

OCR-04-001  
OCR-04-002 Ballot language for Animal Control (Amended w/ OCR04-24)  
OCR-04-003 Ballot language for Commission on Aging.  
OCR-04-004 Ballot language for the County Parks  
OCR-04-005 Establish a Department of Public Works  
OCR-04-006 Contract for Otsego County-Livingston Township Water System Project  
OCR-04-007 Bond for Water System Project  
OCR-04-008 Rezone 2004-01-BY  
OCR-04-009 Zone Text Change 2003-07-03  
OCR-04-010 Discharge Mortgage/Harding  
OCR-04-011 Payment in Lieu of Taxes  
OCR-04-012 Notary Fee  
OCR-04-013 Electronic Transactions  
OCR-04-014 Legal Defense Fund  
OCR-04-015 Child Care Fund  
OCR-04-016 Telecommunications Week  
OCR-04-017 NM Community Correction Board Appointments  
OCR-04-018 HIPPA  
OCR-04-019 Business Associate Agreements/HIPPA  
OCR-04-020 Housing Grant 2004  
OCR-04-021 Community Corrections Grant  
OCR-04-022 2005 Tri County Court Funding  
OCR-04-023 National Police Week  
OCR-04-024 Amended Ballot Language Animal Control  
OCR-04-025 Application for MSHDA Housing Resource  
OCR-04-025 Constitutional Rev Sharing  
OCR-04-026 Supporting Public Transportation  
OCR-04-027 MAC Constitutional Amend State Funding Courts  
OCR-04-028 Plan for Area Agency on Aging  
OCR-04-029 Soil Erosion & Sediment Control  
OCR-04-030 Retention & Expansion of Industry  
OCR-04-031 457 Deferred Compensation Program  
OCR-04-032 Discharge Mrtg Coddington  
OCR-04-033 Discharge Mrtg Coddington  
OCR-04-034 Discharge Mrtg Sanders  
OCR-04-035 Discharge Mrtg Heneka  
OCR-04-036 Use of Budget Stablization  
OCR-04-037 Airport Grant Layout Plan  
OCR-04-038 Regarding Old DNR Property Contamination  
OCR-04-039 Requesting Housing Grant for 2004  
OCR-04-040 Fiscal Year 2005 Budget Resolution and General Appropriations Act  
OCR-04-041 Intent to Apply For Financial Assistance for Fiscal Year 2006  
OCR-04-042 Election To rescind Otsego County Resolution 1999-62 Having The State Of  
Michigan Foreclosure property.  
OCR-04-043 Election to have County Treasurer foreclosure property

OCR-04-044 Operation of a Brownfield Redevelopment  
OCR-04-045 Public Health Clean Indoor Air Regulation  
OCR-04-046 Honoring Evelyn Pratt  
OCR-04-047 Discharge of Mortgage to Elizabeth Marshall  
OCR-04-048 Discharge of Mortgage to Pamela L. Hart  
OCR-04-049 Changing MERS Benefits(Library)  
OCR-04-050 Changing MERS Benefits(Library)  
OCR-04-051 Opposing the Closure of the Gaylord Area Regional Disptach Center  
OCR-04-052 Discharge of Mortgage to Ronald A. Slivinski  
OCR-04-053 Optical Scan Voting System and related software  
OCR-04-054 Submission of Survey and Monumentation Grant and Authority  
OCR-04-055 The 2004/2005 Northeast Michigan Comprehensive Economic Development  
Strategy(CEDS)

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 13<sup>th</sup> day of January, 2004 at 9:30 a.m.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following preamble and resolution was offered by Commissioner \_\_\_\_\_ .

**RESOLUTION NO. OCR 04-01  
AUTHORIZING RESOLUTION OF INTENT TO APPLY  
FOR FINANCIAL ASSISTANCE FOR FISCAL YEAR 2005  
UNDER ACT 51 OF THE PUBLIC ACTS OF 1951**

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the OTSEGO COUNTY BUS SYSTEM (hereby known as THE APPLICANT) established under Act 52, to provide a local transportation program for the state fiscal year of 2005 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the OTSEGO COUNTY BUS SYSTEM, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and (state Operating Assistance Program only)

WHEREAS, the performance indicators for this agency have been reviewed and approved by the OTSEGO COUNTY BUS SYSTEM; and

WHEREAS, the OTSEGO COUNTY BUS SYSTEM, has reviewed and approved the proposed balanced (surplus) budget, and funding sources of estimated federal funds \$168,786.00, estimated state funds \$653,932.00, estimated local funds \$270,000.00, estimated farebox \$400,000.00, estimated other funds \$205,946.00, with total estimated expenses of \$1,548,500.00.

NOW THEREFORE BE IT RESOLVED, that Otsego County hereby adopts the Intent to apply for financial assistance for fiscal year 2005 under Act 51 of the Public Acts of 1951.

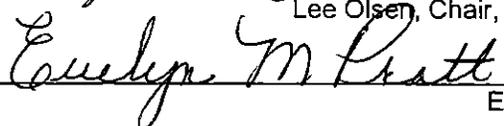
BE IT FURTHER RESOLVED, that Otsego County hereby appoints CLELAND J. LEASK as the Transportation coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation commission or department for its administration of act 51 for 2005.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: \_\_\_\_\_

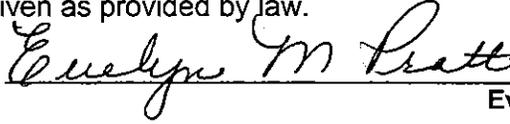
NAYS: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

  
\_\_\_\_\_  
Lee Olsen, Chair, Board of Commissioners  
  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
  ) ss.  
COUNTY OF OTSEGO     )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.



Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 17<sup>th</sup> day of February, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde.

ABSENT: Bentz.

The following preamble and resolution was offered by Commissioner Bates.

### **RESOLUTION NO. OCR 04-02**

#### **A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A MILLAGE PROPOSITION TO PROVIDE OPERATING FUNDS FOR THE OTSEGO COUNTY ANIMAL SHELTER AND ANIMAL CONTROL OFFICERS AND TO SUBMIT THE PROPOSITION TO THE ELECTORATE AT THE AUGUST 3, 2004 PRIMARY ELECTION**

#### **Recitals**

- A. Otsego County currently operates and maintains a county animal shelter and employs individuals to carry out the functions of the animal shelter for the benefit of county residents and others visiting the county.
- B. Because of current budget constraints within the county, the Otsego County Board of Commissioners desires to obtain voter approval for millage to provide funds for operating and maintaining the county animal shelter, including personnel and administrative costs and capital improvement expenses.
- C. Because a county-wide primary election is scheduled on August 3, 2004, the Otsego County Board of Commissioners finds it appropriate to submit this millage proposition to the electorate at this primary election.

#### **Resolution**

NOW, THEREFORE, THE OTSEGO COUNTY BOARD OF COMMISSIONERS HEREBY RESOLVES that:

- 1. The following proposition, the language of which is hereby approved by the Otsego County Board of Commissioners and certified to the Otsego County Clerk, shall be submitted to the electors of Otsego County for a vote at the August 3, 2004 primary election:

#### **BALLOT LANGUAGE**

#### **OTSEGO COUNTY**

*This proposal will permit the County to levy up to 3/10 of a mill to provide funds for the operation and maintenance of the animal shelter.*

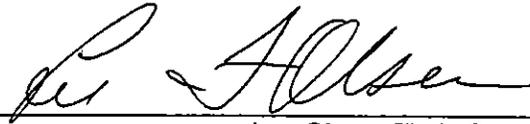
Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of ad valorem taxes which may be levied by the County of Otsego, State of Michigan, against taxable property in the County be increased by up to three-tenths (3/10) of a mill (\$.30 per \$1,000 of taxable value) for a period of five (5) years, 2004 through 2008, inclusive, for the purpose of providing funds for operating and maintaining the county animal shelter, including personnel and administrative costs and capital improvement expenses, and shall the Otsego County Board of Commissioners be authorized to levy such millage for this purpose? If approved and levied in its entirety, this millage would raise an estimated \$309,469 for Otsego County in 2004.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

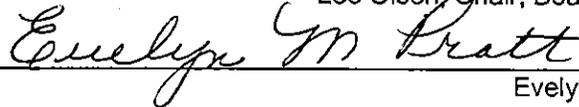
AYES: Bates, Beachnau, Liss, Olsen, Garfield, Johnson, Glasser, Hyde.

NAYS: None.

RESOLUTION DECLARED ADOPTED.



Lee Olsen, Chair, Board of Commissioners



Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OF OTSEGO    )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 17<sup>th</sup> day of February, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Garfield, Johnson, Glasser Hyde.

ABSENT: Bentz

The following preamble and resolution was offered by Commissioner Beachnau.

### **RESOLUTION NO. OCR 04-03**

#### **A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A MILLAGE PROPOSITION TO PROVIDE OPERATING FUNDS FOR THE OTSEGO COUNTY COMMISSION ON AGING AND TO SUBMIT THE PROPOSITION TO THE ELECTORATE AT THE AUGUST 3, 2004 PRIMARY ELECTION**

##### **Recitals**

- A. The Otsego County Commission on Aging currently provides services for senior citizens within the county.
- B. The funds to operate the Commission on Aging are currently provided in part by a millage of 6/10 of a mill previously approved by the county electors.
- C. The millage previously approved by the county electors will expire in 2004.
- D. Because of a reduction in state and federal funding, it has become necessary to seek an additional millage of 4/10 of a mill for operational purposes.
- E. The Otsego County Board of Commissioners, therefore, desires to obtain voter approval for the 6/10 of a mill previously approved and an additional 4/10 of a mill, both propositions to provide funds for operating the Otsego County Commission on Aging.
- F. Because a county-wide primary election is scheduled on August 3, 2004, the Otsego County Board of Commissioners finds it appropriate to submit these millage propositions to the electorate at this primary election.

##### **Resolution**

NOW, THEREFORE, THE OTSEGO COUNTY BOARD OF COMMISSIONERS HEREBY RESOLVES that:

1. The following propositions, the language of which are hereby approved by the Otsego County Board of Commissioners and certified to the Otsego County Clerk, shall be submitted to the electors of Otsego County for a vote at the August 3, 2004 primary election:

## BALLOT LANGUAGE

### OTSEGO COUNTY

#### Proposal A

*This proposal will permit the County to restore the County's .6000 mills for operating the Otsego County Commission on Aging previously approved by the electors and expiring in 2004. The Headlee Amendment has reduced this millage to .5900 mills. This ballot proposal renews the existing .5900 mills and restores the .0100 mills previously rolled back by the Headlee Amendment.*

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of ad valorem taxes which may be levied by the County of Otsego, State of Michigan, against taxable property in the County be increased by up to six tenths (6/10) of a mill (\$.60 per \$1,000 of taxable value) for a period of five (5) years, 2005 through 2009, inclusive, for the purpose of providing funds for operating the Otsego County Commission on Aging, and shall the Otsego County Board of Commissioners be authorized to levy such millage for this purpose? If approved and levied in its entirety, this millage would raise an estimated \$618,938 for Otsego County in 2005.

#### Proposal B

*This proposal will permit the County to levy an additional .4000 mills for operating the Otsego County Commission on Aging.*

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of ad valorem taxes which may be levied by the County of Otsego, State of Michigan, against taxable property in the County be increased by up to four tenths (4/10) of a mill (\$.40 per \$1,000 of taxable value) for a period of five (5) years, 2005 through 2009, inclusive, for the purpose of providing funds for operating the Otsego County Commission on Aging, and shall the Otsego County Board of Commissioners be authorized to levy such millage for this purpose? If approved and levied in its entirety, this millage would raise an estimated \$412,625 for Otsego County in 2005.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

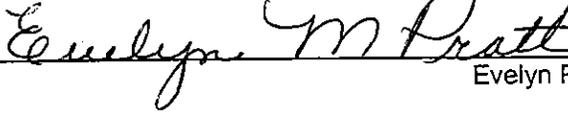
AYES: Bates, Beachnau, Liss, Olsen, Garfield, Johnson, Glasser, Hyde.

NAYS: None.

RESOLUTION DECLARED ADOPTED.



Lee Olsen, Chair, Board of Commissioners



Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
  ) ss.  
COUNTY OF OTSEGO     )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 17<sup>th</sup> day of February, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Garfield, Johnson, Glasser, Hyde.

ABSENT: Bentz.

The following preamble and resolution was offered by Commissioner Johnson.

**RESOLUTION NO. OCR 04-04**  
**A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A**  
**MILLAGE PROPOSITION TO PROVIDE OPERATING AND**  
**MAINTENANCE FUNDS FOR THE OTSEGO COUNTY PARKS AND TO**  
**SUBMIT THE PROPOSITION TO THE ELECTORATE AT THE AUGUST**  
**3, 2004 PRIMARY ELECTION**

**Recitals**

- A. Otsego County currently operates and maintains county parks for the benefit of county residents and others visiting the county.
- B. The funds to operate and maintain the county parks are currently provided by a millage previously approved by the county electors.
- C. The millage previously approved by the county electors will expire in 2005.
- E. The Otsego County Board of Commissioners, therefore, desires to again obtain voter approval for millage to provide funds for operating and maintaining the county parks.
- F. Because a county-wide primary election is scheduled on August 3, 2004, the Otsego County Board of Commissioners finds it appropriate to submit this millage proposition to the electorate at this primary election.

**Resolution**

NOW, THEREFORE, THE OTSEGO COUNTY BOARD OF COMMISSIONERS  
HEREBY RESOLVES that:

1. The following proposition, the language of which is hereby approved by the Otsego County Board of Commissioners and certified to the Otsego County Clerk, shall be submitted to the electors of Otsego County for a vote at the August 3, 2004 primary election:

**BALLOT LANGUAGE**

**OTSEGO COUNTY**

*This proposal will permit the County to restore the County's 1/16 (.0625) of a mill for operating and maintaining the Otsego County parks previously approved by the electors and expiring in 2005. The Headlee Amendment has reduced this millage to .0593 mills. This ballot proposal renews the existing .0593 mills and restores the .0032 mills previously rolled back by the Headlee Amendment.*

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of ad valorem taxes which may be levied by the County of Otsego, State of Michigan, against taxable property in the County be increased by up to one-sixteenth (1/16) of a mill (\$.0625 per \$1,000 of taxable value) for a period of five (5) years, 2006 through 2010, inclusive, for the purpose of providing funds for operating and maintaining the Otsego County parks, and shall the Otsego County Board of Commissioners be authorized to levy such millage for this purpose? If approved and levied in its entirety, this millage would raise an estimated \$64,473 for Otsego County in 2006.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

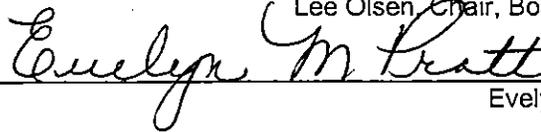
AYES: Bates, Beachnau, Liss, Olsen, Garfield, Johnson, Glasser, Hyde.

NAYS: None.

RESOLUTION DECLARED ADOPTED.



Lee Olsen, Chair, Board of Commissioners



Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
  ) ss.  
COUNTY OF OTSEGO    )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 9<sup>th</sup> day of March, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen; Garfield, Glasser, Johnson, Hyde, Bentz.

ABSENT: \_\_\_\_\_

The following preamble and resolution was offered by Commissioner Beachnau

**RESOLUTION NO. OCR 04-05  
RESOLUTION DIRECTING THE BOARD OF PUBLIC WORKS  
TO UNDERTAKE A WATER SYSTEM PROJECT  
FOR THE TOWNSHIP OF LIVINGSTON**

WHEREAS, the County of Otsego (the "County") by resolution of its Board of Commissioners has established a Department of Public Works ("DPW") for the administration of the powers conferred by Act No. 185, Michigan Public Acts of 1957, as amended ("Act 185"), which department is administered by a Board of Public works; and

WHEREAS, it is necessary to construct a water system project serving the Township of Livingston (the "Township"), which is described in Appendix A attached hereto (the "Project"), and which Project has been recommended to this Board of Commissioners by the DPW; and

WHEREAS, the establishment of the Project will protect the public health and welfare of the citizens of the Township and encourage the economic development of the Township and the surrounding area.

NOW, THEREFORE, IT IS RESOLVED AS FOLLOWS:

1. The Board of Commissioners does hereby approve the Project pursuant to Act 185.

2. The Board of Public Works is hereby directed to obtain and to submit to this Board of Commissioners, for approval, the necessary documents to proceed with the Project.

3. The Project shall be known as the "Otsego County – Livingston Township Water System Project".

4. If necessary, the Chief Administrative Officer of the County is hereby authorized to apply to the Michigan Department of Treasury for approval to issue the Bonds, to provide any necessary documentation and to pay the related fee.

5. The County makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

(a) As of the date hereof, the County reasonably expects to be reimbursed for the expenditures described in (b) below with proceeds of debt to be incurred by the County.

(b) The expenditures described in this paragraph (b) are for the costs of acquiring and constructing the Project which were paid or will be paid subsequent to sixty (60) days prior to the date hereof.

(c) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is not expected to exceed \$500,000.

(d) A reimbursement allocation of the expenditures described in (b) above with the proceeds of the borrowing described herein will not occur later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the County's use of the proceeds of the debt to be issued for the Project to reimburse the County for a capital expenditure made pursuant to this Resolution.

(e) The expenditures described in (b) above are "capital expenditures" as defined in Treas. Reg. § 1.150-1(b), which are any costs of a type which are properly chargeable to a capital account (or would be so chargeable with a proper election or with the application of the definition of placed in service under Treas. Reg. § 1.150-2(c)) under general Federal income tax principles (as determined at the time the expenditure is paid).

(f) No proceeds of the borrowing paid to the County in reimbursement pursuant to this Resolution will be used in a manner described in Treas. Reg. § 1.150-2(h) with respect to abusive uses of such proceeds, including, but not limited to, using funds corresponding to the proceeds of the borrowing in a manner that results in the creation of replacement proceeds (within Treas. Reg. § 1.148-1) within one year of the reimbursement allocation described in (d) above.

(g) Expenditures for the Project to be reimbursed from the proceeds of the borrowing for purposes of this Resolution do not include costs for the issuance of the debt in an amount in excess of the lesser of \$100,000 or five percent (5%) of the proceeds of the borrowing, or preliminary expenditure not exceeding twenty percent (20%) of the issue price of the borrowing, within the meaning of Treas. Reg. § 1.150-2(f) (such preliminary expenditures include architectural, engineering, surveying, soil testing and similar costs incurred prior to construction of the Project, but do not include land acquisition, site preparation, and similar costs incident to commencement of construction).

6. All resolutions, or portions thereof, insofar as they may be in conflict with the foregoing, are hereby rescinded to the extent of such conflict.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Nine

NAYS: Zero

RESOLUTION DECLARED ADOPTED.

*Lee Olsen*

Lee Olsen, Chair, Board of Commissioners

*Evelyn Pratt*

Evelyn Pratt, County Clerk

STATE OF MICHIGAN )

) ss.

COUNTY OF OTSEGO )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk

**APPENDIX A**

**PROJECT DESCRIPTION**

The Project will consist of the following:

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Units</u>
1	12" PVC Water main	410	Lft
2	8" PVC Water main	7,015	Lft
3	Well House	1	Lsum
4	VFD Controls	1	Lsum
5	Mechanical/Electrical	1	Lsum
6	Install pump and motor	1	Ea
7	Electrical to Site	1	Lsum
8	Large Hydropneumatic Tank	1	Ea
9	Hydrant Assemblies	10	Ea
10	Corps and Curbs	70	Ea
11	Type K Copper	1,550	Lft
12	Additional Well and Controls	1	Lsum

**Cost Estimates**

Project Construction including Engineering	\$600,000
Financing Costs including Bond Discount, County Administration Fee, and Project Contingency	<u>40,000</u>
<b>TOTAL PROJECT COSTS</b>	<b>\$640,000</b>
<b>LESS TOWNSHIP'S CONTRIBUTION</b>	<b><u>140,000</u></b>
<b>TOTAL AMOUNT OF COSTS ASSESSED TO SPECIAL ASSESSMENT DISTRICT AND BONDS TO BE ISSUED</b>	<b><u>\$500,000</u></b>

**Location**

The water system will be installed on property described in Appendix B.

## APPENDIX B

### MCCLOUTH AND HAYES ROAD WATER SPECIAL ASSESSMENT DISTRICT

#### HAWKS HALLOW LEGAL DESCRIPTION:

1. A parcel of land situated in the NW ¼ of Section 34, T31N-R3W, Livingston Township, Otsego County, Michigan described as commencing at the North ¼ corner of said Section 34; thence S00°42'18"W, 1300.38' along the North-South ¼ line to the POINT OF BEGINNING; thence continuing S00°42'18"W, 970.39'; thence S89°44'52"W 660.00'; thence S00°42'18"W, 330.00' to the East-West ¼ line; thence N89°44'52"W, 649.19' along said East-West ¼ line to the West 1/8 line; thence N00°37'56"E, 1308.77' along said East-West ¼ line; thence S89°23'20"E, 1310.76' along the North 1/8 line to the Point of Beginning, containing 34.32 acres, more or less, and being subject to a County Road easement across the Easterly 33' thereof.

#### LEGAL DESCRIPTION:

2. A parcel of land situated in the NW ¼ of Section 34, T31N-R3W, Livingston Township, Otsego County, Michigan described as commencing at the North ¼ corner of said Section 34; thence South along North-South ¼ line S00°42'18"W, 2270.77' to the POINT OF BEGINNING; thence continuing South along said North-South ¼ line S00°42'18"W, 330.00' to Center of said Section; thence S89°44'52"W, 660.00'; thence N00°44'18"E, 330.00'; thence N89°44'52"E, 660.00' to Point of Beginning, containing 5.00 acres, more or less, and being subject to a County Road easement across the Easterly 33' thereof.

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 9<sup>th</sup> day of March, 2004 at 8:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Garfield, Johnson, Glasser, Hyde, Bentz.

ABSENT: \_\_\_\_\_

The following preamble and resolution was offered by Commissioner Beachnau

**RESOLUTION NO. OCR 04-06  
RESOLUTION APPROVING THE CONTRACT FOR THE  
OTSEGO COUNTY - LIVINGSTON TOWNSHIP WATER SYSTEM PROJECT**

WHEREAS, the County of Otsego (the "County") by resolution of its Board of Commissioners has approved the establishment of a project currently known as the "Otsego County - Livingston Township Water System Project" (the "Project"); and

WHEREAS, it is necessary for the Otsego County Board of Public Works (the "Board of Public Works") to enter into a contract with the Township of Livingston located in Otsego County, Michigan (the "Township") with respect to the Project, which contract is attached as Appendix 1.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OTSEGO as follows:

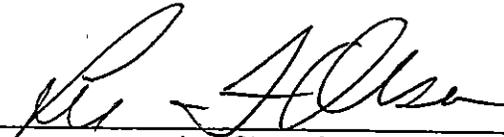
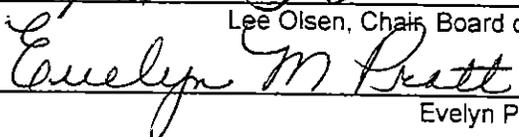
1. The contract attached as Appendix 1 is hereby approved as is the execution thereof by the designated officials.
2. All resolutions, or portions thereof, insofar as they may be in conflict with the foregoing, are hereby rescinded.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Nine

NAYS: Zero

RESOLUTION DECLARED ADOPTED.

  
 \_\_\_\_\_  
 Lee Olsen, Chair, Board of Commissioners  
  
 \_\_\_\_\_  
 Evelyn Pratt, County Clerk

STATE OF MICHIGAN        )  
                                   ) ss.  
 COUNTY OF OTSEGO        )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

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Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 9<sup>th</sup> day of March, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Garfield, Johnson, Glasser  
Hyde, Bentz.

ABSENT: \_\_\_\_\_

The following preamble and resolution was offered by Commissioner Glasser.

## RESOLUTION NO. OCR 04-07

### BOND RESOLUTION

WHEREAS, this Board of Commissioners has adopted a resolution approving the Otsego County - Livingston Township Water System Project for the purpose of constructing water improvements to serve part of the Township of Livingston located in Otsego County, Michigan (the "Township"); and

WHEREAS, pursuant to a resolution of this Board of Commissioners and pursuant to resolutions adopted or to be adopted by the governing bodies of the Township and the County of Otsego (the "County") and the Township is entering into a Contract dated as of March 1, 2004 (the "Contract"), whereby the County agrees to acquire, construct and finance the Project at an estimated cost of \$500,000 and the Township agrees to pay for the cost of the Project, which is to be financed all or in part by bonds to be issued by the County (the "Bonds") up to the aggregate principal amount of \$500,000; and

WHEREAS, a contract for the Project was or will be executed between the County and the Township, showing an estimate of \$500,000 as the cost of constructing the Project and estimating not less than 30 years as the period of usefulness of the County's share of the Project, and has been approved by the Board of Public Works and by this Board of Commissioners of the County and by the Township and has been or will be approved; and

WHEREAS, under the Contract, the Township is to pay semi-annually to the County an amount equal to each semi-annual installment of principal of, premium, if any, and interest on the Bonds and in addition are to pay all transfer agent and registrar fees and other bond service charges, as determined pursuant to the Contract; and

WHEREAS, the County desires to issue Bonds pursuant to Act No. 185, Michigan Public acts of 1957, as amended (the "Act"), in anticipation of the payments to be made by the Township under the Contract; and

WHEREAS, the County proposes to undertake the Project and to request the County to incur taxable or tax-exempt debt (the "Reimbursement Obligations") to finance all or a portion of the costs of the Project; and

WHEREAS, the County may make certain expenditures for said Project prior to issuance of the Reimbursement Obligations and may wish to use the proceeds of the Reimbursement Obligations to reimburse all or a portion of said expenditures; and

WHEREAS, it is in the public interest and for the public benefit that the County designate an authorized officer for the purposes of declaring official intent of the County with respect to expenditures; and

WHEREAS, the County Board of Public Works has approved this resolution and recommended its adoption by the Board of Commissioners;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OTSEGO as follows:

1. (a) Bond Details. Bonds of the County of Otsego up to the aggregate principal amount of \$500,000 shall be issued for the purpose of defraying part or all of the cost of acquiring and constructing the Project. The Bonds shall be issued in substantially the form of Appendix A attached hereto. The Bonds shall be known as "Otsego County – Livingston Township Water Bonds, Series 2004" (hereafter referred to as the "Bonds") and shall be dated April 1, 2004 or such later date up to April 1, 2005 as the County Administrator (the "County Administrator") shall order. The Bonds shall be fully registered bonds, both as to principal and interest, in any denomination which is \$5,000 or a multiple of \$5,000 up to the amount of a single maturity, and shall be numbered from 1 upwards. The Bonds shall mature on May 1 in each year as follows:

<u>YEAR</u>	<u>AMOUNT</u>	<u>YEAR</u>	<u>AMOUNT</u>	<u>YEAR</u>	<u>AMOUNT</u>
2005	\$10,000	2012	\$20,000	2019	\$30,000
2006	15,000	2013	25,000	2020	30,000
2007	20,000	2014	25,000	2021	30,000
2008	20,000	2015	25,000	2022	35,000
2009	20,000	2016	25,000	2023	35,000
2010	20,000	2017	25,000	2024	40,000
2011	20,000	2018	30,000		

2. Interest Payment and Date of Record for the Bonds. The Bonds shall bear interest payable November 1, 2004, and each May 1 and November 1 thereafter, until maturity, which interest rate shall not exceed 8% per annum. Interest shall be paid by check mailed by first class mail to the registered owner of each Bond as of the applicable date of record, provided, however, that the Chairman of the Board of Public Works may agree with the Bond Registrar on a different method of payment. If interest is paid differently, the Bond form attached as Appendix A and the Request for Proposal form attached as Appendix B shall be changed accordingly.

The date of record for each interest payment shall be the 15th day of the calendar month preceding the date such payment is due.

The Bonds may be offered for sale at a price of not less than 98% of the face amount thereof, and the County Administrator is authorized, in his or her discretion, to provide for a higher or lower minimum purchase price in the Request for Proposal of the Bonds.

3. Prior Redemption. Bonds maturing prior to May 1, 2014, shall not be subject to redemption prior to maturity. Bonds maturing on and after May 1, 2014 shall

be subject to redemption in whole or in part on any interest payment date on and after May 1, 2013, and in any order, at the option of the Township, at par, plus accrued interest to the date fixed for redemption.

