



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, November 26, 2013 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Regular Minutes of November 5, 2013 w/attachments and the Minutes of the Special Meeting of November 6, 2013

Truth in Taxation Hearing

Consent Agenda

- A. OCR 13-24 Mortgage Discharge (Glinz) - Motion to Approve
- B. 2014 Meeting Schedule - Motion to Approve
- C. 2014 Holiday Schedule - Motion to Approve
- D. Housing Committee Reappointment (Riozzi) - Motion to Approve
- E. Veteran's Board Reappointment (Peterson) - Motion to Approve
- F. Budget & Finance Committee Recommendations
 1. Jail Budget Amendment - Motion to Approve
 2. Parks and Recreation Budget Amendment - Motion to Approve
 3. Budget Approval Authority

Administrator's Report

- A. Labor Agreements

Special Presentation

- A. MI Department of Human Services Update - Cynthia Pushman

Department Head Report

- A. Remonumentation Update - Ron Brand, County Surveyor
- B. Airport - Matt Barresi

Committee Reports

- A. Budget & Finance Committee
 1. OCR 13-23 2014 Budget and General Appropriations Act Resolution
 2. Fee Schedule Update
- B. Personnel Committee
 1. Animal Control Request
 2. Proposed Policy

City Liaison, Township & Village Representatives

Correspondence

- A. October Financial Reports

New Business

- A. Financials
 1. November 12, 2013 Warrant
 2. November 19, 2013 Warrant
 3. November 26, 2013 Warrant
- B. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

November 5, 2013

The Regular meeting of the Otsego County Board of Commissioners was held in the County Building at 225 West Main Street, Room 100. The meeting was called to order at 9:33 a.m. by Chairman Lee Olsen. Invocation by Commissioner Ken Borton, followed by the Pledge of Allegiance led by County Treasurer Diann Axford.

Roll call:

Present: Tammy LaBouef, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Doug Johnson, Ken Borton, Bruce Brown.

Excused: Richard Sumerix.

Motion by Commissioner Paul Beachnau, to approve the regular minutes of October 22, 2013 with attachments. Ayes: Unanimous. Motion carried.

Consent Agenda:

Motion to approve the reappointment of Rudi Edel to the Otsego County Commission on Aging Board with the term to expire on December 31, 2016. Ayes: Unanimous. Motion carried.

Administrator's Report:

John Burt reported the 9-1-1 dispatchers interviews have started, Budget process; Union meetings; Court decertified the union; Red Cross looking at space in the County buildings; Veteran's memorial service 11:00 a.m. on November 11, 2013.

Special Presentation:

Alexis Kaczynski the director of North County Community Mental Health updated the Board on what type of services they provide and what they do. The 2012 annual report was handed out to the Board.

Department Head Report:

County Treasurer, Diann Axford reported to the Board on the forfeiture report, 553 parcels were left unpaid, 204 parcels were foreclosed on this year; Resorts are doing tribunal for taxes; 2013 foreclosure auction was held in Crawford County in August with 204 parcels going for sale plus 47 that was left over from last year. Step forward program, 18 people have applied from Otsego County with only 4 of those being approved for payment of taxes. Holding a town hall meeting on November 19, 2013 at 2:00 p.m. at the Wisconsin Street Hall with Northern Homes to help answer questions and fill out paperwork for the Step forward program.

City Liaison, Township and Village Representatives- None.

Correspondence:

Chairman Lee Olsen received an email from Greg MacMasters regarding the economy impact on tourism in the Pigeon River State forest regarding horse trails.

Commissioner Paul Beachnau received correspondence from a citizen regarding regulations for wood burning furnaces in a residential area.

Unfinished Business:

Motion by Commissioner Paul Beachnau, to approve the regular minutes of October 8, 2013 with attachment, with the following amendments:

1. Under public comment: Replace 'Paul Sopsich reported on the Renaissance fair at Corwith Township.' With 'Paul Sopsich inquired about the Gaylord Downtown Renaissance/Streetscape meetings and how they would be run.'
2. Under New Business, Emmet County Agreement: After 'Agreement with Emmet County for recycling services', add 'Funding for the agreement to come from the Recycling Fund (fund 226).'
3. Under New Business, Emmet County Agreement: Insert, 'for a total costs increase of \$38,500, ' after 'Emmet County'.

Ayes: Unanimous.

Motion by Commissioner Tammy LaBouef to approve the October 8, 2013 minutes as amended. Ayes: Unanimous. Motion carried.

New Business:

Motion by Commissioner Tammy LaBouef, to approve the October 29, 2013 Warrant in the amount of \$92,220.49 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Doug Johnson, to approve the November 5, 2013 Warrant in the amount of \$154,866.07 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Liss, to adopt Resolution OCR 13-22 Gaylord Middle School Veteran's Day Ceremony as presented.

Roll Call Vote:

Ayes: Tammy LaBouef, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Excused: Richard Sumerix.

Motion carried/Resolution adopted. (see attached)

Chairman Lee Olsen reported Johannesburg School is having a Veteran's Day Ceremony at 11:00 a.m.

Public Comment:

Ron Smith asked the Board if they had appointed a new parliamentarian to the Board. Chairman Lee Olsen, appointed Paul Beachnau as the Board's parliamentarian.

Amy Corell is concerned the North Country Community Mental Health raised more questions than answers.

Ron Smith addressed his concern on the consolidation of services and the costs savings and reduction of staff.

Larry Corell commented on how the drug use in Otsego County is different than it was in the past years.

Board Remarks:

Commissioner Bruce Brown had no report.

Commissioner Paul Liss reported on the ongoing Union negotiations; will check on the horse trails.

Commissioner Erma Backenstose had no report.

Commissioner Paul Beachnau reported on the flavors of Christmas being held on November 6, 2013 at Treetops, the cost is \$10.00 minimum and it is being held from 5:00-7:30 p.m. benefiting the Community Christmas giving program.

Commissioner Tammy LaBouef reported on the City Council meeting that was held on October 28, 2013. Mankowski Road should be open soon. The City has some concerns about traffic by the Hospital. The job description of the City treasurer's position. Louie/Louie BBQ is moving to the old property of Bushia's. The City road millage is on the ballot today.

Commissioner Doug Johnson had no report.

Commissioner Ken Borton had no report.

Chairman Lee Olsen announced the next Board meeting is November 26, 2013 and then December 17, 2013. On November 26, 2013 the Board will have their picture taken.

Meeting adjourned at 10:50 a.m.

Lee F. Olsen, Chairman

Lynn Branch, Chief Deputy Clerk

OCR 13-22
RESOLUTION OF APPRECIATION
GAYLORD MIDDLE SCHOOL VETERANS' DAY CEREMONY
Otsego County Board of Commissioners
November 5, 2013

WHEREAS, a Veterans' Day ceremony will be held at the Gaylord Middle School on Monday, November 11, 2013; and

WHEREAS, this will be the 17th Veterans' Day ceremony hosted by the Gaylord Middle School; and

WHEREAS, this event recognizes both peace and wartime veterans; and

WHEREAS, this event helps students learn respect for our country as well as for the sacrifices veterans have made for our country; and

WHEREAS, this event is organized by Principal Jerry Belanger, along with Clarence Ralston, Alex Greficz, and in the past by the late Sylvester Lenartowicz; and

WHEREAS, the participation of the students and student council are also essential in the preparation for this important ceremony; now, therefore, be it

RESOLVED, that the Otsego County Board of Commissioners, hereby officially honors and praises Principal Jerry Belanger, Clarence Ralston, Alex Greficz, and the late Sylvester Lenartowicz as well as the whole Gaylord Middle School student body and its Student Council for their efforts on behalf of all Otsego County veterans.

November 6, 2013

A Special meeting of the Otsego County Board of Commissioners was held at the Gaylord Regional Airport, 1100 Aero Drive, Gaylord, MI.

The meeting was called to order at 9:00 a.m. by Chairman Olsen.

Roll call:

Present: Backenstose, Beachnau, Borton, Brown, Johnson, LaBouef, Liss, Olsen, Sumerix

New Business:

A. Homeland Security Grant Loan

Burt informed the Committee that the County is eligible for approximately \$28,000 in funding for equipment through the Homeland Security Grant Program, with no required match. Funds must be spent by the County and then reimbursed by the grant. Plans call for ordering bullet-proof vests and an IR camera, and then using the reimbursed funds to buy further equipment.

Motion: Move to advance \$15,000 from the 9-1-1 Services Fund (Fund 261) to the Homeland Security Grant Fund (Fund 262) at zero interest to be repaid by the close of the FY 2011 and FY 2012 grant cycles to be used to buy equipment which will be reimbursed through Grant Management funds. Motion approved unanimously.

B. Financial Update

John Burt reviewed various financial information with the Board and updated the Commissioners on the 2014 General Fund budget status. The Board directed Burt to have the required notice for the 2014 Budgets posted in the newspaper.

C. Benefits/Health Care Update

Trisha Adam updated the Board on the history of benefits and wages for County employees for the last ten years along with discussion potential future changes with health care.

Meeting adjourned at 2:30 p.m. at the call of the Chair.

Lee Olsen, Chairman

John Burt, Deputy Clerk



November 26, 2013
Agenda

Agenda Questions

Questions concerning anything on the Board of Commissioners agenda can be directed in advance by calling John Burt at 989-731-7520 or via email at jburt@otsegocountymi.gov, or during the Board meeting.

RESOLUTION NO. OCR 13-24
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 6469 Whitehouse Trail, Vanderbilt, Michigan 49795 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 930, Pages 389-402 and a Loan Modification recorded in Liber 1027 Pages 579-580, in the name George A. Glinz and Shirley A. Glinz, husband and wife, as joint tenants with full rights of survivorship, and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to, George A. Glinz and Shirley A. Glinz, husband and wife, as joint tenants with full rights of survivorship and, be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.



BOARD OF COMMISSIONERS 2014 MEETING SCHEDULE

Second and fourth Tuesdays of each month
**(unless noted different)*, beginning at 9:30 a.m., in Room #100,
Otsego County Building, 225 West Main Street

January 7* *(Organizational Meeting)*
January 14
January 28
February 11
February 25
March 11
March 27* *(fourth Thursday - due to MAC Conference)*
April 8
April 22
May 13
May 27
June 10
June 24
July 8
July 22
August 12
August 26
September 9
September 23
October 14
October 28
November 12* *(Wednesday-due to Veterans' Day closure)*
November 25
December 16* *(third Tuesday)*



2014 Holiday Schedule

Wednesday, January 1 st	New Year's Day
Monday, February 17 th	Presidents' Day
Friday, April 18 th	Good Friday
Monday, May 26 th	Memorial Day
Friday, July 4 th	Independence Day
Monday, September 1 st	Labor Day
Tuesday, November 11 th	Veterans' Day
Thursday, November 27 th	Thanksgiving Day
Friday, November 28 th	Friday after Thanksgiving
Wednesday, December 24 th	Christmas Eve
Thursday, December 25 th	Christmas Day
Wednesday, December 31 st	New Year's Eve
Thursday, January 1 st (2015)	New Year's Day

John M. Burt

From: Susan Premo
Sent: Thursday, November 21, 2013 2:14 PM
To: John M. Burt
Subject: FW: Riozzi - Housing Committee reappointment

John,
The Housing Committee made their recommendation to reappoint Steve Riozzi.
Susan

From: Marlene Hopp
Sent: Thursday, November 21, 2013 1:58 PM
To: Susan Premo
Subject: Riozzi - Housing Committee reappointment

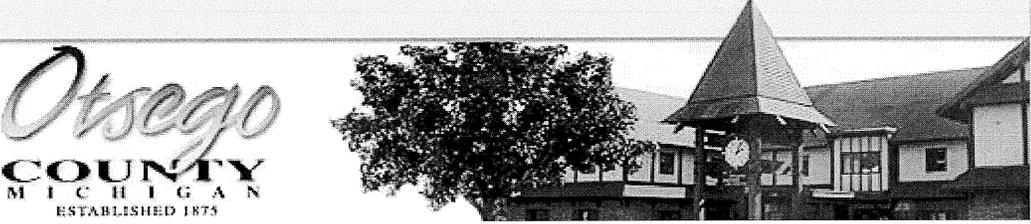
Susan,
This is to inform you and the BOC that today the Housing Committee reappointed Steven Riozzi to the board, with term ending 12/8/2016. Thank you.

*Marlene Hopp
Otsego County Housing Committee Director, Veterans Service Officer, Grant Administrator
225 W. Main Street, room 213, Gaylord MI 49735
(989) 731-7570 Housing
(989) 731-7575 Veterans
(989) 731-7599 Fax
TTY 1-800-649-3777*



Susan Premo

From: Otsego County <news@otsegocountymi.gov>
Sent: Wednesday, November 06, 2013 3:11 PM
To: Susan Premo; John M. Burt
Subject: Application For Appointment to Committees, Boards and Commissions



Application For Appointment to Committees, Boards and Commissions

Submitted Information

Date Submitted	11 / 06 / 2013
Name	Steven Riozzi
Address	738 Chester Rd
City	Gaylord
State	MI
Zip	49735
Phone	989-619-0911
Date available for appointment	11 / 1 / 2013
County Commission District	Bagley
I am a registered voter in Otsego County	Yes
If yes, which township, city or village?	Bagley
List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county	Current Chair of Otsego County Housing Committee.

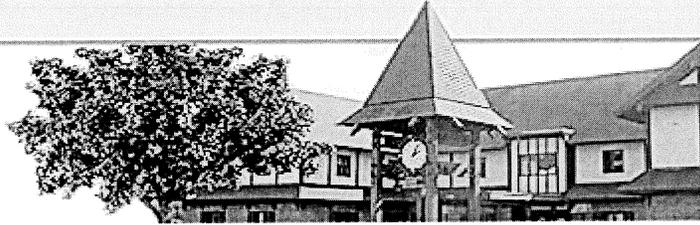
<p>List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained</p>	<p>Agent Central Insurance Service. Former Commercial Lending Officer and Real Estate Agent.</p>
<p>I have worked for Otsego County before</p>	<p>No</p>
<p>I am aware of potential conflicts of interest</p>	<p>No</p>
<p>Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek</p>	<p>BS in Accounting from Wayne State University.</p>
<p align="center">Otsego County Building 225 W Main Gaylord, MI 49735 989-731-7520 - Phone</p>	

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Susan Premo

From: Otsego County <news@otsegocountymi.gov>
Sent: Sunday, November 17, 2013 11:19 AM
To: Susan Premo; John M. Burt
Subject: Application For Appointment to Committees, Boards and Commissions



Application For Appointment to Committees, Boards and Commissions

Submitted Information

Date Submitted	11 / 17 / 2013
To which committee, board or commission are you seeking appointment? Fill out one form for each committee/board/commission.	Otsego County Veteran's Board
Name	Don Peterson
Address	10054 Passenheim Road
City	Gaylord
State	MI
Zip	49735
Phone	9897310470
I am a registered voter in Otsego County	Yes
If yes, which township, city or village?	Otsego Lake Township
List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county	Michigan Veteran's Trust Fund

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained	Retired
I have worked for Otsego County before	Yes
If yes, please list dates and name(s) of departments	Otsego County Veteran's Board
I am aware of potential conflicts of interest	No
Otsego County Building 225 W Main Gaylord, MI 49735 989-731-7520 - Phone	

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OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: General Fund (Contingency/Jail)

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-941-999.010 Contingency	\$	\$7,280
101-351-703.030 Regular - Hourly	\$4,675	\$
101-351-704.300 Retirement Contributions	\$500	\$
101-351-704.110 Hospitalization	\$1,355	\$
101-351-704.140 Life and Disability	\$35	\$
101-351-704.600 Workers Compensation	\$165	\$
101-351-704.200 Social Sec Contributions	\$360	\$
101-351-704.500 Unemployment Compensation	\$190	\$
Total	\$	\$

Department Head Signature

Date

Administrator's Signature

Date

Finance Department

Entered:

By:

Board Approval Date (if necessary)
OCF-3 (10/14/05)

Budget Adjustment #

Posting Number



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: Parks & Rec Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

Utilizing fund balance for higher than expected expenditures

Account Number	Decrease	Increase
208-050-400.001 Budget Use of Fund Balance	\$	\$10,300
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
208-752-703.060 Part-Time/Temporary	\$4,000	\$
208-752-704.500 Unemployment	\$800	\$
208-752-703.040 Per Diem	\$500	\$
208-752-726.000 Supplies-General	\$5,000	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

Department Head Signature

Date

Administrator's Signature

Date

Finance Department

Entered:

By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

Consent Agenda

D. Budget & Finance Committee Recommendations
3. Budget Approval Authority

Motion: Move to grant authority to the County Administrator to amend all budgets up to \$5,000 per line item, with subsequent approval by the Otsego County Board of Commissioners at their January board meeting.

Susan Premo

From: Marlene Hopp
Sent: Tuesday, October 29, 2013 3:23 PM
To: Susan Premo; John M. Burt
Subject: Remonumentation and Survey Program for BOC

Susan and John,
Ron Brand would like to report to the BOC at their Tuesday, November 26th meeting regarding the Remonumentation and Survey Program grant and corners if the agenda allows. He will get you the data and maps one week prior.
Thank you.

*Marlene Hopp
Otsego County Housing Committee Director, Veterans Service Officer, Grant Administrator
225 W. Main Street, room 213, Gaylord MI 49735
(989) 731-7570 Housing
(989) 731-7575 Veterans
(989) 731-7599 Fax
TTY 1-800-649-3777*



Otsego County Surveyor

Ronald C. Brand, P.S.
533 Greenfield Lane
Gaylord, MI 49735
989-448-4349



2013 Report on The Otsego County Remonumentation Program

Purpose of program is to locate, perpetuate and remonument all General Land Office corners in the county.

There are 2073 corners to be completed in Otsego County.

Currently we have 864 corners completed leaving 1209 remaining.

Breakdown by Township is as follows:

Bagley:	131 completed	4 remaining
Charlton:	110 completed	297 remaining
Chester:	107 completed	173 remaining
Corwith:	73 completed	326 remaining
Dover:	58 completed	75 remaining
Elmira:	52 completed	87 remaining
Hayes:	135 completed	149 remaining
Otsego Lake:	106 completed	49 remaining
Livingston:	92 completed	49 remaining

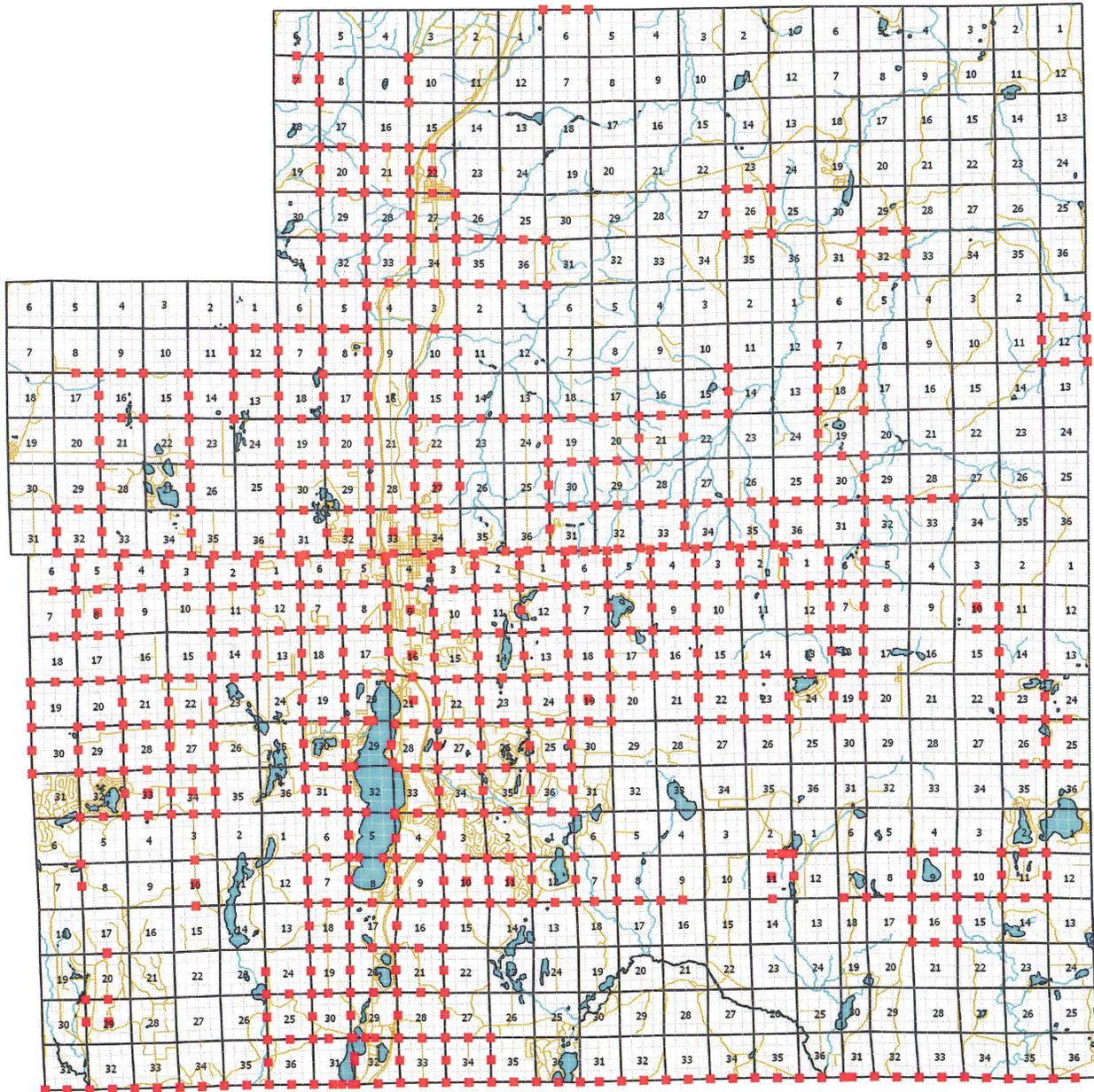
The grant amount from the State of Michigan for the 2014 program is \$50,469.00.

