



Transportation and Airport Committee Minutes

Thursday, January 14, 2010 – 09:00 a.m.
Gaylord Regional Airport 1100 Aero Drive
P.O. Box 1396 Gaylord, MI 49734

MINUTES

Commissioner Liss called the meeting to order at 09:01 a.m.

Roll call – Present: Robert Harkness, Paul Liss, Mike Hyde

Others present: John Burt, Matt Barresi, Theron Higgins, Erma Backenstose, Randy Stults, Randy Bricker

Approval of Minutes

Motion by Commissioner Liss to approve the minutes of Dec 10, 2009. Motion Carried.

Director's Report

A. Airport Manager's Report

1. Airport Financial Report

Barresi presented his monthly financial reports to the Committee. Motion by Commissioner Liss to acknowledge the financial report. Motion Approved.

2. Airport Advisory Appointments

Commissioner Liss briefed the committee that the Advisory had recommended to the Transportation and Airport Committee the renewal of the four existing member's who's terms had expired. Barresi briefed regarding the two remaining vacant seats that the Advisory chose four names to send to the Trans/Air Committee and have the Trans/Air Committee choose the final two members from Stubenvoll, Kellogg, Mertz and Wilson in no particular order. The Trans/Air Committee had reviewed the applications at length and discussion began regarding the new applications and what skill sets they might bring to the Advisory. Commissioner Hyde recommended Weiber and Loney to 3 year terms. Commissioner Harkness recommended Wilson to a 3 year term and Commissioner Liss recommended Kellogg to a 3 year term. Commissioner Hyde recommended Stubenvoll and Mertz to 1 year terms. Motion by Commissioner Liss to recommend approval of the referenced applicants to the Board of Commissioners. All in Favor, Motion Approved.

3. Airport Advisory Bylaws

Barresi prepared a 2010 Advisory Bylaws draft with changes from the Advisory Committee. The Trans/Air Committee reviewed the changes and corrections and covered items in the bylaws for independent discussion. Changes were made as a result of input by all members. Barresi will update and make all discussed changes to include being responsible for recording and publishing of the advisory minutes. Motion by Commissioner Harkness to adopt the Advisory Bylaws with amendments at the next Full Board Meeting. All in Favor, Motion Approved.

4. Sixel Consulting

Barresi briefed on efforts by the airport to work toward Allegiant Air coming to Gaylord. He stated that our engineering firm URS has been assisting Sixel in developing a package that would be appealing to the airline to hub in Gaylord. It is only the second step of many but the county is pursuing it. Commissioner Harkness recommended notifying the full board of efforts regarding Sixel and Allegiant.

B. Transportations Managers Report

1. Bus Financial Report

Higgins provided the committee with a quickbooks balance sheet for Oct-Dec 09 (first FY2010 quarter). Motion by Commissioner Hyde to acknowledge report as presented, all in favor, Motion Approved.

2. New Years Eve numbers

236 passengers, up 50 rides from last year- Higgins informed the committee of the successful free new years eve service. The County bus operated from 5:00pm until 3:am New years eve/morning. Three drivers and 1 dispatcher were on duty.

3. District 1 earmark disbursement meeting results

Higgins briefed the Committee of a meeting he attended in Manistique in which he put in for 8 replacement buses, which are eligible for replacement at this time. Results of the earmark funding and who will receive funding for replacement buses will come from MDOT, after the Federal Transportation Budget is signed in Washington D.C., and funneled through MDOT.

4. FY2011 Budget Projections/submission

Higgins informed the committee he is working on and must submit his budget with MDOT in February for FY2011. He also informed the committee that the budget would be very similar to 2010, and there will be a motion to approve at next month's meeting.

5. Meals-on-Wheels program update

Higgins provided the committee with up to date info concerning meals on wheels contract we have with OCCOA. The County Bus will have no changes except we will pick them up at the Gaylord High School kitchen.

6. Audit report status

Higgins informed the committee that the OCBS annual audit is complete and the county bus did very well again. No issues to fix/correct. The draft copy of the audit should be provided by the audit firm in January.

The next meeting date will be on Thursday, Feb 11, 2010 at 9:00 am in the airport conference room.

The meeting was adjourned by Commissioner Liss at 10:30 am.