With respect to partial redemptions, any portion of a Bond outstanding in a denomination larger than the minimum authorized denomination may be redeemed provided such portion as well as the amount not being redeemed constitute authorized denominations. In the event that less than the entire principal amount of a Bond is called for redemption, upon surrender of the Bond to the Bond Registrar, the Bond Registrar shall authenticate and deliver to the registered owner of the Bond a new Bond in the principal amount of the principal portion not redeemed.

Notice of redemption shall be sent to the registered holder of each Bond being redeemed by first class mail at least 30 days prior to the date fixed for redemption, which notice shall fix the date of record with respect to the redemption. Any defect in any notice shall not affect the validity of the redemption proceedings. Bonds so called for redemption provided funds are on hand with the Bond Registrar to redeem the same.

4. Bond Registrar and Paying Agent/Book Entry Depository Trust. The Board of Public Works shall designate, and may enter into an agreement with, a bond registrar and paying agent for the Bonds (sometimes referred to as the "Bond Registrar") which shall be a bank or trust company located in the State of Michigan which is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The Board of Public Works from time to time as required may designate a similarly qualified successor bond registrar and paying agent. The Bonds shall be deposited with a depository trustee designated by the Board of Public Works who shall transfer ownership of interests in the Bonds by book entry and who shall issue depository trust receipts or acknowledgments to owners of interests in the Bonds. Such book entry depository trust arrangement, and the form of depository trust receipts or acknowledgments, shall be as determined by the Chairman of the Board of Public Works after consultation with the depository trustee. The Board of Public Works is authorized to enter into any depository trust agreement on behalf of the County upon such terms and conditions as the Board of Public Works shall deem appropriate and not otherwise prohibited by the terms of this Resolution, which agreement shall be executed by the Chairman and Secretary. The depository trustee may be the same as the Bond Registrar otherwise named by the Chairman or Secretary, and the Bonds may be transferred in part by depository trust and in part by transfer of physical certificates as the Chairman or Secretary may determine.

5. Transfer or Exchange of Bonds. Any Bond shall be transferable on the bond register maintained by the Bond Registrar with respect to the Bonds at any time upon the surrender of the Bond together with an assignment executed by the registered owner or his or her duly authorized attorney in form satisfactory to the Bond Registrar. Upon receipt of a properly assigned Bond the Bond Registrar shall authenticate and deliver a new Bond or Bonds in equal aggregate principal amount and like interest rate and maturity to the designated transferee or transferees.

Bonds may likewise be exchanged at any time for one or more other Bonds with the same interest rate and maturity in authorized denominations aggregating the same principal amount as the Bond or Bonds being exchanged. Such exchange shall be effected by surrender of the Bond to be exchanged to the Bond Registrar with written instructions signed by the registered owner of the Bond or his or her attorney in form satisfactory to the Bond Registrar. Upon receipt of a Bond with

proper written instructions the Bond Registrar shall authenticate and deliver a new Bond or Bonds to the registered owner of the surrendered Bond or his or her properly designated transferee or transferees or attorney.

The Bond Registrar is not required to honor any transfer or exchange of Bonds during the 15 days preceding an interest payment date. Any service charge made by the Bond Registrar for any such registration, transfer or exchange shall be paid for by the County, subject, however to reimbursement by the Township pursuant to the contract. The Bond Registrar may, however, require payment by a bondholder of a sum sufficient to cover any tax or other governmental charge payable in connection with any such registration, transfer or exchange.

6. a. Reduction in Aggregate Amount of Bonds. In the event it shall be necessary to delay a part of the Project or it shall be determined by the County Administrator after this Resolution is adopted that the Project cost shall be less than the estimate, the County Administrator shall reduce the principal amount of the Bonds by \$5,000 denominations, one such denomination for each maturity in any order to the extent required to avoid the issuance of more Bonds than will be required in light of the bids received, and the Request for Proposal shall be correspondingly altered.

b. Capitalized Interest. Up to twelve months of interest on the bonds may be capitalized if so ordered by the County Administrator.

7. Execution and Delivery. The Chairman of the Board of Commissioners and the County Clerk of the County are authorized and directed to execute the Bonds for and on behalf of the County by manually executing the same or by causing facsimile signatures of the Chairman of the Board of Commissioners and of the County Clerk to be affixed, provided in the latter instance the Bonds are thereafter authenticated by the Bond Registrar. The Bonds shall be sealed with the County seal or a facsimile of the County seal. Upon the execution of the Bonds they shall be delivered to the Treasurer of the County, who is authorized and directed to deliver the Bonds to the purchaser upon receipt in full of the purchase price.

8. Full Faith and Credit of Township and County. The Bonds are to be issued pursuant to the provisions of the Act in anticipation of the payments to become due to the County from the Township under the Contract. Such payments are supported by a pledge of the full faith and credit of the Township. The full faith and credit of the County is hereby pledged for the prompt payment of the principal of, premium, if any, and interest on the Bonds as the same shall become due. The ability of the Township and the County to raise funds with which to meet such full faith and credit pledge is subject to applicable statutory and constitutional tax limitations.

9. Bond Payment Fund. All moneys paid to the County by the Township toward the cost of the Project pursuant to the Contract, shall be set aside by the County in a Bond Payment Fund to be used solely for the payment of the principal of, premium, if any, and interest on the Bonds and expenses incidental thereto. From the proceeds of the sale of the Bonds, there shall be deposited in the Bond Payment Fund any premium and accrued interest received from the purchaser of the Bonds as well as any capitalized interest on the Bonds.

10. Construction Fund. There is hereby established a Construction Fund into which all proceeds of the borrowings shall be deposited, except (a) capitalized interest on the Bonds, if any, and (b) any premium and accrued interest received from the

purchaser of the Bonds. The Construction Fund shall be used to acquire and construct the Project.

11. Approval of the Department of Treasury; Exception. If it is necessary for the issuance and sale of the Bonds to be approved by the Michigan Department of Treasury, as required by law, and the Chief Administrative Officer of the County is hereby authorized to make application to the Department of Treasury for permission to issue and sell the Bonds, to pay the related fee and to provide any other necessary documentation.

12. Mutilated, Lost, Stolen or Destroyed Bonds. In the event any Bond is mutilated, lost, stolen or destroyed, the Chairman of the Board of Commissioners and the County Clerk may, on behalf of the County, execute and deliver, or order the Bond Registrar to authenticate and deliver, a new Bond having a number not then outstanding, of like date, maturity and denomination as that mutilated, lost, stolen or destroyed.

In the case of a mutilated Bond, a replacement Bond shall not be delivered unless and until such mutilated Bond is surrendered to the Bond Registrar. In the case of a lost, stolen or destroyed Bond a replacement Bond shall not be delivered unless and until the County and the Bond Registrar shall have received such proof of ownership and loss and indemnity as they determine to be sufficient, which shall consist at least of (i) a lost instrument bond for principal and interest remaining unpaid on the lost, stolen or destroyed bond, (ii) an affidavit of the registered owner (or his or her attorney) setting forth ownership of the Bond lost, stolen or destroyed and the circumstances under which it was lost, stolen or destroyed, (iii) the agreement of the owner of the Bond (or his or her attorney) to fully indemnify the County and the Bond Registrar against loss due to the lost, stolen or destroyed bond and the issuance of any replacement Bond in connection therewith, and (iv) the agreement of the owner of the Bond (or his or her attorney) to pay all expenses of the County and the Bond Registrar in connection with the replacement, including the transfer and exchange costs which otherwise would be paid by the County.

13. Arbitrage and Tax Covenants. Notwithstanding any other provision of this Resolution, the County covenants that it will not at any time or times:

(a) Permit any proceeds of the Bonds or any other fund of the County or under its control to be used directly or indirectly (i) to acquire any securities or obligations, the acquisition of which would cause any Bond to be an "arbitrage bond" as defined in Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"), or (ii) in a manner which would result in the exclusion of any Bond from the treatment afforded by Section 103(a) of the Code by reason of the classification of any Bond as a bond which is not a qualified bond within the meaning of Section 141(e) of the Code or as a n obligation guaranteed by the United States of America within the meaning of Section 149(b) of the Code; or

(b) Take any action, or fail to take any action (including failure to file any required information or other returns with the United States Internal Revenue Service or to rebate amounts to the United States, if required, at or before the time or times required), within its control which action or failure to act would (i) cause the interest on the Bonds to be includible in gross income for federal income tax purposes or cause the proceeds of the Bonds to be used directly or indirectly by an organization described in Section 501(c)(3) of the Code, or (ii) adversely affect the exemption of the Bonds and the interest thereon from the State of Michigan income taxation.

14. Qualification of Bonds. The Bonds are designated as "qualified tax-exempt obligations" for purposes of deduction of interest expense by financial institutions under the provisions of Section 265 of the Code, unless, at the time the Request for Proposal is circulated, the Bonds have been determined to be ineligible to be so designated on the basis of the County's reasonable expectations at the time of such circulation. In such event, the Request for Proposal shall be changed appropriately and the Bonds shall there be so designated.

15. Negotiated Sale - Request for Proposal. The County hereby determines that in order to save the cost of publication of an official Notice of Sale that it will sell the bonds at a negotiated sale after solicitation of proposals from prospective purchasers by its Financial Consultant. The County's Financial Consultant is authorized to solicit proposals from at least twenty-five prospective purchasers and to circulate a Request for Proposal at least seven days prior to the date fixed for receipt of proposals for the purchase of the Bonds. The Request for Proposal shall be in substantially the form attached to this resolution as Appendix B with such changes therein as are not inconsistent with this resolution and as are approved by the County Treasurer after conferring with Bond Counsel. The Financial Consultant is hereby designated to act for and on behalf of the County to receive proposals for the purchase of the Bonds and to take all other steps necessary in connection with the sale and delivery thereof.

16. Bond Anticipation Notes. Prior to the issuance of the Bonds but after expiration of the referendum period, the County may issue its Bond Anticipation Notes (the "Notes") in an amount not to exceed 50% of the entire issue in anticipation of the proceeds of the Bonds as authorized by Section 413 of Act 34. The Notes shall also be payable from other revenues of the County.

The County hereby declares the necessity of issuing the Notes which will be used to pay the costs of the Project falling due prior to the issuance of the Bonds.

The Notes shall be dated April 1, 2004 or on the first day of any month thereafter in 2004 as the County Administrator shall order.

The Notes shall bear interest payable at maturity, semi-annually or at other intervals as the County Administrator shall order.

The Notes shall mature on or before April 1, 2005. An earlier or later maturity date may be established by order of the County Administrator.

17. Defeasance. If the whole amount of the principal of and premium, if any, and interest due and payable upon all outstanding Bonds shall be paid, or if sufficient moneys, or Government Obligations not callable prior to maturity, the principal of and interest on which, when due and payable will provide such sufficient moneys, shall be deposited with and held by a trustee for the purpose of paying principal of and premium, if any, and interest due and payable upon all outstanding Bonds, if all outstanding Bonds to be redeemed prior to maturity shall have been duly called for redemption or irrevocable instructions to call such Bonds for redemption shall have been given to such trustee, then the right, title and interest of the holders of the Bonds shall thereupon cease, terminate and become void and the County shall be released from the obligations of this resolution and any moneys or other funds held pursuant to this resolution for the purpose of paying principal of a premium, if any, and interest on the Bonds then outstanding (other than the aforementioned funds on deposit with the trustee for redemption of the outstanding Bonds) shall be released from the conditions

of this resolution and paid over to the County and considered excess proceeds of the Bonds. In the event Government Obligations shall be deposited with and held by the trustee as herein above provided, the trustee shall within 30 days after such Government Obligations or moneys shall have been deposited with it, cause a notice signed by the trustee to be published once in a newspaper of general circulation in the City of Detroit, Michigan, setting forth (a) the date or dates, if any, designated for the redemption of the Bonds, (b) a description of the Government Obligations and moneys so held by it, and (c) that this resolution has been released in accordance with the provisions of this Section. All moneys and Government Obligations held by such trustee pursuant to this Section shall be held in trust and applied to the payment, when due, of the obligations payable therewith as provided herein above. As used herein the term "Government Obligations" means direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by, the United States of America.

18. Reimbursement. (a) The Treasurer of the County is hereby authorized to declare official intent of the County with respect to reimbursement or expenditures incurred prior to issuance of the Bonds.

(b) Each declaration of official intent shall be substantially in the form set forth in Appendix C attached hereto and by this reference incorporated herein, and said form may be modified from time to time on the advice of bond counsel to the County and as necessary to conform to requirements of our reimbursement regulations as the same may be adopted by the Internal Revenue Service or amended from time to time, or with the requirements of applicable rulings or regulations relating to tax-exempt borrowings.

(c) The official making the declaration is hereby directed to file each declaration of official intent in the office of the Otsego County Clerk, 225 W. Main, Gaylord, Michigan, which location constitutes the customary location of the records of the Township which are available to the general public.

(d) The County Clerk is further directed to assure that each declaration of intent is continuously available during normal business hours of the County on every business day of the period beginning the earlier of 10 days after the date of execution of said declaration of intent and ending on the date of issuance of the Reimbursement Obligations.

19. Retention of Bond Counsel. The firm of Axe & Ecklund, P.C., attorneys, of Grosse Pointe Farms, Michigan, is hereby retained to act as bond counsel for the County in connection with the issuance and sale of the Bonds.

20. Retention of Financial Consultant. The firm of Municipal Financial Consultants Incorporated, Grosse Pointe Farms, Michigan, is hereby retained to act as financial consultant and advisor for the County in connection with the issuance and sale of the Bonds.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

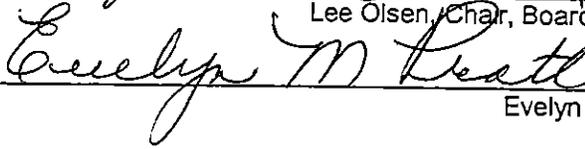
AYES: Nine

NAYS: None

RESOLUTION DECLARED ADOPTED.



Lee Olsen, Chair, Board of Commissioners



Evelyn Pratt, County Clerk

STATE OF MICHIGAN )  
                                  ) ss.  
COUNTY OF OTSEGO )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk



pursuant to the Contract. Pursuant to the resolution authorizing the issuance of this series of bonds, the full faith and credit of the County has also been pledged for the prompt payment of the principal of, premium, if any, and interest on the bonds of this series. The ability of the Township and the County to raise funds with which to meet such full faith and credit pledge is subject to applicable statutory, constitutional and charter tax limitations.

Bonds maturing prior to \_\_\_\_ 1, \_\_\_\_ shall not be subject to redemption prior to maturity. Bonds maturing on or after \_\_\_\_ 1, \_\_\_\_ shall be subject to redemption prior to maturity at the option of the County, subject to the rights and direction of the Township as set forth in the Contract, in any order, in whole or in part, on any interest payment date on or after \_\_\_\_ 1, \_\_\_\_\_. Bonds so called for redemption shall be redeemed at par, plus accrued interest to the date fixed for redemption.

With respect to partial redemptions, any portion of a bond outstanding in a denomination larger than the minimum authorized denomination may be redeemed provided such portion as well as the amount not being redeemed each constitutes an authorized denomination. In the event that less than the entire principal amount of a bond is called for redemption, upon surrender of the bond to the Bond Registrar, the Bond Registrar shall authenticate and deliver to the Registered Owner of the bond a new bond in the principal amount of the principal portion not redeemed.

Notice of redemption shall be sent to the registered holder of each bond being redeemed by first class mail at least thirty (30) days prior to the date fixed for redemption, which notice shall fix the date of record with respect to the redemption, if different than otherwise provided in the resolution authorizing the issuance of the bonds. Any defect in such notice shall not affect the validity of the redemption proceedings. Bonds so called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the Bond Registrar to redeem the same.

This Bond shall be transferable on the books of the County maintained by the Bond Registrar upon surrender of this Bond to the Bond Registrar together with an assignment executed by the Registered Owner or his or her duly authorized attorney in form satisfactory to the Bond Registrar. Upon receipt of a properly assigned bond, the Bond Registrar shall authenticate and deliver a new bond or bonds in authorized denominations in equal aggregate principal amount and like interest rate and maturity to the designated transferee or transferees.

This Bond may likewise be exchanged for one or more other bonds with the same interest rate and maturity in authorized denominations aggregating the same principal amount as the bond or bonds being exchanged. Such exchange shall be effected by surrender of the bond to be exchanged to the Bond Registrar with written instructions signed by the Registered Owner of the bond or his or her attorney in form satisfactory to the Bond Registrar. Upon receipt of a bond with proper written instructions the Bond Registrar shall authenticate and deliver a new bond or bonds to the Registered Owner of the bond or his or her properly designated transferee or transferees or attorney.

The Bond Registrar is not required to honor any transfer or exchange of bonds during the fifteen (15) days preceding an interest payment date. Any service charge made by the Bond Registrar for any such registration, transfer or exchange shall be paid for by the County, unless otherwise agreed upon by the County and the Bond Registrar. The Bond Registrar may, however, require payment by a bondholder of a

sum sufficient to cover any tax or other governmental charge payable in connection with any such registration, transfer or exchange.

This Bond and the bonds of this series have        been designated as "qualified tax-exempt obligations" for purposes of Paragraph 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit until the certificate of authentication hereon has been duly executed by the Bond Registrar, as authenticating agent.

It is hereby certified, recited and declared that all things, conditions and acts required to exist, happen and be performed precedent to and in connection with the issuance of this Bond and the other bonds of this series, existed, have happened and have been performed in due time, form and manner as required by the Constitution and Statutes of the State of Michigan, and that the total indebtedness of the County, including this series of bonds, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the County of Otsego, State of Michigan by its Board of Commissioners, has caused this Bond to be executed in its name with the facsimile signatures of the Chairman of its Board of Commissioners and its County Clerk, has caused a facsimile of its seal to be affixed hereto and has caused this Bond to be authenticated by the Bond Registrar, as the County's authenticating agent, all as of the Date of Issuance set forth above.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

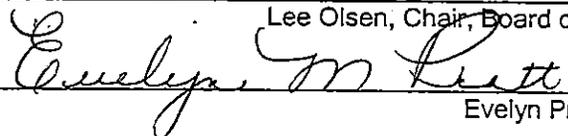
AYES: None

NAYS: None

RESOLUTION DECLARED ADOPTED.



Lee Olsen, Chair, Board of Commissioners



Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OF OTSEGO    )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk

**BOND REGISTRAR'S CERTIFICATE OF AUTHENTICATION**

This Bond is one of the series of bonds designated "Otsego County – Livingston Township Water Bonds, Series 2004."

By:

\_\_\_\_\_  
as Bond Registrar and Authenticating Agent  
Authorized Representative

## ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_ this Bond and all rights hereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_ attorney to transfer this Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature: \_\_\_\_\_

Notice: The signature(s) to this assignment must correspond with the name as it appears upon the face of this Bond in every particular, without alteration or enlargement or any change whatsoever.

Signature Guaranteed: \_\_\_\_\_

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

The transfer agent will not effect transfer of this Bond unless the information concerning the transferee requested below is provided:

Name and Address: \_\_\_\_\_  
\_\_\_\_\_

(Include information for all joint owners if bond is held by joint account)

PLEASE INSERT SOCIAL SECURITY NUMBER OR OTHER IDENTIFYING NUMBER OF TRANSFEREE

(Insert number for first named transferee if held by joint account)

**APPENDIX B**

**[FORM OF REQUEST FOR PROPOSAL]  
REQUEST FOR PROPOSAL**

**§  
COUNTY OF OTSEGO  
STATE OF MICHIGAN  
OTSEGO COUNTY –  
LIVINGSTON TOWNSHIP WATER BONDS, SERIES 2004**

**SEALED PROPOSALS:** Sealed written proposals for the purchase of the bonds described herein (the "Bonds") will be received by the undersigned, on behalf of the County of Otsego Department of Public Works (the "County"), at the office of the Otsego County Administrator, 225 W. Main, Gaylord, Michigan 49735 on \_\_\_\_\_, \_\_\_\_\_, until \_\_\_\_\_ m., Eastern \_\_\_\_\_ Time, at which time and place the proposals will be publicly opened and read.

In the alternative, sealed written proposals In the alternative, sealed proposals will also be received on the same date and until the same time by an agent of the undersigned at the office of the Municipal Advisory Council of Michigan, 1445 First National Building, Detroit, Michigan 48226, where they will be publicly opened simultaneously. Proposals received at Gaylord, Michigan will be read first followed by the proposals received at the alternate location. Proposers may choose either location to present proposals and good faith checks, but not both locations. Any proposer may submit a proposal in person to either proposing location. However, no proposer is authorized to submit a FAX proposal to Gaylord, Michigan.

**The Bonds will be awarded or all proposals will be rejected by the County at a meeting to be held within forty-eight hours of the sale.**

**BOND DETAILS:** The Bonds will be fully registered bonds, both as to principal and interest, in any one or more denominations of \$5,000 or a multiple of \$5,000, not exceeding the aggregate principal amount for each maturity, dated \_\_\_\_\_ 1, \_\_\_\_\_, numbered from 1 upwards and will bear interest from their date of issuance payable on \_\_\_\_\_ 1, \_\_\_\_\_ and semiannually thereafter on each \_\_\_\_\_ 1 and \_\_\_\_\_ 1 and until maturity. The Bonds will mature on \_\_\_\_\_ 1 of each year as follows:

<u>YEAR</u>	<u>PRINCIPAL</u>	<u>YEAR</u>	<u>PRINCIPAL</u>	<u>YEAR</u>	<u>PRINCIPAL</u>
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**PRIOR REDEMPTION:** Bonds maturing prior to \_\_\_\_\_ 1, \_\_\_\_\_ shall not be subject to redemption prior to maturity. Bonds maturing on or after \_\_\_\_\_ 1, \_\_\_\_\_ shall be subject to redemption prior to maturity at the option of the County, subject to the rights and direction of the Township as set forth in the Contract, in any order, in whole or in part, on any interest payment date on or after \_\_\_\_\_ 1, \_\_\_\_\_. Bonds called for redemption shall be redeemed at par, plus accrued interest to the date fixed for redemption.

With respect to partial redemptions, any portion of a bond outstanding in a denomination larger than the minimum authorized denomination may be redeemed provided such portion as well as the amount not being redeemed each constitutes an authorized denomination. In the event that less than the entire principal amount of a bond is called for redemption, upon surrender of the bond to the bond registrar, the

bond registrar shall authenticate and deliver to the registered owner of the bond a new bond in the principal amount of the principal portion not redeemed.

Notice of redemption shall be sent to the registered holder of each bond being redeemed by first class mail at least 30 days prior to the date fixed for redemption, which notice shall fix the date of record with respect to the redemption, if different than otherwise provided in the Bond Resolution. Any defect in such notice shall not affect the validity of the redemption proceedings. Bonds so called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the bond registrar to redeem the same.

**INTEREST RATE AND PROPOSING DETAILS:** The Bonds shall bear interest at a rate or rates not exceeding \_\_\_% per annum, to be fixed by the proposals therefor, expressed in multiples of 1/8 or 1/20 of 1%, or both. The interest on any one bond shall be at one rate only and all bonds maturing in any one year must carry the same interest rate. THE INTEREST RATE BORNE BY BONDS MATURING IN ANY YEAR SHALL NOT BE AT A RATE LOWER THAN THE RATE BORNE BY BONDS MATURING IN ANY PRECEDING YEAR. No proposal for the purchase of less than all of the Bonds, at a price less than \_\_\_% of their par value or at an interest rate or rates that will result in a net interest cost of more than \_\_\_% per annum, will be considered.

**BOOK-ENTRY-ONLY:** The Bonds will be issued in book-entry-only form as one fully-registered bond per maturity and will be registered in the name of Cede & Co., as nominee for The Depository Trust Company, ("DTC"), New York, New York. DTC will act as securities depository for the Bonds. Purchase of the Bonds will be made in book-entry-only form, in the denomination of \$5,000 or any multiple thereof. Purchasers will not receive certificates representing their interest in Bonds purchased. The book-entry-only system is described further in the nearly final official statement for the Bonds.

**BOND REGISTRAR, PAYING AGENT AND DATE OF RECORD:** \_\_\_\_\_, Michigan has been selected as bond registrar and paying agent (the "Bond Registrar") for the Bonds. The Bond Registrar will keep records of the registered holders of the Bonds, serve as transfer agent for the Bonds, authenticate the original and any re-issued bonds and pay interest by check or draft mailed to the registered holders of the Bonds as shown on the registration books of the County kept by the Bond Registrar on the applicable date of record. The date of record for each interest payment shall be the 15th day of the month before such payment is due. The principal of and redemption premium, if any, on the Bonds will be paid when due upon presentation and surrender thereof to the Bond Registrar. As long as DTC, or its nominee Cede & Co., is the registered owner of the Bonds, payments will be made directly to such registered owner. Disbursement of such payments to DTC participants is the responsibility of DTC and disbursement of such payments to the beneficial owners of the Bonds is the responsibility of DTC participants and indirect participants as described in the nearly final official statement for the Bonds. The County may from time to time as required designate a successor bond registrar and paying agent.

**PURPOSE AND SECURITY:** The Bonds are to be issued pursuant to the provisions of Act No. 185, Public Acts of Michigan, 1957, as amended (the "Act"), to defray part of the cost of constructing water improvements serving the Township of Livingston located in the Otsego County, Michigan (the "Township"), being the Livingston Township Water System Project (the "Project"). The Bonds are to be issued in anticipation of, and are primarily payable from, payments to be made by the Township pursuant to a certain Contract dated as of \_\_\_\_\_ 1, \_\_\_\_\_, between the County of Otsego (the

"County") and the Township (the "Contract"), wherein the Township agrees to pay to the County the cost of that part of the Project financed by the Bonds in semiannual installments equal to the principal of, interest and service charges on the Bonds of this issue. The full faith and credit of the Township and the County have been pledged for the making of such payments. THE ABILITY OF THE TOWNSHIP AND THE COUNTY TO RAISE FUNDS WITH WHICH TO MEET SUCH FULL FAITH AND CREDIT PLEDGE IS SUBJECT TO APPLICABLE STATUTORY, CONSTITUTIONAL AND CHARTER TAX LIMITATIONS.

**GOOD FAITH CHECK:** A certified or cashier's check drawn upon an incorporated bank or trust company or a financial surety bond in an amount equal to 2% (\$\_\_\_\_) of the face amount of the Bonds, and payable to the order of the County Treasurer must accompany each proposal as a guarantee of good faith on the part of the proposer, to be forfeited as liquidated damages if such proposal be accepted and the proposer fails to take up and pay for the Bonds. If a check is used, it must accompany each proposal. If a financial surety bond is used, it must be from an insurance company licensed to issue such a bond in the State of Michigan and such bond must be submitted to the County Treasurer prior to the opening of the proposals. The financial surety bond must identify each proposer whose good faith deposit is guaranteed by such financial surety bond. If the Bonds are awarded to a proposer utilizing a financial surety bond, then that purchaser (the "Purchaser") is required to submit its good faith deposit to the County in the form of a cashier's check (or wire transfer such amount as instructed by the County or its financial advisor) not later than noon, Eastern Time, on the next business day following the award. If such good faith deposit is not received by that time, the financial surety bond may be drawn upon by the County to satisfy the good faith deposit requirement. The good faith deposit will be applied to the purchase price of the Bonds. No interest shall be allowed on the good faith checks, and checks of each unsuccessful proposer will be promptly returned to such proposer's representative or by registered mail. The good faith check of the successful proposer will be cashed immediately, in which event, payment of the balance of the purchase price of the Bonds shall be made at the closing.

**AWARD OF THE BONDS – TRUE INTEREST COST:** The Bonds will be awarded to the proposer whose proposal produces the lowest true interest cost determined in the following manner: the lowest true interest cost will be the single interest rate (compounded on \_\_\_\_\_ 1, \_\_\_\_\_ and semi-annually thereafter) necessary to discount the debt service payments from their respective payment dates to \_\_\_\_\_ 1, \_\_\_\_\_ in an amount equal to the price proposed, excluding accrued interest. \_\_\_\_\_, \_\_\_\_\_ is the anticipated date of delivery of the Bonds.

**LEGAL OPINION:** Proposals shall be conditioned upon the approving opinion of Axe & Ecklund, P.C., Grosse Pointe Farms, Michigan (the "Bond Counsel"), a copy of which will be printed on the reverse side of each bond and the original of which will be furnished without expense to the purchaser of the Bonds at the delivery thereof. The fees of Bond Counsel for its services in connection with such approving opinion are expected to be paid from bond proceeds. Except to the extent necessary to issue such opinion and as described in the official statement, Bond Counsel has not been requested to examine or review, and has not examined or reviewed, any financial documents, statements or other materials that have been or may be furnished in connection with the authorization, marketing or issuance of the Bonds and, therefore, has not expressed and will not express an opinion with respect to the accuracy or completeness of the official statement or any such financial documents, statements or materials.

