



## Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

### NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, December 13, 2011 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

### AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Regular Minutes of November 22, 2011 w/attachments

Consent Agenda

- A. Budget Amendment Authority
- B. Jury Commission Appointment (Ross) - Motion to Approve
- C. Jury Commission Appointment (Light) - Motion to Approve
- D. Housing Committee Appointment (Berlin) - Motion to Approve
- E. Parks and Recreation Reappointment (Mathias) - Motion to Approve
- F. Parks and Recreation Reappointment (Dutcher) - Motion to Approve
- G. Planning Commission Reappointment (Arndt) - Motion to Approve
- H. Planning Commission Reappointment (Klee) - Motion to Approve
- I. Transportation & Airport Committee Recommendations
  - 1. Airport Advisory Committee Reappointment (Deerfield) - Motion to Approve
  - 2. Airport Advisory Committee Reappointment (Johnson) - Motion to Approve
  - 3. Airport Advisory Committee Reappointment (McCoy) - Motion to Approve
  - 4. Airport Advisory Committee Bylaw Update - Motion to Approve
- J. Veteran's Affairs Reappointment (Cafuk) - Motion to Approve
- K. Zoning Board of Appeals Reappointment (Hoffman) - Motion to Approve
- L. Zoning Board of Appeals Reappointment (Sagasser) - Motion to Approve
- M. Parks and Recreation Commission Recommendation
  - 1. OCR 11-36 Adoption of Parks and Recreation Plan 2012-2016 - Motion to Adopt
- N. OCR 11-37 Discharge of Mortgage (Rolinski) - Motion to Adopt
- O. FY 2011 Court Budget Amendments (3 Budget Amendments) - Motion to Approve
- P. FY 2011 Retiree Health Care Budget Amendment - Motion to Approve

Administrator's Report

Department Head Report

- A. Clerk/Register of Deeds Update - Suzy DeFeyter
- B. Animal Control Update - Missy FitzGerald, Director

Committee Reports

- A. Budget & Finance Committee
  - 1. Updated Fee Schedule
  - 2. NEMCOG Hazard Mitigation Agreement
- B. Personnel Committee
  - 1. Medical Examiner Policy
- C. Transportation & Airport Committee
  - 1. Dave Dacy Airshow Contract

City Liaison, Township & Village Representatives

Correspondence

A. November Financial Reports

New Business

A. Financials

1. November 29, 2011 Warrant

2. December 6, 2011 Warrant

3. December 13, 2011 Warrant

B. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

November 22, 2011

The Regular meeting of the Otsego County Board of Commissioners was held in the County Building at 225 West Main Street, Room 100. The meeting was called to order at 9:30 a.m. by Chairman Paul Beachnau. Invocation by Commissioner Ken Borton, followed by the Pledge of Allegiance led by Commissioner Doug Johnson.

Roll call:

Present: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton.

Excused: Bruce Brown.

Motion by Commissioner Paul Liss, to approve the regular minutes of November 8, 2011 with attachments were approved via unanimous consent.

Truth in Taxation Public Hearing was opened at 9:33 a.m. by Chairman Paul Beachnau.

Consent Agenda:

Motion to approve the Groen Nature Preserve Fiscal and Property Management Policy. Ayes: Unanimous. Motion carried. (see attached)

Motion to set the medical benefit plan (medical and Rx) employee costs share at 20% for 2012 for the Non-union regular employees, Teamsters State, County and Municipal Workers local 214 Clerical employees, and the Police Officers Association of Michigan Corrections/Dispatch Unit employees, per Michigan Public Act 152 of 2011. The Non-union regular employees' vision/dental employee cost share for 2012 is set at 0%. The cost share for any bargaining unit employees are subject to change per any bargaining unit agreements approved the County Board before December 31, 2011. Ayes: Unanimous. Motion carried.

Motion to approve the Historical Society Service Agreement. Ayes: Unanimous. Motion carried. (see attached)

Administrator's Report:

John Burt reported on the Animal Control building progress; memorial bench installed; Groen property; patrol vehicle bids

Motion by Commissioner Lee Olsen, to award BID 2011-17 to Feeny of Gaylord in the amount of \$23,279 with funds to come from the Equipment Fund (fund 266) . Ayes: Unanimous. Motion carried.

Department Head Report:

Undersheriff Matt Nowicki reported on the Sheriff's Department.

Joe Ferrigan reported on the Land Use Services department.

Matt Barresi reported on the Airport.

Public hearing closed at 9:59 a.m.

Motion by Commissioner Lee Olsen, to approve OCR-11-34 FY 2012 Budget Resolution and General Appropriations Act.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton.

Nays: None.

Excused: Bruce Brown.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Paul Liss, to approve the Otsego County Bus System Operational Policy. Ayes: Unanimous. Motion carried. (see attached)

Mary Sanders reported Bob Diesing is retiring; Assessors met with the Equalization Dept.

Elizabeth Haus reported on the Village of Vanderbilt.

Vicki Courterier reported that the Polycom systems have been installed in both Courtrooms.

Roberta Tholl reported on the Road Commission.

Correspondence:

Chairman Paul Beachnau received a letter from the DEQ; Letter from the United States Postal Service; announced various vacancies for various boards.

Rachel Frisch reported on the October 2011 Financial reports.

New Business:

Motion by Commissioner Doug Johnson, to approve the November 15, 2011 Warrant in the amount of \$516,805.43 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Ken Borton, to approve the November 22, 2011 Warrant in the amount of \$233,174.98 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Erma Backenstose, to adopt Resolution OCR 11-35 Recognizing Phil Curtiss.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton.

Nays: None.

Excused: Bruce Brown.

Motion carried/Resolution adopted. (see attached)

Board Remarks:

Commissioner Clark Bates: Round-about traffic issues.

Commissioner Erma Backenstose: Township meeting.

Commissioner Ken Borton: MAC Board of Directors meeting.

Commissioner Lee Olsen: Road Commission.  
Thanked John and the Transportation Committee for the bus policy.

Commissioner Paul Liss: Transportation Committee meeting.  
Union contract negotiations.

Chairman Paul Beachnau: Thanked the Board of Commissioners.

Meeting adjourned at 10:29 a.m.

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Paul M. Beachnau, Chairman

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Susan I. DeFeyter, Otsego County Clerk

## **Louis M. Groen Nature Preserve Fiscal and Property Management Policy**

The purpose of this Policy is to define the procedures involved with the management and funding of the Louis M. Groen Nature Preserve.

### **Fiscal Management**

- **Property Caretakers:** There are two caretakers employed and funded directly by the Louis M. Groen Charitable Trust, per the Caretaker Agreement of 11/22/11.
- **Establishment of the Groen Nature Preserve Fund:** The County shall establish a fund named the Groen Nature Preserve Fund. All revenues from the Louis M. Groen Charitable Trust, as well revenues from other sources related to the Louis M. Groen Nature Preserve, shall be deposited in the Groen Nature Preserve Fund. These funds shall be used only for expenditures related to the Louis M. Groen Nature Preserve.
- **Groen Nature Fund Budget:** The Parks and Recreation Director and the Parks and Recreation Commission shall prepare the annual budget, subject to input and approval by the County Administrator and the Otsego County Board of Commissioners.
- **Groen Visioning Committee:** The Groen Visioning Committee shall provide input and recommendations concerning long-range planning and the annual capital project budget for the property.
- **Otsego County Planning Commission:** Plans for new construction, or for repairs/alterations over \$200,000, must be presented to the Planning Commission for input and recommendations.
- **Groen Nature Fund Budget Expenditures:** The Parks and Recreation Department, including its Director and Commission, shall have general oversight over expenditures from the Groen Nature Preserve Fund, subject to Otsego County Policies. Capital outlay expenditures shall also be approved by the County Administrator.

### **Property Management**

- **General Property Management:** General management of the Louis M. Groen Nature Preserve property shall be under the general direction of the Parks and Recreation Director and the Parks and Recreation Commission, subject to County Policies. The County Administrator has broad oversight over all Otsego County properties and facilities.
- **Nature Preserve Policies:** Policies related to the Nature Preserve must be approved by the County Administrator and Otsego County Board of Commissioners, with input from the Parks and Recreation Director and the Parks and Recreation Commission.
- **Nature Preserve Staff:** Any staff paid out of the Groen Nature Preserve Trust Fund or directly by the Louis M. Groen Nature Preserve, other than those referenced in the Caretaker Agreement, shall be County employees within the Parks and Recreation Department.



320 W. Main Street, Gaylord, Michigan 49735

November 2, 2011

## **Service Agreement**

This letter is to serve as a service agreement between the Otsego County Historical Society and the Otsego County Board of Commissioners.

The Otsego County Board of Commissioners agrees to pay \$1,000 to the Otsego County Historical Society in return for the services listed below. The payment shall be dispersed as follows:

- 50-percent (\$500) in January of 2012
- 50-percent (\$500) upon the completion of the following services provided by the Otsego County Historical Society

Services to include:

- Historical Society will search their records for any photos or information on the Groen property including the Johannesburg Manufacturing Company, and the Echo Valley Lodge. This must be done by March 2012.
- Also by March, the County Administrator must have access to the information and be allowed to remove for a very brief period (1 – 2 weeks) to reproduce the information.

Signed

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Stacy Jo Schiller, President  
Otsego County Historical Society

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John M, Burt  
Otsego County Administrator

Minutes of a regular meeting of the Otsego County Board of Commissioners, held in Room 100, 225 West Main, Gaylord, MI 49735, on the 22<sup>nd</sup> day of November, 2011, at 9:30 a.m.

**PRESENT:**

**ABSENT:**

The following preamble and resolution were offered by Commissioner Olsen.

**OCR 11-34  
Fiscal Year 2012 Budget Resolution  
And General Appropriations Act**

**WHEREAS**, the Uniform Budget and Accounting Act ("UBAA") MCLA 141.421 et seq., requires that the Board enact a general appropriations act designed to meet County-funded expenditures; and

**WHEREAS**, County offices, the courts, county departments, agencies and others have submitted requests for a county appropriation in the 2012 budget; and

**WHEREAS**, the County Administrator has submitted a proposed budget as required by statute; and

**WHEREAS**, the Board of Commissioners has taken into consideration the fact that there are required functions of county government or operations which must be budgeted at a serviceable level in order to provide required services programs; and

**WHEREAS**, the Board of Commissioners has determined the amount of money to be raised by taxation necessary for expenditures and liabilities for the 2012 fiscal year and has ordered that money to be raised by taxation within statutory and constitutional limitations.

**NOW, THEREFORE, BE IT RESOLVED**

1. That the 2012 Otsego County Budget for the General Fund which is incorporated by reference herein, is hereby adopted on a basis consistent with the Otsego County policies, subject to all County policies regarding the expenditure of funds as well as the conditions set forth in this resolution.
2. Tax rates are to be levied for the 2012 fiscal year as summarized in Appendix A of this document.
3. That this budget reflects a reasonable allocation of available resources to the various County departments, boards, and agencies, and allows for all mandated services, programs, and activities, including the courts to be performed at or beyond a serviceable level.

4. That the Board of Commissioners hereby authorizes monthly county-based surcharge of \$1.72 be placed on all communications service provider equipment able to call 9-1-1 for service as allowed under Public Act 164 of 2007 to defray the costs of being ready to process and of actually processing 9-1-1 calls placed within Otsego County for Fiscal Year 2012, and that such funds shall be used in accordance with all applicable state and federal laws and County policies.
5. That all County elected officials and department heads shall abide by all County policies, including the Purchasing policy, personnel policies, and applicable labor agreements, as adopted and amended by this Board and that the budgeted funds are appropriated contingent upon compliance with these policies.
6. That the approved employee positions on the Approved Position Control Number Roster contained in this Budget as Appendix B, shall limit the number of employees who can be employed. No funds are appropriated for any position or employee not on the Approved Position Control Number Roster. Further, there may be a need to increase or decrease various positions within the Budget and/or impose a hiring freeze and/or impose lay-offs due to the unforeseen financial changes; therefore, the Approved Position Control Number Roster List may be changed from time to time by the Board and/or the Board may impose a hiring freeze. County elected officials and department heads shall abide by whatever changes are made by the Board, if any, relative to the approved positions and the number of employees stated in the Approved Position Control Number Roster List.
7. That the authorized positions in the Approved Position Control Number Roster List contained in each budget indicates the authorized maximum number of employees in their respective classifications for that budget. Any deviations from said list must be specifically approved by the Board.
8. That certain positions contained in the Approved Position Control Number Roster List which are supported in some part by a grant, cost sharing, child care reimbursement, or other source of outside funding, are only approved contingent upon the County receiving the budgeted revenues. In the event outside funding is not received, or the County is notified that it will not be received, then said positions shall be considered unfunded and removed from the Approved Position Control Number Roster List.
9. That the Administrator is authorized upon request of the respective elected official or department head to transfer persons from certain positions contained in the Approved Position Control Number Roster List, which are supported in some part by grant, cost sharing, child care reimbursement or other source of outside funding, to another grant funded position in order to reduce County cost.
10. That revenues received by the County under Public Act 106 and 107, 1985 (Convention Facility Tax revenues) shall not be used to reduce the County's operating millage levy (2012 Budget Year) as defined by Public Act 2 of 1986.

11. That in accordance with Public Act 106 of 1985 and Public Act 2 of 1986, 50% or approximately \$96,381 of the estimated \$192,761, of the Convention Facility Tax revenues not used to reduce the County's operating tax rate, shall be transmitted to the Northern Michigan Substance Abuse Services with remaining revenues to be deposited into the County's General Fund.
12. That revenues received by the County under Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the County's operating millage levy (2012 Budget Year).
13. That in accordance with Public Act 264 of 1987, that 12/17 of the estimated Cigarette Tax revenue, not used to reduce the County's operating tax rate, shall be appropriated to the Northwest Michigan Health Department, for public health prevention programs and services, with remaining revenues to be deposited into the County's general fund. The County's estimated Cigarette Tax revenue for 2012 is \$0.
14. That the Administrator is hereby appointed "Budget Administrator," pursuant to the Uniform Budget and Accounting Act, MCLA 141.421 et seq., with power to administer such duties in connection with said budget, as may be from time to time, delegated to the Office of the County Administrator by this Board.
15. That the Budget Administrator be directed to disburse to the various agencies, the approved County appropriation on the basis of need as determined by the cash balances within their respective funds.
16. That the County Administrator, upon recommendation of the appropriate elected official or department head, be authorized to accept grants on behalf of the County if there is no local match required, or ongoing programming or funding which would require additional appropriations or staffing in current or future fiscal years.
17. That the County Administrator, upon recommendation of the appropriate elected official or department head, be authorized to accept grants on behalf of the County in an amount up to \$50,000 with a local match not to exceed 10% (\$5,000), if required, and if available within the requesting department's current budget, and to record the appropriate budget amendment.
18. That the County Administrator is required and directed to automatically reduce any department each time a reduction is made in federal, state or local funds. The County Administrator, in conjunction with the affected elected official or department head, shall promptly make the necessary lay-offs and advise those affected by the service that those services are being discontinued as a result of said cutbacks.
19. That the County Administrator is authorized to cause the drafting of contracts where necessary and appropriate within established budgetary limitations and that the County Administrator is authorized to sign said contracts after legal counsel approved each contract as to legal form, and the Board of Commissioners has approved each contract. The County Administrator is authorized to sign all contract renewals without prior approval of the Board if funds are previously approved for said contract and there are no changes to the contract as part of the renewal.

20. The Board of Commissioners has determined it would be fiscally prudent to set a goal to add approximately \$100,000 to the Budget Stabilization fund (Fund 257).
21. That the Board of Commissioners has determined that it is fiscally prudent to carry a \$500,000 fund balance in the Health Care fund (Fund 647). Funds in excess of this amount shall be refunded to the contributing funds outside of the general fund as follows: 208 Parks and Recreation, 588 Bus, 212 Animal Control, 232 Housing, 281 Airport, 261 9-1-1, 249 Land Use Services. All remaining leftover funds will be transferred to the General Fund.
22. The Board of Commissioners has determined that it is fiscally prudent to maintain a Legal Defense Fund, Fund 260.
23. The Board of Commissioners has determined that it is fiscally prudent to carry a fund balance level of 10% of expenditures from year-to-year in the Building and Grounds Fund, Fund 637, in order to avoid cash flow shortfalls.
24. The Board of Commissioners has determined that the Administrative Services Fund, Fund 645, will need to maintain a fund balance level of 5% of expenditures from year-to-year, in order to avoid cash flow shortfalls.
25. That the amounts indicated in the "Budgetary Detail" are hereby appropriated from the General Funds and other funds of Otsego County according to the Activity Centers (Departments) contained in that detail which is incorporated herein by reference, and that such appropriations shall be restricted to the functioning of those Activity Centers (Departments), all applicable federal and state laws, County policies, and the provisions of this Act. The "Budgetary Detail" chart is included in this document at Appendix C.
26. The Administrator has the authority to approve all amendments made to the 2012 budget except for instances where a) the amendment will increase the department's total net budget or b) the amendment will affect a payroll account (defined as any account in the 700.000-705.000 expenditure section of the general ledger, except education and training 704.400) and exceeds \$500 in total.



**APPENDIX A  
AUTHORIZED TAX RATES 2012 BUDGET YEAR**

<u>TAXING ENTITY</u>	<u>MILLAGE RATE</u>
COUNTY OPERATING*	0.0040502
BUS	0.0002500
COMMISSION ON AGING	0.0010000
COMMUNITY CENTER	0.0001875
SPORTSPLEX OPERATING	0.0002500
LIBRARY	0.0004000
EMERGENCY SERVICES	0.0004000
UNIVERSITY CENTER OF GAYLORD	0.0005569
M TEC	0.0006464
ANIMAL CONTROL	<u>0.0003000</u>
TOTAL	0.0080410

\*In accordance with the state mandated tax shift, the county operating millage will be levied in July 2012; all other millages listed are to be levied in December 2011.



9 November 2011

**Hours of operation:**

The Otsego County Bus System (OCBS) dispatch center opens at 6:00 a.m. until 6:00 p.m. Monday through Friday. Saturday bus service is 7:00 a.m. until 7:00 p.m. and is limited to two buses being used for service.

**Fare structure:**

Fare costs for riding the County bus are approved by County Commissioners. The following Fares were voted on and approved in 2005:

Senior Citizens (60 and over)/Disabled Passengers--	\$2.00 one way
Students (Head Start-College) -----	\$2.50 one way
General Passengers (under 60 years old) -----	\$3.00 one way

Passengers must have exact fare amount for ride as our drivers do not carry money to make change.

**NOTE**—Federal Transportation Administration and MDOT determine which category of passengers must receive the lowest fare rates:

**Boundaries of operation:**

The Otsego County Bus System operates within the entire County of Otsego to include all roads. OCBS treats all roads the same whether they are private or public/County maintained. We will go down any road and provide door to door service, as long as the road is passable for our buses. Roads are determined as non-passable due to tree limbs hanging so low that they hit and damage our buses or there is too much snow or ice to get down the road in a safe manner.

According to Federal Transportation Administration rules, Senior Citizens and Disabled passengers are the only category of passengers whom we are allowed to transport out of our County for special outings/trips. These trips are organized and operated in compliance with Title VI of the Civil Rights Act of 1964, and section 19 of the Federal Mass Transit Act of 1964, as amended, and 49 CFR part 27; or 45 CFR part 80.

**Reservations for transportation:**

Transportation requests are coordinated through the OCBS dispatch office at: 989-732-6224 ext. #1, between the hours of 6:00 a.m. and 6:00 p.m., Monday through Friday. Passengers can schedule their rides up to 5 days in advance of the day they need transportation. If passengers are calling to set up a ride for that present day, they should try to give as much notice possible to ensure dispatch can coordinate and have a bus available. Two hour notice is normally a sufficient lead time, as most outlying communities/towns are within a 25 minute ride from Gaylord. OCBS will also schedule a return ride home if the passenger would like to do that at

the same time they schedule their pick-up. Passengers should also inform dispatch if they have a specific time they need to be at an appointment and dispatch will endeavor to provide enough time for the pick-up, so that the passenger can arrive prior to their appointment time.

Reservations for Saturday transportation can be made no earlier than the prior Friday, being the day before, beginning at 6:00 a.m. until 6:00 p.m. by calling the OCBS dispatch center at 989 732-6224 ext. #1. Passengers calling on Saturday for a Saturday ride should call the bus driver directly beginning at 7:00 a.m. at 989-614-6109. All reservations are first come first serve. The earlier passengers call on Saturdays for a Saturday ride, the better chance OCBS will be able to accommodate their transportation needs, as there are only two buses running on Saturdays. Saturday bus drivers start at 7:00 a.m. and provide rides until 7:00 p.m. The OCBS dispatch center is not open on Saturdays.