I am planning for the completion of 60 corners next year in Charlton, Livingston and Elmira Townships.

Respectfully submitted,

Ronald C. Brand, P.S.
Otsego County Surveyor

Otsego County Remonumentation Corners Completed through 2013



2013 REMONUMENTATION GRANT ACTIVITY

Date	Vendor	Purpose	Purchase Order #	Check/JE#	Date Paid	EXPENDITURES					REVENUE		
						Per Diem	Supplies	Professional	Tech Svcs	Contracted	Total	2013 Remon.	State Grant
						101450 703040	101450 726000	101450 801020	101450 801030	101450 940010		101450 539000	
3/13/2013	Licensing/Regulatory Affairs	Draw 40% of remon/survey grant		JE 12484							0.00		13,726.40
10/4/2013	Carl Kiiskila	Per Diem	16223	49164	10/22/2013	450.00					450.00		
10/4/2013	Jason Caverson	Per Diem	16224	49208	10/22/2013	450.00					450.00		
10/4/2013	James L. Schwandt	Per Diem	16225	49206	10/22/2013	450.00					450.00		
10/16/2013	Wade Trim Inc.	2013 Contracted Survey Services	16321	49276	10/22/2013								
10/16/2013	Brand Land Surveying LLC	2013 Contracted Survey Services	16342	49159	10/22/2013					13657.00	13,657.00		
10/17/2013	Transfer - Reg. of Deeds	Recording Fee's	Transfer	JE 13796	10/17/2013					692.00	692.00		
11/1/2013	Carl Robinson	Per Diem	16475	49471	11/12/2013	300.00					300.00		
11/14/2013	Ronald C. Brand	2013 Co. Surveyor contract services	16596	49584	11/19/2013			2,258.00			2,258.00		
11/20/2013	Technical Assistance fee's	Grant Administrator Services	Transfer to Grant Acct.	JE# 14009	11/20/2013				2,258.00		2,258.00		
											0.00		
											0.00		
											0.00		
											0.00		
Total						1,650.00	0.00	2,258.00	2,258.00	28,006.00	34,172.00		13,726.40
Budget						1,800.00	0.00	2,258.00	2,258.00	28,000.00	34,316.00		34,316.00
Revised Budget						1,800.00	0.00	2,258.00	2,258.00	28,000.00	34,316.00		34,316.00
Balance						150.00	0.00	0.00	0.00	-6.00	144.00		20,589.60

2013 Survey and Remonumentation Completion Report
 Complete and Submit this Report After July 1, 2013, but No Later Than February 28, 2014
 Authority: 1990 PA 345 and R54.202

Michigan Department of Licensing and Regulatory Affairs Bureau of Construction Codes Office of Land Survey and Remonumentation First Class Mail: PO Box 30254, Lansing, MI 48909 Overnight Courier Service: 2501 Woodlake Circle, Okemos, MI 48864 Telephone: (517) 241-6321 Facsimile: (517) 241-6301 E-mail: bccolsr@michigan.gov	GRANTEE: Otsego <hr/> Federal I.D. #: 38-6004882 <hr/> Grant #: BCC-13- <hr/> MAIN Mail Code: <hr/>
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For Calculation by the County Grant Administrator

1. \$ 34,172.00 (Total Expenditures, up to Total Annual Budget) minus \$ 0.00 (Local Contributions) equals \$ 34,172.00 (Earned Amount).
2. \$ 34,172.00 (Earned Amount) minus \$ 13,726.40 (40% Start-up Payment) minus \$ 0.00 (Progress Payment) equals \$ 20,445.60 (Final Payment Requested).
3. \$ 34,316.00 (State Grant) minus \$ 34,172.00 (Earned Amount) equals \$ 144.00 (Grant Balance in the State Survey and Remonumentation Fund).

County Must Provide: Account 245 printout (detailed transaction history of all grant activity), S&W/Fringe Benefits, Overhead, detailed breakdown of all internal county costs, itemized invoices, peer group meeting minutes, and narrative for all differences in approved work program or budget.

We certify to the best of our knowledge and belief that this report is correct and complete and all expenditures are for the purposes set forth in and in compliance with all annual grant documents. We request the following payment at this time.

Final Payment Requested: \$ 20,445.60


 Original Ink Signature of County Grant Administrator

10/29/2013
 Date


 Original Ink Signature of County Representative / Surveyor (Optional)

10/29/2013
 Date

Final Payment Authorized: \$ _____	P.O. #: _____
Grant Balance: \$ _____	
Chris Beland, P.S., Director Office of Land Survey and Remonumentation	Date _____

LARA is an equal opportunity employer/program. Auxillary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

2013 Survey and Remonumentation Completion Report

Grantee: Otsego

Work Program Expenditures by Line Item	2013 Total Actual Expenditures	2013 Approved Budget (Grant Application)	Difference Between Actual Expenditures and Approved Budget
Item A Remonumentation Services	\$ 28,006.00	\$ 28,000.00	\$ 6.00
Item B Remonumentation Supplies and Materials	\$ 0.00	\$ 0.00	\$ 0.00
Item C Peer Group	\$ 1,650.00	\$ 1,800.00	-\$ 150.00
Item D State Plane Coordinates	\$ 0.00	\$ 0.00	\$ 0.00
Item E Administrative Staff Fees/Wages	\$ 4,516.00	\$ 4,516.00	\$ 0.00
Item F Administrative Supplies and Indirect Costs	\$ 0.00	\$ 0.00	\$ 0.00
TOTALS	34,172.00	34,316.00	Balance of Expenditures (-) Underspent Approved Budget (+) Overspent Approved Budget -\$ 144.00

2013 Survey and Remonumentation Completion Report

Grantee: Otsego

Remonumentation (Contractual Survey Services)						
Column A	Column B	Column C	Column D	Column E	Column F	Column G
Standard (Physical) Corners Completed AS Approved in Grant	Common Corners Completed AS Approved in Grant	Standard (Physical) Corners Completed NOT Approved in Grant	Common Corners Completed NOT Approved in Grant	Standard (Physical) Corners NOT Completed as Approved in Grant	Common Corners NOT Completed as Approved in Grant	Total Corners Completed (A+B+C+D)
49	5	0	0	0	0	54

Please attach a report for the work completed. The report must include a corner list for each column above, itemizing all corners submitted by surveyed township, i.e., town, range and corner code. The report shall also identify and explain any differences between the work completed and the work program approved in the Grant Application.

Each number reported for **Total Number of LCRC's Submitted** and **Total Number of Database Records Submitted** must equal **Column G (Total Corners Completed)** calculated above. One LCRC should be submitted for each corner/database record submitted.

Total Number of LCRC's Submitted 49 **Total Number of Database Records Entered and Submitted** 54

Corner Count/Inventory					
	Corners Remonumented IN 2013	Corners Remonumented THRU 2012	Total Corners Remonumented THRU 2013	Total Corners in County to be Remonumented	Remaining Corners in County to be Remonumented
Standard (Physical) Corners	49	692	741	1,746	1,005
Common Corners	5	118	123	327	204
Total Corners Filed	54	810	864	2,073	1,209

Coordinates To Be Established for PLSS Corners (Contractual Survey Services)						
Column A	Column B	Column C	Column D	Column E	Column F	Column G
Standard (Physical) Coordinates Completed AS Approved in Grant	Common Coordinates Completed AS Approved in Grant	Standard (Physical) Coordinates Completed NOT Approved in Grant	Common Coordinates Completed NOT Approved in Grant	Standard (Physical) Coordinates NOT Completed as Approved in Grant	Common Coordinates NOT Completed as Approved in Grant	Total Coordinates Completed (A+B+C+D)
0	0	0	0	0	0	0

The attached report for coordinate work completed shall identify and explain any differences between the work completed and the work program approved in the Grant Application.

The number reported for **Total Number of Coordinate Records Entered and Submitted** must equal **Column G (Total Coordinates Completed)** calculated above.

Total Number of Coordinate Records Entered and Submitted 0 **Coordinates Report Submitted:** Yes No

**Office of Land Survey & Remonumentation
LCRC LISTING BYTOWN / RANGE**

LCRC Status:		SUBMITTED TO STATE								
County:		69 OTSEGO								
Municipality	Town/Range	Corner Type	LCC	Other	Priv Claim	Liber/ Page	Researched Peer Appr.	Monument Set Recorded	Surveyor	
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	A03			10 3	03/21/2013 09/06/2013	06/13/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	A04			10 4	03/21/2013 09/06/2013	06/13/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	A05			10 5	03/21/2013 09/06/2013	06/13/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	A06			10 6	03/21/2013 09/06/2013	04/11/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	A07			10 7	03/21/2013 09/06/2013	04/11/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	B03			10 8	03/20/2013 09/06/2013	06/13/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	B05			10 9	03/20/2013 09/06/2013	06/13/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	B11			10 10	03/20/2013 09/06/2013	07/27/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	C06			10 11	03/20/2013 09/06/2013	04/11/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	C08			10 12	03/20/2013 09/06/2013	07/22/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	C09			10 13	03/20/2013 09/06/2013	07/22/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	C10			10 14	03/16/2013 09/06/2013	07/27/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	C11			10 15	03/16/2013 09/06/2013	07/19/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	C12			10 16	03/12/2013 09/06/2013	07/19/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	D11			10 23-24	04/12/2013 10/04/2013	09/26/2013 10/17/2013	Caverson, Jason 46658	02/26/2013

**Office of Land Survey & Remonumentation
LCRC LISTING BYTOWN / RANGE**

LCRC Status:	SUBMITTED TO STATE									
County:	69	OTSEGO								
Municipality	Town/Range	Corner Type	LCC	Other	Priv Claim	Liber/ Page	Researched Peer Appr.	Monument Set Recorded	Surveyor	
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	E06			10 25	04/12/2013 09/06/2013	06/15/2013 10/17/2013	Caverson, Jason 46658	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	E07			10 26	04/12/2013 09/06/2013	06/15/2013 10/17/2013	Caverson, Jason 46658	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	E08			10 27	04/12/2013 09/20/2013	08/09/2013 10/17/2013	Caverson, Jason 46658	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	E09			10 28	04/12/2013 10/04/2013	09/26/2013 10/17/2013	Caverson, Jason 46658	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	E10			10 29	04/12/2013 09/20/2013	08/09/2013 10/17/2013	Caverson, Jason 46658	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	E11			10 30	04/12/2013 09/20/2013	08/09/2013 10/17/2013	Caverson, Jason 46658	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	E12			10 31	04/12/2013 10/04/2013	09/26/2013 10/17/2013	Caverson, Jason 46658	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	F07			10 32	04/12/2013 09/06/2013	06/15/2013 10/17/2013	Caverson, Jason 46658	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	F09			10 33	04/12/2013 09/06/2013	06/15/2013 10/17/2013	Caverson, Jason 46658	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	F11			10 34	04/12/2013 09/20/2013	08/09/2013 10/17/2013	Caverson, Jason 46658	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	G06			10 35	04/12/2013 10/04/2013	09/26/2013 10/17/2013	Caverson, Jason 46658	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	G07			10 36	04/12/2013 09/06/2013	06/15/2013 10/17/2013	Caverson, Jason 46658	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	G08			10 37	04/12/2013 09/06/2013	06/15/2013 10/17/2013	Caverson, Jason 46658	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	G09			10 38	04/12/2013 09/20/2013	08/09/2013 10/17/2013	Caverson, Jason 46658	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	G12			10 39	04/12/2013 09/06/2013	06/15/2013 10/17/2013	Caverson, Jason 46658	02/26/2013

**Office of Land Survey & Remonumentation
LCRC LISTING BYTOWN / RANGE**

LCRC Status:		SUBMITTED TO STATE								
County:	69	OTSEGO								
Municipality	Town/Range	Corner Type	LCC	Other	Priv Claim	Liber/ Page	Researched Peer Appr.	Monument Set Recorded	Surveyor	
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	I11			10 40	04/12/2013 09/06/2013	06/15/2013 10/17/2013	Caverson, Jason 46658	02/26/2013
OTSEGO LAKE TWP.	29N/03W	PLS CORNER	I12			10 41	04/12/2013 09/20/2013	08/09/2013 10/17/2013	Caverson, Jason 46658	02/26/2013
OTSEGO LAKE TWP.	29N/03W	MEANDER		5		10 17	04/11/2013 09/20/2013	07/19/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
WMC-11										
OTSEGO LAKE TWP.	29N/03W	MEANDER		6		10 18	04/11/2013 09/20/2013	07/22/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
WMC-12										
OTSEGO LAKE TWP.	29N/03W	MEANDER		7		10 19	03/16/2013 09/20/2013	09/16/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
WMC-13 (007)										
OTSEGO LAKE TWP.	29N/03W	MEANDER		8		10 42	04/12/2013 10/04/2013	09/26/2013 10/17/2013	Caverson, Jason 46658	02/26/2013
OTSEGO LAKE TWP.	29N/03W	MEANDER		9		10 20	03/16/2016 09/20/2013	07/19/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
WMC-15 (009)										
OTSEGO LAKE TWP.	29N/03W	MEANDER		10		10 21	04/11/2013 09/20/2013	07/19/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
WMC-16 (010)										
OTSEGO LAKE TWP.	29N/03W	MEANDER		11		10 22	03/20/2013 09/20/2013	04/11/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
WMC23										
OTSEGO LAKE TWP.	29N/03W	MEANDER		12		10 43	04/12/2013 10/04/2013	09/26/2013 10/17/2013	Caverson, Jason 46658	02/26/2013
WMC26										
HAYES TWP.	29N/04W	PLS CORNER	M03			10 3	03/21/2013 09/06/2013	06/13/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
HAYES TWP.	29N/04W	PLS CORNER	M04			10 4	03/21/2013 09/06/2013	06/13/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
HAYES TWP.	29N/04W	PLS CORNER	M05			10 5	03/21/2013 09/06/2013	06/13/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
HAYES TWP.	29N/04W	PLS CORNER	M06			10 6	03/21/2013 09/06/2013	04/11/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
HAYES TWP.	29N/04W	PLS CORNER	M07			10 7	03/21/2013 09/06/2013	04/11/2013 10/17/2013	Brand, Ronald 43046	02/26/2013

**Office of Land Survey & Remonumentation
LCRC LISTING BY TOWN / RANGE**

LCRC Status: SUBMITTED TO STATE

County: 69 OTSEGO

Municipality	Town/Range	Corner Type	LCC	Other	Priv Claim	Liber/ Page	Researched Peer Appr.	Monument Set Recorded	Surveyor	
BAGLEY TWP.	30N/03W	PLS CORNER	C08			10 1-2	09/20/2013 09/20/2013	09/24/2013 10/17/2013	Brand, Ronald 43046	02/26/2013
CHARLTON TWP.	31N/01W	PLS CORNER	K03			10 44	02/26/2013 09/20/2013	06/19/2013 10/17/2013	Kiiskila, Carl 33981	02/26/2013
CHARLTON TWP.	31N/01W	PLS CORNER	K04			10 45	02/26/2013 09/20/2013	06/19/2013 10/17/2013	Kiiskila, Carl 33981	02/26/2013
CHARLTON TWP.	31N/01W	PLS CORNER	K05			10 46	02/26/2013 09/20/2013	06/19/2013 10/17/2013	Kiiskila, Carl 33981	02/26/2013
CHARLTON TWP.	31N/01W	PLS CORNER	L03			10 47	02/26/2013 09/20/2013	06/19/2013 10/17/2013	Kiiskila, Carl 33981	02/26/2013
CHARLTON TWP.	31N/01W	PLS CORNER	L05			10 48	02/26/2013 09/20/2013	06/19/2013 10/17/2013	Kiiskila, Carl 33981	02/26/2013
CHARLTON TWP.	31N/01W	PLS CORNER	M03			10 49	02/26/2013 09/20/2013	06/19/2013 10/17/2013	Kiiskila, Carl 33981	02/26/2013
CHARLTON TWP.	31N/01W	PLS CORNER	M04			10 50	02/26/2013 09/20/2013	06/19/2013 10/17/2013	Kiiskila, Carl 33981	02/26/2013
CHARLTON TWP.	31N/01W	PLS CORNER	M05			10 51	02/26/2013 09/20/2013	06/19/2013 10/17/2013	Kiiskila, Carl 33981	02/26/2013

LCRC Total: 54

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in Room 100, 225 West Main, Gaylord, MI 49735, on the 26th day of November, 2013, at 9:30 a.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Commissioner Beachnau.

OCR 13-23
Fiscal Year 2014 Budget Resolution
And General Appropriations Act

WHEREAS, the Uniform Budget and Accounting Act (“UBAA”) MCLA 141.421 et seq., requires that the Board enact a general appropriations act designed to meet County-funded expenditures; and

WHEREAS, County offices, the courts, county departments, agencies and others have submitted requests for a county appropriation in the 2014 budget; and

WHEREAS, the County Administrator has submitted a proposed budget as required by statute; and

WHEREAS, the Board of Commissioners has taken into consideration the fact that there are required functions of county government or operations which must be budgeted at a serviceable level in order to provide required services programs; and

WHEREAS, the Board of Commissioners has determined the amount of money to be raised by taxation necessary for expenditures and liabilities for the 2014 fiscal year and has ordered that money to be raised by taxation within statutory and constitutional limitations.

NOW, THEREFORE, BE IT RESOLVED

1. That the 2014 Otsego County Budget for the General Fund which is incorporated by reference herein, is hereby adopted on a basis consistent with the Otsego County policies, subject to all County policies regarding the expenditure of funds as well as the conditions set forth in this resolution.
2. Tax rates are to be levied for the 2014 fiscal year as summarized in Appendix A of this document.
3. That this budget reflects a reasonable allocation of available resources to the various County departments, boards, and agencies, and allows for all mandated services, programs, and activities, including the courts to be performed at or beyond a serviceable level.

4. That the Board of Commissioners hereby authorizes monthly county-based surcharge of \$1.72 be placed on all communications service provider equipment able to call 9-1-1 for service as allowed under Public Act 164 of 2007 to defray the costs of being ready to process and of actually processing 9-1-1 calls placed within Otsego County for Fiscal Year 2014, and that such funds shall be used in accordance with all applicable state and federal laws and County policies.
5. That all County elected officials and department heads shall abide by all County policies, including the Purchasing policy, personnel policies, and applicable labor agreements, as adopted and amended by this Board and that the budgeted funds are appropriated contingent upon compliance with these policies.
6. That the approved employee positions on the Approved Position Control Number Roster contained in this Budget as Appendix B, shall limit the number of employees who can be employed. No funds are appropriated for any position or employee not on the Approved Position Control Number Roster. Further, there may be a need to increase or decrease various positions within the Budget and/or impose a hiring freeze and/or impose lay-offs due to the unforeseen financial changes; therefore, the Approved Position Control Number Roster List may be changed from time to time by the Board and/or the Board may impose a hiring freeze. County elected officials and department heads shall abide by whatever changes are made by the Board, if any, relative to the approved positions and the number of employees stated in the Approved Position Control Number Roster List.
7. That the authorized positions in the Approved Position Control Number Roster List contained in each budget indicates the authorized maximum number of employees in their respective classifications for that budget. Any deviations from said list must be specifically approved by the Board.
8. That certain positions contained in the Approved Position Control Number Roster List which are supported in some part by a grant, cost sharing, child care reimbursement, or other source of outside funding, are only approved contingent upon the County receiving the budgeted revenues. In the event outside funding is not received, or the County is notified that it will not be received, then said positions shall be considered unfunded and removed from the Approved Position Control Number Roster List.
9. That the Administrator is authorized upon request of the respective elected official or department head to transfer persons from certain positions contained in the Approved Position Control Number Roster List, which are supported in some part by grant, cost sharing, child care reimbursement or other source of outside funding, to another grant funded position in order to reduce County cost.
10. That revenues received by the County under Public Act 106 and 107, 1985 (Convention Facility Tax revenues) shall not be used to reduce the County's operating millage levy (2014 Budget Year) as defined by Public Act 2 of 1986.