**TAX MATTERS:** In the opinion of Bond Counsel, subject, however to certain qualifications described herein, under existing law, the interest on the Bonds is excluded from gross income for federal income tax purposes, such interest is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals and corporations, although for the purpose of computing the alternative minimum tax imposed on certain corporations, such interest is taken into account in determining certain income and earnings. In the further opinion of Bond Counsel, the Bonds and the interest thereon are exempt from all taxation in the State of Michigan except estate taxes and taxes on gains realized from the sale, payment or other disposition thereof.

THE BONDS HAVE \_\_\_\_\_ BEEN DESIGNATED AS "QUALIFIED TAX-EXEMPT OBLIGATIONS" WITHIN THE MEANING OF SECTION 265 (b)(3) OF THE INTERNAL REVENUE CODE OF 1986.

**CERTIFICATE REGARDING "ISSUE PRICE":** The successful proposer will be required to furnish, prior to the delivery of the Bonds, a certificate in a form acceptable to Bond Counsel, as to the "issue price" of the Bonds within the meaning of Section 1273 of the Internal Revenue Code of 1986, as amended.

**DELIVERY OF BONDS:** The County will furnish bonds ready for execution at its expense. Bonds will be delivered without expense to the purchaser. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the Bonds, will be delivered at the time of delivery of the Bonds. If the Bonds are not tendered for delivery by twelve o'clock noon, Eastern Time, on the 45th day following the date of sale or the first business day thereafter if the 45th day is not a business day, the successful proposer may on that day, or any time thereafter until delivery of the Bonds, withdraw its proposal by serving written notice of cancellation on the undersigned, in which event the County shall promptly return the good faith deposit. Payment for the Bonds shall be made in Federal Reserve Funds. Accrued interest to the date of delivery of the Bonds shall be paid by the purchaser at the time of delivery.

**OFFICIAL STATEMENT:** A copy of the nearly final official statement (the "Nearly Final Official Statement") may be obtained by contacting Municipal Financial Consultants Incorporated at the address listed below. The Nearly Final Official Statement is in a form deemed final as of its date by the County for purposes of SEC Rule 15c2-12(b)(1), but is subject to revision, amendment and completion of a final official statement (the "Final Official Statement"). The successful proposer shall supply to the County within twenty-four hours (24) after the award of the Bonds, all pricing information and any underwriter identification determined by Bond Counsel to be necessary to complete the Final Official Statement.

The County will furnish to the successful proposer, at no cost, \_\_\_\_\_ copies of the Final Official Statement within seven (7) business days after the award of the Bonds. Additional copies will be supplied upon the proposer's agreement to pay the cost incurred by the County for those additional copies.

The County shall deliver, at closing, an executed certificate to the effect that as of the date of delivery the information contained in the Final Official Statement, including revisions, amendments and completions as necessary, relating to the County and the Bonds is true and correct in all material respects, and that such Final Official Statement does not contain any untrue statement of a material fact or omit to state a material fact necessary to make statements therein, in light of the circumstances under which they were made, not misleading.

**CUSIP NUMBERS:** It is anticipated that CUSIP numbers will be printed on the Bonds, but neither the failure to print such numbers nor any improperly printed number shall constitute cause for the purchaser to refuse to accept delivery of, or to pay for, the Bonds. All expenses for printing CUSIP numbers on the Bonds will be paid by the County, except that the CUSIP Service Bureau charge for the assignment of such numbers shall be the responsibility of and paid for by the purchaser.

**ADDITIONAL INFORMATION:** Further information may be obtained from the undersigned at the address specified above or from Meredith A. Shanle, Municipal Financial Consultants Incorporated, 21 Kercheval Avenue, Suite 360, Grosse Pointe Farms, Michigan 48236, telephone (313) 884-9824.

**THE RIGHT IS RESERVED TO REJECT ANY OR ALL PROPOSALS.**

**ENVELOPES:** Envelopes containing the proposals should be plainly marked "Proposal for the Otsego County – Livingston Township Water Bonds, Series 2004."

\_\_\_\_\_, Chairman  
Otsego County Board of Public Works

**FORM OF DECLARATION  
OF OFFICIAL INTENT**

I, the undersigned \_\_\_\_\_ of the County of Otsego, Michigan, do hereby certify as follows:

1. I am an officer of the County authorized to declare official intent of the County to reimburse expenditures made, prior to the issuance of debt, from the proceeds of said debt.

2. This Declaration relates to the following expenditures (the "Expenditures"):

<u>Amount</u>	<u>General Purpose</u>
---------------	------------------------

3. The Expenditures are with respect to property (the "Property") having:

(A) the following general character, type or purpose:

\_\_\_\_\_  
\_\_\_\_\_;

(B) the following size, quantity or cost: \_\_\_\_\_  
\_\_\_\_\_; and

(C) a reasonably expected economic life at least one (1) year.

4. I understand that a substantial deviation between the above description of the Property for which the Expenditures are being made and the actual Property which is acquired or constructed will invalidate this declaration of official intent with the result that any proceeds of tax-exempt debt which are used to reimburse for the Expenditures will not be deemed to have been expended upon such reimbursement.

5. The County intends to reimburse the Expenditures by incurring taxable or tax-exempt debt (the "Reimbursement Obligations").

6. The expected source of funds that will be used to pay the Expenditures is as follows: \_\_\_\_\_  
\_\_\_\_\_

7. The expected source of funds to be used to pay debt service on the Reimbursement Obligation is as follows: \_\_\_\_\_  
\_\_\_\_\_

8. This declaration of intent is consistent with the budgetary and financial circumstances of the County as of the date hereof in that there are no funds which are now or are reasonably expected to be, (A) allocated on a long-term basis, (B) reserved, or (C) otherwise available pursuant to the County's budget, to pay the Expenditure.

9. The County does not have a pattern of failure to reimburse expenditures for which official intent has been declared in that at least seventy-five percent (75%) of all expenditures made after \_\_\_\_\_, for which the County has declared an intent to reimburse from the proceeds of taxable or tax-exempt debt have been, or are expected to be, so reimbursed.

10. I acknowledge that in the event that the County fails to use the proceeds of Reimbursement Obligations issued within three (3) years of the date hereof to reimburse expenditures and adversely affect the ability of the County to use the proceeds of tax-exempt obligations in the future to reimburse for expenditures made prior to the issuance of such obligations.

11. I further acknowledge that unless the Expenditures constitute preliminary expenditures (in the nature of architect services and soil testing but excluding land acquisition) for the Property not in excess of ten percent (10%) of the expected cost of the project of which the Property constitutes a part, the Expenditures will be paid within not in excess of two (2) years following the date hereof or, as an alternative, this declaration of intent will be renewed.

12. I further acknowledge that it is expected that the proceeds of Reimbursement Obligations will be used for reimbursement of each Expenditure not later than (A) the date that is one (1) year after the date on which such Expenditure is paid, or (B) the date that is one (1) year after the date on which the Property is placed in service.

13. I further acknowledge that I will assure that the allocation referenced in item 12 (A) will be evidenced by an entry on the records of the County maintained with respect to the Reimbursement Obligations, (B) will specifically identify the Expenditure being reimbursed, and (C) on the advice of the appropriate counsel will be sufficient to relieve the allocated proceeds of the Reimbursement Obligations covered by such entry from any restrictions under the relevant legal documents and applicable state law that apply only to unspent proceeds of Reimbursement Obligations.

14. I further acknowledge that I will assure that except as referenced in item 15 the proceeds of the Reimbursement Obligations that are used to reimburse the Expenditures will not be used, directly or indirectly, (A) to pay debt service on an issue of tax-exempt obligations, (B) to create or increase the balance in a sinking fund established for the payment of debt service on the Reimbursement Obligations or another issue of tax-exempt obligations of the County or to replace funds that have been, are being, or will be so used for reserve or replacement fund purpose, or (C) to reimburse any expenditures or any payment with respect to financing of an expenditure that was originally paid with proceeds of any tax-exempt obligations of the County to any person or entity other than the County.

15. I understand that item 14 does not prohibit the use of those proceeds of the Reimbursement Obligations that are used to reimburse the Expenditures for (A) deposit in a bona fide debt service fund (that is, a fund established to pay debt service on any tax-exempt obligation of the County, other than the Reimbursement Obligation, which is depleted annually except for a reasonable carry over amount not in excess of

one (1) year's interest earnings on said fund or one-twelfth (1/12th) of annual debt service), (B) to pay current debt service coming due within the next succeeding one-year period on any tax-exempt obligation of the County, other than the Reimbursement Obligations, or (C) to reimburse for expenditures originally made from the proceeds of a tax-exempt obligation of the County which were not reasonably expected by the County, on the date of issue of such obligation, to be used for such expenditure.

IN WITNESS WHEREOF, the undersigned has executed this declaration of official intent this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_

OTSEGO COUNTY, MICHIGAN

OCR- 04-08

The purpose of this document is to support the recommendation of the County Planning Commission to **accept** the amendment known as 2004-01-BY to rezone property identified by tax code 010-005-300-010-02 from B2 to R2, located at the North end of Briar Lane, Section 5, T30N, R3W, Bagley Township.

HISTORY

Planning Commission Case No. PC-2004-01-BY- Rezone Notice of Public Hearing: January 21, 2004 and February 11, 2004.

Date: March 9, 2004     Ordinance No. 2004-01-BY- Rezone Ordained  
                                   Ordinance Remanded to Planning Commission for Review  
                                   Ordinance Defeated

ROLL CALL VOTE: OTSEGO COUNTY BOARD OF COMMISSIONERS

AYE	NAY	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lee Olsen, Chairman
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Paul Beachnau, Vice-Chairman
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Clark Bates
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Allan Bentz
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jeff Garfield
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Kenneth Glasser
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mike Hyde
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Douglas C. Johnson
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Paul Liss

ADOPTED BY: THE OTSEGO COUNTY BOARD OF COMMISSIONERS

BOARD CHAIRMAN:   
Lee Olsen, Chairman

DATE: March \_\_\_\_, 2004

COUNTY CLERK:   
Evelyn M. Pratt

DATE: March 9, 2001

OTSEGO COUNTY, MICHIGAN

OCR: 04-09

The purpose of this document is to support the recommendation of the County Planning Commission to **accept** the amendment known as 2003-07-03 text changes, Article 16 Permitted uses subject to Special Land Use Conditions.

See attached amended Article 16.

HISTORY

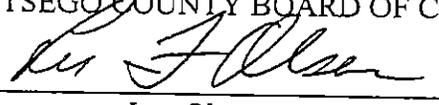
Planning Commission Case No. PC-2003-11-TEXT Notice of Public Hearing: January 24, 2004 and February 11, 2004.

Date: March 9, 2004     Ordinance No. 2003-07-03 Ordained  
                                   Ordinance Remanded to Planning Commission for Review  
                                   Ordinance Defeated

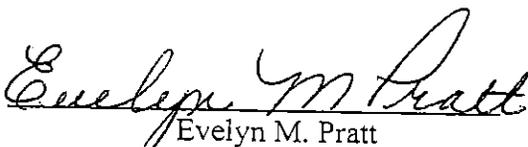
ROLL CALL VOTE: OTSEGO COUNTY BOARD OF COMMISSIONERS

AYE	NAY	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lee Olsen, Chairman
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Paul Beachnau, Vice-Chairman
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Clark Bates
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Allen Bentz
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jeff Garfield
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Kenneth Glasser
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mike Hyde
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Douglas C Johnson
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Paul Liss

ADOPTED BY: THE OTSEGO COUNTY BOARD OF COMMISSIONERS

BOARD CHAIRMAN:   
Lee Olsen

DATE: March \_\_\_\_, 2004

COUNTY CLERK:   
Evelyn M. Pratt

DATE: March 9, 2004

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 23<sup>rd</sup> day of March, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Garfield, Johnson, Glasser, Hyde.

ABSENT: Olsen, Bentz.

The following preamble and resolution was offered by Commissioner: Consent Agenda.

**RESOLUTION NO. OCR 04-10  
MORTGAGE DISCHARGE**

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 8122 Dudd Road, Vanderbilt, Michigan 49795 and has a mortgage recorded in Liber 498 Page 404, in the name of William F. Harding and Cecilia A. Harding, Husband and Wife; and

WHEREAS, said Mortgage has been Paid in full; and

NOW THEREFORE BE IT RESOLVED, that Otsego County hereby issue a DISCHARGE OF MORTGAGE to, William F. Harding and Cecilia A. Harding, Husband and Wife; and

BE IT FURTHER RESOLVED, that the Otsego County Administrator be authorized to sign said document.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YES: Seven

NAYS: None

RESOLUTION DECLARED ADOPTED.

*Paul Beachnau*

Paul Beachnau, Vice-Chair, Board of Commissioners

*Evelyn M Pratt*

Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OTSEGO        )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 23<sup>rd</sup> day of March, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Garfield, Johnson, Glasser, Hyde.

ABSENT: Olsen, Bentz.

The following preamble and resolution was offered by Commissioner: Johnson.

**RESOLUTION NO. OCR 04-11  
PAYMENT IN LIEU OF TAXES  
(PILT)**

WHEREAS, The state of Michigan executive budget recommendation on the payment in lieu of taxes (PILT) includes the recommendation that payments on property purchased by the Department of Natural Resources (DNR) shall move from the responsibility of the DNR and be paid from the state's statutory revenue sharing pot and that payments are frozen at 2003 levels, and

WHEREAS, The DNR currently owns 20,557.78 acres in Otsego County with a total tax bill of \$41,115.56; and

WHEREAS, The DNR has not yet paid its obligation under PILT for Fiscal Year 2004, although the Legislature appropriated funding for this purpose; and

WHEREAS, The Administration's proposal for revenue sharing this year includes total elimination of county revenue sharing. Linking PILT to this source creates an unstable base of funding for this program which is critical to maintain key county services; and

WHEREAS, Freezing PILT payments potentially increases the tax burden of all other county residents and represents a real cut in funding for critical programs because of Headlee requirements; and

WHEREAS, The Administration's proposal takes away any incentive for the DNR to utilize prudence in deciding which parcels of property to purchase; and

WHEREAS, These two programs have distinctly different purposes, revenue sharing is to be utilized statewide for counties to conduct state-mandated programs, and PILT is used to offset pressures of providing services in those specific areas where state and land is prevalent; and

WHEREAS, Another component of this budget proposal is to cap commercial forest payments at 1994 levels, a proposal which is particularly difficult for Upper Peninsula Counties; and

WHEREAS, Otsego County officially opposes the Administration's proposal for PILT funding and strongly urges the Legislature to maintain the current process of having the DNR make PILT payments; and

THEREFORE, BE IT RESOLVED, that Otsego County supports funding the payments by utilizing any and all possible DNR sources of funding, including restricted funds and revenue from the sale of state lands; and

BE IT FURTHER RESOLVED, that Otsego County also supports efforts to streamline tax bills so the DNR gets just one bill from each county and supports giving local governments veto authority on future DNR land purchases, in their respective jurisdictions; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to Governor Jennifer Granholm, Senator Shirley Johnson, Senator Michelle McManus, Senator Tony Stamas, Representative Marc Shulman, Representatvie John Pastor, Representatvie Ken Bradstreet, and Michigan Association of Counties.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Seven

NAYS: None

**RESOLUTION DECLARED ADOPTED.**

*Paul Beachnau*

Paul Beachnau, Vice-Chair, Board of Commissioners

*Evelyn M Pratt*

Evelyn Pratt, County Clerk

STATE OF MICHIGAN    )  
                                  ) ss.  
COUNTY OTSEGO        )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 23<sup>rd</sup> day of March, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Garfield, Johnson, Glasser, Hyde.

ABSENT: Olsan, Bentz.

The following preamble and resolution was offered by Commissioner: Bates.

**RESOLUTION NO. OCR 04-12**

**SETTING THE SERVICE CHARGES FOR CERTIFYING A NOTARIAL ACT OF A NOTARY PUBLIC**

WHEREAS, Public Act. 238 of 2003 takes effect Thursday, April 1, 2004, revising the Michigan notary public act; and

WHEREAS the revised public act allows the county clerk to collect a service charge fee of up to \$10.00 for certifying a Notarial act of a notary public.

NOW, THEREFORE, BE IT RESOLVED that the County Clerk, Clerk/Register of Deeds is hereby authorized to collect a service charge fee of \$10.00 for certifying a notarial act of a notary public.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Seven

NAYS: None.

**RESOLUTION DECLARED ADOPTED.**

*Paul Beachnau*

Paul Beachnu, Vice-Chair, Board of Commissioners

*Evelyn M Pratt*

Evelyn Pratt, County Clerk

STATE OF MICHIGAN    )  
                                  ) ss.  
COUNTY OTSEGO        )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 23<sup>rd</sup> day of March, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Garfield, Johnson, Glasser, Hyde.

ABSENT: Olsen, Bentz.

The following preamble and resolution was offered by Commissioner: Hyde.

**RESOLUTION NO. 04-13  
REGARDING ELECTRONIC TRANSACTIONS**

WHEREAS, electronic payments have become a commonly accepted practice by banks and other financial institutions; and

WHEREAS, Public Act 738 of 2002, effective December 30, 2002, authorizes counties to make electronic transactions involving public funds by electronic payment, debit, or credit transfer processed through the federal automated clearing house; and

WHEREAS, PA 738 authorizes a county treasurer to enter into an ACH arrangement for a national and governmental organization that has authority to process electronic payments (ACH), including, but not limited to, the national automated clearing house association and the federal reserve system; and

WHEREAS, The Otsego County Board of Commissioners deems that it is in the best interest of the county to make certain county financial transactions by electronic payments as described in PA 738.

NOW, THEREFORE BE IT HEREBY RESOLVED, that the Otsego County Board of Commissioners authorizes the County to utilize electronic transactions in compliance with the written procedures and internal controls adopted by the Treasurer as the County's ACH policy and presented to the County Board on March 23, 2004.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Seven

NAYS: None

RESOLUTION DECLARED ADOPTED.

Paul Beachnau

Paul Beachnau, Vice-Chair, Board of Commissioners

Evelyn M Pratt

Evelyn Pratt, County Clerk

STATE OF MICHIGAN )  
  ) ss.  
COUNTY OTSEGO )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

Evelyn Pratt, County Clerk



# COUNTY OF OTSEGO

## Administrative Policy Manual

Policy Number <b>1210.01</b>
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Policy No 1210.01	Subject <b>AUTOMATED CLEARING HOUSE (ACH) ARRANGEMENTS AND ELECTRONIC TRANSACTIONS OF FUNDS</b>	Date Issued 3/9/2004
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<p><b>Application</b></p> <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><b><u>General Fund Functions</u></b></p> <p><input checked="" type="checkbox"/> General Fund Departments (excluding courts and joint building authority)</p> <p><input checked="" type="checkbox"/> 46<sup>th</sup> Trial Courts</p> <p><input checked="" type="checkbox"/> Joint Building Authority</p> <p><input checked="" type="checkbox"/> Other Jointly Governed Organizations</p> <p><b><u>Special Revenue Functions</u></b></p> <p><input checked="" type="checkbox"/> Parks and Recreation</p> <p><input checked="" type="checkbox"/> Library</p> <p><input checked="" type="checkbox"/> Social Welfare (Family Independence Agency)</p> <p><input checked="" type="checkbox"/> Commission on Aging</p> <p><input checked="" type="checkbox"/> Other Special Revenue Funds</p> <p><input checked="" type="checkbox"/> Building Authority</p> </td> <td style="width: 50%; vertical-align: top;"> <p><b><u>Business-Type Functions</u></b></p> <p><input checked="" type="checkbox"/> Delinquent Tax Revolving</p> <p><input checked="" type="checkbox"/> Commissary</p> <p><input checked="" type="checkbox"/> Bus System</p> <p><input checked="" type="checkbox"/> Administrative Services</p> <p><input checked="" type="checkbox"/> Building and Grounds</p> <p><b><u>Component Units</u></b></p> <p><input checked="" type="checkbox"/> University Center</p> <p><input checked="" type="checkbox"/> Road Commission</p> <p><input checked="" type="checkbox"/> Ambulance</p> <p><input checked="" type="checkbox"/> Sportsplex</p> <p><input type="checkbox"/> Other:</p> </td> </tr> </table>	<p><b><u>General Fund Functions</u></b></p> <p><input checked="" type="checkbox"/> General Fund Departments (excluding courts and joint building authority)</p> <p><input checked="" type="checkbox"/> 46<sup>th</sup> Trial Courts</p> <p><input checked="" type="checkbox"/> Joint Building Authority</p> <p><input checked="" type="checkbox"/> Other Jointly Governed Organizations</p> <p><b><u>Special Revenue Functions</u></b></p> <p><input checked="" type="checkbox"/> Parks and Recreation</p> <p><input checked="" type="checkbox"/> Library</p> <p><input checked="" type="checkbox"/> Social Welfare (Family Independence Agency)</p> <p><input checked="" type="checkbox"/> Commission on Aging</p> <p><input checked="" type="checkbox"/> Other Special Revenue Funds</p> <p><input checked="" type="checkbox"/> Building Authority</p>	<p><b><u>Business-Type Functions</u></b></p> <p><input checked="" type="checkbox"/> Delinquent Tax Revolving</p> <p><input checked="" type="checkbox"/> Commissary</p> <p><input checked="" type="checkbox"/> Bus System</p> <p><input checked="" type="checkbox"/> Administrative Services</p> <p><input checked="" type="checkbox"/> Building and Grounds</p> <p><b><u>Component Units</u></b></p> <p><input checked="" type="checkbox"/> University Center</p> <p><input checked="" type="checkbox"/> Road Commission</p> <p><input checked="" type="checkbox"/> Ambulance</p> <p><input checked="" type="checkbox"/> Sportsplex</p> <p><input type="checkbox"/> Other:</p>	<p>Scheduled Revision 3/9/2005</p> <hr/> <p>Applicable Forms OCF-2</p>
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Contact Department Finance Treasurer	Contact Phone Number (989) 731-7523 (989) 731-7510	Contact Fax Number (989) 731-7529	Contact E-Mail jroot@otsegocountymi.gov daxford@otsegocountymi.gov
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**Summary**  
A policy to govern ACH and electronic transactions pursuant to Public Act 738 of 2002 and Board of Commissioners Otsego County Resolution 04-13

**Procedures**  
The following policy shall govern the use of electronic transactions and ACH arrangements for Otsego County:

- 1) **Definitions**
  - a) "Automated clearing house" or "ACH" means a national and governmental organization that has authority to process electronic payments, including, but not limited to, the national automated clearing house association and the Federal Reserve System.
  - b) An "ACH arrangement" means the agreement between the originator of the ACH transaction and the receiver of an ACH transaction.
  - c) An "ACH transaction" means an electronic payment, debit, or credit transfer processed through an automated clearinghouse.
  - d) An "ACH policy" means the procedures and internal controls as determined under this written policy developed and adopted by the county treasurer.
- 2) **Authority to Enter into ACH Arrangements and Electronic Transfers of Public Funds**
  - a) The county treasurer may enter into an ACH arrangement as provided by Public Act 738 of 2002, effective December 30, 2002.
  - b) Otsego County shall not be a party to an ACH arrangement unless the Otsego County Board of



# COUNTY OF OTSEGO

## Administrative Policy Manual

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Commissioners has adopted a resolution to authorize electronic transactions and the Otsego County Treasurer has presented a written ACH policy to the county board.

- c) An ACH arrangement under PA 738 of 2002 is not subject to the Revised Municipal Finance Act, Public Act 34 of 2001 (MCL 141.2101, *et seq.*), or to provisions of law or charter concerning the issuance of debt by a local unit.

### 3) Responsibility for ACH Agreements

- a) The Otsego County Treasurer or Otsego County Finance Director is responsible for Otsego County's ACH agreements, including payment approval, accounting, reporting, and generally for overseeing compliance with the ACH policy.
- b) The finance director shall submit to the county board documentation detailing the goods or services purchased, the cost of the goods or services, the date of the payment, and the department levels serviced by each payment of public funds made by electronic transfer. This report may be contained in the county's electronic general ledger software system or in a separate report to the county board.

### 4) Internal Accounting Controls to Monitor Use of ACH Transactions Made by County

- a) The following system of internal accounting controls will be used to monitor the use of ACH transactions made by Otsego County:
  - i) The treasurer and finance director shall duly authorize a vendor to be paid by ACH transaction—with each department maintaining a copy of the approval. The treasurer shall maintain the authorizations in a single folder. The finance department shall file the authorization in the vendor's file. A memo should be sent to the county official approving any invoices from the vendor indicating that the 1) ACH arrangement is approved, and 2) that the county official should clearly mark any invoice to be paid electronically with "ACH" on the face of the invoice.
  - ii) The finance department initiates the recording and payment of all vendor claims approved by the appropriate county official—this policy only addresses claims paid through ACH. If it is determined that the transaction is to be paid by ACH (based upon preceding policy or other Otsego County policy), the finance department will prepare a sequentially numbered ACH Warrant (Form OCF-2) and enter the transaction into the general ledger software. The transaction will be prepared and processed with coding that permits distinction of immediate payment items and items requiring board approval. If the item is to be paid immediately, the transaction will be processed pursuant to step 4 subject to approval requirement of step 3 in this subsection.
  - iii) The finance director presents the ACH warrants incorporated into the standard paid and pending claim listings during regular session of the Board of Commissioners and is subject to normal policies regarding approval and payment of claims..
  - iv) Following board approval or determination that the transaction has pre-approved authorization; the finance director transmits the ACH warrant to the County Clerk, the County Clerk approves the ACH Warrant and transmits it the County Treasurer, the County Treasurer approves and initiates the electronic transaction with the vendor, and makes the actual transfer of funds.
- b) The treasurer retains the original ACH warrant and distributes a fully executed copy (all signatures and indications of transaction processing) to the finance department with the invoice



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documentation. The treasurer reconciles the sequence number of issued ACH warrants, and maintains copies for audit purposes.

- c) The finance department maintains the invoices for ACH paid claims consistent with policy for any vendor claim.

## Certification

I, Diann Axford, Treasurer of Otsego County, certify that I developed, in conjunction with the Otsego County Finance Director, James R. Root, CPA, and adopted the foregoing ACH policy and have presented it to the Otsego County Board.

