



Louis M. Groen Nature Preserve Otsego Lake County Park Irontone Springs Wah Wah Soo Libke Fields Community Center

These are the minutes of the regularly scheduled meeting of the Otsego County Parks and Recreation Commission held on March 9, 2015

Meeting was called to order at 6:05 p.m.

Members Present: Dave Baragrey, Scott Courterier, Pete Awrey, Tom Johnson, Bill Holewinski, Judy Jarecki, Butch Fleming, and Bonny Miller.

Members Absent: Doug Johnson and Abel Cruz

Others Present: John Burt, Rachel Frisch, Lee Olsen, Erma Backenstose, Paul Liss, Ken Bonton, and Gina Marchio

Approval of Previous Minutes: Motion by Scott Courterier, second by Tom Johnson to approve the proposed minutes from the February 9, 2015 meeting. Motion was passed by voice consent.

Public Comment: Bonny Miller from Gaylord Flag Football informed the board that she planned to increase the cost to participate in flag football by \$5. Miller said that the \$5 fee increase would be used to pay for the rental of Libke Fields. John Burt stated that a fee for the use of Libke Fields had not been discussed or approved by the Parks Board or the Board of Commissioner. Burt told Bonny Miller that all Libke Field users had to be treated the same way and charged the same rate. The discussion about the rental fees for Libke Fields was tabled.

Budget:

- A. John Burt updated the Parks Board about the budget.
- B. John Burt explained the role and responsibilities of Parks and Recreation Director, Parks and Recreation Commission, the County Administrator, and the County Board of Commissioners.
- C. Tom Johnson asked for clarification about the money set aside to purchase Libke Fields.

Bills: Approved to go to Finance for payment.

Director's Update:

- A. **Louis M. Groen Nature Preserve:** Gina Marchio reported that eight special activities are scheduled to be held at the Preserve during the Spring/Summer of 2015. Marchio informed the members that the timber harvest at the Preserve was complete.



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- B. **Community Center:** Gina Marchio reported that she was looking into building licensing requirements for the Community Center.
- C. **Libke Fields:** John Burt reported that the Libke Fields property purchase would be finalized within the month.

Old Business:

- A. **Community Center Fees:** Discussion about Community Center fees was set aside for discussion at the April 13, 2015 board meeting.

New Business:

- A. **Campground Software:** Gina Marchio presented board members with two options for campground reservation software to be used at the Otsego Lake County Park: Itinio and Hercules 3.0 Reservation and Property Management Software. Marchio provided a description of both products. Marchio felt that Itinio was the better option for the County Park. The Itinio software is more customizable and can be used for reservations at the Community Center as well as the County Park. Rachel Frisch stated that the campground software will be located in the cloud not on the County's server. Frisch told the board that she felt that Doug Kassuba should be consulted before purchasing the software. A motion was made by Judy Jarecki and seconded by Tom Johnson to allocate money, not to exceed \$9,000 and contingent upon Doug Kassuba's approval of the software, to purchase Itinio campground software and approve a budget amendment for the software. Motion passed with voice consent.
- B. **Science Center:** Dave Baragrey described a science museum he visited with his family in Oklahoma City. Baragrey spoke of the different exhibits, the entry fees, and how much he and his family enjoyed the museum. Baragrey expressed interest in creating a science museum in Gaylord. Dave Baragrey told members he would look into what it would take to create a science museum and report back.

Commissioner Comments:

Next Meeting: April 13, 2015 at 6:00 p.m. at the Otsego County Community Center.

A motion to adjourn was made by Pete Awrey and seconded by Tom Johnson

No other information was presented and the meeting was adjourned at 7:10 p.m.

Gina Marchio, Recording Secretary.