

December 18, 2007

The Regular meeting of the Otsego County Board of Commissioners was held in the Multi-Purpose Room of the J. Richard Yuill Alpine Center. The meeting was called to order at 9:30 a.m. by Chairman Glasser. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Hyde.

Roll call:

Present: Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

Excused: Backenstose, Bates.

The agenda was amended to add under new business item M) Planning Commission Reappointment of Don Tober; Item N) Sportsplex Budget adjustment; Item O) Administrator's Contract.

The Regular meeting minutes of November 27, 2007 with attachments were approved as presented.

Consent Agenda:

Motion to approve 2007 Miscellaneous Budget Amendments as presented. Motion carried via unanimous consent. (see attached)

Motion to approve a 2% COLA to civil division employee Kenneth Hynes for 2008 with funding to come out of the Sheriff Civil Division budget (101E302). Motion carried via unanimous consent.

Motion to approve the AvFuel Contract amendment. Motion carried via unanimous consent. (see attached)

Motion to approve the Airport Advisory Reappointment of Jeff Wieber term to expire 12-31-2009. Motion carried via unanimous consent.

Motion to approve the Airport Advisory Reappointment of Dan Wagar term to expire 12-31-2009. Motion carried via unanimous consent.

Motion to approve the upgrade of Denise Babbitt's position to a full time Level I Assessor on January 1, 2008 within the Equalization Department, with the position cost being split evenly between the Equalization Department (101E257) and the Delinquent Tax Revolving Loan Fund (fund 516). Motion carried via unanimous consent.

Motion to approve the Inclement Weather Policy as presented. Motion carried via unanimous consent. (see attached)

Motion to approve the Attendance Policy as presented. Motion carried via unanimous consent.
(see attached)

Motion to approve an Assistant Animal Control Position to the Animal Control Department on January 1, 2008, with funding to come out of the Animal Control Fund. (fund 212) Motion carried via unanimous consent.

Motion to approve the Gaylord City Lease as presented. Motion carried via unanimous consent.
(see attached)

Motion to approve a charge of \$45.00 per half-day and \$60.00 per full-day; regarding for-profit private entities on rental of rooms at the County-City Building, with fees being collected by the Administration Department. Motion carried via unanimous consent.

Motion to approve the NCCI Wolgast bid of \$33,311.00 for the replacement of windows and remodeling of the kitchen at the jail, with the addition of alternate options 3, 4 and 5 with funds to come from the Capital Projects Fund (fund 499). Motion carried via unanimous consent.

Motion to approve County Ordinance 07-06 Land Use Rezoning, (4085 Old 27 South Gaylord)
Motion carried via unanimous consent. (see attached)

Motion to approve County Ordinance 07-07 Land Use Rezoning, (199 McCoy Road Gaylord)
Motion carried via unanimous consent. (see attached)

Motion to approve County Ordinance 07-08 Land Use Rezoning (988 Five Lakes Road, Gaylord)
Motion carried via unanimous consent. (see attached)

Motion to approve OCR-07-49 Mortgage Discharge Carey Charboneau and Susan Charboneau.

Roll Call Vote:

Ayes: Unanimous.

Nays: None.

Excused: Backenstose, Bates.

Motion carried/Resolution adopted. (see attached)

Motion to approve OCR-07-50 Mortgage Discharge Walter O. Schuster and Ruth H. Schuster.

Roll Call Vote:

Ayes: Unanimous.

Nays: None.

Excused: Backenstose, Bates.

Motion carried/Resolution adopted. (see attached)

Motion to approve OCR-07-51 Mortgage Discharge Dombrowski/Zdunski.

Roll Call Vote:

Ayes: Unanimous.

Nays: None.

Excused: Backenstose, Bates.

Motion carried/Resolution adopted. (see attached)

Motion to approve the Otsego County Commission On Aging Board Reappointment of Margaret Richards, term to expire on 12-31-2009. Motion carried via unanimous consent.

Motion to approve the Otsego County Commission On Aging Board Reappointment of James Camiller, term to expire on 12-31-2009. Motion carried via unanimous consent.

Motion to approve the Parks and Recreation Board Reappointment of Darrell Fleming, term to expire on 12-31-2010. Motion carried via unanimous consent.

Motion to approve the Parks and Recreation Board Reappointment of George Johnson, term to expire 12-31-2010. Motion carried via unanimous consent.

Motion to approve the appointment of Edwin Vinecki to the Housing Committee, term to expire 5-1-2010. Motion carried via unanimous consent.

Administrator's report:

John Burt reported on the Airport plow truck; Radio signup sheet; MAC Conference information.

Rachel Frisch discussed the November 2007 financial report.

Treasurer's quarterly update was removed from the agenda and moved to next month.

Joe Edwartowski invited everyone to the Charlton Township open house on January 14, 2008 at 6:00 p.m.

Elizabeth Haus reported on the Village of Vanderbilt.

Correspondence:

Chairman Glasser received the monthly list of air pollution permits.

Special Presentations:

Phil Alexander presented the Board the MSU Extension Annual report.