**No-Show 3 minute wait rule:**

The Otsego County Bus System Dispatch will apply the "No Show" rule to all adult passengers after a bus driver has waited three minutes at the designated pick up location, and at least one attempt to re-establish phone contact with the passenger who set up the ride to inform them the bus is waiting at their location. For contact to be re-established with the passenger or parent of a child, it is imperative that all dispatchers ensure a contact phone number is written down on the route sheet. This "No Show" rule will never be applied to children or students who ride the County Bus unless direct contact has been made with the child's parent or guardian and confirmation has been made that the child is not riding or other arrangements have been made for the safe and secure transportation of the child. Students or children who are being picked up from a School, Daycare, Head Start or any other location will never be left until dispatch has ensured contact with the parent, guardian or teacher. No exceptions.

Students and Children who are in a group requiring transportation for a field trip, or any other reason will be treated the same. Dispatch will ensure the correct pick-up location of the group trip by double-checking with the classroom or individual who set up the group trip to make sure our buses are at the right location. Dispatch will also request a cell phone number of an adult who is going on the trip with the students to ensure communication if something arises, such as a bus breaking down, bad weather, heavy traffic causing delays getting to the pick-up point etc.

**Incident weather closures:**

The Otsego County Bus System Department Manager makes the determination if the County Bus will close due to incident weather. The Department Manager will check the roads beginning at 4:00 a.m. and make a determination prior to 5:00 a.m. in order to ensure the closure information gets out to community members at the earliest possible time. Closure information will be listed on all local television stations, and Eagle 101.5 Radio.

**RESOLUTION NO. OCR 11-35**  
**COMMENDATION IN HONOR OF PHILIP CURTISS**  
**OTSEGO COUNTY BOARD OF COMMISSIONERS AND**  
**LIBRARY BOARD OF TRUSTEES**  
**11/22/2011**

**WHEREAS**, Phil Curtiss has been a strong advocate for quality library services in Otsego County for many years; and

**WHEREAS**, in 1994 Phil Curtiss took an early interest in the community's first Internet connection through the Otsego County Library; and,

**WHEREAS**, Phil was one of the first subscribers to a Northland Library Cooperative email account in the Gaylord area; and

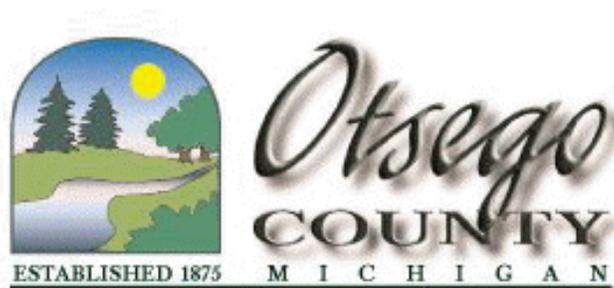
**WHEREAS**, Phil helped others in the County to learn new Internet and computer skills through his membership and mentoring in the Library's Gaylord User's Group; and

**WHEREAS**, Phil became a member of the Library Board of Trustees in April 1997 and has faithfully served in this volunteer role for the past 14 years; and

**WHEREAS**, Phil represented our Library on the regional Northland Library Cooperative Board of Trustees, developing services of benefit to library users in northern Michigan; and

**WHEREAS**, Phil served as President of the Library Board of Trustees for 10 years, from 2001 through 2010, now, therefore, be it

**RESOLVED**, that the Otsego County Board of Commissioners and the Otsego County Library Board of Trustees honor and thank Phillip Curtiss for his outstanding service to Otsego County, the Otsego County Library, and library patrons throughout the region.



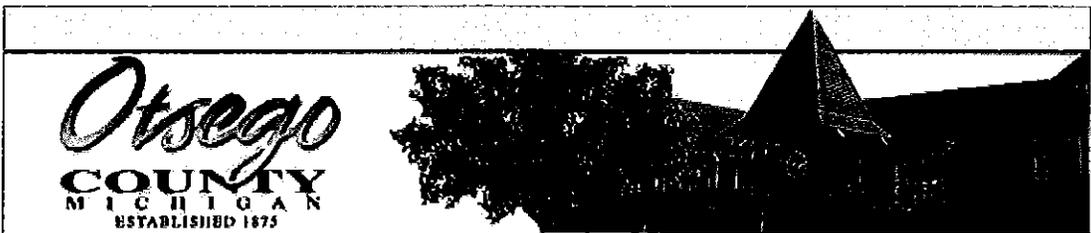
# December 13, 2011 Agenda

Consent Agenda

A. Budget Amendment Authority

Move to grant authority to the County Administrator to amend all budgets up to \$5,000 per line item, with subsequent approval by the Otsego County Board of Commissioners at their January board meeting.

**From:** Otsego County <news@otsegocountymi.gov>  
**Sent:** Tuesday, November 22, 2011 1:37 PM  
**To:** Susan Premo; John M. Burt  
**Subject:** Application For Appointment to Committees, Boards and Commissions



**Application For Appointment to Committees, Boards and Commissions**

**Submitted Information**

<b>Date Submitted</b>	11 / 22 / 2011
<b>To which committee, board or commission are you seeking appointment? Fill out one form for each committee/board/commission.</b>	Jury Commission
<b>Name</b>	Nancy L. Ross
<b>Address</b>	6724 Hayes Tower Road
<b>City</b>	Gaylord
<b>State</b>	MI
<b>Zip</b>	49735
<b>Phone</b>	(989) 732-9576
<b>Other</b>	(989) 350-7329
<b>Date available for appointment</b>	12 / 1 / 2011
<b>County Commission District</b>	8th
<b>I am a registered voter in Otsego County</b>	Yes
<b>If yes, which township, city or village?</b>	Hayes Township
<b>List boards, commissions,</b>	United Methodist Church, Sunday School

<p><b>committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county</b></p>	<p>teacher, United Way Food Pantry. Recently agreed to serve with RSVP to knit baby blankets and sweaters for new parents.</p>
<p><b>List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained</b></p>	<p>Hayes Township recording secretary (minutes of meetings), legal assistant for many years (preparing legal documents, word processing, answering phones, scheduling, etc.), and general secretarial work. I am a high school graduate with some college classes at Michigan State University in the secretarial field.</p>
<p><b>I have worked for Otsego County before</b></p>	<p>No</p>
<p><b>I am aware of potential conflicts of interest</b></p>	<p>No</p>
<p><b>Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek</b></p>	<p>I have reviewed jury lists for attorneys and given opinions regarding potential jurors. I also know the importance of confidentiality in such matters.</p>
<p align="center"><b>Otsego County Building 225 W Main Gaylord, MI 49735 989-731-7520 - Phone</b></p>	

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To guarantee receipt of our emails (and to ensure they aren't send to trash or junk folders), Please add [news@otsegocountymi.gov](mailto:news@otsegocountymi.gov) to your address book.

TERM EXPIRES ON:  
04/30/2015



### APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. You must indicate what board or committee you are applying for and a separate application is required for each. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

OTSEGO COUNTY JURY BOARD

PLEASE indicate what board or committee you are applying for in the space provided above.

Please print or type.

Name: WILLIAM T. LIGHT

Address: 6635 RIDGE DR. Zip Code 49751

Telephone: 989-732-3484 Other: \_\_\_\_\_

Email address: \_\_\_\_\_

Date available for appointment Now

County Commission District 4

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? CHESTER.

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

BOARD CANVASSERS OTSEGO COUNTY

COMMITTEE TO REVIEW APPLICATIONS FOR POLICE CHIEF  
SUMMER TWP MICH. AND RECOMMENDATION TO TWP. BOARD

COMMITTEE TO REVIEW APPLICATIONS FOR BUILDING INSP.  
SUMMER TWP MICH.

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

RETIRED ENGINEER 37YRS. GENERAL MASTERS

Have you ever worked for Otsego County?  Yes  No

If yes, please list dates and name(s) of departments.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?  Yes  No

If yes, please indicate potential conflicts.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes     No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

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I hereby certify that the preceding information is correct and to the best of my knowledge.

  
\_\_\_\_\_  
Signature

11-30-11  
\_\_\_\_\_  
Date

Mail or return your completed application to:

**Ossego County  
Attn: County Administration  
225 West Main Street, Room 203  
County/City Building  
Gaylord, MI 49735**

You may email your completed application to:

**[spremo@otsegocountymi.gov](mailto:spremo@otsegocountymi.gov)**

*Thank you very much for giving us the opportunity to consider you for appointment.*

**From:** Otsego County <news@otsegocountymi.gov>  
**Sent:** Monday, November 21, 2011 3:20 PM  
**To:** Susan Premo; John M. Burt  
**Subject:** Application For Appointment to Committees, Boards and Commissions



**Application For Appointment to Committees, Boards and Commissions**

**Submitted Information**

<b>Date Submitted</b>	11 / 21 / 2011
<b>To which committee, board or commission are you seeking appointment? Fill out one form for each committee/board/commission.</b>	Otsego County Housing Committee
<b>Name</b>	Charles Berlin
<b>Address</b>	230 Crestwood Dr.
<b>City</b>	Gaylord
<b>State</b>	MI
<b>Zip</b>	49735
<b>Phone</b>	9897329655
<b>Other</b>	9893505401
<b>Date available for appointment</b>	12 / 1 / 2011
<b>County Commission District</b>	MI
<b>I am a registered voter in Otsego County</b>	Yes
<b>If yes, which township, city or village?</b>	Bagley
<b>List boards, commissions,</b>	Veterans Affairs Board, RSVP and volunteer

**committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county**

driver for vets going to the VA hospitals in Saginaw and Ann Arbor(currently).

**List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained**

B.A. Hillsdale College, Banker, 32 years

**I have worked for Otsego County before**

No

**I am aware of potential conflicts of interest**

No

**Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek**

10 years as an installment loan and real estate mortgage lender, 22 years as a commercial lender, senior loan officer and C.E.O.

**Otsego County Building 225 W Main Gaylord, MI 49735 989-731-7520 - Phone**

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To guarantee receipt of our emails (and to ensure they aren't send to trash or junk folders), Please add [news@otsegocountymi.gov](mailto:news@otsegocountymi.gov) to your address book.

TERM EXPIRES ON:  
12/31/2014



**Otsego**  
**COUNTY**  
M I C H I G A N

**APPLICATION FOR APPOINTMENT TO  
COMMITTEES, BOARDS AND COMMISSIONS**

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. You must indicate what board or committee you are applying for and a separate application is required for each. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Otsego County Parks and Recreation  
Reappointment

PLEASE indicate what board or committee you are applying for in the space provided above.

Please print or type.

Name: JASON MATHIAS

Address: 1891 HUFFMAN LK RD, VANDERBILT Zip Code 49795

Telephone: 989-619-2153 Other: \_\_\_\_\_

Email address: jbracl22@hotmail.com

Date available for appointment 01/01/2012

County Commission District 3

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? Corwith / Vanderbilt  
1

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Vanderbilt Area School Parent-Teacher-Organization  
Vanderbit Area Youth Sports, President / Trustee / Coach / Umpire  
\_\_\_\_\_  
\_\_\_\_\_

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

Vanderbilt Boys Basketball Coach 2007 - Present  
North Central Michigan College, Associates of General Studies  
Spring Arbor University, Bachelors Degree in Management / Organizational Development

Have you ever worked for Otsego County?       Yes       No

If yes, please list dates and name(s) of departments.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?       Yes       No

If yes, please indicate potential conflicts.

\_\_\_\_\_  
\_\_\_\_\_

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes     No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

My family and I live and work in this great county.  
We are avid users of the great parks system and would  
like the chance to contribute in this capacity.

I hereby certify that the preceding information is correct and to the best of my knowledge.

  
Signature

11/18/11  
Date

**Mail or return your completed application to:**

**Otsego County  
Attn: County Administration  
225 West Main Street, Room 203  
County/City Building  
Gaylord, MI 49735**

**You may email your completed application to:**

**[spremo@otsegocountymi.gov](mailto:spremo@otsegocountymi.gov)**

Thank you very much for giving us the opportunity to consider you for appointment.



### APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

*Parks & Rec Commission  
Reappointment*

Please print or type.

Name Chad Dutcher

Address 309 Brentwood Dr Zip Code 49735

Telephone: Home 732-9152 Other \_\_\_\_\_

Date available for appointment 1-1-12 County Commission District \_\_\_\_\_

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? Bagley

Please complete the following. You may use the additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held, and in what municipality or county.

Parks & Recreation, Chairman 30 plus years

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

Central Michigan University  
Lake Orion & Gaylord High School  
39 years

Have you ever worked for Otsego County?

Yes

No

If yes, please list dates and names of departments.

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?  Yes  No

If yes, please indicate potential conflicts.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment, and will you have such time?

Yes                       No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

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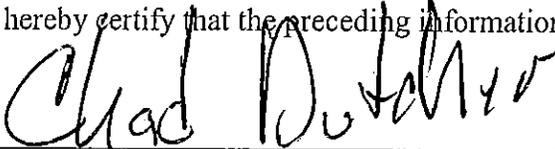
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I hereby certify that the preceding information is correct to the best of my knowledge.



Signature

11-18-11

Date

*Mail or return your completed application to:*

*Otsego County  
Attn: County Administrator  
225 West Main Street  
Gaylord, MI 49735*

*Thank you very much for giving us the opportunity to consider you for appointment.*

Term Expires On:  
12/31/2014



### APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Re-appointment to the Otsego County Planning Commission

Please print or type.

Name: Kenneth R. KRANDT

Address: 2476 MANORWOOD DRIVE Zip Code 49705

Telephone: 989-732-3464 (H) Other: 989-732-3307 (W)

Date available for appointment AT THE COUNTY'S CONVENIENCE

County Commission District Doug Johnson's

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? Beauregard

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

BAGLEY Township - Board of REVIEW - 8 years  
BAGLEY Township Planning Commission - 6 years  
COUNTY PLANNING Commission - OTSEGO COUNTY - 2 Appointments  
OTSEGO County NON Profit HOUSING CORP - Board SECRETARY - TREASURER  
SCOUT MASTER, TROOP 1, BOY SCOUTS OF AMERICA - 6 years  
WHEN THE MASTER PLAN IS ADOPTED, I WILL CHAIR THE Comprehensive COMMITTEE.

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

- I AM SELF EMPLOYED - I OWN A FIRM OF 6 EMPLOYEES ALL OF WHOM ARE APPRAISERS - MY RESUME IS ENCLOSED. I AM A COMMERCIAL APPRAISER
- I HAVE AN ADVANCED DEGREE RELATED TO FINANCE SPECIALTY
- I SPENT ONE SUMMER 3 years ago (1 night per week) EARNING THE City Planner CREDENTIAL

Have you ever worked for Otsego County?       Yes       No

If yes, please list dates and name(s) of departments.

(NOT AS AN EMPLOYEE):

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?       Yes       No

If yes, please indicate potential conflicts.

In the past 4 years I have not had a circumstance where a conflict occurred. Ordinarily my work is fee based, not (by law) contingent on any outcome.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes     No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

My work-specific education consists of about 400 hours of graduate level course work in FINANCE, legal work, standards and securities analysis. The citizen planner courses have been helpful in understanding government "process", which gives me perspective on reasonable expectations for accomplishments in the government sector.

I have appraised airports and aviation easements for AIRPORTS, HIGHWAY RIGHTS OF WAY AND INFRASTRUCTURE - THIS WORK GIVES ME A MUCH MORE UNDERSTANDING OF HOW GOVERNMENT, ESPECIALLY LOCAL GOVERNMENT, MOVES, SHOOTS AND COMMUNICATES.

I hereby certify that the preceding information is correct and to the best of my knowledge.



Signature

Date

Mail your completed application to:

Ofsego County  
Attn: County Administration  
225 West Main Street, Room 203  
County/City Building  
Gaylord, MI 49735

or

Email your completed application to:

[spremo@otsegocountymi.gov](mailto:spremo@otsegocountymi.gov)

Thank you very much for giving us the opportunity to consider you for appointment.

TERM EXPIRES:  
12/31/2014



*Otsego*  
**COUNTY**  
M I C H I G A N

**APPLICATION FOR APPOINTMENT TO  
COMMITTEES, BOARDS AND COMMISSIONS**

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. You must indicate what board or committee you are applying for and a separate application is required for each. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Reappointment to:  
Otsego County Planning Commission

PLEASE indicate what board or committee you are applying for in the space provided above.

Please print or type.

Name: Charles Klee

Address: 224 Marquardt Road, Gaylord, MI Zip Code 49735

Telephone: 989-732-3396 (work) Other: 989-350-1250 (cell)

Email address:

Date available for appointment immediately

County Commission District 3

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? Dover Township

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Otsego County Planning Commission - current board member

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**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

Owner of Chuck's Electric

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Have you ever worked for Otsego County?       Yes       No

If yes, please list dates and name(s) of departments.

Not as an employee, but as the owner of Chuck's Electric we have completed many projects for the county.

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**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?       Yes       No

If yes, please indicate potential conflicts.

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Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes     No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

I have been a member on the Planning Commission for over 11 years.

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I hereby certify that the preceding information is correct and to the best of my knowledge.

Charles Klee  
Signature

11-10-2011  
Date

**Mail or return your completed application to:**

**Otsego County  
Attn: County Administration  
225 West Main Street, Room 203  
County/City Building  
Gaylord, MI 49735**

**You may email your completed application to:**

**spremo@otsegocountymi.gov**

Thank you very much for giving us the opportunity to consider you for appointment.

Term Expires on:  
12/31/2014



*Otsego*  
**COUNTY**  
M I C H I G A N

**APPLICATION FOR APPOINTMENT TO  
COMMITTEES, BOARDS AND COMMISSIONS**

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Reappointment to the  
AIRPORT ADVISORY COMMITTEE

Please print or type.

Name: Michael D. Deerfield

Address: 809 Woodcrest Dr., Gaylord, MI Zip Code 49735

Telephone: 989-731-9668 Other: 989-732-8856

Date available for appointment Any

County Commission District 6

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? Bagley

**Please complete the following. You may use additional sheets as needed.**

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Previous Chairman Bagley Township DDA

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

Current CEO of Deerfield.com (Deerfield Communications Inc.), 1977 Graduate of Gaylord Community Schools, Private Pilot, 36 year resident of Otsego County. Primary duties include providing visionary guidance and marketing strategy for Deerfield.com. Secondary duties include operations, financial, and property management support.

Have you ever worked for Otsego County?      \_\_\_ Yes      \_\_X\_\_ No

If yes, please list dates and name(s) of departments.

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**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?      \_\_\_ Yes      \_\_X\_\_ No

If yes, please indicate potential conflicts.

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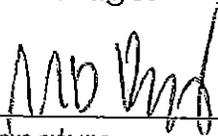
Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

\_\_X\_\_ Yes      \_\_\_ No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

I am a business owner and pilot in the local community with substantial experience in domestic and international travel (in and out of commercial and general aviation airports). Utilizing my experience as a pilot, business owner, business traveler, marketer and visionary, I believe I can help Otsego County establish and execute its long-term strategic plan for Otsego County Airport.

I hereby certify that the preceding information is correct and to the best of my knowledge.

  
\_\_\_\_\_  
Signature

11/18/2011  
\_\_\_\_\_

Date

*Mail or return your completed application to:*

**Otsego County  
Attn: County Administrator  
225 West Main Street, Room 213  
County/City Building  
Gaylord, MI 49735**

*Thank you very much for giving us the opportunity to consider you for appointment.*

Term Expires on:  
12/31/2014



## APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Reappointment to the  
AIRPORT ADVISORY COMMITTEE

Please print or type.

Name: Steven D Johnson

Address: 6500 Cottage TR Zip Code 49735

Telephone: 989 732 7435 Other: 732 2451

Date available for appointment \_\_\_\_\_

County Commission District 5

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? Otsego Lake

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Otsego Lake Assoc.  
Elder Board AT E Fair Church  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

Gaylord High School Grad.  
owner + operator of Johnson Oil Co of Gaylord  
Private Pilot with Air Plane AT Otsego County Airport  
I have Done Site Layout + Floor Plans for many of our  
Locations I Drafting Experience + Business Experience  
\_\_\_\_\_

Have you ever worked for Otsego County?       Yes       No  
If yes, please list dates and name(s) of departments.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?       Yes       No

If yes, please indicate potential conflicts.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes       No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

Life Long Resident of Otsego County  
Johnson Oil has 50 years invested in this community  
~~we~~ we have been in the Fuel business for 50 years!  
I Retail Experience & Labor Management Experience  
I have drafting & Design Experience  
I want to see our Airport come to life  
And be a welcome center to Gaylord MI  
I am a pilot with a plane at Otsego County Airport

I hereby certify that the preceding information is correct and to the best of my knowledge.

