010 Interest - General	\$	\$ 2,880
	\$	\$
<b>Total</b>	\$	\$ 9,880

**EXPENDITURE**

Account Number	Increase	Decrease
212-430-703.030 Regular - Hourly	\$ 6,775	\$
212-430-704.110 Hospitalization	\$ 863	\$
212-430-704.200 Social Sec Contributions	\$ 572	\$
212-430-704.300 Fee - Adoption	\$ 1,670	\$
	\$	\$
	\$	\$
<b>Total</b>	\$ 9,880	\$

Department Head Signature \_\_\_\_\_ Date \_\_\_\_\_

Administrator's Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>Finance Department</b>
Entered:
By:

Board Approval Date (if necessary) \_\_\_\_\_ Budget Adjustment # \_\_\_\_\_ Posting Number \_\_\_\_\_



**OTSEGO COUNTY  
BUDGET AMENDMENT**

2015

**FUND/DEPARTMENT:** General Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** General Fund 2015 year end transfers

**REVENUE**

Account Number	Decrease	Increase
101-050-400.001 Budgeted Use of Fund Balance	\$	\$ 292,132
101-030-699.030 Transfer In	\$	\$ 150,000
647-050-400.001 Budgeted Use of Fund Balance	\$	\$ 150,000
499-030-699.030 Transfer In	\$	\$ 262,132
Total <i>266-030-699-030 Trsf. In</i>	\$	\$ 30,000

**EXPENDITURE**

Account Number	Increase	Decrease
101-970-999.000 Transfer to Equipment Fund	\$ 30,000	\$
101-972-999.000 Transfer to Capital Projects Fund	\$ 262,132	\$
101-853-704.300 Retirement Contribution	\$ 150,000	\$
647-999-999.000 Transfer Out	\$ 150,000	\$
499-901-970.300 Property/Improvements	\$ 262,132	\$
266-901-970.440 Computer Equipment	\$ 30,000	\$
Total	\$	\$

Rachel Trisch  
Department Head Signature

3/15/16  
Date

<b>Finance Department</b>	
Entered:	
By:	

[Signature]  
Administrator's Signature

3/15/16  
Date

3/22/15

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

\*cash tsb





**OTSEGO COUNTY  
BUDGET AMENDMENT**

*2/16*

**FUND/DEPARTMENT:** General Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** Transfer funds for study

**REVENUE**

Account Number	Decrease	Increase
101-030-699.030 Transfer In	\$	\$ 45,000
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
101-864-801.020 Professional	\$ 45,000	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

*Rachel Frisch*

*3/15/16*

Department Head Signature

Date

*[Signature]*

*3/15/16*

Administrator's Signature

Date

*3/22/15*

Board Approval Date (if necessary)

Budget Adjustment #

<b>Finance Department</b>
Entered:
By:

Posting Number

*\*cash tsf*



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF NATURAL RESOURCES  
LANSING



DR. WILLIAM E. MORITZ  
DIRECTOR

February 22, 2016

Mr. John Burt  
225 West Main  
Gaylord, Michigan 49735

RE: Iron Belle Trail Funding Proposal 2016 –Round 2

Dear IBT funding applicant:

We are pleased to announce that your Round 2 proposal requesting funding for your project as part of the new Iron Belle Trail Initiative here in Michigan has been awarded \$30,000.

Two copies of the grant agreement are enclosed. Please have them signed and dated by the appropriate staff and return them to our office at the address listed below for execution. A signed original copy will be returned for you records. One of the requirements of the grant is for grantees to provide a Project Report once the grant portion of the project has been completed. Details for the project report are listed in the MOU.

Please send signed agreement to:

Michigan Department of Natural Resources  
Parks and Recreation Division  
P.O. Box 30257  
Lansing, Michigan 48909  
Attention: Mark Mandenberg

The Iron Belle Trail is an exciting project in Michigan, and the Parks and Recreation Division is interested in the progress of the trail as it is developed. Once your project has been completed, you will be sent a short survey to allow you to comment on the Iron Belle Trail project in your area. We hope you will share the positive impacts you see from the trail as well as the challenges you may have.

Congratulations on your grant award for the Iron Belle Trail in your community, and thank you for being a part of the growing Michigan Trails Network that truly embraces Michigan as, "The Trails State".

Sincerely,

Paul Yauk, State Trails Coordinator  
517-284-6141

Iron Belle Funding  
February 22, 2016  
Page 2

Enclosure

cc: Mr. Ed Golder, Public Information Officer  
Mr. Ronald A. Olsen, Chief, Parks and Recreation Division  
Ms. Kriss Bennett, DNR  
Mr. Steve DeBrander, DNR  
Mr. Mark Mandenberg, DNR



**MEMORANDUM OF UNDERSTANDING AND AGREEMENT  
FOR THE  
IRON BELLE TRAIL (IBT) FUND-ROUND 2**

*This information is required by authority of Part 711 of Act 461 of 1994,  
as amended, to qualify for reimbursement.*

Grantee Otsego County	
Attention John Burt, County Administrator	
Address 225 W. Main Street, Room 203	
City, State, ZIP Gaylord, Michigan 49735	
Telephone (989) 731-7527	Federal Employer Identification Number (FEIN) 38-6004882

It is expressly understood by and between the parties hereto that the proposal bears the above Grant Agreement Number and associated documents including all attachments, are by this reference made part of this understanding. All materials bearing this number constitute the entire understanding between the parties.

An agreement is made between the MICHIGAN DEPARTMENT OF NATURAL RESOURCES (hereinafter called the Department; State Trails Coordinator, contracting officer) and the above-named Grantee for funding Engineering for Iron Belle Trail segment on North Central State Trail extension going south from Gaylord.

The project period shall be from Date State Trails Coordinator signs to September 30, 2017. Funds provided under this agreement shall not in any event exceed Thirty Thousand (\$30,000.00) dollars. This sum shall be used only for the elements called for in the project scope.

All projects will comply with the Americans with Disabilities Act of 1990.

All work must comply with State and Federal guidelines rules, regulations, and laws.

Additional guidelines and specifications for this agreement:

- **Project Coordination:** The Department contact for this project is Mark Mandenberg, hereinafter referred to as the Coordinator. The Grantee will confer regularly with the Coordinator on the progress of this project.
- **Payment:** Where applicable, the Department agrees to reimburse the Grantee for authorized expenditures upon verification of actual expenditures up to 90 percent of the grant amount. The Department will pay the final 10 percent upon project completion and final audit. Total payment under this grant is not to exceed the actual costs or \$30,000.00, whichever is less. A final request must be made by October 15, 2017. Requests for payment must include copies of invoices and cancelled checks for all expenditures.
- **Project Report:** Prior to final payment Grantee will provide the coordinator a report on the project:
  - Development projects:** Report will include pictures and location map of trail segments/trail structures constructed.
  - Route Planning/Engineering projects:** Route planning-Report will include map(s) identifying the preferred alternative chosen for the IBT / Engineering- Report will include pictures and detail the project status before final payment will be issued.
- **Fiscal Control and Accounting Procedures:** In addition to the summary documentation submitted to the Department, the Grantee will maintain complete financial records. Documents required to be maintained for audit include: purchase orders, vouchers, authorized payments, and time records for individual employee(s) charged to this program. All financial records for this Grant will be retained by the Grantee until audit, or for a minimum of three (3) years, whichever is less. Records under audit will be retained until the audit is closed.
- **Procurement:** The Grantee will use their own procurement procedures provided they reflect applicable state and local laws and regulations, to include low bidder competition bid process, as applicable.
- **Prevailing Wage and Fringe Benefits:** Any sub-contractor performing work under this agreement must comply with the requirements of P.A. 166 of 1965.

- **Insurance:** The Grantee will add the State of Michigan, Department of Natural Resources, as an additional insured party on Grantee's liability insurance policy. Proof of liability insurance must be supplied to the State Trails Coordinator prior to the Department releasing any reimbursements for this grant.
- **Changes:** From time to time, changes may be needed in the scope or an extension of the project and the grant. All changes must be submitted in writing to the Coordinator and approved by the Department 45 days prior to September 30, 2017. Changes implemented prior to approval by the Department will not be eligible for reimbursement.
- **Audits:** The project and related reports are subject to audit by the Department. This may include both financial audits and site visits.
- **Hold Harmless:** Each party to this agreement will be responsible for its own negligent acts, including the acts of its officers, agents, and employees.
- **Right of Cancellation:** This grant agreement may be cancelled by either party upon giving thirty (30) days' written notice to that effect to the other party.

The individuals or officers signing on behalf of the parties to this Agreement certify by their signatures that they have read, understand and agree to comply with this Agreement, and have the authority to enter into this Agreement on behalf of the Grantee.

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**DEPARTMENT COORDINATOR**

Printed Name: Paul Yauk Title: State Trails Coordinator  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**GRANTEE'S REPRESENTATIVE(S)**

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Please sign and return both copies to:

**PROGRAM SERVICES SECTION  
 PARKS AND RECREATION DIVISION  
 MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
 PO BOX 30257  
 LANSING MI 48909**

A fully executed copy will be returned for Grantee's files to the address provided on page 1.



**MEMORANDUM OF UNDERSTANDING AND AGREEMENT  
FOR THE  
IRON BELLE TRAIL (IBT) FUND-ROUND 2**

*This information is required by authority of Part 711 of Act 451 of 1994,  
as amended, to qualify for reimbursement.*

Grantee Ossego County	
Attention John Burt, County Administrator	
Address 225 W. Main Street, Room 203	
City, State, ZIP Gaylord, Michigan 49735	
Telephone (989) 731-7627	Federal Employer Identification Number (FEIN) 38-6004882

It is expressly understood by and between the parties hereto that the proposal bears the above Grant Agreement Number and associated documents including all attachments, are by this reference made part of this understanding. All materials bearing this number constitute the entire understanding between the parties.

An agreement is made between the MICHIGAN DEPARTMENT OF NATURAL RESOURCES (hereinafter called the Department; State Trails Coordinator, contracting officer) and the above-named Grantee for funding Engineering for Iron Belle Trail segment on North Central State Trail extension going south from Gaylord.

The project period shall be from Date State Trails Coordinator signs to September 30, 2017. Funds provided under this agreement shall not in any event exceed Thirty Thousand (\$30,000.00) dollars. This sum shall be used only for the elements called for in the project scope.

All projects will comply with the Americans with Disabilities Act of 1990.

All work must comply with State and Federal guidelines rules, regulations, and laws.

Additional guidelines and specifications for this agreement:

- **Project Coordination:** The Department contact for this project is **Mark Mandenberg**, hereinafter referred to as the Coordinator. The Grantee will confer regularly with the Coordinator on the progress of this project.
- **Payment:** Where applicable, the Department agrees to reimburse the Grantee for authorized expenditures upon verification of actual expenditures up to 90 percent of the grant amount. The Department will pay the final 10 percent upon project completion and final audit. Total payment under this grant is not to exceed the actual costs or \$30,000.00, whichever is less. A final request must be made by **October 15, 2017**. Requests for payment must include copies of invoices and cancelled checks for all expenditures.
- **Project Report:** Prior to final payment Grantee will provide the coordinator a report on the project:
  - Development projects:** Report will include pictures and location map of trail segments/trail structures constructed.
  - Route Planning/Engineering projects:** Route planning-Report will include map(s) identifying the preferred alternative chosen for the IBT / Engineering- Report will include pictures and detail the project status before final payment will be issued.
- **Fiscal Control and Accounting Procedures:** In addition to the summary documentation submitted to the Department, the Grantee will maintain complete financial records. Documents required to be maintained for audit include: purchase orders, vouchers, authorized payments, and time records for individual employee(s) charged to this program. All financial records for this Grant will be retained by the Grantee until audit, or for a minimum of three (3) years, whichever is less. Records under audit will be retained until the audit is closed.
- **Procurement:** The Grantee will use their own procurement procedures provided they reflect applicable state and local laws and regulations, to include low bidder competition bid process, as applicable.
- **Prevailing Wage and Fringe Benefits:** Any sub-contractor performing work under this agreement must comply with the requirements of P.A. 166 of 1965.

- **Insurance:** The Grantee will add the State of Michigan, Department of Natural Resources, as an additional insured party on Grantee's liability insurance policy. Proof of liability insurance must be supplied to the State Trails Coordinator prior to the Department releasing any reimbursements for this grant.
- **Changes:** From time to time, changes may be needed in the scope or an extension of the project and the grant. All changes must be submitted in writing to the Coordinator and approved by the Department 45 days prior to September 30, 2017. Changes implemented prior to approval by the Department will not be eligible for reimbursement.
- **Audits:** The project and related reports are subject to audit by the Department. This may include both financial audits and site visits.
- **Hold Harmless:** Each party to this agreement will be responsible for its own negligent acts, including the acts of its officers, agents, and employees.
- **Right of Cancellation:** This grant agreement may be cancelled by either party upon giving thirty (30) days' written notice to that effect to the other party.

The individuals or officers signing on behalf of the parties to this Agreement certify by their signatures that they have read, understand and agree to comply with this Agreement, and have the authority to enter into this Agreement on behalf of the Grantee.

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**DEPARTMENT COORDINATOR**

Printed Name: Paul Yauk Title: State Trails Coordinator  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**GRANTEE'S REPRESENTATIVE(S)**

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please sign and return both copies to:

**PROGRAM SERVICES SECTION  
 PARKS AND RECREATION DIVISION  
 MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
 PO BOX 30257  
 LANSING MI 48909**

A fully executed copy will be returned for Grantee's files to the address provided on page 1.





**RESOLUTION NO. OCR 16-09**  
**Alpine Regional Tennis Association Tennis Courts**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
March 22, 2016

**WHEREAS**, Otsego County supports the submission of an application titled, "The Otsego County Sportsplex Tennis Courts" to the Michigan Natural Resources Land and Water Conservation Fund for the construction of a four court tennis complex; and

**WHEREAS**, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan; and

**WHEREAS**, Otsego County and the Alpine Regional Tennis Association has made a financial commitment to the project in the amount of \$62,500 matching funds in cash; now therefore, be it

**RESOLVED**, that Otsego County hereby authorizes submission of a Michigan Natural Resources Land and Water Conservation Fund Application for \$150,000, and further resolves to make its financial obligation amount of \$62,500 (\$62,500 cash) (together 29%), for a total project cost of \$212,500, during the 2016-2017 fiscal years.

**RESOLUTION NO. OCR 16-10**  
**Iron Belle Otsego County South**  
**OTSEGO COUNTY BOARD OF COMMISSIONERS**  
March 22, 2016

**WHEREAS**, Otsego County supports the submission of an application titled, "Iron Belle Otsego County South" to the Michigan Natural Resources Trust Fund for the extension of the North Central State Trail for Wisconsin Avenue south to the County border; and

**WHEREAS**, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan; and

**WHEREAS**, Otsego County has made a financial commitment to the project in the amount of \$1,718,000 matching funds in cash; now therefore, be it

**RESOLVED**, that Otsego County hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for \$300,000, and further resolves to make its financial obligation amount of \$2,020,700 (\$590,700 cash; \$1,400,000 TAP Grant; \$30,000 Iron Belle Trail Grant) (together 87%), for a total project cost of \$2,320,700, during the 2016-2017 fiscal years.