11. That in accordance with Public Act 106 of 1985 and Public Act 2 of 1986, 50% or approximately \$111,402 of the estimated \$222,804 of the Convention Facility Tax revenues not used to reduce the County's operating tax rate, shall be transmitted to the Northern Michigan Substance Abuse Services with remaining revenues to be deposited into the County's General Fund.
12. That revenues received by the County under Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the County's operating millage levy (2014 Budget Year).
13. That in accordance with Public Act 264 of 1987, that 12/17 of the estimated Cigarette Tax revenue, not used to reduce the County's operating tax rate, shall be appropriated to the Northwest Michigan Health Department, for public health prevention programs and services, with remaining revenues to be deposited into the County's general fund. The County's estimated Cigarette Tax revenue for 2014 is \$0.
14. That the Administrator is hereby appointed "Budget Administrator," pursuant to the Uniform Budget and Accounting Act, MCLA 141.421 et seq., with power to administer such duties in connection with said budget, as may be from time to time, delegated to the Office of the County Administrator by this Board.
15. That the Budget Administrator be directed to disburse to the various agencies, the approved County appropriation on the basis of need as determined by the cash balances within their respective funds.
16. That the County Administrator, upon recommendation of the appropriate elected official or department head, be authorized to accept grants on behalf of the County if there is no local match required, or ongoing programming or funding which would require additional appropriations or staffing in current or future fiscal years.
17. That the County Administrator, upon recommendation of the appropriate elected official or department head, be authorized to accept grants on behalf of the County in an amount up to \$50,000 with a local match not to exceed 10% (\$5,000), if required, and if available within the requesting department's current budget, and to record the appropriate budget amendment.
18. That the County Administrator is required and directed to automatically reduce any department each time a reduction is made in federal, state or local funds. The County Administrator, in conjunction with the affected elected official or department head, shall promptly make the necessary lay-offs and advise those affected by the service that those services are being discontinued as a result of said cutbacks.
19. That the County Administrator is authorized to cause the drafting of contracts where necessary and appropriate within established budgetary limitations and that the County Administrator is authorized to sign said contracts after legal counsel approved each contract as to legal form, and the Board of Commissioners has approved each contract. The County Administrator is authorized to sign all contract renewals without prior approval of the Board if funds are previously approved for said contract and there are no changes to the contract as part of the renewal.

20. The Board of Commissioners has determined it would be fiscally prudent to set a goal to add approximately \$100,000 to the Budget Stabilization fund (Fund 257).
21. That the Board of Commissioners has determined that it is fiscally prudent to carry a \$500,000 fund balance in the Health Care fund (Fund 647). Funds in excess of this amount shall be refunded to the contributing funds outside of the general fund as follows: 208 Parks and Recreation, 588 Bus, 212 Animal Control, 232 Housing, 281 Airport, 261 9-1-1, 249 Land Use Services. All remaining leftover funds will be transferred to the General Fund.
22. The Board of Commissioners has determined that it is fiscally prudent to maintain a Legal Defense Fund, Fund 260.
23. The Board of Commissioners has determined that it is fiscally prudent to carry a fund balance level of 10% of expenditures from year-to-year in the Building and Grounds Fund, Fund 637, in order to avoid cash flow shortfalls.
24. The Board of Commissioners has determined that the Administrative Services Fund, Fund 645, will need to maintain a fund balance level of 5% of expenditures from year-to-year, in order to avoid cash flow shortfalls.
25. That the amounts indicated in the "Budgetary Detail" are hereby appropriated from the General Funds and other funds of Otsego County according to the Activity Centers (Departments) contained in that detail which is incorporated herein by reference, and that such appropriations shall be restricted to the functioning of those Activity Centers (Departments), all applicable federal and state laws, County policies, and the provisions of this Act. The "Budgetary Detail" chart is included in this document at Appendix C.
26. The Administrator has the authority to approve all amendments made to the 2014 budget except for instances where a) the amendment will increase the department's total net budget or b) the amendment will affect a payroll account (defined as any account in the 700.000-705.000 expenditure section of the general ledger, except education and training 704.400) and exceeds \$500 in total.

APPENDIX A
AUTHORIZED TAX RATES 2014 BUDGET YEAR

<u>TAXING ENTITY</u>	<u>MILLAGE RATE</u>
COUNTY OPERATING*	0.0040502
BUS	0.0002500
COMMISSION ON AGING	0.0010000
PARKS/RECREATION/COMMUNITY CTR	0.0001875
SPORTSPLEX OPERATING	0.0002500
LIBRARY	0.0004000
EMERGENCY SERVICES	0.0004000
UNIVERSITY CENTER OF GAYLORD	0.0005569
M TEC	0.0006464
ANIMAL CONTROL	0.0003000
RECYCLING	0.0002500
TOTAL	<hr/> 0.0082910

*In accordance with the state mandated tax shift, the county operating millage will be levied in July 2014; all other millages listed are to be levied in December 2013.

Otsego County Fee Schedule

Updated: October 22, 2013

AIRPORT

Landing Fees (waived with minimum fuel purchase):

Commercial	Minimum Fuel	
Single Piston	20 Gallons	\$20.00
Single Turbine	40 Gallons	\$25.00
Twin Piston	40 Gallons	\$25.00
Turbo Prop/Light Jets	80 Gallons	\$50.00
Jets Over 20,000 lbs.	160 Gallons	\$80.00

Other Fees:

Cold Hangar	\$50.00
Additional Night	\$25.00
Heated Hangar Nightly	\$85.00
Forklift	\$50.00
De-Ice	\$40.00 plus \$13.00 a Gallon
Parking light Aircraft	\$5.00
Parking Turbine/Jets	\$25.00
After Hours / First Hour	\$125.00
Additional Hour	\$100.00
Miscellaneous Charge, Requiring Manpower. Example: AC plug in	\$25.00
Ground Power Unit	\$40.00 plug in \$20.00 an hour
Off Airport Service	\$250.00
Off Airport Service additional hour	\$100.00
Off Airport Service Weekend/Holiday	\$350.00
Off Airport Service Weekend/Holiday additional hour	\$150.00

Hangar Rentals:

Range from \$165 to \$220 a month depending on hangar size/conditions and amenities.

Example: Does the door open manually or with automatic opener.

Fuel Amount based on the market.

Note: Otsego County does not charge Recreational Flyers for landing. The only charge is for parking.

Note: We do not charge Emergency Service Aircraft like "Life Flight" for landing or parking.

ANIMAL CONTROL DEPARTMENT

License Fees:

Before March 1:

Spayed or Neutered	\$10.00
Unaltered	\$20.00
Unaltered with Pedigree	\$10.00

March 1 or After	
Spayed or Neutered	\$15.00
Unaltered	\$25.00
Unaltered with Pedigree	\$15.00

When a citation is issued for dog(s) there is a \$30.00 fee for the first dog and then late fees apply to each dog listed on the citation.

Dog owners that purchase dog licenses within 48 hours of receiving the citation, the citation becomes void.

For dog owners that do not purchase their licenses within 48 hours of receiving the citation, the citation will be forwarded to the Courts. The Courts have a \$125.00 fine and cost for failure to license a dog.

Dog Adoption Fees:	
Adoption Fee	\$20.00
Dog License	\$10.00
Sterilization Fee (payback) if animal is sterilized by Otsego County	\$25.00
If not altered a \$25.00 good faith contract is signed stating the animal will be altered: The \$25.00 is reimbursable with proof of sterilization. (Voucher from County)	
Total Cost of Adoption per Dog:	\$55.00

The sterilization cost for shelter dogs is \$68.00 to \$110.00 dollars at local veterinarian's office.

Cat Adoption Fees:	
Adoption Fee	\$20.00
Sterilization Fee (payback) if animal is sterilized by Otsego County	\$25.00
If not altered a \$25.00 good faith contract is signed stating the animal will be altered: The \$25.00 is reimbursable with proof of sterilization. (Voucher from County)	
Total Cost of Adoption per Cat:	\$45.00

Submission Fees for Adopted Dogs:	
Dog Submitted by Owner	\$20.00
Dog Submitted Out of County	\$50.00
Stray Dog found in County	No Charge
Stray dogs from Out of County	\$50.00

Litter of Puppies:	
Up to 3 Puppies – In County	\$30.00
Up to 3 Puppies – Out of County	\$60.00
4 to 5 Puppies – In County	\$50.00
4 to 5 Puppies – Out of County	\$65.00
6 Puppies and Up – In County	\$60.00
6 Puppies and Up – Out of County	\$85.00

Please Note: Otsego County does not accept vicious animals, old, elderly animals, animals with medical problems, or animals requiring convalescent care.

Impoundment Fees of Dogs Picked Up by Officer and Reclaimed

by their Owner:

First Time Impoundment P/U Fee:	\$20.00
Plus \$5.00 Per Day Boarding Fee Plus License Fee if the Dog Does Not have Current License:	\$5.00
Second Offense of Impoundment P/U Fee:	\$40.00
Third Offense of Impoundment P/U Fee:	\$60.00
A Citation may also be issued along with continuous P/U fees.	

All dogs four months of age and older that become property of Otsego County, either by submission or animals picked up by officer are evaluated by the animal behavior specialist at a cost of \$75 per animal. This is a contracted service.

Dogs and cats that become the responsibility of Otsego County are: vaccinated, de-wormed, and treated for fleas and lice. Injured or sick animals are transported for treatment up to a \$200.00 veterinarian expense including medication.

Submission Fees for Adoptable Cats:	
Feral Cats	\$20.00
All Other Cats – In County	\$20.00
Cats – Out of County	\$50.00
Litters of Kittens:	
Up to 4 Kittens – In County	\$30.00
Up to 4 Kittens – Out of County	\$50.00
5 or more Kittens – In County	\$60.00
5 or more Kittens – Out of County	\$85.00

BUS SYSTEM

System Fares:	
Seniors	\$2.00 one way
Disabled	\$2.00 one way
Students	\$2.50 one way
Adults	\$3.00 one way
Internal Fees:	
Lube, Oil & Filter Change for County Departments	\$28.00
Labor Charge for vehicle repairs	\$45.00 per hour

CLERK/REGISTER OF DEEDS OFFICE

Vital Record Copies	
First Page	12.00
Each Additional Page	5.00

Note: \$4.00 of deed fee deposited to the MI State Survey and Remonumentation Fund
Portion of fees deposited into Register of Deeds' Automation Fund per MCL 600.25

Qualified Voter Registration File (Bagley Twp is not available)	
Digital Copy	\$.02 per voter

Hardcopies	\$10.00 per municipality
Clerk & Register of Deeds Record Copies	\$1.00 per page
Carrying Concealed Weapons Permit (CCW)	\$105.00
Register of Deeds Record Searches	\$5.00 per name searched
Register of Deed Document Recordings	
Recording Fees	
First Page	14.00
Additional Pages	3.00 Each
Recording Fee Check Overages	
County retains first \$10.00 of recording check overages.	
Recording check overages over \$10.00 result in document rejection.	

COMMISSIONERS

Annual Salaries	
Chairperson	\$10,800
Commissioners:	\$9,600
Per Diem Rates	
Half-Day (under 4 hours)	\$40.00
Full-Day (over 4 hours)	\$80.00

EQUALIZATION OFFICE

Copies in the Office:	
Self Serve	
Single copies (8½" x 11", 8½" x 14")	\$1.00 each
Single Color Copies (8½" x 11", 8½" x 14")	\$3.00 each
Up to four copies (11" x 17")	\$2.00 each
4 or more copies (11" x 17") if from plat book for other than owner.	\$3.00 each
Color Copies (8	
If Done by Staff	Double the cost for copies
Print Outs from Equalizer:	\$1.00 each
For printing on 8½" x 11" paper.	
Lists from the Equalizer:	
Name and address only	\$0.30 each
Name, address and description	\$0.35 each
Name, address, description and value	\$0.40 each
If done by staff from mapping computer	\$0.50 each
For Downloads of Electronic Data (Equalizer Program)	
For entire County or entire Township	
Public sector	\$500.00 per request

Private sector	\$1,000.00 per request
Maps (8½" x 11") from MapInfo	
Maps from computer with staff assistance	\$20.00 each

If additional information is required on maps, use pricing from above list.

Other Office Fees:

Aerials

1st copy	\$20.00 each
Each additional copy	\$15.00 each
Color (11" x 17")	\$25.00
Color (D and E Size)	\$40.00

Faxed Information

Each sheet	\$ 5.00 each
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House Numbers

\$25.00 per request

Geographic Information System Map Digital Data Pricing:

For Public Sector

Subscriptions Rate:
(Layers include Road, Water, and Parcel)

Public Sector (single town and range)

Annual Update:	0.20 per parcel
Quarterly Update:	\$0.35 per parcel

Public Sector (for multiple town and ranges)

Annual Update:	\$0.20 per parcel
Quarterly Update:	\$0.35 per parcel

Public Sector (entire county)

Annual Update:	\$0.20 per parcel
Quarterly Update:	\$0.35 per parcel

For Private Sector

Subscriptions Rate:
(Layers include Road, Water, and Parcel)

Private Sector (single town and range)

Annual Update:	\$0.30 per parcel
Quarterly Update:	\$0.50 per parcel

Private Sector (for multiple town and ranges)

Annual Update:	\$0.30 per parcel
Quarterly Update:	\$0.50 per parcel

Private Sector (entire county)

Annual Update:	\$6,500.00
Quarterly Update:	\$2,500.00 per quarter

Road Centerline GIS Layer

\$1,000.00

The Equalization Department fees were established in accordance with the Otsego County Enhanced Access Policy, as required by the State of Michigan Public Act 462 of 1996.

The Equalization Director has the right to waive fees in exchange for data relevant to the work done by the Equalization Department.

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

The cost for FOIA Requests Include the cost of the wages and fringe benefits of the lowest paid employee in the office capable of gathering data for the duration of the time it takes to process/prepare request, along with a cost of \$1.00 per page for copies, and any postage fees. (Please see the Otsego County FOIA Policy for more information)

HOUSING DEPARTMENT

Copies	\$1.00 per page
Fax	\$1.00 per page
Each Delinquent Mortgage Payment	\$25.00
Payoff Request	\$25.00

LAND USE SERVICES DEPARTMENT

Building Fees:

Permit Application Fee	35.00
For Building Permits:	
ICC Fee Schedule and type of construction is used for all permits.	
Electrical, Mechanical and Plumbing Permits are calculated based upon the itemized permit applications.	
For projects not involving a square footage calculation	\$50.00
Residential Plan Reviews	15% of Permit Fee
Commercial Plan Reviews	.0015 times the value of the project
Inspections	\$50.00 per inspection

Planning & Zoning Fees:

Zoning Permits:	
Application Fee	\$35.00
Single Family Dwelling	\$45.00
Residential Addition	\$45.00
Accessory buildings	\$45.00
Decks	\$30.00
Non-residential Signs	\$45.00
Residential Signs	No charge
Shoreland Permits	\$100.00
Sheds less than 200 sf	\$25.00
Fences	\$25.00

Camping Trailers	\$30.00
Home Occupations	\$30.00
Zoning Re-Inspection Fee (additional inspections)	\$50.00
Commercial Site Plan Review - In-house	\$100.00
Land Divisions:	
Hayes, Livingston & Chester Twps.	\$100.00
Bagley, Corwith, Dover, Elmira & Otsego Lake Twps.	\$25.00
Planning Commission Permits:	
Site Plan Review	\$500.00
Special Use Permit	\$700.00
Rezoning Request	\$700.00
Planning Commission Permits: (When Special Meeting is Required)	
Site Plan Review	\$950.00
Special Use Permit	\$950.00
Rezoning Request: (1 to 5 parcels)	\$950.00
Rezoning Request: (6 to 10 parcels)	\$1,050.00
Rezoning Request: (11 or more parcels)	\$1,150.00
Zoning Board of Appeals Hearings:	
Variance Request	\$400.00
Appeal-Interpretation	\$400.00
Zoning Board of Appeals Hearings: (When Special Meeting is Required)	
Variance Request	\$800.00
Appeal-Interpretation	\$800.00

MEDICAL EXAMINER

Current rates:

Medical Examiner	\$10,000/annual
Deputy Medical Examiner On-Call	\$65/mo
Chief Deputy M.E. Administrative	\$65/mo
Autopsy	\$65/hr
Body Transport	\$55/hr
Training Time	\$25/hr
ME Records Clerk	\$500/annual

Proposed rates:

Medical Examiner	\$10,000/annual
Deputy Medical Examiner On-Call	\$100/mo
On Scene Response and In-person autopsy consultation	\$60/hr
Body Transport	\$50/hr
Training Time	\$25/hr
ME Records Clerk	\$500/annual
Chief Deputy Medical Examiner	\$5,000/annual

This includes all duties of the Chief Deputy Medical Examiner including, but not limited to deputy medical examiner scheduling, autopsy scheduling and phone

consultation, all other communications, preparation of paperwork, billing preparation and review, scheduling autopsies at the most reasonable cost, and all other items not specifically listed in the fee schedule. Arrange for autopsies at the most reasonable cost. The annual payment amount shall be paid in monthly increments, and shall be based on performing all duties listed in the above description.

Chief Deputy Medical Examiner Cell Phone Reimbursement \$40/mo

PARKS & RECREATION

Otsego Lake County Park

Otsego County Residents:

Day Park Pass	\$4.00
Season Park Pass	\$15.00
Season Park Pass - Seniors (age 60 and over)	\$7.00
Camping Vehicle Permits (May 2 - September 25)	\$25.00 per night
Camping Vehicle Permits (April 1 - May 1; Sept. 26 - Nov. 1)	\$12.00 per night
Pavilion Rental (Saturday and Sunday)	\$65.00
Pavilion Rental (Weekdays)	\$60.00
Camping Vehicle Permits	\$3.00
Special Event Camping Fee (addition to standard fees)	\$10.00 per stay

Non-Otsego County Residents:

Day Park Pass	\$4.00
Season Park Pass	\$15.00
Season Park Pass - Seniors (age 60 and over)	\$7.00
Camping Vehicle Permits (May 2 - September 25)	\$26.00 per night
Camping Vehicle Permits (April 1 - May 1; Sept. 26 - Nov. 1)	\$12.00 per night
Pavilion Rental (Saturday and Sunday)	\$65.00
Pavilion Rental (Weekdays)	\$60.00
Camping Vehicle Permits	\$4.00
Special Event Camping Fee (addition to standard fees)	\$10.00 per stay

Community Center

Day Pass	\$1.00
Rental of Entire Community Center 1-1/2 hours	\$25.00
Rental of Half of Community Center 1-1/2 hours	\$15.00
Rental of Entire Community Center 2 hours	\$30.00
Rental of Entire Community Center 3 hours	\$50.00
Rental of Entire Community Center 4 hours	\$60.00
Use of Scoreboard and/or Volleyball Equipment	\$5.00
Overnight Lock-ins (Friday or Saturday) 8pm – 8am	\$175.00

SHERIFF

Civil Division

Service of Civil Process \$21.00 plus \$0.75 per mile

Corrections Division

Jail

PBT (Preliminary Breath Test)	\$2.00 plus \$1.00 breath tube
State Booking Fee/MCOTC	\$2.00
Local Booking Fee	\$10.00

Bond Fee	\$10.00
Damages to Jail Property	Replacement/Prosecution
Housing	\$30.00 per day/Sentenced
Indigent Supplies	Cost per item provided
Medical	As billed by provider
OTC Medical	Per store receipt
Rx Medication	As billed by pharmacy
OUIL Fee	\$5.00
Postage	Current USPS rates
Safety Ink Pen	\$0.60
Starter Pak (Grooming Items)	\$1.50 (Indigent)
Tether	\$15.00/day
Work Release	\$15.00/day

Work Camp	
Drug/PBT Test	\$5.00
Participant Daily Fee	\$15.00
	\$7.50 If determined to be Indigent

Sheriff's Office	
Incident Reports/FOIA Request	\$5.00 plus \$1.00 per additional page
Photographs	\$5.00 per page
Electronic Media (DVD,CD)	\$50.00
Traffic Crash Reports (UD-10)	\$5.00 + \$1.00 per additional page
Fingerprinting	\$15.00
Handgun Purchase Permit	\$5.00 Notary Fee
Notary Fee	\$5.00
Salvage Vehicle Inspections	\$100.00

SOIL EROSION PERMIT FEES

Residential Soil Erosion Permit	\$150
Commercial Soil Erosion Permit	\$300 ¹ /50 ²
¹ Price for first acre	
² Price for each additional acre	

TREASURER

Copies	\$1.00 per page
Tax Certification Fee	\$1.00
Notary Fee	\$3.00
Tax Search	\$.50 per parcel
Detailed Tax Search	\$25.00 per parcel (old records)
Delinquent Tax Export (onto CD)	\$0.25 per parcel

Check Overages

County retains first \$10.00 of check overages.
Check overages over \$10.00 result in payment rejection.

VETERANS

Copies	\$1.00 per page
Fax	\$1.00 per page

GENERAL

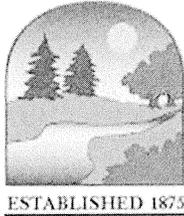
Checks returned for Non Sufficient Funds	\$25.00
Conference Room Rental	
Half-Day	\$45.00
Full-Day	\$60.00
Clean-Up Fee - Charged when room is not returned in original setup and condition.	\$25.00

Note: Fees for conference room rentals are waived for court-ordered meetings.

Laminating	\$1.00 per item unless otherwise noted
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Mileage: (only valid for trips over 1 mile)	\$0.50 per mile
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Note: Otsego County Departments are exempt from fees concerning county-related requests.