  
\_\_\_\_\_  
Signature

11/18/2011  
\_\_\_\_\_  
Date

Mail or return your completed application to:

Otsego County  
Attn: County Administrator  
225 West Main Street, Room 213  
County/City Building  
Gaylord, MI 49735

Thank you very much for giving us the opportunity to consider you for appointment.

Term expires:  
12/31/2014



## APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Reappointment to the  
AIRPORT ADVISORY COMMITTEE

Please print or type.

Name: WALLY Mc Coy

Address: 4823 TOURNAMENT DR Zip Code 49735

Telephone: 989-488-0313 (H) Other: 989-858-1575 (CELL)

Date available for appointment Now

County Commission District OTSEGO LAKE

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? BAGLEY

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

ROTARY CLUB - BELLEAIR, FL, ELKS - CAYLOR, MI (PRESENT)  
VICE PRES. FAA CHAPTER 1095 CAYLOR, MI (PRESENT)

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

B.S. MECIT ENGR - ROCKWELL UNIV.  
36 YRS UNITED AIRLINES CAPT ON B737, B747, B756, B767,  
PRESENTLY FLY WESTWIND JET AT NORTH COUNTRY AVIATION B747  
BUILDING KIT AIRPLANE RV-4 IN MY HANGER.

Have you ever worked for Otsego County?  Yes  No  
If yes, please list dates and name(s) of departments.

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?  Yes  No

If yes, please indicate potential conflicts.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes     No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

40+ YRS IN THE AIRLINE/AVIATION FIELD.

I hereby certify that the preceding information is correct and to the best of my knowledge.

Walter McCoy  
Signature

11/18/2011  
Date

Mail or return your completed application to:

Ossego County  
Attn: County Administration  
225 West Main Street, Room 203  
County/City Building  
Gaylord, MI 49735

Thank you very much for giving us the opportunity to consider you for appointment.

**FOR OFFICIAL USE ONLY**



**GAYLORD REGIONAL AIRPORT ADVISORY COMMITTEE BYLAWS**

**Adopted:**

***(COMPLIANCE WITH THIS PUBLICATION IS MANDATORY)***

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**ACCESSIBILITY:** Publications and forms are available on the Otsego County computer data base under Airport for downloading or printing.

**RELEASABILITY:** There are no releasing restrictions on this publication.

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**PURPOSE OF ADVISORY:** The Gaylord Regional Airport Advisory Committee (Advisory Committee or AAC) shall provide input from representatives of key community elements that are impacted by the use and development of the Gaylord Regional Airport. The Advisory Committee shall also provide advice and recommendations to the Airport Manager, the County Administrator, and through the Commissioner Ex-Officio to the Otsego County Transportation and Airport Committee regarding the operation, planning and use of the Gaylord Airport.

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**PURPOSE OF INSTRUCTION:** This instruction establishes procedures for the Advisory Committee to conduct business as an advisory body to the Gaylord Regional Airport, the Airport Manager and the Transportation and Airport Committee. These rules are intended to assist in the free but respectful flow of communication between all members.

**SUMMARY OF CHANGES:** These Bylaws corrects administrative errors, clarifies existing procedures, and implements guidance and limitations to both the operation of the Airport Advisory Committee and responsibilities of those appointed to it.

**POSTING CHANGES:** As situations and policies change so will this instruction to reflect those changes. The change must come from the Transportation and Airport Committee and be in writing. Any situation not covered by this document must be addressed to the airport leadership for guidance or clarification. This publication is not intended to answer every question that may arise while serving as a member of the Advisory Committee but is designed to provide a base line of instruction for a variety of issues.

---

Supersedes all other Bylaws or Instructions on same subject  
OPR: Matt Barresi

Pages: 5 Complete



**FOR OFFICIAL USE ONLY**

## FOR OFFICIAL USE ONLY

2

### 1. Membership

- 1.1 Nominees for appointment to the Advisory Committee shall be submitted to the Transportation and Airport Committee and appointed by the Otsego County Board of Commissioners.
- 1.2 There shall be 11 members comprising the Advisory Committee, one of which will be filled by the County Administrator. There is no limit to the number of terms an individual can serve on the committee.
- 1.3 Those members appointed to the Committee shall be randomly divided into staggered terms so that during any one year, only 3 member's terms shall expire.
- 1.4 Appointment to the Advisory Committee is a privilege and not everyone applying is selected. Those that are selected will comply with the following rules of conduct:
  - Attend scheduled meetings to the best of your ability in keeping with attendance rules.
  - Be prepared to work on issues and volunteer for airport projects if needed.
  - Place the interests of the airport above your individual interest such as your fuel cost or hangar lease or any issue that affects you directly but not the airport in its development.
  - Remove yourself from voting on any issue that could be considered a conflict of your personal or business interest.
  - Be respectful to all people attending and participating in committee meetings.
  - Be receptive to a variety of independent and individual thinking from all members.
  - Be respectful of the decisions of the Transportation Committee.
  - Officers appointed to positions on the Advisory Committee will carry out their assigned duties or be removed by the Chairperson for dereliction.
  - Members are an advisor to the Airport Manager, the County Administrator and the Transportation and Airport Committee but do not represent or speak for the airport to the news media, groups or clubs, agencies, or organizations unless authorized by the Trans/Air Committee, the County Administrator, or the Airport Manager.
- 1.5 Members of the Advisory Committee shall be comprised of members from different parts of the community.

### 2. Attendance

- 2.1 Members including the Airport Manager are expected to attend all regular meetings, in accordance with 2.4.
- 2.2 The Advisory Committee will decide at the January meeting if they will meet monthly, bi-monthly or quarterly for the new year.
- 2.3 The Advisory Committee may choose not to meet on a particular month.
- 2.4 A member may be recommended for removal from the Committee for malfeasance, misfeasance or nonfeasance by a majority vote of the Committee membership.
- 2.5 The Airport Manager will provide the Transportation and Airport Committee an Advisory Committee attendance list at the end of each year or upon request.

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### 3. Officers

- 3.1 The Advisory Committee shall annually elect from its members a Chairperson, Vice-Chairperson, and Secretary.
- 3.2 The Committee Chair's responsibilities include but are not limited to the following:
  - Conduct meetings.
  - Maintain order and setting the standard.
  - Serve as the spokesperson for the committee.
  - Helping to establish yearly goals for the committee.
  - Encouraging all members of the committee to participate.
- 3.3 It shall be the duty of the Vice-Chairperson to conduct meetings in the absence of the Chairperson.
- 3.4 It shall be the duty of the Secretary to send out meeting notices in addition to associated meeting material. The Secretary will also maintain all records of the Advisory Committee.
- 3.5 The Chairperson of the Transportation and Airport Committee shall be ex-officio member of the Advisory Committee and shall have no voting rights in the Advisory Committee but will act as a liaison to the Trans/Air Committee.
- 3.6 The Airport Manager shall have no voting rights in the Advisory Committee. The Manager will act as a liaison to the Transportation Committee when the Chairperson ex-officio is not present.

### 4. Powers and Limitations

- 4.1 The Advisory Committee shall not enter into contracts, hire, fire or task airport staff, negotiate the sale or purchase of real estate, or make financial commitments.
- 4.2 The Advisory Committee may establish subcommittees composed of members and non-members.
- 4.3 The Advisory Committee may utilize the services of local and regional organizations in carrying out its activities in keeping with para. 1.4.
- 4.4 The Advisory Committee may utilize the services of professional consultants with approval of the Transportation and Airport Committee.

### 5. Activities

- 5.1 In carrying out its purpose the Advisory Committee shall undertake such activities that will aid and support the Airport Manager and the long term development of the airport and include, but not limited to:
- 5.2 Preparing and recommending a long-range business plan and financing plan for the Gaylord Airport.
- 5.3 Reviewing and recommending actions concerning leases, fees and annual budgets for the airport.

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- 5.4 Developing and recommending annual goals and objectives for the operation and development of the airport.
- 5.5 Reviewing and recommending actions concerning the airport rules.
- 5.6 Presenting an annual report concerning the status of the airport.
- 5.7 Promoting awareness, utilization and development of the airport pursuant to and consistent with the Otsego County goals and objectives.

### 6. Notice of Meetings

- 6.1 Notice of any regular or special meeting of the Advisory Committee and/or a subcommittee shall be given to members at least 5 days prior in writing or by e-mail and shall be posted in accordance with the Open Meeting Act.
- 6.2 Meetings will be held in a public location as defined in the Open Meetings Act.
- 6.3 The business to be transacted and the purpose of any regular or special meetings of the Committee and/or Subcommittee shall be specified in the notice.

### 7. Quorum

- 7.1 At all meetings of the members a quorum of the voting members must be represented.
- 7.2 A number of members who shall equal not less than half of the members entitled to vote at such meetings shall constitute a quorum.

### 8. Voting

- 8.1 Each member as defined by the Bylaws shall be entitled to one vote on all issues (excluding a conflict of interest) which may come before the Advisory Committee or any subcommittee on which they serve.
- 8.2 Members may vote in person or may vote by proxy on any specific item executed in writing by the member and delivered to the Chairperson of the Committee or subcommittee before any regular or special meeting. All questions shall be determined by a majority vote, which shall be deemed to mean a majority of a quorum.

### 9. Conflict of Interest

- 9.1 A conflict of interest for these bylaws shall be defined as having a financial or other private interest, direct or indirect, personally or through a member of his or her family, in the matter upon which the Committee Member is required act upon. When a conflict of interest exists, the Committee member shall make such conflict known to the Committee, which shall then be reflected in the meeting minutes. The Committee member may participate in discussions on such matters, but shall not vote.

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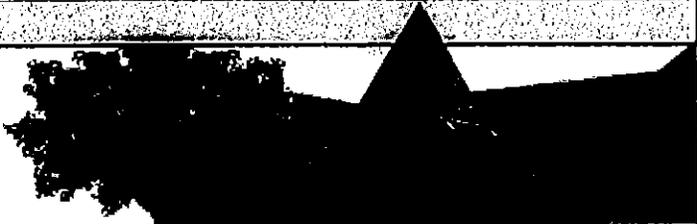
**10. Conflict Resolution**

10.1 Any conflict concerning airport operations involving Airport Advisory Committee members and the County should first be discussed with the Airport Manager; second with the County Administrator; third the Transportation and Airport Committee; and finally with the full County Board should resolution not be found at earlier stages.

**11. Amendment**

11.1 These Bylaws may at any time be amended or replaced in whole or in part by a vote of a majority of the County Commissioners.

From: news  
Sent: Susan Premo; John M. Burt  
To: ""Application For Appointment to Committees, Boards and Commissions  
Subject:



**Application For Appointment to Committees, Boards and Commissions**

**Submitted Information**

Date Submitted 11/16/2011

To which committee, board or commission are you seeking appointment? Fill out one form for each committee/board/commission. Veteran's Affairs

Name Paul Cafuk

Address 277 Pinecrest Drive

City Gaylord

State MI

Zip 49735

Phone 989-350-6354

Date available for appointment Immediately.

County Commission District 8

I am a registered voter in Otsego County Yes

If yes, which township, city or village? Hayes Township

List boards, commissions, committees or community service organizations that you are currently serving or have Disabled American Veterans, American Legion, Veteran's of Foreign Wars

**served upon, offices held and  
in what municipality or  
county**

**List any employment  
experience or education that,  
in your opinion, best qualifies  
you for this appointment. List  
job titles, duties (current and  
past), level of education and  
any certificates or degrees  
you have obtained**

High School Graduate (1988) Bachelor of  
Business Administration (1998) Master of  
Information Systems (2009)

**I have worked for Otsego  
County before** No

**I am aware of potential  
conflicts of interest** No

**Please provide information  
about specific training,  
education, experience or  
interests you possess that  
qualify you as an appointee to  
the position you seek**

Served 3 years in the U.S. Navy and served 9  
years in the Michigan Army National Guard. I  
was honorably discharged from both services. I  
spent 355 days in Iraq in support of Operation  
Iraqi Freedom. I received the Iraq Service  
Medal, Global War on Terrorism Expeditionary  
Medal and the Global War on Terrorism  
Service Medal. I have service connected  
disabilities with the Department of Veterans  
Affairs. A DD form 214 can be provided upon  
request.

Otsego County Building 225 W Main Gaylord, MI 49735 989-731-7520 - Phone

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Please add [news@otsegocountymi.gov](mailto:news@otsegocountymi.gov) to your address book.



TERM EXPIRES  
12/31/2014

### APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

*Zoning Board of Appeals.*  
*(Chairperson)*

Please print or type.

Name: DUANE E HOFFMAN

Address: 1233 W. MARTIN LK RD Gaylord Zip Code 49735

Telephone: 231-546-3324 Other: \_\_\_\_\_

Date available for appointment \_\_\_\_\_

County Commission District District 9

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? Elmira Twp.

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Elmira Planning Commission - Chair Past 3 yrs

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**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

Bachelor of Science C.M.U. 36 year career  
Mich Dept Natural Resources, Forest Management Division

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Have you ever worked for Otsego County?       Yes       No  
If yes, please list dates and name(s) of departments.

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**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?       Yes       No

If yes, please indicate potential conflicts.

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Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

Yes     No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

Basic Training offered by Mi. Assoc. Planning  
for both Planning & zoning.

I hereby certify that the preceding information is correct and to the best of my knowledge.

Jane E Hoffman  
Signature

11-15-2011  
Date

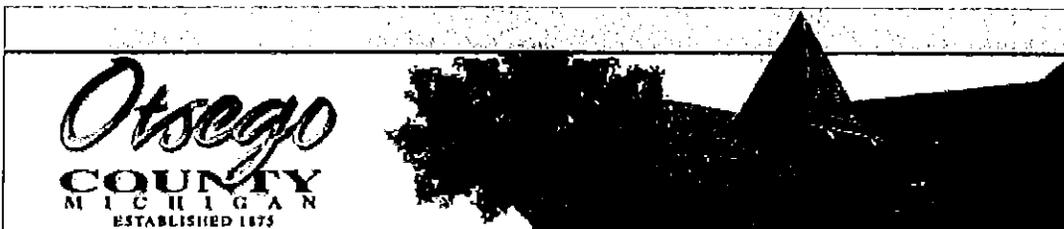
Mail or return your completed application to:

Otsego County  
Attn: County Administrator  
225 West Main Street, Room 213  
County/City Building  
Gaylord, MI 49735

Thank you very much for giving us the opportunity to consider you for appointment.

Susan Premo

From: Otsego County [info@gaslightmedia.com]  
Sent: Susan Premo  
To: [Retrieved]Application For Appointment to Committees, Boards and Commissions  
Subject:



**Application For Appointment to Committees, Boards and Commissions**

**Submitted Information**

**Date Submitted** 11/15/2011

**To which committee(s), board(s) or commission(s) are you seeking appointment?** Zoning Board of Appeals Committee  
Vice Chairperson

**Name** Kevin D. Sagasser

**Address** 9580 Geronimo's Trail

**City** Gaylord

**State** MI

**Zip** 49735

**Phone** 989-619-8656

**County Commission District** 8

**I am a registered voter in Otsego County** Yes

**If yes, which township, city or village?** Hayes South

**List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what**  
Gaylord Chamber - Governmental Affairs  
Committee Gaylord Rotary Club - Prior Board  
Member Quarterback Club (InActive) - Treasurer

**municipality or county**

**List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained**

President/Owner/Founder Sagasser & Associates, Inc. - Environmental Engineering & Consulting Firm BS - Geological Engineering Licensed Professional Engineer Various Certificates (Resume available upon request hard copy/electronic)

**I have worked for Otsego County before** No

**I am aware of potential conflicts of interest** No

**Otsego County-City Building 225 W Main Gaylord, MI 49735 989.731.0295 - Phone**

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**OCR 11-36**  
**OTSEGO COUNTY COMMUNITY RECREATION PLAN 2012-2016**  
**RESOLUTION OF ADOPTION**

Otsego County Board of Commissioners  
December 13, 2011

**WHEREAS**, the Otsego County Parks and Recreation Commission has undertaken the Otsego County Community Recreation Plan 2012-2016 which describes the physical features, existing recreation facilities and the desired actions to be taken to improve and maintain recreation facilities during the period between 2012 and 2016; and

**WHEREAS**, the Otsego Parks and Recreation Commission has developed the plan for the benefit of the entire community and as a document to assist in meeting the recreation needs of the community; and

**WHEREAS**, a public hearing was held November 7, 2011 at the Otsego County Community Center to provide an opportunity for citizens to express opinions, ask questions, and discuss all aspects of the Otsego County Community Recreation Plan 2012-2016; and

**WHEREAS**, another public hearing was held December 8, 2011 at the Elmira Township Hall to provide an opportunity for citizens of Elmira Township to express opinions, ask questions, and discuss all aspects of the Otsego County Community Recreation Plan 2012-2016; and

**WHEREAS**, following the public hearing on December 8, 2011, the Elmira Township Board has voted to adopt said Otsego County Community Recreation Plan 2012-2016; and

**WHEREAS**, following the public hearings, the Otsego County Parks and Recreation Commission has also voted to adopt said Otsego County Community Recreation Plan 2012-2016; now, therefore be it

**RESOLVED** that the Otsego County Board of Commissioners do approve and hereby adopt the Otsego County Community Recreation Plan 2012-2016 as a guideline for improving recreation for the residents of the Otsego County community.

Consent Agenda

M. Parks and Recreation Commission Recommendation  
1. OCR 11-36 Parks and Rec Plan 2012-2016

The Otsego County Parks and Recreation Plan can be viewed on line at  
<http://www.otsegocountymi.gov/uploads/Otsego-County-Rec-Plan-2012-2016.pdf>.

**OCR 11-37**  
**AUTHORIZING RESOLUTION**  
Otsego County Board of Commissioners  
December 13, 2011

**WHEREAS**, the Otsego County Board of Commissioners is the owner of a property located at 1320 Wilkinson Road, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 732, Pages 25-33, in the name of Robert R. Rolinski, Survivor of himself and Isabelle Rolinski A/K/A Isabell Ann Rolinski, Whose Death Certificate is Recorded in Liber 234, Page 127, Otsego County Records and

**WHEREAS**, said Mortgage has been paid in full; now, therefore, be it

**RESOLVED**, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to, Robert R. Rolinski, Survivor of himself and Isabelle Rolinski A/K/A Isabell Ann Rolinski, Whose Death Certificate is Recorded in Liber 234, Page 127, Otsego County Records and, be it further

**RESOLVED**, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT: 101-141**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:    General     Special Revenue     Debt Service     Capital Project     Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
101 - 141 - 704.400 (education & training)	\$	\$ 40.00
101 - 141 - 704.800 (sick pay buy out)	\$	\$ 2,320.00
101 - 141 - 704.300 - (Retirement)	\$ 2,360.00	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	<b>\$ 2,360.00</b>	<b>\$ 2,360.00</b>

Tracy G. Cruz  
Department Head Signature

11/17/11  
Date

<b>Finance Department</b>	
Entered:	
By:	

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Approval Date (if necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number



## OTSEGO COUNTY BUDGET AMENDMENT

**FUND/DEPARTMENT: 101-136**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

**Fund Type:**    General    Special Revenue    Debt Service    Capital Project    Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>

**EXPENDITURE**

Account Number	Increase	Decrease
101 - 148 - 704.110 (Hospitalization)	\$	\$ 780.00
101 - 136 - 704.300 (Retirement)	\$ 780.00	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	<b>\$ 780.00</b>	<b>\$ 780.00</b>

Tracy A. Creech  
Department Head Signature

11/18/11  
Date

<b>Finance Department</b>
Entered:
By:

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Approval Date (if necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number



## OTSEGO COUNTY BUDGET AMENDMENT

**FUND/DEPARTMENT: 101-141**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:    General    Special Revenue    Debt Service    Capital Project    Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>

**EXPENDITURE**

Account Number	Increase	Decrease
101 - 141 - 704.110 - Hospitalization	\$	\$ 1,870.00
101 - 141 - 940.110 - Retiree Hospitalization	\$ 1,870.00	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	<b>\$ 1,870.00</b>	<b>\$ 1,870.00</b>

Tracy A. Cruz  
Department Head Signature

11/08/2011  
Date

<b>Finance Department</b>
Entered:
By:

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Approval Date (if necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number



## Otsego County Fee Schedule

### AIRPORT

Landing Fees (waived with minimum fuel purchase):

Commercial	Minimum Fuel	
Single Piston	20 Gallons	\$20.00
Single Turbine	40 Gallons	\$25.00
Twin Piston	40 Gallons	\$25.00
Turbo Prop/Light Jets	80 Gallons	\$50.00
Jets Over 20,000 lbs.	160 Gallons	\$80.00

Other Fees:

Cold Hangar		\$50.00
Additional Night		\$25.00
Heated Hangar Nightly		\$85.00
Forklift		\$50.00
De-Ice	\$40.00 plus \$13.00 a Gallon	
Parking light Aircraft		\$5.00
Parking Turbine/Jets		\$25.00
After Hours / First Hour		\$125.00
Additional Hour		\$100.00
Miscellaneous Charge, Requiring Manpower. Example: AC plug in		\$25.00
Ground Power Unit	\$40.00 plug in \$20.00 an hour	
Off Airport Service		\$250.00
Off Airport Service additional hour		\$100.00
Off Airport Service Weekend/Holiday		\$350.00
Off Airport Service Weekend/Holiday additional hour		\$150.00

Hangar Rentals:

Range from \$165 to \$220 a month depending on hangar size/conditions and amenities.