**RESOLUTION NO. OCR 16-11**  
**Gaylord Gateway Trail**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
March 22, 2016

**WHEREAS**, Otsego County supports the Department of Natural Resources' (DNR) submission of an application titled, "Gaylord Gateway Trail" to the Michigan Natural Resources Trust Fund for the development of 1.65 miles of multi-use trail (non-motorized and snowmobile) from Fairview Road to Gaylord Blvd; and

**WHEREAS**, the location of the proposal project is within the jurisdiction of City of Gaylord; and

**WHEREAS**, with this resolution of support it is acknowledged that Otsego County is not committing to any obligations, financial or otherwise; now therefore, be it

**RESOLVED**, that Otsego County hereby supports submission of a Michigan Natural Resources Trust Fund Application titled "Gaylord Gateway Trail" by the DNR.



**OTSEGO COUNTY  
BUDGET AMENDMENT**

2016

**FUND/DEPARTMENT:** General/Capital Projects Funds

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

**Fund Type:**  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** To transfer \$50,000 toward the construction of a Nature Center facility and to

**REVENUE** establish the budget for the remaining building cost of \$46,905 (funded from other local sources) = total project cost of \$96,905

Account Number	Decrease	Increase
499-030.699.030 Transfer In	\$	\$ 50,000
101-050-400.001 Budgeted Use of Fund Balance	\$	\$ 50,000
499-030-674.000 Contributions - local sources	\$	\$ 46,905
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
101-961-999.000 Transfer to Capital Projects Fund	\$ 50,000	\$
499-901-970.300 NATURE CTR	\$ 96,905	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

Rachel Frisch  
Department Head Signature

3/16/16  
Date

<b>Finance Department</b>
Entered:
By:

JAA  
Administrator's Signature

3/16/16  
Date

3/22/16

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

\*Cash tsb



**OTSEGO COUNTY  
BUDGET AMENDMENT**

2016

**FUND/DEPARTMENT: Capital Projects Fund**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION Iron Belle Trail Grant - Engineering on South Trail Extension**

**REVENUE**

Account Number	Decrease	Increase
499-050-539.000 State Grants	\$	\$ 30,000
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$ 30,000

**EXPENDITURE**

Account Number	Increase	Decrease
499-901-970.300 Trail_Extn	\$ 30,000	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$ 30,000	\$

Department Head Signature \_\_\_\_\_ Date \_\_\_\_\_

Administrator's Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>Finance Department</b>
Entered:
By:

Board Approval Date (if necessary) \_\_\_\_\_ Budget Adjustment # \_\_\_\_\_ Posting Number \_\_\_\_\_



**OTSEGO COUNTY  
BUDGET AMENDMENT**

2016

**FUND/DEPARTMENT: Capital Projects Fund**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

**Fund Type:**  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** Building Health Communities Grant Park Improvements

**REVENUE**

Account Number	Decrease	Increase
208-440-539.000 State Grants	\$	\$ 10,000
499-050-539.000 State Grants	\$	\$ 24,000
	\$	\$
	\$	\$
<b>Total</b>	\$	\$ 34,000

**EXPENDITURE**

Account Number	Increase	Decrease
499-901-970.300 Pks Grant	\$ 24,000	\$
208-751-703.060 PT/Temporary	\$ 10,000	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$ 34,000	\$

Department Head Signature \_\_\_\_\_ Date \_\_\_\_\_

Administrator's Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>Finance Department</b>
Entered:
By:

Board Approval Date (if necessary) \_\_\_\_\_ Budget Adjustment # \_\_\_\_\_ Posting Number \_\_\_\_\_



April 12, 2016  
Agenda

## Agenda Questions

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling John Burt at 989-731-7520 or via email at [jburt@otsegocountymi.gov](mailto:jburt@otsegocountymi.gov), or during the Board meeting.

**OTSEGO COUNTY**  
**Board of Commissioners**



**EXECUTIVE SUMMARY**

AGENDA ITEM:  Conservation District Recycling Agreement	AGENDA DATE:  April 12, 2016
AGENDA PLACEMENT:  Consent Agenda, A.	ACTION REQUESTED:  Motion to Approve
STAFF CONTACT(S):  John Burt, County Administrator	ATTORNEY REVIEW:  No

**BACKGROUND/DISCUSSION:**

The County has been contracting with the Otsego County Conservation District to manage the County's recycling program including the annual Household Hazardous Waste Drop-Off Event.

The Agreement is for one year for a total cost of \$21,994.20.

**RECOMMENDATION:**

Staff requests approval of the agreement as presented.

This Agreement entered into this day of April 12, 2016, between the County of Otsego, a Michigan municipal corporation located at 225. West Main Street, Gaylord, Michigan 49735, hereinafter called the "County" and the Otsego Conservation District, a Michigan municipal corporation at 800 Livingston Blvd, Suite 4-A, Gaylord, Michigan 49735, hereinafter called the "District."

Witnesseth:

1. Term. The County agrees to contract with the District for the term beginning March 12, 2016 to and including March 11, 2017 to perform efforts on behalf of Otsego County and its Recycling Program.
2. Performance. The District agrees to provide and perform all services as outlined in the Description of Services, in a competent and professional manner.
3. Description of Services. The District shall provide the following services:
  - a. Preparation and placement of advertising for Otsego County's Recycling Drop-off program as detailed in the budget contained in Appendix A.
  - b. Preparation of recycling educational material as detailed in the budget contained in Appendix A.
  - c. Provide information assistance and education on the Recycling Program.
  - d. Coordination and training of recycling volunteers.
  - e. Coordination and implementation of the annual Household Hazardous Waste Drop-off Event.
  - f. Monitoring of each recycling drop-off location to check on cleanliness around the recycling bins as well as the status of how much material capacity remains in each bin. Such monitoring to be performed at least twice weekly.
4. Fee. The County agrees to pay the District a total fee of \$21,944.20 for its services under this Agreement. A payment of \$5,000 is payable upon commencement of the Agreement, with the remaining payments to be paid as incurred and invoiced.
5. Termination and Suspension. If the District defaults or neglects to carry out its duties in accordance with the Agreement and fails within a seven (7) day period after receipt of written notice from the County correction of such default or neglect with diligence and promptness, the County may, without prejudice to other remedies, correct such deficiencies and/or order the District to stop all work under the Agreement. If the District fails to correct non-compliance, or performs in a manner that is not in accordance with the requirements of the Agreement, the County, by written, notice may order the District to stop all work under this Contract, or any portion thereof, until the cause for such order has been eliminated.

Either party may terminate this Agreement for any or no reason upon sixty (60) day written notice.

In the event of suspension or termination under Section 6, then in such case, as appropriate, the

District shall pay to the County any funds not yet expended and any expenses made necessary by such default, neglect, or failure, if such payment, then or thereafter due the District is not sufficient to cover such amounts, the District shall pay the difference to the County.

7. Amendment. The Agreement may only be amended, modified or supplemented by written instruments signed by both parties.

This Agreement is entered into as of the day and year first written above and is executed to at least two (2) original copies of which one is to be delivered to the District and one to the County.

COUNTY:

\_\_\_\_\_  
John Burt  
Otsego County Administrator

Date: \_\_\_\_\_

DISTRICT:

\_\_\_\_\_  
Jack Marlette, Chairman  
Otsego Conservation District

Date: \_\_\_\_\_

## APPENDIX A

**OTSEGO COUNTY RECYCLING BUDGET**

March 12, 2016 - March 11, 2017

		SUPPLIES	HOURS	MILES
<b>Fielding Calls</b>			130	
<b>Site Visits</b>	Four sites twice a week-Gaylord site three times per week		572	8,432
<b>Emmet County</b>	Updates on bins		80	
<b>Education / Outreach / Presentations *</b>		\$200.00	100	100
<b>Gaylord Herald Times</b>				
<b>Insert</b>				
Market Place	12,625 Copies	\$580.00	12	8
Paper	4 Cases @ \$57.90each	\$231.60		
<b>Direct Mailing</b>	2000 pieces @ .18 each	\$360.00	8	32
Paper	Card Stock	\$90.00		
<b>4 Press Releases</b>	Herald Times, Weekly Choice, Our Home Town		8	
<b>Newspaper Ads</b>	3 ads	\$335.00	6	
<b>Eagle 101.5</b>				
60 Second pre-recorded ads	52 wks. -10 times each week	\$1,500.00	10	40
On air live interviews & mentions	Throughout the year		100	520
<b>Phone guide</b>				
One-page advertisement			2	
<b>Recycling &amp; Hazardous Waste Guide</b>			40	
Paper for cover	500/\$60.00	\$41.00		
Print cover	500/.29 ea.	\$145.00	2	12
Fold cover	500		2	
Paper for inside pages	5000 sheets	\$126.00		
Copy	5000 front & back		8	
Folding and correlating	500 guides	\$50.00	8	4
Stapling	500/10 ea.	\$50.00		4
Trim Booklets	500	\$40.00		
<b>Website Facebook</b>				
Updates			10	
<b>Evaluation of Recycling Program *</b>				
<b>Sub-Total</b>		\$3,748.60	1098	9152
			Wage & FICA \$15.00 per hr	\$0.50/ mile

**Total**    \$3,748.60    \$10,771.38    \$3,843.84

Supplies            \$3,748.60  
 Hours                \$10,771.38  
 Mileage              \$3,843.84  
**Total Budget**    **\$18,363.82**

\* Education / Outreach materials and presentations will include activities such as Farmers Market, County Fair, Otsego County Schools, News Releases, Newsletters, Radio and Otsego County Township Associ

**OTSEGO COUNTY HOUSEHOLD HAZARDOUS WASTE PROGRAM  
2016**

		BUDGET	HOURS	MILES
Fielding Calls, Run Program, Radio			90	122
Gaylord Herald Times				
Insert	HHWP Information Sheet			
Friday	4,300 Copies	\$180.00	5	6
Paper	1 Case Color @ \$57.90.00 each	\$57.90		
Gaylord Herald Times	4 - 5"x5" ads +online ad (10,000 online impressions per month)	\$416.00	6	
2 Press Releases			2	
Event Calendar				
Weekly Choice Newspaper	2 Front page flags (\$47.00 each)	\$94.00	1	
Press Releases			1	
Our Home Town Newspaper	2 ads 4"x6" \$40 each	\$80.00	1	
Eagle 101.5				
Recycling kick-off pre-recorded ads	50 / 30-second ads for 30 days	\$250.00	3	12
Supplies	Laminate Signs	\$40.00	2	4
Spartan Sanitation	Porta John - 2 Days	\$95.00		
<b>Expenses</b>	<b>\$1,212.90</b>	<b>\$1,212.90</b>	<b>111</b>	<b>144</b>
<b>Hours</b>	<b>\$2,307.00</b>		<i>Wage &amp; FICA \$20.78 per hr.</i>	<i>\$0.50/mile</i>
<b>Miles</b>	<b>\$60.48</b>		<b>\$2,307</b>	<b>\$60.48</b>
<b>Total HHWP Budget 2016</b>	<b><u>\$3,580.38</u></b>			

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  OCR 16-12 OCBS FY 2017 Resolution of Intent	<b>AGENDA DATE:</b>  April 12, 2016
<b>AGENDA PLACEMENT:</b>  Committee Reports, A. Transportation & Airport Committee, 1.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The Otsego County Bus System must annually submit a budget to the Michigan Department of Transportation for state financial assistance. The County is applying for \$682,545 in state funding.

**RECOMMENDATION:**

Staff requests adopt resolution OCR 16-12 as recommended.

**OCR 16-12**  
**INTENT TO APPLY FOR FINANCIAL ASSISTANCE FOR FISCAL YEAR 2017**  
**UNDER ACT 51 OF THE PUBLIC ACTS OF 1951, AS AMENDED.**

Otsego County Board of Commissioners  
April 12th, 2016

**WHEREAS**, Pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for **OTSEGO COUNTY BUS SYSTEM (OTSEGO COUNTY)**, (hereby known as THE APPLICANT) established under Act 94, to provide a local transportation program for the state fiscal year of 2017 and, therefore, apply for state financial assistance under provisions of Act 51; and

**WHEREAS**, it is necessary for **THE APPLICANT** to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

**WHEREAS**, it is necessary to certify that no changes in eligibility documentation have occurred during the past State fiscal year; and (State Operating Assistance Program only)

**WHEREAS**, the performance indicators for this agency have been reviewed and approved by **THE APPLICANT**; and (State Operating Assistance Program only)

**WHEREAS**, THE APPLICANT, has reviewed and approved the proposed balanced (surplus) budget, and funding sources of estimated federal funds \$337,798.00, estimated state funds \$682,545.00, estimated local funds \$290,721.00, estimated farebox \$150,000.00, estimated other funds \$ 364,900.00 with total estimated expenses of \$1,825,964.00 , now, therefore, be it

**RESOLVED**, that **THE APPLICANT** hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51, and be it further

**RESOLVED**, that the Otsego County Board of Commissioners hereby appoints Timothy M. Cherwinski as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation commission or department for its administration of Act 51 for FY2017.

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  OCR 16-13 Parks and Recreation Millage	<b>AGENDA DATE:</b>  April 12, 2016
<b>AGENDA PLACEMENT:</b>  Committee Reports, A. Parks and Recreation Commission, 1.	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  John Burt, County Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The Otsego County Parks and Recreation Commission currently has a millage of 0.1875 mills. Parks and Recreation has an additional millage of 0.0625 (rolled back to 0.0593 due to Headlee) that was dropped after the 2010 collection. The hope at that time was that the Department operates sufficiently without the other millage. The Parks and Recreation Commission found that the reduced millage collection resulted in insufficient funds for building maintenance/repairs, funds for grant matching, and staffing. Due to these needs, the Parks and Recreation Commission, as well as the County's Budget & Finance Committee, have recommended reinstating the original 0.0625 millage for a total millage rate of .25 mills.

The millage is expected to generate \$284,768 in 2017 with approximately \$71,000 of the total resulting from reinstating the 0.0625 millage.

**RECOMMENDATION:**

Staff requests adopt resolution OCR 16-13 as recommended.