Otsego
C O U N T Y
M I C H I G A N

OTSEGO COUNTY POSITION DESCRIPTION

**Position: Kennel Attendant
Animal Control Department**

- A. Summary. Maintains a clean and safe environment for animals housed at the animal shelter; responsible for providing daily exercise, minor medical attention and grooming to animals housed at the shelter.
- B. Supervision Received. Work is performed under the general supervision of the Animal Control Director.
- C. Supervision Exercised. None.
- D. Responsibilities, Essential Duties and Functions. An employee in this position may be called upon to do any or all of the following essential duties (note: these examples do not include all of the duties which the employee may be expected to perform).
1. Cleans and disinfects all areas of the shelter including dog kennels and cat areas.
 2. Administers vaccinations and medications to animals as needed.
 3. Feeds and water all animals
 4. Maintains appropriate identification for animals housed at the shelter
 5. Maintains web site information in the internet
 6. Provides guidance and instructions to volunteers, community service workers, and trustees
 7. May occasionally assist animal control officers with picking up stray dogs and animals running at large and reports of possible neglect or other complaints
 8. Loads/unloads animals from vehicles, cages, kennels and other areas for transport and/or relocation
 9. Assists in maintaining the Animal Shelter building and grounds to include snow removal, lawn mowing, general cleaning and upkeep
 10. Assists Director with behavior testing of animals and monitors animals for behavioral changes
 11. Assists public by answering questions about animals and retrieving dogs from kennels
 12. Baths and grooms animals as needed
 13. Performs related duties as required

E, Essential Functions, Qualifications, and KSAs for Employment. All of the following functions, qualifications, knowledge, skills, abilities (KSAs) and duties are essential. An employee in this class, upon appointment, should have the equivalent of the following:

Basic knowledge of animal handling including basic dog training, and use of animal equipment such as collars and leashes

Ability to use the internet and MS office programs in an efficient manner

Ability to follow direction yet work independently.

Ability to handle animals in a safe and effective manner.

Ability to work effectively with the general public.

Ability to administer vaccinations and medications to animals as needed.

High School Diploma or GED. Experience in an animal shelter preferred.

Possession of a valid Michigan Driver's License.

Ability to pass a pre-employment drug test and post offer physical examination.

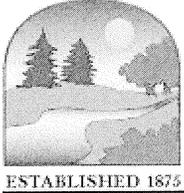
Ability to pass a criminal history background check.

While performing the duties of this job, the employee is frequently required to reach with hands and arms; stand; walk; and use entire body to handle animals. The employee is regularly required to sit, stoop, kneel, and crouch. The employee will be required to lift up to 100 lbs. Exposure to diseases communicated by animals, high levels of noise and odor of impounded animals and exposure to being bitten by animals.

F. Employment Conditions.

1. For purposed of the Fair Labor Standards Act, this is a "non-exempt" position.
2. This is a full-time position and is eligible for Otsego County fringe benefits.
3. Hours: Rotating Days (20 hours per week) – Weekend work is required.
4. 2014 Otsego County Non-Union Pay Grade 1: \$10.02 per hour

Otsego County is an equal opportunity employer



Otsego
COUNTY
M I C H I G A N

ASSISTANT ANIMAL CONTROL OFFICER

General Summary

Under the supervision of the Animal Control Officer, enforces state laws and local ordinances dealing with animal control and issues citations for violations. Responds to citizen complaints regarding animals and patrols the county to pick-up stray animals and respond to other animal related concerns. Investigates and follows up on charges of animal abuse. Participates in the maintenance and cleaning of the shelter and performs a variety of other tasks related to shelter operations.

Essential Functions

1. Responds to and investigates complaints related to barking dogs, stray animals, vicious dogs, animal bites, dead or injured animals, livestock killings and other animal related complaints and takes action to resolve the matter. Works with owners and neighbors in the attempted resolution of animal related problems. Educates the public regarding animal care and the law.
2. Investigates suspected cases of animal abuse or neglect, includes reviewing the condition of the animals, interviewing the owner and witnesses, and determining whether to issue a citation. Works with the Prosecutor's Office to obtain warrants, completes case reports, and testifies in court regarding investigations.
3. Patrols the county to assist in enforcing animal laws and pick-up stray animals. Uses catchpoles, traps, and other devices to capture and impound animals. Uses firearm to destroy animals as necessary.
4. Issues appearance tickets on animal violations as necessary.
5. Maintains a daily log of animal control incidents, dog quarantines, citations issued and other enforcement activities.
6. Captures and impounds dogs and cats that have bitten individuals to quarantine them as required.
7. Documents results of investigations by completing reports on animal bites, livestock killings and related activities. Documents information on animals that have been picked up.
8. Accepts animals delivered to the shelter. Collects background information and prepares records, tags animals and assigns kennels. Maintains records of receipt, adoption and disposal of all animals brought to the animal shelter. Maintains identification system on all animals brought to the shelter.
9. Cleans and disinfects all areas of the Animal Shelter including the kennels. Assists in the supervision of community service and volunteer workers in the maintenance of the shelter, including cleaning and disinfecting kennels and

feeding and caring for the animals. Trains workers on animal care and use of chemical cleaning and disinfectant products. Sweeps and mops floors and performs other custodial tasks. Cleans water pans and food buckets.

10. Informs the public about animal control laws and ordinances and related issues. Makes presentations to community groups, elementary schools, and other organizations on animal control.
11. May remove heads of animals suspected of rabies for shipping to the Department of Public Health for testing.
12. Assists residents in the removal of stray domestic animals from properties, buildings or residences.
13. Conducts inspections of kennels within the county in accordance with state and local requirements.
14. Assists in picking up farm or exotic animals that are on the loose.
15. Provides on-call emergency service on evenings, weekends and holidays.

Other Functions

16. None listed.

An employee in this position may be called upon to do any or all of the above tasks. (These examples do not include all of the tasks which the employees may be expected to perform.)

Employment Qualifications

Education: High school graduation or equivalent.

Experience: Some prior related experience working with animals and/or law enforcement.

Other Requirements: Required to complete 100 hours of training in order to be certified by the Department of Agriculture. Must be a Certified Euthanasia Technician. Requires a valid Michigan Driver's license.

The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.

Physical Requirements: *[This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements]:*

Ability to operate vehicles to patrol county and investigate complaints.
Ability to subdue, capture and transport animals.
Walks over uneven terrain to conduct investigations and collect animals.
Ability to lift animals weighing up to 100 lbs. to vehicle or other location.
Ability to lift and carry animal cages to vehicle. Ability to lift and carry dead animals.
Ability to bend, stoop and crawl under porches, in crawlspaces and other locations in order to retrieve animals.
Ability to climb trees, ladders and stairs in order to capture animals.
Ability to utilize sidearm, shotgun, other firearms and a tranquilizer gun.
Ability to lift bags of dog food weighing up to 50 lbs.

Working Conditions:

Works outside in varying weather conditions.
Exposure to the risk of being bitten by animals.
Subject to work-related calls after normal hours.
Exposure to high levels of noise and odor of impounded animals.
Exposure to diseases communicated by animals.

Job Posting Information:

This is a full-time non-union position and is eligible for Otsego County fringe benefits.
Rotating Days (40 hours per week) – Weekend work is required.

For purposes of FLSA, this is a non-exempt position.

Otsego County is an Equal Opportunity Employer



Medical Examiner Policy

1. Purpose. The Office of the Medical Examiner (M.E.) is mandated under state statute to investigate certain types of death. These deaths include sudden and unexpected deaths, accidental deaths and violent deaths. The purpose of this policy is to establish best practices and procedures for the M.E. Office.
2. Authority. The Medical Examiner has the authority under Public Act 181, P.A. 1953, as amended and the Michigan Public Health Code, Act 368, P.A. 1978, to order an autopsy to determine or confirm the cause and manner of death. The Board of Commissioners may establish such rules and regulations regarding the business concerns of the County as the Board considers necessary and proper. See: MCL 46.11(m); 46.71, Act 156 of the Public Acts of 1851, as amended.
3. General Information.
 - A. The Office of the Medical Examiner may include Deputy Medical Examiners, and one Chief Deputy Medical Examiner. Additionally, a Records Clerk may be appointed to file and track records associated with ME cases. Such appointments to be recommended by the Medical Examiner and approved by the Board of Commissioners. Appointees are not employees of the County, they are independent contractors.
 - B. The Board of Commissioners may revoke the approved status of a Deputy Medical Examiner or a Chief Deputy Medical Examiner if he/she is found to have violated any portion of this policy.
 - C. The primary contact within the County for representatives of the Medical Examiner's Office is the County Administrator for questions of policy or budget. The Chairperson of the Criminal Justice Coordinating Committee will serve as a liaison to the Medical Examiner's Office concerning all other matters.
4. Procedures and Practices
 - A. Medical Examiner Deputies and Chief Deputy shall follow all safety protocols established by the Medical Examiner.
 - B. Representatives of the Medical Examiner's Office will not interfere with the

investigative process of any local police officers, Sheriff's deputies, or Michigan State Troopers.

- C. Representatives of the Medical Examiner's Office will treat the dead and first responders with respect at all times, and will deal with families in a compassionate way. In no way will inappropriate comments concerning the deceased be tolerated. Additionally, they will follow the County's Professionalism Policy.
- D. Representatives of the Medical Examiner's Office will wear appropriate attire when representing Otsego County.
- E. The Chief Deputy Medical Examiner will approve via email or in writing all expense sheets for the Deputy Medical Examiners. The Medical Examiner will approve via email or in writing all expense sheets for the Chief Deputy Medical Examiner. Expense sheets must show time spent to the nearest 15 minute increment. Reimbursement requests will be submitted in the format required by the County Administrator.
- F. Otsego County Emergency Medical Services (OCEMS) are to be utilized for transporting a body or bodies from the scene (place of death) to the county morgue.

Adopted:

Numbers In Parentheses represent The Number Of Input Characters				TOTAL
ALOC CODE (3)	ORG (8)	OBJ (6)	LINE ITEM	
	101E648	704.400	Education and Training	
		726.000	Supplies - General	
		726.046	Supplies - Uniform	
		801.020	Professional	
		920.400	Repairs and Maintenance Services	
		930.210	Telephone	
		930.460	Transporting	
		930.500	Travel	
TOTAL				

BALANCE SHEET - - BOARD DISCRETIONARY FUNDS - - OCTOBER 31, 2013

	<u>GENERAL FUND</u>	<u>PUBLIC IMPROVEMENT</u>	<u>BUDGET STABILIZATION</u>	<u>LEGAL DEFENSE</u>	<u>EQUIPMENT FUND</u>
ASSETS					
CASH	2,851,307.28	470,187.10	1,365,682.73	61,511.46	54,961.77
INVESTMENTS	449,354.96	300,000.00	-	-	-
IMPREST CASH	10,815.00	-	-	-	-
TAXES RECEIVABLE	22,282.30	-	-	-	-
ACCOUNTS RECEIVABLE	3,176.38	177,508.33	-	-	-
DUE FROM STATE	-	-	-	-	-
DUE FROM OTHER FUNDS	-	213,000.93	10,000.00	-	-
LONG TERM ADV TO OTHER FDS	-	72,987.85	-	-	-
LONG TERM ADV TO EMS	-	499,819.53	-	-	-
POSTAGE INVENTORY	4,413.19	-	-	-	-
SUPPLIES INVENTORY	15,481.89	-	-	-	-
PREPAID EXPENSE	-	-	-	-	-
TOTAL ASSETS	<u>3,356,831.00</u>	<u>1,733,503.74</u>	<u>1,375,682.73</u>	<u>61,511.46</u>	<u>54,961.77</u>
LIABILITIES					
ACCOUNTS PAYABLE	-	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-
DUE TO OTHER FUNDS	1,070,295.77	-	-	-	-
DEFERRED REVENUE	145,546.30	-	-	-	-
TOTAL LIABILITIES	<u>1,215,842.07</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE					
NONSPENDABLE/ASSIGNED/RESTRICTED	50,753.09	-	-	-	-
UNASSIGNED	2,090,235.84	1,733,503.74	1,375,682.73	61,511.46	54,961.77
TOTAL FUND BALANCE	<u>2,140,988.93</u>	<u>1,733,503.74</u>	<u>1,375,682.73</u>	<u>61,511.46</u>	<u>54,961.77</u>
TOTAL LIABS & FUND BALANCE	<u>3,356,831.00</u>	<u>1,733,503.74</u>	<u>1,375,682.73</u>	<u>61,511.46</u>	<u>54,961.77</u>

Information on these pages is intended for mangement purposes only.
The information is unaudited and is prepared using the modified cash basis of accounting.
Fund balance totals may differ from the budget report by a few cents; difference is due to rounding.

BALANCE SHEET - - BOARD DISCRETIONARY FUNDS - - OCTOBER 31, 2013

	<u>REVENUE SHARING</u>	<u>CAPITAL PROJECTS</u>	<u>DEBT SERVICE</u>	<u>HEALTH CARE</u>
ASSETS				
CASH	28,398.01	36,082.21	149,758.34	407,583.55
RESERVED CASH	-	-	-	
INVESTMENTS	-	-	-	-
IMPREST CASH	-	-	-	2,000.00
TAXES RECEIVABLE	-	-	-	-
ACCOUNTS RECEIVABLE	-	-	-	776.60
DUE FROM STATE	-	-	-	-
DUE FROM OTHER FUNDS	1,070,295.77	12,000.00	-	-
LONG TERM ADV TO OTHER FDS	-	-	-	-
LONG TERM ADV TO EMS	-	-	-	-
POSTAGE INVENTORY	-	-	-	-
SUPPLIES INVENTORY	-	-	-	-
PREPAID EXPENSE	-	-	-	-
TOTAL ASSETS	<u>1,098,693.78</u>	<u>48,082.21</u>	<u>149,758.34</u>	<u>410,360.15</u>
LIABILITIES				
ACCOUNTS PAYABLE	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-
DEFERRED REVENUE	-	-	-	-
TOTAL LIABILITIES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE				
NONSPENDABLE/ASSIGNED/RESTRICTED	-	-	-	-
UNASSIGNED	<u>1,098,693.78</u>	<u>48,082.21</u>	<u>149,758.34</u>	<u>410,360.15</u>
TOTAL FUND BALANCE	<u>1,098,693.78</u>	<u>48,082.21</u>	<u>149,758.34</u>	<u>410,360.15</u>
TOTAL LIABS & FUND BALANCE	<u>1,098,693.78</u>	<u>48,082.21</u>	<u>149,758.34</u>	<u>410,360.15</u>

**OTSEGO COUNTY - BOARD DISCRETIONARY FUNDS
BUDGET REPORT
YEAR TO DATE THROUGH OCTOBER 31, 2013**

GL NUMBER	2013				
	YTD BALANCE 10/31/2012	AMENDED BUDGET	YTD BALANCE 10/31/2013	AVAILABLE BALANCE	% COLLECTED/ SPENT
Fund 101 - GENERAL FUND					
Revenues					
010-PROPERTY TAXES	4,486,862.38	4,491,694.00	4,011,705.75	479,988.25	89.31
015-STATE UNRESTRICTED REVENUE	152,256.00	197,238.00	108,653.00	88,585.00	55.09
025-INTEREST EARNINGS	66,975.31	80,000.00	87,641.07	(7,641.07)	109.55
030-OTHER REVENUE	163,262.03	381,584.00	421,320.72	(39,736.72)	110.41
050-SPECIAL ITEMS/TRANSFERS	478,107.00	532,552.00	0.00	532,552.00	0.00
131-CIRCUIT COURT	161,862.38	223,100.00	134,380.55	88,719.45	60.23
132-LEIN FEES	5,250.00	11,500.00	4,812.50	6,687.50	41.85
133-DRUG COURT GRANT	38,320.72	136,918.00	36,204.50	100,713.50	26.44
134-RDSS TRANSPORT GRANT	7,170.94	20,000.00	5,483.95	14,516.05	27.42
136-DISTRICT COURT	400,067.10	450,439.00	462,515.05	(12,076.05)	102.68
141-FRIEND OF THE COURT	189,683.15	0.00	0.00	0.00	0.00
145-JURY COMMISSION	6,275.00	8,500.00	1,680.00	6,820.00	19.76
148-PROBATE COURT	140,576.01	179,419.00	146,023.91	33,395.09	81.39
166-FAMILY COUNSELING SERVICES	5,104.52	4,000.00	3,663.00	337.00	91.58
215-COUNTY CLERK/ROD	250,746.59	238,500.00	251,397.84	(12,897.84)	105.41
253-TREASURER	757.00	650.00	995.00	(345.00)	153.08
257-EQUALIZATION	23,586.53	37,400.00	13,610.40	23,789.60	36.39
262-ELECTIONS	330.32	20,752.00	0.00	20,752.00	0.00
267-PROSECUTOR	79,330.70	87,209.00	46,993.25	40,215.75	53.89
280-OTSEGO CONSERVATION DISTRICT	0.00	0.00	159.00	(159.00)	100.00
301-SHERIFF	19,807.33	12,450.00	16,584.01	(4,134.01)	133.20
302-SHERIFF - CIVIL DIVISION	20,634.75	25,000.00	13,032.60	11,967.40	52.13
320-JUSTICE TRAINING	1,883.70	2,500.00	2,054.36	445.64	82.17

Information on these pages is intended for mangement purposes only.

The information is unaudited and is prepared using the modified cash basis of accounting.

Fund balance totals may differ from the budget report by a few cents; difference is due to rounding.

2013				
YTD BALANCE	AMENDED	YTD BALANCE	AVAILABLE	% COLLECTED/

GL NUMBER	10/31/2012	BUDGET	10/31/2013	BALANCE	SPENT
331-MARINE SAFETY	0.00	4,025.00	0.00	4,025.00	0.00
332-MOTORCYCLE SAFETY EDUCATION	63,103.85	74,156.00	46,554.17	27,601.83	62.78
333-SNOW/MOBILE GRANT	2,094.21	9,000.00	1,200.00	7,800.00	13.33
334-SECONDARY ROAD PATROL	26,174.00	37,632.00	22,660.00	14,972.00	60.21
336-OFF-ROAD VEHICLE GRANT	1,906.87	10,150.00	0.00	10,150.00	0.00
351-JAIL	34,146.48	34,000.00	67,060.58	(33,060.58)	197.24
427-EMERGENCY SERVICES	(4,091.57)	0.00	(541.90)	541.90	100.00
450-REMONUMENTATION	13,164.80	34,316.00	13,726.40	20,589.60	40.00
682-VETERANS AFFAIRS	0.00	250.00	250.00	0.00	100.00
721-PLANNING / ZONING	77,267.00	75,035.00	61,672.00	13,363.00	82.19
TOTAL Revenues	6,912,615.10	7,419,969.00	5,981,491.71	1,438,477.29	80.61

Expenditures

101-COMMISSIONERS	133,607.15	178,010.00	146,782.16	31,227.84	82.46
105-OTHER LEGISLATIVE	20,387.15	21,188.00	21,186.56	1.44	99.99
131-CIRCUIT COURT	854,100.88	1,102,891.00	795,751.35	307,139.65	72.15
132-LEIN FEES	5,250.00	11,500.00	7,525.00	3,975.00	65.43
133-DRUG COURT GRANT	50,191.71	125,088.00	53,805.23	71,282.77	43.01
134-RDSS TRANSPORT GRANT	7,826.92	20,000.00	5,842.13	14,157.87	29.21
136-DISTRICT COURT	56,667.11	68,197.00	57,147.09	11,049.91	83.80
141-FRIEND OF THE COURT	312,608.01	0.00	0.00	0.00	0.00
145-JURY COMMISSION	15,311.91	28,850.00	13,177.46	15,672.54	45.68
148-PROBATE COURT	145,952.95	173,572.00	146,760.80	26,811.20	84.55
149-PROBATION/PAROLE	2,946.55	1,500.00	851.67	648.33	56.78
166-FAMILY COUNSELING SERVICES	700.00	4,000.00	3,975.00	25.00	99.38
172-COUNTY ADMINISTRATOR	76,457.25	101,943.00	76,457.25	25,485.75	75.00
201-FINANCE DEPARTMENT	67,410.00	89,880.00	67,410.00	22,470.00	75.00
215-COUNTY CLERK/ROD	187,117.51	240,866.00	193,258.65	47,607.35	80.23
223-EXTERNAL AUDIT	15,815.87	15,466.00	16,552.06	(1,086.06)	107.02
228-INFORMATION TECHNOLOGY	50,840.89	60,660.00	54,208.33	6,451.67	89.36
253-TREASURER	70,097.21	99,574.00	81,164.96	18,409.04	81.51