\_\_\_\_\_  
Diann Axford

\_\_\_\_\_  
Date

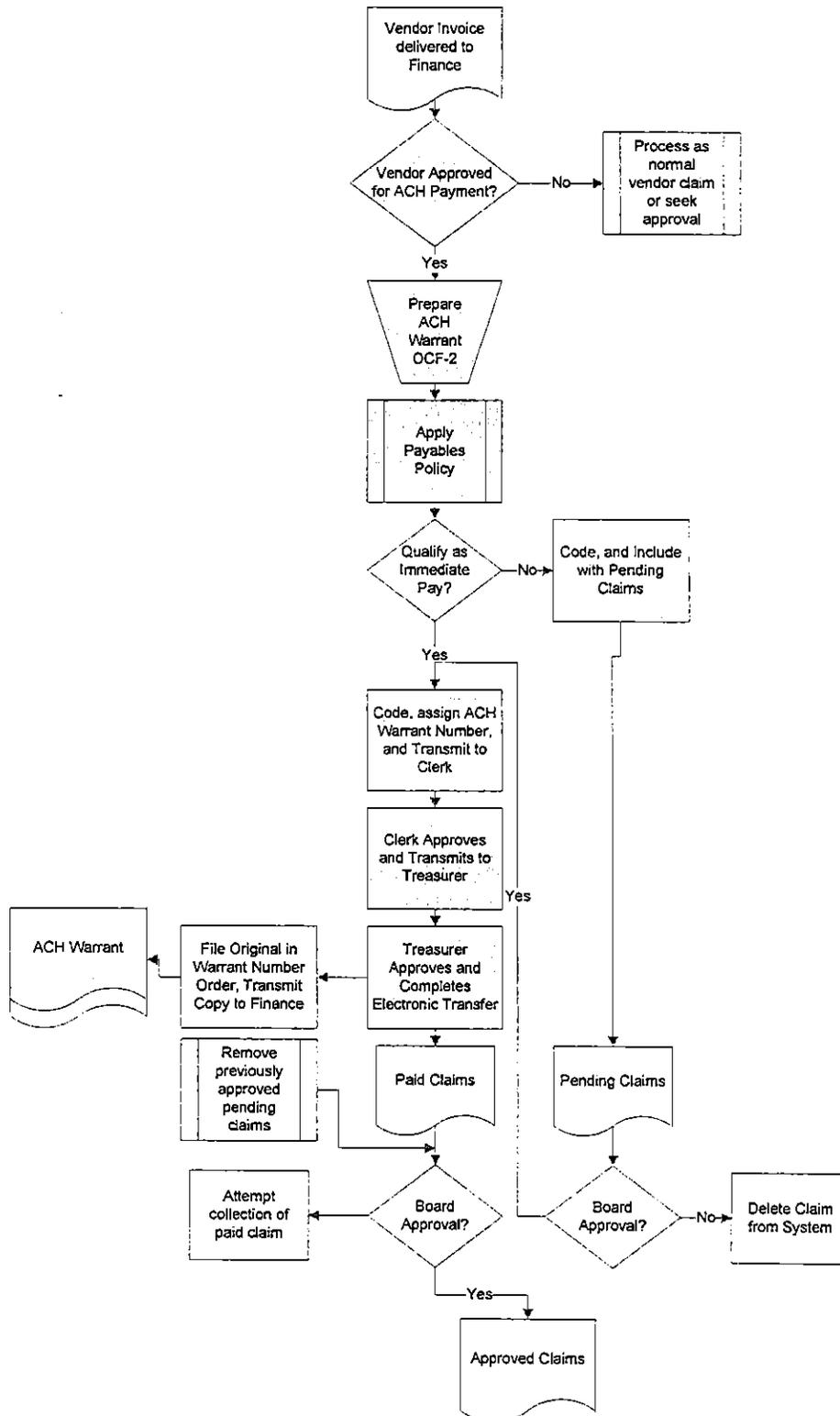


# COUNTY OF OTSEGO Administrative Policy Manual

Policy Number

**1210.01**

## Procedures





# COUNTY OF OTSEGO Administrative Policy Manual

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Approvals (name and department)

Board of Commissioners

Diann Axford, County Treasurer

James R. Root, CPA, Finance Director



# COUNTY OF OTSEGO ACH WARRANT

Date	3/10/2004
Warrant No	002 <b>1000</b>

Vendor Reference	Fund Number	Amount	Commodity Code
		\$0.00	<input type="checkbox"/> (A) IMMEDIATE PAY - ACH
		\$0.00	<input type="checkbox"/> (L) CLAIMS & OVERDRAWN - ACH
		\$0.00	
		\$0.00	
<b>Total</b>		<u>\$0.00</u>	

Pay To The Order Of
---------------------

Amount	\$0.00
--------	--------

Comments
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Finance		Approved:	
Entered By:	Date:	Otsego County Clerk	
Treasurer		Otsego County Treasurer	
Entered By:	Date:		
Bank Account Ending:			

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 23<sup>th</sup> day of March, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Garfield, Johnson Glasser, Hyde.

ABSENT: Olsen, Bentz.

The following preamble and resolution was offered by Commissioner Glasser.

**RESOLUTION NO. OCR 04-14  
AUTHORIZING A LEGAL DEFENSE FUND**

WHEREAS, the Otsego County Board of Commissioners wishes to make sound financial and policy decisions; and

WHEREAS, defending Otsego County against lawsuits continues to be an expensive endeavor; and

WHEREAS, Otsego County's insurance carrier cannot insure the County against all claims.

NOW, THEREFORE, BE IT RESOLVED, that the Otsego County Board of Commissioners hereby establishes the Otsego County Legal Defense Fund; and

BE IT FURTHER RESOLVED, that this fund shall be numbered 260 in Otsego County's Chart of Accounts; and

BE IT FURTHER RESOLVED, that this fund is to be used for any and all costs associated with the legal defense of Otsego County; and

BE IT FURTHER RESOLVED, that this resolution may be revoked and this fund dissolved by a two-thirds vote of the Otsego County Board of Commissioners.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Seven

NAYS: None

RESOLUTION DECLARED ADOPTED.

Paul Beachnau  
Paul Beachnau, Vice-Chair, Board of Commissioners

Evelyn M Pratt  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN        )  
  ) ss.  
COUNTY OF OTSEGO        )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 13<sup>th</sup> day of April, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Olsen, Garfield, Johnson, Glasser, Hyde, Bentz.

ABSENT: Liss

The following preamble and resolution was offered by Commissioner: Consent Agenda.

**RESOLUTION NO. OCR 04-15  
CHILD CARE FUNDS**

WHEREAS, the Family Division of the Circuit Court is responsible for determining treatment services and placement of children in delinquency and child protective proceedings; and

WHEREAS, there is a long established three prong funding mechanism for paying the treatment services and placement costs of children ordered by the Circuit Court Family Divisions in the State of Michigan through the local government Child Care Funds, State wards through the Family Independence Agency (FIA), and Title IV-E (formally ADC-F) funding by the federal government; and

WHEREAS, during the past decade there were specific measures taken by the Federal and State Governments that changed funding procedures, shifted or increased portions of the costs to local governments, to-wit:

- a. Elimination of Title IV-E funding for medium and high security private residential facilities;
- b. Virtual elimination of public Community Mental Health residential facilities designed for the treatment of children with serious psychological difficulties;
- c. Institution of individual FIA foster care caseworker caps on the number of children on their caseload which has the effect of shifting children to more expensive private agency foster care programs;
- d. Creation of more stringent eligibility criteria for youth and families to obtain Title IV-E which results in certain placement cost being shifted from the federal government to local governments; and

WHEREAS, local governments recognize areas where federal and state authorities have provided increased home based/short term treatment facility services to decrease out of home placement costs through the following programs: In-Home-Care (IHC); Juvenile Accountability Block Grants (JABG); Regional Detention Support Services (RDSS); Byrne Memorial Fund, etc.; and

WHEREAS, the Family Division of the 46<sup>th</sup> Circuit Trial Court has strived to maintain or reduce the net child care costs to local governments in each of its three counties (Otsego, Kalkaska and Crawford) since the high threshold year of 2000; and

WHEREAS, changes noted in part 3 of this resolution and potential reduction and/or elimination of programs in part 4 have or may cause additional cost shifts from federal and state sources to local governments, particularly county governments.

THEREFORE BE IT RESOLVED that the Otsego County Board of Commissioners request Federal and State authorities consider the impact that changes in funding treatment and placement services have on local governments; specifically, continued restrictions of eligibility for Federal Title IV-E funding, State of Michigan shifts from public supervised foster care to private agency foster care due to the limitations placed on FIA caseworker caseloads, virtual elimination of public mental health facilities for the residential treatment of psychologically damaged youth, and potential elimination of such various programs such as the Juvenile Accountability Block Grant. These reductions have the inevitable effect of either increasing local government costs and/or reducing the Circuit Court Family Division's ability to maintain local government costs at a functional level.

FURTHER, BE IT RESOLVED the Otsego County Board of Commissioners request Federal and State authorities contact local governmental authorities and statewide local government organizations, particularly Michigan Association of Counties (MAC), prior to making changes in the existing funding schemes involving child care placement costs and/or grants for home based/short term treatment facility services to decrease out of home placement costs. This will provide an opportunity for all three levels of government to have the opportunity to assess and determine how any potential changes will impact each of its respective governmental budgets.

FURTHER, BE IT RESOLVED that the Otsego County Board of Commissioners request the Federal Government re-establish Title IV-E funding for minimum security private residential facilities.

FURTHER, BE IT RESOLVED that the Otsego County Board of Commissioners request the State of Michigan increase the caseload level for child caseworkers from 20 cases per worker to 30 cases per worker or, in the alternative, assign additional workers to each FIA office to reduce the added placement costs to a private agency.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

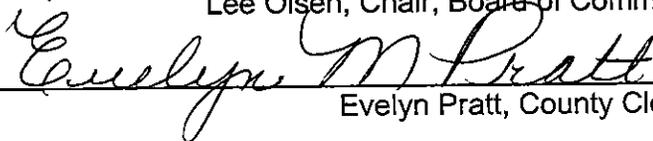
AYES: Eight

NAYS: Zero

**RESOLUTION DECLARED ADOPTED.**



Lee Olsen, Chair, Board of Commissioners



Evelyn Pratt, County Clerk

STATE OF MICHIGAN    )  
                                  ) ss.  
COUNTY OTSEGO        )

I hereby certifying that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 13<sup>th</sup> day of April, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Olsen, Garfield, Johnson, Glasser, Hyde, Bentz.

ABSENT: Liss

The following preamble and resolution was offered by Commissioner: Consent Agenda.

**RESOLUTION NO. OCR 04-16  
NATIONAL PUBLIC SAFETY  
TELECOMMUNICATIONS WEEK  
APRIL 11-17, 2004**

WHEREAS, emergencies can occur at anytime that require police, fire, or emergency medical services; and

WHEREAS, when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Otsego County 9-1-1 Central Dispatch; and

WHEREAS, Public Safety Dispatchers are the first and most critical contact our citizens have with emergency services; and

WHEREAS, Public Safety Dispatchers are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and insuring their safety; and

WHEREAS, Public Safety Dispatchers of the Otsego County Central Dispatch, in conjunction with the Gaylord Area Regional Dispatch employees, have contributed substantially to the apprehensions of criminals, suppression of fires and treatment of patients; and

WHEREAS, Jerry Brown, Christopher Martin, Jaclyn Klepadlo, Robin Davidson, Melissa Powell, Tammi Sherfield, Sue Casto, Jean Baker, Carol Bugai, Diane Haworth, Roxann Morin, Sharon Fisher, Carolyn Kowalik, Ann Vogel, and Leon VanOrsdal have exhibited compassion, understanding and professionalism during the performance of their job in the past year.

NOW THEREFORE BE IT RESOLVED, that the Otsego County Board of Commissioners declares the week of April 11 through 17, 2004 to be National Telecommunications Week in Otsego County, in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

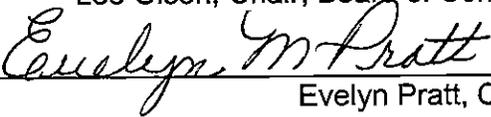
A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Bates, Beachnau, Olsen, Garfield, Johnson, Glasser, Hyde, Bentz.

NAYS: None.

**RESOLUTION DECLARED ADOPTED.**

  
\_\_\_\_\_  
Lee Olsen, Chair, Board of Commissioners

  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN    )  
                                  ) ss.  
COUNTY OTSEGO        )

I hereby certifying that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners



Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 13<sup>th</sup> day of April, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Olsen, Garfield, Johnson, Glasser, Hyde, Bentz.

ABSENT: Liss

The following preamble and resolution was offered by Commissioner: Glasser.

**RESOLUTION NO. OCR 04-18  
RESOLUTION TO DESIGNATE THE OTSEGO COUNTY  
COVERED ENTITIES AS REQUIRED BY HIPAA**

WHEREAS, the Health Insurance Portability and Accountability Act of 1996 (hereinafter "HIPAA" or the "Act") sets federal standards for the protection of personal health information collected by entities covered under the Act; and

WHEREAS, Otsego County is a legal entity under the Act; and

WHEREAS, specifically, Otsego County offers health insurance to its employees and administers the health plan(s), and offers medical services to the inmates in the Jail; and

WHEREAS, the regulations define a hybrid entity as a single legal entity, whose business activities include both covered and non-covered functions; and

WHEREAS, Otsego County is a hybrid entity whose business includes both covered and non-covered functions; and

THEREFORE BE IT RESOLVED, that Otsego County Health Plans as administered by the County Administrator's Office and Treasurer's Office are designated as the Covered Entity under HIPAA as it pertains to the health plans offered to Otsego County employees.

BE IT FURTHER RESOLVED, that the Otsego County Sheriff's Office-Jail only, is designated as a Covered Entity under HIPAA as it pertains to the medical services offered to inmates.

BE IT FURTHER RESOLVED, that all individuals at Otsego County who administer the health plan and/or who have access to the protected health information have been trained in accordance with HIPAA and shall continue to comply with all transaction, privacy and security policies and procedures necessary to fulfill the intent of HIPAA.

BE IT FURTHER RESOLVED, that the Otsego County Covered Entities will be HIPAA compliant effective April 14, 2004.

BE IT FURTHER RESOLVED, that in the event it is determined that other individuals within Otsego County have access to protected health information, the specific Covered Entity's Privacy Officer shall take the necessary steps to obtain their compliance with the Health Insurance Portability and Accountability Act.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

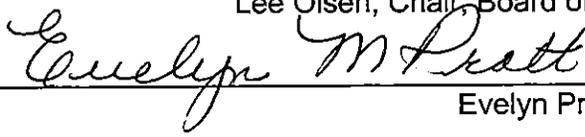
AYES: Bates, Beachnau, Olsen, Garfield, Johnson, Glasser, Hyde, Bentz.

NAYS: None

**RESOLUTION DECLARED ADOPTED.**



Lee Olsen, Chair, Board of Commissioners



Evelyn Pratt, County Clerk

STATE OF MICHIGAN    )  
                                  ) ss.  
COUNTY OTSEGO        )

I hereby certifying that the foregoing is a true and complete copy of the Resolution 04-019 adopted by the County Board of Commissioners of Otsego County at a regular meeting held on April 13, 2004, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 13<sup>th</sup> day of April, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Olsen, Garfield, Johnson, Hyde, Bentz.

ABSENT: Liss

The following preamble and resolution was offered by Commissioner: Glasser.

**RESOLUTION NO. OCR 04-19  
RESOLUTION TO AUTHORIZE BUSINESS ASSOCIATE AGREEMENTS  
AS REQUIRED BY HIPAA**

WHEREAS, the Health Insurance Portability and Accountability Act of 1996 (hereinafter "HIPAA" or the "Act") requires covered entities to enter into agreements with their business associates effective April 14, 2004; and

WHEREAS, HIPAA protects protected health information of individuals; and

WHEREAS, the Otsego County Health Plans covering County employees and the Otsego County Jail covering inmates who receive medical treatment are covered entities; and

WHEREAS, a business associate is an individual or company that provides a function or activity for the covered entity involving the use or disclosures of the protected health information; and

WHEREAS, under these agreements, the business associates shall agree to treat protected health information in the same manner as the covered entities; and

WHEREAS, the Otsego County Health Plans and the Otsego County Jail have business associates who provide such services.

THEREFORE BE IT RESOLVED, that the Otsego County Board of Commissioners authorizes agreements to be entered into with their business associates.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign such Business Associate Agreements after review by the County Attorney.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Bates, Beachnau, Olsen, Garfield, Johnson, Glasser, Hyde, Bentz.

NAYS: None

RESOLUTION DECLARED ADOPTED.

  
\_\_\_\_\_

Lee Olsen, Chair, Board of Commissioners

  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN    )  
                                  ) ss.  
COUNTY OTSEGO        )

I hereby certifying that the foregoing is a true and complete copy of the Resolution 04-019 adopted by the County Board of Commissioners of Otsego County at a regular meeting held on April 13, 2004, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 27<sup>th</sup> day of April, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Garfield, Johnson, Glasser, Hyde, Bentz.

ABSENT: None.

The following preamble and resolution was offered by Commissioner: Bates

**RESOLUTION NO. OCR 04-20  
REQUESTING HOUSING GRANT FOR 2004**

WHEREAS, The County of Otsego is interested in the continuing effort to rehabilitate housing conditions for its low income residents; and

WHEREAS, The County has demonstrated a need for this assistance with data outlined in the pre-application; and

WHEREAS, The County intends to meet this need by leveraging with the Community Development Block Grant program income, Northeast Michigan Community Service Agency Weatherization and PIP funds with the proposed Housing Preservation Grant funds thus meeting more needs; and

WHEREAS, The County Board of Commissioners accepts the recommendation of the Housing Committee to apply for \$74,400.

NOW, THEREFORE BE IT RESOLVED, that Marlene Hopp, Director of the Otsego County Housing Committee be the contact person and Denise Koning be the Authorized Official to sign said HPG Application form and other documents as required; and

BE FURTHER IT RESOLVED, that the Otsego County Board of Commissioners authorize Marlene Hopp, Director of the Otsego County Housing Committee to prepare and submit the Application to USDA, Rural Development 2004 Housing Preservation Grant (HPG) Program.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

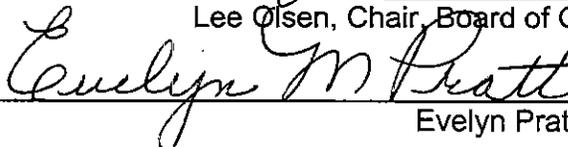
AYES: Bates, Beachnau, Liss, Olsen, Garfield,,Johnson, Glasser, Hyde, Bentz.

NAYS: None.

**RESOLUTION DECLARED ADOPTED.**



Lee Olsen, Chair, Board of Commissioners



Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 11<sup>th</sup> day of May, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

ABSENT: \_\_\_\_\_

The following preamble and resolution was offered by Commissioner Consent Agenda

**OCR 04-21**  
**Approving Fiscal Year 2005**  
**Community Corrections Grant Application**  
**of the Northeast Michigan Council of Governments**

**WHEREAS**, the Northeast Michigan Council of Governments (NEMCOG) serves as the Northern Michigan Community Corrections Advisory Board's (NMCCAB) fiscal agent and manager, and

**WHEREAS**, Otsego County is a member of the Northern Michigan Community Corrections Advisory Board, has been served by its programs, and wishes to continue participation with the Board's programs and services in the future, and

**WHEREAS**, application in the amounts of \$256,050.00 for the general program and \$78,390.00 for the Probation Residential Services has been prepared by NEMCOG to continue the Community Corrections programs in Cheboygan, Crawford, Otsego, and Presque Isle counties, and

**WHEREAS**, the Northern Michigan Community Corrections Advisory Board, has approved this proposal, and recommends its approval by the member counties.

**THEREFORE BE IT RESOLVED**, that Otsego County hereby approves the Northern Michigan Community Corrections Advisory Board Grant Application prepared by NEMCOG for Community Corrections funding in the amounts of \$256,050.00 for the general program and \$78,390.00 for the Probation Residential Services for Fiscal Year 2005.

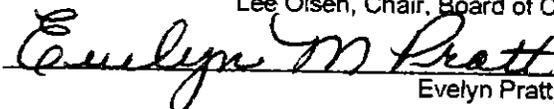
A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Nine

NAYS: None

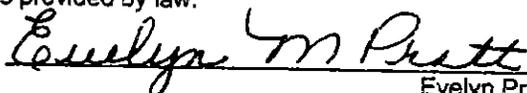
RESOLUTION DECLARED ADOPTED.

  
\_\_\_\_\_  
Lee Olsen, Chair, Board of Commissioners

  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OTSEGO        )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 11<sup>th</sup> day of May, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

ABSENT: \_\_\_\_\_

The following preamble and resolution was offered by Commissioner Consent Agenda

**OCR 04-22  
2005 Tri-County Court Funding**

**WHEREAS**, the 46<sup>th</sup> Circuit Trial Court is comprised of one court system and three funding units, Crawford County, Kalkaska County, and Otsego County; and

**WHEREAS**, in order to continue as a unified Court system, all entities must be in agreement.

**NOW, THEREFORE BE IT RESOLVED**, the Counties will meet jointly with the Court for purposes of arriving at a yearly budget for court operations; and

**BE IT FURTHER RESOLVED**, for fiscal year 2004, the percentage of contributions by County shall be

Crawford County	29.18%
Kalkaska County	27.22%
Otsego County	43.60%

these budget figures exclude due process, single site equipment, and court-appointed attorney costs as delineated in Implementation Order 2000-10; and

**BE IT FURTHER RESOLVED**, that Otsego County as the designated control unit, shall bill each of the other two counties monthly for their allocated share of expenses, requiring the Counties to pay their respective share of court expenses monthly; and

**BE IT FURTHER RESOLVED**, that percentages of contributions by the respective counties shall be reviewed and, if necessary, adjusted once annually.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

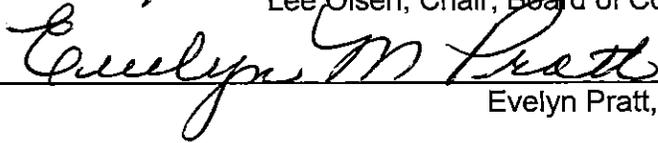
AYES: Nine

NAYS: None

**RESOLUTION DECLARED ADOPTED.**



\_\_\_\_\_  
Lee Olsen, Chair, Board of Commissioners



\_\_\_\_\_  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN    )  
                                  ) ss.  
COUNTY OTSEGO        )

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\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 11<sup>th</sup> day of May, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

ABSENT: \_\_\_\_\_

The following preamble and resolution was offered by Commissioner: Consent Agenda.

**RESOLUTION NO. OCR 04-23**

**NATIONAL POLICE WEEK  
POLICE MEMORIAL DAY**

WHEREAS, The congress of the United States of America has designated the week of May 15<sup>th</sup> to be dedicated as "NATIONAL POLICE WEEK" and May 15<sup>th</sup> of each year to be "POLICE MEMORIAL DAY"; and

WHEREAS, The law enforcement officers are our guardians of life and property, defenders of the individual right to be free men, warriors in the war against crime and dedicated to the preservation of life, liberty and the pursuit of happiness; and

WHEREAS, The County of Otsego desires to honor the valor, service and dedication of its own SHERIFF DEPUTIES; and

WHEREAS, It is known that every 57 hours an American Law Enforcements Officer will be killed in the line of duty somewhere in the United States and more than 200 officers will be seriously assaulted in the performance of their duties; our community joins with other cities and counties to honor all peace officers everywhere; and

WE THEREFORE PROCLAIM THE WEEK OF MAY 9<sup>TH</sup> TO MAY 15<sup>TH</sup> TO BE "POLICE WEEK" and call upon all our citizens in this community to especially honor and show our sincere appreciation for the SHERIFF DEPUTIES of this County by deed, remark and attitude.

WE THEREFORE PROCLAIM that the flags be flown at half-staff on May 15<sup>th</sup> in honor of Deputy Carl L. Darling, Jr., who gave his life in the line of duty on May 3<sup>rd</sup>, 1986 and Sergeant Larry C. Washburn, who died while on duty on May 15<sup>th</sup>, 1994.

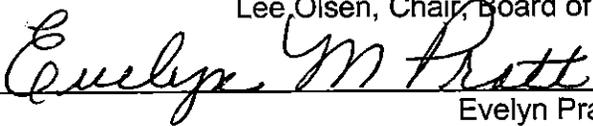
**A ROLL CALL VOTE WAS TAKEN AS FOLLOWS**

AYES: Nine

NAYS: None

**RESOLUTION DECLARED ADOPTED.**

  
\_\_\_\_\_  
Lee Olsen, Chair, Board of Commissioners

  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN    )  
                                  ) ss.  
COUNTY OTSEGO        )

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\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 25<sup>th</sup> day of May, 2004 at 9:30 a.m.

PRESENT: Bates, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

ABSENT: Beachnau

The following preamble and resolution was offered by Commissioner Bates.

### **RESOLUTION NO. OCR 04-024**

#### **A RESOLUTION TO AMEND RESOLUTION NO. OCR 04-02 A RESOLUTION TO APPROVE THE BALLOT LANGUAGE FOR A MILLAGE PROPOSITION TO PROVIDE OPERATING FUNDS FOR THE OTSEGO COUNTY ANIMAL SHELTER AND ANIMAL CONTROL OFFICERS AND TO SUBMIT THE PROPOSITION TO THE ELECTORATE AT THE AUGUST 3, 2004 PRIMARY ELECTION**

#### **Recitals**

- A. Otsego County currently operates and maintains a county animal shelter and employs individuals to carry out the functions of the animal shelter for the benefit of county residents and others visiting the county.
- B. Because of current budget constraints within the county, the Otsego County Board of Commissioners desires to obtain voter approval for millage to provide funds for operating and maintaining the county animal shelter, including personnel and administrative costs and capital improvement expenses.
- C. Because a county-wide primary election is scheduled on August 3, 2004, the Otsego County Board of Commissioners finds it appropriate to submit this millage proposition to the electorate at this primary election.

#### **Resolution**

NOW, THEREFORE, THE OTSEGO COUNTY BOARD OF COMMISSIONERS  
HEREBY RESOLVES that:

- 1. The following proposition, the language of which is hereby approved by the Otsego County Board of Commissioners and certified to the Otsego County Clerk, shall be submitted to the electors of Otsego County for a vote at the August 3, 2004 primary election:

#### **BALLOT LANGUAGE**

#### **OTSEGO COUNTY**

*This proposal will permit the County to levy up to 3/10 of a mill to provide funds for **CONTINUANCE OF THE NO KILL OF ADOPTABLE PETS POLICY AND** the operation and maintenance of the animal shelter.*

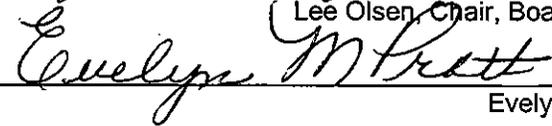
Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on the amount of ad valorem taxes which may be levied by the County of Otsego, State of Michigan, against taxable property in the County be increased by up to three-tenths (3/10) of a mill (\$.30 per \$1,000 of taxable value) for a period of five (5) years, 2004 through 2008, inclusive, for the purpose of providing funds **TO CONTINUE THE NO KILL OF ADOPTABLE PETS POLICY AND ALSO** for operating and maintaining the county animal shelter, including personnel and administrative costs and capital improvement expenses, and shall the Otsego County Board of Commissioners be authorized to levy such millage for this purpose? If approved and levied in its entirety, this millage would raise an estimated \$309,469 for Otsego County in 2004.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Bates, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

NAYS: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

  
\_\_\_\_\_  
Lee Olsen, Chair, Board of Commissioners  
  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OF OTSEGO    )

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\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 25<sup>th</sup> day of May, 2004 at 9:30 a.m.

PRESENT: Bates, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

ABSENT: Beachnau

The following preamble and resolution was offered by Commissioner Consent Agenda

**RESOLUTION NO. OCR 04-025  
REQUESTING HOUSING GRANT FOR 2004**

WHEREAS, The County of Otsego is interested in the continuing effort to rehabilitate housing conditions for its low income residents; and

WHEREAS, The County has demonstrated a need for this assistance with data outlined in the application; and

WHEREAS, The County intends to meet this need by leveraging with USDA, Rural Development, local lenders and potential homebuyers with Michigan State Housing Development Authority (MSHDA), Homebuyer Purchase Rehab (HPR) funds thus meeting more needs; and

WHEREAS, The County Board of Commissioners accepts the recommendation of the Housing Committee to apply for \$210,552.

NOW THEREFORE BE IT RESOLVED, that Marlene K. Hopp, Director of the Otsego County Housing Committee be the contact person and Denise M. Koning be the Authorized Official to sign said HPR Application form and other documents as required; and

BE IT FURTHER RESOLVED, that the Otsego County Board of Commissioners authorize Marlene K. Hopp, Director of the Otsego County Housing Committee to prepare and submit the Application to MSHDA's Housing Resource Fund (HRF) Program.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Bates, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

NAYS: None

RESOLUTION DECLARED ADOPTED.

Lee Olsen  
Lee Olsen, Chair, Board of Commissioners  
Evelyn M. Pratt  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
  ) ss.  
COUNTY OF OTSEGO    )

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Evelyn M. Pratt

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 8<sup>th</sup> day of June, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Bentz.

ABSENT: Hyde.

The following preamble and resolution was offered by Commissioner Garfield .

**RESOLUTION NO. 0CR 04-25  
SUPPORTING CONSTITUTIONAL REVENUE SHARING  
FOR MICHIGAN COUNTIES**

WHEREAS, County governments are subdivisions of the state government and are required to finance or carry out state mandates in many areas, including public and mental health, disease control, substance abuse, courts, jails, detention of juvenile delinquents, care of abused and neglected youth, equalization of assessments, maintenance of vital records, prosecution of crimes, and oversight of elections; and

WHEREAS, the provision of these mandated services constitutes the vast majority of county services; and

WHEREAS, the demand for most mandated county services arises from the circumstances of poverty and crime, which directly affect the quality of life for county residents; and

WHEREAS, funding for these services comes in great part from state-shared revenues; and

WHEREAS, cities, villages and townships have constitutional protection for a portion of their revenue sharing while counties do not; and

WHEREAS, counties must provide State of Michigan constitutional services while cities, villages and townships do not; and

WHEREAS, constitutional limits on the growth of property tax revenues, decreases in state shared revenues, and statutory limits on the generation of fees and charges are significantly limiting the ability of county governments to provide these services; and

WHEREAS, the Representatives in the House have introduced a proposed constitutional amendment, HJR Y, to protect a portion of state revenue sharing for counties by ensuring that counties would get 2% of the first 4 cents of sales tax constitutionally; and

WHEREAS, County Boards of Commissioners under HJR Y would then have the same abilities to serve the citizens of the state as do city councils, township boards and village councils.