Example: Does the door open manually or with automatic opener.

Fuel

Amount based on the market.

Note: Otsego County does not charge Recreational Flyers for landing. The only charge is for parking.

Note: We do not charge Emergency Service Aircraft like "Life Flight" for landing or parking.

### ANIMAL CONTROL DEPARTMENT

License Fees:

Before March 1:

Spayed or Neutered	\$10.00
Unaltered	\$20.00
Unaltered with Pedigree	\$10.00

March 1 or After

Spayed or Neutered	\$15.00
Unaltered	\$25.00
Unaltered with Pedigree	\$15.00

When a citation is issued for dog(s) there is a \$30.00 fee for the first dog and then late fees apply to each dog listed on the citation.

Dog owners that purchase dog licenses within 48 hours of receiving the citation, the citation becomes void.

For dog owners that do not purchase their licenses within 48 hours of receiving the citation, the citation will be forwarded to the Courts. The Courts have a \$125.00 fine and cost for failure to license a dog.

**Dog Adoption Fees:**

Adoption Fee	\$20.00
Dog License	\$10.00
Sterilization Fee (payback) if animal is sterilized by Otsego County If not altered a \$25.00 good faith contract is signed stating the animal will be altered: The \$25.00 is reimbursable with proof of sterilization. (Voucher from County)	\$25.00
<b>Total Cost of Adoption per Dog:</b>	<b>\$55.00</b>

The sterilization cost for shelter dogs is \$68.00 to \$110.00 dollars at local veterinarian's office.

**Cat Adoption Fees:**

Adoption Fee	\$20.00
Sterilization Fee (payback) if animal is sterilized by Otsego County If not altered a \$25.00 good faith contract is signed stating the animal will be altered: The \$25.00 is reimbursable with proof of sterilization. (Voucher from County)	\$25.00
<b>Total Cost of Adoption per Cat:</b>	<b>\$45.00</b>

**Submission Fees for Adopted Dogs:**

Dog Submitted by Owner	\$20.00
Dog Submitted Out of County	\$50.00
Stray Dog found in County	No Charge
Stray dogs from Out of County	\$50.00

**Litter of Puppies:**

Up to 3 Puppies – In County	\$30.00
Up to 3 Puppies – Out of County	\$60.00
4 to 5 Puppies – In County	\$50.00
4 to 5 Puppies – Out of County	\$65.00
6 Puppies and Up – In County	\$60.00
6 Puppies and Up – Out of County	\$85.00

Please Note: Otsego County does not accept vicious animals, old, elderly animals, animals with medical problems, or animals requiring convalescent care.

Impoundment Fees of Dogs Picked Up by Officer and Reclaimed by their Owner:

First Time Impoundment P/U Fee:	\$20.00
Plus \$5.00 Per Day Boarding Fee Plus License Fee if the Dog Does Not have Current License:	\$5.00
Second Offense of Impoundment P/U Fee:	\$40.00
Third Offense of Impoundment P/U Fee:	\$60.00
A Citation may also be issued along with continuous P/U fees.	

All dogs four months of age and older that become property of Otsego County, either by submission or animals picked up by officer are evaluated by the animal behavior specialist at a cost of \$75 per animal. This is a contracted service.

Dogs and cats that become the responsibility of Otsego County are: vaccinated, de-wormed, and treated for fleas and lice. Injured or sick animals are transported for treatment up to a \$200.00 veterinarian expense including medication.

Submission Fees for Adoptable Cats:	
Feral Cats	\$20.00
All Other Cats – In County	\$20.00
Cats – Out of County	\$50.00
Litters of Kittens:	
Up to 4 Kittens – In County	\$30.00
Up to 4 Kittens – Out of County	\$50.00
5 or more Kittens – In County	\$60.00
5 or more Kittens – Out of County	\$85.00

## BUS SYSTEM

System Fares:	
Seniors	\$2.00 one way
Disabled	\$2.00 one way
Students	\$2.50 one way
Adults	\$3.00 one way
Internal Fees:	
Lube, Oil & Filter Change for County Departments	\$28.00
Labor Charge for vehicle repairs	\$45.00 per hour

## CLERK/REGISTER OF DEEDS OFFICE

Vital Record Copies	
First Page	12.00
Each Additional Page	5.00
Qualified Voter Registration File (Bagley Twp is not available)	
Digital Copy	\$.02 per voter
Hardcopies	\$10.00 per municipality
Clerk & Register of Deeds Record Copies	\$1.00 per page
Carrying Concealed Weapons Permit (CCW)	\$105.00

Register of Deeds Record Searches \$5.00 per name searched

Register of Deed Document Recordings

Recording Fees

First Page 14.00

Additional Pages 3.00 Each

Recording Fee Check Overages

County retains first \$10.00 of recording check overages.

Recording check overages over \$10.00 result in document rejection.

**EQUALIZATION OFFICE**

Copies in the Office:

Self Serve

Single copies (8½" x 11", 8½" x 14") \$1.00 each

Up to four copies (11" x 17") \$2.00 each

4 or more copies (11" x 17") if from plat book for other than owner. \$3.00 each

If Done by Staff Double the cost for copies

Print Outs from Equalizer: \$1.00 each

For printing on 8½" x 11" paper.

Lists from the Equalizer:

Name and address only \$0.25 each

Name, address and description \$0.30 each

Name, address, description and value \$0.35 each

If done by staff from mapping computer \$0.50 each

For Downloads of Electronic Data (Equalizer Program)

For entire County or entire Township

Public sector \$500.00 per request

Private sector \$500.00 per request

Maps (8½" x 11") from MapInfo

Maps from computer with staff assistance \$10.00 each

If additional information is required on maps, use pricing from above list.

Other Office Fees:

Aerials

1st copy \$15.00 each

Each additional copy \$12.00 each

Faxed Information

Each sheet \$ 5.00 each

House Numbers

\$25.00 per request

Geographic Information System Map Digital Data Pricing:

For Public Sector		
Subscriptions Rate: (Layers include Road, Water, and Parcel)		
Public Sector (single town and range)		
Annual Update:		0.10 per parcel
Quarterly Update:		\$0.25 per parcel
Public Sector (for multiple town and ranges)		
Annual Update:		\$0.10 per parcel
Quarterly Update:		\$0.25 per parcel
Public Sector (entire county)		
Annual Update:		\$0.10 per parcel
Quarterly Update:		\$0.25 per parcel
For Private Sector		
Subscriptions Rate: (Layers include Road, Water, and Parcel)		
Public Sector (single town and range)		
Annual Update:		\$0.20 per parcel
Quarterly Update:		\$0.50 per parcel
Public Sector (for multiple town and ranges)		
Annual Update:		\$0.20 per parcel
Quarterly Update:		\$0.50 per parcel
Public Sector (entire county)		
Annual Update:		\$6,000.00
Quarterly Update:		\$2,500.00 per quarter

The Equalization Department fees were established in accordance with the Otsego County Enhanced Access Policy, as required by the State of Michigan Public Act 462 of 1996.

The Equalization Director has the right to waive fees in exchange for data relevant to the work done by the Equalization Department.

#### **FREEDOM OF INFORMATION ACT (FOIA) REQUESTS**

The cost for FOIA Requests Include the cost of the wages and fringe benefits of the lowest paid employee in the office capable of gathering data for the duration of the time it takes to process/prepare request, along with a cost of \$1.00 per page for copies, and any postage fees. (Please see the Otsego County FOIA Policy for more information)

#### **HOUSING DEPARTMENT**

Copies \$1.00 per page

Fax	\$1.00 per page
Each Delinquent Mortgage Payment	\$25.00
Payoff Request	\$25.00

## LAND USE SERVICES DEPARTMENT

### Building Fees:

Permit Application Fee	35.00
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#### For Building Permits:

ICC Fee Schedule and type of construction is used for all permits.

Electrical, Mechanical and Plumbing Permits are calculated based upon the itemized permit applications.

Residential Plan Reviews	15% of Permit Fee
Commercial Plan Reviews	.0015 times the value of the project
Inspections	\$50.00 per inspection

### Planning & Zoning Fees:

#### Zoning Permits:

Application Fee	\$35.00
Single Family Dwelling	\$45.00
Residential Addition	\$45.00
Accessory buildings	\$45.00
Decks	\$30.00
Non-residential Signs	\$45.00
Residential Signs	No charge
Shoreland Permits	\$100.00
Sheds less than 200 sf	\$25.00
Fences	\$25.00
Camping Trailers	\$30.00
Home Occupations	\$30.00
Zoning Re-Inspection Fee (additional inspections)	\$50.00

Commercial Site Plan Review - In-house	\$100.00
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#### Land Divisions:

Hayes, Livingston & Chester Twps.	\$100.00
Bagley, Corwith, Dover, Elmira & Otsego Lake Twps.	\$25.00

#### Planning Commission Permits:

Site Plan Review	\$500.00
Special Use Permit	\$700.00
Rezoning Request	\$700.00

#### Planning Commission Permits: (When Special Meeting is Required)

Site Plan Review	\$950.00
Special Use Permit	\$950.00
Rezoning Request: (1 to 5 parcels)	\$950.00
Rezoning Request: (6 to 10 parcels)	\$1,050.00
Rezoning Request: (11 or more parcels)	\$1,150.00

#### Zoning Board of Appeals Hearings:

Variance Request	\$400.00
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Appeal-Interpretation \$400.00

Zoning Board of Appeals Hearings: (When Special Meeting is Required)  
Variance Request \$800.00  
Appeal-Interpretation \$800.00

**MEDICAL EXAMINER**

Deputy Medical Examiner On-Call \$65/mo  
Chief Deputy M.E. Administrative \$65/mo  
Autopsy \$65/hr  
Body Transport \$55/hr  
Training Time \$25/hr

**PARKS & RECREATION**

Otsego Lake County Park

Otsego County Residents:

Day Park Pass \$3.00  
Day Park Pass - Seniors (age 60 and over) \$2.00  
Season Park Pass \$14.00  
Season Park Pass - Seniors (age 60 and over) \$5.00  
Camping Vehicle Permits (May 2 - September 25) \$23.00 per night  
Camping Vehicle Permits (April 1 - May 1; Sept. 26 - Nov. 1) \$12.00 per night  
Pavilion Rental \$50.00  
Camping Vehicle Permits \$3.00

Non-Otsego County Residents:

Day Park Pass \$3.00  
Season Park Pass \$14.00  
Season Park Pass - Seniors (age 60 and over) \$5.00  
Camping Vehicle Permits (May 2 - September 25) \$25.00 per night  
Camping Vehicle Permits (April 1 - May 1; Sept. 26 - Nov. 1) \$12.00 per night  
Pavilion Rental \$60.00  
Camping Vehicle Permits \$3.00

Community Center

Day Pass \$1.00  
Rental of Entire Community Center 1-1/2 hours \$25.00  
Rental of Half of Community Center 1-1/2 hours \$15.00  
Rental of Entire Community Center 2 hours \$30.00  
Rental of Entire Community Center 3 hours \$50.00  
Rental of Entire Community Center 4 hours \$60.00  
Use of Scoreboard and/or Volleyball Equipment \$5.00  
Overnight Lock-ins (Friday or Saturday) 8pm – 8am \$175.00

**SHERIFF**

Civil Division

Service of Civil Process \$21.00 plus \$0.75 per mile

Corrections Division

Jail

PBT (Preliminary Breath Test)	\$2.00 plus \$1.00 breath tube
State Booking Fee/MCOTC	\$2.00
Local Booking Fee	\$10.00
Bond Fee	\$10.00
Damages to Jail Property	Replacement/Prosecution
Housing	\$30.00 per day/Sentenced
Indigent Supplies	Cost per item provided
Medical	As billed by provider
OTC Medical	Per store receipt
Rx Medication	As billed by pharmacy
OUIL Fee	\$5.00
Postage	Current USPS rates
Safety Ink Pen	\$0.60
Starter Pak (Grooming Items)	\$1.50 (Indigent)
Tether	\$15.00/day
Work Release	\$15.00/day

Work Camp	
Drug/PBT Test	\$5.00
Participant Daily Fee	\$15.00
	\$7.50 If determined to be Indigent

Sheriff's Office	
Incident Reports/FOIA Request	\$5.00 plus \$1.00 per additional page
Photographs	\$5.00 per page
Electronic Media (DVD,CD)	\$50.00
Traffic Crash Reports (UD-10)	\$5.00 + \$1.00 per additional page
Fingerprinting	\$15.00
Handgun Purchase Permit	\$5.00 Notary Fee
Notary Fee	\$5.00
Salvage Vehicle Inspections	\$100.00

#### SOIL EROSION PERMIT FEES

Residential Soil Erosion Permit	\$150
Commercial Soil Erosion Permit	\$300 <sup>1</sup> /\$50 <sup>2</sup>

<sup>1</sup> Price for first acre

<sup>2</sup> Price for each additional acre

#### TREASURER

Copies	\$1.00 per page
Tax Certification Fee	\$1.00
Notary Fee	\$3.00
Tax Search	\$.50 per parcel
Detailed Tax Search	\$25.00 per parcel (old records)
Delinquent Tax Export (onto CD)	\$0.25 per parcel

#### Check Overages

County retains first \$10.00 of check overages.

Check overages over \$10.00 result in payment rejection.

**VETERANS**

Copies	\$1.00 per page
Fax	\$1.00 per page

**GENERAL**

Checks returned for Non Sufficient Funds	\$25.00
Conference Room Rental	
Half-Day	\$45.00
Full-Day	\$60.00
Clean-Up Fee - Charged when room is not returned in original setup and condition.	\$25.00
Note: Fees for conference room rentals are waived for court-ordered meetings.	
Copies	\$1.00 per page unless otherwise noted
Laminating	\$1.00 per item unless otherwise noted

Note: Otsego County Departments are exempt from fees concerning county-related requests.

Adopted: January 26, 2010  
Last Updated: April 26, 2011

**FY 2012**

**INDEPENDENT CONTRACTOR AGREEMENT**

**Between**

**OTSEGO COUNTY)**

**And**

**Northeast Michigan Council of Governments (NEMCOG)**

**WHEREAS**, OTSEGO COUNTY desires to contract for the performance of services, as hereafter described, of the independent contractor, NEMCOG whose signature appears hereon (hereafter referred to as Contractor);

**I. GENERAL TERMS.**

**IT IS HEREBY AGREED** by and between OTSEGO COUNTY and Contractor as follows:

- (A) Contractor shall be an independent contractor. Contractor shall not be deemed to be an employee of OTSEGO COUNTY for any reason and no employee benefits of OTSEGO COUNTY, including but not limited to worker's compensation, no-fault automobile, medical or disability insurance, leave time, etc., shall be due or owing to Contractor, his heirs, successors or assigns;
- (B) Contractor shall hold harmless and indemnify OTSEGO COUNTY from any and all claims or liability that may arise out of any acts or conduct of the Contractor in the course or scope of the performance of Contractor's services under this Agreement;
- (C) OTSEGO COUNTY shall pay Contractor as follows in exchange for Contractor's satisfactory performance of the services as hereafter set forth:
  - (1) \$84,575.00. Contractor shall be responsible for paying all taxes, including employment taxes, tax withholding payments (*e.g.*, federal and state income taxes), FICA, MESC, etc.
  - (2) Payments to Contractor will be contingent OTSEGO COUNTY receiving the funds from its funding source before OTSEGO COUNTY can release payments to Contractor.
  - (3) Contractor shall be solely responsible for all self-employment taxes and related insurance required for the operation of his/her business and activities, including adequate automobile liability insurance.

- (D) **Service and Duties:** During the term of this Agreement, the Contractor shall provide Hazard Mitigation Plan Updates for Alcona, Alpena, Crawford, Montmorency, Otsego, Oscoda and Presque Isle Counties. The Contractor shall perform these services in a competent and thorough manner and to the satisfaction of OTSEGO COUNTY. The duties shall include See Attachment A (Grant Proposal) and B (Contract between SOM and Otsego County). NEMCOG will provide a monthly invoice to Otsego County. Documentation of match will accompany the invoice. Otsego County will complete the required State of Michigan forms including monthly financial statements with detailed expenditures and will submit billing statements to Michigan State Police Emergency Management Division.
- (E) The contractor shall perform faithfully any duties assigned to him to the best of his ability and shall make prompt, complete and accurate reports of his work and expenses to OTSEGO COUNTY. These duties shall be subject to modification, addition and deletion by OTSEGO COUNTY.
- (E) Contractor is responsible for completion of work as agreed upon within the required time frame of the project with no control by OTSEGO COUNTY with regards to hours worked, or location.
- (F) OTSEGO COUNTY may terminate this Service Contract if it deems that funding is no longer available to pay for services by the Contractor. OTSEGO COUNTY shall notify the Contractor of this eventuality two weeks prior to termination.
- (G) OTSEGO COUNTY may terminate any Service Contract in whole or part, at any time before the date of completion, whenever it is determined that Contractor has failed to perform any duties or obligations in a fully satisfactory manner (*e.g.*, Contractor fails to timely or completely comply with one or more conditions of the Grant Agreement(s)). OTSEGO COUNTY will promptly notify the Contractor in writing of the effective date of the termination. Payments made to the Contractor or recoveries by OTSEGO COUNTY will be in accordance with the legal rights and liabilities of the parties concerned.
- (H) OTSEGO COUNTY and the Contractor may terminate this Service Contract in whole, or in part, when both parties agree that the continuation of the project would not produce beneficial results commensurate with the further expenditure of funds. The two parties shall agree upon the termination conditions, including the effective date and, in case of partial terminations, the portion to be terminated. Contractor shall not incur new obligations for the terminated portion after the effective date. OTSEGO COUNTY will allow full credit to the Contractor for the noncancelable obligations, properly incurred by the Contractor prior to termination.

- (I) At any time during the Contract Term (see II. below), either party may serve a written notice to terminate this Agreement, which would be effective on the thirty-first (31st) day after the notice to terminate is served on the other party.
- (J) Contractor shall not be an agent of OTSEGO COUNTY has no authority to act on behalf of OTSEGO COUNTY and shall not act in a representative capacity or act as if he can represent OTSEGO COUNTY.

For example:

- (1) Contractor shall not issue press releases without prior written approval.
  - (2) Contractor shall not sign contracts on behalf of OTSEGO COUNTY.
  - (3) Contractor shall make no representations on behalf OTSEGO COUNTY.
- (K) Any additional instructions regarding the performance of said services attached to this Contract shall be deemed to be incorporated herein and be part of this Contract and same shall be signed and dated by the Contractor upon execution of this agreement.

## **II. TERM OF CONTRACT.**

The initial term of this Independent Agreement shall be for twelve (12) months beginning on or about December 1, 2011 and ending on or about December 1, 2013 ("Contract Term"). This Agreement may be renewed at the end of the Contract Term by a further written agreement of both parties. At any time during the Contract Term, either party may serve a written notice to terminate this Agreement, which would be effective on the thirty-first (31st) day after the notice to terminate is served on the other party.