2013

GL NUMBER	YTD BALANCE 10/31/2012	AMENDED BUDGET	YTD BALANCE 10/31/2013	AVAILABLE BALANCE	% COLLECTED/ SPENT
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257-EQUALIZATION	184,900.19	234,191.00	190,966.06	43,224.94	81.54
261-COOPERATIVE EXTENSION	51,625.25	55,307.00	51,775.62	3,531.38	93.61
262-ELECTIONS	7,480.08	20,752.00	134.39	20,617.61	0.65
264-BUILDING AUTHORITY	145.20	100.00	0.00	100.00	0.00
265-BUILDING AND GROUNDS	250,749.00	303,946.00	227,959.50	75,986.50	75.00
267-PROSECUTOR	370,729.29	475,585.00	353,774.50	121,810.50	74.39
270-HUMAN RESOURCES	39,263.25	52,351.00	39,263.25	13,087.75	75.00
278-SURVEYOR	0.00	200.00	0.00	200.00	0.00
280-OTSEGO CONSERVATION DISTRICT	4,000.00	4,000.00	4,000.00	0.00	100.00
301-SHERIFF	610,064.11	773,176.00	589,704.25	183,471.75	76.27
302-SHERIFF - CIVIL DIVISION	25,076.09	31,574.00	26,014.91	5,559.09	82.39
306-SANE	10,000.00	10,000.00	10,000.00	0.00	100.00
320-JUSTICE TRAINING	1,887.28	2,000.00	2,238.22	(238.22)	111.91
331-MARINE SAFETY	8,464.51	8,513.00	149.26	8,363.74	1.75
332-MOTORCYCLE SAFETY EDUCATION	61,828.32	74,156.00	46,320.64	27,835.36	62.46
333-SNOWMOBILE GRANT	2,534.61	10,992.00	2,795.11	8,196.89	25.43
334-SECONDARY ROAD PATROL	49,143.03	61,786.00	54,206.99	7,579.01	87.73
336-OFF-ROAD VEHICLE GRANT	4,626.22	10,292.00	3,243.52	7,048.48	31.51
351-JAIL	752,956.52	977,509.00	734,523.99	242,985.01	75.14
427-EMERGENCY SERVICES	34,357.21	30,000.00	22,500.00	7,500.00	75.00
445-DRAINS	4,250.00	6,000.00	4,250.00	1,750.00	70.83
450-REMONUMENTATION	28,715.00	34,316.00	29,356.00	4,960.00	85.55
601-DISTRICT HEALTH	170,682.00	174,096.00	130,572.00	43,524.00	75.00
605-COMMUNICABLE DISEASES	500.00	500.00	500.00	0.00	100.00
631-SUBSTANCE ABUSE	76,128.00	98,650.00	54,326.50	44,323.50	55.07
648-MEDICAL EXAMINER	76,315.75	99,240.00	61,571.09	37,668.91	62.04
649-MENTAL HEALTH	47,001.50	94,003.00	94,003.00	0.00	100.00
661-HOMELESS SHELTER	2,000.00	2,000.00	2,000.00	0.00	100.00
681-VETERANS BURIAL	5,253.00	10,050.00	4,673.86	5,376.14	46.51
682-VETERANS AFFAIRS	32,323.11	41,226.00	33,735.23	7,490.77	81.83
721-PLANNING / ZONING	77,343.78	103,084.00	74,056.59	29,027.41	71.84

2013

GL NUMBER	YTD BALANCE 10/31/2012	AMENDED BUDGET	YTD BALANCE 10/31/2013	AVAILABLE BALANCE	% COLLECTED/ SPENT
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729-CHAMBER OF COMMERCE	950.00	1,050.00	1,050.00	0.00	100.00
731-ECONOMIC ALLIANCE	3,500.00	25,000.00	25,000.00	0.00	100.00
732-MCCOY/MILBOCKER ROAD PROJECT	0.00	50,000.00	10,750.53	39,249.47	21.50
851-INSURANCE AND BONDS	260,124.00	270,083.00	199,918.00	70,165.00	74.02
853-HEALTH CARE RETIREES	66,346.64	105,000.00	68,097.23	36,902.77	64.85
864-DISTRIBUTIVE SERVICES	38,931.35	31,760.00	24,544.55	7,215.45	77.28
941-CONTINGENCY	0.00	66,330.00	0.00	66,330.00	0.00
961-APPROPRIATION - HUMAN SVCS	4,559.73	7,814.00	4,349.17	3,464.83	55.66
962-APPROPRIATION - LGL DFS FUND	0.00	20,000.00	20,000.00	0.00	100.00
966-APPROPRIATION - AIRPORT	208,458.00	204,731.00	204,281.00	450.00	99.78
967-APPROPRIATION - CHILD CARE	168,750.00	225,000.00	168,750.00	56,250.00	75.00
968-APPROPRIATION - FOC	0.00	119,888.00	119,888.00	0.00	100.00
969-APPROPRIATION - OTHER FUNDS	76,303.00	25,000.00	25,000.00	0.00	100.00
970-APPROPRIATION - EQUIP FUND	94,000.00	53,000.00	50,000.00	3,000.00	94.34
971-APPROPRIATION - SLDRS SLRS	5,000.00	5,000.00	5,000.00	0.00	100.00
972-APPROPRIATION - CAP PROJ FUND	62,200.00	61,533.00	3,000.00	58,533.00	4.88
978-APPROPRIATION - MAPPING FUND	6,000.00	6,000.00	6,000.00	0.00	100.00
TOTAL Expenditures	6,058,754.09	7,419,969.00	5,526,098.66	1,893,870.34	74.48
NET OF REVENUES & EXPENDITURES	853,861.01		455,393.05		
FUND BALANCE - JANUARY 1	1,393,950.68		1,685,595.88		
FUND BALANCE - OCTOBER 31	2,247,811.69		2,140,988.93		

Fund 245 - PUBLIC IMPROVEMENT FUND

Revenues

025-INTEREST EARNINGS	20,053.51	15,000.00	25,571.38	(10,571.38)	170.48
030-OTHER REVENUE	0.00	0.00	962.00	(962.00)	100.00
050-SPECIAL ITEMS/TRANSFERS	0.00	166,500.00	0.00	166,500.00	0.00
215-RENT	10,986.74	14,880.00	12,989.61	1,890.39	87.30
TOTAL Revenues	31,040.25	196,380.00	39,522.99	156,857.01	20.13

Expenditures

GL NUMBER	2013		YTD BALANCE 10/31/2013	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 10/31/2012	AMENDED BUDGET			

941-CONTINGENCY	0.00	29,880.00	0.00	29,880.00	0.00
999-TRANSFER OUT	0.00	166,500.00	0.00	166,500.00	0.00
TOTAL Expenditures	0.00	196,380.00	0.00	196,380.00	0.00
NET OF REVENUES & EXPENDITURES	31,040.25		39,522.99		
FUND BALANCE - JANUARY 1	1,649,497.39		1,693,980.75		
FUND BALANCE - OCTOBER 31	1,680,537.64		1,733,503.74		

Fund 257 - BUDGET STABILIZATION

Revenues

025-INTEREST EARNINGS	16,028.12	0.00	54.38	(54.38)	100.00
050-SPECIAL ITEMS/TRANSFERS	100,000.00	100,000.00	100,000.00	0.00	100.00
TOTAL Revenues	116,028.12	100,000.00	100,054.38	(54.38)	100.05

Expenditures

941-CONTINGENCY	0.00	100,000.00	0.00	100,000.00	0.00
TOTAL Expenditures	0.00	100,000.00	0.00	100,000.00	0.00
NET OF REVENUES & EXPENDITURES	116,028.12		100,054.38		
FUND BALANCE - JANUARY 1	1,159,497.43		1,275,628.35		
FUND BALANCE - OCTOBER 31	1,275,525.55		1,375,682.73		

Fund 260 - LEGAL DEFENSE FUND

Revenues

025-INTEREST EARNINGS	66.32	0.00	118.58	(118.58)	100.00
050-SPECIAL ITEMS/TRANSFERS	0.00	45,000.00	20,000.00	25,000.00	44.44
TOTAL Revenues	66.32	45,000.00	20,118.58	24,881.42	44.71

Expenditures

130-46TH CIRCUIT TRIAL COURT	0.00	5,000.00	0.00	5,000.00	0.00
270-HUMAN RESOURCES	24,329.08	40,000.00	35,791.37	4,208.63	89.48
TOTAL Expenditures	24,329.08	45,000.00	35,791.37	9,208.63	79.54
NET OF REVENUES & EXPENDITURES	(24,262.76)		(15,672.79)		
FUND BALANCE - JANUARY 1	119,369.71		77,184.25		
FUND BALANCE - OCTOBER 31	95,106.95		61,511.46		

GL NUMBER	2013		YTD BALANCE 10/31/2013	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 10/31/2012	AMENDED BUDGET			

Fund 266 - EQUIPMENT FUND

Revenues

030-OTHER REVENUE	660.90	0.00	347.97	(347.97)	100.00
050-SPECIAL ITEMS/TRANSFERS	94,000.00	113,976.00	63,000.00	50,976.00	55.27
TOTAL Revenues	94,660.90	113,976.00	63,347.97	50,628.03	55.58

Expenditures

901-CAPITAL OUTLAY	56,969.71	113,976.00	45,388.72	68,587.28	39.82
941-CONTINGENCY	1,100.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	58,069.71	113,976.00	45,388.72	68,587.28	39.82
NET OF REVENUES & EXPENDITURES	36,591.19		17,959.25		
FUND BALANCE - JANUARY 1	4,114.84		37,002.52		
FUND BALANCE - OCTOBER 31	40,706.03		54,961.77		

Fund 285 - REVENUE SHARING RESERVE

Revenues

010-PROPERTY TAXES	0.00	482,552.00	0.00	482,552.00	0.00
TOTAL Revenues	0.00	482,552.00	0.00	482,552.00	0.00

Expenditures

999-TRANSFER OUT	470,782.00	482,552.00	0.00	482,552.00	0.00
TOTAL Expenditures	470,782.00	482,552.00	0.00	482,552.00	0.00
NET OF REVENUES & EXPENDITURES	(470,782.00)		0.00		
FUND BALANCE - JANUARY 1	1,560,229.36		1,098,693.78		
FUND BALANCE - OCTOBER 31	1,089,447.36		1,098,693.78		

Fund 499 - CAPITAL PROJECTS FUND

Revenues

025-INTEREST EARNINGS	106.78	0.00	7.01	(7.01)	100.00
050-SPECIAL ITEMS/TRANSFERS	63,888.80	531,943.00	315,500.00	216,443.00	59.31
TOTAL Revenues	63,995.58	531,943.00	315,507.01	216,435.99	59.31

2013

GL NUMBER	YTD BALANCE 10/31/2012	AMENDED BUDGET	YTD BALANCE 10/31/2013	AVAILABLE BALANCE	% COLLECTED/ SPENT
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Expenditures

901-CAPITAL OUTLAY	74,987.66	531,943.00	442,567.71	89,375.29	83.20
TOTAL Expenditures	74,987.66	531,943.00	442,567.71	89,375.29	83.20
NET OF REVENUES & EXPENDITURES	(10,992.08)		(127,060.70)		
FUND BALANCE - JANUARY 1	185,131.96		175,142.91		
FUND BALANCE - OCTOBER 31	174,139.88		48,082.21		

Fund 569 - DEBT SERVICE**Revenues**

050-SPECIAL ITEMS/TRANSFERS	352,836.33	315,695.00	294,562.50	21,132.50	93.31
215-RENT	112,006.31	60,317.00	73,772.33	(13,455.33)	122.31
TOTAL Revenues	464,842.64	376,012.00	368,334.83	7,677.17	97.96

Expenditures

906-DEBT SERVICE	445,415.84	376,012.00	357,407.50	18,604.50	95.05
TOTAL Expenditures	445,415.84	376,012.00	357,407.50	18,604.50	95.05
NET OF REVENUES & EXPENDITURES	19,426.80		10,927.33		
FUND BALANCE - JANUARY 1	102,108.59		138,831.01		
FUND BALANCE - OCTOBER 31	121,535.39		149,758.34		

Fund 647 - HEALTH CARE FUND**Revenues**

025-INTEREST EARNINGS	491.12	0.00	246.28	(246.28)	100.00
485-HEALTH CARE CONTRIBUTIONS	758,677.41	1,050,805.00	809,978.77	240,826.23	77.08
TOTAL Revenues	759,168.53	1,050,805.00	810,225.05	240,579.95	77.11

Expenditures

851-INSURANCE AND BONDS	848,492.04	1,050,805.00	892,714.87	158,090.13	84.96
999-TRANSFER OUT	11,155.23	0.00	0.00	0.00	0.00
TOTAL Expenditures	859,647.27	1,050,805.00	892,714.87	158,090.13	84.96
NET OF REVENUES & EXPENDITURES	(100,478.74)		(82,489.82)		
FUND BALANCE - JANUARY 1	502,622.40		492,849.97		
FUND BALANCE - OCTOBER 31	402,143.66		410,360.15		

11/12/2013

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
 NOVEMBER 12, 2013 WARRANT

Check #	Check Date	Payee	Description	GL #	Amount
46622	05/07/2013	FRED ROSS**VOID**	RESTITUTION	701-000-271.000	(257.00)
46724	05/14/2013	JAMES CRANICK**VOID**	RESTITUTION	701-000-271.000	(5.22)
46931	05/28/2013	CARL PETERSON**VOID**	RESTITUTION	701-000-271.000	(22.86)
47015	05/28/2013	SCOTT POTTS**VOID**	RESTITUTION	701-000-271.000	(100.00)
47030	05/28/2013	TRIPLE M TIRE**VOID**	RESTITUTION	701-000-271.000	(411.24)
49375	11/05/2013	CCE OEM**VOID**	REIMB NO 2, ITEM 2	262-431-940.010-HSGP000000	(518.00)
49375	11/05/2013	CCE OEM**VOID**	REIMB 2, ITEM 2	262-431-940.010-HSGP000000	(518.00)
49462	11/5/2013	CCE OEM	REIMB NO 2, ITEM 2	262-431-940.010-HSGP000000	518.00
1230(E)	11/12/2013	MUNICIPAL EMPLOYEES RETIREMENT SYST		704-000-231.700	50,228.90
1231(E)	11/12/2013	MUNICIPAL EMPLOYEES RETIREI OCTOBER 2013 COURT MERS HYI		704-000-231.700	545.24
1232(E)	11/12/2013	MUNICIPAL EMPLOYEES RETIREI OCTOBER 2013 COURT MERS		704-000-231.700	7,854.49
49463	11/12/2013	APPLEBEE'S	REST PMT BY WILLIAM ALAN TRIF	701-000-271.130	12.14
49464	11/12/2013	AUTOMATED BUSINESS EQUIPM SERVICE CONTRACT ON FOLDER/		101-145-726.000	250.00
49464	11/12/2013	AUTOMATED BUSINESS EQUIPV SERVICE CONTRACT ON FOLDER/		516-253-920.410	83.33
49464	11/12/2013	AUTOMATED BUSINESS EQUIPM SERVICE CONTRACT ON FOLDER/		616-253-920.410	83.33

49464	11/12/2013	AUTOMATED BUSINESS EQUIPM SERVICE CONTRACT ON FOLDER/	617-253-801.020	83.34

				500.00
49465	11/12/2013	AVFUEL CORPORATION	FUEL 281-537-930.664	18,000.00
49466	11/12/2013	BEVERLY ENTERPRISES	RESTITUTION 89-1426 701-000-271.000	50.00
49467	11/12/2013	BRADLEY J. BUTCHER	REST PMT BY CONNIE JOSEPH 05- 701-000-271.130	100.00
49468	11/12/2013	BRENDA GOOSMAN	REST PMT BY ERIK HAZEL 13-298(701-000-271.130	15.00
49469	11/12/2013	BRUCE TILLINGER	CONTRACTED PLUMBING/MECH/ 249-371-801.027	1,930.00
49470	11/12/2013	BUREAU OF ACCOUNTING	ADOPTION SUBSIDY REIMBURSM 292-662-930.800	1,754.40
49471	11/12/2013	CARL ROBINSON	PEER REVIEW MEETINGS 9/6 ANI 101-450-703.040	300.00
49472	11/12/2013	CATHERINE ISBELL	13-76-DL KEMPTON TRANSPORT 101-134-930.500	66.33
49472	11/12/2013	CATHERINE ISBELL	13-76-DL KEMPTON TRANSPORT 101-134-940.010	18.00
49472	11/12/2013	CATHERINE ISBELL	13-76-DL KEMPTON TRANSPORT: 292-662-930.500	78.54
49472	11/12/2013	CATHERINE ISBELL	13-76-DL KEMPTON TRANSPORT: 292-662-930.830	34.00

				196.87
49473	11/12/2013	CENTRALIZE SERVICING CENTER REFUND ON 011-810-000-019-00	516-030-694.000	2,177.63

49474	11/12/2013	CHARLES KLEE	PLANNING COMMISSION MEETIN 101-721-703.040	40.00
49474	11/12/2013	CHARLES KLEE	PLANNING COMMISSION MEETIN 101-721-930.500	6.00
				<u>46.00</u>
49475	11/12/2013	CONSUMERS ENERGY	100022715336 SOUTH CAMP ELE 208-752-930.620	104.61
49475	11/12/2013	CONSUMERS ENERGY	100019515327 OCTOBER 588-699-930.620	1,692.80
49475	11/12/2013	CONSUMERS ENERGY	100000067155 - OCT 637-265-930.620-ALPCT00000	331.31
49475	11/12/2013	CONSUMERS ENERGY	100021190929 - NOV 637-265-930.620-SILLI00000	23.89
				<u>2,152.61</u>
49476	11/12/2013	CORWITH TWP TREAS	PRE INTEREST FOR OCTOBER 201 701-000-226.001	46.52
49477	11/12/2013	CUMMINS BRIDGEWAY	REST PMT BY HANS HEIM 07-199 701-000-271.130	400.00
49478	11/12/2013	DANIEL GIBSON	REST PMT BY MICHAEL WINGO 10 701-000-271.130	50.00
49479	11/12/2013	DANIELLE DEZINSKY	REST PMT BY AMANDA BYSIOREK 701-000-271.130	205.00
49480	11/12/2013	DEKETO	OCTOBER DOCUMENTS 101-215-920.410	494.67
49480	11/12/2013	DEKETO	OCTOBER DOCUMENTS 256-215-920.410	989.33
				<u>1,484.00</u>
49481	11/12/2013	DTE ENERGY	463311600043 637-265-930.610-ALPCT00000	549.80
49481	11/12/2013	DTE ENERGY	460634600015 637-265-930.610-CRTHS00000	627.33
49481	11/12/2013	DTE ENERGY	463313300014 637-265-930.610-SILLI00000	33.29
				<u>1,210.42</u>

49482	11/12/2013	DUNNS	OCTOBER 2013 DISTRICT COURT 101-131-920.520	99.43
49482	11/12/2013	DUNNS	OCTOBER 2013 CIRCUIT SECRETA 101-131-940.111	23.70
49482	11/12/2013	DUNNS	ACCT#2115/LABELS/TONER/ENVI 101-721-726.000	29.02
49482	11/12/2013	DUNNS	OCTOBER 2013 FOC COPY FEES 215-141-920.520	72.92
49482	11/12/2013	DUNNS	ACCT#2115/LABELS/TONER/ENVI 249-371-726.000	195.25
				----- 420.32
49483	11/12/2013	ELIZABETH PEARL SLIVINSKI	REST PMT BY TYLER ANNIS 13-27 701-000-271.130	26.50
49484	11/12/2013	EMPIRIC SOLUTIONS INC	OCTOBER 2013 FOC IT TECH FEES 215-141-940.010	814.00
49485	11/12/2013	EREMAL L. REPP	CONTRACTED ELECTRICAL INSPEC 249-371-801.026	1,305.00
49486	11/12/2013	FARM BUREAU INSURANCE	RESTITUTION 00-2509 701-000-271.000	80.00
49487	11/12/2013	FRANCES NOWAK	PLANNING COMMISSION MEETIN 101-721-703.040	40.00
49487	11/12/2013	FRANCES NOWAK	PLANNING COMMISSION MEETIN 101-721-930.500	7.50
				----- 47.50
49488	11/12/2013	FRONTIER	GROEN PHONE BILL, PARK PHONI 208-752-930.210	12.20
49488	11/12/2013	FRONTIER	GROEN PHONE BILL, PARK PHONI 209-751-930.210	49.40
				----- 61.60
49489	11/12/2013	FRONTIER	989-983-2235-100913-5 - 10/8 - 101-134-940.010	30.99
49490	11/12/2013	GARY HENDERSHOT	PLANNING COMMISSION MEETIN 101-721-703.040	40.00

49490	11/12/2013	GARY HENDERSHOT	PLANNING COMMISSION MEETIN 101-721-930.500	17.00

				57.00
49491	11/12/2013	GAYLORD CITY TREASURER	211D OCTOBER 2013 DISTRICT C (701-000-221.000	787.05
49492	11/12/2013	GILL-ROYS HARDWARE	BATTERIES, CLOCK, FOGGER, MAI 208-752-726.000	37.66
49492	11/12/2013	GILL-ROYS HARDWARE	BATTERIES, CLOCK, FOGGER, MAI 209-751-726.000	51.45

				89.11
49493	11/12/2013	GREAT LAKES ENERGY	GROEN ELECTRIC BILL 209-751-930.620	55.27
49494	11/12/2013	GREG & KIMBERLY ROSS	RESTITUTION 02-2783 701-000-271.000	25.00
49495	11/12/2013	HOME DEPOT CREDIT SERVICES	6035322024932174 212-430-726.000	52.29
49496	11/12/2013	HOWARD L SHIFMAN PC	12012 LEGAL SERVICES 260-270-801.020	1,828.50
49497	11/12/2013	JIM HILGENDORF	PLANNING COMMISSION MEETIN 101-721-703.040	40.00
49497	11/12/2013	JIM HILGENDORF	PLANNING COMMISSION MEETIN 101-721-930.500	20.00