## RESOLUTION NO. OCR 16-13

A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A MILLAGE PROPOSITION TO PROVIDE FUNDS FOR THE OPERATION AND MAINTENANCE OF ALL PROGRAMS, PARKS AND FACILITIES UNDER THE JURISDICTION OF THE OTSEGO COUNTY PARKS AND RECREATION COMMISSION AND TO SUBMIT THE PROPOSITION TO THE ELECTORATE IN THE PRIMARY ELECTION ON AUGUST 2, 2016

OTSEGO COUNTY BOARD OF COMMISSIONERS  
April 12, 2016

### Recitals

**WHEREAS**, the Otsego County Parks and Recreation Commission currently operates and maintains county parks and the Otsego County Community Center for the benefit of county residents and others visiting the county; and

**WHEREAS**, the funds to operate and maintain the programs, parks and facilities under the jurisdiction of the Otsego County Parks and Recreation Commission, including the Community Center, are currently provided by a millage of 0.1875 mills previously approved by the county electors; and

**WHEREAS**, the millage previously approved by the county electors to operate and maintain the programs, parks and facilities, including the Community Center, expires on December 1, 2016; and

**WHEREAS**, the Otsego County Parks and Recreation Commission previously had an additional millage of 0.0625 mills (reduced by Headlee to .0593) which expired on December 1, 2010 and renewal was not sought at that time; and

**WHEREAS**, the Otsego County Parks and Recreation Commission and the Otsego County Board of Commissioners desires to obtain voter approval for a millage in the amount of 0.25 mills to total the amounts of the earlier millages approved by the voters to provide funds for operating and maintaining all programs, parks and facilities under the jurisdiction of the Otsego County Parks and Recreation Commission, including the Community Center; and

**WHEREAS**, the Otsego County Board of Commissioners wishes to submit this millage proposition to the county electors at the primary election to be held on August 2, 2016; now, therefore be it

**RESOLVED**, that the following proposition, the language of which is hereby approved by the Otsego County Board of Commissioners and certified to the Otsego County Clerk, shall be submitted to the electors of Otsego County for a vote at the August 2, 2016 primary election.

### BALLOT LANGUAGE

#### OTSEGO COUNTY

*This proposal will permit the County to levy up to 1/4 of one mill (\$0.25 per \$1,000.00 of taxable valuation) to provide funds for the operation and maintenance of all programs, parks and facilities under the jurisdiction of the Otsego County Parks and Recreation Commission, including the Community Center.*

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of ad valorem taxes which may be levied by the County of Otsego, State of Michigan, against taxable property in the County be increased by up to *one-quarter (1/4) of one mill (\$.25 per \$1,000 of taxable value)* on the taxable value of such property for a period of five (5) years, 2017 through 2021, inclusive, for the purpose of providing funds for the continued operation and maintenance of all programs, parks and facilities under the jurisdiction of the Otsego County Parks and Recreation Commission, including the Community Center, and shall the Otsego County Board of Commissioners be authorized to levy such millage for these purposes? If approved and levied in its entirety, this millage would raise an estimated \$284,768 for Otsego County in 2017.

PROSECUTOR REPORT TO COUNTY BD. OF COMMISSIONERS JULY-DEC. 2015

**I. OVERVIEW- 21 CENTURY REPORT/ ADULT CASE TRACKING INFORMATION**

**A. Synopsis of Excerpts From Jan. Through Dec. 31, 2015, 21 Century Report (Exhibit "A"), As Compared To Excerpts from Jan. Though Dec. 31, 2014**

1. Cases Entered Into Adult Case Tracking (ACT)	1529	326	27%
a. Felonies/High Court Misdemeanors	338	16	4%
b. Misdemeanors	1603	743	86%
c. Authorized Felony Cases	263	14	5.6%
d. Felony Counts Authorized	630	-88	<12%>
e. Felony Cases Denied	69	19	27%
f. Felony Other (AG Felony CS Cases)	6	-17	<73%>
g. Misdemeanor Cases Authorized	1040	322	44.8%
h. Misdemeanor Counts Authorized	1493	534	55.6%
i. Misdemeanor Other	7	-36	<83.7%>
2. District Court Events			
a. Events Scheduled	6497	702	12%
b. Jury Trials	6	-1	<14%>
c. Bench Trials	17	10	142%
d. Formal Hearings	13	-2	<15.3%>
e. Preliminary Examinations Scheduled	244	25	11.4%
f. Preliminary Examinations Held	127	-4	<3%>
3. Circuit Court Events			
a. Events Scheduled	1843	320	21%
b. Jury Trials	5	-2	<28.5%>
c. Bench Trials	0	n/c	
d. Pre-trials	119	-12	<9%>

**II. JUVENILE/PROBATE/FAMILY COURT CASES (Exhibit "B")**

A. Jan. – Dec, 31, 2015, Total Juvenile Petitions	98
1. Abuse and Neglect Petitions Authorized	30
2. Juvenile Petitions Authorized	68
a. Felonies if committed by an adult	16
b. Misdemeanors if committed by an adult	47
c. Status offenses	5
3. Domestic Violence Offenses (Domestic Violence and Aggravated Domestic Violence).	120

PROSECUTOR REPORT TO COUNTY BD. OF COMMISSIONERS JULY-DEC. 2015

**III. CHILD SUPPORT TITLE IV-D CASES (Exhibit "C")**

A. Jan. – Dec. 31, 2015, Total Number of Referrals	(149)	99	198%
B. Jan. – Dec. 31, 2015, Child Support Orders Entered	59	29	97%
C. Jan. – Dec. 31, 2015, Total Amount of Child Support Ordered To be Collected Annually	\$14,565	N/A	

**IV. CONTROLLED SUBSTANCE ISSUES (Exhibit "D")**

Respectfully Submitted,



Michael A. Rola  
Otsego County Prosecutor

Dated: April 1, 2016

# Otsego County Planning Commission 2015 Annual Report to the Otsego County Board of Commissioners

This report is submitted as required under the Michigan Planning Enabling Act, Act 33 of 2008, MCL 125.3819 (2).

**125.3819 Bylaws; adoption; public record requirements; annual report by planning commission.**

Sec. 19. (1) A planning commission shall adopt bylaws for the transaction of business, and shall keep a public record of its resolutions, transactions, findings, and determinations.

(2) A planning commission shall make an annual written report to the legislative body concerning its operations and the status of planning activities, including recommendations regarding actions by the legislative body related to planning and development.

## 2015 Planning Commission Cases

- January:** Revised *use* to Article 7 RR/Recreation Residential: *7.2.3 Private recreational areas and facilities*-Recommended to BOC
- March:** Otsego County 2014-2019 Master Plan-Recommended to BOC; Proposed language *setbacks* to Article 17/Schedule of Dimensions- *AR/Agricultural Resource, FR/Forestry Recreation*-Defeated
- June:** Special Use Permit PSUP15-001 Dean & Sara Gapinski-a request for a 120x60 shop/office for equipment repair and outside log storage located in a B2/General Business Zoning District-Approved; Revision of proposed language *setbacks* to Article 17/Schedule of Dimensions- *AR/Agricultural Resource, FR/Forestry Recreation*-Defeated; Additional language to Article 17/Schedule of Dimensions HX/Highway Interchange-*Maximum building height-Note g*-Recommended to BOC
- August:** Special Use Permit PSUP15-002 Reith-Riley Construction Inc-a request for an extension of an existing mining operation located in a FR/Forestry Recreation Zoning District-Approved; Language update and addition to Article 21/Section 21.46 Wireless Communications and Article 27/Township Participation in County Zoning concerning *Telecommunications Act and timeframe for approval per state law*-Recommended to BOC
- September:** Special Use Permit PSUP15-003 DTE Energy-a request for an installation of an inter-connect to expand natural gas coverage to surrounding areas in Northern Michigan located in a B3/Business, Light manufacturing Zoning District-Approved; Special Use Permit PSUP15-004 Peter & Patricia Sullivan-a request to construct a guest house/garage on a parcel with an existing residence located in a RR/Recreation Residential Zoning District-Approved; Rezone PREZ15-001 Cottontails Inc-a request to rezone property from a B1/Local Business to a B2/General Business Zoning District to coincide with applicant's contiguous property-Tabled

**Otsego County Planning Commission  
2015 Annual Report**

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- October:** Special Use Permit PSUP15-006 Telecad Wireless-a request for the installation of a wireless communication tower one hundred and ninety feet (190') or less located in a B1/Local Business Zoning District-Approved; Site Plan Review PSPR15-002 Telecad Wireless-a review for the installation of a wireless communications tower one hundred ninety feet (190') or less located in an AR/Agricultural Resource Zoning District-Approved; Special Use Permit PSUP15-007 Christopher Deckrow-a request for the installation of an inflatable amusement park located in a B3/Business, Light Manufacturing Zoning District-Tabled; 2016-2021 Capital Improvement Plan-Recommended to BOC; Special Meeting: Site Plan Review PZPR15-003 Wolverine Power Supply Cooperative Inc-a review for the installation of a transmission substation located in a FR/Forestry Recreation Zoning District-Approved
- November:** Special Meeting: Special Use Permit PZSU15-009 Ponsse North America Inc-a request to construct a 75x103 metal building for truck servicing, primarily for the logging industry-Approved; Rezone PREZ15-001 Cottontails Inc-Tabled
- December:** Rezone PREZ15-001 Cottontails Inc-applicant decided not to move forward for the time being

**Other Activities**

- January:** Updated activity of Wolverine Power Supply Cooperative Inc progress; 2015 Objective List approved/Committees formed; Proposed language setbacks for AR/FR Zoning Districts received from townships/Discussed; 2014 Annual Report to Board of Commissioners
- March:** DTE Energy's preview presentation for the special use they were seeking; Proposed language for Agricultural Equipment Auctions sent to townships
- May:** DTE Energy/Wade Trim verifying zoning of proposed property with corrected survey; Proposed language for Wireless Communications Towers sent to townships
- August:** Cherry Capital Connection LLC presentation proposing an amendment to the Zoning Ordinance pertaining to types of wireless communications towers allowed/Committee formed
- September:** Ed Johnson requesting an additional use to the HX/Highway Interchange Zoning District to include storage of an eighteen foot (18') propane tank
- October:** Verizon Wireless Tower Special Use Permit PSUP14-003-a request for a one (1) year extension of permit; Elections; 2015 Objective List update-Tabled
- November:** Duane Hoffman/Elmira Township presentation on proposed MUZ/Multiple Use Zoning District; 2015 Objective List update discussed
- December:** First draft of proposed language for Personal Wireless Communications discussed; 2016 Objective List-Approved

The Planning Commission sets priorities with an Objective List of Zoning Ordinance sections for review and revision along with items from the Otsego County Master Plan for implementation to guide the Planning Commission and staff in activities. Ordinance revision and development recommendations are made to the Board of Commissioners as developed throughout the year.

**Otsego County Planning Commission  
2015 Annual Report**

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**Attendance Record of Planning Commission Meetings**

ATTENDANCE FOR THE CALENDAR YEAR 2015

Member	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Oct Special	Nov Special	Nov	Dec
K. Arndt	X	--	X	--	X	X	--	X	X	X	X	A	X	X
K. Borton	X	--	X	--	X	X	--	X	A	X	X	X	X	A
W. Brown	X	--	X	--	X	X	--	X	X	A	X	X	A	X
P. Hartmann	X	--	A	--	X	X	--	X	X	X	X	X	X	X
G. Hendershot	X	--	X	--	X	X	--	X	X	X	X	X	A	X
J. Hilgendorf	X	--	X	--	X	A	--	X	X	X	A	A	X	X
J. Jarecki	A	--	X	--	X	X	--	X	X	X	A	X	X	X
C. Klee	X	--	X	--	A	X	--	X	A	X	X	X	A	A
M. Mang	X	--	X	--	X	X	--	X	X	X	X	X	X	X
F. Nowak	X	--	X	--	X	X	--	X	X	X	X	X	A	A
N. Corfis	A	--	X	--	X	X	--	X	X	X	X	A	X	X

X = Attended  
 A = Absent  
 -- = Meeting canceled  
 NA = Not Applicable

**Member Training**

Members did not attend training this year.

**Planning Commission Members**

The Planning Commission Members as of January 1, 2016 are:

Ken Arndt: Term expires: 12.31.2017 (*Secretary*)  
 Ken Borton: Board of Commissioner Representative  
 Willard Brown: Term expires: 12.31.2016  
 Paul Hartmann: Term expires: 12.31.2018 (*Chairperson*)  
 Gary Hendershot: Term expires: 12.31.2016 (*Hendershot tendered his resignation in January*)  
 Jason Caverson: Term expires: 12.31.2016 (*Replacement for Hendershot*)  
 Jim Hilgendorf: Term expires: 08.25.2018 (*School District Representative*)  
 Judith Jarecki: Term expires: 12.31.2018 (*Vice Chairperson*)  
 Charles Klee: Term expires: 12.31.2017  
 Roberta Tholl: Term expires: 12.31.2018 (*Replacement for Mang*)  
 Frances Nowak: Term expires: 12.31.2017  
 Nora Corfis: Term expires: 12.31.2016

Respectfully submitted,

OTSEGO COUNTY PLANNING COMMISSION

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  March 29, 2016 Warrant	<b>AGENDA DATE:</b>  April 12, 2016
<b>AGENDA PLACEMENT:</b>  New Business, A. Financials, Item 1	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, Finance Director/Assistant Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrants will be on the agenda.

The March 22, 2016 Special Warrant: \$500  
The March 29, 2016 Warrant: Totaling \$297,622.90.