New Business:

Motion by Commissioner Beachnau, to approve Warrant B2007-49 in the amount of \$54,168.62

with prepaids in the amount of \$4,513.68 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Beachnau, to approve Warrant B2007-50 in the amount of \$129,427.49 with prepaids in the amount of \$4,478.06 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Beachnau, to approve Warrant B2007-51 in the amount of \$153,597.98 with prepaids in the amount of \$53,560.00 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hyde, to approve Resolution OCR-07-52 Recognizing Brian Webber as the Sheriff's Office Employee of the Year for 2007.

Roll Call Vote:

Ayes: Unanimous.

Nays: None.

Excused: Backenstose, Bates.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Johnson, to authorize the County Administrator to approve any additional FY 2007 Budget Amendments. Ayes: Unanimous. Motion carried.

Motion by Commissioner Olsen, to advance \$4,000.00 to the Otsego County Conservation District from cash. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bentz, to reappoint James Maddix to the Planning Commission for a 3 year term ending 12-31-2010. Ayes: Unanimous. Motion carried.

Motion by Commissioner Liss, to reappoint Randy Stults to the Planning Commission for a 3 year term ending 12-31-2010. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hyde, to appoint Mike Colosimo to the Planning Commission for a 3 year term ending 12-31-2010. Ayes: Unanimous. Motion carried.

Motion by Commissioner Johnson to reappoint Paul Eckert to the Construction Board of Appeals for a 3 year term ending 12-31-2010. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hyde, to appoint Anthony Esson to the Construction Board of Appeals as an alternate member for a 3 year term ending 12-31-2010. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bentz, to appoint John Ernst to the Construction Board of Appeals for a 3 year term ending 12-31-2010. Ayes: Unanimous. Motion carried.

Motion by Commissioner Olsen, to approve the Sheriff/Jail 2007 Budget Amendment as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Liss, to approve the correction of subdivision addressing in Dixon Lake Estates, Pine Briar and Gaylord Pine Estates to match the County's addressing system. Ayes: Unanimous. Motion carried.

Motion by Commissioner Johnson, to reappoint Don Tober to the Planning Commission to a 3 year term ending 12-31-2010. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bentz, to allow the Sportsplex to transfer \$9,185.80 from the Sportsplex bond fund balance to the Sportsplex operational budget. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hyde, to amend the County Administrator contract by changing the allotted vacation time to 20 days per year. Ayes: Unanimous. Motion carried.

Board Remarks:

Commissioner Olsen: Wished everyone a Merry Christmas.

Commissioner Hyde: Wished everyone a Merry Christmas.

Commissioner Beachnau: Attended Livingston Township meeting.
Wished everyone a Merry Christmas.

Commissioner Bentz: Wished everyone a Merry Christmas.

Commissioner Johnson: Attended Parks and Recreation meeting.
MAC Dividend Checks.
Wished everyone a Merry Christmas.

Commissioner Liss: Wished everyone a Merry Christmas.

Chairman Glasser: Regional Jail concept meeting January 22, 2008.
Wished everyone a Merry Christmas.

Meeting adjourned at 10:28 a.m. at the call of the Chair.

Kenneth R. Glasser, Chairman

Susan I. DeFeyter, County Clerk



OTSEGO COUNTY
BUDGET AMENDMENT

Pg. 1 of 8

FUND/DEPARTMENT: 101 / Court Departments

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

2007 year-end amendments

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E131 - 703030 - Wages-hrly	\$	\$ 3,500
" - 703040 - " Part-time	\$ 3,500 /	\$
" - 704110 - Hospitalization	\$	\$ 10,000
" - 704400 - Educ + Train	\$ 1,000 /	\$
" - 726000 - Supplies	\$ 4,000 /	\$
" - 801023 - Appellate Atty Fees	\$ 5,000 /	\$
Total	\$	\$

Department Head Signature *Rudolph E. Edey* Date 12/11/07

Administrator's Signature _____ Date _____

Finance Department	
Entered:	
By:	

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____



OTSEGO COUNTY
BUDGET AMENDMENT

Pg. 2 of 8

FUND/DEPARTMENT: _____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
10/E131 - 801021 - Ct Apt Atty Fees	\$	\$ 2,000
" - 801030 - Tech. Svcs.	\$ 2,000 ✓	\$
" - 920510 - Rent-land/bldg	\$	\$ 300 -
" - 920400 - Rep/maint	\$ 600 - ✓	\$
" - 930940 - Witness Svcs.	\$	\$ 1,000 - ✓
" - 801020 - Professional	\$	\$ 300 - ✓
Total	\$	\$

Department Head Signature _____ Date 12/11/07

Finance Department	
Entered:	
By:	

