

April 3, 2014 - Minutes #242

A meeting of the Otsego County Housing Committee was held in room 212 of the County Building. Chairman, Steven Riozzi called the meeting to order at 9:30 a.m.

PRESENT: Steven Riozzi, Kenneth R. Glasser, Tammy LaBouef, John LaFave  
EXCUSED: Charles Berlin, Jim Mathis, Joseph Wambold  
OTHERS: Marlene Hopp, Kevan Flory

Additions to agenda: None.

Introductions were made followed by the Pledge of Allegiance led by Marlene Hopp.

MOTION: by LaBouef, approve project HO-0812-121990 specifications and cost estimate. Release to contractors to bid.

Ayes: Riozzi, Glasser, LaBouef

Nays: LaFave

Motion Carried

MOTION: by Glasser, approve project HO-0812-121991 specifications and cost estimate with recommended changes. Release to contractors to bid.

Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by LaFave, approve minutes #241 of February 20, 2014 as corrected.

Ayes: Unanimous. Nays: None. Motion Carried.

The regular housing meeting was suspended at 9:45 a.m. for a public hearing regarding MSHDA Housing Resource Fund Community Development Block Grant application #HRF-2014-0812-6162. Attached is the record of public hearing and sign in sheet.

Public hearing closed at 10:15 a.m. Regular housing meeting resumed at 10:16 a.m.

MOTION: by Glasser, to approve #HRF-2014-0812-6162 rehabilitation application and attachments as amended.

Ayes: Unanimous. Nays: None. Motion Carried.

New Business:

Current grant #MSC-2011-0812-HOA expires June 30, 2014 and we are seeking additional projects.

Housing inspector interviews were held March 18, 2014. Four out of five applicants were interviewed. Committee contracted with Kevan Flory March 20, 2014.

Director reported on the spring regional training held March 25 at the University Center. Numerous changes and updates to the HRF grant application due April 4.

Inspector is registered for the next Uniform Physical Condition Standards (UPCS) training April 15-17 in Lansing.

Due to the current delay of projects and circumstances, next committee meeting to be May 15, 2014.

Director reviewed #003-1999 paid mortgage foreclosure results.

Activity and financial reports were presented and reviewed.

Unfinished Business:

Riozzi and Director reported on the Arbitration meeting held March 5.

MOTION: by LaFave, to approve project HO-0812-112809 amendment based on March 8, 2014 arbitration meeting agreement results.

Ayes: Unanimous. Nays: None. Motion Carried.

New copier has been purchased and delivered March 26.

Other Business: None

Public Comments: None.

Meeting adjourned at 10:55 a.m.

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Marlene K. Hopp, Director  
Otsego County Housing Committee

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Steven D. Riozzi, Chair  
Otsego County Housing  
Committee

OTSEGO COUNTY HOUSING COMMITTEE  
RECORD PUBLIC HEARING

Michigan State Housing Development Authority (MSHDA)  
Housing Resource Fund (HRF) Grant Application  
Thursday, April 3, 2014

A public hearing of MSHDA HRF#2014-0812-6162 grant application was held on Thursday, April 3, 2014 located in room 212 of the County Building of Otsego County. Steven Riozzi, Chairman of the Otsego County Housing Committee opened the public hearing at 9:46 a.m.

The list of attendance was: Marlene Hopp, Steven Riozzi, Tammy LaBouef, John LaFave, Kenneth R. Glasser, Kevan Flory. The sign in sheet is part of this record.

The local Gaylord Herald Times newspaper published a notice of public hearing on March 21 and submitted proof of affidavit of publication. Authorizing resolution #OCR 14-09 fair housing resolution and #OCR 14-10 authorizing resolution for the HRF grant application were presented and approved by the Otsego County Board of Commissioners at their March 27, 2014 meeting. Each Housing Committee member received the MSHDA HRF grant application one week prior to the meeting for review.

Marlene Hopp, Director for the Otsego County Housing Committee presented the Fair Housing brochure and discussed changes to the MSHDA HRF rehabilitation grant application. Sections throughout the application were discussed, which included the program summary, budget, project, program description, proformas, leveraging funds, target area, desired results, administrative guidelines, rehabilitation and emergency components, attachments, implementation and capacity of the grant.

The HRF grant of \$275,000 through Michigan State Housing Development Authority has a term of twenty four months, starting 7/1/2014 and ending 6/30/2016. The allocations of expenses are the Community Development Block Grant single-family rehabilitation and emergency repair deferred loans, zero – three percent interest rate loans and general administration. Leveraging funds are through commitments by MSHDA's Property Improvement Program and Federal Home Loan Bank's Neighborhood Impact Program and Accessibility Modification Programs. The allocation of total rehabilitation grant funds will be in the targeted areas of the City of Gaylord, Bagley Township, Village of Vanderbilt and Johannesburg, whereas the emergency repairs not exceeding 15% of the grant and all program income will be utilized county wide for single-family residential dwellings.

Public Comments: none

The Public Hearing was closed at 10:15 a.m.

Record of public hearing written by Marlene K. Hopp, Director for Otsego County Housing Committee.

**Otsego County Housing Committee  
Public Meeting  
Grant Application #HRF Application  
Thursday, April 3, 2014**

**List of Attendance:**

**Print Name:**

**Address:**

**Comments:**

Marlene Hopp      225 W. Main, Gaylord MI      No

Steven R. Rossi      738 Chester Rd Gaylord MI      No

Tammy Labouf      333 E. Felshaw Gaylord, MI      none

JOHN LAPRIZ      11820 Jewel Road, Vanderbilt MI      No

Kevin R. Gessa      25 MICHAEL DR. GAYLORD      NO COMMENT

Kevin Flory      3657 Bennett Rd. Cheboygan      No Comm.