**RECOMMENDATION:**

Staff requests approval of the warrant as detailed above with a total amount of \$298,122.90.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/29/2016 - 03/29/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/29/2016	AP	1443 (E)	CONSUMERS ENERGY	ELECTRICITY	637-265-930.620-CRTHS00000	2,909.33
		1443 (E)		ELECTRICITY	637-265-930.620-INFO CTR00	117.23
						3,026.56
03/29/2016	AP	1444 (E)	SPEEDWAY SUPERAMERICA LLC	GASOLINE	101-301-930.660	1,181.93
		1444 (E)		GASOLINE	101-302-930.660	51.59
		1444 (E)		GASOLINE	101-351-930.660	38.24
		1444 (E)		GASOLINE	101-648-930.660	110.89
		1444 (E)		GASOLINE	101-721-930.660	31.19
		1444 (E)		GASOLINE	205-301-930.660	226.56
		1444 (E)		GASOLINE	208-752-930.660	70.06
		1444 (E)		COMP UNIT EXPENSES	210-651-700.000	2,292.07
		1444 (E)		GASOLINE	212-430-930.660	245.26
		1444 (E)		GASOLINE	249-371-930.660	10.40
		1444 (E)		GASOLINE	281-537-930.660	103.24
		1444 (E)		GASOLINE	645-172-930.660	60.09
						4,421.52
03/29/2016	AP	1445 (A)	GARY GELOW	APRIL 2016		** VOIDED **
03/29/2016	AP	1446 (A)	GARY GELOW	APRIL 2016	101-131-801.021	11,940.67
03/29/2016	AP	60952	44NORTH	INV# TELADOC-MAR	647-851-704.110	1,894.00
03/29/2016	AP	60953	44NORTH	MARCH 2016	101-131-704.110	44.20
		60953		MARCH 2016	101-136-704.110	6.50
		60953		MARCH 2016	101-148-704.110	6.50
		60953		MARCH 2016	215-141-704.110	39.00
		60953		MARCH 2016	292-662-704.110	14.30
						110.50
03/29/2016	AP	60954	44NORTH	MARCH 2016	101-131-704.110	10.71
		60954		MARCH 2016	101-133-704.110	0.95
		60954		MARCH 2016	101-136-704.110	0.95
		60954		MARCH 2016	101-148-704.110	0.95
		60954		MARCH 2016	215-141-704.110	5.70
		60954		MARCH 2016	292-662-704.110	2.59

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/29/2016 - 03/29/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						21.85
03/29/2016	AP	60955	7TH PROBATE FAMILY COURT	PLACEMENT	292-662-930.810	13,260.00
03/29/2016	AP	60956	AMERICAN FIDELITY ASSURANCE	MARCH 2016	704-000-231.285	723.15
03/29/2016	AP	60957	AMERICAN FIDELITY ASSURANCE	MARCH 2016	704-000-231.285	428.12
03/29/2016	AP	60958	BLUE CARE NETWORK	APRIL 2016	101-131-704.110	7,254.44
		60958		APRIL 2016	101-136-704.110	977.69
		60958		APRIL 2016	101-148-704.110	1,277.07
		60958		APRIL 2016	215-141-704.110	6,254.38
		60958		APRIL 2016	292-662-704.110	2,809.56
		60958		APRIL 2016	704-000-231.261	4,643.29
						<u>23,216.43</u>
03/29/2016	AP	60959	BONNY MILLER	PER DIEM	208-752-703.040	40.00
		60959		TRAVEL	208-752-930.500	20.00
						<u>60.00</u>
03/29/2016	AP	60960	BUTCH FLEMING	PER DIEM	208-752-703.040	40.00
		60960		TRAVEL	208-752-930.500	12.00
						<u>52.00</u>
03/29/2016	AP	60961	CATHERINE ISBELL	3/2/16 & 3/6/16	101-134-930.500	194.40
		60961		3/2/16 & 3/6/16 TRANSPORT	101-134-940.010	84.00
		60961		3/2/16 & 3/6/16	292-662-930.500	32.40
		60961		3/2/16 & 3/6/16 TRANSPORTS	292-662-930.830	90.60
						<u>401.40</u>
03/29/2016	AP	60962	CATHOLIC HUMAN SERVICES INC	DECEMBER 2015	101-133-940.010	50.00
03/29/2016	AP	60963	CENTURY LINK	ACCT#300451601	261-427-930.210	55.40
03/29/2016	AP	60964	CHARTER COMMUNICATIONS	DATA/NETWORK SVCS	101-648-930.240	57.93
03/29/2016	AP	60965	CHRISTI PRATT	DHS DONATION ACCOUNT	701-000-230.000	55.00
03/29/2016	AP	60966	CITY OF GAYLORD	1254-0000-02 FEBRUARY	588-699-920.200	163.63

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/29/2016	AP	60967	CITY OF GAYLORD	MILITARY-IFT-CF TAXES	101-010-420.001	15,111.53
03/29/2016	AP	60968	CROSSROADS INDUSTRIES	SUPPLIES - GENERAL	101-101-726.000	35.00
		60968		SUPPLIES - GENERAL	101-215-726.000	25.00
		60968		SERVICE CONTRACTS	101-267-920.410	35.00
		60968		SERVICE CONTRACTS	101-301-920.410	35.00
						130.00
03/29/2016	AP	60969	DAVE BARAGREY	PER DIEM	208-752-703.040	40.00
		60969		TRAVEL	208-752-930.500	1.60
						41.60
03/29/2016	AP	60970	DE LAGE LANDEN PUBLIC FINANCE	SERVICE CONTRACTS	101-267-920.410	98.90
		60970		VICTIMS RIGHTS SERVICES	101-267-930.983	15.22
		60970		SERVICE CONTRACTS	101-864-920.410	595.78
		60970		SERVICE CONTRACTS	212-430-920.410	141.55
		60970		SERVICE CONTRACTS	249-371-920.410	100.42
						951.87
03/29/2016	AP	60971	DELTA DENTAL OF MICHIGAN	INV#RIS0001052892 (4/1 THRU	647-851-704.110	6,283.81
03/29/2016	AP	60972	DELTA DENTAL OF MICHIGAN	APRIL 2016	101-131-704.110	709.38
		60972		APRIL 2016	101-136-704.110	76.78
		60972		APRIL 2016	101-148-704.110	97.31
		60972		APRIL 2016	215-141-704.110	479.60
		60972		APRIL 2016	292-662-704.110	214.09
		60972		APRIL 2016	704-000-231.261	394.29
						1,971.45
03/29/2016	AP	60973	DTE ENERGY	463315100024 MARCH	588-699-930.610	25.13
03/29/2016	AP	60974	FLAGHOUSE INC	VOLLEYBALLS	208-752-726.040	127.05
03/29/2016	AP	60975	FRONTIER	ELECTRICITY	637-265-930.620-ALPCT00000	48.70
03/29/2016	AP	60976	GREAT LAKES ENERGY	ELECTRIC BILL	209-751-930.620	162.40
03/29/2016	AP	60977	HYPER ACTIVE DESIGN	WORK SHIRTS FOR JOHN W.	209-751-726.046	40.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/29/2016 - 03/29/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/29/2016	AP	60978	JAMMIE LYNN TRUAX	PRESCRIPTION REIMBURSEMENT	292-662-930.700	29.38
		60978		FEBRUARY 2016	292-662-930.810	597.11
						626.49
03/29/2016	AP	60979	JANET ASTRID FLINT	PER DIEM	101-262-703.040	40.00
		60979		TRAVEL	101-262-930.500	0.40
						40.40
03/29/2016	AP	60980	JUDITH JARECKI	PER DIEM	208-752-703.040	40.00
		60980		TRAVEL	208-752-930.500	16.00
						56.00
03/29/2016	AP	60981	KELLY PELACH	CO-ED VB REF	208-752-940.010-VOLLEYBALL	2,200.00
03/29/2016	AP	60982	KEVAN D FLORY	TRAYLOR FINAL INSPECTION	233-690-940.010	200.00
03/29/2016	AP	60983	LARRY A CORELL	PER DIEM	101-262-703.040	40.00
		60983		TRAVEL	101-262-930.500	10.00
						50.00
03/29/2016	AP	60984	LINCOLN FINANCIAL	APRIL 2016	101-131-704.140	397.25
		60984		APRIL 2016	101-133-704.140	32.88
		60984		APRIL 2016	215-141-704.140	165.23
		60984		APRIL 2016	292-662-704.140	73.00
						668.36
03/29/2016	AP	60985	LUTHERAN CHILD & FAMILY	FEBRUARY 2016	292-662-930.810	1,521.92
03/29/2016	AP	60986	MICHIGAN DEPARTMENT OF HUMAN	2ND QUARTER 2015/2016 (JAN-MAR)	292-662-801.020	10,880.00
03/29/2016	AP	60987	MIDCOURSE CORRECTIONS	PLACEMENT	292-662-930.810	770.00
03/29/2016	AP	60988	MIDLAND COUNTY JUVENILE CARE	PLACEMENT	292-662-930.810	2,325.00
03/29/2016	AP	60989	MUNICIPAL EMPLOYEES	RETIREMENT CONTRIBUTIONS	101-853-704.300	150,000.00
03/29/2016	AP	60990	NEW CENTURY SIGNS	32835	209-751-726.000	61.50
03/29/2016	AP	60991	NORTH COUNTRY COMMUNITY	PLACEMENT	292-662-930.810	2,900.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/29/2016 - 03/29/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/29/2016	AP	60992	OTSEGO COUNTY ABSTRACT	CDBG INV# 69-34116 TITLE FEE	233-690-940.010	254.00
03/29/2016	AP	60993	OTSEGO COUNTY BUS SYSTEM	FEBRUARY 2016	292-662-930.500	242.50
03/29/2016	AP	60994	OTSEGO COUNTY CLERK	BONDS PAYABLE	701-000-265.000	400.00
03/29/2016	AP	60995	OTSEGO COUNTY FOC	BONDS PAYABLE	701-000-265.000	600.00
03/29/2016	AP	60996	OTSEGO COUNTY FOC	BONDS PAYABLE	701-000-265.000	1,100.00
03/29/2016	AP	60997	OTSEGO COUNTY FOC	BONDS PAYABLE	701-000-265.000	600.00
03/29/2016	AP	60998	OTSEGO COUNTY SHERIFF DEPT	SERVICE - CURRENT SERVICES	101-215-626.030	1,169.53
03/29/2016	AP	60999	POINT OF PEACE COUNSELING	JANUARY 2016	292-662-940.010	140.00
03/29/2016	AP	61000	PURCHASE POWER	1ST QTR (JAN-MAR)	101-131-920.520	422.96
		61000		1ST QTR (JAN-MAR)	215-141-920.520	211.48
						634.44
03/29/2016	AP	61001	PURCHASE POWER	1ST QTR (JAN-MAR)	101-131-920.520	211.48
		61001		1ST QTR (JAN-MAR)	101-131-940.111	211.48
		61001		1ST QTR (JAN-MAR)	101-267-930.450	211.48
						634.44
03/29/2016	AP	61002	RANDY STULTS	PER DIEM	208-752-703.040	40.00
		61002		TRAVEL	208-752-930.500	10.60
						50.60
03/29/2016	AP	61003	REDWOOD TOXICOLOGY LABORATORY	FEBRUARY 2016	292-662-801.030	142.58
03/29/2016	AP	61004	ROSCOMMON COUNTY	PLACEMENT	292-662-930.810	1,512.00
03/29/2016	AP	61005	SAM CANDELA	PER DIEM	101-262-703.040	40.00
		61005		TRAVEL	101-262-930.500	3.20
						43.20
03/29/2016	AP	61006	SCOTT COURTERIER	PER DIEM	208-752-703.040	40.00
		61006		TRAVEL	208-752-930.500	8.50
						48.50

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 03/29/2016 - 03/29/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/29/2016	AP	61007	SCOTT T BEATTY	MARCH 2016	215-141-940.010	2,400.00
03/29/2016	AP	61008	STACEY KHON	CAMPING REFUND	208-440-652.030	146.00
03/29/2016	AP	61009	STATE OF MICHIGAN	959746	208-751-920.200	200.00
03/29/2016	AP	61010	THOR CONTRACTING, INC	CDBG PRJ #HO-0812-127933 COMPLETE	233-690-940.010	12,404.00
03/29/2016	AP	61011	TIMOTHY MCPHERSON	UTILITIES REIMBURSEMENT 12/15 -	101-332-726.000	282.02
		61011		ADMIN & COORD FEES 10/1/15 -	101-332-801.020	1,065.75
						<u>1,347.77</u>
03/29/2016	AP	61012	TURNING POINT	PLACEMENT	292-662-930.810	9,360.62
03/29/2016	AP	61013	UCMAN	2131	208-752-726.000	59.95
03/29/2016	AP	61014	VISION SERVICE PLAN (VSP)	ACCT#12 049684 0797 (NON-POLC)	647-851-704.110	1,412.20
03/29/2016	AP	61015	WALMART COMMUNITY GEMB	DHS DONATION ACCOUNT	701-000-230.000	46.00
03/29/2016	AP	61016	WAYNE ISBELL	3/2/16 & 3/6/16 TRANSPORT	101-134-940.010	84.00
		61016		3/2/16 & 3/6/16 TRANSPORTS	292-662-930.830	42.00
						<u>126.00</u>
03/29/2016	AP	61017	WILLIAM HOLEWINSKI	PER DIEM	208-752-703.040	40.00
		61017		TRAVEL	208-752-930.500	3.00
						<u>43.00</u>
03/29/2016	AP	61018	WILLIAM LIGHT	PER DIEM	101-262-703.040	40.00
		61018		TRAVEL	101-262-930.500	12.00
						<u>52.00</u>
03/29/2016	AP	61019	WINN TELECOM	ACCOUNT#9897326108	261-427-930.210	63.34
		61019		989-705-1786 MARCH	588-699-930.210	258.86
						<u>322.20</u>
03/29/2016	AP	61020	MICHIGAN STATE POLICE	DUE TO STATE	262-000-228.000	5,000.00
			TOTAL - ALL FUNDS	TOTAL OF 73 CHECKS (1 voided)		<u>297,622.90</u>

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Total for fund 101 GENERAL FUND	194,430.13
Total for fund 205 WORK CAMP	226.56
Total for fund 208 PARKS AND RECREATION	3,154.76
Total for fund 209 GROEN NATURE PRESERVE FUND	263.90
Total for fund 210 AMBULANCE SERVICES	2,292.07
Total for fund 212 ANIMAL CONTROL	386.81
Total for fund 215 FRIEND OF THE COURT	9,555.39
Total for fund 233 HUD GRANT FUND	12,858.00
Total for fund 249 BUILDING INSPECTION FUND	110.82
Total for fund 261 911 SERVICE FUND	118.74
Total for fund 262 HOMELAND SECURITY GRANT	5,000.00
Total for fund 281 AIRPORT	103.24
Total for fund 292 CHILD CARE FUND	46,959.65
Total for fund 588 TRANSPORTATION FUND	447.62
Total for fund 637 BUILDING AND GROUNDS	3,075.26
Total for fund 645 ADMINISTRATIVE SERVICES	60.09
Total for fund 647 HEALTH CARE FUND	9,590.01
Total for fund 701 GENERAL AGENCY	2,801.00
Total for fund 704 PAYROLL IMPREST FUND	6,188.85
TOTAL - ALL FUNDS	297,622.90

03/28/2016 02:05 PM  
User: dlandrie  
DB: Otsego Co

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
CHECK NUMBER 60951

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/22/2016	AP	60951	WELCOME HOME PROPERTIES	A. WESTCOTT, RENT	293-689-930.999	500.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		500.00
--- GL TOTALS ---						
293-689-930.999		MISC OTHER SERVICES				500.00

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  April 5, 2016 Warrant	<b>AGENDA DATE:</b>  April 12, 2016
<b>AGENDA PLACEMENT:</b>  New Business, A. Financials, Item 2	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, Finance Director/Assistant Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrants will be on the agenda.

The April 5, 2016 Warrant: Totaling \$35,316.56.

**RECOMMENDATION:**

Staff requests approval of the warrants as detailed above with a total amount of \$35,316.56.