Administrator's Signature _____ Date _____

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____



OTSEGO COUNTY
BUDGET AMENDMENT

Pg 3 of 8

FUND/DEPARTMENT: _____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

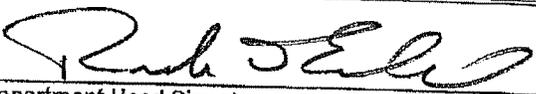
Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E131 - 940010 - Outside Cont. Svcs.	\$	\$ 300 ✓
" - 970450 - Property-software	\$ 1,300 ✓	\$
- -	\$	\$
101E133 - 930500 RDS ⁵⁵ Travel	\$ 2,184 ✓	\$
" - 940010 " - Outside Cont. Svcs.	\$	\$ 2,184
- -	\$	\$
Total	\$	\$


Department Head Signature

12/11/07
Date

Finance Department	
Entered:	
By:	

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

Pg 4 of 8

FUND/DEPARTMENT: _____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

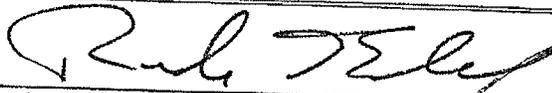
Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E141 - 704140 - Life + Disab.	\$ 145 ✓	\$
" - 726050 - Supplies - Janitor	\$ 250 ✓	\$
" - 920520 - Rent - equip.	\$ 800 ✓	\$
" - 940010 - Outside Cont. Svc.	\$ 7,500 ✓	\$
" - 704500 - Unemplnt.	\$	\$ 400 -
" - 726000 - Supplies	\$	\$ 800 -
Total	\$	\$


 Department Head Signature _____ Date 12/11/07

Finance Department	
Entered:	
By:	

Administrator's Signature _____ Date _____

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

Pg. 5 of 8

FUND/DEPARTMENT: _____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

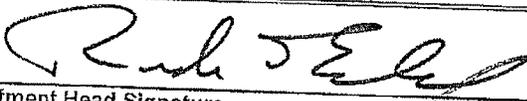
Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E141 - 704110 - Hospitalizn	\$	\$ 800 ✓
" - 704400 - Educ + Train	\$	\$ 300 ✓
" - 704300 - Retirement	\$	\$ 2,000 ✓
" - 920400 - Rep+Maint	\$	\$ 1,000 ✓
" - 930450 - Ship+mail	\$	\$ 1,700 ✓
" - 930500 - Travel	\$	\$ 100 ✓
Total	\$	\$


 Department Head Signature _____ Date 12/11/07

Administrator's Signature _____ Date _____

Board Approval Date (if necessary) _____ Budget Adjustment # _____

Finance Department	
Entered:	
By:	

Posting Number _____



OTSEGO COUNTY
BUDGET AMENDMENT

pg. 6 of 8

FUND/DEPARTMENT: _____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E141 - 940010 ^{Net} Outside Contr Svc	\$	\$ 1,000
" - 940110 - Hospitaliz.	\$	\$ 595
- -	\$	\$
101E145 - 703040 - Per Diem	\$	\$
" - 920450 - Supt Mail	\$ 500	\$ 500
- -	\$	\$
Total	\$	\$

Richard J. [Signature]

Department Head Signature

Date 12/11/07

Finance Department	
Entered:	
By:	

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



OTSEGO COUNTY
BUDGET AMENDMENT

Pg 7 of 8

FUND/DEPARTMENT: 215 - FOC

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
2151085-539000 Beach State Grants	\$	\$ 4,161
-	\$	\$
-	\$	\$
-	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E148-704200-Soc Sec.	\$ 600 ✓	\$
" - 930500 - Travel	\$ 300 ✓	\$
" - 940110 - Hospitaliz.	\$	\$ 900
-	\$	\$
215E141-703030 Beach Hourly	\$ 3,385 ✓	\$
" - 704200 " Soc. Sec.	\$ 259 ✓	\$
Total	\$	\$

Russ E. E...

Department Head Signature

Date

12/16/07

Finance Department
Entered:
By:

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



OTSEGO COUNTY
BUDGET AMENDMENT

Pg 8 of 8

FUND/DEPARTMENT: 292 / Child Care Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
215E141 - 940010 Bench Outside Contr.	\$ 517 /	\$
- -	\$	\$
292E602 - 703030 - Wages-hourly	\$ 7385 /	\$
" - 704110 - Hospitaliz.	\$ 4000 /	\$
" - 801020 - Professional	\$	\$ 11,608
" - 704140 - Life/Disability	\$ 223	\$
Total	\$	\$

Paul J. E...

Department Head Signature

Date 12/11/07

Finance Department	
Entered:	
By:	

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: 145 - Jury

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

EXPENDITURE

ACCOUNT NUMBER	INCREASE	DECREASE
101E145 - 703040 -	\$	\$ 1,100.00
101E131 - 930930 -	\$ 1,100.00	\$
101E145 - 726000 -	\$	\$ 500.00
101E145 - 930450 -	\$ 500.00	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$ 1,600.00	\$ 1,600.00

Department Head Signature

12/11/07
Date

Administrator's Signature

Date

Finance Department
Entered:
By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: Planning & Zoning

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-01 - 690-00 - 721-000-000-703-040 <i>Per Diem</i>	\$	\$ 1,500.00
101-01 - 690-00 - 721-000-000-801-020 <i>Professional</i>	\$ 1,500.00	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
Total	\$ 1,500.00	\$ 1,500.00