				60.00
49498	11/12/2013	JOHN HUGHES	REST PMT BY WILLIAM WELLS 13 701-000-271.130	28.00
49499	11/12/2013	JOHNSON OIL COMPANY	REST PMT BY NICOMA CREAGER 701-000-271.130	86.01

49500	11/12/2013	JUDICIAL MANAGEMENT SYSTEM ANNUAL SUPPORT FEE - TAX INT	101-131-970.450	50.00	
49501	11/12/2013	JUDITH JARECKI	PLANNING COMMISSION MEETIN	101-721-703.040	40.00
49501	11/12/2013	JUDITH JARECKI	PLANNING COMMISSION MEETIN	101-721-930.500	15.50
				<u>55.50</u>	
49502	11/12/2013	JUSTIN COONROD	REST PMT BY MICHELLE HAMBLIF	701-000-271.130	97.50
49503	11/12/2013	KEVAN D FLORY	CONTRACTED BUILDING/ZONING	101-721-801.020	240.00
49503	11/12/2013	KEVAN D FLORY	CONTRACTED BUILDING/ZONING	249-371-801.024	1,975.00
				<u>2,215.00</u>	
49504	11/12/2013	KOHL'S CORPORATE LOSS PREVE	REST PMT BY KAITLYN SWANSON	701-000-271.130	123.00
49505	11/12/2013	LISA MARSH	REST PMT BY CLAYTON STIMMER	701-000-271.130	33.00
49506	11/12/2013	MARK JENKINSON	REST PMT BY EDDIE VANDEE	101-701-000-271.130	50.00
49507	11/12/2013	MATTHEW GREEN	RESTITUTION 06-3581	701-000-271.000	50.00
49508	11/12/2013	MAXIMUS INC	FOC 4TH QTR FY 13 (JUL-SEPT) DI	215-141-801.020	1,300.00
49509	11/12/2013	MAXIMUS INC	FOC 4TH QTR FY 13 (JUL-SEPT) SC	215-141-801.020	658.00

49510	11/12/2013	MEYER ACE	14538 ANTIFREEZE FOR PARK	208-752-726.000	17.34
49511	11/12/2013	MICHAEL MANG	PLANNING COMMISSION MEETIN	101-721-703.040	40.00
49511	11/12/2013	MICHAEL MANG	PLANNING COMMISSION MEETIN	101-721-930.500	1.00

					41.00
49512	11/12/2013	MIDLAND COUNTY JUVENILE CA	13-78-DL MERCEDES EALY MEDS	292-662-930.810	25.00
49513	11/12/2013	NELSON FUNERAL HOME	COUNTY BURIAL ALLOWANCE, VE	101-681-930.960	300.00
49514	11/12/2013	OTSEGO CLUB & RESORT	RESTITUTION 04-3045	701-000-271.000	50.00
49515	11/12/2013	OTSEGO COUNTY TREAS	REIMB JURY BOX 10/30/13	101-145-930.930	1,043.70
49516	11/12/2013	OTSEGO COUNTY TREAS	JURY BOX REIMB	101-145-930.930	22.10
49517	11/12/2013	PAK MAIL CENTERS OF AMERICA	139734/140037 SHIPPING/MAILI	101-253-930.450	38.96
49517	11/12/2013	PAK MAIL CENTERS OF AMERICA	139734/140037 SHIPPING/MAILI	101-257-930.450	18.99

					57.95
49518	11/12/2013	PAUL HARTMANN	PLANNING COMMISSION MEETIN	101-721-703.040	40.00
49518	11/12/2013	PAUL HARTMANN	PLANNING COMMISSION MEETIN	101-721-930.500	10.00

					50.00

49519	11/12/2013	PAULA KARWOWSKI	COUNTY BURIAL AND FOUNDATI	101-681-930.960	380.00
49520	11/12/2013	PROTECTION ONE	11-28-13 TO 12-27-13 FAMILY/D	101-131-940.010	74.93
49520	11/12/2013	PROTECTION ONE	11-28-13 TO 12-27-13 ADMIN/PA	101-267-920.410	24.97
49520	11/12/2013	PROTECTION ONE	11-28-13 TO 12-27-13 FOC WING	215-141-940.010	39.95
					----- 139.85
49521	11/12/2013	RANDY STULTS	PLANNING COMMISSION MEETIN	101-721-703.040	40.00
49521	11/12/2013	RANDY STULTS	PLANNING COMMISSION MEETIN	101-721-930.500	12.00
					----- 52.00
49522	11/12/2013	SPARTAN STORES INC	REST PMT BY TREVOR MARCINIA	701-000-271.130	16.19
49523	11/12/2013	STATE FARM INSURANCE CO.	REST PMT BY EDDIE VANDEE 10-	701-000-271.130	50.00
49524	11/12/2013	STATE OF MICHIGAN	211D OCTOBER 2013 DISTRICT C	701-000-228.020	400.00
49524	11/12/2013	STATE OF MICHIGAN	211D OCTOBER 2013 DISTRICT C	701-000-228.030	308.13
49524	11/12/2013	STATE OF MICHIGAN	211D OCTOBER 2013 DISTRICT C	701-000-228.037	5,251.71
49524	11/12/2013	STATE OF MICHIGAN	211D OCTOBER 2013 DISTRICT C	701-000-228.042	180.00
49524	11/12/2013	STATE OF MICHIGAN	211D OCTOBER 2013 DISTRICT C	701-000-228.057	308.14
49524	11/12/2013	STATE OF MICHIGAN	211D OCTOBER 2013 DISTRICT C	701-000-228.058	3,451.00
49524	11/12/2013	STATE OF MICHIGAN	211D OCTOBER 2013 DISTRICT C	701-000-228.059	12,427.00
					----- 22,325.98
49525	11/12/2013	STATE OF MICHIGAN	CIRCUIT COURT M/E OCT	701-000-228.037	762.61
49525	11/12/2013	STATE OF MICHIGAN	CIRCUIT COURT M/E OCT	701-000-228.042	220.00
49525	11/12/2013	STATE OF MICHIGAN	CIRCUIT COURT M/E OCT	701-000-228.057	50.00
49525	11/12/2013	STATE OF MICHIGAN	CIRCUIT COURT M/E OCT	701-000-228.058	1,428.00
49525	11/12/2013	STATE OF MICHIGAN	CIRCUIT COURT M/E OCT	701-000-228.059	724.34

					3,184.95
49526	11/12/2013	STATE OF MICHIGAN	PROBATE COURT M/E	701-000-228.006	632.60
49526	11/12/2013	STATE OF MICHIGAN	PROBATE COURT M/E	701-000-228.037	67.50
49526	11/12/2013	STATE OF MICHIGAN	PROBATE COURT M/E	701-000-228.042	310.00
49526	11/12/2013	STATE OF MICHIGAN	PROBATE COURT M/E	701-000-228.058	657.00
49526	11/12/2013	STATE OF MICHIGAN	PROBATE COURT M/E	701-000-228.059	170.00

					1,837.10
49527	11/12/2013	STATE OF MICHIGAN	OCT 2013 M/E	701-000-228.005	8.00
49528	11/12/2013	STATE OF MICHIGAN	STATE PRE INTEREST FOR OCTOB	701-000-226.000	325.63
49529	11/12/2013	STEVEN LEE MATTHES	REST PMT BY BYRON MARTIN JR	701-000-271.130	100.00
49530	11/12/2013	THE BANK OF NEW YORK MELLC	2011 BLDG AUTH BDS	569-906-990.200	17,875.00
49531	11/12/2013	UCMAN	1122 WIRELESS CONNECTION AT	208-752-726.000	59.95
49531	11/12/2013	UCMAN	1116-NOVEMBER	212-430-920.410	400.00
49531	11/12/2013	UCMAN	NOV 2013 CONNECTIVITY (911&C	261-427-940.010	200.00
49531	11/12/2013	UCMAN	1118 NOVEMBER	588-699-940.010	59.95

					719.90
49532	11/12/2013	VANDERBILT SCHOOLS	SCHOOL PRE INTEREST OCT. 2013	701-000-228.001-PRE0000000	1,504.80
49533	11/12/2013	VERIZON WIRELESS	ACCT 4831068436-00001	101-301-930.230	140.60
49533	11/12/2013	VERIZON WIRELESS	ACCT 4831068436-00001	101-351-930.230	59.50
49533	11/12/2013	VERIZON WIRELESS	ACCT 4831068436-00001	205-301-930.210	119.00

49533	11/12/2013	VERIZON WIRELESS	ACCT 4831068436-00001	208-752-930.230	94.02
49533	11/12/2013	VERIZON WIRELESS	ACCT 4831068436-00001	261-427-930.230	38.01
49533	11/12/2013	VERIZON WIRELESS	ACCT 4831068436-00001	281-537-930.230	59.52
49533	11/12/2013	VERIZON WIRELESS	9713644798 OCTOBER	588-699-930.210	79.73
49533	11/12/2013	VERIZON WIRELESS	ACCT 4831068436-00001	645-172-930.230	61.63
					----- 652.01
49534	11/12/2013	VILLAGE OF VANDERBILT TREASI 2013 OCTOBER VILLAGE COLLECT	516-000-026.000-TAX2013000		570.96
49534	11/12/2013	VILLAGE OF VANDERBILT TREASI 2013 OCTOBER VILLAGE COLLECT	516-170-445.100-TAX2013000		13.82
					----- 584.78
49535	11/12/2013	WAL-MART STORES ASSET PROT REST PMT BY JUSTIN BROSCHE	12- 701-000-271.130		166.92
49536	11/12/2013	WASTE MANAGEMENT	ANIMAL CONTROL	212-430-920.410	88.19
49536	11/12/2013	WASTE MANAGEMENT	ALPINE CENTER	637-265-920.410	183.83
					----- 272.02
49537	11/12/2013	WAYNE ISBELL	13-76-DL KEMPTON TRANSPORT	101-134-940.010	18.00
49537	11/12/2013	WAYNE ISBELL	13-76-DL KEMPTON TRANSPORT	292-662-930.830	34.00
					----- 52.00
49538	11/12/2013	WILBER AUTOMOTIVE SUPPLY II 890608 WIPER		208-752-726.000	13.99
49538	11/12/2013	WILBER AUTOMOTIVE SUPPLY II REST PMT BY JOSHUA STEAD 09-	701-000-271.130		25.00
					----- 38.99
49539	11/12/2013	WILLARD L BROWN	PLANNING COMMISSION MEETIN	101-721-703.040	40.00
49539	11/12/2013	WILLARD L BROWN	PLANNING COMMISSION MEETIN	101-721-930.500	20.00
					----- 60.00
			TOTAL OF 81 CHECKS		152,216.57

VOIDED CHECKS (6) (1,832.32)

NET CASH DISBURSEMENT 150,384.25

Fund Amount

Total for fund 101 GENERAL FUNI 4,192.89

Total for fund 205 WORK CAMP 119

Total for fund 208 PARKS AND RE 339.77

Total for fund 209 GROEN NATUF 156.12

Total for fund 212 ANIMAL CONT 540.48

Total for fund 215 FRIEND OF THI 2,884.87

Total for fund 249 BUILDING INSF 5,405.25

Total for fund 256 REGISTER OF C 989.33

Total for fund 260 LEGAL DEFENS 1,828.50

Total for fund 261 911 SERVICE F 238.01

Total for fund 262 HOMELAND SE 518.00

Total for fund 281 AIRPORT 18,059.52

Total for fund 292 CHILD CARE FL 1,925.94

Total for fund 516 DELINQUENT 1 2,845.74

Total for fund 569 DEBT SERVICE 17,875.00

Total for fund 588 TRANSPORTAT 1,832.48

Total for fund 616 HOMESTEAD A 83.33

Total for fund 617 TAX FORECLOS 83.34

Total for fund 637 BUILDING ANC 1,749.45

Total for fund 645 ADMINISTRATI 61.63

Total for fund 701 GENERAL AGEI 31,859.29

Total for fund 704 PAYROLL IMPF 58,628.63

TOTAL - ALL FUNDS 152,216.57

VOIDED CHECKS (1,832.32)

NET WARRANT AMOUNT 150,384.25

11/19/2013

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
NOVEMBER 19, 2013 WARRANT

Check #	Check Date	Payee	Description	GL #	Amount
49540	11/14/2013	FEENY	ANIMAL CONTROL VEHICLE	212-901-970.420	22,981.00
49541	11/19/2013	123NET	ACCOUNT 110735	637-265-930.210	1,441.28
49542	11/19/2013	BARRY'S TOTAL HOME M & R LLC	10% OF COMPLETED PROJECT HO-0812-	233-690-940.010	2,349.00
49543	11/19/2013	BARRY'S TOTAL HOME M & R LLC	HO-0812-118852 PROJECT COMPLETE, 4	233-690-940.010	9,823.00
49544	11/19/2013	BRUCE SCOTT	FINAL INSPECTION, PROJECT HO-0812-1:	233-690-940.010	200.00
49545	11/19/2013	BRUCE TILLINGER	CONTRACTED PLMB/MECH INSPECTOR	249-371-801.027	1,220.00
49546	11/19/2013	CENTURYLINK	INV#1279995269 ACCT#63357762	261-427-930.210	117.95
49547	11/19/2013	CHARLTON TOWNSHIP	2012 COMM FOREST SCHOOL OP PORTIK	701-000-274.006	253.19
49548	11/19/2013	CHARLTON TOWNSHIP	2012 FIRE COMM FOREST	701-000-274.006	7.69
49549	11/19/2013	CHARLTON TOWNSHIP	2012 TWP COMM FOREST PMT	701-000-274.006	12.23

49550	11/19/2013	CHARTER COMMUNICATIONS	CABLE BILL NOVEMBER 8245122490069; 208-752-726.000	72.04
49551	11/19/2013	CIC BENEFIT CONSULTING GROUP	1576-OCT13 CADR AND 8477 HRA (NOV) 647-851-704.110	1,685.65
49552	11/19/2013	CITY OF GAYLORD	WATER BILL 281-537-920.200	208.16
49553	11/19/2013	CONSTANCE BLOTSKE	CANVASS 11-5-13 CITY ELECTION 101-262-703.040	40.00
49553	11/19/2013	CONSTANCE BLOTSKE	CANVASS 11-5-13 CITY ELECTION 101-262-930.500	1.60
				<u>41.60</u>
49554	11/19/2013	CONSUMERS ENERGY	AIRPORT ELECTRIC BILLS 281-537-930.620	2,319.70
49554	11/19/2013	CONSUMERS ENERGY	100000163053 NOV 2013 637-265-930.620-CRTHS00000	2,814.21
				<u>5,133.91</u>
49555	11/19/2013	COP-ISD	2012 COMMERCIAL FOREST PMT 701-000-274.006	136.06
49556	11/19/2013	CORPORATE SETTLEMENT SOLUTIONS MI-146839	LENDERS FEES, HOUSING PR(233-690-940.010	296.00
49557	11/19/2013	CORWITH TOWNSHIP	2012 TWP COMM FOREST PMT 701-000-274.006	17.20
49558	11/19/2013	CORWITH TOWNSHIP FIRE DEPARTME	2012 COMM FOREST PMT 701-000-274.006	22.61
49559	11/19/2013	CORWITH TWP TREAS	2012 COMM FOREST SCHOOL OP PORTIK 701-000-274.006	559.07

49560	11/19/2013	CROSSROADS INDUSTRIES	RESTITUTION 05-3372	701-000-271.000	50.00
49561	11/19/2013	D & D CONSTRUCTION	101753-PIP, 50% REQUEST DRAW FROM 233-690-940.010		10,465.00
49562	11/19/2013	DAVID DAIHL	REFUND PERMIT FEES NOT USED PB13-0 249-260-451.041		10.00
49562	11/19/2013	DAVID DAIHL	REFUND PERMIT FEES NOT USED PB13-0 249-260-451.042		40.00
					<u>50.00</u>
49563	11/19/2013	DOVER TOWNSHIP TREASURER	2012 COMM FOREST SCHOOL OP PORTK 701-000-274.006		139.94
49564	11/19/2013	DOVER TOWNSHIP TREASURER	2012 TWP PORTION COMM FOREST	701-000-274.006	6.52
49565	11/19/2013	DTE ENERGY	456939000067	212-430-930.610	203.41
49565	11/19/2013	DTE ENERGY	463311600068	637-265-930.610-ALPCT00000	1,405.37
					<u>1,608.78</u>
49566	11/19/2013	DUNNS	SCHEDULE BOOK,LAMINATION POUCHES 101-215-726.000		34.37
49566	11/19/2013	DUNNS	TONER, CALENDAR, BINDERS, COPIES 208-752-726.000		345.37
49566	11/19/2013	DUNNS	SCHEDULE BOOK,LAMINATION POUCHES 256-215-726.000		545.05
					<u>924.79</u>
49567	11/19/2013	ELMIRA TWP TREASUER	2012 COMM FOREST SCHOOL OP PORTK 701-000-274.006		908.40
49568	11/19/2013	ELMIRA TWP TREASUER	2012 TWP PORTION COMM FOREST	701-000-274.006	27.74

49569	11/19/2013	ELMIRA WARNER FIRE AUTHORITY	2012 COMM FOREST FIRE PORTION	701-000-274.006	31.35
49570	11/19/2013	EREMAL L. REPP	CONTRACTED ELECTRICAL INSPECTOR	249-371-801.026	610.00
49571	11/19/2013	FRONTIER	9897052645020712-5	212-430-930.210	55.13
49571	11/19/2013	FRONTIER	ACCT# 989-732-9752-032210-5	261-427-930.210	42.25
					<u>97.38</u>
49572	11/19/2013	GAYLORD COMMUNITY SCHOOLS	2012 SCHOOL DEBT COMM FOREST	701-000-274.006	165.00
49573	11/19/2013	JAMES MCBRIDE	RETIREE HRA REMIBURSEMENT NOVEMI	101-853-940.110	199.77
49574	11/19/2013	JOHANNESBURG/LEWISTON SCHOOLS	2012 SCHOOL DEBT COMM FOREST PMT	701-000-274.006	43.79
49575	11/19/2013	JOHNSON OIL COMPANY	TIRE REPAIR, GAS	208-752-726.000	50.00
49575	11/19/2013	JOHNSON OIL COMPANY	TIRE REPAIR, GAS	209-751-930.660	50.71
					<u>100.71</u>
49576	11/19/2013	KEVAN D FLORY	CONTRACTED BUILDING/ZONING INSPEC	101-721-801.020	160.00
49576	11/19/2013	KEVAN D FLORY	CONTRACTED BUILDING/ZONING INSPEC	249-371-801.024	1,765.00
					<u>1,925.00</u>
49577	11/19/2013	KISE PRUSAKIEWICZ CUSTOM BUILDEF	REFUND OF PERMIT FEES THE WERE NO	249-260-451.011	45.00
49577	11/19/2013	KISE PRUSAKIEWICZ CUSTOM BUILDEF	REFUND OF PERMIT FEES THE WERE NO	249-260-451.012	40.00
					<u>85.00</u>

49578	11/19/2013	LARRY SELLERS	REFUND PERMIT FEES NOT USED PE13-3 249-260-451.041	18.00
49578	11/19/2013	LARRY SELLERS	REFUND PERMIT FEES NOT USED PE13-3 249-260-451.042	40.00
				58.00
49579	11/19/2013	LIVINGSTON TOWNSHIP TREAS	2012 COMM FOREST SCHOOL OP PORTK 701-000-274.006	247.16
49580	11/19/2013	LIVINGSTON TOWNSHIP TREAS	2012 TWP PORTION COMM FOREST 701-000-274.006	7.68
49581	11/19/2013	OHIO CASUALTY GROUP	RESTITUTION 04-3075 701-000-271.000	25.00
49582	11/19/2013	OTSEGO CONSERVATION DISTRICT	INV# 260 (2013 PLAT BOOK AD) 209-751-930.300	300.00
49583	11/19/2013	REGON ZIMMERMAN	BEAR BB REFUND 208-442-626.030-BEAR_BBALL	15.00
49584	11/19/2013	RONALD C. BRAND	2013 SURVEYOR CONTRACT SERVICES, C 101-450-801.020	2,258.00
49585	11/19/2013	SAM CANDELA	CANVASS 11-5-13 CITY ELECTION 101-262-703.040	40.00
49585	11/19/2013	SAM CANDELA	CANVASS 11-5-13 CITY ELECTION 101-262-930.500	3.20
				43.20
49586	11/19/2013	SEARS HOLDINGS CORPORATION	RAYMOND RIVERS 701-000-271.000	400.00
49587	11/19/2013	STATE OF MICHIGAN	NEW APPS AND RENEWALS CPLS 701-000-228.016	2,112.00
49588	11/19/2013	TITLE CHECK LLC	PROPERTY INSPECTION VISIT 516-253-920.410	1,980.00