## **III. CONFIDENTIAL INFORMATION:**

Contractor shall not disclose information relating to OTSEGO COUNTY's operations or to clients or persons other than (a) members of OTSEGO COUNTY's staff, (b) members OTSEGO COUNTY Board or (c) third party reimbursement agencies and professional organizations, without written consent of OTSEGO COUNTY or duly issued court process or orders.

#### IV. STANDARD PROVISIONS.

A. **Notices.** Any and all notices or other communications provided for or required by this Agreement shall be directed to the party to be so notified, in writing, by personal service or by registered or certified mail, return receipt requested, and addressed to such party at the respective addresses shown below, unless notice of change of address has been furnished in the manner provided in this section.

To Contractor: Diane Rekowski, Executive Director  
Northeast Michigan Council of Governments  
80 Livingston Blvd.  
PO Box 457  
Gaylord, Michigan 49734

To OTSEGO COUNTY: John Burt, Administrator  
Otsego County  
225 W. Main  
Gaylord, MI 49735

B. **Applicable Law.** This Agreement and the rights of the parties hereunder shall be interpreted, construed and performed in accordance with the laws of the State of Michigan.

C. **Entire Agreement.** This Agreement, as it may be modified in writing from time to time, constitutes the entire agreement between the parties, and supersedes any and all other agreements, oral or in writing, with respect to the subject matter contained herein.

D. **Amendments.** This Agreement may be altered, amended or modified at any time, but only by written agreement executed by the parties hereto. No waiver of any provision of this Agreement shall be valid unless made in writing and signed by the party against whom such waiver is sought.

E. **Section Headings.** Any section or paragraph title or caption contained in this Agreement is for convenience only, and shall not be deemed a part of this Agreement.

F. **Invalid Provisions.** The invalidity or unenforceability of any particular provision of this Agreement shall not affect any other provision hereof. This Agreement shall be construed and enforced as if the invalid or unenforceable provision were modified to conform with the applicable law, or if such modification is impossible, then as if the Agreement did not contain that provision.

G. **Successors and Assigns.** This Agreement shall be binding upon, and shall inure to the benefit of the successors and assigns, and for purposes of realizing any benefits payable

hereunder to Contractor. In no event shall Contractor assign or delegate any of his rights, powers, duties and obligations under this Agreement without prior written consent of OTSEGO COUNTY. Such consent shall not unreasonably be withheld.

H. **Waiver.** Failure to insist upon strict compliance with any of the terms, covenants or conditions of this Agreement shall not be deemed a waiver of such terms, covenants or conditions. Waiver can be accomplished only in writing signed by the party giving the waiver.

I. **Authority.** The undersigned representatives warrant that they are duly authorized to execute the foregoing instrument.

J. **Arbitration.**

1. **All parties specifically and knowingly waive their rights to a jury trial.**

Any dispute or controversy concerning the termination of this Agreement, in whole or in part, or any other disputes concerning this Agreement between the Contractor and OTSEGO COUNTY shall be resolved by arbitration under the laws of the State of Michigan.

2. The arbitration proceeding shall be conducted under the Rules of the American Arbitration Association (AAA) in effect at the time a demand for arbitration of the dispute is made. The decision and award of the arbitrator made under the AAA rules shall be exclusive, final and binding on all parties, their heirs, representatives, successors and assigns. Judgment upon the award rendered by the arbitrator may be rendered in any circuit court having jurisdiction of the matter. In the event the Contractor or OTSEGO COUNTY shall require equitable relief prior to the selection of an arbitrator to resolve the dispute, either party may seek temporary equitable relief from any court having jurisdiction of the dispute, subject to any final relief awarded by the arbitrator.

3. Limited civil discovery shall be permitted for the production of documents and the taking of depositions, provided, however, that no party is permitted to take the deposition of more than three witnesses except by agreement of the other party or upon order of the arbitrator pursuant to the motion of a party. Subject to the foregoing limitations, discovery shall be conducted in accordance with the Federal Rules of Civil Procedure with any enforcement issues resolved by the arbitrator.

4. The arbitration and all proceedings, discovery and any award of the arbitrator, is confidential. Neither the parties nor the arbitrator shall disclose any information gained during the course of the arbitration to any person or entity who is not a party to the arbitration unless permitted by law. Attendance at the arbitration shall be limited to the parties and those called as witnesses.

5. OTSEGO COUNTY and Contractor acknowledge that each has had the opportunity to consult with counsel of choice, before signing this Agreement, and OTSEGO COUNTY and Contractor each hereby knowingly and voluntarily, without coercion, waives all rights to trial by jury of all disputes between them and instead agree to binding arbitration.

6. In the event of dispute under this Agreement, the parties agree pursuant to MCLA 600.5001; MSA 27A.5001, et seq., to binding arbitration in accord with the rules of the American Arbitration Association, further agree that the prevailing party shall be awarded its reasonable attorney fees with said place of arbitration being Gaylord, Michigan which shall render a judgment upon the award made pursuant to said arbitration. It is further agreed that any arbitration award may be certified to the Otsego Circuit Court which shall render a judgment upon the award made pursuant to said arbitration.

IN WITNESS WHEREOF, the parties have executed this Agreement on December 1, 2011.

Witnesses:

**OTSEGO COUNTY**

\_\_\_\_\_  
Witness

\_\_\_\_\_  
By: John Burt

Its: Administrator  
225 W. Main St.  
Gaylord, MI 49735  
989-731-7500

**NEMCOG**

\_\_\_\_\_  
Witness

\_\_\_\_\_  
By: Diane Rekowski

Its: Executive Director  
80 Livingston Blvd.  
PO Box 457  
Gaylord, MI 49734  
989-732-3551



**Otsego County**  
**Office of the Medical Examiner**  
225 W. Main Street, Ste. 203, Gaylord, Michigan 49756  
989-786-4877 • Fax 989-731-7529

### Statement of Policy

Michigan Law MCL 52.205(6) allows the Medical Examiner to retain any portions of the body that he/she considers necessary to establish the cause of death, the conditions contributing to death, or the manner of death, or as evidence of any crime. On occasion, an organ or limb may need to be kept after the deceased body has been released to the funeral home. When this occurs, the funeral and burial or cremation may occur prior to the Medical Examiner's office or their contracted specialists complete the examination of the retained organ. In such cases, the organ/limb will be retained for a minimum of ten (10) days. **If no request is received from the Next-of-Kin of the decedent to request the return of the organ(s) or limb(s) via this form within ten (10) days of receipt, the Medical Examiner will cause the disposal of the organ(s) or limb(s) sometime following the ten (10) day period.** Otsego County is not responsible for any costs associated with requests for the return of Organs or Limbs other than the cost of transportation. The decedent's Next-of-Kin will be responsible for the cost of any requests beyond the scope of this policy, including but not limited to requests for increased duration of storage of decedent and reinterment of decedent.

### Organ/Limb Return Request

The form must be completed and submitted to the Medical Examiner's Office within 30 days of receipt if the next-of-kin of the decedent wishes to request the return of any organ(s) or limb(s) retained by the Medical Examiner separately from the body for testing and/or investigation. Any such organ(s) or limb(s) will be returned following the completion of any special tests and/or investigation. The failure to return this form will be construed as permission to dispose of any organ(s) or limb(s) retained separately from the body. By signing this form, the undersigned represents under penalty of law that he/she is the legally recognized Next-of-Kin of the decedent, and that there are no other relatives with a superior claim to decedent's remains, including but not limited to, the retained organ(s) or limb(s). It is further acknowledged by the Undersigned that he/she is responsible for any increased cost due to requests for increased time of storage of decedent remains or any other costs associated with their request for return of the retained organ(s) or limb(s).

*THE UNDERSIGNED HEREBY REQUESTS THE RETURN OF ANY ORGAN(S) AND/OR LIMB(S) RETAINED SEPARATELY FROM THE BODY*

OF: \_\_\_\_\_ WHO EXPIRED ON: \_\_\_\_\_  
NAME OF DECEDENT DATE OF DEATH

BY \_\_\_\_\_  
NAME AND ADDRESS OF DECEDENT'S NEXT OF KIN (PRINT OR TYPE)

\_\_\_\_\_  
SIGNATURE OF NEXT OF KIN OF DECEDENT

*THE UNDERSIGNED HEREBY ACKNOWLEDGES THE AUTHORITY OF THE MEDICAL EXAMINER TO DISPOSE OF ANY ORGAN(S) AND/OR LIMB(S) RETAINED SEPARATELY FROM BODY*

OF: \_\_\_\_\_ WHO EXPIRED ON: \_\_\_\_\_  
NAME OF DECEDENT DATE OF DEATH

BY \_\_\_\_\_  
NAME AND ADDRESS OF DECEDENT'S NEXT-OF-KIN (PRINT OR TYPE)

\_\_\_\_\_  
SIGNATURE OF NEXT-OF-KIN OF DECEDENT



# Dave Dacy Airshows, Inc.

*'from one act to an entire show'*

P.O. Box 225  
Harvard, IL 60033

1-888-848-DACY, 815-943-5170  
FAX 815-943-5170

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## Airshow Performance Agreement

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### Airshow Producer

NAME: Gaylord Regional Airport

ATTN: Matt Barresi

ADDRESS: 1100 Aero Drive, P.O. Box 1396

CITY, STATE : Gaylord, MI. 49734

TELEPHONE/FAX: 989-732-4218/989-448-8370

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### Airshow Data

AIRSHOW DATE(S): June 15-17, 2012

SHOWTIME: TBD

AIRPORT/SHOW LOCATION: Gaylord Regional (GLR)

CITY/STATE: Gaylord, MI.

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### Performer/Aircraft/Services Desired

1. Julia Dacy.. Military Coordination.
  2. Dennis Kane...Air Boss
  3. Mike Vaknin...Extra 300
  4. The Aerostars...3 Yak 52's Formation Aerobatic Team.
  5. Phil Dacy...Airshow Announcer.
  6. Airshow Sound...Full Airshow Sound System/Avionics/Air Boss-Announcer Trailer.
  7. Erik Edgren...Clips-T Airshow Comedy.
  8. Clyde Zellers...North American SNJ Patriotic Salute.
-

Performer Provided Items

1. Pertinent FAA DATA regarding the Pilot and Aircraft
  2. PRESS KIT that includes Photographs, Press Release, and other appropriate information and data.
  3. PRE-SHOW AVAILABILITY for promotion/media as mutually agreed upon by the Producer & Performer.
- 

Producer Provided Items

1. Yes Fully enclosed hangars for EACH Aircraft.
  2. 12 Motel/Hotel rooms for Performer & Staff at National Chain or equivalent.
  3. 7 Automobiles (Fully Insured) for the exclusive use of Performer & Staff.
  4. Yes Airshow Grade Smoke Oil, Aircraft Fuel and Oil used each day of the airshow, and any pre-show publicity flights.
  5. Yes Full Fuel & Oil on departure. (All Aircraft including Phil/Julia Dacy Piper PA-30)
- 

Inclement Weather

In the event ADVERSE WEATHER conditions prevent the arrival of Dave Dacy Airshows and designated aircraft in time for the scheduled airshow contract performances, the Airshow shall not be obligated to pay Dave Dacy Airshows, Inc., any amount of money. Additionally, Dave Dacy Airshows, Inc., will not be liable for any loss or claim of loss as a result of any non-performance.

In the event of INCLEMENT WEATHER on any day that the Airshow is scheduled, the performer shall not be obligated to perform on that day, the fee as per this agreement shall remain unaltered.

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Mechanical and Personal Health Conditions

In the event that a mechanical or personal health condition(s) prevent the scheduled number of airshow performances, the Airshow shall pay the pro-rata amount due to Dave Dacy Airshows, for the actual show(s) performed. The term "pro-rata" as used above, shall have the following meaning: The total fee will be divided by the number of scheduled performances regardless of day, days, or dates involved. In the unlikely event that one or more of the Dave Dacy Airshow aircraft are unavailable to arrive at the Show-Site due to a problem enroute, the remaining aircraft will perform for their appropriate fee. Dave Dacy Airshows will not be liable for any loss or claim of loss as a result of nonperformance.

**Pricing**

Performance Costs:	<b>\$26,125.00</b>
Mileage Costs	n/a
Total Costs:	<b>\$26,125.00</b>
Less Deposit	<b>not required</b>
Balance Due:	<b>\$26,125.00</b>

NOTE: The above amount is to be paid in full, to DAVE DACY AIRSHOWS, INC., no later than at the Pilot Briefing on the last day of the Airshow.

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**CANCELLATION POLICY**

Due to the seasonal nature of the Airshow Business, with a limited number of weekend dates available for performances, the deposit will not be refunded if your event is cancelled. In addition, should your event cancel within 90 days of the scheduled dates of the event, a cancellation fee of 50% of the Performance Cost will be due and payable and should your event cancel within 30 days of the scheduled dates, 75% of the Performance Cost will be due and payable to Dave Dacy Airshows, Inc. and as previously stated, if the Performer is in place and prepared to Perform on the Scheduled dates, the full amount of the contract is due and payable.

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**Miscellaneous**

This Contract shall be controlled by and construed under the laws of the State of Illinois.

The Airshow(s) shall be performed in accordance with all applicable air safety standards.

Dave Dacy Airshows, Inc., agrees to allow the Airshow to televise some or all of the airshow performance(s), and to use photographs, video tape, drawings, reproductions or other likeness' of the aircraft for advertising, promotion, media coverage, reporting, replaying or other purposes within the sole discretion of the Airshow at no additional cost to the Airshow.

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Special Notes( if none, please state)  
NONE

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**Agreement**

DAVE DACY AIRSHOWS, INC., does hereby agree to perform at the Producer's Airshow at the location and times listed herein, with the aircraft and/or services specified. The Producer does hereby agree to provide the items specified as "Producer Provided Items", and to pay the Total Costs as specified herein.

Acknowledgement

The undersigned parties agree to the terms and conditions of this agreement, and both parties acknowledge receipt of a copy of this agreement.

November 29, 2011

\_\_\_\_\_  
Airshow Performer (or Auth. Rep)

Date \_\_\_\_\_

\_\_\_\_\_  
Airshow Producer (or Auth. Rep)

\_\_\_\_\_  
Date

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**FAA WAIVER INFORMATION**

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**Questions?** E-mail us at [pdacy@charter.net](mailto:pdacy@charter.net) or visit us at [www.airshows.com/dacy](http://www.airshows.com/dacy)

**BALANCE SHEET - - BOARD DISCRETIONARY FUNDS - -NOVEMBER 30, 2011**

	<u>GENERAL FUND</u>	<u>PUBLIC IMPROVEMENT</u>	<u>BUDGET STABILIZATION</u>	<u>LEGAL DEFENSE</u>	<u>EQUIPMENT FUND</u>
<b>ASSETS</b>					
CASH	1,920,573.86	581,906.66	240,703.88	124,814.97	27,001.29
INVESTMENTS	1,105,584.40	540,000.00	917,081.46	-	-
IMPREST CASH	10,815.00	-	-	-	-
TAXES RECEIVABLE	227,700.45	-	-	-	-
ACCOUNTS RECEIVABLE	10,332.00	0.46	-	-	-
DUE FROM STATE	-	-	-	-	-
DUE FROM OTHER FUNDS	-	3,255.73	-	-	753.80
LONG TERM ADV TO OTHER FDS	-	91,107.96	-	-	-
LONG TERM ADV TO EMS	-	128,337.98	-	-	-
POSTAGE INVENTORY	3,993.76	-	-	-	-
SUPPLIES INVENTORY	13,067.39	-	-	-	-
PREPAID EXPENSE	1,300.00	-	-	-	-
<b>TOTAL ASSETS</b>	<u>3,293,366.86</u>	<u>1,344,608.79</u>	<u>1,157,785.34</u>	<u>124,814.97</u>	<u>27,755.09</u>
<b>LIABILITIES</b>					
ACCOUNTS PAYABLE	-	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-
DUE TO OTHER FUNDS	1,538,357.77	-	-	-	-
DEFERRED REVENUE	156,963.33	-	-	-	-
<b>TOTAL LIABILITIES</b>	<u>1,695,321.10</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCE</b>					
RESERVED/DESIGNATED	50,753.09	1,344,608.79	1,157,785.34	124,814.97	27,755.09
UNRESERVED	1,547,292.67	-	-	-	-
<b>TOTAL FUND BALANCE</b>	<u>1,598,045.76</u>	<u>1,344,608.79</u>	<u>1,157,785.34</u>	<u>124,814.97</u>	<u>27,755.09</u>
<b>TOTAL LIABS &amp; FUND BALANCE</b>	<u>3,293,366.86</u>	<u>1,344,608.79</u>	<u>1,157,785.34</u>	<u>124,814.97</u>	<u>27,755.09</u>

Information on these pages is intended for mangement purposes only.

The information is unaudited and is prepared using the modified cash basis of accounting.

Fund balance totals may differ from the budget report by a few cents; difference is due to rounding.

**BALANCE SHEET -- BOARD DISCRETIONARY FUNDS -- NOVEMBER 30, 2011**

	<u>REVENUE SHARING</u>	<u>CAPITAL PROJECTS</u>	<u>DEBT SERVICE</u>	<u>HEALTH CARE</u>
<b>ASSETS</b>				
CASH	-	195,157.15	56,762.21	417,018.82
INVESTMENTS	-	-	-	-
IMPREST CASH	-	-	-	2,000.00
TAXES RECEIVABLE	-	-	-	-
ACCOUNTS RECEIVABLE	-	-	779.07	2,027.37
DUE FROM STATE	-	-	-	-
DUE FROM OTHER FUNDS	1,538,357.77	-	-	-
LONG TERM ADV TO OTHER FDS	-	-	-	-
LONG TERM ADV TO EMS	-	-	-	-
POSTAGE INVENTORY	-	-	-	-
SUPPLIES INVENTORY	-	-	-	-
PREPAID EXPENSE	-	-	-	-
<b>TOTAL ASSETS</b>	<u>1,538,357.77</u>	<u>195,157.15</u>	<u>57,541.28</u>	<u>421,046.19</u>
<b>LIABILITIES</b>				
ACCOUNTS PAYABLE	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-
DEFERRED REVENUE	-	-	-	-
<b>TOTAL LIABILITIES</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCE</b>				
RESERVED/DESIGNATED	1,538,357.77	195,157.15	57,541.28	421,046.19
UNRESERVED	-	-	-	-
<b>TOTAL FUND BALANCE</b>	<u>1,538,357.77</u>	<u>195,157.15</u>	<u>57,541.28</u>	<u>421,046.19</u>
<b>TOTAL LIABS &amp; FUND BALANCE</b>	<u>1,538,357.77</u>	<u>195,157.15</u>	<u>57,541.28</u>	<u>421,046.19</u>

**OTSEGO COUNTY - ALL FUNDS (EXCLUDING COMPONENT UNITS)  
BUDGET REPORT  
YEAR TO DATE THROUGH NOVEMBER 30, 2011**

GL NUMBER	YTD BALANCE 11/30/2010	2011 AMENDED BUDGET	YTD BALANCE 11/30/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
Fund 101 - GENERAL FUND					
<b>Revenues</b>					
010-PROPERTY TAXES	4,612,462.97	4,686,521.00	4,600,769.26	85,751.74	98.17
015-STATE UNRESTRICTED REVENUE	152,175.00	148,084.00	158,589.00	(10,505.00)	114.99
025-INTEREST EARNINGS	137,323.80	100,000.00	96,780.11	3,219.89	96.78
030-OTHER REVENUE	21,695.51	68,000.00	23,982.78	44,017.22	35.27
050-SPECIAL ITEMS/TRANSFERS	484,789.00	504,094.00	462,094.00	42,000.00	91.67
131-CIRCUIT COURT	188,355.13	214,900.00	187,172.44	27,727.56	87.10
132-LEIN FEES	6,180.00	9,800.00	5,687.50	4,112.50	58.04
133-DRUG COURT GRANT	40,156.47	83,805.00	33,466.68	50,338.32	39.93
134-RDSS TRANSPORT GRANT	6,719.03	20,000.00	4,666.68	15,333.32	23.33
135-MENTAL HEALTH GRANT	0.00	35,000.00	16,510.00	18,490.00	47.17
136-DISTRICT COURT	478,803.29	468,949.00	461,049.50	7,899.50	98.32
141-FRIEND OF THE COURT	194,069.02	328,010.00	177,539.67	150,470.33	54.13
145-JURY COMMISSION	9,490.00	8,500.00	2,815.00	5,685.00	33.12
148-PROBATE COURT	152,608.59	181,919.00	154,606.10	27,312.90	84.99
166-FAMILY COUNSELING SERVICES	4,830.00	4,000.00	3,925.30	74.70	98.13
215-COUNTY CLERK/ROD	247,493.48	204,100.00	234,062.90	(29,962.90)	114.68
253-TREASURER	794.46	600.00	875.98	(275.98)	146.00
257-EQUALIZATION	29,083.52	37,880.00	24,583.86	13,296.14	64.90
261-COOPERATIVE EXTENSION	0.00	0.00	0.00	0.00	0.00