Joseph S. Ferrigno
Department Head Signature

12-11-07
Date

Finance Department
Entered:
By:

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: Parks

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
<i>Use of Fund Balance</i>	\$ 3,000.00	\$ 3,000.00
-	\$	\$
-	\$	\$
-	\$	\$
Total		\$

EXPENDITURE

Account Number	Increase	Decrease
<i>208 E-751 - 703060 ^{DIET}</i>	\$ 3,000.00	\$ 300
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
Total	\$	\$

12-4-7

Department Head Signature

Date

Finance Department	
Entered:	
By:	

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: PARKS

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
208E - 751 - 704300 <i>Retire</i>	\$ 375.00	\$
208E - 751 - 970420 <i>vehicles</i>	\$	\$ 375.00
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$


Department Head Signature

12-4-7
Date

Finance Department	
Entered:	/
By:	

K
Administrator's Signature

Date

12
Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: Parks

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County policy the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
208E 752 - 930100 ^{INSURANCE}	\$	\$ 1,500.00
208E 752 - 704300 ^{retirement}	\$ 1,500.00	\$
-	\$	\$
208E 752 - 726040 ^{rec}	\$	\$ 300.00
208E 752 - 703040 ^{per diem}	\$ 300.00	\$
-	\$	\$
Total	\$	\$

Department Head Signature

12-4-7
Date

Finance Department	
Entered:	
By:	

Administrator's Signature Date

Board Approval Date (if necessary) Budget Adjustment # Posting Number



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: 101E682 / Veterans Affairs & 232E690 / Housing

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
232E690 - 703010 -Reg. Employee - Dept.	\$ 50	\$
101E682 - 703010 -Reg. Employee - Dept.	\$	\$ 50
232E690 - 703060 -Part-Time (Housing)	\$1,618	\$
101E682 - 703060 -Part-Time (Veterans)	\$	\$1,618
232E690 - 704200 -Social Sec.	\$ 20	\$
101E682 - 704200 -Social Sec.	\$	\$ 20
Total	\$1,688	\$1,688

Walter K. Hopp
Department Head Signature

12/10/07
Date

Finance Department
Entered:
By:

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: General / Administration

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
6450125-626075 - Tsf Sm. Admin	\$	\$ 2000
-	\$	\$
-	\$	\$
-	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E228 - 726300 - Computer Upgrades	\$ 16,000	\$
645E172 - 920400 - Rep+Maint	\$ 2000	\$
101E941 - 999000 - Contingency	\$	\$ 18,000
101E172 - 940000 - Administrator	\$ 2000	\$
-	\$	\$
-	\$	\$
Total	\$ 20,000	\$ 20,000

Department Head Signature _____

Date _____

Administrator's Signature _____

Date _____

Finance Department	
Entered:	_____
By:	_____

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____

Amendment
to the
Aviation Fuel Supply Agreement
between
Avfuel Corporation
and
Gaylord Regional Airport

This Amendment, dated December 5, 2007, is incorporated and made part of the Aviation Fuel Supply Agreement, with a reference date of November 20, 2006 and an effective date of December 15, 2006 (the "AFSA"):

Gaylord Regional Airport ("Customer") has requested and Avtank Corporation ("Avtank") has agreed to provide \$20,000 of additional funding to Customer for the purchase of equipment and the Customer, in exchange, has agreed to increase the Flow Fee payable to Avfuel under the AFSA from \$0.0210 to \$0.044 per gallon. Accordingly:

1. Avtank, on or before December 31, 2007, will remit to the Customer \$20,000 for Customer's use in its purchase of equipment; and
2. Effective as of January 1, 2008, Section B.3 of the OTHER SPECIAL TERMS AND CONDITONS of the AFSA will be amended to provide in its entirety as follows:

PRICE AND PAYMENT. The purchase price for the Equipment shall be paid by the Customer by means of: (a) the fulfillment of the entire term of the Aviation Fuel Supply Agreement ("AFSA") as defined in Section 2 of the AFSA, and (b) payment of a flow fee (the "Flow Fee") equal to \$0.044 for each gallon of aviation fuel purchased by the Customer from Avfuel Corporation ("Avfuel") and/or distributed through the Customer's Fuel Farm(s), payable in the invoice for each load of fuel delivered by Avfuel to the Customer or under separate invoice. If Customer requests and Avtank agrees to make other capital improvements to the Customer's fuel system prior to the expiration of the Aviation Fuel Supply Agreement, Avtank reserves the right to amend the flow fee assessed under this Section B.3 to account for costs incurred for such purposes. If the Aviation Fuel Supply Agreement is terminated prior to the expiration of the initial seven (7) year term, or if Customer ceases to operate a fueling facility at the Location, or Customer's fuel purchases drop materially below the amounts purchased in 2005 from Avfuel, Avtank reserves the right to require, and if so required Customer shall make, payment of the purchase price for the Equipment in cash in an amount equal to \$73,800 multiplied by the percentage of the seven (7) year term remaining. If Avtank requires a lump sum payment pursuant to the immediately preceding sentence, the Flow Fee shall terminate.