NOW, THEREFORE, BE IT RESOLVED, that the Otsego County Board of Commissioners supports the state legislators efforts to provide the same constitutional guarantees of state revenue sharing to counties as it has afforded to cities, townships and villages; and

BE IT FURTHER RESOLVED, that the Otsego County Board of Commissioners recommends that the Michigan Association of Counties, the Governor and the State Legislature support the proposed constitutional amendment HJR Y which will ensure the citizens of Michigan receive stable funding of state mandated and state constitutional services appropriate to their needs; and

BE IT FURTHER RESOLVED, that copies of this resolution be sent to the Michigan Association of Counties, the Governor, and area Legislators.

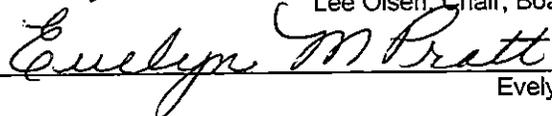
A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Bentz.

NAYS: None.

RESOLUTION DECLARED ADOPTED.

  
 \_\_\_\_\_  
 Lee Olsen, Chair, Board of Commissioners

  
 \_\_\_\_\_  
 Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
   ) ss.  
 COUNTY OF OTSEGO     )

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\_\_\_\_\_ Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 13<sup>th</sup> day of July, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Garfield, Glasser, Johnson, Hyde, Bentz.

ABSENT: None.

The following preamble and resolution was offered by Commissioner Johnson .

**RESOLUTION NO. OCR 04-26  
SUPPORTING PUBLIC TRANSPORTATION**

WHEREAS, Public Transportation exists in some form in all 83 Michigan counties and in the majority of Michigan's municipalities; and

WHEREAS, Public Transportation is funded by a combination of sources including federal, state, and local financing and the historic level of state support has been declining as a percentage of overall support for the past seven years; and

WHEREAS, the Granholm Administration has proposed a budget for 2005 that holds Public Transportation essentially harmless from further cuts; and

WHEREAS, the state's Comprehensive Transportation Fund is recognized as a primary source of funding for Public Transportation and these funds are "restricted state funds" intended to be used solely for provision of public transportation services and state administrative support; and

WHEREAS, public transportation is a key economic development tool in local communities, providing essential transportation to work sites, training centers, and educational facilities; and

WHEREAS, public transportation is recognized and depended upon by countless Otsego County residents as a vital source of transportation for medical purposes, grocery shopping, employment and other consumer activities; and

WHEREAS, public transportation is an integral part of local and statewide economic activity through the wages and salaries of employees, contracting of services and equipment from local vendors, purchasing capital equipment including buses and vans from Michigan-based automotive manufacturers that promote the retention of manufacturing jobs in Michigan; and

WHEREAS, state funds in the Comprehensive Transportation Fund, in addition to funding public transportation, provide essential rail passenger and freight, inter-city bus service, transportation planning and critical state match funds for significant federal grant funding; and

WHEREAS, public transportation is recognized for its positive contributions to the economic development of Michigan and the local economy, quality of life for employers and employees, senior citizens, students, lower income citizens and the disabled; and

WHEREAS, in Michigan, public transportation contributes significantly to the overall economic vitality of the state and demand for the public transit services surpass current resources.

NOW, THEREFORE BE IT RESOLVED, Otsego County Board of Commissioners hereby calls upon the members of the Michigan Legislature to fully fund existing positions in the Department of Transportation's Multi-Model Bureau and the state's transportation services and to expand state funding of these services insomuch as resources allow; and

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to Governor Granholm, State Transportation Director Gloria Jeff, local legislators and all Michigan counties.

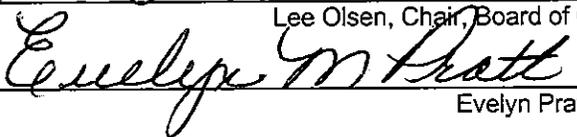
A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Bates, Beachnau, Liss, Garfield, Glasser, Johnson, Hyde, Bentz.

NAYS: None.

RESOLUTION DECLARED ADOPTED.

  
 \_\_\_\_\_  
 Lee Olsen, Chair, Board of Commissioners

  
 \_\_\_\_\_  
 Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
                                   ) ss.  
 COUNTY OF OTSEGO     )

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\_\_\_\_\_  
 Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 13<sup>th</sup> day of July, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Garfield, Glasser, Johnson, Hyde, Bentz.

ABSENT: None.

The following preamble and resolution was offered by Commissioner Glasser.

**RESOLUTION NO. 0CR 04-27  
REQUESTING THE MICHIGAN ASSOCIATION OF COUNTIES CIRCULATE  
PETITIONS FOR A CONSTITUTIONAL AMENDMENT FOR STATE FUNDING  
OF MICHIGAN'S TRIAL COURTS**

WHEREAS, the Michigan Constitution of 1963 declares that there shall be "one court of justice"; and

WHEREAS, the Michigan Supreme Court maintains superintending control of all of the state's trial and appellate courts; and

WHEREAS, the Otsego County Board of Commissioners declares trial court funding to be an unfunded mandate imposed by the State of Michigan; and

WHEREAS, the purpose of the Michigan Association of Counties (MAC) is to support its member counties through education, advocacy, and other means; and

WHEREAS, Michigan's 83 counties continue to provide state mandated services with fixed revenues, including statutory fees for services and state imposed restrictions on both state and local tax dollars.

NOW, THEREFORE, BE IT RESOLVED, that the Otsego County Board of Commissioners hereby requests that the Michigan Association of Counties lead a statewide petition drive to place a constitutional amendment on a statewide ballot requiring State of Michigan full financial support of all trial courts and trial court personnel; and

BE IT FURTHER RESOLVED, that the Otsego County Board of Commissioners further requests that the Michigan Association of Counties notifies Otsego County of all its activities regarding this request, including prior notice of all MAC Board meetings, copies of MAC Board minutes and related meetings with petition organizers, legislators and other local government associations; and

BE IT FURTHER RESOLVED, that copies of this resolution be sent to the Executive Director of the Michigan Association of Counties, the MAC Board of Directors, the Michigan Municipal League, and area Legislators.

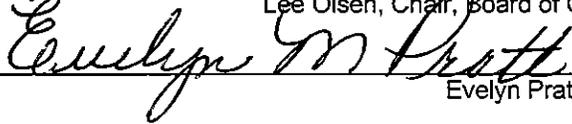
A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Bates, Beachnau, Liss, Garfield, Glasser, Johnson, Hyde, Bentz.

NAYS: None.

RESOLUTION DECLARED ADOPTED.

  
\_\_\_\_\_  
Lee Olsen, Chair, Board of Commissioners

  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
  ) ss.  
COUNTY OF OTSEGO     )

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\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 13<sup>th</sup> day of July, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.  
ABSENT: None

The following preamble and resolution was offered by Commissioner Liss.

**RESOLUTION NO. 0CR 04-28  
APPROVING PLAN FOR AREA AGENCY ON AGING**

WHEREAS, the Otsego County Board of Commissioners supports the important work of the Region 9 Area Agency on Aging; and

WHEREAS, the Michigan Office of Service to the Aging requires each County Board of Commissioners within the appropriate service area to approve the annual plan.

NOW, THEREFORE, BE IT RESOLVED, that the Otsego County Board of Commissioners hereby approves the 2005 Annual Implementation Plan as presented; and

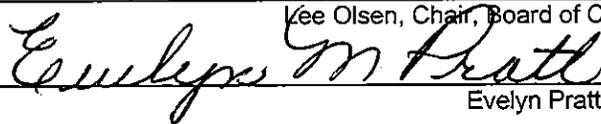
BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Region 9 Area Agency on Aging as proof of our continued support.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

NAYS: None

RESOLUTION DECLARED ADOPTED.

  
\_\_\_\_\_  
Lee Olsen, Chair, Board of Commissioners  
  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OF OTSEGO    )

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\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 24<sup>th</sup> day of August, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde Bentz.

ABSENT: \_\_\_\_\_

The following preamble and resolution was offered by Commissioner: \_\_\_\_\_

**RESOLUTION NO. OCR 04-29  
SOIL EROSION AND SEDIMENTATION CONTROL**

WHEREAS, Part 91, Soil Erosion and Sedimentation Control of the Natural Resources and Environmental Protection Act. 1994 PA 451, as amended (Part 91), was passed by the state legislature, this law and all rules promulgated under this law are incorporated by reference in this resolution; and

WHEREAS, Part 91 requires that the Otsego County Board of Commissioners designate a county agency, or conservation district upon the concurrence of the conservation district, as the county enforcing agency responsible for administering and enforcing Part 91 and the rules promulgated under Part 91.

NOW THEREFORE BE IT RESOLVED, that until otherwise designated by the Otsego County Board of Commissioners, the Otsego County Conservation District is hereby designated the County Enforcing Agency responsible for administering and enforcing Part 91 and the rules promulgated under Part 91.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Nine

NAYS: None

RESOLUTION DECLARED ADOPTED.

Lee Olsen  
Lee Olsen, Chair, Board of Commissioners

Evelyn M. Pratt  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN )  
                                  ) ss.  
COUNTY OTSEGO )

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Evelyn M. Pratt  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 24<sup>th</sup> day of August, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson,  
Hyde, Bentz.

ABSENT: \_\_\_\_\_

The following preamble and resolution was offered by Commissioner: Hyde.

**RESOLUTION NO. OCR 04-30  
RETENTION AND EXPANSION OF INDUSTRY**

WHEREAS, Otsego County supports the retention and expansion of industry in the county; and

WHEREAS, Otsego County also desires to see improvements to infrastructure that supports community growth and development and improves traffic safety and accessibility; and

WHEREAS, improvements to South Townline Road will assist A&L Iron & Metal and Georgia-Pacific Corporation to retain and create jobs in our community; and

WHEREAS, improvements to South Townline Road will support growth and development and improve traffic safety and accessibility by creating an alternate route for commercial and industrial traffic in the Gaylord industrial area; and

WHEREAS, the Otsego County Road Commission, working with the City of Gaylord, Bagley Township, Hayes Township and the Otsego County Economic Alliance have developed a joint project to make improvements to South Townline Road.

NOW, THEREFORE BE IT RESOLVED that the Otsego County Board of Commissioners supports the Otsego County Road Commission's application for Michigan Department of Transportation grant funding to re-build South Townline Road.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

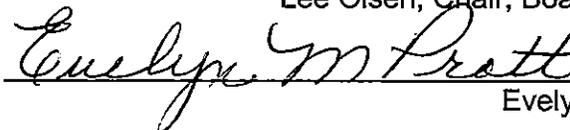
AYES: Nine

NAYS: None

RESOLUTION DECLARED ADOPTED.



Lee Olsen, Chair, Board of Commissioners



Evelyn Pratt, County Clerk

STATE OF MICHIGAN    )  
                                  ) ss.  
COUNTY OTSEGO        )

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Evelyn Pratt, County Clerk

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Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 10<sup>th</sup> day of August, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Johnson, Glasser, Hyde, Bentz, Garfield.  
ABSENT: \_\_\_\_\_

The following preamble and resolution was offered by Commissioner \_\_\_\_\_.

**RESOLUTION NO. OCR 04-31  
ADOPT 457 DEFERRED COMPENSATION PROGRAM**

WHEREAS, the Otsego County Board of Commissioners wishes to provide Otsego County employees with excellent benefit options; and

WHEREAS, the Otsego County Board of Commissioners encourages its employees to plan for their eventual retirement; and

WHEREAS, along with county provided MERS retirement benefits, Otsego County employees have the opportunity to invest their own funds in optional deferred compensation plans.

NOW, THEREFORE, BE IT RESOLVED, that the Otsego County Board of Commissioners request that a Deferred Compensation Program from Northern Michigan Financial Services (Daniel Emmendorfer) be adopted as a Deferred Compensation Option for our employees and allow employee contributions to be payroll deducted. All Administrative Services, 457 Compliance, and investment options will be provided through Northern Michigan Financial Services (NMFS) and subsequently by FTJ Fundchoice 457 Program. Representation will be provided by Daniel Emmendorfer.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Nine

NAYS: None

RESOLUTION DECLARED ADOPTED.



Lee Olsen, Chair, Board of Commissioners



Evelyn Pratt, County Clerk

STATE OF MICHIGAN    )  
                                  ) ss.  
COUNTY OF OTSEGO    )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

---

**Evelyn Pratt, County Clerk**

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 14<sup>th</sup> day of September, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

ABSENT: None

The following preamble and resolution was offered by Commissioner Consent Agenda

**RESOLUTION OCR 04-32  
AUTHORIZING RESOLUTION**

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 11862 Waters Road, Johannesburg, Michigan 49751 and has a mortgage recorded in Liber 682 Page(s) 667-675 in the name of Ellen L. Coddington and Craig Coddington a/k/a Craig R.Coddington , as joint tenants with full rights of survivorship; and

WHEREAS, said Mortgage has been Paid in Full.

NOW THEREFORE BE IT RESOLVED, that Otsego County hereby issue a DISCHARGE OF MORTGAGE to Ellen L. Coddington and Craig Coddington a/k/a Craig R.Coddington, as joint tenants with full rights of survivorship; and

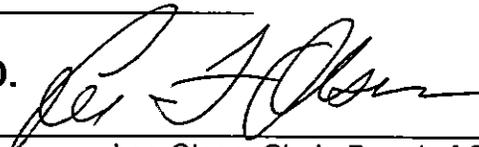
BE IT FURTHER RESOLVED, that the Otsego County Administrator on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

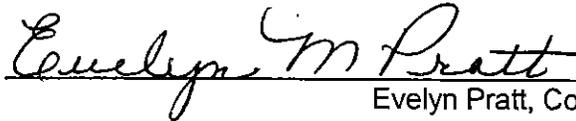
AYES: Bates, Beachnau, Liss, Olsen, Garfield, Johnson, Glasser, Hyde, Bentz.

NAYS: None

**RESOLUTION DECLARED ADOPTED.**



Lee Olson, Chair, Board of Commissioners



Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OF OTSEGO    )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 14<sup>th</sup> day of September, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

ABSENT: None

The following preamble and resolution was offered by Commissioner Consent Agenda

**RESOLUTION NO. OCR 04-33  
AUTHORIZING RESOLUTION**

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 222 North Hazel Street, Gaylord, Michigan 49735 and has a mortgage recorded in Liber 732 Page(s) 034-042 and Loan Modification Agreement in Liber 749 Page(s) 402-403 in the name of Julie A. O'Dell, a single woman; and

WHEREAS, said Mortgage has been Paid in Full.

NOW THEREFORE BE IT RESOLVED, that Otsego County hereby issue a DISCHARGE OF MORTGAGE to, Julie A. O'Dell, a single woman; and

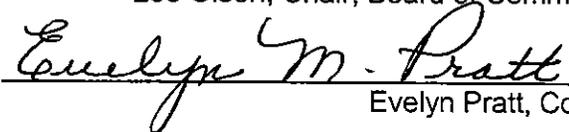
BE IT FURTHER RESOLVED, that the Otsego County Administrator on behalf of the Otsego County Board of Commissioners be authorized to sign said document.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Bates, Beachnau, Liss, Olsen, Garfield, Johnson, Glasser, Hyde, Bentz.

NAYS: None

**RESOLUTION DECLARED ADOPTED.**

  
\_\_\_\_\_  
Lee Olson, Chair, Board of Commissioners  
  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OF OTSEGO    )

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\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 28<sup>th</sup> day of September, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

ABSENT: None.

The following preamble and resolution was offered by Commissioner Consent Agenda

**RESOLUTION NO. OCR 04-34  
AUTHORIZING RESOLUTION**

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 270 Klarer Hinnel Drive, Gaylord, Michigan 49735 and has a mortgage recorded in Liber 553 Page(s) 056-063 in the name of Karen Sanders, a single woman; and

WHEREAS, said Mortgage has been Paid in Full.

NOW THEREFORE BE IT RESOLVED, that Otsego County hereby issue a DISCHARGE OF MORTGAGE to Karen Sanders, a single woman; and

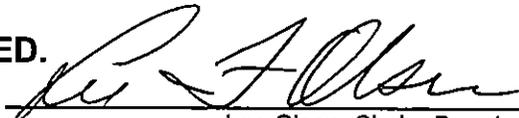
BE IT FURTHER RESOLVED, that the Otsego County Administrator on behalf of the Otsego County Board of Commissioners be authorized to sign said document.

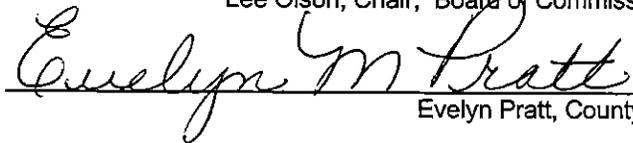
A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

NAYS: \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

  
\_\_\_\_\_  
Lee Olson, Chair, Board of Commissioners

  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OF OTSEGO    )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 28<sup>h</sup> day of September, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

ABSENT: None

The following preamble and resolution was offered by Commissioner Consent Agenda

**RESOLUTION NO. OCR 04-35  
AUTHORIZING RESOLUTION**

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 2180 Lone Pine Road, Gaylord, Michigan 49735 and has a mortgage recorded in Liber 739 Page(s) 126-134 in the name of Albert J. Heneka, a single man; and

WHEREAS, said Mortgage has been Paid in Full.

NOW THEREFORE BE IT RESOLVED, that Otsego County hereby issue a DISCHARGE OF MORTGAGE to Albert J. Heneka, a single man; and

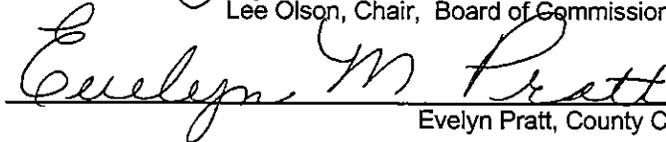
BE IT FURTHER RESOLVED, that the Otsego County Administrator on behalf of the Otsego County Board of Commissioners be authorized to sign said document.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

NAYS: \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

  
\_\_\_\_\_  
Lee Olson, Chair, Board of Commissioners  
  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OF OTSEGO    )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 12<sup>h</sup> day of October, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

ABSENT: None

The following preamble and resolution was offered by Commissioner Beachnau

**RESOLUTION NO. OCR 04-36  
AUTHORIZING USE OF BUDGET STABILIZATION FUND**

WHEREAS, the Otsego County Board of Commissioners is facing a 2004 general fund deficit; and

WHEREAS, Otsego County has a Budget Stabilization Fund set aside to cover revenue shortfalls, excess expenditures, and emergencies; and

WHEREAS, Otsego County does not wish, at this time, to lay off employees to cover said expenses.

NOW THEREFORE BE IT RESOLVED, that the Otsego County Board of Commissioners hereby authorizes the transfer of \$85,000 to the general fund to cover 2004 jail expenses; and

BE IT FURTHER RESOLVED, that should Otsego County end fiscal year 2004 with a surplus, that surplus funds, up to \$85,000 be transferred back into the Budget Stabilization Fund.

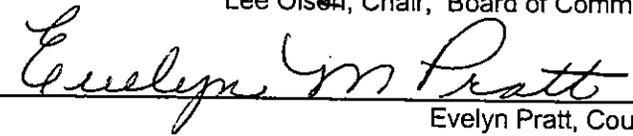
A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson  
Hyde, Bentz.

NAYS: None

RESOLUTION DECLARED ADOPTED.

  
\_\_\_\_\_  
Lee Olson, Chair, Board of Commissioners

  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OF OTSEGO    )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Circuit Courtroom at the County-City Building, 225 West Main Street, Gaylord, Michigan on the 26<sup>th</sup> day of October, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson, Hyde, Bentz.

ABSENT: None

The following preamble and resolution was offered by Commissioner Hyde

**RESOLUTION NO. OCR 04-37  
APPROVING MDOT BLOCK GRANT FOR  
OTSEGO COUNTY AIRPORT LAYOUT PLAN UPDATE.**

WHEREAS, the Otsego County Board of Commissioners considers the Otsego County Airport an important piece of County infrastructure; and

WHEREAS, Otsego County desires to update the Airport Layout Plan.

NOW THEREFORE BE IT RESOLVED, that the Otsego County Board of Commissioners hereby authorizes the grant application to approve Contract No. 2005-0005, federal project No. B-26-0036-1304, project described as the Airport Layout Plan Update, as further defined in contract No. FM 69-01-MP; and

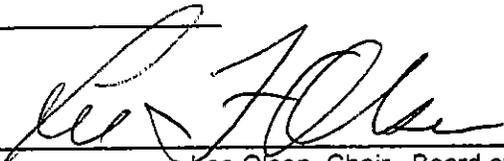
BE IT FURTHER RESOLVED, that County Administrator Denise Koning be authorized to sign all applicable grant applications, contracts and related documents for this project.

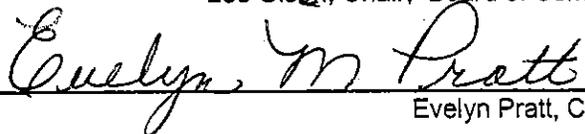
A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Bates, Beachnau, Liss, Olsen, Garfield, Glasser, Johnson  
Hyde, Bentz.

NAYS: None

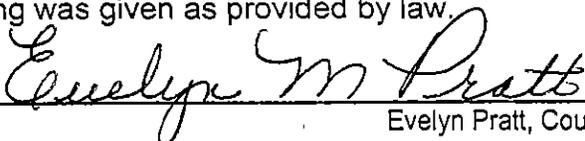
**RESOLUTION DECLARED ADOPTED.**

  
\_\_\_\_\_  
Lee Olsen, Chair, Board of Commissioners

  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OF OTSEGO    )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Circuit Courtroom at the County-City Building, 225 West Main Street, Gaylord, Michigan on the 23rd day of November, 2004 at 9:30 a.m.

PRESENT: BATES, BEACHNAU, LISS, OLSEN, GARFIELD, JOHNSON, HYDE, BENTZ.

ABSENT: GLASSER.

The following preamble and resolution was offered by Commissioner BEACHNAU

## **RESOLUTION NO. OCR 04-38 REGARDING OLD DNR PROPERTY CONTAMINATION**

WHEREAS, Otsego County was conveyed land in Gaylord previously occupied by the Department of Natural Resources (DNR), recorded in Liber 0934, Pages 741 to 742 Otsego County records; and

WHEREAS, Otsego County acknowledges its responsibility to allow for continued monitoring and clean-up of the site by the Department of Natural Resources; and

WHEREAS, Otsego County wishes to lease the property to the Northern Michigan Children's Museum for the purposes of building and running the museum; and

WHEREAS, Otsego County and any of its contractors agree not to disrupt the area defined in the easement by excavation, wells, or other subsurface disturbance without prior written permission of the Department of Natural Resources. Otsego County acknowledges any use that interferes with or damages the operation and maintenance of the remediation effort and equipment are prohibited.

NOW THEREFORE BE IT RESOLVED, that this resolution be transmitted to Representative Ken Bradstreet, Senator Tony Stamas, Governor Jennifer Granholm, and the Michigan Department of Natural Resources as an indication of Otsego County's desire to use this property without hindering the remediation efforts of the State of Michigan.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

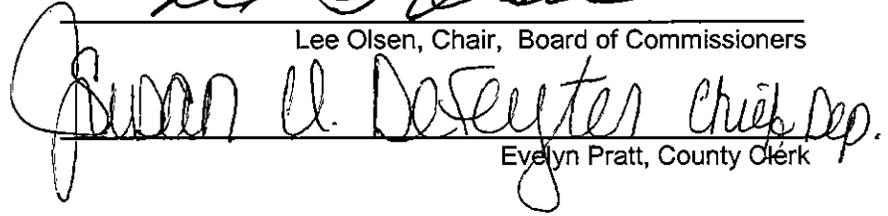
AYES: BEACHNAU, LISS, OLSEN, GARFIELD, JOHNSON, HYDE, BENTZ.

NAYS: BATES.

**RESOLUTION DECLARED ADOPTED.**



Lee Olsen, Chair, Board of Commissioners



Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
  ) ss.  
COUNTY OF OTSEGO     )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk



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Evelyn Pratt, County Clerk

# ***OTSEGO COUNTY HOUSING COMMITTEE***

## ***Homeowner Rehabilitation - Program Summary***

### **Project Description**

In a joint effort to vitalize the County of Otsego, the Michigan State Housing Development Authority (MSHDA) will be awarding the Otsego County Housing Committee \$262,500 of Community Development Block Grant (CDBG) County Allocation funds, early 2005. These funds will assist 20 very-low to modest income individuals and families not exceeding 80% of the county median income, by assisting rehabilitation, lead-based paint reduction, and emergency repairs to dwellings in Otsego County. This geographic area contains 23,301 persons, with 8,995 housing units. Of the 8,995 housing units, 7,351 are owner-occupied, according to the 2000 Census.

MSHDA Property Improvement Program, NEMCSA Weatherization, USDA Rural Development 502/504 and local F.I.A. are potential leveraging funds to utilize with the CDBG funds during the twenty-four month period. The program is countywide in nature and qualified homeowners from within Otsego County will be considered on an equal basis. The following CDBG activities that will be promoted are:

### **Homeowner Assistance Rehabilitation (\$185,000)**

**Activity Description:** The Homeowner Assistance Rehabilitation program will assist 13 very-low to modest income individuals/families with rehabilitation and reduction of lead-based paint to their existing dwelling. Repairs performed to the dwelling will meet HQS and local codes, ordinances and standards. Funds will be secured by a mortgaged deferred or 0-3% loan. Potential homeowners will apply for the program at the Housing Office based on qualifications and program guidelines.

### **Homeowner Assistance Emergency Repair (25,000)**

**Activity Description:** The Homeowner Assistance Emergency Repair program will assist 7 very-low to modest income individuals/families with individual emergency repairs to the dwelling. The entire dwelling will not be brought to HQS or local code, however, the item repaired or replaced will meet code. This may include such items as, roof replacement, furnace replacement/repair, water well, septic systems, and/or any repair that would pose a danger to an individual's health or well being. The intent is to make the unit safe and sanitary.

**Activity Classifications:** Environmental Assessment. This project does not require an Environmental Assessment, as it is classified as exempt.

### **Administration (\$52,500)**

A total of twenty percent (20%) administration will be collected throughout the duration of the grant to administer the rehabilitation and emergency program. These funds will be used to address the daily operational aspects of the Otsego County Housing Program such as; inspectors fee, advertising, supplies, mileage, per diems, staff wages, and etc . . .

To be eligible for the Otsego County CDBG Housing Program, household incomes will not exceed 80% of the Counties median income. Eligible dwelling/properties are single family residential which will be the primary residence. Potential clients must have good credit, property taxes, homeowners hazard insurance, and mortgage payment must be current, and one year occupancy. The applicant must sign a mortgage, promissory note and all related closing documents for the entire loan amount. Credit reports, all household income and all information are verified per program requirements.

This is a first-come-first serve program. However, clients who provide required documentation will be served as soon as the necessary paperwork is received. All applicants will have access to the county's Complaint Policy and Discrimination Policy.

A licensed and insured contractor will complete all work to the dwelling. No homeowner labor is allowed. An independent housing inspector will inspect all work. An initial inspection will take place to specify all HQS and local code violations and rehabilitation work to be performed. This bid specification will be mailed to all contractors registered with Otsego County Housing Program and three are given to applicant to further contractors not listed with the program. Ideally 3 bids will be received. Usually the lowest bidder will be accepted, however, the homeowner has the option to choose a higher bid and pay the difference. All work will carry an 18 month warranty.



Minutes of a regular meeting of the Otsego County Board of Commissioners, held at the J. Richard Yuill Alpine Center, Gaylord, Michigan, on the 14<sup>th</sup> day of December, 2004, at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.  
ABSENT: Garfield.

The following preamble and resolution were offered by Commissioner Beachnau and supported by Commissioner \_\_\_\_\_.