User: dlandrie

CHECK DATE FROM 04/05/2016 - 04/05/2016

DB: Otsego Co

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/05/2016	AP	1447 (E)	CONSUMERS ENERGY	100060707310 02/16-03/16-16	212-430-930.620	935.50
		1447 (E)		ACCT# 1000 7019 9300	226-528-930.620-PROG000000	24.63
		1447 (E)		ELECTRICITY	637-265-930.620-ALPCT00000	4,115.44
		1447 (E)		ELECTRICITY	637-265-930.620-LNDUS00000	552.11
						5,627.68
04/05/2016	AP	1448 (E)	ELAN	EDUCATION AND TRAINING	101-101-704.400	350.00
		1448 (E)		TRAVEL	101-101-930.500	1,121.58
		1448 (E)		DC SUPPLIES	101-131-726.000	28.32
		1448 (E)		TRAVEL	101-131-930.500	810.96
		1448 (E)		EDUCATION AND TRAINING	101-133-704.400	295.00
		1448 (E)		CONFERENCE P. WRIGHT	101-253-704.400	137.50
		1448 (E)		STAPLES	101-253-726.000	45.87
		1448 (E)		DA MACT CONFERENCE	101-253-930.500	107.90
		1448 (E)		PROFESSIONAL	101-267-801.020	10.00
		1448 (E)		ADAPTER/RD PATROL VEH WASH EQUIP	101-301-726.050	1.97
		1448 (E)		416SRP REGIST FEE/TRAFFIC SAFETY	101-334-704.400	85.00
		1448 (E)		PLUG/KITCHEN EQUIP	101-351-726.030	2.97
		1448 (E)		BAND-AIDS/IBUPROFEN/ANTIBIOTIC	101-351-726.035	26.89
		1448 (E)		EDUCATION AND TRAINING	101-721-704.400	555.00
		1448 (E)		SUPPLIES - GENERAL	208-752-726.000	63.44
		1448 (E)		DTE	212-430-930.610	669.49
		1448 (E)		OUTSIDE CONTRACTED SERVICES	226-528-940.010-PROG000000	34.41
		1448 (E)		TRAVEL	281-537-930.500	226.84
		1448 (E)		CONFERENCE P. WRIGHT	516-253-704.400	137.50
		1448 (E)		STAPLES	516-253-726.000	45.87
		1448 (E)		DA MACT CONFERENCE	516-253-930.500	107.90
		1448 (E)		DTE	588-699-930.610	2,021.72
		1448 (E)		CONFERENCE P. WRIGHT	616-253-704.400	137.50
		1448 (E)		DA MACT CONFERENCE	616-253-930.500	107.90
		1448 (E)		CONFERENCE P. WRIGHT	617-253-704.400	137.50
		1448 (E)		DA MACT CONFERENCE	617-253-930.500	107.91
		1448 (E)		SUPPLIES - GENERAL	637-265-726.000	138.96
		1448 (E)		NATURAL GAS	637-265-930.610-ALPCT00000	6,230.83
		1448 (E)		DTE	637-265-930.610-CRTHS00000	2,322.57
		1448 (E)		DTE	637-265-930.610-INFO CTR00	165.05
		1448 (E)		DTE	637-265-930.610-SILLI00000	229.58
		1448 (E)		SUPPLIES - GENERAL	645-172-726.000	16.18
		1448 (E)		SHIPPING AND MAILING	645-172-930.450	25.80
		1448 (E)		TRAVEL	645-172-930.500	306.04
						16,811.95
04/05/2016	AP	61021	BERNIE LAPOINTE	RESTITUTIONS PAYABLE	701-000-271.000	25.00
04/05/2016	AP	61022	CHAD PIEHL	CAMPING REFUND	208-440-652.030	195.00

User: dlandrie

CHECK DATE FROM 04/05/2016 - 04/05/2016

DB: Otsego Co

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/05/2016	AP	61023	CHARTER COMMUNICATIONS	INTERNET SERVICE AT PARK	208-751-726.000	71.02
04/05/2016	AP	61024	CITIZENS INSURANCE	RESTITUTIONS PAYABLE	701-000-271.000	80.00
04/05/2016	AP	61025	CITY OF GAYLORD	WATER BILL	208-752-920.200	49.52
		61025		FEB 2016 S ILLINOIS	212-430-920.200	34.92
		61025		WATER/SEWAGE	637-265-920.200-ALPCT00000	482.49
		61025		WATER/SEWAGE	637-265-920.200-CRTHS00000	462.18
		61025		WATER/SEWAGE	637-265-920.200-INFO CTR00	35.02
						<u>1,064.13</u>
04/05/2016	AP	61026	DENISE SOCIA	RESTITUTIONS PAYABLE	701-000-271.000	10.00
04/05/2016	AP	61027	FARM BUREAU INSURANCE	RESTITUTIONS PAYABLE	701-000-271.000	240.00
04/05/2016	AP	61028	FRONTIER	9897052645020712-5	212-430-930.210	74.75
		61028		ACCT#989-732-7858-011910-5	261-427-930.210	530.40
						<u>605.15</u>
04/05/2016	AP	61029	FRONTIER	MARCH 2016	101-131-930.210	74.38
04/05/2016	AP	61030	GASLIGHT MEDIA	PROFESSIONAL	101-228-801.020	50.00
04/05/2016	AP	61031	IMPREST CASH OTSEGO COUNTY	SUPPLIES - GENERAL	101-145-726.000	8.68
		61031		SHIPPING AND MAILING	101-145-930.450	2.45
		61031		SUPPLIES - GENERAL	101-215-726.000	8.06
						<u>19.19</u>
04/05/2016	AP	61032	KEVIN KENNEDY	RESTITUTIONS PAYABLE	701-000-271.000	40.00
04/05/2016	AP	61033	LATITUDE SUBROGATION SERVICES	RESTITUTIONS PAYABLE	701-000-271.000	200.00
04/05/2016	AP	61034	MGT OF AMERICA, INC	1ST QTR (JAN - MAR 16)	215-141-801.020	1,948.20
04/05/2016	AP	61035	MICHIGAN STATE	10/1/15 TO 12/31/15 LEIN L-GNET	101-132-930.240	1,750.00
04/05/2016	AP	61036	MOTORCYCLE SAFETY FOUNDATION	SUPPLIES HANDBOOKS BRC RIDER,	101-332-726.000	1,059.97
		61036		SUPPLIES, HANDBOOK SITE KIT-	101-332-940.010-DONAT00000	110.39
						<u>1,170.36</u>
04/05/2016	AP	61037	MUTUAL OF OMAHA	GROUP ID# G000AYJX	704-000-231.870	3,297.46
04/05/2016	AP	61038	OTSEGO COUNTY EMS	NEW AED PADS	208-752-726.035	85.00
04/05/2016	AP	61039	OTSEGO OUTDOOR MAINTENANCE	SNOW PLOWING	208-752-920.320	197.00
04/05/2016	AP	61040	ROBERT HARMER	RESTITUTIONS PAYABLE	701-000-271.000	25.00
04/05/2016	AP	61041	SOUL PURPOSE COUNSELING &	FEBRUARY 2016	292-662-940.010	140.00
04/05/2016	AP	61042	SPARTAN SEWER & SEPTIC TANK	RENTAL AT GROEN	209-751-726.000	90.00

User: dlandrie

CHECK DATE FROM 04/05/2016 - 04/05/2016

DB: Otsego Co

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/05/2016	AP	61043	THE OLD SPUD WAREHOUSE	RESTITUTIONS PAYABLE	701-000-271.000	20.00
04/05/2016	AP	61044	VERIZON WIRELESS	CELLULAR	101-301-930.230	217.50
		61044		CELLULAR	101-351-930.230	59.80
		61044		TELEPHONE	205-301-930.210	119.60
		61044		CELLULAR	208-752-930.230	150.14
		61044		CELLULAR	261-427-930.230	38.01
		61044		CELLULAR	281-537-930.230	60.30
		61044		9762512404 MARCH	588-699-930.210	73.96
		61044		CELLULAR	645-172-930.230	61.93
						<u>781.24</u>
04/05/2016	AP	61045	VISION SERVICE PLAN (VSP)	ACCT#30 064226 0001 (RETIREEES)	647-851-704.110	129.03
04/05/2016	AP	61046	WALMART	RESTITUTIONS PAYABLE	701-000-271.000	50.00
04/05/2016	AP	61047	WALMART COMMUNITY GEMB	001802 004708	212-430-726.000	186.94
04/05/2016	AP	61048	WAYNE BENTLEY	MARCH 2016	101-133-940.010	200.00
04/05/2016	AP	61049	WEST PAYMENT CENTER	FEBRUARY 2016	215-141-940.010	132.83
			TOTAL - ALL FUNDS	TOTAL OF 31 CHECKS		35,316.56

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Total for fund 101 GENERAL FUND	7,120.19
Total for fund 205 WORK CAMP	119.60
Total for fund 208 PARKS AND RECREATION	811.12
Total for fund 209 GROEN NATURE PRESERVE FUND	90.00
Total for fund 212 ANIMAL CONTROL	1,901.60
Total for fund 215 FRIEND OF THE COURT	2,081.03
Total for fund 226 RECYCLING FUND	59.04
Total for fund 261 911 SERVICE FUND	568.41
Total for fund 281 AIRPORT	287.14
Total for fund 292 CHILD CARE FUND	140.00
Total for fund 516 DELINQUENT TAX REVOLVING	291.27
Total for fund 588 TRANSPORTATION FUND	2,095.68
Total for fund 616 HOMESTEAD AUDIT FUND	245.40
Total for fund 617 TAX FORECLOSURE FUND	245.41
Total for fund 637 BUILDING AND GROUNDS	14,734.23
Total for fund 645 ADMINISTRATIVE SERVICES	409.95
Total for fund 647 HEALTH CARE FUND	129.03
Total for fund 701 GENERAL AGENCY	690.00
Total for fund 704 PAYROLL IMPREST FUND	3,297.46
TOTAL - ALL FUNDS	35,316.56

**OTSEGO COUNTY  
Board of Commissioners**



**EXECUTIVE SUMMARY**

<b>AGENDA ITEM:</b>  April 12, 2016 Warrant	<b>AGENDA DATE:</b>  April 12, 2016
<b>AGENDA PLACEMENT:</b>  New Business, A. Financials, Item 2	<b>ACTION REQUESTED:</b>  Motion to Approve
<b>STAFF CONTACT(S):</b>  Rachel Frisch, Finance Director/Assistant Administrator	<b>ATTORNEY REVIEW:</b>  No

**BACKGROUND/DISCUSSION:**

The County issues a check disbursement report (Warrant) every week for County payables as well as occasional unavoidable supplemental warrants. The following warrants will be on the agenda.

The April 12, 2016 Warrant: Totaling \$1,622,217.75.

The warrant is large due to the payment of property taxes to various units of government.

**RECOMMENDATION:**

Staff requests approval of the warrants as detailed above with a total amount of \$1,622,217.75.

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 04/12/2016 - 04/12/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/12/2016	AP	1449 (E)	AVFUEL CORPORATION	FUEL	281-000-228.023	483.46
		1449 (E)		FUEL	281-537-930.664	15,940.20
						<u>16,423.66</u>
04/12/2016	AP	1450 (E)	CONSUMERS ENERGY	205809681372 CENTER ELECTRIC BILL	208-752-930.620	536.75
04/12/2016	AP	1451 (E)	MUNICIPAL EMPLOYEES	BILLING DUE 04/20/2016	704-000-231.700	47,466.25
04/12/2016	AP	61050	VOID	** VOIDED **		** VOIDED **
04/12/2016	AP	61051	VOID	** VOIDED **		** VOIDED **
04/12/2016	AP	61052	VOID	** VOIDED **		** VOIDED **
04/12/2016	AP	61053	VOID	** VOIDED **		** VOIDED **
04/12/2016	AP	61054	VOID	** VOIDED **		** VOIDED **
04/12/2016	AP	61055	VOID	** VOIDED **		** VOIDED **
04/12/2016	AP	61056	VOID	** VOIDED **		** VOIDED **
04/12/2016	AP	61057	VOID	** VOIDED **		** VOIDED **
04/12/2016	AP	61058	VOID	** VOIDED **		** VOIDED **
04/12/2016	AP	61059	VOID	** VOIDED **		** VOIDED **
04/12/2016	AP	61060	VOID	** VOIDED **		** VOIDED **
04/12/2016	AP	61061	VOID	** VOIDED **		** VOIDED **
04/12/2016	AP	61062	VOID	** VOIDED **		** VOIDED **
04/12/2016	AP	61063	VOID	** VOIDED **		** VOIDED **
04/12/2016	AP	61064	VOID	** VOIDED **		** VOIDED **
04/12/2016	AP	61065	VOID	** VOIDED **		** VOIDED **
04/12/2016	AP	61066	VOID	** VOIDED **		** VOIDED **
04/12/2016	AP	61067	46TH CIRCUIT TRIAL COURT	14-82-DL KRISTOPHER PHILLIPS	701-000-271.148	318.25
04/12/2016	AP	61068	87-A DISTRICT COURT- IMPREST	NICOLAS JAMES GUILLES PRELIM ON	101-131-930.940	154.20
		61068		MARIA ZMIKLY JURY	101-145-930.930	208.30