AVFUEL CORPORATION

GAYLORD REGIONAL AIRPORT

By: _____

By: _____

William B. Light

John Burt

Vice President – Administration

County Administrator

Date: _____

Date: _____



Inclement Weather Policy

Otsego County is open for business unless there is a declared State of Emergency. There may be times, however, when we will delay opening. Use common sense and your best judgment, however, when traveling to work in inclement weather.

If you arrive at work after the scheduled start of your shift, that time is charged to you as either (1) personal (2) vacation time, or (3) unpaid time, in that order. You may make the hours up within the pay period when you arrived late due to inclement weather with your supervisor's permission. You should always use your discretion in getting to work. Otsego County attempts to accommodate individual situations by allowing the use of personal time and vacation time in these situations.

When potentially dangerous weather develops during the day and a decision is made by the County Administrator to close before your normal department closing time, you will be compensated as if you had worked to the end of your regularly scheduled hours for that day. If you elect to leave prior to a decision being made by Otsego County to close early, you will be required to use accrued time at the same rate as if you arrived after your scheduled start time.

If the County is closed by the County Administrator before the official start of the business day, employees will be paid for the hours they were scheduled to work that day. If the County is able to reopen during the day, employees will be expected to report to work when contacted by the department manager.

Union employees should consult their union contract regarding inclement weather.



Attendance Policy

Otsego County expects that every employee will be regular and punctual in attendance. This means being in the office, ready to work, at their starting time each day. Absenteeism and tardiness places a burden on other employees and on Otsego County.

When you are unable to work due to illness or an accident, please promptly notify your supervisor. In the event your immediate supervisor is unavailable, you must follow the established departmental attendance procedure for your department. Leaving a message with another staff member or on voicemail does not constitute an accepted notification of absence unless it is specifically allowed in your departmental policy. If you do not report for work and Otsego County is not notified of your status, it will be assumed after two consecutive days of absence that you have resigned, and you may be removed from the payroll at the discretion of your department manager in consultation with the Human Resources Director.

If you become ill at work or must leave the office for some other reason before the end of the workday, be sure to inform your supervisor of the situation.

You will be compensated for authorized absences according to the provisions described in this Employee Handbook.

In the event of inclement weather, we remain open for business during regularly scheduled working hours. You are expected to report for work in inclement weather if it is at all possible to do so safely. In the event we close due to inclement weather, your department manager will contact you. Please keep your manager informed on how to reach you on such occasions. Please refer to the Inclement Weather Policy for further details.

Should undue tardiness or absenteeism become apparent, disciplinary action up to and including discharge may be required.

**LEASE AGREEMENT BETWEEN
CITY OF GAYLORD AND OTSEGO COUNTY**

THIS AGREEMENT is made on the 18th day of December 2007 by and between the County of Otsego, a Michigan municipal corporation, whose address is 225 West Main, Gaylord, Michigan 49735 (hereafter County) and the City of Gaylord, a Michigan municipal corporation, whose address is 225 West Main Street, Gaylord, Michigan 49735 (hereafter City).

Recitals

- A. WHEREAS the County is the owner of certain property located in the County and specifically described as:
- Lots 1, 2, 3, 4, 15, 16, 17, and 18 of Block 10 of the original Plat of the Village (now City) of Gaylord, as recorded in the office of the Register of Deeds for Otsego County.
- B. WHEREAS the City currently leases and occupies 3,726 square feet of general office, garage and storage area within the Administration Building located on the aforesaid described property.
- C. WHEREAS the City wishes to continue leasing the currently occupied space for a limited time.
- D. WHEREAS in consideration of the foregoing, the parties agree as follows:

Agreement

1. This Agreement shall commence on January 1, 2008 and continue in effect until March 31, 2008 unless terminated earlier as provided in this Agreement. The City may extend the lease through April 30, 2008 by providing the County, addressed to the County Administrator, with a written request by March 1, 2008.
2. The City shall pay to the County the sum \$3,726.00 per month. The total sum to be paid by the time the City vacates the property.
3. It is understood that the City shall have occupation and possession of the property for the time and under the agreement aforesaid in order for the City to have adequate time to relocate its municipal government operations.
4. County shall maintain and be solely responsible for all general maintenance and payment of utilities on the property other than City's telephone services. County shall be solely responsible for snow removal,

OTSEGO COUNTY
ORDINANCE NUMBER: 07-06

AN ORDINANCE TO AMEND THE CURRENT OTSEGO COUNTY ZONING MAP SO THAT THE BELOW DESCRIBED PARCEL OF LAND IS REZONED AS INDICATED.

OTSEGO COUNTY, STATE OF MICHIGAN ORDAINS:

Section 1. The current Otsego County Zoning Map shall be amended so that the following described parcel of land shall be Rezoned as indicated:

Common Address:	4085 Old 27 South Gaylord MI
General Location:	Old 27 South
Township:	Bagley
Tax ID Number:	010-028-200-030-00
Legal Description:	South 165' of North 495' of NE1/4 of NW1/4 of Section 28 Bagley Township
Existing Zoning:	R-2
New Zoning:	B-2

Section 2. Validity.