49589	11/19/2013	VANDERBILT SCHOOLS	2012 SCHOOL DEBT COMM FOREST PMT 701-000-274.006	64.22
49590	11/19/2013	WALMART	BENJAMIN SIDES 701-000-271.000	850.00
49591	11/19/2013	WILLIAM LIGHT	CANVASS 11-5-13 CITY ELECTION 101-262-703.040	40.00
49591	11/19/2013	WILLIAM LIGHT	CANVASS 11-5-13 CITY ELECTION 101-262-930.500	12.00
				<u>52.00</u>
49592	11/19/2013	WOJTKOWIAK BUILDERS	REFUNDING FEES NOT USED ON PB13-06 249-260-451.041	20.00
49592	11/19/2013	WOJTKOWIAK BUILDERS	REFUNDING FEES NOT USED ON PB13-06 249-260-451.042	80.00
				<u>100.00</u>
			TOTAL OF 53 CHECKS	72,529.07

Fund	Amount
Total for fund 101 GENERAL FUND	2,788.94
Total for fund 208 PARKS AND RECREATION	482.41
Total for fund 209 GROEN NATURE PRES	350.71
Total for fund 212 ANIMAL CONTROL	23239.54
Total for fund 233 HUD GRANT FUND	23,133.00
Total for fund 249 BUILDING INSPECTION	3,888.00
Total for fund 256 REGISTER OF DEEDS A	545.05
Total for fund 261 911 SERVICE FUND	160.2
Total for fund 281 AIRPORT	2,527.86
Total for fund 516 DELINQUENT TAX REV	1,980.00
Total for fund 637 BUILDING AND GROU	5,660.86
Total for fund 647 HEALTH CARE FUND	1,685.65
Total for fund 701 GENERAL AGENCY	6,086.85
TOTAL - ALL FUNDS	72,529.07

11/21/2013

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
NOVEMBER 26, 2013 WARRANT

Check #	Check Date	Payee	Description	GL #	Amount
49758	11/21/2013	AMERIGAS-GAYLORD	CUST 201177774	294-683-930.999	232.91
49759	11/21/2013	GREAT LAKES ENERGY	ACCOUNT 451598-004	294-683-930.999	264.00
49760	11/26/2013	NEMCOG	HAZARD MITIGATION PLAN	263-427-940.010	17,610.39
1233(E)	11/26/2013	SPEEDWAY SUPERAMERICA LLC	ACCOUNT 1001181575	101-301-930.660	2,394.96
1233(E)	11/26/2013	SPEEDWAY SUPERAMERICA LLC	ACCOUNT 1001181575	101-302-930.660	185.89
1233(E)	11/26/2013	SPEEDWAY SUPERAMERICA LLC	ACCOUNT 1001181575	101-648-930.660	154.39
1233(E)	11/26/2013	SPEEDWAY SUPERAMERICA LLC	ACCOUNT 1001181575	101-721-930.660	168.74
1233(E)	11/26/2013	SPEEDWAY SUPERAMERICA LLC	ACCOUNT 1001181575	205-301-930.660	680.66
1233(E)	11/26/2013	SPEEDWAY SUPERAMERICA LLC	ACCOUNT 1001181575	208-752-930.660	241.99
1233(E)	11/26/2013	SPEEDWAY SUPERAMERICA LLC	ACCOUNT 1001181575	209-751-930.660	94.33
1233(E)	11/26/2013	SPEEDWAY SUPERAMERICA LLC	ACCOUNT 1001181575	210-651-700.000	5,729.71
1233(E)	11/26/2013	SPEEDWAY SUPERAMERICA LLC	ACCOUNT 1001181575	212-430-930.660	692.86
1233(E)	11/26/2013	SPEEDWAY SUPERAMERICA LLC	ACCOUNT 1001181575	249-371-930.660	72.32
1233(E)	11/26/2013	SPEEDWAY SUPERAMERICA LLC	ACCOUNT 1001181575	281-537-930.660	295.44
1233(E)	11/26/2013	SPEEDWAY SUPERAMERICA LLC	ACCOUNT 1001181575	293-689-930.660	111.28
1233(E)	11/26/2013	SPEEDWAY SUPERAMERICA LLC	ACCOUNT 1001181575	637-265-930.660	28.61
1233(E)	11/26/2013	SPEEDWAY SUPERAMERICA LLC	ACCOUNT 1001181575	645-172-930.660	140.00
					<u>10,991.18</u>
49593	11/26/2013	45TH PARALLEL EMRG PREPAREDNI	PAYMENT NO 7	262-431-940.010-HSGP000000	5,000.00

49594	11/26/2013	46TH CIRCUIT TRIAL COURT	REST PMT BY ANDREW FUHST 11-36-DL	701-000-271.148	597.50
49595	11/26/2013	5 ALARM FIRE & SAFETY EQUIPMEN 12139		262-431-940.010-HSGP000000	6,224.09
49596	11/26/2013	7TH PROBATE FAMILY COURT	13-76-DL KEMPTON PLACEMENT 10/31 -	292-662-930.810	2,090.00
49597	11/26/2013	87-A DISTRICT COURT- IMPREST CA 11-14-13	WITNESS FEES FOR TRALISA BO	101-131-930.940	53.50
49598	11/26/2013	ADVANCE AUTO PARTS	RADIATOR FIX AND SEAL	281-537-726.050	83.98
49598	11/26/2013	ADVANCE AUTO PARTS	6004 STOCK	588-699-726.050	30.98
					----- 114.96
49599	11/26/2013	ALPINE ANIMAL HOSPITAL	OCT 2013	212-430-930.471	202.82
49599	11/26/2013	ALPINE ANIMAL HOSPITAL	OCT 2013	212-430-930.980	394.00
					----- 596.82
49600	11/26/2013	AMERICAN FIDELITY ASSURANCE C	NOVEMBER 2013 FLEX SPENDING ACCOU	704-000-231.285	462.51
49601	11/26/2013	AMERICAN FIDELITY ASSURANCE C	NOVEMBER 2013 CANCER/LIFE/DISABILIT	704-000-231.285	234.46
49602	11/26/2013	AMSTERDAM PRINTING AND LITHO 3725646	CALENDARS	588-699-930.300	103.76
49603	11/26/2013	ANDERSON, TACKMAN & CO. PLC	PRELIMINARY AUDIT YE 2013	101-000-123.000	6,306.25

49604	11/26/2013	ANIMAL MEDICAL CENTER OF TC	10/24/2013	212-430-930.471	21.20
49604	11/26/2013	ANIMAL MEDICAL CENTER OF TC	10/24/2013	212-430-930.980	600.00
					<u>621.20</u>
49605	11/26/2013	ARTS AUTO ELECTRIC SERVICE INC	01KR8343 STOCK	588-699-726.050	336.60
49606	11/26/2013	AUSABLE VALLEY EMERGENCY MAN	PAYMENT NO 7	262-431-940.010-HSGP000000	5,000.00
49607	11/26/2013	AUTO VALUE - GAYLORD	259-231621 SHOP; 259-232250 STOCK	588-699-726.050	228.97
49608	11/26/2013	BC PIZZA	FALL YOUTH FITNESS ACADAMY GRADUA	292-662-726.000	21.14
49609	11/26/2013	BEAR'S DEN PIZZERIA	12-3 PYMT NO 6	262-431-940.010-HSGP000000	269.23
49610	11/26/2013	BELLROC TIRE SERVICES	42335 STOCK; DISPOSAL	588-699-726.050	442.96
49611	11/26/2013	BLUE CROSS BLUE SHIELD OF MICHIGROUP	007016459 BCBS DECEMBER 201	647-851-704.110	46,385.42
49612	11/26/2013	BLUE CROSS BLUE SHIELD OF MICHIGROUP	007015253-0000 11-28-13 TO 12-27-13	101-131-704.110	12,151.91
49612	11/26/2013	BLUE CROSS BLUE SHIELD OF MICHIGROUP	007015253-0000 11-28-13 TO 12-27-13	101-136-704.110	1,206.65
49612	11/26/2013	BLUE CROSS BLUE SHIELD OF MICHIGROUP	007015253-0000 11-28-13 TO 12-27-13	101-148-704.110	1,508.30
49612	11/26/2013	BLUE CROSS BLUE SHIELD OF MICHIGROUP	007015253-0000 11-28-13 TO 12-27-13	215-141-704.110	7,440.98
49612	11/26/2013	BLUE CROSS BLUE SHIELD OF MICHIGROUP	007015253-0000 11-28-13 TO 12-27-13	292-662-704.110	970.34
49612	11/26/2013	BLUE CROSS BLUE SHIELD OF MICHIGROUP	007015253-0000 11-28-13 TO 12-27-13	704-000-231.261	5,819.55
					<u>29,097.73</u>

49613	11/26/2013	BLUE CROSS BLUE SHIELD OF MICHIGAN 007015253-0002	11-28-13 TO 12-27-13	704-000-231.262	1,860.15
49614	11/26/2013	BOB BARKER COMPANY INC	INMATE RAZORS/BLANKETS AND TOWELS	101-351-726.015	247.53
49615	11/26/2013	BRYAN SIDES	REST PMT BY NICHOLAS FUHST 10-84	701-000-271.148	25.00
49616	11/26/2013	BS&A SOFTWARE INC	BS&A MAINTENANCE -- ASSESSING SYSTEMS	101-257-920.410	3,165.00
49617	11/26/2013	CALIFORNIA CONTRACTORS SUPPLIES J 94445	SHOP SUPPLIES	588-699-726.050	301.57
49618	11/26/2013	CATHERINE ISBELL	13-76 KEMPTON TRANSPORTS ON 10/25,	292-662-930.500	406.80
49618	11/26/2013	CATHERINE ISBELL	13-76 KEMPTON TRANSPORTS ON 10/25,	292-662-930.830	110.00
					----- 516.80
49619	11/26/2013	CATHOLIC HUMAN SERVICES INC	OCTOBER 2013 MENTAL HEALTH COUNSELING	101-133-940.010	150.00
49620	11/26/2013	CENTRAL LAKE ARMOR EXPRESS INC	BULLETPROOF VESTS	262-431-940.010-HSGP000000	1,220.00
49621	11/26/2013	CENTURY LINK	ACCT# 300451601	261-427-930.210	49.20
49622	11/26/2013	CHARLES L. CLAPP	10-21-13 DEFERRAL HEARING & 10-24-13	101-131-801.022	137.50
49623	11/26/2013	CHARTER ADVANCED SERVICES VIII	REFUND	261-260-676.100	6,425.51

49624	11/26/2013	CIC BENEFIT CONSULTING GROUP	NOVEMBER 2013 COBRA ADMIN FEES	101-131-704.110	11.66
49624	11/26/2013	CIC BENEFIT CONSULTING GROUP	NOVEMBER 2013 COBRA ADMIN FEES	101-133-704.110	0.95
49624	11/26/2013	CIC BENEFIT CONSULTING GROUP	NOVEMBER 2013 COBRA ADMIN FEES	101-136-704.110	0.95
49624	11/26/2013	CIC BENEFIT CONSULTING GROUP	NOVEMBER 2013 COBRA ADMIN FEES	101-148-704.110	0.95
49624	11/26/2013	CIC BENEFIT CONSULTING GROUP	NOVEMBER 2013 COBRA ADMIN FEES	215-141-704.110	5.70
49624	11/26/2013	CIC BENEFIT CONSULTING GROUP	NOVEMBER 2013 COBRA ADMIN FEES	292-662-704.110	2.59

					22.80
49625	11/26/2013	CIC BENEFIT CONSULTING GROUP	NOVEMBER 2013 HRA ADMIN FEES	101-131-704.110	54.63
49625	11/26/2013	CIC BENEFIT CONSULTING GROUP	NOVEMBER 2013 HRA ADMIN FEES	101-136-704.110	6.45
49625	11/26/2013	CIC BENEFIT CONSULTING GROUP	NOVEMBER 2013 HRA ADMIN FEES	101-148-704.110	6.45
49625	11/26/2013	CIC BENEFIT CONSULTING GROUP	NOVEMBER 2013 HRA ADMIN FEES	215-141-704.110	38.70
49625	11/26/2013	CIC BENEFIT CONSULTING GROUP	NOVEMBER 2013 HRA ADMIN FEES	292-662-704.110	9.87

					116.10
49626	11/26/2013	CITY OF GAYLORD	BLVD D NOV 2013	637-265-920.200-ALPCT00000	583.56
49626	11/26/2013	CITY OF GAYLORD	225 W MAIN NOV 2013	637-265-920.200-CRTHS00000	422.94
49626	11/26/2013	CITY OF GAYLORD	540 S ILLINOIS	637-265-920.200-SILLI00000	32.90

					1,039.40
49627	11/26/2013	CONSUMERS ENERGY	100006936593 - NOV 2013	637-265-930.620-ALPCT00000	4,770.60
49627	11/26/2013	CONSUMERS ENERGY	100054288418	637-265-930.620-LNDUS00000	477.90

					5,248.50
49628	11/26/2013	CORECOMM	NOVEMBER 2013 COURT INTERNET	101-131-930.210	21.95
49629	11/26/2013	CROSSROADS INDUSTRIES	SHREDDING SERVICES	101-101-726.000	485.00

49629	11/26/2013	CROSSROADS INDUSTRIES	SHREDDING SERVICES	101-149-726.000	45.00
49629	11/26/2013	CROSSROADS INDUSTRIES	SHREDDING SERVICES	101-267-920.410	35.00
49629	11/26/2013	CROSSROADS INDUSTRIES	SHREDDING SERVICES	101-301-920.410	35.00
					----- 600.00
49630	11/26/2013	CRUISERS	INV# 29665	266-901-970.420	1,320.00
49631	11/26/2013	CUMMINS BRIDGEWAY LLC	INVOICE# 015-77730	637-265-726.050	725.05
49632	11/26/2013	DARRYL WARNEKE	REST PMT BY ANTHONY FLINN 08-33-DL	701-000-271.148	100.00
49633	11/26/2013	DAWSON & STEVENS CLASSIC DINE	12-03; PAYMENT NO 6	262-431-940.010-HSGP000000	193.84
49634	11/26/2013	DE LAGE LANDEN PUBLIC FINANCE	NOVEMBER 2013 CIRCUIT SECRETARY CO	101-131-940.111	39.43
49635	11/26/2013	DELL MARKETING LP	OPTIPLEX 7010 MINITOWER BASE - QUO1	256-215-726.000	4,944.81
49636	11/26/2013	DERMATEC DIRECT	C/O SAFTEY GLOVES #1282607	101-351-726.035	120.99
49637	11/26/2013	DIANA M. BOYD	GUARDIANSHIP REVIEW ON 11-13-13	101-131-930.500	18.00
49637	11/26/2013	DIANA M. BOYD	GUARDIANSHIP REVIEW ON 11-13-13	101-131-930.830	30.00
					----- 48.00
49638	11/26/2013	DUNNS	MAINTENANCE AND SUPPLIES	101-257-726.000	92.94
49638	11/26/2013	DUNNS	LEXMARK INK, AFFICIO TONER	101-261-726.000	165.89

49638	11/26/2013	DUNNS	INV. 761877; DATE 10-8-13; DEPT. 406; D	101-267-726.000	50.68
49638	11/26/2013	DUNNS	NEW COPIER, SCANNER, FAX MACHINE FC	101-682-726.000	858.50
49638	11/26/2013	DUNNS	OCT COPIES	101-864-726.000	748.99
49638	11/26/2013	DUNNS	OCT COPIES	212-430-726.000	56.84
49638	11/26/2013	DUNNS	BOXES, BELL, DESK PAD & WALL CALEND	215-141-726.000	217.08
49638	11/26/2013	DUNNS	NEW COPIER, SCANNER, FAX MACHINE FC	233-690-726.000	858.50
49638	11/26/2013	DUNNS	SUPPLIES	281-537-726.000	394.12
49638	11/26/2013	DUNNS	7633480 OCTOBER COPIES	588-699-726.000	125.11
49638	11/26/2013	DUNNS	7636400 DRY-LINE, CUPS; 76371200 TIS	588-699-726.025	441.89
					<u>4,010.54</u>
49639	11/26/2013	EMMET COUNTY DPW	INVOICE#1013	226-528-940.010	13,567.80
49640	11/26/2013	EMPIRIC SOLUTIONS INC	INV#6142 (COMPASS MGMT. FEE FOR DE	101-131-801.020	1,065.15
49640	11/26/2013	EMPIRIC SOLUTIONS INC	OCT 2013 IT CHARGES	101-215-801.020	8.00
49640	11/26/2013	EMPIRIC SOLUTIONS INC	OCT 2013 IT CHARGES	101-228-801.020	192.67
49640	11/26/2013	EMPIRIC SOLUTIONS INC	INV#6142 (COMPASS MGMT. FEE FOR DE	101-228-801.030	2,179.85
49640	11/26/2013	EMPIRIC SOLUTIONS INC	OCT 2013 IT CHARGES	212-430-801.020	225.00
49640	11/26/2013	EMPIRIC SOLUTIONS INC	OCT 2013 IT CHARGES	215-141-801.020	8.00
49640	11/26/2013	EMPIRIC SOLUTIONS INC	OCT 2013 IT CHARGES	499-901-970.200	17.00
					<u>3,695.67</u>
49641	11/26/2013	ESPAR OF MICHIGAN	00020147 BUS #21; STOCK	588-699-726.050	120.21
49642	11/26/2013	FRONTIER	616-040-1620 NOVEMBER	588-699-930.210	61.48
49642	11/26/2013	FRONTIER	ALPINE ELEVATOR	637-265-930.620-ALPCT00000	39.87
					<u>101.35</u>
49643	11/26/2013	G NEIL COMPANIES	COURT POSTER GUARD MICHIGAN RENEV	101-131-726.000	64.99

49643	11/26/2013	G NEIL COMPANIES	FOC POSTER GUARD MICHIGAN RENEWA 215-141-726.000		64.99
					----- 129.98
49644	11/26/2013	GARY GELOW	DECEMBER 2013 CAA CONTRACT PAYMEI 101-131-801.021		11,705.40
49645	11/26/2013	GAYLORD ARFF, INC	DEC AIRPORT ARFF AND CALL OUT FEES 281-537-940.010		13,316.83
49646	11/26/2013	GAYLORD DRY CLEANERS	OCTOBER 2013 DRY CLEANING	101-301-920.410	20.00
49646	11/26/2013	GAYLORD DRY CLEANERS	OCTOBER 2013 DRY CLEANING	101-302-920.410	60.00
49646	11/26/2013	GAYLORD DRY CLEANERS	OCTOBER 2013 DRY CLEANING	101-334-920.410	20.00
					----- 100.00
49647	11/26/2013	GAYLORD FORD	37832 SHERIFF 69-007; ***CM37832 (CC 588-699-726.050		140.44
49648	11/26/2013	GORDON FOOD SERVICES	788156813 THRU 788158174	101-351-726.030	327.24
49648	11/26/2013	GORDON FOOD SERVICES	788156813 THRU 788158174	101-351-930.700	3,922.90
					----- 4,250.14
49649	11/26/2013	HALL VETERINARY CLINIC	OCTOBER 2013	212-430-726.035	170.10
49649	11/26/2013	HALL VETERINARY CLINIC	OCTOBER 2013	212-430-930.471	369.12
49649	11/26/2013	HALL VETERINARY CLINIC	OCTOBER 2013	212-430-930.980	805.00
					----- 1,344.22
49650	11/26/2013	HENSKI SALES AND SERVICE	WORK CAMP EQUIPMENT SUPPLIES/OIL I 205-301-726.000		44.40
49651	11/26/2013	HOEKSTRA TRANSPORTATION INC	C10113488 BUS #26	588-699-726.050	882.72

49652	11/26/2013	IMAGE FACTORY INC	PLEA PACKETS	101-131-726.000	150.00
49652	11/26/2013	IMAGE FACTORY INC	T PUDVAN BUSINESS CARDS	101-648-726.000	61.00
					<u>211.00</u>
49653	11/26/2013	IMPREST CASH OTSEGO COUNTY CL JURY COFFEE		101-145-726.000	5.28
49654	11/26/2013	IMPREST CASH, OTSEGO COUNTY B 0942 LABEL MAKER; 0943 P. PLATES		588-699-726.025	11.08
49654	11/26/2013	IMPREST CASH, OTSEGO COUNTY B 0942 LABEL MAKER; 0943 P. PLATES		588-699-726.050	10.88
					<u>21.96</u>
49655	11/26/2013	IMPREST CASH-ADMINISTRATION	REPLENISH IMPREST CASH	101-101-704.400	13.98
49655	11/26/2013	IMPREST CASH-ADMINISTRATION	REPLENISH IMPREST CASH	101-101-726.000	38.48
49655	11/26/2013	IMPREST CASH-ADMINISTRATION	REPLENISH IMPREST CASH	645-172-726.000	21.98
49655	11/26/2013	IMPREST CASH-ADMINISTRATION	REPLENISH IMPREST CASH	645-172-930.450	1.04
					<u>75.48</u>
49656	11/26/2013	JACQUE D MOSS	10-22-13 INDEPENDENT PSYCHOLOGICAL	101-131-801.022	850.00
49657	11/26/2013	JASON SAJDAK	REST PMT BY ADAM HOWE 07-178	701-000-271.148	100.00
49658	11/26/2013	JEAN WINKEL	11/14/2013 CDL	588-699-930.600	47.00
49659	11/26/2013	JIM WERNIG INC	INV# 81565 L-O-F VEH#696 2012 CHEV T/	101-301-726.050	43.20
49659	11/26/2013	JIM WERNIG INC	11236 VAN #15	588-699-726.050	624.35
					<u>667.55</u>

