



Budget & Finance Committee

Wednesday, April 18, 2012 – 9:30 a.m.
Room 212 – Otsego County Building
225 West Main Gaylord, MI 49735

MINUTES

CALL TO ORDER

Mr. Olsen called the meeting to order at 9:30 AM

Roll call – Present: Lee Olsen, Paul Beachnau, Erma Backenstose, Clark Bates, John Burt

Others present – Diann Axford, Rachel Frisch

APPROVAL OF MINUTES

Motion by Mr. Beachnau to approve the minutes from the April 9, 2012 budget and finance special committee meeting. Motion passed unanimously.

Motion by Mr. Beachnau to approve the minutes from the March 14, 2012 budget and finance committee meeting. Motion passed unanimously.

UNFINISHED BUSINESS

A. None.

NEW BUSINESS

A. DNR Property

The State of Michigan is looking into building a government services office building. They are interested in the DNR property. Mr. Burt is working with the County's attorney on the Purchase Agreement wording, as we would be leasing the property to the State. The Committee expressed interest in moving forward with this issue. Mr. Burt was directed to discuss the potential impact of this issue on future plans of the Library with the Library Director.

B. Recycling

Mr. Burt communicated to the Committee that the Recycling Committee is meeting again tonight to discuss funding the proposed program through a millage, instead of a per-household fee as originally discussed. He distributed projected millage information. The County would be looking to put 0.25 mills on the tax roll, beginning with the December 2012 levy.

C. Sheriff Patrol Vehicle

The Committee directed Mr. Burt to proceed with getting bids for the purchase of a 4-wheel drive vehicle for the Sheriff Department.

D. Airport Capital Projects

Mr. Burt reported that Mr. Lampert is paying to extend the taxiway at the airport to the new hangar that he is building. Any other hangars built along the taxiway in the future will be allocated

a cost to pay back to Mr. Lampert. A new lamp post will need to be installed to illuminate the new stretch of taxiway, which will cost an estimated \$12,000.

Motion by Mr. Beachnau to recommend to the full board using \$12,000 from General Fund fund balance to be transferred into the Airport Capital Projects Fund (fund 481) to purchase a new lamppost; if any money remains after the purchase, it will remain in the 481 fund to be put toward other airport capital projects. Motion passed unanimously.

E. AT&T Building

As directed in the March 2012 Committee meeting, Mr. Burt obtained costs to pave the parking lot and connect to the main road at the AT&T building. The amount is estimated to be \$155,000. The Committee will not move forward with this project at this time.

F. December 2011 Financial Report

Ms. Frisch distributed and discussed the reports.

G. March 2012 Financial Report

Ms. Frisch distributed and discussed the reports.

H. Finance Department Updates

Ms. Frisch reported that the audit is underway.

Mr. Olsen adjourned the meeting at 10:47 AM