**OTSEGO COUNTY RESOLUTION NO. 04-40  
FISCAL YEAR 2005 BUDGET RESOLUTION  
AND GENERAL APPROPRIATIONS ACT**

**WHEREAS**, the Uniform Budgeting and Accounting Act (Act 2, P.A. 1968, as amended, being MCL 141.421 through MCL 141.440a) requires that the Board enact a general appropriations act designed to meet County-funded expenditures; and

**WHEREAS**, County offices, the courts, county departments, and others have submitted requests for a county appropriation in the 2005 budget; and

**WHEREAS**, the County Administrator has submitted a proposed budget as required by statute; and

**WHEREAS**, the Board of Commissioners has reviewed the Administrator's proposed budget for each County department and agency under the scope of its policy and legislative auspices; and

**WHEREAS**, the Board of Commissioners has taken into consideration the fact that there are required functions of county government or operations which must be budgeted at a serviceable level in order to provide required services and programs; and

**WHEREAS**, the Board of Commissioners has determined the amount of money to be raised by taxation necessary for expenditures and liabilities for the 2005 fiscal year and has ordered that money to be raised by taxation within statutory and constitutional limitations; and

**WHEREAS**, the recommended 2005 budgets were filed with the Otsego County Clerk on the 1st of December; and

**NOW, THEREFORE, BE IT RESOLVED** as follows.

1. That the 2005 Otsego County Budget for the General Fund which is incorporated by reference herein, is hereby adopted on a basis consistent with the Otsego County policies, subject to all County policies regarding the expenditure of funds as well as the conditions set forth in this resolution.
2. That the County Treasurer is hereby directed to collect 4.0502, .3000, .1875, .2500, .5900, .0593, .4000, .7860, .2948, .4000, .6464, .5569 mills for the County's Operations, Animal Control, Community Center, County Bus, Commission on Aging, County Park, Library, Sportsplex Bond, Sportsplex Operating, County Ambulance, M-TEC, and University Center of Gaylord, respectively.
3. That this budget reflects a reasonable allocation of available resources to the various County departments, boards, and agencies, and allows for all mandated services, programs, and activities, including the courts to be performed at serviceable levels or at more than serviceable levels.
4. That the amounts indicated in the following "Budgetary Detail" are hereby appropriated from the General Fund and other funds of Otsego County according to the Activity Centers (Departments) contained in that detail which is incorporated herein by reference, and that such appropriations shall be restricted to the functioning of those Activity Centers (Departments) and by the provisions of this Act.

Fund	2003 Actual	2004 Projected	2005 Budget	Authorized Positions (FTE)
<b>General Operating Fund</b>				
<b>101 - General Fund</b>				
<b>Revenues</b>				
40 TAXES	\$ 3,923,011	\$ 4,085,964	\$ 4,344,199	
45 LICENSES AND PERMITS	95,214	98,700	88,900	
50 FEDERAL GRANTS	692,255	248,611	-	
53 STATE GRANTS	1,083,259	1,254,529	998,161	
58 CONTRIBUTIONS FROM OTHER UNITS	2,188,990	2,218,856	2,342,075	
60 CHARGES FOR SERVICES	1,235,895	1,091,333	1,085,317	
65 FINES AND FORFEIT	63,772	59,683	59,500	
66 INTEREST AND RENT	46,810	60,500	63,060	
67 OTHER REVENUE	259,139	257,769	179,141	
69 OTHER SOURCES AND TRANSFERS	39,400	654,000	395,164	
<b>Total Revenue and Other Sources</b>	<b>9,627,744</b>	<b>10,029,945</b>	<b>9,555,517</b>	
<b>Expenditures</b>				
101 COMMISSIONERS	167,749	177,774	168,116	9.00
105 OTHER LEGISLATIVE	147,332	61,107	10,776	
130 46TH CIRCUIT TRIAL COURT	2,475,682	2,657,725	2,669,022	45.20
131 CIRCUIT COURT	371,574	276,920	249,041	1.00
133 NOT SHARED COURT	207,996	163,733	80,656	
141 FRIEND OF THE COURT	757,128	812,556	848,063	12.75
145 JURY COMMISSION	6,431	12,100	11,100	
148 PROBATE COURT	297,303	325,900	328,981	2.00
166 FAMILY COUNSELING	3,679	2,900	1,092	
172 COUNTY ADMINISTRATOR	148,150	100,150	119,931	
201 FINANCE DEPARTMENT	-	103,551	121,837	
215 COUNTY CLERK / ROD	291,869	334,465	339,169	6.50
223 EXTERNAL AUDIT	31,314	30,000	30,000	
228 INFORMATION TECHNOLOGY	127,088	40,000	46,568	
250 MOTOR POOL	6,559	-	-	
253 TREASURER	208,917	187,226	134,513	2.10
<i>.9 FTE IS PAID BY FUND 516 DELINQUENT TAX REVOLVING</i>				
257 EQUALIZATION	217,065	227,729	232,430	4.00
261 COOPERATIVE EXTENSION	75,998	68,000	67,250	1.00
262 ELECTIONS	557	25,400	535	
264 JOINT BUILDING AUTHORITY	151,637	145,000	-	
265 BUILDING AND GROUNDS			244,320	
267 PROSECUTOR	385,577	452,760	439,387	7.25
270 HUMAN RESOURCES	-	54,436	28,901	
278 SURVEYOR	-	200	200	1.00
280 SOIL CONSERVATION	4,000	6,500	4,000	
301 SHERIFF	673,101	798,308	768,017	11.00
302 SHERIFF - CIVIL DIVISION	25,711	41,792	-	
305 SANE	7,500	10,000	-	
320 JUSTICE TRAINING	687	6,211	2,550	
331 MARINE SAFETY	-	9,836	-	
332 MOTORCYCLE SAFETY	38,577	37,847	-	
334 SECONDARY ROAD PATROL	64,728	60,000	56,202	1.00
351 JAIL	923,176	910,921	781,518	14.00
427 EMERGENCY SERVICES	107,719	47,000	31,872	0.50
430 ANIMAL CONTROL	143,612	155,868	-	

<b>Fund</b>	<b>2003 Actual</b>	<b>2004 Projected</b>	<b>2005 Budget</b>	<b>Authorized Positions (FTE)</b>
445 DRAINS-PUBLIC BENEFIT	-	2,500	2,500	
450 REMONUMENTATION	4,516	39,704	-	
601 DISTRICT HEALTH	172,695	176,248	176,248	
605 COMMUNICABLE DISEASES	15	500	500	
631 SUBSTANCE ABUSE	65,619	67,766	67,766	
648 MEDICAL EXAMINER	56,188	60,000	61,780	
649 MENTAL HEALTH	94,003	94,003	94,003	
681 VETERANS BURIAL	8,852	8,500	6,955	
682 VETERANS AFFAIRS	39,631	12,945	20,071	0.30
721 PLANNING AND ZONING	105,930	130,000	90,854	1.00
728 ECONOMIC DEVELOPMENT	22,000	15,000	-	
729 CHAMBER OF COMMERCE	-	2,000	-	
730 LINK MICHIGAN	166,779	24,600	-	
753 FAIRBOARD	-	1,000	-	
851 INSURANCE AND BONDS	396,712	390,000	400,000	
853 HEALTH CARE	102,853	138,453	300,000	
864 DISTRIBUTIVE	252,912	45,000	25,256	
901 CAPITAL OUTLAY	34,852	-	-	
941 CONTINGENCY	-	-	91,538	
966 APPROPRIATION - AIRPORT	88,806	98,806	87,000	
967 APPROPRIATION - CHILD CARE	325,000	325,000	280,000	
968 APPROPRIATION - LAW LIBRARY	10,000	5,000	5,000	
970 APPROPRIATION - EQUIPMENT	75,000	50,000	25,000	
971 APPROPRIATION - SOLDIER'S & SAILORS	6,000	5,000	5,000	
974 APPROPRIATION - BUILDING AUTHORITY	5,000	5,000	-	
975 APPROPRIATION - OTHER	73,466	-	-	
976 APPROPRIATION - OTHER	2,500	-	-	
977 TRANSFER - COURT RENOVATION	49,237	-	-	
<b>Total Expenditures and Other Uses</b>	<b>10,226,978</b>	<b>10,040,939</b>	<b>9,555,517</b>	<b>119.60</b>
<b>Net Revenues (Expenditures)</b>	<b>(599,234)</b>	<b>(10,994)</b>	<b>-</b>	
<b>Beginning Fund Balance</b>	<b>921,853</b>	<b>322,619</b>	<b>311,625</b>	
<b>Ending Fund Balance</b>	<b>\$ 322,619</b>	<b>\$ 311,625</b>	<b>\$ 311,625</b>	

Fund	2003 Actual	2004 Projected	2005 Budget	Authorized Positions (FTE)
<b>Special Revenue Funds</b>				
<b>208 - Parks and Recreation</b>				
<b>Revenues</b>				
40 TAXES	\$ 238,510	\$ 251,596	\$ 267,000	
60 CHARGES FOR SERVICES	150,394	115,751	140,050	
65 FINES AND FORFEIT	-	-	-	
66 INTEREST AND RENT	1,128	488	500	
67 OTHER REVENUE	1,080	-	-	
<b>Total Revenue and Other Sources</b>	<b>391,112</b>	<b>367,835</b>	<b>407,550</b>	
<b>Expenditures</b>				
751 PARKS AND RECREATION	140,867	149,109	134,527	2.50
752 RECREATIONAL	180,993	183,053	223,469	4.13
901 CAPITAL OUTLAY	2,774	6,411	-	
<b>Total Expenditures and Other Uses</b>	<b>324,634</b>	<b>338,573</b>	<b>357,995</b>	<b>6.63</b>
<b>Net Revenues (Expenditures)</b>	<b>66,478</b>	<b>29,262</b>	<b>49,555</b>	
<b>Beginning Fund Balance</b>	<b>(17,786)</b>	<b>48,692</b>	<b>77,954</b>	
<b>Ending Fund Balance</b>	<b>\$ 48,692</b>	<b>\$ 77,954</b>	<b>\$ 127,509</b>	
<b>212 - Animal Control</b>				
<b>Revenues</b>				
40 TAXES	\$ -	\$ -	\$ 306,000	
45 LICENSES AND PERMITS	-	-	-	
60 CHARGES FOR SERVICES	-	-	4,510	
65 FINES AND FORFEIT	-	-	4,500	
67 OTHER REVENUE	-	-	-	
69 OTHER SOURCES AND TRANSFERS	-	-	-	
<b>Total Revenue and Other Sources</b>	<b>-</b>	<b>-</b>	<b>315,010</b>	
<b>Expenditures</b>				
430 ANIMAL CONTROL	-	-	249,427	4.00
901 CAPITAL OUTLAY	-	-	-	
<b>Total Expenditures and Other Uses</b>	<b>-</b>	<b>-</b>	<b>249,427</b>	<b>4.00</b>
<b>Net Revenues (Expenditures)</b>	<b>-</b>	<b>-</b>	<b>65,583</b>	
<b>Beginning Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 65,583</b>	

Fund	2003 Actual	2004 Projected	2005 Budget	Authorized Positions (FTE)
<b>215 - Friend of the Court</b>				
<b>Revenues</b>				
53 STATE GRANTS	\$ 43,776	\$ 43,673	\$ 39,837	
58 CONTRIBUTIONS FROM OTHER UNITS	33,381	80,577	82,284	
60 CHARGES FOR SERVICES	-	5,750	3,960	
65 FINES AND FORFEIT	5,005			
67 OTHER REVENUE	-	-	-	
69 OTHER SOURCES AND TRANSFERS	-	-	-	
<b>Total Revenue and Other Sources</b>	<b>82,162</b>	<b>130,000</b>	<b>126,081</b>	
<b>Expenditures</b>				
141 FRIEND OF THE COURT	122,987	146,118	145,894	2.25
999 TRANSFER OUT	-	-	-	
<b>Total Expenditures and Other Uses</b>	<b>122,987</b>	<b>146,118</b>	<b>145,894</b>	<b>2.25</b>
<b>Net Revenues (Expenditures)</b>	<b>(40,825)</b>	<b>(16,118)</b>	<b>(19,813)</b>	
<b>Beginning Fund Balance</b>	<b>111,816</b>	<b>70,991</b>	<b>54,873</b>	
<b>Ending Fund Balance</b>	<b>\$ 70,991</b>	<b>\$ 54,873</b>	<b>\$ 35,060</b>	
<b>214 - M-TEC</b>				
<b>Revenues</b>				
40 TAXES	\$ 626,392	\$ 651,640	\$ 692,970	
67 OTHER REVENUE	-	-	-	
<b>Total Revenue and Other Sources</b>	<b>626,392</b>	<b>651,640</b>	<b>692,970</b>	
<b>Expenditures</b>				
806 MTEC EDUCATION	623,278	651,640	692,970	
<b>Total Expenditures and Other Uses</b>	<b>623,278</b>	<b>651,640</b>	<b>692,970</b>	
<b>Net Revenues (Expenditures)</b>	<b>3,114</b>	<b>-</b>	<b>-</b>	
<b>Beginning Fund Balance</b>	<b>-</b>	<b>3,114</b>	<b>3,114</b>	
<b>Ending Fund Balance</b>	<b>\$ 3,114</b>	<b>\$ 3,114</b>	<b>\$ 3,114</b>	

Fund	2003 Actual	2004 Projected	2005 Budget	Authorized Positions (FTE)
<b>220 - Otsego Lake Maintenance</b>				
<b>Revenues</b>				
66 INTEREST AND RENT	\$ 21	\$ 18	\$ -	
69 OTHER SOURCES AND TRANSFERS	2,500	-	-	
<b>Total Revenue and Other Sources</b>	<b>2,521</b>	<b>18</b>	<b>-</b>	
<b>Expenditures</b>				
445 OTSEGO LAKE	2,197	-	2,500	
<b>Total Expenditures and Other Uses</b>	<b>2,197</b>	<b>-</b>	<b>2,500</b>	
<b>Net Revenues (Expenditures)</b>	<b>324</b>	<b>18</b>	<b>(2,500)</b>	
<b>Beginning Fund Balance</b>	<b>2,337</b>	<b>2,661</b>	<b>2,679</b>	
<b>Ending Fund Balance</b>	<b>\$ 2,661</b>	<b>\$ 2,679</b>	<b>\$ 179</b>	

**220 - Animal Control Forfeiture**

<b>Revenues</b>				
69 OTHER SOURCES AND TRANSFERS	\$ -	\$ -	\$ -	
<b>Total Revenue and Other Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Expenditures</b>				
430 ANIMAL CONTROL	-	-	-	
999 TRANSFER OUT	-	-	-	
<b>Total Expenditures and Other Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Net Revenues (Expenditures)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Beginning Fund Balance</b>	<b>4,922</b>	<b>4,922</b>	<b>4,922</b>	
<b>Ending Fund Balance</b>	<b>\$ 4,922</b>	<b>\$ 4,922</b>	<b>\$ 4,922</b>	

Fund	2003 Actual	2004 Projected	2005 Budget	Authorized Positions (FTE)
<b>232/233 - Housing &amp; HUD Grant</b>				
<b>Revenues</b>				
50 FEDERAL GRANTS	\$ 324,168	\$ 220,000	\$ 205,000	
58 CONTRIBUTIONS FROM OTHER UNITS	39,430	40,000	82,000	
60 CHARGES FOR SERVICES	-	-	500	
66 INTEREST AND RENT	8,529	1,800	6,000	
67 OTHER REVENUE	-	55,800	51,800	
69 OTHER SOURCES AND TRANSFERS	58,132	44,759	90,000	
<b>Total Revenue and Other Sources</b>	<b>430,259</b>	<b>362,359</b>	<b>435,300</b>	
<b>Expenditures</b>				
690 REDEVELOPMENT AND HOUSING	495,839	309,128	321,211	1.10
901 CAPITAL OUTLAY	5,220			
999 TRANSFER OUT	-	58,000	76,000	
<b>Total Expenditures and Other Uses</b>	<b>501,059</b>	<b>367,128</b>	<b>397,211</b>	<b>1.10</b>
<b>Net Revenues (Expenditures)</b>	<b>(70,800)</b>	<b>(4,769)</b>	<b>38,089</b>	
<b>Beginning Fund Balance</b>	<b>259,113</b>	<b>188,313</b>	<b>183,544</b>	
<b>Ending Fund Balance</b>	<b>\$ 188,313</b>	<b>\$ 183,544</b>	<b>\$ 221,633</b>	

**241 - Gypsy Moth**

<b>Revenues</b>				
53 STATE GRANTS	\$ 18,851	\$ 16,384	\$ -	
66 INTEREST AND RENT	-	-	-	
67 OTHER REVENUE	-	8,516	-	
<b>Total Revenue and Other Sources</b>	<b>18,851</b>	<b>24,900</b>	<b>-</b>	
<b>Expenditures</b>				
621 GYPSY MOTH	56,676	18,383	-	
999 TRANSFER OUT	19,000			
<b>Total Expenditures and Other Uses</b>	<b>75,676</b>	<b>18,383</b>	<b>-</b>	
<b>Net Revenues (Expenditures)</b>	<b>(56,825)</b>	<b>6,517</b>	<b>-</b>	
<b>Beginning Fund Balance</b>	<b>203,277</b>	<b>146,452</b>	<b>152,969</b>	
<b>Ending Fund Balance</b>	<b>\$ 146,452</b>	<b>\$ 152,969</b>	<b>\$ 152,969</b>	

<b>Fund</b>	<b>2003 Actual</b>	<b>2004 Projected</b>	<b>2005 Budget</b>	<b>Authorized Positions (FTE)</b>
<b>245 - Public Improvement</b>				
<b>Revenues</b>				
60 CHARGES FOR SERVICES	\$ -	\$ -	\$ 68,000	
66 INTEREST AND RENT	41,749	51,674	50,000	
67 OTHER REVENUE	4,326	-	-	
69 OTHER SOURCES AND TRANSFERS	49,237			
<b>Total Revenue and Other Sources</b>	<b>95,312</b>	<b>51,674</b>	<b>118,000</b>	
<b>Expenditures</b>				
901 CAPITAL OUTLAY	72,961	238,683	-	
999 GENERAL APPROPRIATION	178,411	271,722	-	
<b>Total Expenditures and Other Uses</b>	<b>251,372</b>	<b>510,405</b>	<b>-</b>	
<b>Net Revenues (Expenditures)</b>	<b>(156,060)</b>	<b>(458,731)</b>	<b>118,000</b>	
<b>Beginning Fund Balance</b>	<b>2,395,299</b>	<b>2,239,239</b>	<b>1,780,508</b>	
<b>Ending Fund Balance</b>	<b>\$ 2,239,239</b>	<b>\$ 1,780,508</b>	<b>\$ 1,898,508</b>	
<b>249 - Building</b>				
<b>Revenues</b>				
45 LICENSES AND PERM	\$ 571,347	\$ 459,387	\$ 495,000	
60 CHARGES FOR SERVICES	559	693	-	
65 FINES AND FORFEIT	-	-	-	
66 INTEREST AND RENT	1,130	-	-	
67 OTHER REVENUE	-	-	-	
<b>Total Revenue and Other Sources</b>	<b>573,036</b>	<b>460,080</b>	<b>495,000</b>	
<b>Expenditures</b>				
371 BUILDING INSPECTION	500,466	527,888	526,794	8.50
901 CAPITAL OUTLAY	14,594	1,057	-	
<b>Total Expenditures and Other Uses</b>	<b>515,060</b>	<b>528,945</b>	<b>526,794</b>	<b>8.50</b>
<b>Net Revenues (Expenditures)</b>	<b>57,976</b>	<b>(68,865)</b>	<b>(31,794)</b>	
<b>Beginning Fund Balance</b>	<b>150,264</b>	<b>208,240</b>	<b>139,375</b>	
<b>Ending Fund Balance</b>	<b>\$ 208,240</b>	<b>\$ 139,375</b>	<b>\$ 107,581</b>	

Fund	2003 Actual	2004 Projected	2005 Budget	Authorized Positions (FTE)
<b>256 - Register of Deeds Automation</b>				
<b>Revenues</b>				
60 CHARGES FOR SERVICES	\$ 52,990	\$ 32,385	\$ -	
66 INTEREST AND RENT	301	194	-	
67 OTHER REVENUE	-	-	-	
<b>Total Revenue and Other Sources</b>	<b>53,291</b>	<b>32,579</b>		
<b>Expenditures</b>				
215 ROD AUTOMATION	-	16,800	-	
901 CAPITAL OUTLAY	40,074	11,865	-	
<b>Total Expenditures and Other Uses</b>	<b>40,074</b>	<b>28,665</b>		
<b>Net Revenues (Expenditures)</b>	<b>13,217</b>	<b>3,914</b>		
<b>Beginning Fund Balance</b>	<b>-</b>	<b>13,217</b>	<b>17,131</b>	
<b>Ending Fund Balance</b>	<b>\$ 13,217</b>	<b>\$ 17,131</b>	<b>\$ 17,131</b>	
<b>256 - Budget Stabilization</b>				
<b>Revenues</b>				
66 INTEREST AND RENT	\$ 3,603	\$ 314	\$ -	
<b>Total Revenue and Other Sources</b>	<b>3,603</b>	<b>314</b>	<b>-</b>	
<b>Expenditures</b>				
999 TRANSFER OUT	-	85,000	-	
<b>Total Expenditures and Other Uses</b>	<b>-</b>	<b>85,000</b>	<b>-</b>	
<b>Net Revenues (Expenditures)</b>	<b>3,603</b>	<b>(84,686)</b>		
<b>Beginning Fund Balance</b>	<b>323,001</b>	<b>326,604</b>	<b>241,918</b>	
<b>Ending Fund Balance</b>	<b>\$ 326,604</b>	<b>\$ 241,918</b>	<b>\$ 241,918</b>	

Fund	2003 Actual	2004 Projected	2005 Budget	Authorized Positions (FTE)
<b>260 - Legal Defense</b>				
<b>Revenues</b>				
66 INTEREST AND RENT	\$ -	\$ -	\$ -	
69 OTHER SOURCES AND TRANSFERS	-	350,000	-	
<b>Total Revenue and Other Sources</b>	-	350,000	-	
<b>Expenditures</b>				
130 46TH CIRCUIT	-	75,000	-	
270 HUMAN RESOURCES	-	75,000	-	
<b>Total Expenditures and Other Uses</b>	-	150,000	-	
<b>Net Revenues (Expenditures)</b>	-	200,000	-	
<b>Beginning Fund Balance</b>	-	-	200,000	
<b>Ending Fund Balance</b>	\$ -	\$ 200,000	\$ 200,000	
<b>261 - 911 Service</b>				
<b>Revenues</b>				
53 STATE GRANTS	\$ 19,165	\$ 2,300	\$ 2,300	
66 INTEREST AND RENT	2,145	1,000	1,000	
67 OTHER REVENUE	434,977	522,680	522,680	
<b>Total Revenue and Other Sources</b>	456,287	525,980	525,980	
<b>Expenditures</b>				
427 EMERGENCY SERVICES	392,853	473,056	447,888	6.85
901 CAPITAL OUTLAY	96,408	60,000	60,000	
999 TRANSFER OUT	26,400			
<b>Total Expenditures and Other Uses</b>	515,661	533,056	507,888	6.85
<b>Net Revenues (Expenditures)</b>	(59,374)	(7,076)	18,092	
<b>Beginning Fund Balance</b>	275,775	216,401	209,325	
<b>Ending Fund Balance</b>	\$ 216,401	\$ 209,325	\$ 227,417	

Fund	2003 Actual	2004 Projected	2005 Budget	Authorized Positions (FTE)
<b>263 - Victim Impact</b>				
Revenues				
67 OTHER REVENUE	\$ -	\$ 220	\$ -	
<b>Total Revenue and Other Sources</b>	<b>-</b>	<b>220</b>	<b>-</b>	
Expenditures				
<b>Total Expenditures and Other Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Net Revenues (Expenditures)</b>	<b>-</b>	<b>220</b>	<b>-</b>	
<b>Beginning Fund Balance</b>	<b>1,262</b>	<b>1,262</b>	<b>1,482</b>	
<b>Ending Fund Balance</b>	<b>\$ 1,262</b>	<b>\$ 1,482</b>	<b>\$ 1,482</b>	
<b>264 - Local Corrections Officer Training</b>				
Revenues				
60 CHARGES FOR SERVICES	\$ -	\$ 2,170	\$ -	
<b>Total Revenue and Other Sources</b>	<b>-</b>	<b>2,170</b>	<b>-</b>	
Expenditures				
362 CORRECTIONS	-	2,170	-	
<b>Total Expenditures and Other Uses</b>	<b>-</b>	<b>2,170</b>	<b>-</b>	
<b>Net Revenues (Expenditures)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Beginning Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>265 - Drug Law Enforcement</b>				
Revenues				
60 CHARGES FOR SERVICES	\$ -	\$ -	\$ -	
<b>Total Revenue and Other Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Expenditures				
301 SHERIFF	-	-	-	
<b>Total Expenditures and Other Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Net Revenues (Expenditures)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Beginning Fund Balance</b>	<b>690</b>	<b>690</b>	<b>690</b>	
<b>Ending Fund Balance</b>	<b>\$ 690</b>	<b>\$ 690</b>	<b>\$ 690</b>	

Fund	2003 Actual	2004 Projected	2005 Budget	Authorized Positions (FTE)
<b>266 - Equipment</b>				
<b>Revenues</b>				
67 OTHER REVENUE	\$ 9,605	\$ 32,522	\$ -	
69 OTHER SOURCES AND TRANSFERS	75,888	50,000	25,000	
<b>Total Revenue and Other Sources</b>	<b>85,493</b>	<b>82,522</b>	<b>25,000</b>	
<b>Expenditures</b>				
901 CAPITAL OUTLAY	70,700	104,025	25,000	
<b>Total Expenditures and Other Uses</b>	<b>70,700</b>	<b>104,025</b>	<b>25,000</b>	
<b>Net Revenues (Expenditures)</b>	<b>14,793</b>	<b>(21,503)</b>	<b>-</b>	
<b>Beginning Fund Balance</b>	<b>14,249</b>	<b>29,042</b>	<b>7,539</b>	
<b>Ending Fund Balance</b>	<b>\$ 29,042</b>	<b>\$ 7,539</b>	<b>\$ 7,539</b>	
<b>267 - Bradford Lake</b>				
<b>Revenues</b>				
66 INTEREST AND RENT	\$ 159	\$ 135	\$ -	
<b>Total Revenue and Other Sources</b>	<b>159</b>	<b>135</b>	<b>-</b>	
<b>Net Revenues (Expenditures)</b>	<b>159</b>	<b>135</b>	<b>-</b>	
<b>Beginning Fund Balance</b>	<b>18,261</b>	<b>18,420</b>	<b>18,555</b>	
<b>Ending Fund Balance</b>	<b>\$ 18,420</b>	<b>\$ 18,555</b>	<b>\$ 18,555</b>	

Fund	2003 Actual	2004 Projected	2005 Budget	Authorized Positions (FTE)
<b>269 - Law Library</b>				
<b>Revenues</b>				
65 FINES AND FORFEIT	\$ 3,500	\$ 3,500	\$ 3,500	
66 INTEREST AND RENT	-	-	-	
69 OTHER SOURCES AND TRANSFERS	10,000	5,000	5,000	
<b>Total Revenue and Other Sources</b>	<b>13,500</b>	<b>8,500</b>	<b>8,500</b>	
<b>Expenditures</b>				
145 LAW LIBRARY	9,226	8,500	8,500	
<b>Total Expenditures and Other Uses</b>	<b>9,226</b>	<b>8,500</b>	<b>8,500</b>	
<b>Net Revenues (Expenditures)</b>	<b>4,274</b>	<b>-</b>	<b>-</b>	
<b>Beginning Fund Balance</b>	<b>12,124</b>	<b>16,398</b>	<b>16,398</b>	
<b>Ending Fund Balance</b>	<b>\$ 16,398</b>	<b>\$ 16,398</b>	<b>\$ 16,398</b>	
<b>271 - Library</b>				
<b>Revenues</b>				
40 TAXES	\$ 380,854	\$ 397,743	\$ 420,300	
50 FEDERAL GRANTS	-	-	4,794	
53 STATE GRANTS	25,374	28,101	27,480	
60 CHARGES FOR SERVICES	40,170	41,000	35,423	
65 FINES AND FORFEIT	170,529	187,926	155,000	
66 INTEREST AND RENT	7,088	7,500	6,500	
67 OTHER REVENUE	21,475	37,869	8,200	
<b>Total Revenue and Other Sources</b>	<b>645,490</b>	<b>700,139</b>	<b>657,697</b>	
<b>Expenditures</b>				
790 LIBRARY	537,249	583,398	633,565	11.70
901 CAPITAL OUTLAY	76,307	115,000	-	
999 TRANSFER OUT	-	-	-	
<b>Total Expenditures and Other Uses</b>	<b>613,556</b>	<b>698,398</b>	<b>633,565</b>	<b>11.70</b>
<b>Net Revenues (Expenditures)</b>	<b>31,934</b>	<b>1,741</b>	<b>24,132</b>	
<b>Beginning Fund Balance</b>	<b>564,589</b>	<b>596,523</b>	<b>598,264</b>	
<b>Ending Fund Balance</b>	<b>\$ 596,523</b>	<b>\$ 598,264</b>	<b>\$ 622,396</b>	