If any section, provision or clause of this Ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect any remaining portions or application of this Ordinance which can be given effect without the invalid portion or application.

Section 3. Effective Date.

This Ordinance shall become effective eight (8) days after its first publication.

OTSEGO COUNTY

BY: _____
Ken Glasser, County Board Chairman

By: _____
Susan DeFeyter, County Clerk



010-028-200-030-00

Scale: 1" = 500'



OTSEGO COUNTY
ORDINANCE NUMBER: 07-07

AN ORDINANCE TO AMEND THE CURRENT OTSEGO COUNTY ZONING MAP SO THAT THE BELOW DESCRIBED PARCEL OF LAND IS REZONED AS INDICATED.

OTSEGO COUNTY, STATE OF MICHIGAN ORDAINS:

Section 1. The current Otsego County Zoning Map shall be amended so that the following described parcel of land shall be Rezoned as indicated:

Common Address: 199 McCoy Road Gaylord MI
General Location: McCoy
Township: Bagley
Tax ID Number: 011-400-000-007-01
Legal Description: Attached
Existing Zoning: R-1
New Zoning: R-2

Section 2. Validity.

If any section, provision or clause of this Ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect any remaining portions or application of this Ordinance which can be given effect without the invalid portion or application.

Section 3. Effective Date.

This Ordinance shall become effective eight (8) days after its first publication.

OTSEGO COUNTY

BY: _____
Ken Glasser, County Board Chairman

By: _____
Susan DeFeyter, County Clerk

The parcel number for the property in question is 011-400-000-007-01
The legal description for the property is:

LOT 7. EXC: COMM @ NE COR OF LOT 7, TH S90°11'W 400', TH N80°49'W
148', TH N40°E 282.76', TH N80°49'W 59 FT, TH N90°11'E 118', TH S80°11'E
228.70' TO POB. KENNETH CAMPBELL ESTATES.



011-400-000-007-01

Scale: 1" = 500'



OTSEGO COUNTY
ORDINANCE NUMBER: 07-08

AN ORDINANCE TO AMEND THE CURRENT OTSEGO COUNTY ZONING MAP SO THAT THE BELOW DESCRIBED PARCEL OF LAND IS REZONED AS INDICATED.

OTSEGO COUNTY, STATE OF MICHIGAN ORDAINS:

Section 1. The current Otsego County Zoning Map shall be amended so that the following described parcel of land shall be rezoned as indicated:

Common Address:	988 Five Lakes Road
General Location:	Otsego County, Gaylord Michigan
Tax ID Number:	080-028-300-005-00
Legal Description:	NE 1/4 OF SW 1/4 LYING WLY OF I 75 R/W & W 1/2 OF SW 1/4 EXC I 75 R/W & EXC 522 FT N & S & 417.5 FT E & W LOCATED 600 FT E OF SW COR SEC 28 T31N R3W
Existing Zoning:	AR / Agricultural Resource
New Zoning:	Rezone a 260' wide buffer strip along the south side of the property to R-2 and rezone the remainder of the property to R-1

Section 2. Validity.

If any section, provision or clause of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect any remaining portions or application of this Ordinance which can be given effect without the invalid portion or application.