**Information on these pages is unaudited and is recorded using a modified cash basis of accounting.**

**Any difference in the fund balance totals between the balance sheet report and the balance sheet is due to rounding.**

**Use of these funds is restricted to the designated purpose as indicated.**

GL NUMBER	2011		YTD BALANCE 11/30/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 11/30/2010	AMENDED BUDGET			
262-ELECTIONS	0.00	20,752.00	0.00	20,752.00	0.00
267-PROSECUTOR	56,563.81	107,709.00	56,694.58	51,014.42	52.64
301-SHERIFF	12,669.81	18,098.00	14,165.25	3,932.75	78.27
302-SHERIFF - CIVIL DIVISION	31,714.45	31,000.00	27,007.75	3,992.25	87.12
320-JUSTICE TRAINING	1,990.00	566.00	2,072.73	(1,506.73)	366.21
331-MARINE SAFETY	26.00	3,750.00	32.00	3,718.00	0.85
332-MOTORCYCLE SAFETY EDUCATION	41,129.27	57,611.00	50,448.89	7,162.11	87.57
333-SNOWMOBILE GRANT	668.50	9,605.00	1,327.48	8,277.52	13.82
334-SECONDARY ROAD PATROL	2,772.00	45,000.00	19,378.00	25,622.00	43.06
336-OFF-ROAD VEHICLE GRANT	0.00	9,605.00	0.00	9,605.00	0.00
351-JAIL	38,627.82	46,000.00	51,709.00	(5,709.00)	112.41
427-EMERGENCY SERVICES	3,640.31	30,000.00	(3,709.00)	33,709.00	(12.36)
450-REMONUMENTATION	12,782.80	40,000.00	12,767.60	27,232.40	31.92
721-PLANNING / ZONING	101,768.01	75,500.00	81,228.34	(5,728.34)	107.59
<b>TOTAL Revenues</b>	<b>7,071,382.05</b>	<b>7,599,358.00</b>	<b>6,962,299.38</b>	<b>637,058.62</b>	<b>91.74</b>
<b>Expenditures</b>					
101-COMMISSIONERS	147,060.06	175,616.00	149,868.89	25,747.11	85.34
105-OTHER LEGISLATIVE	20,387.15	20,388.00	20,387.15	0.85	100.00
131-CIRCUIT COURT	991,804.13	1,132,656.00	923,540.06	209,115.94	81.54
132-LEIN FEES	7,017.50	9,800.00	5,250.00	4,550.00	53.57
133-DRUG COURT GRANT	57,719.85	87,805.00	47,143.56	40,661.44	53.69
134-RDSS TRANSPORT GRANT	7,129.62	20,000.00	6,271.18	13,728.82	31.36
135-MENTAL HEALTH GRANT	0.00	35,000.00	16,510.00	18,490.00	47.17
136-DISTRICT COURT	60,554.08	67,266.00	62,582.56	4,683.44	93.04
141-FRIEND OF THE COURT	347,263.38	404,055.00	342,735.54	61,319.46	84.82
145-JURY COMMISSION	16,702.61	28,350.00	20,966.96	7,383.04	73.96
148-PROBATE COURT	158,009.76	173,767.00	158,141.97	15,625.03	91.01
166-FAMILY COUNSELING SERVICES	1,000.00	4,000.00	700.00	3,300.00	17.50

GL NUMBER	2011		YTD BALANCE 11/30/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 11/30/2010	AMENDED BUDGET			
172-COUNTY ADMINISTRATOR	112,515.00	106,373.00	106,373.00	0.00	100.00
201-FINANCE DEPARTMENT	100,930.00	94,914.00	94,914.00	0.00	100.00
215-COUNTY CLERK/ROD	255,572.36	241,238.00	201,919.42	39,318.58	83.70
223-EXTERNAL AUDIT	16,071.46	15,785.00	15,784.75	0.25	100.00
228-INFORMATION TECHNOLOGY	43,725.41	56,179.00	44,816.55	11,362.45	79.77
253-TREASURER	93,850.83	87,981.00	84,373.12	3,607.88	95.90
257-EQUALIZATION	210,379.13	252,614.00	211,047.09	41,566.91	83.55
261-COOPERATIVE EXTENSION	42,513.79	49,248.00	45,876.19	3,371.81	93.15
262-ELECTIONS	14,861.52	20,752.00	190.87	20,561.13	0.92
264-BUILDING AUTHORITY	97.60	1,720.00	475.60	1,244.40	27.65
265-BUILDING AND GROUNDS	482,586.00	455,227.00	455,227.00	0.00	100.00
267-PROSECUTOR	414,784.46	451,418.00	380,004.23	71,413.77	84.18
270-HUMAN RESOURCES	52,862.00	51,742.00	51,742.00	0.00	100.00
278-SURVEYOR	0.00	200.00	200.00	0.00	100.00
280-OTSEGO CONSERVATION DISTRICT	4,000.00	4,000.00	4,000.00	0.00	100.00
301-SHERIFF	588,782.77	755,798.00	585,718.66	170,079.34	77.50
302-SHERIFF - CIVIL DIVISION	36,938.98	31,293.00	28,808.55	2,484.45	92.06
306-SANE	5,000.00	10,000.00	10,000.00	0.00	100.00
320-JUSTICE TRAINING	1,212.26	607.00	598.53	8.47	98.60
331-MARINE SAFETY	7,610.49	6,750.00	7,581.06	(831.06)	112.31
332-MOTORCYCLE SAFETY EDUCATION	40,257.12	57,611.00	48,665.14	8,945.86	84.47
333-SNOWMOBILE GRANT	786.47	9,605.00	1,491.09	8,113.91	15.52
334-SECONDARY ROAD PATROL	45,022.52	50,204.00	61,258.42	(11,054.42)	122.02
336-OFF-ROAD VEHICLE GRANT	17,349.84	9,605.00	10,032.44	(427.44)	104.45
351-JAIL	844,863.03	913,187.00	758,511.30	154,675.70	83.06
427-EMERGENCY SERVICES	36,200.08	45,705.00	37,123.20	8,581.80	81.22
445-DRAINS	8,340.00	6,000.00	0.00	6,000.00	0.00
450-REMONUMENTATION	31,957.00	40,000.00	31,639.00	8,361.00	79.10
601-DISTRICT HEALTH	165,000.00	165,000.00	165,000.00	0.00	100.00
605-COMMUNICABLE DISEASES	500.00	500.00	500.00	0.00	100.00
631-SUBSTANCE ABUSE	76,087.50	79,295.00	79,294.50	0.50	114.71

GL NUMBER	2011		YTD BALANCE 11/30/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 11/30/2010	AMENDED BUDGET			
648-MEDICAL EXAMINER	75,293.80	72,283.00	80,509.15	(8,226.15)	111.38
649-MENTAL HEALTH	70,502.25	94,003.00	70,502.25	23,500.75	75.00
661-HOMELESS SHELTER	1,000.00	0.00	0.00	0.00	0.00
681-VETERANS BURIAL	9,465.62	10,200.00	6,827.24	3,372.76	66.93
682-VETERANS AFFAIRS	22,350.06	25,993.00	22,767.66	3,225.34	87.59
721-PLANNING / ZONING	85,019.19	85,869.00	71,060.43	14,808.57	82.75
729-CHAMBER OF COMMERCE	1,000.00	1,000.00	1,000.00	0.00	100.00
731-ECONOMIC ALLIANCE	2,500.00	2,500.00	2,500.00	0.00	100.00
851-INSURANCE AND BONDS	298,639.00	313,186.00	282,652.00	30,534.00	90.25
853-HEALTH CARE RETIREES	76,640.43	90,000.00	92,013.68	(2,013.68)	102.24
864-DISTRIBUTIVE SERVICES	37,437.41	45,035.00	38,213.01	6,821.99	84.85
941-CONTINGENCY	0.00	36,348.00	0.00	36,348.00	0.00
961-APPROPRIATION - HUMAN SVCS	4,589.19	5,520.00	4,687.37	832.63	84.92
962-APPROPRIATION - LGL DFS FUND	50,000.00	50,000.00	50,000.00	0.00	100.00
966-APPROPRIATION - AIRPORT	182,945.00	155,500.00	155,500.00	0.00	100.00
967-APPROPRIATION - CHILD CARE	200,000.00	200,000.00	200,000.00	0.00	100.00
969-APPROPRIATION - OTHER FUNDS	60,528.25	138,467.00	138,467.00	0.00	100.00
970-APPROPRIATION - EQUIP FUND	25,000.00	29,000.00	29,000.00	0.00	100.00
971-APPROPRIATION - SLDRS SLRS	5,000.00	5,000.00	5,000.00	0.00	100.00
972-APPROPRIATION - CAP PROJ FUND	3,000.00	4,200.00	4,200.00	0.00	100.00
973-APPROPRIATION - BUDGET STABLIZ FUND	0.00	0.00	0.00	0.00	0.00
978-APPROPRIATION - MAPPING FUND	6,000.00	6,000.00	6,000.00	0.00	100.00
<b>TOTAL Expenditures</b>	<b>6,782,215.96</b>	<b>7,599,358.00</b>	<b>6,538,163.37</b>	<b>1,061,194.63</b>	<b>86.15</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>289,166.09</b>		<b>424,136.01</b>		
<b>FUND BALANCE JANUARY 1</b>	<b>1,226,949.00</b>		<b>1,173,908.00</b>		
<b>FUND BALANCE NOVEMBER 30</b>	<b>1,516,115.09</b>		<b>1,598,044.01</b>		

Fund 245 - PUBLIC IMPROVEMENT FUND

Revenues

025-INTEREST EARNINGS	19,844.01	0.00	17,088.15	(17,088.15)	100.00
030-OTHER REVENUE	4,810.00	0.00	481.00	(481.00)	100.00

GL NUMBER	2011		YTD BALANCE 11/30/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 11/30/2010	AMENDED BUDGET			
050-SPECIAL ITEMS/TRANSFERS	0.00	300,000.00	0.00	300,000.00	0.00
215-RENT	12,304.38	0.00	12,304.38	(12,304.38)	100.00
<b>TOTAL Revenues</b>	<b>36,958.39</b>	<b>300,000.00</b>	<b>29,873.53</b>	<b>270,126.47</b>	<b>9.96</b>
<b>Expenditures</b>					
901-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
941-CONTINGENCY	0.00	0.00	0.00	0.00	0.00
999-TRANSFER OUT	0.00	300,000.00	300,000.00	0.00	100.00
<b>TOTAL Expenditures</b>	<b>0.00</b>	<b>300,000.00</b>	<b>300,000.00</b>	<b>0.00</b>	<b>100.00</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>36,958.39</b>		<b>(270,126.47)</b>		
<b>FUND BALANCE JANUARY 1</b>	<b>1,574,093.00</b>		<b>1,614,735.00</b>		
<b>FUND BALANCE NOVEMBER 30</b>	<b>1,611,051.39</b>		<b>1,344,608.53</b>		

Fund 257 - BUDGET STABILIZATION

**Revenues**

025-INTEREST EARNINGS	14,407.66	0.00	11,381.79	(11,381.79)	100.00
050-SPECIAL ITEMS/TRANSFERS	100,000.00	100,000.00	100,000.00	0.00	100.00
<b>TOTAL Revenues</b>	<b>114,407.66</b>	<b>100,000.00</b>	<b>111,381.79</b>	<b>(11,381.79)</b>	<b>111.38</b>

**Expenditures**

941-CONTINGENCY	0.00	100,000.00	0.00	100,000.00	0.00
<b>TOTAL Expenditures</b>	<b>0.00</b>	<b>100,000.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>0.00</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>114,407.66</b>		<b>111,381.79</b>		
<b>FUND BALANCE JANUARY 1</b>	<b>930,477.00</b>		<b>1,046,403.00</b>		
<b>FUND BALANCE NOVEMBER 30</b>	<b>1,044,884.66</b>		<b>1,157,784.79</b>		

Fund 260 - LEGAL DEFENSE FUND

**Revenues**

025-INTEREST EARNINGS	0.00	0.00	122.24	(122.24)	100.00
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GL NUMBER	2011		YTD BALANCE 11/30/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 11/30/2010	AMENDED BUDGET			
050-SPECIAL ITEMS/TRANSFERS	50,000.00	50,000.00	50,000.00	0.00	100.00
<b>TOTAL Revenues</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>50,122.24</b>	<b>(122.24)</b>	<b>100.24</b>
<b>Expenditures</b>					
130-46TH CIRCUIT TRIAL COURT	11,639.95	22,000.00	1,656.00	20,344.00	7.53
270-HUMAN RESOURCES	25,657.42	28,000.00	25,465.23	2,534.77	90.95
<b>TOTAL Expenditures</b>	<b>37,297.37</b>	<b>50,000.00</b>	<b>27,121.23</b>	<b>22,878.77</b>	<b>54.24</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>12,702.63</b>		<b>23,001.01</b>		
<b>FUND BALANCE JANUARY 1</b>	<b>95,919.00</b>		<b>101,814.00</b>		
<b>FUND BALANCE NOVEMBER 30</b>	<b>108,621.63</b>		<b>124,815.01</b>		

Fund 266 - EQUIPMENT FUND

**Revenues**

030-OTHER REVENUE	1,356.30	0.00	516.52	(516.52)	100.00
050-SPECIAL ITEMS/TRANSFERS	30,882.00	65,805.00	54,464.02	11,340.98	82.77
<b>TOTAL Revenues</b>	<b>32,238.30</b>	<b>65,805.00</b>	<b>54,980.54</b>	<b>10,824.46</b>	<b>83.55</b>

**Expenditures**

901-CAPITAL OUTLAY	64,133.95	65,805.00	34,829.23	30,975.77	52.93
941-CONTINGENCY	1,555.00	0.00	0.00	0.00	0.00
<b>TOTAL Expenditures</b>	<b>65,688.95</b>	<b>65,805.00</b>	<b>34,829.23</b>	<b>30,975.77</b>	<b>52.93</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(33,450.65)</b>		<b>20,151.31</b>		
<b>FUND BALANCE JANUARY 1</b>	<b>44,287.00</b>		<b>7,603.00</b>		
<b>FUND BALANCE NOVEMBER 30</b>	<b>10,836.35</b>		<b>27,754.31</b>		

Fund 285 - REVENUE SHARING RESERVE

**Revenues**

010-PROPERTY TAXES	0.00	460,208.00	0.00	460,208.00	0.00
025-INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00

GL NUMBER	YTD BALANCE 11/30/2010	2011		YTD BALANCE 11/30/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
		AMENDED BUDGET				
<b>TOTAL Revenues</b>	<b>0.00</b>	<b>460,208.00</b>		<b>0.00</b>	<b>460,208.00</b>	<b>0.00</b>
<b>Expenditures</b>						
941-CONTINGENCY	0.00	0.00		0.00	0.00	0.00
999-TRANSFER OUT	450,742.00	460,208.00		460,208.00	0.00	100.00
<b>TOTAL Expenditures</b>	<b>450,742.00</b>	<b>460,208.00</b>		<b>460,208.00</b>	<b>0.00</b>	<b>100.00</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(450,742.00)</b>			<b>(460,208.00)</b>		
<b>FUND BALANCE JANUARY 1</b>	<b>2,396,765.00</b>			<b>1,998,566.00</b>		
<b>FUND BALANCE NOVEMBER 30</b>	<b>1,946,023.00</b>			<b>1,538,358.00</b>		

Fund 499 - CAPITAL PROJECTS FUND

**Revenues**

025-INTEREST EARNINGS	2,311.16	0.00		291.12	(291.12)	100.00
030-OTHER REVENUE	0.00	0.00		350.50	(350.50)	100.00
050-SPECIAL ITEMS/TRANSFERS	170,000.00	142,489.00		55,400.00	87,089.00	38.88
<b>TOTAL Revenues</b>	<b>172,311.16</b>	<b>142,489.00</b>		<b>56,041.62</b>	<b>86,447.38</b>	<b>39.33</b>

**Expenditures**

901-CAPITAL OUTLAY	131,561.40	130,269.00		129,070.16	1,198.84	109.86
941-CONTINGENCY	0.00	0.00		0.00	0.00	0.00
999-TRANSFER OUT	0.00	12,220.00		0.00	12,220.00	0.00
<b>TOTAL Expenditures</b>	<b>131,561.40</b>	<b>142,489.00</b>		<b>129,070.16</b>	<b>13,418.84</b>	<b>90.58</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>40,749.76</b>			<b>(73,028.54)</b>		
<b>FUND BALANCE JANUARY 1</b>	<b>151,415.00</b>			<b>268,186.00</b>		
<b>FUND BALANCE NOVEMBER 30</b>	<b>192,164.76</b>			<b>195,157.46</b>		

Fund 569 - DEBT SERVICE

**Revenues**

025-INTEREST EARNINGS	0.00	0.00		0.00	0.00	0.00
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GL NUMBER	2011		YTD BALANCE 11/30/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 11/30/2010	AMENDED BUDGET			
050-SPECIAL ITEMS/TRANSFERS	272,248.00	331,034.00	281,896.00	49,138.00	85.16
215-RENT	117,755.17	77,374.00	116,530.67	(39,156.67)	150.61
<b>TOTAL Revenues</b>	<b>390,003.17</b>	<b>408,408.00</b>	<b>398,426.67</b>	<b>9,981.33</b>	<b>97.56</b>
<b>Expenditures</b>					
906-DEBT SERVICE	394,115.00	408,408.00	390,295.01	18,112.99	95.56
<b>TOTAL Expenditures</b>	<b>394,115.00</b>	<b>408,408.00</b>	<b>390,295.01</b>	<b>18,112.99</b>	<b>95.56</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(4,111.83)</b>		<b>8,131.66</b>		
<b>FUND BALANCE JANUARY 1</b>	<b>41,267.00</b>		<b>49,410.00</b>		
<b>FUND BALANCE NOVEMBER 30</b>	<b>37,155.17</b>		<b>57,541.66</b>		

Fund 647 - HEALTH CARE FUND

**Revenues**

025-INTEREST EARNINGS	1,064.21	0.00	334.25	(334.25)	100.00
050-SPECIAL ITEMS/TRANSFERS	0.00	0.00	0.00	0.00	0.00
485-HEALTH CARE CONTRIBUTIONS	936,532.24	1,121,886.00	892,948.17	228,937.83	79.59
<b>TOTAL Revenues</b>	<b>937,596.45</b>	<b>1,121,886.00</b>	<b>893,282.42</b>	<b>228,603.58</b>	<b>79.62</b>

**Expenditures**

851-INSURANCE AND BONDS	973,188.14	1,120,000.00	975,670.94	144,329.06	87.11
999-TRANSFER OUT	10,232.00	1,886.00	1,886.00	0.00	100.00
<b>TOTAL Expenditures</b>	<b>983,420.14</b>	<b>1,121,886.00</b>	<b>977,556.94</b>	<b>144,329.06</b>	<b>87.14</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(45,823.69)</b>		<b>(84,274.52)</b>		
<b>FUND BALANCE JANUARY 1</b>	<b>504,379.00</b>		<b>505,320.00</b>		
<b>FUND BALANCE NOVEMBER 30</b>	<b>458,555.31</b>		<b>421,045.48</b>		