Fund	2003 Actual	2004 Projected	2005 Budget	Authorized Positions (FTE)
<b>281 - Airport</b>				
<b>Revenues</b>				
60 CHARGES FOR SERVICES	\$ 322,585	\$ 464,000	\$ 365,000	
66 INTEREST AND RENT	71,765	68,700	69,900	
67 OTHER REVENUE	39,421	5,625	6,200	
69 OTHER SOURCES AND TRANSFERS	88,806	98,806	87,000	
<b>Total Revenue and Other Sources</b>	<b>522,577</b>	<b>637,131</b>	<b>528,100</b>	
<b>Expenditures</b>				
537 AIRPORT	516,986	665,353	534,401	4.20
<b>Total Expenditures and Other Uses</b>	<b>516,986</b>	<b>665,353</b>	<b>534,401</b>	<b>4.20</b>
<b>Net Revenues (Expenditures)</b>	<b>5,591</b>	<b>(28,222)</b>	<b>(6,301)</b>	
<b>Beginning Fund Balance</b>	<b>30,355</b>	<b>35,946</b>	<b>7,724</b>	
<b>Ending Fund Balance</b>	<b>\$ 35,946</b>	<b>\$ 7,724</b>	<b>\$ 1,423</b>	
<b>285 - Revenue Sharing Reserve</b>				
<b>Revenues</b>				
40 TAXES	\$ -	\$ 1,462,159	\$ 1,462,159	
<b>Total Revenue and Other Sources</b>	<b>-</b>	<b>1,462,159</b>	<b>1,462,159</b>	
<b>Expenditures</b>				
999 TRANSFER OUT	-	247,554	395,164	
<b>Total Expenditures and Other Uses</b>	<b>-</b>	<b>247,554</b>	<b>395,164</b>	
<b>Net Revenues (Expenditures)</b>	<b>-</b>	<b>1,214,605</b>	<b>1,066,995</b>	
<b>Beginning Fund Balance</b>	<b>-</b>	<b>-</b>	<b>1,214,605</b>	
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ 1,214,605</b>	<b>\$ 2,281,600</b>	

Fund	2003 Actual	2004 Projected	2005 Budget	Authorized Positions (FTE)
<b>290 - Social Welfare</b>				
<b>Revenues</b>				
66 INTEREST AND RENT	\$ 303	\$ 75	\$ -	
67 OTHER REVENUE	195,185	241,303	-	
<b>Total Revenue and Other Sources</b>	<b>195,488</b>	<b>241,378</b>	<b>-</b>	
<b>Expenditures</b>				
670 SOCIAL SERVICES	201,939	241,378	-	
<b>Total Expenditures and Other Uses</b>	<b>201,939</b>	<b>241,378</b>		
<b>Net Revenues (Expenditures)</b>	<b>(6,451)</b>	<b>-</b>		
<b>Beginning Fund Balance</b>	<b>18,971</b>	<b>12,520</b>	<b>12,520</b>	
<b>Ending Fund Balance</b>	<b>\$ 12,520</b>	<b>\$ 12,520</b>	<b>\$ 12,520</b>	
<b>292 - Child Care</b>				
<b>Revenues</b>				
53 STATE GRANTS	\$ 252,421	\$ 178,116	\$ -	
65 FINES AND FORFEIT	-	-	-	
67 OTHER REVENUE	-	50,000	-	
69 OTHER SOURCES AND TRANSFERS	325,000	325,000	280,000	
<b>Total Revenue and Other Sources</b>	<b>577,421</b>	<b>553,116</b>	<b>280,000</b>	
<b>Expenditures</b>				
662 CHILD CARE	481,371	464,461	280,000	
999 TRANSFER OUT	-	88,655	-	
<b>Total Expenditures and Other Uses</b>	<b>481,371</b>	<b>553,116</b>	<b>280,000</b>	
<b>Net Revenues (Expenditures)</b>	<b>96,050</b>	<b>-</b>	<b>-</b>	
<b>Beginning Fund Balance</b>	<b>22,122</b>	<b>118,172</b>	<b>118,172</b>	
<b>Ending Fund Balance</b>	<b>\$ 118,172</b>	<b>\$ 118,172</b>	<b>\$ 118,172</b>	
<b>293 - Soldiers' Relief</b>				
<b>Revenues</b>				
67 OTHER REVENUE	\$ 1,000	\$ -	\$ -	
69 OTHER SOURCES AND TRANSFERS	6,000	5,000	5,000	
<b>Total Revenue and Other Sources</b>	<b>7,000</b>	<b>5,000</b>	<b>5,000</b>	
<b>Expenditures</b>				
689 SOLDIERS AND	5,747	2,000	2,000	
<b>Total Expenditures and Other Uses</b>	<b>5,747</b>	<b>2,000</b>	<b>2,000</b>	

Fund	2003 Actual	2004 Projected	2005 Budget	Authorized Positions (FTE)
Net Revenues (Expenditures)	1,253	3,000	3,000	
Beginning Fund Balance	477	1,730	4,730	
Ending Fund Balance	\$ 1,730	\$ 4,730	\$ 7,730	

**294 - Veterans' Trust**

<b>Revenues</b>				
53 STATE GRANTS	\$ 3,447	\$ 471	\$ -	
67 OTHER REVENUE	-	1,396	-	
<b>Total Revenue and Other Sources</b>	<b>3,447</b>	<b>1,867</b>	<b>-</b>	
<b>Expenditures</b>				
683 VETERANS TRUST	3,195	2,500	-	
<b>Total Expenditures and Other Uses</b>	<b>3,195</b>	<b>2,500</b>	<b>-</b>	
<b>Net Revenues (Expenditures)</b>	<b>252</b>	<b>(633)</b>		
<b>Beginning Fund Balance</b>	<b>583</b>	<b>835</b>	<b>202</b>	
<b>Ending Fund Balance</b>	<b>\$ 835</b>	<b>\$ 202</b>	<b>\$ 202</b>	

Fund	2003 Actual	2004 Projected	2005 Budget	Authorized Positions (FTE)
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Public Act 493 of 2000 amended certain budgeting related sections of the Uniform Budgeting and Accounting Act and were given immediate effect. MCL 141.436 Section 16(1), "...the legislative body of each local unit shall pass a general appropriations act for all funds except trust or agency, internal service, enterprise, debt service or capital project funds for which the legislative body may pass a special appropriation act." The following selected funds are presented for adoption with the general appropriations act. The funds presented may not represent all funds of the respective fund types.

**Debt Service Funds**

**369 - Building Authority 1991 Series**

<b>Revenues</b>				
66 INTEREST AND RENT	\$ 85,007	\$ 84,518	\$ 84,518	
69 OTHER SOURCES AND TRANSFERS	-	-	-	
<b>Total Revenue and Other Sources</b>	<b>85,007</b>	<b>84,518</b>	<b>84,518</b>	
<b>Expenditures</b>				
906 DEBT SERVICE	88,858	130,408	82,918	
<b>Total Expenditures and Other Uses</b>	<b>88,858</b>	<b>130,408</b>	<b>82,918</b>	
<b>Net Revenues (Expenditures)</b>	<b>(3,851)</b>	<b>(45,890)</b>	<b>1,601</b>	
<b>Beginning Fund Balance</b>	<b>57,535</b>	<b>53,684</b>	<b>7,794</b>	
<b>Ending Fund Balance</b>	<b>\$ 53,684</b>	<b>\$ 7,794</b>	<b>\$ 9,395</b>	

**370 - Building Authority 1994 Series**

<b>Revenues</b>				
66 INTEREST AND RENT	\$ 60,572	\$ 59,454	\$ 59,454	
69 OTHER SOURCES AND TRANSFERS	-	-	-	
<b>Total Revenue and Other Sources</b>	<b>60,572</b>	<b>59,454</b>	<b>59,454</b>	
<b>Expenditures</b>				
906 DEBT SERVICE	60,615	62,330	62,330	
<b>Total Expenditures and Other Uses</b>	<b>60,615</b>	<b>62,330</b>	<b>62,330</b>	
<b>Net Revenues (Expenditures)</b>	<b>(43)</b>	<b>(2,876)</b>	<b>(2,876)</b>	
<b>Beginning Fund Balance</b>	<b>26,347</b>	<b>26,347</b>	<b>23,471</b>	
<b>Ending Fund Balance</b>	<b>\$ 26,304</b>	<b>\$ 23,471</b>	<b>\$ 20,595</b>	

Fund	2003 Actual	2004 Projected	2005 Budget	Authorized Positions (FTE)
<b>371 - 1995 &amp; 1995A Series</b>				
<b>Revenues</b>				
40 TAXES	\$ 565,926	\$ 576,704	\$ 590,445	
<b>Total Revenue and Other Sources</b>	<u>565,926</u>	<u>576,704</u>	<u>590,445</u>	
<b>Expenditures</b>				
906 DEBT SERVICE	<u>565,926</u>	<u>576,704</u>	<u>590,445</u>	
<b>Total Expenditures and Other Uses</b>	<u>565,926</u>	<u>576,704</u>	<u>590,445</u>	
<b>Net Revenues (Expenditures)</b>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>Beginning Fund Balance</b>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>Ending Fund Balance</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
<b>373 - Building Authority 2000 Series</b>				
<b>Revenues</b>				
40 TAXES	\$ 246,288	\$ 241,288	\$ 236,563	
<b>Total Revenue and Other Sources</b>	<u>246,288</u>	<u>241,288</u>	<u>236,563</u>	
<b>Expenditures</b>				
906 DEBT SERVICE	<u>246,288</u>	<u>241,150</u>	<u>236,563</u>	
<b>Total Expenditures and Other Uses</b>	<u>246,288</u>	<u>241,150</u>	<u>236,563</u>	
<b>Net Revenues (Expenditures)</b>	<u>-</u>	<u>138</u>	<u>-</u>	
<b>Beginning Fund Balance</b>	<u>425</u>	<u>425</u>	<u>563</u>	
<b>Ending Fund Balance</b>	<u>\$ 425</u>	<u>\$ 563</u>	<u>\$ 563</u>	

Fund	2003 Actual	2004 Projected	2005 Budget	Authorized Positions (FTE)
<i>Enterprise Funds</i>				
<b>594 - University Center Metropolitan Area Network (UCMAN)</b>				
<b>Revenues</b>				
60 CHARGES FOR SERVICES	\$ -	\$ 265,945	\$ 68,500	
<b>Total Revenue and Other Sources</b>	<b>-</b>	<b>265,945</b>	<b>68,500</b>	
<b>Expenditures</b>				
228 INFORMATION TECHNOLOGY	-	252,510	53,600	
<b>Total Expenditures and Other Uses</b>	<b>-</b>	<b>252,510</b>	<b>53,600</b>	
<b>Net Revenues (Expenditures)</b>	<b>-</b>	<b>13,435</b>	<b>14,900</b>	
<b>Beginning Fund Balance</b>	<b>-</b>	<b>-</b>	<b>13,435</b>	
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ 13,435</b>	<b>\$ 28,335</b>	

*Internal Service Funds*

<b>637 - Building and Grounds</b>				
<b>Revenues</b>				
60 CHARGES FOR SERVICES	\$ -	\$ 128,781	\$ 344,522	
69 OTHER SOURCES AND TRANSFERS	-	53,763	49,617	
<b>Total Revenue and Other Sources</b>	<b>-</b>	<b>182,544</b>	<b>394,139</b>	
<b>Expenditures</b>				
265 BUILDING AND GROUNDS	-	274,003	389,115	4.26
<b>Total Expenditures and Other Uses</b>	<b>-</b>	<b>274,003</b>	<b>389,115</b>	<b>4.26</b>
<b>Net Revenues (Expenditures)</b>	<b>-</b>	<b>(91,459)</b>	<b>5,024</b>	
<b>Beginning Retained Earnings</b>	<b>-</b>	<b>-</b>	<b>(91,459)</b>	
<b>Ending Retained Earnings</b>	<b>\$ -</b>	<b>\$ (91,459)</b>	<b>\$ (86,435)</b>	

<b>Fund</b>	<b>2003 Actual</b>	<b>2004 Projected</b>	<b>2005 Budget</b>	<b>Authorized Positions (FTE)</b>
<b>645 - Administrative Services</b>				
<b>Revenues</b>				
60 CHARGES FOR SERVICES	\$ -	\$ 330,157	\$ 341,649	
67 OTHER REVENUE	-	-	-	
<b>Total Revenue and Other Sources</b>	<b>-</b>	<b>330,157</b>	<b>341,649</b>	
<b>Expenditures</b>				
172 COUNTY ADMINISTRATOR	-	128,951	141,217	2.00
201 FINANCE DEPARTMENT	-	129,508	143,873	2.00
202 GRANT MANAGEMENT	-	-	6,441	0.10
270 HUMAN RESOURCES	-	70,490	45,863	0.75
<b>Total Expenditures and Other Uses</b>	<b>-</b>	<b>328,949</b>	<b>337,394</b>	<b>4.85</b>
<b>Net Revenues (Expenditures)</b>	<b>-</b>	<b>1,208</b>	<b>4,255</b>	
<b>Beginning Retained Earnings</b>	<b>-</b>	<b>-</b>	<b>1,208</b>	
<b>Ending Retained Earnings</b>	<b>\$ -</b>	<b>\$ 1,208</b>	<b>\$ 5,463</b>	

Fund 297 Commission on Aging is not included in this act as the fund is a blended component unit and is on a September 30<sup>th</sup> fiscal year end, and adopts its operating budget prior to operations. Fund 588 Otsego County Bus Systems is not included in this act as it is on a September 30<sup>th</sup> fiscal year end and adopts its budget through a special appropriations act.

The following legally separate component units of Otsego County have presented the following revenue and expenditures budgets to the Board:

<u>Component Units</u>	<u>Revenue</u>	<u>Expenses</u>
201 Road Commission	-	-
210 Ambulance	1,341,480	1,338,700
211 Sportsplex Millage	-	-
213 University Center - Restricted	371,850	371,850
216 University Center - Unrestricted	177,600	153,533
217 Sportsplex Operating	857,540	834,078

5. That funds be allocated as may be appropriated by budget action of the Board of Commissioners for all Special Funds for capital equipment and projects, and to include the amounts due for the payment of purchase agreements and bond payments as scheduled.
6. That the following regulations shall apply to these appropriations and Activity Centers (Departments) shall be deemed to have agreed to these restrictions and obligations by accepting funds pursuant to this Act or otherwise incurring expenditures in expectation of County funding.
  - a. All terms in the Act shall have the meaning assigned to them in the UBAA. The term "Activity Center" includes all courts receiving funds through this Act.
  - b. All Activity Centers (Departments) receiving funds herein shall abide by the UBAA and that any modification, addition, or deletion, of such amounts hereby adopted shall be done in accordance with the policies and procedures established by the Board of Commissioners. Each administrative officer in charge of an Activity Center shall promptly provide the County Administrator with all information which the County Administrator considers necessary and essential to the preparation of a County budget for the ensuing fiscal period.
  - c. All elected officials and department heads shall abide by the purchasing policy, as adopted and amended by this Board for all purchases made with funds appropriated by the Board of Commissioners and these budgeted funds are appropriated contingent upon compliance with the purchasing policy. The County Clerk shall not authorize payment of any claims not in compliance with the purchasing policy and monies budgeted.
  - d. All travel and expenditure reimbursement shall be in accordance with the Otsego County travel and purchasing policies. The County Clerk shall not authorize payment of any claims not in compliance with the travel policy and monies budgeted.
  - e. The amounts appropriated herein shall be paid from the County Treasury at the time and in the manner provided by law and other applicable policies or resolutions of the Board, whether enacted to date or subsequently adopted.
  - f. Expenditures and revenues shall be recorded and reported in the manner provided by law. Fees and other money received by Activity Centers (Departments) shall be forwarded promptly to the County Treasurer and credited to the appropriate County fund, except as otherwise provided by this Act or by any other act of the Board.
  - g. Except as otherwise provided by law, each Activity Center (Department) shall limit expenditures within the

appropriations authorized herein and shall not attempt to expend funds at a rate which will eventually result in a deficit in any Activity Center without the approval of the Board. All expenditures of County funds and other funds under the control of any activity Center, except as otherwise provided by law, shall be expended only for purposes attached to the line-items and within the various policies of the Board of Commissioners, including, but not limited to purchasing policy, applicable collective bargaining agreements and applicable personnel policies. The County of Otsego shall only be responsible for the payment of purchases made as provided by law and/or policy.

- h. In the event that the State of Michigan fails to provide certain revenue transfer payments as required by state law and/or contractual agreements between the State and Otsego County, the specific programs funded by such state revenue transfer payment shall bear the full impact of such revenue reduction. In the event the State defaults or otherwise fails to provide general, unrestricted revenue transfer payments, the Board, upon the recommendation of the County Administrator, shall allocate said revenue reduction in its legislative judgment.

**THE OTSEGO COUNTY BOARD OF COMMISSIONERS CANNOT, AND WILL NOT, ABSORB THE PROGRAM COSTS CREATED BY REVENUE TRANSFER PAYMENT DEFAULTS BY THE STATE OF MICHIGAN.**

- i. If an Activity Center (Department) desires an additional appropriation, it shall forward a detailed request to the County Administrator describing the proposed budgetary amendment or transfer and the reasons for the action. The County Administrator will follow Board policies in informing the Board of Commissioners of such transfer or requesting Board approval of such request.
- j. No Activity Center shall maintain more employees on the payroll than the maximum specified for the appropriate account. In addition, the job position titles, pay classifications, and full-time equated designations for each position are deemed to be the correct classifications, and any modification of employment classifications shall be done in conformance with established Board policy.
- k. It is understood that revenues and expenditures may vary from those which are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2005 fiscal year, as deemed necessary. In the event the Board imposes a hiring freeze and vacancies occur during the existence of that hiring freeze, the hiring freeze shall be considered, and is hereby declared to be a position reduction on the Employee Roster. The Board of Commissioners further reserves the right to impose layoffs due to unforeseen financial changes. The Otsego County Management Team shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved positions and the number of employees stated in the Employee Roster.
- l. Positions on the Employee Roster which are supported by a grant, cost sharing, reimbursement, or other source of outside funding are only approved contingent upon the County receiving the budgeted revenues. Upon notification that budgeted funding of a position shall not be received, the Management Team member shall immediately notify the County Administrator, and that position shall be immediately removed from the Employee Roster if funding is exhausted.
- m. The County Clerk is authorized to issue a check prior to the Board Audit (post-audit) for a cash advance for travel expenses, with the approval of the appropriate Management Team member and County Administrator, or Chair of the Board. A cash advance must be requested on an approved County voucher, and receipts must be submitted upon return to document use of the travel expense in accordance with established County policy. All unused funds and undocumented expenses must be reimbursed to the County.
- n. This Act shall become effective January 1, 2005. This Act may be amended by the Board at any time and any appropriations made hereunder may be increased or decreased at the Board's discretion.
- o. This Act and all amendments hereto shall constitute the 2005 General Appropriations Act for Otsego County

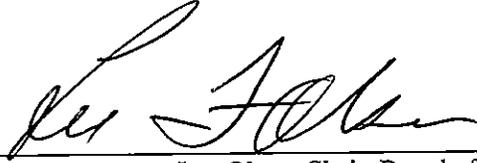
for all purposes under the law.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Bates, Beachnau, Liss, Johnson, Hyde, Bentz.

NAYS: Olsen, Glasser.

**RESOLUTION DECLARED ADOPTED.**



Lee Olsen, Chair, Board of Commissioners



Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
  ) ss.  
COUNTY OF OTSEGO     )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 14<sup>th</sup> day of December, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz

ABSENT: Garfield.

The following preamble and resolution was offered by Commissioner Liss

**RESOLUTION NO. OCR 04-41  
INTENT TO APPLY FOR FINANCIAL ASSISTANCE FOR  
FISCAL YEAR 2006 UNDER ACT 51 OF THE PUBLIC ACTS OF 1951, AS AMENDED.**

WHEREAS, Pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the **OTSEGO COUNTY BUS SYSTEM (OTSEGO COUNTY)**, (hereby known as THE APPLICANT) established under Act 51, to provide a local transportation program for the state fiscal year of 2006 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for THE APPLICANT, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and (State Operating Assistance Program only)

WHEREAS, the performance indicators for this agency have been reviewed and approved by THE APPLICANT; and (State Operating Assistance Program only)

WHEREAS, THE APPLICANT, has reviewed and approved the proposed balanced (surplus) budget, and funding sources of estimated federal funds \$ 199,785, estimated state funds \$ 704,381, estimated local funds \$ 578,025, estimated farebox \$ 350,000, estimated other funds \$ 0, with total estimated expenses of \$ 1,873,191.

NOW THEREFORE BE IT RESOLVED, that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

BE IT FURTHER RESOLVED, that the Otsego County Board of Commissioners hereby appoints Cleland J. Leask as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation commission or department for its administration of Act 51 for 2006.

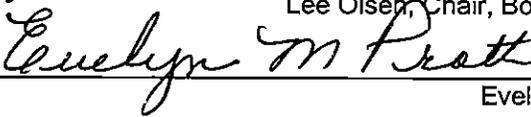
A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz, Bates.

NAYS: None.

RESOLUTION DECLARED ADOPTED.

  
\_\_\_\_\_  
Lee Olsen, Chair, Board of Commissioners

  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OF OTSEGO    )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held at the J. Richard Yuill Alpine Center, Gaylord, Michigan, on the 14th day of December, 2004, at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

ABSENT: Garfield.

The following preamble and resolution was offered by Commissioner Beachnau.

**OCR 2004-42**  
**ELECTION TO RESCIND OTSEGO COUNTY RESOLUTUION 1999-62**  
**HAVING THE STATE OF MICHIGAN FORECLOSE PROPERTY**

WHEREAS, the provisions of PA 206 of 1893, as amended by PA 123 of 1999, being Section 211.78(3) of the Michigan Compiled Laws, permits a County to elect to have delinquent real property forfeited and foreclosed upon by its County Treasurer, or in lieu thereof by the State of Michigan; and

WHEREAS, the Otsego County Board of Commissioners elected to have the State of Michigan act as its Foreclosing Governmental Unit (FGU) and foreclose property for the County in November of 1999 by resolution; and

WHEREAS, the Otsego County Treasurer has determined that it now desires to act as its own Foreclosing Governmental Unit (FGU) and that this determination is concurred with by the Otsego County Board of Commissioners, pursuant to MCL 211.78(3)(b).

NOW THEREFORE BE IT RESOLVED, by the Otsego County Board of Commissioners herby rescinds Otsego County Resolution 1999-62.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

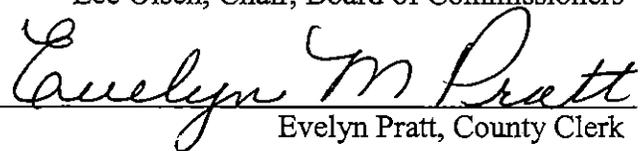
AYES: Johnson, Hyde, Bentz, Bates, Beachnau, Liss, Olsen, Glasser.

NAYS: None.

**RESOLUTION DECLARED ADOPTED.**



Lee Olsen, Chair, Board of Commissioners



Evelyn Pratt, County Clerk

STATE OF MICHIGAN            )  
  ) ss.  
COUNTY OF OTSEGO         )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

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Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held at the J. Richard Yuill Alpine Center, Gaylord, Michigan, on the 14th day of December, 2004, at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

ABSENT: Garfield.

The following preamble and resolution was offered by Commissioner Beachnau.

**OCR04-43  
ELECTION TO HAVE COUNTY TREASURER  
FORECLOSE PROPERTY**

WHEREAS, the provisions of PA 206 of 1893, as amended by PA 123 of 1999, being Section 211.78(3) of the Michigan Compiled Laws, permits a County to elect to have delinquent real property forfeited and foreclosed upon by its County Treasurer, or in lieu thereof by the State of Michigan; and

WHEREAS, the Otsego County Treasurer, with the concurrence of the Otsego County Board of Commissioners elected to have the State of Michigan act as its Foreclosing Governmental Unit (FGU) and foreclose property for the County in November of 1999; and

WHEREAS, the Otsego County Treasurer has determined that it now desires to act as its own Foreclosing Governmental Unit (FGU) and that this determination is concurred with by the Otsego County Board of Commissioners, pursuant to MCL 211.78(3)(b).

NOW THEREFORE BE IT RESOLVED, by the Otsego County Board of Commissioners as follows:

- 1) The County of Otsego now hereby elects to opt-in to the process of having delinquent real property forfeited and foreclosed to its County Treasurer pursuant to Section 211.78(3)(b); and
- 2) That the Otsego County Treasurer is designated as the Foreclosing Governmental Unit (FGU) for Otsego County, effective with the expiration of duties under the reversion and foreclosure process which is currently being undertaken for currently delinquent 2002 and prior years taxes by the State of Michigan acting as the FGU; and
- 3) That a certified copy of this RESOLUTION shall be sent by the Otsego County Clerk to Jay B. Rising, Treasurer of the State of Michigan.

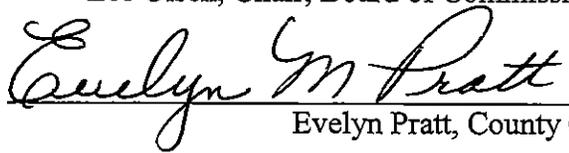
A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Johnson, Hyde, Bentz, Bates, Beachnau, Liss, Glasser, Olsen.

NAYS: None.

**RESOLUTION DECLARED ADOPTED.**

  
\_\_\_\_\_  
Lee Olsen, Chair, Board of Commissioners

  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN            )  
  ) ss.  
COUNTY OF OTSEGO         )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 14<sup>th</sup> day of December, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

ABSENT: Garfield.

The following preamble and resolution was offered by Commissioner Johnson.

**OCR 04-44**

**RESOLUTION OF INTENT TO CREATE AND PROVIDE FOR THE OPERATION OF A  
BROWNFIELD REDEVELOPMENT AUTHORITY FOR THE COUNTY OF OTSEGO  
PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS OF  
ACT 381 OF THE PUBLIC ACTS OF THE  
STATE OF MICHIGAN OF 1996, AS AMENDED**

WHEREAS, the Otsego County Board of Commissioners has received and reviewed testimony that there are or may be certain environmentally distressed areas in Otsego County, and, that the continued existence of such areas can limit, hinder or delay the redevelopment or revitalization of identifiable zones within the County, and, accordingly, that it is in the best interests of the public to facilitate the implementation of plans relating to the identification and treatment of environmentally distressed areas so as to promote revitalization within an area of Otsego County described on Exhibit A attached hereto and depicted on Exhibit B attached hereto (the "Proposed Brownfield Redevelopment Zone"); and

WHEREAS, in order to further such interests, it is appropriate for the Otsego County Board of Commissioners to create and provide for the operation of a brownfield redevelopment authority within Otsego County pursuant to and in accordance with the provisions of the Brownfield Redevelopment Authority Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the "Act"); and

WHEREAS, pursuant to the Act, this Otsego County Board of Commissioners is required (a) to hold a public hearing on the adoption of a proposed resolution creating a brownfield redevelopment authority under the Act (the "Authority") and designating the boundaries of the Proposed Brownfield Redevelopment Zone, the area within which the Authority shall exercise its powers, and (b) to publish notice of the public hearing in a newspaper of general circulation in Otsego County, all in accordance with Section 4(2) of the Act.