User: RFRISCH

CHECK DATE FROM 04/12/2016 - 04/12/2016

DB: Otsego Co

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						362.50
04/12/2016	AP	61069	ADVANCED CORRECTIONAL	INMATE MEDICAL SERVICES FOR MAY	101-351-930.470	3,012.39
04/12/2016	AP	61070	ADVANCED MARKETING PARTNERS,	LEIN PAPER #215593	101-351-726.000	141.94
04/12/2016	AP	61071	AIRGAS USA LLC	AIRPORT CYLINDER RENTAL	281-537-920.410	31.59
04/12/2016	AP	61072	ALPINE LANDSCAPE & SNOW LLC	INV#31516 (SNOWPLOWING RECYCLING	226-528-940.010-PROG000000	500.00
04/12/2016	AP	61073	ARROW UNIFORM RENTAL	INVOICE # 14-596041 3X10 CARPETS	281-537-920.410	36.66
04/12/2016	AP	61074	AUTO VALUE GAYLORD	259-307255 BUS #33 & SHOP	588-699-726.050	39.98
04/12/2016	AP	61075	BAGLEY TOWNSHIP TREASURER	2015 SETTLEMENT	516-000-026.000-TAX2015000	228.69
04/12/2016	AP	61076	BAUM - FREEMAN	OVERPMT ON 032-120-000-072-00 2015	516-030-694.000-TAX2010000	20.03
04/12/2016	AP	61077	BERNARD SENSKE	14-73-DL JACK LINDHOLM RESTITUTION	701-000-271.148	24.76
04/12/2016	AP	61078	BLAKE GOBER	REST PMT BY KENNETH JONES 15-32472	701-000-271.130	2,235.00
04/12/2016	AP	61079	BLUE TOOL SERVICE LLC	56975 SHOP TOOLS	588-699-726.050	33.70
04/12/2016	AP	61080	BLUEGLOBES LLC	AIRPORT INVOICE GLR-22152	281-537-726.000	313.51
04/12/2016	AP	61081	BOB BARKER COMPANY INC	JAIL/INMATE RAZORS #NC1001279439	101-351-726.015	83.15
04/12/2016	AP	61082	BRADLEY J. BUTCHER	REST PMT BY CONNIE ROSE JOSEPH 05-	701-000-271.130	100.00
04/12/2016	AP	61083	BREITBURN	RESTITUTION FROM M. CREGO,	701-000-299.000	300.00
04/12/2016	AP	61084	BRUCE TILLINGER	SERVICES PERFORMED THROUGH	249-371-801.027	1,005.00
04/12/2016	AP	61085	BUNKER AND SONS SAW MILL LLC	OVERPAID 2015 042-016-100-030-02	516-030-694.000	117.22
04/12/2016	AP	61086	C2AE	INV#61928 PROJ#14-0144	499-901-970.300-TRAIL_EXTN	1,470.00
04/12/2016	AP	61087	CAPITAL TIRE INC	50102211 SHERIFF #693 & STOCK	588-699-726.050	1,504.20
04/12/2016	AP	61088	CATHERINE ISBELL	14-104-DL M.CAROEN TRANSPORT ON	292-662-930.500	70.20
		61088		14-104-DL M.CAROEN TRANSPORT ON	292-662-930.830	39.00
						109.20
04/12/2016	AP	61089	CDW GOVERNMENT INC	INV CNV0393; DATE 3-30-16; CUST	101-268-726.000	68.00
04/12/2016	AP	61090	CENTENNIAL PRODUCTS INC	ME SUPPLIES	101-648-726.000	385.92
04/12/2016	AP	61091	CHARLES BERLIN	03/17/16 HOUSING MEETING PER DIEM,	233-690-703.040	40.00
		61091		03/17/16 HOUSING MEETING PER DIEM,	233-690-930.500	2.85
						42.85
04/12/2016	AP	61092	CHARLTON TOWNSHIP TREASURER	2015 SETTLEMENT	516-000-026.000-TAX2015000	12,336.27
04/12/2016	AP	61093	CHESTER TOWNSHIP TREASURER	2015 SETTLEMENT	516-000-026.000-TAX2015000	6,614.03
04/12/2016	AP	61094	CHUCKS ELECTRIC OF GAYLORD	805 INSTALLED 6 LED FIXTURES &	208-752-726.050	1,400.00

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
 CHECK DATE FROM 04/12/2016 - 04/12/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/12/2016	AP	61095	CITY OF GAYLORD TREASURER	2015 SETTLEMENT	516-000-026.000-TAX2015000	108,777.78
04/12/2016	AP	61096	CITY OF GAYLORD TREASURER	2015 SETTLEMENT	516-000-026.000-TAX2015000	21,215.46
04/12/2016	AP	61097	CMP DISTRIBUTORS	46970 - PLATKO	212-430-726.046	716.00
04/12/2016	AP	61098	CONNIE MURPHY	DHS BOARD MTG	290-670-703.040	40.00
		61098		DHS BOARD MTG	290-670-930.500	27.00
						67.00
04/12/2016	AP	61099	COOR INTERMEDIATE SCHOOL	2015 SETTLEMENT	516-000-026.000-TAX2015000	271.47
04/12/2016	AP	61100	COP-ISD	2015 SETTLEMENT	516-000-026.000-TAX2015000	123,131.12
04/12/2016	AP	61101	CORWITH TOWNSHIP FIRE	2015 SETTLEMENT	516-000-026.000-TAX2015000	6,718.43
04/12/2016	AP	61102	CORWITH TWP TREAS	2015 SETTLEMENT	516-000-026.000-TAX2015000	6,435.57
04/12/2016	AP	61103	COUNTY EQUALIZATION SERVICES	PROFESSIONAL SERVICES	101-257-801.025	5,000.00
04/12/2016	AP	61104	CRAWFORD AUSABLE SCHOOLS	2015 SETTLEMENT	516-000-026.000-TAX2015000	5,210.15
04/12/2016	AP	61105	CREATIVE PRODUCT SOURCE INC	JAIL BLOODBORNE PATHOGEN	101-351-726.035	1,058.71
04/12/2016	AP	61106	CUMMINGS, MCCLOREY, DAVIS &	INV#227072	260-270-801.020	1,442.00
04/12/2016	AP	61107	DALE HASH	OVERPMT ON 061-230-000-011-00 2015	516-030-694.000-TAX2010000	8.99
04/12/2016	AP	61108	DATA CENTER PRODUCTS, INC	QUOTE#194468 (ANNETTE ROBERTSON)	637-265-726.000	1,605.56
04/12/2016	AP	61109	DE LAGE LANDEN PUBLIC FINANCE	APRIL 2016 FOC COPIER LEASE	215-141-920.520	80.74
04/12/2016	AP	61110	DE LAGE LANDEN PUBLIC FINANCE	APRIL 2016 COURT COPIER LEASE	101-131-920.520	104.77
04/12/2016	AP	61111	DEB COLLISON	REST PMT BY KEVIN MORROW 06-18603-	701-000-271.130	400.00
04/12/2016	AP	61112	DEKETO	INV#CLK151 SOFTWARE MAINTENANCE	256-215-726.000	3,000.00
04/12/2016	AP	61113	DERMATEC DIRECT	JAIL OFFICER SAFETY GLOVES	101-351-726.035	120.99
04/12/2016	AP	61114	DONNA KORONKA	REST PMT BY SAVANNA KORONKA 15-	701-000-271.130	75.00
04/12/2016	AP	61115	DORY A. BARON	MAACS COUNSEL APPT - PEOPLE V	101-131-801.023	2,300.18
04/12/2016	AP	61116	DOUGLAS FRANCKOWIAK	INV#610 (SNOWPLOWING)	261-427-940.010	40.00
04/12/2016	AP	61117	DOVER TOWNSHIP TREASURER	2015 SETTLEMENT	516-000-026.000-TAX2015000	2,922.16
04/12/2016	AP	61118	DTE ENERGY	MULTIPLE INVOICES AIRPORT	281-537-930.610	1,564.23
		61118		463315100024 APRIL	588-699-930.610	2,788.72
						4,352.95
04/12/2016	AP	61119	DUNNS	DATE STAMP & CERTIFIED STAMP	101-131-726.000	372.07
		61119		MARCH 2016 COURT COPY FEES &	101-131-920.520	114.00
		61119		MARCH 2016 CIRCUIT SECRETARY COPY	101-131-940.111	210.58

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
		61119		ACCT#247, 820582-0	101-215-726.000	4.54
		61119		OFFICE SUPPLIES INV 820367,821551,	101-257-726.000	117.57
		61119		INV 823259 & 824023; TONER,	101-267-726.000	97.07
		61119		DEPT 3589; INV 824123 & 824089 (-	101-267-930.983	437.89
		61119		JAIL LOVESCAN SUPPLIES/PRINTER	101-351-726.000	1,307.47
		61119		822580	212-430-726.000	238.41
		61119		STAPLES	215-141-726.000	43.50
		61119		MARCH 2016 FOC COPY FEES &	215-141-920.520	64.89
		61119		OFFICE SUPPLIES - BATTERIES	249-371-726.000	14.67
		61119		DATE STAMP & CERTIFIED STAMP	292-662-726.000	92.49
		61119		8227550 MR. CLEAN, P. TOWELS;;	588-699-726.000	329.69
		61119		8227550 MR. CLEAN, P. TOWELS;;	588-699-726.025	202.46
		61119		8239300 LABELMAKER; 8235980 MARCH	588-699-726.050	23.61
						3,670.91
04/12/2016	AP	61120	VOID	** VOIDED **		** VOIDED **
04/12/2016	AP	61121	ELMIRA TWP TREASUER	2015 SETTLEMENT	516-000-026.000-TAX2015000	4,626.08
04/12/2016	AP	61122	ELMIRA WARNER FIRE AUTHORITY	2015 SETTLEMENT	516-000-026.000-TAX2015000	4,124.42
04/12/2016	AP	61123	EMPIRIC SOLUTIONS INC	COMPASS MGT FEE MAY 2016	101-131-801.020	904.15
		61123		SERVICES BILLED FOR APRIL 2015	101-131-940.010	50.00
		61123		SERVICES BILLED FOR APRIL 2015	101-228-801.020	617.00
		61123		COMPASS MGT FEE MAY 2016	101-228-801.030	2,345.85
		61123		SERVICES BILLED FOR APRIL 2015	101-351-801.020	183.33
						4,100.33
04/12/2016	AP	61124	ESPAR OF MICHIGAN	00025344 STOCK	588-699-726.050	450.04
04/12/2016	AP	61125	FAMILY FARE	REST PMT BY HEATHER SIMPSON 16-	701-000-271.130	83.15
04/12/2016	AP	61126	FEENY	6220575/1 DODGE RAM	212-430-726.050	376.48
04/12/2016	AP	61127	FORMS TRAC ENTERPRISES INC	FORMS - CIA-03 14 DAY NOTICE CARDS	101-131-726.000	240.74
04/12/2016	AP	61128	FRANCES NOWAK	PLANNING COMMISSION MEETING/MARCH	101-721-703.040	40.00
		61128		PLANNING COMMISSION MEETING/MARCH	101-721-930.500	7.50
						47.50
04/12/2016	AP	61129	FRONTIER	CENTER PHONE BILL	208-752-930.210	66.11
		61129		ACCT#269-161-8203-082208-5	261-427-930.210	63.81
						129.92
04/12/2016	AP	61130	GALLS INC AN ARAMARK CO	CORRECTIONS STAFF NEW	101-351-726.046	336.12
		61130		005029575 005033927	212-430-726.046	71.04
						407.16

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/12/2016	AP	61131	GAYLORD ARFF INC	INV#04052016-01	226-528-940.010-PROG000000	500.00
04/12/2016	AP	61132	GAYLORD CITY TREASURER	211D MARCH 2016 DISTRICT COURT	701-000-221.000	557.04
04/12/2016	AP	61133	GAYLORD COMMUNITY SCHOOLS	2015 SETTLEMENT	516-000-026.000-TAX2015000	688,449.43
04/12/2016	AP	61134	GAYLORD FORD	45553; ***CM45553 SHERIFF #693	588-699-726.050	82.80
04/12/2016	AP	61135	GAYLORD VETERINARY SERVICES	FEB 2016	212-430-930.471	667.80
		61135		FEB 2016	212-430-930.980	1,190.60
						1,858.40
04/12/2016	AP	61136	GBS INC	INV#16-25523, 3-8-16 PRESIDENTIAL	101-262-726.000	13,186.36
04/12/2016	AP	61137	GILL ROYS HARDWARE	BATTERIES, BOLTS, WASHERS, AIR	208-752-726.000	43.87
		61137		BATTERIES, BOLTS, WASHERS, AIR	208-752-726.025	5.37
		61137		AIRPORT MULTIPLE	281-537-920.400	22.97
						72.21
04/12/2016	AP	61138	GRAPHIC SCIENCES INC	INV#0140344-IN	256-215-726.000	135.49
04/12/2016	AP	61139	HAYES TOWNSHIP TREASURER	2015 SETTLEMENT	516-000-026.000-TAX2015000	9,756.50
04/12/2016	AP	61140	HEALTH DEPT OF NORTHWEST MI	APRIL, MAY, JUNE 2016 SERVICES	101-601-940.010	48,977.25
04/12/2016	AP	61141	HEATHER BOBER	OVERPMT ON 103-310-002-008-00 2015	516-030-694.000-TAX2010000	13.24
04/12/2016	AP	61142	IDENTISYS	INV#290630, COLOR RIBBON CPL	263-030-476.050	145.00
04/12/2016	AP	61143	IDVILLE	BADGE HOLDERS	101-131-726.000	64.00
04/12/2016	AP	61144	IMAGE FACTORY INC	FOC RECEIPT BOOKS	215-141-726.000	142.00
04/12/2016	AP	61145	IMPREST CASH, OTSEGO COUNTY	1023 TOKENS; 1024	588-699-726.000	24.47
		61145		1023 TOKENS; 1024	588-699-726.025	19.94
						44.41
04/12/2016	AP	61146	INDUSTRIAL MARKETING	AIPRORT INVOICE # 040671	281-537-920.400	28.58
04/12/2016	AP	61147	JAMES HEILALA	14-73-DL JACK	701-000-271.148	75.24
04/12/2016	AP	61148	JASON CAVERSON	PLANNING COMMISSION MEETING/MARCH	101-721-703.040	40.00
		61148		PLANNING COMMISSION MEETING/MARCH	101-721-930.500	15.00
						55.00
04/12/2016	AP	61149	JEFFERY B PROUX	SERVICES PERFORMED THROUGH	249-371-801.024	1,780.00
04/12/2016	AP	61150	JEFFREY ANDREWS	03/18/2016 CDL	588-699-930.600	47.00
04/12/2016	AP	61151	JENSENS ANIMAL HOSPITAL	136545 JEWEL	212-430-930.471	194.50
04/12/2016	AP	61152	JERIANN AND JASON STEIGER	14-46-NA THOMAS RAY PLACEMENT	292-662-930.700	689.44
04/12/2016	AP	61153	JESSICA TABOR	REST PMT BY MINDY SCHUEHRER 14-	701-000-271.130	170.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/12/2016	AP	61154	JIM HILGENDORF	PLANNING COMMISSION MEETING/MARCH	101-721-703.040	40.00
		61154		PLANNING COMMISSION MEETING/MARCH	101-721-930.500	20.00
						60.00
04/12/2016	AP	61155	JIM WERNIG INC	17815 STOCK	588-699-726.050	416.98
		61155		REST PMT BY MICHAEL MARSH 15-32123	701-000-271.130	600.00
						1,016.98
04/12/2016	AP	61156	JIM'S ALPINE AUTOMOTIVE	1-688284 BUS #10;	588-699-726.050	279.95
04/12/2016	AP	61157	JOANN SMITH	OVERPAYMENT 042-007-100-025-01	516-030-694.000	18.93
04/12/2016	AP	61158	JOHANNESBURG LEWISTON SCHOOLS	2015 SETTLEMENT	516-000-026.000-TAX2015000	92,435.67
04/12/2016	AP	61159	JOHN FACCHINETTI	03/17/16 VETERANS	101-682-703.040	40.00
		61159		03/17/16 VETERANS	101-682-930.500	9.09
						49.09
04/12/2016	AP	61160	JOHN LAFAVE	03/17/16 HOUSING MEETING PER DIEM	233-690-703.040	40.00
		61160		03/17/16 HOUSING MEETING PER DIEM	233-690-930.500	6.27
						46.27
04/12/2016	AP	61161	JOHNSON OIL COMPANY	INV# 369968 OIL CHANGE VEH #693	101-301-726.050	71.90
04/12/2016	AP	61162	JORDAN STILSON	14-56-DL GERMINIE OHMANN	701-000-271.148	20.00
04/12/2016	AP	61163	JOSEPH SEIFERT	SERVICES PERFORMED THROUGH	249-371-801.026	1,815.00
04/12/2016	AP	61164	JOSEPH WAMBOLD	03/17/16 HOUSING MEETING PER DIEM	233-690-703.040	40.00
04/12/2016	AP	61165	JUDITH JARECKI	PLANNING COMMISSION MEETING/MARCH	101-721-703.040	40.00
		61165		PLANNING COMMISSION MEETING/MARCH	101-721-930.500	16.00
						56.00
04/12/2016	AP	61166	JUNE ELIZABETH GREVE	APRIL 2016 COURT CLEANING FEES	101-131-726.025	150.00
		61166		APRIL 2016 FOC CLEANING FEES	215-141-726.025	150.00
						300.00
04/12/2016	AP	61167	JUSTIN HOLZSCHU	MARCH 2016 MED EXAM SVCS	101-648-801.020	100.00
		61167		MARCH 2016 MED EXAM SVCS	101-648-930.460	387.50
		61167		MARCH 2016 MED EXAM SVCS	101-648-930.500	36.00
						523.50
04/12/2016	AP	61168	KAREN COOPER	TAX OVERPAYMENT 071-022-300-005-06	516-030-694.000	6.51
04/12/2016	AP	61169	KATHRYN L SIMMONS PC	MAACS COUNSEL APPT	101-131-801.023	1,821.66
04/12/2016	AP	61170	KECIA FREED DESIGN	INV#8352 (2016 RECYCLING GUIDE-	226-528-940.010-PROG000000	525.00