11/28/2011

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
NOVEMBER 29, 2011 WARRANT

Check #	Check Date	Payee	Description	GL #	Amount
35905	11/22/2011	OUR HOME TOWN BUILDER	HO-0812-77976 50% COMPLETED/INSPECTED	233-690-940.010	15,451.00
1111(E)	11/29/2011	CAREMARK	RX 11-1-2011 - 11-15-2011	647-851-704.120	11,698.78
35906	11/29/2011	AAA INSURANCE	AAA MEMBERSHIP/ALLEN WEST/THRU 1-1-13	249-371-930.600	81.00
35907	11/29/2011	ACCESS UNLIMITED, LLC	23-2011 COMPLETE COTRACT/PROJECT 10% F	233-690-940.010	1,422.13
35908	11/29/2011	AFLAC #3010105	NOVEMBER 2011	704-000-231.281	1,035.06
35909	11/29/2011	AMERICAN FIDELITY ASSURANCE C	DECEMBER 2011 PARKER/ELLISON	704-000-231.285	57.40
35910	11/29/2011	BARBARA KAY	CO BURIAL ALLOWANCE, W. KAY JR. - VETERA	101-681-930.960	300.00
35911	11/29/2011	BRUCE SCOTT	PER DIEM & TRAVEL REIMB. 11/17 HOUSING I	233-690-930.500	5.60
35911	11/29/2011	BRUCE SCOTT	32-2011 FINAL INSPECTION	233-690-940.010	200.00
35911	11/29/2011	BRUCE SCOTT	PER DIEM & TRAVEL REIMB. 11/17 HOUSING I	233-691-703.040	40.00
					<u>245.60</u>
35912	11/29/2011	BRUCE TILLINGER	CONTRACTED PLUMBING/MECHANICAL INSPE	249-371-801.027	1,120.00

35913	11/29/2011	CITY OF GAYLORD	CENS-000315	208-752-920.200	51.23
35913	11/29/2011	CITY OF GAYLORD	SEVE-000200	212-430-920.200	62.34
35913	11/29/2011	CITY OF GAYLORD	LIVI-000200	637-265-920.200-ALPCT00000	113.44
35913	11/29/2011	CITY OF GAYLORD	MAIW-000225	637-265-920.200-CRTHS00000	492.78
35913	11/29/2011	CITY OF GAYLORD	ILLS-000540	637-265-920.200-LNDUS00000	32.66
35913	11/29/2011	CITY OF GAYLORD	CROS-0001066	637-265-920.200-SILLI00000	73.76
					<u>826.21</u>
35914	11/29/2011	CONSUMERS ENERGY	206074566731 CENTER ELECTRIC BILL	208-752-930.620	456.84
35914	11/29/2011	CONSUMERS ENERGY	200 FAIRVIEW ROAD	212-430-930.620	775.06
35914	11/29/2011	CONSUMERS ENERGY	1113 N OLD US HIGHWAY 27	637-265-930.620-ALPCT00000	3,914.32
35914	11/29/2011	CONSUMERS ENERGY	1322 HAYES ROAD #A	637-265-930.620-HAYESRD000	308.67
35914	11/29/2011	CONSUMERS ENERGY	1066 CROSS STREET	637-265-930.620-LNDUS00000	367.48
					<u>5,822.37</u>
35915	11/29/2011	CORPORATE TITLE AGENCY	TITLE LENDER'S COVERAGE MI-49606, PROJEC	233-690-940.010	240.00
35916	11/29/2011	DELTA DENTAL OF MICHIGAN	DENTAL 12/1/2011 - 12/31/2011	647-851-704.110	6,891.03
35917	11/29/2011	DTE ENERGY	GAS FOR OCT 2011	212-430-930.610	94.35
35918	11/29/2011	EREMAL L. REPP	CONTRACTED ELECTRICAL INSPECTOR	249-371-801.026	1,380.00
35919	11/29/2011	ERIC MOORE	CONTRACTED ELECTRICAL INSPECTOR	249-371-801.026	180.00
35920	11/29/2011	FRONTIER	030804-5	637-265-930.620-ALPCT00000	36.59

35921	11/29/2011	GARY GELOW	DECEMBER 2011 CAA CONTRACT PAYMENT	101-131-801.021	11,589.50
35922	11/29/2011	HART WELL DRILLING & EXCAVATIO	32-2011 WATER WELL COMPLETE/INSPECTED	233-690-940.010	4,103.95
35923	11/29/2011	HICKERSON FLOOR & TILE HOUSE	1/2 DOWN PMT CARPET CTRM 101 & WEST V	497-901-970.300	3,435.93
35924	11/29/2011	JOSEPH WAMBOLD	PER DIEM 11/17 HOUSING MEETING	233-691-703.040	40.00
35925	11/29/2011	LAVERN W. SCHLAUD	CONTRACTED BUILDING/ZONING INSPECTOR	101-721-801.020	80.00
35925	11/29/2011	LAVERN W. SCHLAUD	CONTRACTED BUILDING/ZONING INSPECTOR	249-371-801.024	<u>2,145.00</u>
					2,225.00
35926	11/29/2011	LENDING PRO SOFTWARE, LLC	SOFTWARE - HOUSING PAYMENT LOANS AND	232-690-726.000	318.00
35926	11/29/2011	LENDING PRO SOFTWARE, LLC	SOFTWARE - HOUSING PAYMENT LOANS AND	233-690-726.000	206.00
35926	11/29/2011	LENDING PRO SOFTWARE, LLC	SOFTWARE - HOUSING PAYMENT LOANS AND	233-691-726.000	<u>371.00</u>
					895.00
35927	11/29/2011	LEXIS NEXIS RISK DATA MGMT INC	OCT 2011 FOC SKIP TRACING FEES	101-141-940.010	42.50
35927	11/29/2011	LEXIS NEXIS RISK DATA MGMT INC	OCT 2011 FOC SKIP TRACING FEES	215-141-940.010	<u>7.50</u>
					50.00
35928	11/29/2011	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 DEC 11 LIFE/STD/LTC	101-131-704.140	329.95
35928	11/29/2011	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 DEC 11 LIFE/STD/LTC	101-133-704.140	24.40
35928	11/29/2011	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 DEC 11 LIFE/STD/LTC	101-141-704.140	150.97
35928	11/29/2011	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 DEC 11 LIFE/STD/LTC	215-141-704.140	26.65
35928	11/29/2011	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 DEC 11 LIFE/STD/LTC	292-662-704.140	<u>37.30</u>

					569.27
35929	11/29/2011	LINCOLN FINANCIAL	ACCT CICOTSEGO=BL-925664 LIFE ADD DIS	704-000-231.870	2,620.57
35930	11/29/2011	MAURERS TEXTILE RENTAL	FOC MATS	101-141-726.000	12.85
35930	11/29/2011	MAURERS TEXTILE RENTAL	FOC MATS	215-141-726.000	2.27
					<u>15.12</u>
35931	11/29/2011	MICHIGAN DEPARTMENT OF HUM.	LRA-12-69001 1ST QTR PMT (OCT-DEC)	292-662-801.020	9,628.15
35932	11/29/2011	NELSON FUNERAL HOME	CO BURIAL ALLOWANCE, A. STRETANSKY - VE	101-681-930.960	300.00
35933	11/29/2011	NORTHERN CREDIT BUREAU	CREDIT REPORTS - INVOICE #9388	233-690-930.150	8.55
35934	11/29/2011	NORTHWEST MICHIGAN COMMUN	CAMPGROUND INSPECTION FEE	208-751-726.000	150.00
35935	11/29/2011	NORTHWESTERN BANK-CARDMEM ...7318		101-101-726.000	7.00
35935	11/29/2011	NORTHWESTERN BANK-CARDMEM ...7318		618-447-920.431	30.00
35935	11/29/2011	NORTHWESTERN BANK-CARDMEM ...7318		637-265-726.050	141.02
35935	11/29/2011	NORTHWESTERN BANK-CARDMEM ...7318		645-172-726.000	23.84
35935	11/29/2011	NORTHWESTERN BANK-CARDMEM ...7318		645-172-920.400	29.95
35935	11/29/2011	NORTHWESTERN BANK-CARDMEM ...7318		645-172-930.500	35.55
35935	11/29/2011	NORTHWESTERN BANK-CARDMEM ...7318		645-201-704.400	415.75
					<u>683.11</u>
35936	11/29/2011	OTSEGO CO JUDICIAL SYSTM	SMAF DIRECT RX REIMBURSEMENT - JEAN APPLETO	101-131-704.110	120.00

35937	11/29/2011	OTSEGO COUNTY TREAS	11/15/11-11/18/11	101-145-930.930	789.10
35938	11/29/2011	OTSEGO COUNTY TREAS	11/21/11-11/22/11	101-145-930.930	524.70
35939	11/29/2011	SHERRY FORBES	DECEMBER 2011 COURT CLEANING FEES	101-131-726.025	150.00
35939	11/29/2011	SHERRY FORBES	DECEMBER 2011 FOC CLEANING FEES	101-141-726.025	127.50
35939	11/29/2011	SHERRY FORBES	DECEMBER 2011 FOC CLEANING FEES	215-141-726.025	22.50
					<u>300.00</u>
35940	11/29/2011	STEVE RIOZZI	PER DIEM 11/17 HOUSING MEETING	233-691-703.040	40.00
35941	11/29/2011	WAL MART	TIRES AND SUPPLIES FOR OCT 2011	212-430-726.025	438.77
35941	11/29/2011	WAL MART	TIRES AND SUPPLIES FOR OCT 2011	212-430-726.050	375.88
					<u>814.65</u>
35942	11/29/2011	WASTE MANAGEMENT	GARBAGE SERVICE FOR NOV 2011	212-430-920.410	85.87
35943	11/29/2011	WINN TELECOM	TELEPHONE NOV 2011	212-430-930.210	133.66
35943	11/29/2011	WINN TELECOM	989-705-1786 NOVEMBER	588-699-930.210	451.22
					<u>584.88</u>
			TOTAL OF 40 CHECKS		86,454.87

Fund	Amount
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Total for fund 101 GENERAL FUND	14,548.47
Total for fund 208 PARKS AND RECREATION	658.07
Total for fund 212 ANIMAL CONTROL	1,965.93
Total for fund 215 FRIEND OF THE COURT	58.92
Total for fund 232 HOUSING COMMISSION	318.00
Total for fund 233 HUD GRANT FUND	22,128.23
Total for fund 249 BUILDING INSPECTION FUN	4,906.00
Total for fund 292 CHILD CARE FUND	9,665.45
Total for fund 497 COURTHOUSE RESTORATIC	3,435.93
Total for fund 588 TRANSPORTATION FUND	451.22
Total for fund 618 GIS PROJECT AND AERIAL	30.00
Total for fund 637 BUILDING AND GROUNDS	5,480.72
Total for fund 645 ADMINISTRATIVE SERVICES	505.09
Total for fund 647 HEALTH CARE FUND	18,589.81
Total for fund 704 PAYROLL IMPREST FUND	3,713.03
TOTAL - ALL FUNDS	86,454.87

12/06/2011

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
DECEMBER 6, 2011 WARRANT

Check #	Check Date	Payee	Description	GL #	Amount
35944	12/06/2011	AMERICAN FIDELITY ASSURANCE C	DECEMBER 2011 FLEX SPENDING	704-000-231.285	484.16
35945	12/06/2011	BADER J. CASSIN, M.D.	09-3995-FY PEOPLE V PLATTE JR TESTIMON	101-131-930.931	4,962.50
35946	12/06/2011	BULLDOG PAINTING	PAINTING WEST WING AND COURTROOM	497-901-970.300	8,814.00
35947	12/06/2011	CATHERINE ISBELL	11-96 PEAK TRANSPORT ON 11/17 & 11/20	101-134-930.500	101.49
35947	12/06/2011	CATHERINE ISBELL	11-96 PEAK TRANSPORT ON 11/17 & 11/20	101-134-940.010	131.71
35947	12/06/2011	CATHERINE ISBELL	11-96 PEAK TRANSPORT ON 11/20/2011	292-662-930.500	84.00
35947	12/06/2011	CATHERINE ISBELL	11-96 PEAK TRANSPORT ON 11/20/2011	292-662-930.830	48.00
					365.20
35948	12/06/2011	CINTAS CORP LOC 729	CARPET CLEANING	281-537-920.410	24.91
35949	12/06/2011	CITY OF GAYLORD	001254-0000-02 OCTOBER	588-699-920.200	74.59
35949	12/06/2011	CITY OF GAYLORD	10.16-11.15	637-265-920.200-ALPCT00000	995.33
					1,069.92
35950	12/06/2011	CNA SURETY	LAURA WOHLFEIL NOTARY BOND	101-215-930.100	55.00
35951	12/06/2011	CONSUMERS ENERGY	201535632071 IRONTONE ELECTRIC BILL	208-751-930.620	17.20
35951	12/06/2011	CONSUMERS ENERGY	1185 VAN TYLE RD #21 ACCT# 1000 1965 8	281-537-930.620	20.79
					37.99

35952	12/06/2011	DE LAGE LANDEN PUBLIC FINANCE 11687864	NOVEMBER	588-699-940.010	142.93
35953	12/06/2011	DELTA DENTAL OF MICHIGAN	MI001160001 DECEMBER 2011	101-131-704.110	998.13
35953	12/06/2011	DELTA DENTAL OF MICHIGAN	MI001160001 DECEMBER 2011	101-136-704.110	86.65
35953	12/06/2011	DELTA DENTAL OF MICHIGAN	MI001160001 DECEMBER 2011	101-141-704.110	500.82
35953	12/06/2011	DELTA DENTAL OF MICHIGAN	MI001160001 DECEMBER 2011	101-148-704.110	103.99
35953	12/06/2011	DELTA DENTAL OF MICHIGAN	MI001160001 DECEMBER 2011	215-141-704.110	88.43
35953	12/06/2011	DELTA DENTAL OF MICHIGAN	MI001160001 DECEMBER 2011	292-662-704.110	126.40
35953	12/06/2011	DELTA DENTAL OF MICHIGAN	MI001160001 DECEMBER 2011	704-000-231.261	211.60
					----- 2,116.02
35954	12/06/2011	DTE ENERGY	GAS BILL ACCT# 4707 746 0004 8	281-537-930.610	229.87
35955	12/06/2011	DYE, JOHN	HRA REIMBURSEMENT DECEMBER	101-853-940.110	215.98
35956	12/06/2011	EAGLE VILLAGE	10-67 HAZEL PLACEMENT ON 11/7 - 11/20,	292-662-930.810	3,528.00
35957	12/06/2011	FRONTIER	0131045	637-265-930.210	1,515.53
35958	12/06/2011	GARY BUCHANAN	BURIAL FOUNDATION, VETERAN - B. DUNB.	101-681-930.960	80.00
35959	12/06/2011	GASLIGHT MEDIA	PORT FEE	281-537-920.410	16.00
35959	12/06/2011	GASLIGHT MEDIA	37722 DECEMBER	588-699-940.010	59.95
					----- 75.95

35960	12/06/2011	MICHIGAN MUNICIPAL RISK MANA COURT SECURITY TRAINING KINSINGER DE	101-131-704.400	225.00
35961	12/06/2011	MICHIGAN MUNICIPAL RISK MANA COURT SECURITY TRAINING KRUPIARZ DEC	101-131-704.400	225.00
35962	12/06/2011	OTSEGO COUNTY TREAS	SUPPLIES 101-253-726.000	16.85
35962	12/06/2011	OTSEGO COUNTY TREAS	SUPPLIES 516-253-726.000	16.86
35962	12/06/2011	OTSEGO COUNTY TREAS	SUPPLIES 617-253-726.000	16.85
				----- 50.56
35963	12/06/2011	ROSCOMMON COUNTY	10-118 MARCINKOWSKI PLACEMENT 11/8- 292-662-930.810	474.00
35964	12/06/2011	SCOTT T. BEATTY	NOVEMBER 2011 FOC REFEREE FEES 101-141-940.010	1,912.50
35964	12/06/2011	SCOTT T. BEATTY	NOVEMBER 2011 FOC REFEREE FEES 215-141-940.010	337.50
				----- 2,250.00
35965	12/06/2011	STATE OF MICHIGAN	OCTOBER CPL APPLICANTS 701-000-228.016	832.00
35966	12/06/2011	STATE OF MICHIGAN	CIRCUIT COURT MONTH END 701-000-228.037	901.92
35966	12/06/2011	STATE OF MICHIGAN	CIRCUIT COURT MONTH END 701-000-228.042	410.00
35966	12/06/2011	STATE OF MICHIGAN	CIRCUIT COURT MONTH END 701-000-228.057	25.00
35966	12/06/2011	STATE OF MICHIGAN	CIRCUIT COURT MONTH END 701-000-228.058	1,666.00
35966	12/06/2011	STATE OF MICHIGAN	CIRCUIT COURT MONTH END 701-000-228.059	755.71
				----- 3,758.63
35967	12/06/2011	STATE OF MICHIGAN	PROBATE COURT MONTH END 701-000-228.006	218.40
35967	12/06/2011	STATE OF MICHIGAN	PROBATE COURT MONTH END 701-000-228.037	45.00

35967	12/06/2011	STATE OF MICHIGAN	PROBATE COURT MONTH END	701-000-228.042	240.00
35967	12/06/2011	STATE OF MICHIGAN	PROBATE COURT MONTH END	701-000-228.058	983.00
35967	12/06/2011	STATE OF MICHIGAN	PROBATE COURT MONTH END	701-000-228.059	80.00
					<u>1,566.40</u>
35968	12/06/2011	STATE OF MICHIGAN	MONTH END NOVEMBER 2011	701-000-228.005	12.00
35969	12/06/2011	THOMAS INVESTIGATIVE SERVICES 09-3995-FH PEOPLE V PLATTE TESTIMONY		101-131-930.931	4,082.95
35970	12/06/2011	WAYNE ISBELL	11-96 PEAK TRANSPORT ON 11/17 & 11/20	101-134-940.010	64.00
35970	12/06/2011	WAYNE ISBELL	10-118 MARCINKOWSKI TRANSPORT ON 11/17 & 11/20	101-134-940.010	48.00
					<u>112.00</u>
			TOTAL OF 27 CHECKS		37,306.50

Fund	Amount
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Total for fund 101 GENERAL FUND	13,762.57
Total for fund 208 PARKS AND RECREATION	17.20
Total for fund 215 FRIEND OF THE COURT	425.93
Total for fund 281 AIRPORT	291.57
Total for fund 292 CHILD CARE FUND	4,308.40
Total for fund 497 COURTHOUSE RESTORATION	8,814.00
Total for fund 516 DELINQUENT TAX REVOLVING	16.86
Total for fund 588 TRANSPORTATION FUND	277.47
Total for fund 617 TAX FORECLOSURE FUND	16.85
Total for fund 637 BUILDING AND GROUND	2,510.86
Total for fund 701 GENERAL AGENCY	6,169.03
Total for fund 704 PAYROLL IMPREST FUND	695.76
TOTAL - ALL FUNDS	37,306.50

12/08/2011

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO  
DECEMBER 13, 2011 WARRANT

Check #	Check Date	Payee	Description	GL #	Amount
35971	12/13/2011	87- A DISTRICT	OCTOBER 2011 CREDIT CARD FEES	101-131-930.150	465.96
35972	12/13/2011	87-A DISTRICT COURT- IMPREST ( JUV INTERVIEW RM SOFA/LAMP,CLOCK	292-662-726.000		55.67
35972	12/13/2011	87-A DISTRICT COURT- IMPREST ( JUV INTERVIEW RM SOFA/LAMP,CLOCK	292-662-930.500		30.00
					<u>85.67</u>
35973	12/13/2011	ABEL M CRUZ	NOVEMBER 2011 DRUG COURT PHONE	101-131-930.210	30.00
35974	12/13/2011	ADVANCED MARKETING PARTNEI INV# 198718 TWO CARTONS (24 ROLLS	101-301-726.000		48.79
35974	12/13/2011	ADVANCED MARKETING PARTNEI INV# 198718 TWO CARTONS (24 ROLLS	101-302-726.000		12.88
35974	12/13/2011	ADVANCED MARKETING PARTNEI INV# 198718 TWO CARTONS (24 ROLLS	101-334-726.000		9.21
35974	12/13/2011	ADVANCED MARKETING PARTNEI INV# 198718 TWO CARTONS (24 ROLLS	101-351-726.000		58.00
					<u>128.88</u>
35975	12/13/2011	AIRGAS GREAT LAKES	9002938415 SHOP EQUIPMENT	588-699-726.050	40.26
35976	12/13/2011	ALCHEMY MIND, LLC	JAIL AND CAMP PROGRAMS 111123B 1	101-351-920.410	120.00
35976	12/13/2011	ALCHEMY MIND, LLC	JAIL AND CAMP PROGRAMS 111123B 1	205-301-801.020	300.00
35976	12/13/2011	ALCHEMY MIND, LLC	JAIL AND CAMP PROGRAMS 111123B 1	264-362-801.020	120.00
35976	12/13/2011	ALCHEMY MIND, LLC	JAIL AND CAMP PROGRAMS 111123B 1	595-351-801.020	60.00
					<u>600.00</u>

