



## Airport Advisory Committee Minutes

Tuesday, May 11, 2010 – 1:00 p.m.  
Gaylord Regional Airport 1100 Aero Drive  
P.O. Box 1396 Gaylord, MI 49734

### MINUTES

Advisory President Deerfield called the meeting to order at 1:05 p.m.

Roll call – Present: Mike Deerfield, Jeff Ratcliffe, Donna Stubenvoll, Steve Johnson, Jeff Wieber Dan Wagar, Paul Liss (ex-officio) Matt Barresi (Director)

Absent: Wally McCoy, Mike Fernandez George Mertz

Others present: Erma Backenstose, Greg Wilson

#### Approval of Agenda

Motion by Stubenvoll to approve the agenda for May 11, 2010. Motion Approved.

#### Approval of Minutes

Motion by Deerfield to approve the minutes of Mar 9, 2010. Motion Approved.

#### A. Advisory Chairpersons Report

##### 1. Election Of Officers

Deerfield opened the committee up for nominations, Stubenvoll nominated Deerfield for Chairperson with no other nominations made. Wagar nominated McCoy for Vice Chairperson with no other nominations made. Wagar nominated Ratcliffe for Secretary Pro-temp and Ratcliffe nominated Wagar for Secretary Pro-temp. Wagar expressed having commitments that would keep him from fulfilling duties as a Secretary if elected but would be willing to fill in if the Secretary was not present. Motion to close nominations by Johnson. Motion Approved. Elections were held and Deerfield was re-elected as Chairperson, McCoy was re-elected as Vice Chairperson, Ratcliffe was re-elected Secretary Pro-temp.

##### 2. Sub-Committee Update

Ratcliffe briefed the advisory on plans to bring a member of the MEDC and MDOT to Gaylord to talk about potential funding of a feasibility study. The meeting is scheduled for 25 May 2010 at 4 pm at the Gaylord Regional Airport.

#### B. Airport Manager's Report

##### 1. Engineering Representative

Barresi briefed the advisory that Bob Nelson from URS would like to attend the 13 July Advisory meeting and present everyone with a briefing on planning development. All in attendance agreed that we should accept Bob's request to address the committee and get to know him a bit better.

**2. Airport Information Campaign**

Barresi gave the Advisory copies of the Gaylord Regional Airport information pamphlet and talked about how the airport needs to inform the public about the vital missions the airport carries out each day.

**3. Air Show**

Barresi updated the Advisory on the cost associated with the Wings over Gaylord Air Show (WOGAS) and a breakdown of the money pledged and money already collected. Ratcliffe informed the Advisory on the past history involved with securing weather insurance and offered to provide all associated information on the insurance to Barresi by e-mail.

The next meeting date will be on Tuesday, July 13, 2010 at 1:00 pm in the airport conference room.

The meeting was adjourned by Deerfield at 2:22 p.m.

DRAFT