

Gaylord Regional Airport Advisory Committee (AAC)
August 11, 2009
Gaylord Regional Airport

Minutes

Members Present: Mike Deerfield, Josh Kent, Jeff Ratcliffe, Mike Fernandez, Steve Johnson, Wally McCoy, Pat McNamara, Paul Liss (ex-officio), Matt Barresi (Director)

Members Absent: Dan Wagar,

Others Present:

The meeting was called to order at 1:05 p.m.

Motion by Johnson, support by Fernandez to approve the minutes of the June 9, 2009 meeting as presented. Ayes all.

Airport Director's Report. Barresi reported on: Biggbys is providing coffee to airport; Island Air will be giving rides again on August 15; Mike Head has 7 new students for flight training; Reliant Rental Car will be providing services out of the airport and paying a commission; Have leased two hangars; Runway extension project should be done by 8/15. Used pavement test strip to redo the taxi street on west side of hangar 21; ASOS move has snags. May take until November; Developed promo brochure; Requested and scheduled an Air Fair committee meeting for 9/10 at 5 p.m.; Discussed 8/11 SRE building meeting – concept plan and location. Issues include significant site work to get direct road access to ramp. Engineer says MDOT will only allow us to do SRE Building or Business Plan. Kent asked about change in orientation and aesthetics – would it meet the new Hangar Development Standards? Consensus was that the building should adhere to the new standards. Consensus is that the Beechcraft Road should be used as the access road to the ramp rather than build an additional road to the west. Questions were asked regarding the use of concrete vs. asphalt for the apron.

Subcommittee Reports:

- Terminal Furnishings. Barresi reported that the bunk room is done. Furniture was donated by Brewbakers.
- Annexation. No report
- EAA. No report

Planning Discussion:

- Deerfield indicated that engineer has said that they completed a Master Plan 5 years ago, but it was never paid for and so was never delivered.
- Discussion about available ARRA funding. Discussion about going after funds for fuel trucks and Ground Power Unit.

Open Discussion

Meeting adjourned at 2:30 pm. The next regular meeting will be September 8, 2009 at 1:00 p.m.

TO: AAC
FROM: Mike Deerfield
DATE: September 3, 2009
RE: AAC Focus

Top 6 Issues For AAC Focus:

1. Fund and Prepare Master/Business Plan.

Goals/Objectives Previously Discussed

- Community Relations. Consensus that this goal is important.
- Economic Development. Consensus that this goal is important.
- Financial Management. Consensus that this goal is important.
- Airport Enhancement. Consensus that this goal is very important.
- Identify and Safeguard Improvements.
- Land Use Planning.
- Pilot and Community Education and Awareness.

2. Increasing Operations Into and Out of KGLR.

- Review efforts at the airport on tracking enplanements that count towards getting to the \$1 million funding mark. – **Working on**
- Re-establish contact with the owner of Island Airways and try to move this service forward. – **In Process**
- Have our hangar space advertised (ongoing).
- Work with the CAP to get a plane stationed here.
- Revisit the Italian helicopter company that looked at conducting winter testing (they needed a hangar with a higher ceiling than we had available).
- Communicate with corporate flight departments that use KGLR and those that don't.

3. Focus on Airport Improvements.

- Putting Green
- Bike Rack
- Entrance signage,
- AWOS Relocation
- Beacon Relocation
- MDNR Hangar rehab/painting/leasing
- web site
- Review the current AIP so that everyone is up to speed and in agreement on the current priorities.
- Make sure that the new airport development standards are adhered to.

4. Flight Training. We have a plane and at least two instructors (Carter and Wally). Our earlier discussions called for getting out and making presentations in the schools and promoting in the community in order to increase the number of local pilots. We have hangars that need planes with pilots.

5. Financial Management. We need to take a look at the airport's financials, compare them to some other airports, drill down into the details such as lease rates, fuel pricing, landing fees, etc. and develop recommendations that may result from the review. We need get a resolution to the NCA fuel pricing issue.

6. Community Involvement and Outreach. What can we do to educate the community about the airport? How can we further the airport strategically within our community? Social networking (facebook), civic organization presentations, library programs, and a career day are options