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/12/2016	AP	61171	KENDREA JOSE	OVERPAYMENT 045-000-001-005-00	516-030-694.000	17.03
04/12/2016	AP	61172	KENMAR COMPANY	JAIL FILE JACKETS #70709	101-351-726.000	84.00
04/12/2016	AP	61173	KENNETH ARNDT	PLANNING COMMISSION MEETING/MARCH	101-721-703.040	40.00
		61173		PLANNING COMMISSION MEETING/MARCH	101-721-930.500	5.00
						45.00
04/12/2016	AP	61174	KERRIE JO DAENZER	GUARDIANSHIP REVIEW ON 3/4/16	101-131-930.500	17.63
		61174		GUARDIANSHIP REVIEW ON 3/4/16	101-131-930.830	30.00
						47.63
04/12/2016	AP	61175	KEVAN D FLORY	03/17/16 HOUSING MEETING PER DIEM	233-690-930.500	40.00
		61175		SERVICES PERFORMED THROUGH	249-371-801.024	1,095.00
						1,135.00
04/12/2016	AP	61176	KEVIN N RIZE	CORRECTIONS OFFICER PPCT GAGE	264-362-704.400	600.00
04/12/2016	AP	61177	KIRTLAND COMMUNITY COLLEGE	2015 SETTLEMENT	516-000-026.000-TAX2015000	683.20
04/12/2016	AP	61178	KOHL'S CORPORATE LOSS	REST PMT BY ROBBIN LARAWAY 08-	701-000-271.130	32.50
04/12/2016	AP	61179	LIFELOC TECHNOLOGIES INC	PBT MOUTHPIECES#0211491-IN	101-351-726.000	116.90
04/12/2016	AP	61180	LINDA BARNES	OVERPAID 2015 042-008-200-005-02	516-030-694.000	12.68
04/12/2016	AP	61181	LIVINGSTON TOWNSHIP TREAS	2015 SETTLEMENT	516-000-026.000-TAX2015000	6,674.75
04/12/2016	AP	61182	LYNN PETZ	CAMPING REFUND CANCELLATION	208-440-652.030	90.00
04/12/2016	AP	61183	MAKE IT MINE DESIGN	CORRECTIONS EMROIDERY F/SKOP #4357	101-351-726.046	51.50
04/12/2016	AP	61184	MARILYN A. CHATTERTON	15-32048-FY-3 REFUND	701-000-286.002	67.50
04/12/2016	AP	61185	MARK L DOBIAS PC	DEFERRAL HEARING ON 3/22/16	101-131-801.022	150.00
04/12/2016	AP	61186	MELANIE YOUNGS	DHS BOARD EXPENSES	290-670-930.500	197.00
04/12/2016	AP	61187	MICHELLE FRAKES	PROFESSIONAL SERVICES	101-648-801.020	100.00
		61187		PROFESSIONAL SERVICES	101-648-930.460	1,385.00
		61187		PROFESSIONAL SERVICES	101-648-930.500	94.50
						1,579.50
04/12/2016	AP	61188	MICHIGAN ASSOCIATION OF	DUES MAED FOR 2016	101-257-930.600	100.00
04/12/2016	AP	61189	MICHIGAN SHERIFFS ASSOCIATION	INV#20160344 UNIFORM SHOULDER	101-301-726.046	226.95
		61189		INV#20160344 UNIFORM SHOULDER	101-302-726.046	45.39
		61189		INV#20160344 UNIFORM SHOULDER	101-331-726.046	7.57
		61189		INV#20160344 UNIFORM SHOULDER	101-333-726.046	7.56
		61189		INV#20160344 UNIFORM SHOULDER	101-334-726.046	22.70
		61189		INV#20160344 UNIFORM SHOULDER	101-336-726.046	7.57
		61189		INV#20160344 UNIFORM SHOULDER	101-351-726.046	272.34

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		61189		INV#20160344 UNIFORM SHOULDER	205-301-726.046	45.39
						<u>635.47</u>
04/12/2016	AP	61190	MICHIGAN STATE	LIVESCAN FEE'S FOR FEB AND MARCH	701-000-228.017	1,509.00
04/12/2016	AP	61191	MID NORTH PRINTING INC	INV#84286,WINDOW AND REG ENVELOPES	101-215-726.000	539.05
		61191		INV#84368 (RECYCLING BROCHURES)	226-528-940.010-PROG000000	584.00
						<u>1,123.05</u>
04/12/2016	AP	61192	MID STATES BOLT & SCREW CO	AIRPORT INVOICES #30744497	281-537-920.400	8.49
04/12/2016	AP	61193	MILLENNIUM TRAILERS, INC	REMAINDER OF	261-901-970.435	9,500.00
04/12/2016	AP	61194	MISTER T'S GLASS	A06504 BUS #12	588-699-940.010	409.33
04/12/2016	AP	61195	MMRMA	RESTITUTION PD BY V. MERRITT ON	208-030-676.040	25.00
04/12/2016	AP	61196	MSUE BUSINESS OFFICE	JAN FEB MARCH 2016 SERVICES	101-261-940.010	10,243.00
04/12/2016	AP	61197	MUSIK HAUS	REST PMT BY MICHAEL MARSH 15-32123	701-000-271.130	100.00
04/12/2016	AP	61198	NEUTRON INDUSTRIES	97666748 AIR FRESHENERS	588-699-726.025	150.16
04/12/2016	AP	61199	NEW CENTURY SIGNS	INV#32836 (18X24 BLUE SIGNS - 6	226-528-940.010-PROG000000	369.00
04/12/2016	AP	61200	NORA HOLLY CORFIS	PLANNING COMMISSION MEETING/MARCH	101-721-703.040	40.00
		61200		PLANNING COMMISSION MEETING/MARCH	101-721-930.500	14.00
						<u>54.00</u>
04/12/2016	AP	61201	NORTH EXCAVATING & ASPHALTING	INV#33116-4 (SNOW REMOVAL)	226-528-940.010-PROG000000	180.00
04/12/2016	AP	61202	NORTHERN FIRE & SAFETY	AIRPORT INVOICE # 279292 FIRE EXT	281-537-920.400	287.00
04/12/2016	AP	61203	NORTHERN MICHIGAN REVIEW	PUBLIC HEARING/JANUARY 18, 2016	101-721-930.300	120.00
		61203		ACCT#14112438	205-301-726.000	169.00
		61203		ACCT#14112438	208-751-930.300	169.00
		61203		00469819-00477671 PRIME TIMES,	588-699-930.300	188.85
		61203		ACCT#14120357	637-265-726.050	39.38
						<u>686.23</u>
04/12/2016	AP	61204	ODS THE DOOR SPECIALIST	14888 DOOR #2	588-699-726.025	886.00
04/12/2016	AP	61205	OFFICE DEPOT INC	ACCT# 33676958, SUPPLIES	101-682-726.000	25.87
		61205		ACCT# 33676958, SUPPLIES	233-690-726.000	25.87
						<u>51.74</u>
04/12/2016	AP	61206	ORKIN PEST CONTROL	JAIL PEST CONTROL ANNUAL	101-351-726.000	938.88
04/12/2016	AP	61207	OTSEGO COUNTY BUS SYSTEM	MARCH 2016 DRUG COURT BUS	101-133-930.500	302.00
04/12/2016	AP	61208	OTSEGO COUNTY EMS	INV#03142016	101-427-940.010	7,500.00
		61208		INV#03262013-03	261-901-970.435	615.80

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		61208		INV#03262013-03	261-901-970.450	1,500.00
		61208		AED FOR AIRPORT	281-537-726.000	1,545.00
						<u>11,160.80</u>
04/12/2016	AP	61209	OTSEGO COUNTY ROAD COMMISSION	REST PMT BY CHARLES HOLBORN 15-	701-000-271.130	500.00
		61209		15-59-DL ELIZABETH NOBLISKI	701-000-271.148	100.00
						<u>600.00</u>
04/12/2016	AP	61210	OTSEGO COUNTY TREAS	JURY BOX REIMB	101-145-930.930	150.20
		61210		JURY BOX REIMB AND SUPPLIES	516-253-726.000	86.98
						<u>237.18</u>
04/12/2016	AP	61211	OTSEGO LAKE TWP TREAS	2015 SETTLEMENT	516-000-026.000-TAX2015000	33,965.62
04/12/2016	AP	61212	PAUL COON	REST PMT BY JACQUILINE SEVERANCE 13	701-000-271.130	25.00
04/12/2016	AP	61213	PROSECUTING ATTORNEYS	GOODRICH, SCHMIDT REG. FOR APR 25-	101-267-704.400	80.00
04/12/2016	AP	61214	RENEE EDWARDS	MARCH 2016 ALTERNATIVE EDUCATION	292-662-940.010	1,680.00
04/12/2016	AP	61215	RESERVE ACCOUNT	1ST QTR 2016 METER FILLS 1ST & 3RD	101-131-930.450	2,127.21
		61215		1ST QTR 2016 METER FILLS 1ST & 3RD	101-131-940.111	1,381.24
		61215		1ST QTR 2016 METER FILLS 1ST & 3RD	101-267-930.450	53.21
		61215		1ST QTR 2016 METER FILLS 1ST & 3RD	101-267-930.983	121.92
		61215		1ST QTR 2016 METER FILLS 1ST & 3RD	101-268-930.450	418.66
		61215		1ST QTR 2016 METER FILLS 1ST & 3RD	215-141-930.450	1,679.74
		61215		1ST QTR 2016 METER FILLS 1ST & 3RD	292-662-930.450	568.76
						<u>6,350.74</u>
04/12/2016	AP	61216	RITE AID PHARMACY #1663	INMATE PHARMACY #646353 FEB 2016	101-351-726.035	1,257.74
04/12/2016	AP	61217	ROBERT & KATHLEEN PORTER	OVERPMT ON 070-017-400-015-00/020-	516-030-694.000-TAX2010000	132.29
04/12/2016	AP	61218	ROBERTA THOLL	PLANNING COMMISSION MEETING/MARCH	101-721-703.040	40.00
04/12/2016	AP	61219	RONALD KORONKA	INV#212280 (SNOWPLOWING)	226-528-940.010-PROG000000	315.00
04/12/2016	AP	61220	RONS WRECKER	126744 BUS #10	588-699-940.010	180.00
04/12/2016	AP	61221	SAFETY KLEEN	69406816 SHOP CLEANER	588-699-726.025	199.00
04/12/2016	AP	61222	SCHNAPPS & HOPS	REST PMT BY JASON CRAWFORD JR 15-	701-000-271.130	100.00
04/12/2016	AP	61223	SHERRY S HUFF	DHS BOARD MTG	290-670-703.040	160.00
		61223		DHS BOARD MTG	290-670-930.500	244.97
						<u>404.97</u>
04/12/2016	AP	61224	SHOE DEPARTMENT	REST PMT BY JOSHUA MONTGOMERY 15-	701-000-271.130	22.48
04/12/2016	AP	61225	SOUL PURPOSE COUNSELING &	MARCH 2016 MENTAL HEALTH	101-133-940.010	420.00

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/12/2016	AP	61226	STAPLES BUSINESS ADVANTAGE	INV#3296151237	101-000-106.000	64.14
		61226		COPY PAPER, BUBBLE MAILERS, TONER	101-131-726.000	308.82
		61226		COPY PAPER, BUBBLE MAILERS, TONER	101-131-940.111	27.85
		61226		INV#3296151237	645-172-726.000	79.86
		61226		INV#3296700455 (STAPLER FOR	645-201-726.000	12.59
						493.26
04/12/2016	AP	61227	STATE OF MICHIGAN	INV#551-461975 NEW AND RENEWAL	701-000-228.016	3,839.00
04/12/2016	AP	61228	STATE OF MICHIGAN	211D MARCH 2016 DISTRICT COURT	701-000-228.020	1,520.00
		61228		211D MARCH 2016 DISTRICT COURT	701-000-228.030	330.00
		61228		211D MARCH 2016 DISTRICT COURT	701-000-228.037	5,883.91
		61228		211D MARCH 2016 DISTRICT COURT	701-000-228.042	237.50
		61228		211D MARCH 2016 DISTRICT COURT	701-000-228.057	330.00
		61228		211D MARCH 2016 DISTRICT COURT	701-000-228.058	3,913.00
		61228		211D MARCH 2016 DISTRICT COURT	701-000-228.059	15,709.80
						27,924.21
04/12/2016	AP	61229	STATE OF MICHIGAN	MARCH 2016 MONTH END	701-000-228.037	774.89
		61229		MARCH 2016 MONTH END	701-000-228.042	280.00
		61229		MARCH 2016 MONTH END	701-000-228.057	369.00
		61229		MARCH 2016 MONTH END	701-000-228.058	2,023.00
		61229		MARCH 2016 MONTH END	701-000-228.059	279.00
						3,725.89
04/12/2016	AP	61230	STATE OF MICHIGAN	MARCH 2016 MONTH END	701-000-228.006	1,281.50
		61230		MARCH 2016 MONTH END	701-000-228.037	85.50
		61230		MARCH 2016 MONTH END	701-000-228.042	355.80
		61230		MARCH 2016 MONTH END	701-000-228.058	1,826.00
		61230		MARCH 2016 MONTH END	701-000-228.059	70.00
						3,618.80
04/12/2016	AP	61231	STATE OF MICHIGAN	MARCH 2016 MONTH END	701-000-228.005	10.00
04/12/2016	AP	61232	STEVE RIOZZI	03/17/16 HOUSING MEETING PER DIEM	233-690-703.040	40.00
		61232		03/17/16 HOUSING MEETING PER DIEM	233-690-930.500	3.62
						43.62
04/12/2016	AP	61233	SUPERWASH-TOM ROEN	REST PMT BY JOEY HAAS 14-31060-SM-	701-000-271.130	13.60
04/12/2016	AP	61234	TAMMY LABOUEF	03/17/16 HOUSING MEETING PER DIEM	233-690-703.040	40.00
04/12/2016	AP	61235	TELE-RAD	INV#871383 JOB TKT#257605	261-901-970.435	957.32
04/12/2016	AP	61236	TELEPHONE SUPPORT SYSTEMS INC	REPAIR FAX LINE 731-0221 & MOVE	101-131-920.400	230.00
04/12/2016	AP	61237	TERRI THOMASMA	SUPPLIES FOR VICTIM PROJECT	101-267-930.983	53.55