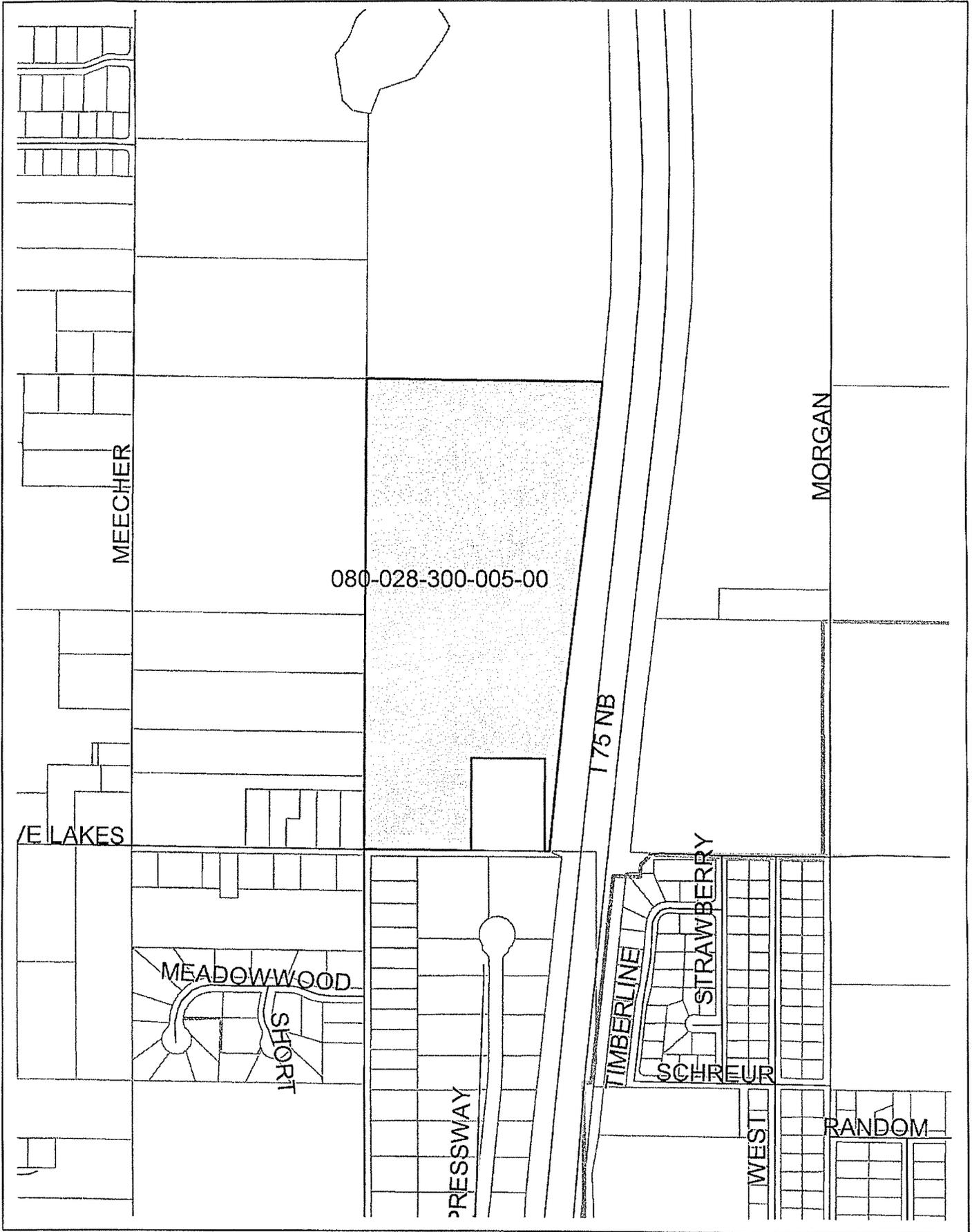
Section 3. Effective Date.

This Ordinance shall become effective eight (8) days after its first publication.

OTSEGO COUNTY

By: _____
Ken Glasser, County Board
Chairman

By: _____
Susan DeFeyter, County Clerk



080-028-300-005-00

175 NB

MEECHER

MORGAN

E LAKES

MEADOWWOOD

SHORT

PRESSWAY

TIMBERLINE

STRAWBERRY

SCHREUR

WEST

RANDOM



080-028-300-005-00

Scale: 1" = 700'



RESOLUTION NO. OCR 07-49
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
December 18, 2007

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 509 W. Second St., Gaylord, MI 49735 and has a mortgage recorded in Liber 449, Page 639 in the name Carey Charboneau and Susan Charboneau, his wife whose address is 509 W. Second St., Gaylord, Michigan 49735 and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to, Carey Charboneau and Susan Charboneau, his wife whose address is 509 W. Second St., Gaylord, Michigan 49735 and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

RESOLUTION NO. OCR 07-50
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
December 18, 2007

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 533 East Main Street, Vanderbilt, Michigan 49795 and has a mortgage recorded in Liber 900, Pages 594-598 in the name Walter O. Schuster and Ruth H. Schuster, husband and wife, of 6325 M-32 East, Johannesburg, Michigan 49751 and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to, Walter O. Schuster and Ruth H. Schuster, husband and wife, of 6325 M-32 East, Johannesburg, Michigan 49751 and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

RESOLUTION NO. OCR 07-51
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
12/18/07

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 3065 East Dixon Lake Road, Gaylord, MI 49735 and has a mortgage recorded in Liber 1089, Pages 214-227 in the name of Ilene Dombrowski, a single woman, Donna Zdunski, a married woman, and David Zdunski, her husband, and Michael Dombrowski*, a married man, and Cheryl Dombrowski, his wife, as joint tenants with full rights of survivorship, *A/K/A Michael L. Dombrowski and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to, Ilene Dombrowski, a single woman, Donna Zdunski, a married woman, and David Zdunski, her husband, and Michael Dombrowski*, a married man, and Cheryl Dombrowski, his wife, as joint tenants with full rights of survivorship, *A/K/A Michael L. Dombrowski and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

RESOLUTION NO. OCR 07-52
Resolution of Recognition for Brian Webber

OTSEGO COUNTY BOARD OF COMMISSIONERS
December, 18., 2007

WHEREAS, Brian Webber has been an employee of the Otsego County Sheriff's Office for over 12 years having been hired May 31, 1995 as a Corrections Officer; and

WHEREAS, Brian was promoted to Jail Administrator on January 1, 2003; and

WHEREAS, Brian previously served in the Air Force for over 9 years as a Law Enforcement Journeyman, having been honorably discharged in May, 1995; and