49660	11/26/2013	JNL SUPPLY	632737	212-430-726.000	106.95
49661	11/26/2013	JOHNSON OIL COMPANY	DIESEL	281-537-930.662	1,220.40
49661	11/26/2013	JOHNSON OIL COMPANY	CL28866 FUEL	588-699-930.660	18,819.50
					<u>20,039.90</u>
49662	11/26/2013	JOSEPH HOFER	REST PMT BY MATTHEW SCHIBBELHUTE	701-000-271.148	780.00
49663	11/26/2013	KEN AND KATHLEEN ARNDT	04-15-NA SMITH PLACEMENT 9/26/13 TC	292-662-930.700	102.95
49664	11/26/2013	KEVIN N RIZE	FTO PPCT INSTRUCTOR COURSE BUNKER	264-362-704.400	1,000.00
49665	11/26/2013	KSS ENTERPRISES	INV#847903 (PURCHASE VACUUM)	637-265-726.050	419.55
49666	11/26/2013	LEXIS NEXIS	PUBLIC PATRON ACESS @ LIBRARY - OCT	269-145-726.210	254.00
49667	11/26/2013	LINCOLN FINANCIAL	CICOTSEGO-BL-925664 LIFE ADD STD LTD	704-000-231.870	2,558.85
49668	11/26/2013	LINCOLN FINANCIAL	CICOTSEGO-BL-954784 DEC 13 LIFE/LTD	101-131-704.140	397.55
49668	11/26/2013	LINCOLN FINANCIAL	CICOTSEGO-BL-954784 DEC 13 LIFE/LTD	101-133-704.140	27.59
49668	11/26/2013	LINCOLN FINANCIAL	CICOTSEGO-BL-954784 DEC 13 LIFE/LTD	215-141-704.140	174.35
49668	11/26/2013	LINCOLN FINANCIAL	CICOTSEGO-BL-954784 DEC 13 LIFE/LTD	292-662-704.140	63.05
					<u>662.54</u>

49669	11/26/2013	MAKE IT MINE DESIGN	2364	212-430-726.046	314.00
49670	11/26/2013	MARK SPARROW	OVERPYMT REFUND 091-340-001-325-00	516-030-694.000	15.00
49671	11/26/2013	MARKET POINT	FOC PRINTER MAINTENANCE KITS	215-141-726.000	267.00
49672	11/26/2013	MARY FIELD	REST PMT BY TIMMOTHY MILES 07-113-L	701-000-271.148	75.00
49673	11/26/2013	MAURERS TEXTILE RENTAL	FOC MATS	215-141-726.000	23.00
49674	11/26/2013	MAXIMUM SECURITY	50 ACCESS CARDS	637-265-726.050	250.00
49674	11/26/2013	MAXIMUM SECURITY	FINAL 2013 PAYMENT	637-265-920.410	89.97
					----- 339.97
49675	11/26/2013	MAXIMUS INC	INV. 102728.01.04-004; DATE 10-28-2013	101-267-801.020	1,100.00
49676	11/26/2013	MEHELLE MARIE STEIGER	JURY TRIAL WITNESS, 1 DAY, 4 MILES ROL	101-267-930.940	18.74
49677	11/26/2013	MERCY HEALTH PARTNERS	AUTOPSY SERVICES	101-648-930.920	150.00
49678	11/26/2013	MICHELLE FRAKES	MEDICAL EXAMINER SERVICES	101-648-801.020	1,592.50
49678	11/26/2013	MICHELLE FRAKES	MEDICAL EXAMINER SERVICES	101-648-930.460	59.00
					----- 1,651.50

49679	11/26/2013	MICHIGAN DEPARTMENT OF TREAS CERTIFICATION RENEWAL FOR: BILL, MAI	101-257-930.600	525.00
49680	11/26/2013	MICHIGAN DEPT OF TRANSPORTATI REHAB RUNWAY-AIRFIELD CRACK SEALIN	481-901-970.300	5,250.00
49681	11/26/2013	MICHIGAN KENWORTH	PLOW TRUCK PART 281-537-920.400	87.90
49682	11/26/2013	MICHIGAN MUNICIPAL RISK MANA(RENTENTION FUND	101-851-930.100	108,442.00
49682	11/26/2013	MICHIGAN MUNICIPAL RISK MANA(#2124 FIREARM PROFICIENCY COURSE FC	264-362-704.400	1,000.00
				<u>109,442.00</u>
49683	11/26/2013	MICHIGAN OFFICE SOLUTIONS	OC30:122170 101-864-920.410	619.41
49684	11/26/2013	MICHIGAN STATE POLICE BFS-CASH INV#551-402316 (SEPT.-OCT. 2013 BILLIN	261-427-940.010	2,000.00
49684	11/26/2013	MICHIGAN STATE POLICE BFS-CASH LIVESCAN FEE'S #551-404322	701-000-228.017	787.50
				<u>2,787.50</u>
49685	11/26/2013	MID NORTH PRINTING INC	82637 212-430-930.400	123.80
49685	11/26/2013	MID NORTH PRINTING INC	82618 DEPART. RECEIPTS, TRANSM., IMP 588-699-726.000	494.00
49685	11/26/2013	MID NORTH PRINTING INC	INV#82636 (JOHN BURT BUSINESS CARDS 645-172-726.000	85.00
				<u>702.80</u>
49686	11/26/2013	MIDCOURSE CORRECTION	13-36-DL BRADLEY PLACEMENT 9/13 - 9/ 292-662-930.810	770.00
49687	11/26/2013	MIDWEST VETERINARY SUPPLY, INC	4887532 / 4912590 212-430-726.035	399.80

49688	11/26/2013	MONICA M. LUBIARZ-QUIGLEY	10-21-13 & 10-25-13 DEFERMENT HEARIN	101-131-801.022	75.00
49689	11/26/2013	MOTOROLA SOLUTIONS INC	MOTOROLA APX6500 RADIOS	261-901-970.435	26,397.04
49690	11/26/2013	MUFFLER MAN OF MICHIGAN	21883 SHERIFF *WORK CAMP	588-699-920.400	51.00
49691	11/26/2013	MYRON CORP	DRUG COURT PLANNERS	101-131-726.000	123.10
49692	11/26/2013	NEW CENTURY SIGNS	INV#28174 (LARGE CARDBOARD DECALS)	226-528-940.010	44.00
49693	11/26/2013	NOREEN LEWIS	11/18/2013 CDL	588-699-930.600	47.00
49694	11/26/2013	NORTH POINTE PLUMBING & HEAT 207159		212-430-726.050	55.00
49695	11/26/2013	NORTHERN ENERGY, INC	1052354 SHOP/WASHER SOLVENT	588-699-726.050	96.25
49696	11/26/2013	NORTHERN IMAGING ASSOCIATES F	AUTOPSY	101-648-930.920	30.00
49697	11/26/2013	NORTHERN MICHIGAN REVIEW	00361041-00391978 OCTOBER	588-699-930.300	117.60
49698	11/26/2013	NORTHERN PATHOLOGY ASSOCIATI	AUTOPSY - 88036	101-648-930.920	971.00

49699	11/26/2013	NORTHERN TECH SUPPLY	NT15477 TIRE SUPPLIES	588-699-726.050	24.59
49700	11/26/2013	NORTHWEST MICHIGAN COMMUN	DENTAL SERV F/PALMER/STEWART/KORC	101-351-930.470	1,205.00
49701	11/26/2013	OFFICE DEPOT INC	BINDERS, LARGE ENVELOPES, GEL PEN RE	101-682-726.000	66.97
49701	11/26/2013	OFFICE DEPOT INC	BINDERS, LARGE ENVELOPES, GEL PEN RE	233-690-726.000	70.26
					----- 137.23
49702	11/26/2013	OTSEGO COUNTY BUS SYSTEM	OCTOBER 2013 DRUG COURT BUS	101-133-930.500	300.00
49702	11/26/2013	OTSEGO COUNTY BUS SYSTEM	INV#769 (VEH#698 \$45.00) INV#770 (\$4	101-301-726.050	349.94
49702	11/26/2013	OTSEGO COUNTY BUS SYSTEM	INV#769 (VEH#698 \$45.00) INV#770 (\$4	101-302-726.050	55.00
					----- 704.94
49703	11/26/2013	OTSEGO COUNTY FOC	PETTY CASH REIMBURSEMENT: POSTAGE	215-141-726.000	103.12
49703	11/26/2013	OTSEGO COUNTY FOC	PETTY CASH REIMBURSEMENT: POSTAGE	215-141-930.450	86.65
					----- 189.77
49704	11/26/2013	OTSEGO COUNTY TREAS	JURY BOX REIMB 11/15/13	101-145-930.930	17.30
49705	11/26/2013	OTSEGO COUNTY TREASURER	050-004-200-010-01 2012 MTT ADJUSTM	516-000-026.022	5,804.01
49706	11/26/2013	OTSEGO COUNTY TREASURER	050-005-100-005-01 2012 MTT ADJUSTM	516-000-026.022	8,520.80
49707	11/26/2013	OTSEGO COUNTY TREASURER	050-006-100-020-02 2012 MTT ADJUSTM	516-000-026.022	4,944.01

49708	11/26/2013	OTSEGO COUNTY TREASURER	050-007-100-005-00 2012 MTT ADJUSTM 516-000-026.022	5,879.89
49709	11/26/2013	OTSEGO COUNTY TREASURER	050-007-400-005-00 2012 MTT ADJUSTM 516-000-026.022	927.50
49710	11/26/2013	OTSEGO COUNTY TREASURER	050-008-100-005-03 2012 MTT ADJUSTM 516-000-026.022	134,713.51
49711	11/26/2013	OTSEGO COUNTY TREASURER	050-018-100-010-02 2012 MTT ADJUSTM 516-000-026.022	1,502.07
49712	11/26/2013	OTSEGO COUNTY TREASURER	050-031-100-005-03 2012 MTT ADJUSTM 516-000-026.022	23,602.23
49713	11/26/2013	OTSEGO COUNTY TREASURER	050-031-100-005-04 2012 MTT ADJUSTM 516-000-026.022	12,931.82
49714	11/26/2013	OTSEGO COUNTY TREASURER	050-032-200-010-01 2012 MTT ADJUSTM 516-000-026.022	72,669.90
49715	11/26/2013	OTSEGO COUNTY TREASURER	TO ADJUST SETTLEMENT INT. FOR TREETC 516-000-026.022	42,976.59
49716	11/26/2013	OTSEGO MEMORIAL HOSPITAL	M000251885 101-648-930.920	158.00
49717	11/26/2013	PAULA MARIE WILSON MA LPC	OCTOBER 2013 DRUG COURT COUNSELIN 101-133-940.010	210.00
49718	11/26/2013	PAYNE AND DOLAN	LIVINGSTON BLVD & LAND USE 499-901-970.300	33,618.99
49719	11/26/2013	PENELOPE SHEPHERD	PRELIM TRANSCRIPT OF 10-10-2013; CAS 101-267-726.200	15.30

49720	11/26/2013	PENGAD INC	WHITE PETITIONERS EXHIBIT LABELS	101-131-726.000	20.55
49721	11/26/2013	PERPICH CAPITAL GROUP INC	115550 SHOP TOOL	588-699-726.050	14.00
49722	11/26/2013	PRO-BUILD	MASON MIX	281-537-726.050	5.00
49723	11/26/2013	QUILL CORPORATION	TONER & INDEX FLAGS	101-131-726.000	178.65
49723	11/26/2013	QUILL CORPORATION	TONER (KAY PAGEL)	101-131-940.111	78.59
49723	11/26/2013	QUILL CORPORATION	CREDIT TWO CASES COPY PAPER - NEVER	215-141-726.000	(29.90)
					<u>227.34</u>
49724	11/26/2013	REDWOOD TOXICOLOGY LABORATC	OCTOBER 2013 ADULT COURT DRUG TES	101-131-940.010	152.45
49724	11/26/2013	REDWOOD TOXICOLOGY LABORATC	OCTOBER 2013 DRUG COURT DRUG TEST	101-133-940.010	143.50
					<u>295.95</u>
49725	11/26/2013	RESTAT	#1471280/1476748/169081	101-351-726.035	4,221.45
49726	11/26/2013	RITE AID PHARMACY	DIABETIC SUPPLIES #2213194	101-351-726.035	149.49
49727	11/26/2013	ROB LINSTRUM	MEDICAL EXAMINER SERVICES	101-648-801.020	650.00
49727	11/26/2013	ROB LINSTRUM	MEDICAL EXAMINER SERVICES	101-648-930.460	281.00
					<u>931.00</u>
49728	11/26/2013	RONALD BAYOT	COMMITMENT HEARING ON 11-13-13	101-131-801.022	75.00

49729	11/26/2013	RONALD C. BRAND	SURVEYOR SALARY	101-278-940.010	200.00
49730	11/26/2013	ROSCOMMON COUNTY	13-76 KEMPTON PLACEMENT 10-21-13 T	292-662-930.810	158.00
49731	11/26/2013	SCHMUCKAL OIL CO.	AIRCRAFT OIL	281-537-930.640	215.93
49732	11/26/2013	SPARTAN STORES LLC	SPECIAL DIET	101-351-930.700	13.97
49733	11/26/2013	STAPLES BUSINESS ADVANTAGE	DET 1046110	101-000-106.000	428.35
49733	11/26/2013	STAPLES BUSINESS ADVANTAGE	INV#3213844230	101-101-726.000	237.26
49733	11/26/2013	STAPLES BUSINESS ADVANTAGE	INV#3213844231 (TONER FOR HP PRINTE	261-427-726.000	73.45
49733	11/26/2013	STAPLES BUSINESS ADVANTAGE	INV#3213844230	645-172-726.000	5.27
49733	11/26/2013	STAPLES BUSINESS ADVANTAGE	DET 1046110	645-201-726.000	378.22
					<u>1,122.55</u>
49734	11/26/2013	STATE BAR OF MICHIGAN	2013 - 2014 JUDGE MERTZ STATE BAR DU	101-131-940.111	330.00
49735	11/26/2013	STATE OF MICHIGAN	MPSCS INV.# 14-000261	261-427-940.010	50.00
49736	11/26/2013	SUPERMEDIA LLC	#390019560286 WHITE PAGES LISTINGS I	101-301-940.010	14.63
49736	11/26/2013	SUPERMEDIA LLC	#390019560286 WHITE PAGES LISTINGS I	101-351-920.410	14.62
					<u>29.25</u>
49737	11/26/2013	SYSCO - GRAND RAPIDS	GROCERY	101-351-726.025	46.10

49737	11/26/2013	SYSCO - GRAND RAPIDS	GROCERY	101-351-930.700	474.32

					520.42
49738	11/26/2013	TARGET INFORMATION MANAGEM	MC16 MOTION TO SET ASIDE ORDER FOR	101-131-726.000	18.99
49739	11/26/2013	TELE-RAD	INV# 850730	261-427-940.010	184.00
49739	11/26/2013	TELE-RAD	INV# 850975 (PROGRAM 7 PAGERS FOR E	261-901-970.435	134.00

					318.00
49740	11/26/2013	TERRANCE M. COTTLE	OCTOBER 2013 MENTAL HEALTH COUNSE	101-133-940.010	960.00
49741	11/26/2013	THOMAS J PUDVAN	MEDICAL EXAMINER SERVICES	101-648-726.000	30.38
49741	11/26/2013	THOMAS J PUDVAN	MEDICAL EXAMINER SERVICES	101-648-801.020	1,579.50
49741	11/26/2013	THOMAS J PUDVAN	MEDICAL EXAMINER SERVICES	101-648-930.210	40.00
49741	11/26/2013	THOMAS J PUDVAN	MEDICAL EXAMINER SERVICES	101-648-930.460	937.00

					2,586.88
49742	11/26/2013	TITLE CHECK LLC	PARCEL ADMIN FEES NOVEMBER INSTALL	516-253-920.410	2,484.46
49743	11/26/2013	TOPCOMP COMPUTER SOFTWARE	! GIS/GPS MAINTENANCE	618-447-920.410	1,200.00
49744	11/26/2013	TRACTOR SUPPLY CO-DEPT 30-1202	166532 SAND; ***166550; 269414 SEALA	588-699-726.025	221.03
49745	11/26/2013	UCMAN	NOV 2013 ALPINE CTR & COURTHOUSE	101-864-930.240	800.00
49745	11/26/2013	UCMAN	WORK CAMP WIRELESS CONNECTION #1:	205-301-940.010	16.00
49745	11/26/2013	UCMAN	PORT FEE	281-537-920.410	16.00

					832.00
49746	11/26/2013	UNIVERSITY CENTER AT GAYLORD	CLASSROOM RENTAL	262-431-940.010-HSGP000000	75.00
49746	11/26/2013	UNIVERSITY CENTER AT GAYLORD	GED INTAKE FOR STARDEVANT J. #493	595-351-726.000	50.00
					----- 125.00
49747	11/26/2013	USA MOBILITY WIRELESS, INC	ACCT#0513733-6 INV#W0513733K	261-427-930.230	77.96
49748	11/26/2013	VERIZON WIRELESS	283104123-00001 NOVEMBER 2013	101-131-930.210	6.74
49748	11/26/2013	VERIZON WIRELESS	283104123-00001 NOVEMBER 2013	292-662-930.210	15.17
					----- 21.91
49749	11/26/2013	WAYNE ISBELL	13-76 KEMPTON TRANSPORTS ON 10/25,	292-662-930.830	110.00
49750	11/26/2013	WAYNE TALO	12-111-NA DUNSTER PLACEMENT 10/1/1	292-662-930.700	534.44
49751	11/26/2013	WEST PAYMENT CENTER	OCTOBER 2013 TRI-COUNTY WEST LAW C	101-131-940.111	577.00
49752	11/26/2013	WEST PAYMENT CENTER	OCTOBER 2013 DISTRICT COURT SKIP TRA	101-131-940.010	111.22
49753	11/26/2013	WEST PAYMENT CENTER	OCTOBER 2013 FOC SKIP TRACING PROGI	215-141-940.010	120.48
49754	11/26/2013	WESTSHORE DIAGNOSTICS, PC	AUTOPSY SERVICES	101-648-930.920	1,163.70

49755	11/26/2013	WILBER AUTOMOTIVE SUPPLY INC PARTS		281-537-920.400	21.61
49756	11/26/2013	WOLVERINE HUMAN SERVICES	10-006-DL KOWALSKI PLACEMENT 10/1/13	292-662-930.810	1,143.06
49757	11/26/2013	ZAREMBA EQUIPMENT INC	W42968	212-430-726.050	140.28
49757	11/26/2013	ZAREMBA EQUIPMENT INC	S 73381 BUS #2; S 73130 BUS #24	588-699-726.050	900.53
					1,040.81
TOTAL OF 166 CHECKS					768,784.93

Fund	Amount
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Total for fund 101 GENERAL FUND	181,831.03
Total for fund 205 WORK CAMP	741.06
Total for fund 208 PARKS AND RECREATIC	241.99
Total for fund 209 GROEN NATURE PRESE	94.33
Total for fund 210 AMBULANCE SERVICES	5,729.71
Total for fund 212 ANIMAL CONTROL	4,676.77
Total for fund 215 FRIEND OF THE COURT	8,520.15
Total for fund 226 RECYCLING FUND	13,611.80
Total for fund 233 HUD GRANT FUND	928.76
Total for fund 249 BUILDING INSPECTION	72.32
Total for fund 256 REGISTER OF DEEDS AL	4,944.81
Total for fund 261 911 SERVICE FUND	35,391.16
Total for fund 262 HOMELAND SECURITY	17,982.16
Total for fund 263 PRE-DISASTER MITIGA	17,610.39
Total for fund 264 LCL CORRECTIONS OFF	2,000.00
Total for fund 266 EQUIPMENT FUND	1,320.00
Total for fund 269 LAW LIBRARY	254.00
Total for fund 281 AIRPORT	15,657.21
Total for fund 292 CHILD CARE FUND	6,507.41

Total for fund 293 SOLDIERS' RELIEF FUNI	111.28
Total for fund 294 VETERANS' TRUST FUN	496.91
Total for fund 481 AIRPORT CAPITAL PRO.	5,250.00
Total for fund 499 CAPITAL PROJECTS FUN	33,635.99
Total for fund 516 DELINQUENT TAX REV(316,971.79
Total for fund 588 TRANSPORTATION FUN	24,695.50
Total for fund 595 JAIL COMMISSARY	50.00
Total for fund 618 GIS PROJECT AND AERI	1,200.00
Total for fund 637 BUILDING AND GROUN	7,840.95
Total for fund 645 ADMINISTRATIVE SERV	631.51
Total for fund 647 HEALTH CARE FUND	46,385.42
Total for fund 701 GENERAL AGENCY	2,465.00
Total for fund 704 PAYROLL IMPREST FUN	10,935.52
TOTAL - ALL FUNDS	768,784.93