I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

---

Evelyn Pratt, County Clerk

**EXHIBIT A**

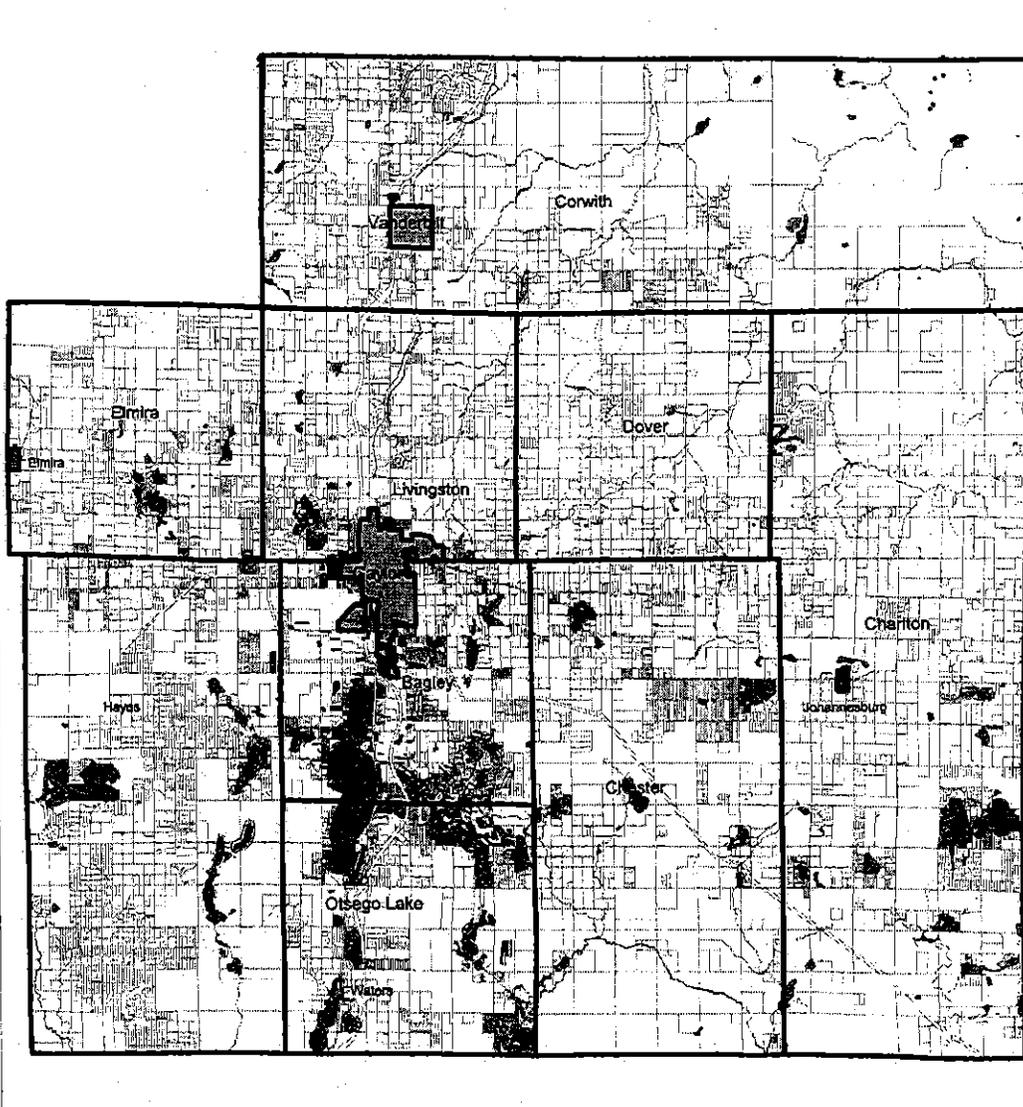
**PROPOSED BROWNFIELD REDEVELOPMENT ZONE BOUNDARIES  
FOR OTSEGO COUNTY**

The governing body of the Otsego County is proposing the boundaries of the Brownfield Zone as the municipal boundaries of Otsego County and shall consist of all of the property located within the boundaries of the following cities, villages and townships in the County of Otsego.

**City of Gaylord, Village of Vanderbilt, and the Townships of Bagley, Charlton, Chester, Corwith, Dover, Elmira, Hayes, Livingston, and Otsego Lake**

**EXHIBIT B**

**MAP OF PROPOSED BROWNFIELD REDEVELOPMENT ZONE**



**EXHIBIT C**

NOTICE OF PUBLIC HEARING

COUNTY OF OTSEGO

NOTICE OF PUBLIC HEARING  
ON THE ADOPTION OF A PROPOSED RESOLUTION  
ESTABLISHING A BROWNFIELD REDEVELOPMENT AUTHORITY  
FOR THE COUNTY OF OTSEGO AND DESIGNATING  
THE BOUNDARIES OF A BROWNFIELD REDEVELOPMENT ZONE  
PURSUANT TO AND IN ACCORDANCE WITH ACT 381 OF THE  
PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED

PLEASE TAKE NOTICE THAT a Public Hearing shall be held before Otsego County Board of Commissioners of the County of Otsego on the \_\_\_\_ day of \_\_\_\_\_ [month], \_\_\_\_\_ [year], at \_\_\_\_ p.m. in the Alpine Center Multi-Purpose Room, at Gaylord, Michigan, on the adoption of a proposed resolution establishing a brownfield redevelopment authority for the County of Otsego and designating the boundaries of the brownfield redevelopment zone within which the authority shall exercise its powers, all pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended. The description of the proposed brownfield redevelopment zone is:

Land situated in the County of Otsego, State of Michigan, described as all of the property located within the boundaries of City of Gaylord, Village of Vanderbilt, and the Townships of Bagley, Charlton, Chester, Corwith, Dover, Elmira, Hayes, Livingston, and Otsego Lake.

**EXHIBIT D**

NOTICE OF PUBLIC HEARING

[for posting]

COUNTY OF OTSEGO

NOTICE OF PUBLIC HEARING  
ON THE ADOPTION OF A PROPOSED RESOLUTION  
ESTABLISHING A BROWNFIELD REDEVELOPMENT AUTHORITY  
FOR THE COUNTY OF OTSEGO AND DESIGNATING  
THE BOUNDARIES OF A BROWNFIELD REDEVELOPMENT ZONE  
PURSUANT TO AND IN ACCORDANCE WITH ACT 381 OF THE  
PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED

PLEASE TAKE NOTICE THAT a Public Hearing shall be held before the Otsego County Board of Commissioners of the County of Otsego on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, at \_\_\_\_ p.m. in the Alpine Center Multi-Purpose Room, Gaylord, Michigan, on the adoption of a proposed resolution establishing a brownfield redevelopment authority for the County of Otsego and designating the boundaries of the brownfield redevelopment zone within which the authority shall exercise its powers, all pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended. The description of the proposed brownfield redevelopment zone is:

Land situated in the County of Otsego, State of Michigan, described as follows:

All of the property located within the boundaries of the City of Gaylord, Village of Vanderbilt, and the Townships of Bagley, Charlton, Chester, Corwith, Dover, Elmira, Hayes, Livingston, and Otsego Lake

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 14<sup>th</sup> day of December, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

ABSENT: Garfield.

The following preamble and resolution was offered by Commissioner Bentz.

**OCR 04-45  
PUBLIC HEALTH CLEAN INDOOR AIR REGULATION**

WHEREAS, Michigan law, being 1978A 368, Sec.2441(1), requires that a regulation of a district health department be approved by the governing entity of each of its members; and

WHEREAS, this county is a member of the Northwest Michigan Community Health Agency which is a district health department and the Board of Commissioners is the governing entity of this county; and

WHEREAS, this county has the right to determine whether the proposed regulation will apply to this county; and

WHEREAS, this county does not wish to deprive other members of the district health department from deciding whether the proposed regulation should apply in their own counties.

NOW THEREFORE BE IT RESOLVED, that the attached regulation adopted by the Board of Health of the Northwest Michigan Community Health Agency known as the Public Health Clean Indoor Air Regulation is approved and further

  x   the Public Health Clean Indoor Air Regulation shall apply to this county

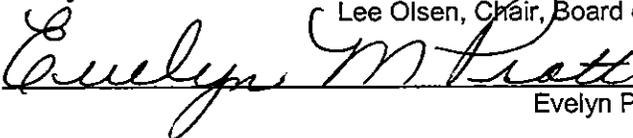
           the Public Health Clean Indoor Air Regulation shall not apply to this county

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Bentz, Bates, Beachnau, Liss, Glasser, Johnson, Hyde, Olsen.

NAYS: None.

RESOLUTION DECLARED ADOPTED.

  
\_\_\_\_\_  
Lee Olsen, Chair, Board of Commissioners  
  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN        )  
                                  ) ss.  
COUNTY OF OTSEGO        )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

---

**Evelyn Pratt, County Clerk**

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 14<sup>th</sup> day of December, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

ABSENT: Garfield.

The following preamble and resolution was offered by Commissioner \_\_\_\_\_ .

**OTSEGO COUNTY RESOLUTION  
OCR 04-46  
HONORING EVELYN PRATT**

WHEREAS, Evelyn Pratt began working for Otsego County on April 14, 1969 as the equalization clerk and zoning clerk in a combined Equalization and Zoning Department; and

WHEREAS, Evelyn continued to work in Equalization for 12 years with a final promotion to Assistant Equalization Director; and

WHEREAS, in 1981 Evelyn transferred to the Treasurer's Department as a deputy treasurer, later to be named the Chief Deputy Treasurer; and

WHEREAS, Evelyn's work experience in Otsego County prompted her to campaign for and win election as the Otsego County Clerk and Register of Deeds, taking office on January 1, 1993; and

WHEREAS, Evelyn has successfully served the resident's of and visitors to Otsego County for the past 12 years as Clerk and Register of Deeds, completing 35 years of service to Otsego County; and

WHEREAS, during these 35 years of service in an official capacity, Evelyn was active in her community serving as clerk on her church board, belonging to Zonta for 12 years(serving there as treasurer), a present member of the VFW Auxiliary for 15 years (serving there as secretary and treasurer); and

WHEREAS, Evelyn Pratt has decided to retire from her official duties as Clerk and Register of Deeds on December 31, 2004;

NOW, THEREFORE BE IS RESOLVED, that the Otsego County Board of Commissioners declares December 30, 2004 as Evelyn Pratt Day in all of Otsego County; and

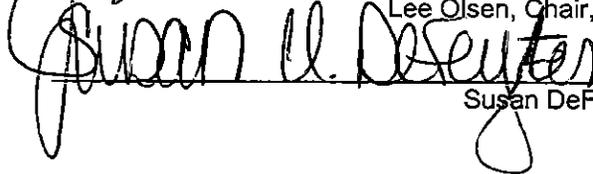
BE IT FURTHER RESOLVED that the Otsego County Board of Commissioners wishes Evelyn happiness in her retirement and in the new directions that life has to offer as she spends more time with family and the activities that bring great joy to her life!

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Bates, Beachnau, Liss, Glasser, Johnson, Hyde, Bentz, Olsen.

NAYS: None.

RESOLUTION DECLARED ADOPTED.

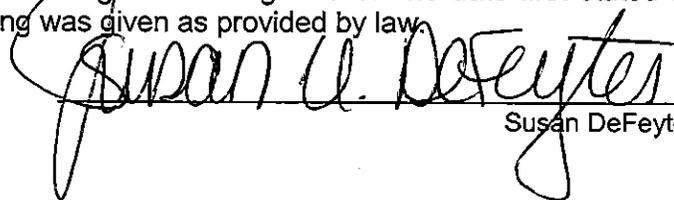
  


Lee Olsen, Chair, Board of Commissioners

Susan DeFeyter, Chief Deputy Clerk

STATE OF MICHIGAN     )  
  ) ss.  
COUNTY OF OTSEGO    )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.



Susan DeFeyter, Chief Deputy Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 14<sup>th</sup> day of December, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

ABSENT: Garfield.

The following preamble and resolution was offered by Commissioner \_\_\_\_\_

**RESOLUTION NO. OCR 04-47  
AUTHORIZING RESOLUTION**

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 2900 Birch Street, Johannesburg, Michigan 49751 and has a Mortgage recorded in Liber 674 Page(s) 22-29 and Loan Modification recorded in Liber 684 Page(s) 313-314 and further modified in Liber 992 Page(s) 85-86 and Mortgage in Liber 674 Page(s) 30-32 in the name of Elizabeth Marshall, a single woman; and

WHEREAS, said Mortgage has been Paid in Full.

NOW THEREFORE BE IT RESOLVED, that Otsego County hereby issue a DISCHARGE OF MORTGAGE to Elizabeth Marshall, a single woman; and

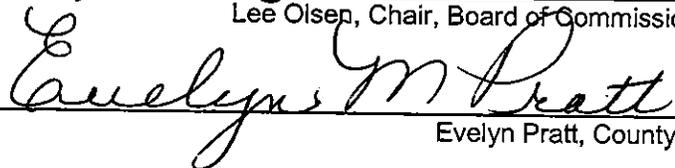
BE IT FURTHER RESOLVED, that the Otsego County Administrator on behalf of the Otsego County Board of Commissioners be authorized to sign said document.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Bates, Beachnau, Liss, Glasser, Johnson, Hyde, Bentz, Olsen.

NAYS: None.

**RESOLUTION DECLARED ADOPTED.**

  
\_\_\_\_\_  
Lee Olsen, Chair, Board of Commissioners  
  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OF OTSEGO    )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 14<sup>th</sup> day of December, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

ABSENT: Garfield.

The following preamble and resolution was offered by Commissioner \_\_\_\_\_

**RESOLUTION NO. OCR 04-48  
AUTHORIZING RESOLUTION**

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 1937 Poquette Road, Gaylord, Michigan 49735 and has a mortgage recorded in Liber 639 Page(s) 480-486A in the name of Pamela L. Hart, a single woman; and

WHEREAS, said Mortgage has been Paid in Full.

NOW THEREFORE BE IT RESOLVED, that Otsego County hereby issue a DISCHARGE OF MORTGAGE to Pamela L. Hart, a single woman; and

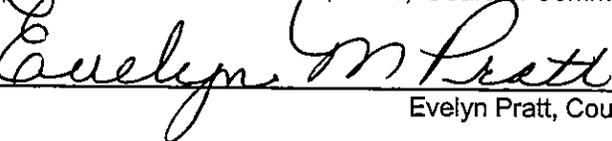
BE IT FURTHER RESOLVED, that the Otsego County Administrator on behalf of the Otsego County Board of Commissioners be authorized to sign said document.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

NAYS: None.

**RESOLUTION DECLARED ADOPTED.**

  
\_\_\_\_\_  
Lee Olson, Chair, Board of Commissioners  
  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OF OTSEGO    )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk



MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN

RESOLUTION FOR CHANGING MERS BENEFITS

In accordance with the MERS Plan Document of 1996, the Otsego County (Participating Municipality) 6902-1 adopts the following benefits for: Library Non-Union (moving from General Non-Union, (Municipality Number) Reporting Unit Number, MERS Division Number and Name Division 1)

A "division" is defined as an employee or group of employees covered by the same benefit programs and the same employee contribution program. Each division has a specific MERS number and name, such as "Div. 10, General-Admin.," and is part of a Reporting Unit, such as: "01."

Supporting Supplemental Valuation is dated September 28, 2004

BENEFIT MULTIPLIER

From C-2 (B-1 Base) To C-2 (B-1 Base) Effective Date 01/01/2005 (Current Benefit Multiplier) (New Benefit Multiplier)

Provisions for Earlier Normal Retirement

Options for retirement: F50/25, F50/30, F(N)-Years and Out, F55/15, F55/20, F55/25, F55/30. Effective Date

EMPLOYEE CONTRIBUTION RATE ADDITIONAL BENEFITS AFFECTING FUTURE RETIREES

New Rate From 0 to 0. Options: FAC 3, FAC 5, V-6, V-8, V-10, RS-50%. Effective Date 01/01/2005. Options: D-2, E-2. Effective Date 01/01/2005

RETIREE COST-OF-LIVING BENEFIT PROGRAMS FOR CURRENT RETIREES

Options: E Standard, E-1, E - Other (Specify Factor Adjustment Years). Effective Date

WINDOW PERIOD (If applicable)

From (Date) To (Date)

I CERTIFY THAT THE ABOVE WAS ADOPTED BY Otsego County Board of Commissioners 12/14/2004. Chair, Board of Commissioners 12-14-04

NOTE: Standard/Nonstandard Benefit Provisions—Attach page fully describing provision(s), and (1) a complete copy of the fully executed collective bargaining agreement and a certified copy of official minutes where the collective bargaining agreement or this Resolution was adopted, or (2) a copy of the arbitration or mediation decision. If further information is needed, please contact MERS Employer Services Division at 1 (800) 767-6377.



MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN

RESOLUTION FOR CHANGING MERS BENEFITS

In accordance with the MERS Plan Document of 1996, the Otsego County (Participating Municipality) 6902-01 (Municipality Number) adopts the following benefits for: Library Director (moving from Elected/Appt Spvs - Reporting Unit Number, MERS Division Number and Name Division 13)

A "division" is defined as an employee or group of employees covered by the same benefit programs and the same employee contribution program. Each division has a specific MERS number and name, such as "Div. 10, General-Admin.," and is part of a Reporting Unit, such as: "01."

Supporting Supplemental Valuation is dated September 28, 2004

BENEFIT MULTIPLIER

From B-4 - 80% Max (Current Benefit Multiplier) To B-4 - 80% Max (New Benefit Multiplier) Effective Date 01/01/2005

Provisions for Earlier Normal Retirement

Options for retirement: F50/25, F50/30, F(N)-Years and Out, F55/15, F55/20, F55/25, F55/30. Effective Date

EMPLOYEE CONTRIBUTION RATE ADDITIONAL BENEFITS AFFECTING FUTURE RETIREES

New Rate From 0 to 0 Effective Date 01/01/2005. Options: FAC3, FAC5, V-6, V-8, V-10, RS-50%, D-2, E-2

RETIREE COST-OF-LIVING BENEFIT PROGRAMS FOR CURRENT RETIREES

Options: E Standard, E-1, E - Other (Specify Factor Adjustment Years). Effective Date

WINDOW PERIOD (If applicable)

From (Date) To (Date)

I CERTIFY THAT THE ABOVE WAS ADOPTED BY Otsego County Board of Commissioners 12/14/2004

Authorized Signature: [Signature] Title: Chair, Board of Commissioners Date: 12-14-04

NOTE: Standard/Nonstandard Benefit Provisions—Attach page fully describing provision(s), and (1) a complete copy of the fully executed collective bargaining agreement and a certified copy of official minutes where the collective bargaining agreement or this Resolution was adopted, or (2) a copy of the arbitration or mediation decision. If further information is needed, please contact MERS Employer Services Division at 1 (800) 767-6377.

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 14<sup>th</sup> day of December, 2004 at 9:30 a.m.

PRESENT: Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

ABSENT: Garfield.

The following preamble and resolution was offered by Commissioner \_\_\_\_\_.

**OTSEGO COUNTY RESOLUTION OCR 04-51  
OPPOSING THE CLOSURE OF THE GAYLORD AREA REGIONAL  
DISPATCH CENTER**

**WHEREAS**, it has come to our attention that the Michigan State Police is contemplating the closure of the Gaylord Area Regional Dispatch Center to provide dispatching services through Lansing; and

**WHEREAS**, the County of Otsego and the Gaylord Michigan State Police Post have enjoyed the best of working relationship for many years; and

**WHEREAS**, such a move would drastically increase costs of emergency dispatching service to our residents and effect the direct communication that our citizens have with our local troopers; and

**WHEREAS**, the County feels that the closure of the Gaylord Area Regional Dispatch Center will dramatically effect the ability of us as a County to provide safe reliable dispatching for our citizens; and

**NOW THEREFORE BE IT RESOLVED**, that the county of Otsego does encourage the Michigan State Police to reevaluate closing the Gaylord Area Regional Dispatch Center and attempt to work with our local law enforcement and emergency service agencies to continue to provide safe emergency dispatching in one of Michigan's primary growth areas to better accommodate the needs of all of the citizens of the State of Michigan who travel up I-75 and use our State's North Region as a place to recreate, work and live; and

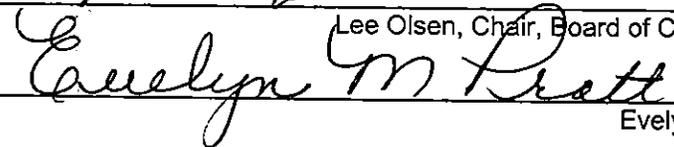
**BE IT FURTHER RESOLVED**, that a copy of this resolution be sent to Governor Granholm, Colonel Sturdivant, Senator Stamas, Representative Bradstreet, and Representative-elect Elsenheimer.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Bates, Beachnau, Liss, Glasser, Johnson, Hyde, Bentz, Olsen.

NAYS: None.

**RESOLUTION DECLARED ADOPTED.**

  
\_\_\_\_\_  
Lee Olsen, Chair, Board of Commissioners  
  
\_\_\_\_\_  
Evelyn Pratt, Clerk

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OF OTSEGO     )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

---

Evelyn Pratt, Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 28<sup>th</sup> day of December, 2004 at 9:30 a.m.

PRESENT: Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

ABSENT: Bates, Garfield.

The following preamble and resolution was offered by Commissioner \_\_\_\_\_

**OCR 04-52  
AUTHORIZING RESOLUTION**

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 176 Poquette Road, Gaylord, Michigan 49735 and has a mortgage recorded in Liber 577 Page(s) 459-466 in the name of Ronald A. Slivinski, a single man; and

WHEREAS, said Mortgage has been Paid in Full.

NOW THEREFORE BE IT RESOLVED, that Otsego County hereby issue a DISCHARGE OF MORTGAGE to Ronald A. Slivinski, a single man; and

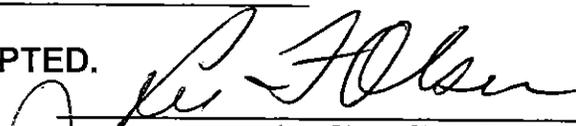
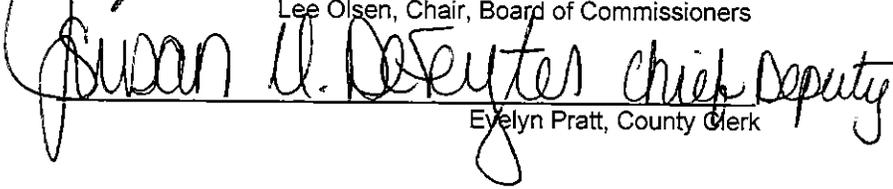
BE IT FURTHER RESOLVED, that the Otsego County Administrator on behalf of the Otsego County Board of Commissioners be authorized to sign said document.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

NAYS: None.

**RESOLUTION DECLARED ADOPTED.**

  
\_\_\_\_\_  
Lee Olsen, Chair, Board of Commissioners  
  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OF OTSEGO    )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 28<sup>th</sup> day of December, 2004 at 9:30 a.m.

PRESENT: Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

ABSENT: Bates, Garfield.

The following preamble and resolution was offered by Commissioner \_\_\_\_\_.

**OCR 04-53  
PROOF OF AUTHORITY FOR ENTERING  
INTO UPCOMING GRANT AGREEMENTS**

WHEREAS, the Otsego County Board of Commissioners wishes to apply to the Secretary of State for a grant to purchase an optical scan voting system and related Election Management System (EMS) software to comply with the Help America Vote Act (HAVA); and

WHEREAS, the Otsego County Board of Commissioners has chosen to submit a grant application for a new optical scan voting system in 2005; and

WHEREAS, the deadline to apply is \_\_\_\_\_.

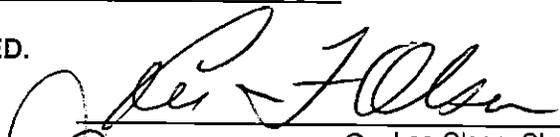
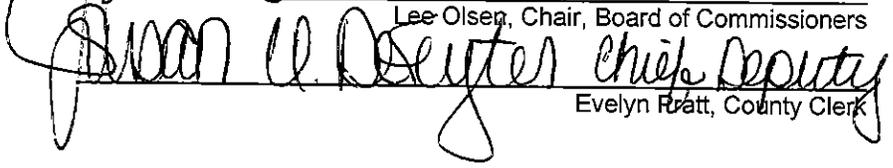
NOW, THEREFORE, BE IT RESOLVED that the Otsego County Clerk and Administrator are authorized to submit this grant application on behalf of Otsego County.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

NAYS: None.

RESOLUTION DECLARED ADOPTED.

  
\_\_\_\_\_  
Lee Olsen, Chair, Board of Commissioners  
  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OF OTSEGO    )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 28<sup>th</sup> day of December, 2004 at 9:30 a.m.

PRESENT: Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

ABSENT: Bates, Garfield.

The following preamble and resolution was offered by Commissioner \_\_\_\_\_.

**OCR 04-54  
SUBMISSION OF SURVEY AND MONUMENTATION GRANT AND AUTHORITY**

WHEREAS, the Otsego County Board of Commissioners wishes to apply to the State of Michigan for a State Survey and Remonumentation grant; and

WHEREAS, the Otsego County Board of Commissioners has chosen to submit a grant application for county surveys and placement of markers in 2005; and

WHEREAS, the deadline to apply is December 29, 2004.

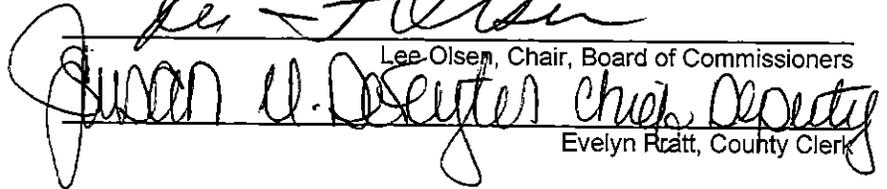
NOW, THEREFORE, BE IT RESOLVED that Marlene K. Hopp, as Otsego County Grant Administrator, and the Otsego County Elected Surveyor are authorized to sign and submit this grant application on behalf of Otsego County.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

NAYS: None.

RESOLUTION DECLARED ADOPTED.

  
 \_\_\_\_\_  
 Lee Olsen, Chair, Board of Commissioners  
  
 \_\_\_\_\_  
 Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
  ) ss.  
COUNTY OF OTSEGO     )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Evelyn Pratt, County Clerk

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in the Multi-Purpose Room at the J. Richard Yuill Center, Gaylord, Michigan on the 28<sup>th</sup> day of December, 2004 at 9:30 a.m.

PRESENT: Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

ABSENT: Bates, Garfield.

The following preamble and resolution was offered by Commissioner \_\_\_\_\_ .

**OTSEGO COUNTY RESOLUTION NO. 04-55  
THE 2004/2005 NORTHEAST MICHIGAN COMPREHENSIVE  
ECONOMIC DEVELOPMENT STRATEGY (CEDS)**

WHEREAS, Otsego County desire to improve the county economy; and

WHEREAS, the Otsego County Board of commissioners actively supports and currently participates in the economic development district activities of the Northeast Michigan Council of Governments (NEMCOG); and

WHEREAS, The Northeast Michigan Council of Governments' Regional Economic Development Advisory Committee (REDAC) has reviewed and adopted the 2004/2005 Comprehensive Economic Development Strategy (CEDS); and

WHEREAS, Concurrence with the CEDS by each county in the Region - Alcona, Alpena, Cheboygan, Crawford, Montmorency, Oscoda, Otsego and Presque Isle – does not preclude any of developing their own CEDS and allows them to retain eligibility for U.S. Economic Development Administration (EDA) fund.

NOW THEREFORE BE IT RESOLVED, that Otsego County hereby adopts the 2004/2005 CEDS, because it does reflect the economic interests and concerns of the county; and

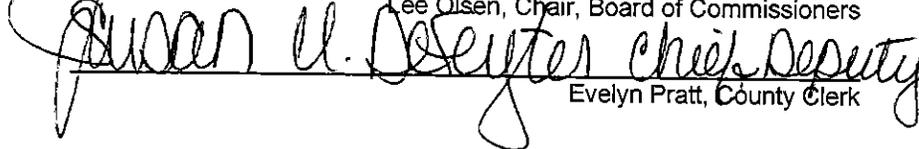
BE IT FURTHER RESOLVED, the Otsego County requests continued designation by the Economic Development Administration as a redevelopment Area eligible for EDA grants, loans and other programs under the Public Works and Economic Development Act of 1965, as amended.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES: Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

NAYS: None.

RESOLUTION DECLARED ADOPTED.

  
\_\_\_\_\_  
Lee Olsen, Chair, Board of Commissioners  
  
\_\_\_\_\_  
Evelyn Pratt, County Clerk

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OF OTSEGO     )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Otsego County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

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Evelyn Pratt, County Clerk