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/12/2016	AP	61238	THE BANK OF NEW YORK MELLON	UC BOND PAYMENT #1 FOR 2016	569-906-990.100	205,000.00
		61238		UC BOND PAYMENT #1 FOR 2016	569-906-990.200	20,675.00
						225,675.00
04/12/2016	AP	61239	THOMAS J PUDVAN	PROFESSIONAL SERVICES	101-648-726.000	12.53
		61239		PROFESSIONAL SERVICES	101-648-801.020	516.00
		61239		PROFESSIONAL SERVICES	101-648-930.210	40.00
		61239		PROFESSIONAL SERVICES	101-648-930.460	540.00
		61239		PROFESSIONAL SERVICES	101-648-930.500	24.00
						1,132.53
04/12/2016	AP	61240	TITLE CHECK LLC	MARCH ADMIN FEES 2013 TAX CYCLE	516-253-920.410	2,099.90
04/12/2016	AP	61241	TOPCOMP COMPUTER	GIS/GPS 02-2016	618-447-920.410	1,200.00
04/12/2016	AP	61242	TOTAL AUDIO & VIDEO	756659 APR-JULY 2016	212-430-920.410	90.00
04/12/2016	AP	61243	TRINITY SERVICES GROUP INC	INMATE COMMISARYTOL523139	595-351-726.000	1,502.81
04/12/2016	AP	61244	UCMAN	CONNECTIVITY COUNTY BLDG/ALPINE	101-864-930.240	800.00
		61244		WORK CAMP CONNECTIVITY	205-301-726.000	48.00
		61244		2170 WIRELESS CONNECTION	208-752-726.000	59.95
		61244		INV#2161	261-427-920.410	200.00
		61244		AIRPORT FEE INVOICE # 2124	281-537-920.410	16.00
		61244		2166 APRIL	588-699-940.010	59.95
						1,183.90
04/12/2016	AP	61245	UP RENTAL	10-75-DL KODY PADGETT RESTITUTION	701-000-271.148	25.00
04/12/2016	AP	61246	VALLEY TRUCK PARTS	3-1196090 BUS #6	588-699-726.050	101.30
04/12/2016	AP	61247	VANDERBILT SCHOOLS	2015 SETTLEMENT	516-000-026.000-TAX2015000	24,589.36
04/12/2016	AP	61248	VILLAGE OF VANDERBILT	2015 SETTLEMENT	516-000-026.000-TAX2015000	11,568.63
04/12/2016	AP	61249	WAL-MART STORES ASSET	REST PMT BY ZACKERY LORD 01-11918-	701-000-271.130	835.40
04/12/2016	AP	61250	WAYNE ISBELL	14-104-DL M.CAROEN TRANSPORT ON	292-662-930.830	39.00
04/12/2016	AP	61251	WILBER AUTOMOTIVE SUPPLY INC	AIRPORT MULTIPLE	281-537-920.400	25.47
		61251		003742 STOCK	588-699-726.050	388.62
						414.09
04/12/2016	AP	61252	WILLARD L BROWN	PLANNING COMMISSION MEETING/MARCH	101-721-703.040	40.00
		61252		PLANNING COMMISSION MEETING/MARCH	101-721-930.500	20.00
						60.00
04/12/2016	AP	61253	ZAREMBA EQUIPMENT INC	S 94980 BUS #10	588-699-726.050	2,134.99
		61253		W 57078 ; S 95087 BUS #7	588-699-940.010	34.88
		61253		REST PMT BY MARCUS OROURKE 15-	701-000-271.130	11.40

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						2,181.27
--- GL TOTALS ---				TOTAL - ALL FUNDS	TOTAL OF 207 CHECKS (18 voided)	1,686,644.41
101-000-106.000				SUPPLIES INVENTORY		64.14
101-131-726.000				SUPPLIES - GENERAL		985.63
101-131-726.025				SUPPLIES - JANITORIAL		150.00
101-131-801.020				PROFESSIONAL		904.15
101-131-801.022				PROBATE ATTORNEY FEES		150.00
101-131-801.023				APPELATE ATTORNEY FEES		4,121.84
101-131-920.400				REPAIRS AND MAINTENANCE SVCS		230.00
101-131-920.520				RENTAL - EQUIP/VEHICLES		218.77
101-131-930.450				SHIPPING AND MAILING		2,127.21
101-131-930.500				TRAVEL		17.63
101-131-930.830				SVCS OF CARE GIVER		30.00
101-131-930.940				WITNESS SERVICES		154.20
101-131-940.010				OUTSIDE CONTRACTED SERVICES		50.00
101-131-940.111				TRI COUNTY COURT EXPENSES		1,619.67
101-133-930.500				TRAVEL		302.00
101-133-940.010				OUTSIDE CONTRACTED SERVICES		420.00
101-145-930.930				JUROR SERVICES		358.50
101-215-726.000				SUPPLIES - GENERAL		543.59
101-228-801.020				PROFESSIONAL		617.00
101-228-801.030				TECHNICAL SVCS		2,345.85
101-257-726.000				SUPPLIES - GENERAL		117.57
101-257-801.025				PROFESSIONAL SVCS		5,000.00
101-257-930.600				MEMBERSHIP AND DUES		100.00
101-261-940.010				OUTSIDE CONTRACTED SERVICES		10,243.00
101-262-726.000				SUPPLIES - GENERAL		13,186.36
101-267-704.400				EDUCATION AND TRAINING		80.00
101-267-726.000				SUPPLIES - GENERAL		97.07
101-267-930.450				SHIPPING AND MAILING		53.21
101-267-930.983				VICTIMS RIGHTS SERVICES		613.36
101-268-726.000				SUPPLIES - GENERAL		68.00
101-268-930.450				SHIPPING AND MAILING		418.66
101-301-726.046				SUPPLIES - UNIFORM/ACC		226.95
101-301-726.050				REPAIRS AND MAINT SUPPLIES		71.90
101-302-726.046				SUPPLIES - UNIFORM/ACC		45.39
101-331-726.046				SUPPLIES - UNIFORM/ACC		7.57
101-333-726.046				SUPPLIES - UNIFORM/ACC		7.56
101-334-726.046				SUPPLIES - UNIFORM/ACC		22.70
101-336-726.046				SUPPLIES - UNIFORM/ACC		7.57
101-351-726.000				SUPPLIES - GENERAL		2,589.19
101-351-726.015				SUPPLIES - CLOTHING/BEDING		83.15
101-351-726.035				SUPPLIES - MEDICAL/PHARMACY		2,437.44

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-351-726.046				SUPPLIES - UNIFORM/ACC		659.96
101-351-801.020				PROFESSIONAL		183.33
101-351-930.470				INMATE HEALTH		3,012.39
101-427-940.010				OUTSIDE CONTRACTED SERVICES		7,500.00
101-601-940.010				OUTSIDE CONTRACTED SERVICES		48,977.25
101-648-726.000				SUPPLIES - GENERAL		398.45
101-648-801.020				PROFESSIONAL		716.00
101-648-930.210				TELEPHONE		40.00
101-648-930.460				TRANSPORTING		2,312.50
101-648-930.500				TRAVEL		154.50
101-682-703.040				PER DIEM		40.00
101-682-726.000				SUPPLIES - GENERAL		25.87
101-682-930.500				TRAVEL		9.09
101-721-703.040				PER DIEM		320.00
101-721-930.300				ADVERTISING		120.00
101-721-930.500				TRAVEL		97.50
101-864-930.240				DATA/NETWORK SVCS		800.00
205-301-726.000				SUPPLIES - GENERAL		217.00
205-301-726.046				SUPPLIES - UNIFORM/ACC		45.39
208-030-676.040				REIMBURSEMENT - GENERAL		25.00
208-440-652.030				ADMISSION - CAMPING FEE		90.00
208-751-930.300				ADVERTISING		169.00
208-752-726.000				SUPPLIES - GENERAL		103.82
208-752-726.025				SUPPLIES - JANITORIAL		5.37
208-752-726.050				REPAIRS AND MAINT SUPPLIES		1,400.00
208-752-930.210				TELEPHONE		66.11
208-752-930.620				ELECTRICITY		536.75
212-430-726.000				SUPPLIES - GENERAL		238.41
212-430-726.046				SUPPLIES - UNIFORM/ACC		787.04
212-430-726.050				REPAIRS AND MAINT SUPPLIES		376.48
212-430-920.410				SERVICE CONTRACTS		90.00
212-430-930.471				MEDICAL		862.30
212-430-930.980				ANIMAL STERILIZATION		1,190.60
215-141-726.000				SUPPLIES - GENERAL		185.50
215-141-726.025				SUPPLIES - JANITORIAL		150.00
215-141-920.520				RENTAL - EQUIP/VEHICLES		145.63
215-141-930.450				SHIPPING AND MAILING		1,679.74
226-528-940.010-PROG000000				OUTSIDE CONTRACTED SERVICES		2,973.00
233-690-703.040				PER DIEM		200.00
233-690-726.000				SUPPLIES - GENERAL		25.87
233-690-930.500				TRAVEL		52.74
249-371-726.000				SUPPLIES - GENERAL		14.67
249-371-801.024				PROFESSIONAL-BUILDING INSPECTIONS		2,875.00
249-371-801.026				PROFESSIONAL-ELECTRICAL INSPECTIONS		1,815.00
249-371-801.027				PROFESSIONAL-PLUMB/MECH INSPECTIONS		1,005.00

User: RFRISCH

CHECK DATE FROM 04/12/2016 - 04/12/2016

DB: Otsego Co

Check Date	Bank Check #	Payee	Description	GL #	Amount
256-215-726.000			SUPPLIES - GENERAL		3,135.49
260-270-801.020			PROFESSIONAL		1,442.00
261-427-920.410			SERVICE CONTRACTS		200.00
261-427-930.210			TELEPHONE		63.81
261-427-940.010			OUTSIDE CONTRACTED SERVICES		40.00
261-901-970.435			PROPERTY - MACHINERY & EQUIPMENT		11,073.12
261-901-970.450			PROPERTY - SOFTWARE		1,500.00
263-030-476.050			NON BUS - PISTOL PERMIT		145.00
264-362-704.400			EDUCATION AND TRAINING		600.00
281-000-228.023			SALES TAX		483.46
281-537-726.000			SUPPLIES - GENERAL		1,858.51
281-537-920.400			REPAIRS AND MAINTENANCE SVCS		372.51
281-537-920.410			SERVICE CONTRACTS		84.25
281-537-930.610			NATURAL GAS		1,564.23
281-537-930.664			AIRPLANE FUEL		15,940.20
290-670-703.040			PER DIEM		200.00
290-670-930.500			TRAVEL		468.97
292-662-726.000			SUPPLIES - GENERAL		92.49
292-662-930.450			SHIPPING AND MAILING		568.76
292-662-930.500			TRAVEL		70.20
292-662-930.700			ROOM AND BOARD		689.44
292-662-930.830			SVCS OF CARE GIVER		78.00
292-662-940.010			OUTSIDE CONTRACTED SERVICES		1,680.00
499-901-970.300-TRAIL_EXTN			PROPERTY - IMPROVEMENTS		1,470.00
516-000-026.000-TAX2015000			TAXES REC - REAL - DELQ		1,170,734.79
516-030-694.000			OTHER INCOME - OVER AND SHORT		172.37
516-030-694.000-TAX2010000			OTHER INCOME - OVER AND SHORT		174.55
516-253-726.000			SUPPLIES - GENERAL		86.98
516-253-920.410			SERVICE CONTRACTS		2,099.90
569-906-990.100			PRINCIPAL PAYMENT		205,000.00
569-906-990.200			INTEREST PAYMENT		20,675.00
588-699-726.000			SUPPLIES - GENERAL		354.16
588-699-726.025			SUPPLIES - JANITORIAL		1,457.56
588-699-726.050			REPAIRS AND MAINT SUPPLIES		5,456.17
588-699-930.300			ADVERTISING		188.85
588-699-930.600			MEMBERSHIP AND DUES		47.00
588-699-930.610			NATURAL GAS		2,788.72
588-699-940.010			OUTSIDE CONTRACTED SERVICES		684.16
595-351-726.000			SUPPLIES - GENERAL		1,502.81
618-447-920.410			SERVICE CONTRACTS		1,200.00
637-265-726.000			SUPPLIES - GENERAL		1,605.56
637-265-726.050			REPAIRS AND MAINT SUPPLIES		39.38
645-172-726.000			SUPPLIES - GENERAL		79.86
645-201-726.000			SUPPLIES - GENERAL		12.59
701-000-221.000			DUE CITIES		557.04

User: RFRISCH

CHECK DATE FROM 04/12/2016 - 04/12/2016

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Check Date	Bank Check #	Payee	Description	GL #	Amount
701-000-228.005			NOTARY EDUCATION & TRAINING		10.00
701-000-228.006			PROBATE COURT SHARED FEES		1,281.50
701-000-228.016			PISTOL PERMITS		3,839.00
701-000-228.017			FINGERPRINT FEES		1,509.00
701-000-228.020			STATE CNSRVTN CSTS LQDTN DMG		1,520.00
701-000-228.030			DRIVERS LICENSE REINSTATEMENT		330.00
701-000-228.037			CRIME VICTIM RIGHTS FUNDS		6,744.30
701-000-228.042			STATE COURT FUND		873.30
701-000-228.057			JUROR COMPENSATION REIMBURSE		699.00
701-000-228.058			CIVIL FILING FEE FUND		7,762.00
701-000-228.059			JUSTICE SYSTEM FUND		16,058.80
701-000-271.130			RESTITUTIONS PAYALBE - DIST CT		5,303.53
701-000-271.148			RESITUTIONS PAYABLE-PRBT CT		563.25
701-000-286.002			CASH REFUNDS DISTRICT COURT		67.50
701-000-299.000			PROSEC TRST RESTITUTION		300.00
704-000-231.700			RETIREMENT -MERS		47,466.25