WHEREAS, Brian earned numerous citations during his time in the Air Force, including: the AF Commendation Medal, the Good Conduct Medal, the NCO Professional Military Education Ribbon, the National Defense Service Medal, the AF Longevity Service Award, the AF Outstanding Unit Award, and the AF Training Ribbon; and

WHEREAS, Brian has been a dedicated employee and has done exemplary work on the jail expansion project and the Sheriff's Work Camp program; and

WHEREAS, Brian Webber has been recognized by the Sheriff's Office as the 2007 Otsego County Sheriff's Office Employee of the Year; now, therefore, be it

RESOLVED, that the Otsego County Board of Commissioners, hereby officially acknowledges the professionalism and integrity that Brian Webber has shown to the Sheriff's Office and the citizens of Otsego County, and is proud to recognize his achievement as the 2007 Otsego County Sheriff's Office Employee of the Year.



**OTSEGO COUNTY
BUDGET AMENDMENT**

P. 1 of 8

FUND/DEPARTMENT: General / Sheriff + Jail

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E301 - 703020 - Salaried	\$ 45	\$
" - 703030 - hourly	\$ 10,000	\$
" - 703050 - Longevity	\$ 90	\$
" - 703070 (Overtime)	\$ 5,900	\$
" - 704110 - Hospitaliz.	\$ 2,500	\$
" - 704140 - Life + Disab.	\$ 300	\$
Total	\$	\$

James P. McBride
Department Head Signature

12/13/07
Date

Finance Department	
Entered:	
By:	

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

P. 2 of 8

FUND/DEPARTMENT: _____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E301 - 704200 - Soc. Sec. Txs	\$ 3,800	\$
" - 704300 - Retirement	\$ 6,500	\$
" - 704301 - Post-Emp't HC.	\$ 320	\$
" - 704500 Unemplmt	\$	\$ 70
" - 704600 - Wk Comp	\$ 1,250	\$
" - 704800 - Sick Pay	\$	\$ 820
Total	\$	\$

Department Head Signature

Date

Administrator's Signature

Date

Finance Department	
Entered:	
By:	

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

P.3 of 8

FUND/DEPARTMENT: _____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E301 - 726000 - Supplies	\$ 682	\$
" - 726046 - Uniform	\$	\$ 1,570
" - " SALW Uniform	\$	\$ 700
" - 726050 - Rep + maint	\$	\$ 3,700
" - 920400 - " " Svcs	\$	\$ 20
" - 920410 - Svc Contracts	\$	\$ 740
Total	\$	\$

Department Head Signature _____

Date _____

Finance Department	
Entered:	
By:	

Administrator's Signature _____

Date _____

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

P. 4 of 8

FUND/DEPARTMENT: _____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E301-930210 - Telephone	\$	\$ 350
" - 930300 - Advertising	\$	\$ 30
" - 930450 - Ship+Mail	\$	\$ 200
" - 930500 - Travel	\$	\$ 240
" - 930600 - Gasoline	\$ 900	\$
" - 940010 - Outside Contr Svcs	\$	\$ 1,000
Total	\$	\$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Finance Department	
Entered:	
By:	

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

P.5 of 8

FUND/DEPARTMENT: _____

As provided in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E351-703020 - Salaried	\$	\$ 115
" - 703030 - Hourly	\$ 5,100	\$
" - 703050 - Longevity	\$	\$ 170
" - 703060 - Part-time	\$	\$ 4,923
" - 703070 - Overtime	\$ 1,600	\$
" - 704110 - Hospitaliz.	\$	\$ 20,000
Total	\$	\$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

P. 6 of 8

FUND/DEPARTMENT: _____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E351-704140 - Life & Disab.	\$ 260	\$
" - 704200 - Soc-Sec. Txs.	\$ 500	\$
" - 704300 - Retirement	\$ 11,000	\$
" - 704500 - Unempl.	\$ 200	\$
" - 704600 - Wk. Comp.	\$	\$ 3,500
" - 704700 - PILD1	\$ 250	\$
Total	\$	\$

Department Head Signature _____

Date _____

Administrator's Signature _____

Date _____

Finance Department	
Entered:	
By:	

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

P. 7 of 8

FUND/DEPARTMENT: _____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E 351 - 704800 - Sick Pay	\$	\$ 1,300
" - 726000 - Supplies	\$ 400	\$
" - 726035 - Medical	\$	\$ 14,000
" - 726046 - Uniform	\$	\$ 349
" - 920400 Repr+maint	\$	\$ 700
" - 920410 - Svc Contracts	\$	\$ 1,700
Total	\$	\$

Department Head Signature

Date

Administrator's Signature

Date

Finance Department	
Entered:	
By:	

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

P. 8 of 8

FUND/DEPARTMENT: _____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E351 - 920500 - Equip Rental	\$ 1,100	\$
" - 930210 - Inmt Phone	\$	\$ 2,500
" - 930500 - Travel	\$	\$ 600
" - 930700 - Room + Bd.	\$ 6,000	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

Department Head Signature _____

Date _____

Administrator's Signature _____

Date _____

Finance Department	
Entered:	
By:	

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____