



## Budget & Finance Committee

Wednesday March 19, 2014 – 9:30 a.m.  
Room 212 – Otsego County Building  
225 West Main Gaylord, MI 49735

### MINUTES

#### CALL TO ORDER

Mr. Beachnau called the meeting to order at 9:30 a.m.

Roll call – Present: Paul Beachnau, Ken Borton, Erma Backenstose, John Burt

Others present –Diann Axford, Sheriff Nowicki, Rachel Frisch

Absent (Excused) –Lee Olsen

#### APPROVAL OF MINUTES

Motion by Mr. Borton to approve the minutes from the February 19, 2014 Budget and Finance Committee meeting. Motion passed unanimously.

#### UNFINISHED BUSINESS

##### A. SANE Request

SANE is forming a budget committee to review finances. Mr. Burt will be on the committee. The committee has not met yet, so there is no new information to report. Postpone this issue to the April meeting.

##### B. Economic Alliance Request

Postpone this issue to the April meeting.

#### NEW BUSINESS

##### A. Sheriff Patrol Vehicle Bids

Mr. Burt reported that two bids were received for the Sheriff's new patrol vehicle. He reminded the Committee that the County is receiving \$4,000 in USDA funds toward the purchase of the vehicle.

Motion by Mr. Borton to recommend to the full board to purchase the Sheriff's vehicle from Gaylord Ford for \$26,384.81, using funds that have already been budgeted in the Equipment Fund (fund 266). Motion passed unanimously.

##### B. EMS Ambulance Purchase Request

Motion by Ms. Backenstose to postpone this issue to the April meeting, so Jon Deming can attend to answer questions and provide further information. Motion passed unanimously.

**C. Libke Fields**

Mr. Burt explained to the Committee that years ago, the Airport gave the land for Libke Fields to the Parks and Recreation Department. MDOT is now requiring the County to go through a formal process to transfer the land. Approximately \$1,700 is going to be needed to get an appraisal and other documentation filings. At this time, the plan is to pay those costs out of the Capital Projects Fund (fund 499).

**D. Airport SMI Snow Blower**

The Committee had approved a \$9,000 expenditure to repair the existing snow blower at the Airport at the February meeting. However, now the Airport has the opportunity to purchase a used snow blower that is in excellent condition for \$10,000 from the Road Commission.

Motion by Mr. Borton to recommend to the full board transferring \$1,000 from the Capital Projects Fund (fund 499) to the Airport Capital Projects Fund (fund 481), to purchase a used snow blower from the Road Commission. Motion passed unanimously.

**E. Commission on Aging Millage Renewal Request**

**F. Library Millage Renewal Request**

**G. Recycling Millage Renewal Request**

Motion by Ms. Backenstose to recommend to the full board approving the millage renewal requests for the Commission on Aging, Library, and Recycling, for the August ballot. Motion passed unanimously.

**H. Drug Court Payroll Budget Amendment**

Motion by Mr. Borton to recommend to the full board approving the budget amendment for the Drug Court. Motion passed unanimously.

**I. AS400 System**

Mr. Burt informed the Committee that the existing AS400 System that is used by the Courts, Sheriff, and Prosecutor (used mostly by the Courts) is very old and needs to be updated. The cost is approximately \$38,000 and will be split with Kalkaska and Crawford Counties. The Counties plan to meet on April 2<sup>nd</sup> to discuss this issue. Mr. Burt will report further information on this issue at the April meeting.

**J. Credit Card Expenditures**

The Committee reviewed the February credit card statement.

**K. February 2014 Budget Reports**

Ms. Frisch discussed the reports. She also presented a year-end budget amendment for 2013, for the Committee's review and approval.

Motion by Mr. Borton to recommend to the full board approving the 2013 budget amendments. Motion passed unanimously.

Mr. Beachnau adjourned the meeting at 10:25 a.m.