35977	12/13/2011	ALPINE ANIMAL HOSPITAL	STERLIZATION FOR OCT 2011	212-430-930.980	356.55
35978	12/13/2011	ANNETTE KOWATCH DESIGNS, LL	INTERIOR DESIGN SERVICES	413-901-970.200	908.50
35979	12/13/2011	ANTHONY P. ESSON ARCHITECT	80% COMPLETE BIDDING & CONST PHA	413-901-970.200	1,490.00
35980	12/13/2011	ARROW SIGNS	2768 STRIPE NEW BUS #7	588-699-920.400	2,625.00
35981	12/13/2011	ARTS AUTO ELECTRIC SERVICE INC	01JX1349 STOCK	588-699-726.050	531.58
35982	12/13/2011	AT&T MOBILITY	#287003998545X12022011 NOVEMBER	205-301-930.210	72.12
35983	12/13/2011	AUTO VALUE - GAYLORD	259-173189; 259-173292 LAND USE	588-699-726.050	746.60
35984	12/13/2011	AUTO ZONE	REST PMT BY DAVID WILSON 09-22036	701-000-271.130	50.00
35985	12/13/2011	BLACK BEAR GOLF COURSE	REST PMT BY TYLER GLASSER 11-24868	701-000-271.130	92.50
35986	12/13/2011	BOB BARKER COMPANY INC	RAZORS #NC1000999650	101-351-726.015	152.72
35987	12/13/2011	BRADLEY J. BUTCHER	REST PMT BY CONNIE JOSEPH 05-16547	701-000-271.130	100.00

35988	12/13/2011	BRUCE SCOTT	35-2011 FINAL INSPECTION	233-690-940.010	400.00
35989	12/13/2011	BS&A SOFTWARE INC	BS&A ANNUAL MAINTENANCE ON THE	101-257-920.410	3,045.00
35990	12/13/2011	BUILDING DEPARTMENT	POSTAGE	101-257-930.450	175.09
35991	12/13/2011	BULLDOG PAINTING	3 - FIVE GALLON CANS OF PAINT	101-131-726.000	150.00
35992	12/13/2011	CALLONE, INC	DISPATCH HEADSETS INV #245438	261-427-726.050	414.15
35993	12/13/2011	CASE CREDIT- CNH CAPITAL	56283 BUS #20	588-699-726.050	334.70
35994	12/13/2011	CATHERINE ISBELL	10-118 MARCINKOWSKI TRANSPORT O	101-134-930.500	160.95
35994	12/13/2011	CATHERINE ISBELL	10-118 MARCINKOWSKI TRANSPORT O	101-134-940.010	40.00
35994	12/13/2011	CATHERINE ISBELL	10-118 MARCINKOWSKI TRANSPORT O	292-662-930.500	12.00
35994	12/13/2011	CATHERINE ISBELL	10-118 MARCINKOWSKI TRANSPORT O	292-662-930.830	6.00
					<u>218.95</u>
35995	12/13/2011	CDW GOVERNMENT INC	QUOTE NUMBER CKMQ643 LEXMARK	101-215-726.000	189.62
35995	12/13/2011	CDW GOVERNMENT INC	INV#B502054 LEXMARK C543DN 21PPM	101-301-726.000	205.35
35995	12/13/2011	CDW GOVERNMENT INC	INV#B502054 LEXMARK C543DN 21PPM	101-334-726.000	29.24
35995	12/13/2011	CDW GOVERNMENT INC	INV#B502054 LEXMARK C543DN 21PPM	101-351-726.000	22.10
35995	12/13/2011	CDW GOVERNMENT INC	SONICWALL TZ 100 SEC APPL INVOICE F	212-430-726.050	244.13
					<u>690.44</u>
35996	12/13/2011	CDW GOVERNMENT INC	OFFICE 2010 UPDATE	516-253-726.000	254.89

35997	12/13/2011	CENTURY LINK	ACCT #300451601	261-427-930.210	44.95
35998	12/13/2011	CHERYL DESJARDINS	OSTROM RENO V COLLINS SUPERVISED	101-166-940.010	869.00
35999	12/13/2011	CHOICE PUBLICATIONS	PUBLIC HEARING NOTICE AD/PC MTG 1	101-721-930.300	98.56
36000	12/13/2011	CHRISTOPHER MARTIN	MEDICAL EXAMINER FEES	101-648-801.020	617.50
36000	12/13/2011	CHRISTOPHER MARTIN	MEDICAL EXAMINER FEES	101-648-930.460	28.40
					<u>645.90</u>
36001	12/13/2011	CHUCKS ELECTRIC OF GAYLORD	PHONE RACK PLUGS	101-228-920.400	216.00
36001	12/13/2011	CHUCKS ELECTRIC OF GAYLORD	CC REPAIR	208-751-726.050	65.00
					<u>281.00</u>
36002	12/13/2011	CMP DISTRIBUTORS	INV# 25081 FLASHLIGHT & MOUNTING	101-301-726.000	116.50
36002	12/13/2011	CMP DISTRIBUTORS	CORRECTIONS UNIFORM SHIRTS #29519	101-351-726.046	409.92
					<u>526.42</u>
36003	12/13/2011	CNA SURETY	NOTARY BOND 6 YRS FOR MARLENE HC	233-690-930.150	55.00
36004	12/13/2011	CONSUMERS ENERGY	1257 VAN TYLE RD ACCT# 1000 1965 96	281-537-930.620	39.44
36005	12/13/2011	CORNWELL TOOLS	19133; 18943 SHOP TOOLS	588-699-726.050	316.86

36006	12/13/2011	CORPORATE TITLE AGENCY	MI-53881 LENDER TITLE COVERAGE, PR 233-690-940.010		485.00
36007	12/13/2011	CROSSROADS INDUSTRIES	SHREDDING SERVICES	101-101-726.000	35.00
36007	12/13/2011	CROSSROADS INDUSTRIES	SHREDDING SERVICES	101-267-920.410	35.00
36007	12/13/2011	CROSSROADS INDUSTRIES	SHREDDING SERVICES	101-301-920.410	35.00
36007	12/13/2011	CROSSROADS INDUSTRIES	12446 DOCUMENT SHRED	588-699-726.000	35.00
					----- 140.00
36008	12/13/2011	CUMMINGS, MCCLOREY, DAVIS & PROFESSIONAL SERVICES		260-270-801.020	1,963.59
36009	12/13/2011	CUMMINS BRIDGEWAY	REST PMT BY HANS HEIM 07-19960-FY- 701-000-271.130		200.00
36010	12/13/2011	DEANEEN MANKOWSKI	REST PMT BY WILLIAM MACDONALD 1: 701-000-271.130		152.00
36011	12/13/2011	DEKETO	NOVEMBER 2011 DOCUMENTS	101-215-920.410	450.27
36011	12/13/2011	DEKETO	NOVEMBER 2011 DOCUMENTS	256-215-920.410	900.53
					----- 1,350.80
36012	12/13/2011	DERMATEC DIRECT	OFFICER SAFTEY GLOVES #918407	101-351-726.035	141.00
36013	12/13/2011	DIANA M. BOYD	PUBLIC GUARDIAN FEES ON 11/10/11	101-131-930.500	7.20
36013	12/13/2011	DIANA M. BOYD	PUBLIC GUARDIAN FEES ON 11/10/11	101-131-930.830	60.00
					----- 67.20
36014	12/13/2011	DTE ENERGY	NATURAL GAS FOR NOV 2011	212-430-930.610	197.69

36014	12/13/2011	DTE ENERGY	463315100024 NOVEMBER	588-699-930.610	979.12
36014	12/13/2011	DTE ENERGY	611 S ILLINOIS	637-265-930.610-SILLIO000	25.00
					<u>1,201.81</u>
36015	12/13/2011	DUNNS	LABELS, RUBBERBANDS, INDEX DIVIDE	101-131-726.000	18.58
36015	12/13/2011	DUNNS	SHEET PROTECTORS, CAN LINERS	101-131-726.025	20.19
36015	12/13/2011	DUNNS	NOVEMBER 2011 CIRCUIT SECRETARY C	101-131-940.111	45.07
36015	12/13/2011	DUNNS	4 CHAIRS AND MARKERS	101-257-726.000	209.56
36015	12/13/2011	DUNNS	INV 713949; 713776; 712413; 713428 ;	101-267-726.000	188.87
36015	12/13/2011	DUNNS	SUPPLIES - PAPER INV # 710873-0	212-430-726.000	10.38
36015	12/13/2011	DUNNS	SUPPLIES IN # 714610,715302	212-430-726.025	46.45
36015	12/13/2011	DUNNS	PRINTING, CALCULATOR, DRY ERASE N	281-537-726.000	85.55
36015	12/13/2011	DUNNS	GLOVES, SHEET PROTECTORS	292-662-726.000	11.54
36015	12/13/2011	DUNNS	7160130 NOVEMBER COPIES	588-699-726.000	155.60
36015	12/13/2011	DUNNS	7162800 CLEANERS; 7163690 INK	588-699-726.025	312.46
36015	12/13/2011	DUNNS	CUST 1738	637-265-726.000	200.00
					<u>1,304.25</u>
36016	12/13/2011	EAGLE VILLAGE	08-161 STOUFFER PLACEMENT 10/24-1	292-662-930.810	4,872.56
36017	12/13/2011	EMPIRIC SOLUTIONS INC	JAN 2012 COMPASS MGMT FEE	101-000-123.000	3,245.00
36017	12/13/2011	EMPIRIC SOLUTIONS INC	IT SERVICES	101-131-940.010	124.50
36017	12/13/2011	EMPIRIC SOLUTIONS INC	FOC IT TECH FEES - NOVEMBER 2011	101-141-940.010	218.87
36017	12/13/2011	EMPIRIC SOLUTIONS INC	IT SERVICES	101-228-801.020	608.00
36017	12/13/2011	EMPIRIC SOLUTIONS INC	IT SERVICES	101-267-801.020	190.67
36017	12/13/2011	EMPIRIC SOLUTIONS INC	IT SERVICES	101-301-801.020	16.00
36017	12/13/2011	EMPIRIC SOLUTIONS INC	IT SERVICES	212-430-801.020	66.00
36017	12/13/2011	EMPIRIC SOLUTIONS INC	FOC IT TECH FEES - NOVEMBER 2011	215-141-940.010	38.63
36017	12/13/2011	EMPIRIC SOLUTIONS INC	IT SERVICES	249-371-801.020	8.00
36017	12/13/2011	EMPIRIC SOLUTIONS INC	IT SERVICES	413-901-970.200	133.00
					<u>4,648.67</u>

36018	12/13/2011	EREMAL L. REPP	CONTRACTED ELECTRICAL INSPECTOR 249-371-801.026	640.00
36019	12/13/2011	EVERETTE E. AYERS	MILEAGE - SPECIAL PROS.RE: EDWARD 101-267-801.020	268.80
36020	12/13/2011	FAMILY DOLLAR	REST PMT BY KATHERINE BLACK 10-236 701-000-271.130	39.50
36021	12/13/2011	FRONTIER	989-732-7858-011910-5 231-189-0447 261-427-930.210	565.13
36022	12/13/2011	G NEIL COMPANIES	POSTER GUARD MI RENEWAL - 12 MOS 101-131-726.000	59.99
36022	12/13/2011	G NEIL COMPANIES	POSTER GUARD MI RENEWAL-12 MOS ( 101-141-726.000	50.99
36022	12/13/2011	G NEIL COMPANIES	POSTER GUARD MI RENEWAL-12 MOS ( 215-141-726.000	9.00
				<u>119.98</u>
36023	12/13/2011	GALLS INC/AN ARAMARK CO	INV# 511758749 CLEAR REPLC BULB VE 101-301-726.050	46.98
36023	12/13/2011	GALLS INC/AN ARAMARK CO	UNIFORM SUPPLIES - INV # 511695156, 212-430-726.046	30.15
				<u>77.13</u>
36024	12/13/2011	GASLIGHT MEDIA	VIRTUAL SERVER/WEB SITE HOSTING 101-228-801.020	50.00
36024	12/13/2011	GASLIGHT MEDIA	ALPINE CTR/CRTHS 101-864-930.240	800.00
36024	12/13/2011	GASLIGHT MEDIA	WORK CAMP/TRANSITION HSE 205-301-940.010	16.00
36024	12/13/2011	GASLIGHT MEDIA	WIRELESS CONECTION FOR DEC 2011 212-430-920.410	59.95
36024	12/13/2011	GASLIGHT MEDIA	911/CRTHS 261-427-940.010	200.00
				<u>1,125.95</u>
36025	12/13/2011	GAYLORD CITY TREASURER	211D MONTHEND - NOVEMBER 2011 701-000-221.000	597.30

36026	12/13/2011	GAYLORD DRY CLEANERS	NOVEMBER DRY CLEANING	101-301-920.410	60.00
36026	12/13/2011	GAYLORD DRY CLEANERS	NOVEMBER DRY CLEANING	101-302-920.410	60.00
					<u>120.00</u>
36027	12/13/2011	GAYLORD FAMILY PRACTICE	INMATE MED SERV F/SMAGACZ R. #28	101-351-930.470	146.00
36028	12/13/2011	GAYLORD FORD	29877 STOCK	588-699-726.050	1,189.93
36029	12/13/2011	GAYLORD MACHINE & FABRICATI	16810 SHERIFF #001 (NEW)	588-699-726.050	52.70
36030	12/13/2011	GAYLORD VETERINARY SERVICES	STERLIZATION OCT NOV	212-430-930.980	1,162.60
36031	12/13/2011	GEOFFREY LOFTUS, PHD	09-3995-FH PEOPLE V PLATTE JR	101-131-930.931	2,175.50
36032	12/13/2011	GIL-ROYS HARDWARE	INV#1111-9717532(\$7.28)	INV#1111-9 101-301-726.000	30.19
36032	12/13/2011	GIL-ROYS HARDWARE	INV#1111-9717532(\$7.28)	INV#1111-9 101-334-726.000	5.03
36032	12/13/2011	GIL-ROYS HARDWARE	INV#1111-9717532(\$7.28)	INV#1111-9 101-351-920.400	22.77
36032	12/13/2011	GIL-ROYS HARDWARE	PART	281-537-920.400	11.05
					<u>69.04</u>
36033	12/13/2011	GLOCK, INC.	CLASS 101177-AC GLOCK ARMORER'S C	101-301-704.400	390.00
36034	12/13/2011	GOBBLERS OF GAYLORD	REST PMT BY SHARI SMITH 11-24134-SI	701-000-271.130	150.00

36035	12/13/2011	GOLDEN AUTO ELECTRIC INC	LOCAS ALT HARNESS	281-537-920.400	110.00
36036	12/13/2011	GORDON FOOD SERVICES	788122897 THRU 788124183 INCL FC C 101-351-726.000		343.16
36036	12/13/2011	GORDON FOOD SERVICES	788122897 THRU 788124183 INCL FC C 101-351-726.030		231.01
36036	12/13/2011	GORDON FOOD SERVICES	788122897 THRU 788124183 INCL FC C 101-351-930.700		4,342.46
36036	12/13/2011	GORDON FOOD SERVICES	788122897 THRU 788124183 INCL FC C 205-301-726.000		18.74
36036	12/13/2011	GORDON FOOD SERVICES	SUPPLIES INV # 788123565	212-430-726.035	82.92
					<u>5,018.29</u>
36037	12/13/2011	HALL VETERINARY CLINIC	STERLIZATION FOR OCT 2011	212-430-930.980	1,363.42
36038	12/13/2011	HALLMARK CONSTRUCTION, INC.	ANIMAL CTRL FACILITY	413-901-970.200	138,546.99
36039	12/13/2011	HART WELL DRILLING & EXCAVAT	32-2011 COMPLETE, 10% FINAL DRAW	233-690-940.010	456.00
36040	12/13/2011	HEALTH DEPT. OF NORTHWEST M	INV 3605 FLU SHOTS FOR PT EMPLOYEE	647-851-704.110	75.00
36041	12/13/2011	HICKERSON FLOOR & TILE	HOUSE CLOSET BREAKROOM LOCKER ROOM	637-265-726.050	6,468.72
36042	12/13/2011	HUNTER CONSTRUCTION, INC.	2011 SALT STORAGE BARN	496-050-698.000	90,362.48
36043	12/13/2011	IMPREST CASH, OTSEGO COUNTY	0873 RETURNED TOKENS	588-699-726.000	25.00
36044	12/13/2011	IMPREST CASH, OTSEGO COUNTY	NOVEMBER 2011 IMPREST CASH1	101-301-930.450	1.68

36044	12/13/2011	IMPREST CASH, OTSEGO COUNTY NOVEMBER 2011 IMPREST CASH1	101-301-930.500	24.00
36044	12/13/2011	IMPREST CASH, OTSEGO COUNTY NOVEMBER 2011 IMPREST CASH1	595-351-726.000	5.48
				<u>31.16</u>
36045	12/13/2011	IMPREST CASH-ANIMAL CONTRO OCT 2011	212-430-726.000	22.97
36046	12/13/2011	INDEPENDENCE TIRE & AUTO REF WORK CAMP TIRES #5746 11/8/11	205-301-920.400	363.68
36046	12/13/2011	INDEPENDENCE TIRE & AUTO REF MAINT. AND REPAIRS ON GREEN TRUCI	212-430-726.050	298.15
				<u>661.83</u>
36047	12/13/2011	INSTITUTE OF CONTINUING LEGA M CIV JI ON DISK 2011 UPDATE	101-131-940.111	245.00
36048	12/13/2011	INTERSTATE BATTERIES	23363246 MSP #6800; 23363247 SHEI 588-699-726.050	156.90
36049	12/13/2011	J&K BUILDING SUPPLY LLC	SHERIFF DEPT DOOR	499-901-970.300
				2,039.00
36050	12/13/2011	JAMES P. LAMBROS	DEFERMENT & COMMITMENT HNG 11, 101-131-801.022	150.00
36051	12/13/2011	JIM WERNIG INC	TAHOE PART	281-537-920.400
				30.50
36051	12/13/2011	JIM WERNIG INC	29639 STOCK	588-699-726.050
				412.55
36051	12/13/2011	JIM WERNIG INC	CVCS57412 BUS #26	588-699-920.400
				294.54
				<u>737.59</u>
36052	12/13/2011	JORDAN CONSTRUCTION GROUP PROJECT COMPLETE 31-2011/HO-0812	233-690-940.010	10,492.00

36053	12/13/2011	KENNETH GLASSER	PER DIEM	101-101-703.040	160.00	
36053	12/13/2011	KENNETH GLASSER	PER DIEM	101-101-930.500	34.00	
					<u>194.00</u>	
36054	12/13/2011	KERRI S SCHRODER, PHD	BAILEY WITNESS SERVICES; DATE 11-1-	101-267-930.940	1,050.00	
36055	12/13/2011	KMART	#112511 026-17324 SCOTCH RECLOSE	101-301-726.000	7.59	
36055	12/13/2011	KMART	#112511 026-17324 SCOTCH RECLOSE	101-351-726.035	164.75	
					<u>172.34</u>	
36056	12/13/2011	KOHL'S CORPORATE LOSS PREVEN REST PMT BY STEPHANIE KIRK	10-2359!	701-000-271.130	83.93	
36057	12/13/2011	KRYSTI DEE MCHENRY	REST PMT BY JAMES WEBSTER	10-2315	701-000-271.130	100.00
36058	12/13/2011	KSS ENTERPRISES	223225 PAPER TOWEL	208-752-726.025	37.79	
36059	12/13/2011	KUSTOM SIGNALS INC	INV#453668 REPLACE TWO REMOTES F	101-301-726.050	215.70	
36060	12/13/2011	LAVERN W. SCHLAUD	CONTRACTED BUILDING/ZONING INSPE	101-721-801.020	80.00	
36060	12/13/2011	LAVERN W. SCHLAUD	CONTRACTED BUILDING/ZONING INSPE	249-371-801.024	1,520.00	
					<u>1,600.00</u>	
36061	12/13/2011	LAWSON PRODUCTS, INC.	9300340017 SHOP SUPPLIES	588-699-726.050	218.92	
36062	12/13/2011	LISA VANLIERE	NOVEMBER 2011 MAGISTRATE PHONE	101-131-930.210	30.00	

36063	12/13/2011	MAC TOOLS	64062 SHOP TOOLS	588-699-726.050	70.60
36064	12/13/2011	MAKE IT MINE DESIGN	WORK CAMP EMBROIDERY #662	205-301-726.046	53.00
36065	12/13/2011	MARCIA D. VINCENT, MA, LLPC	11-26 KIRBY COUNSELING 11/3-11/10/	292-662-940.010	300.00
36066	12/13/2011	MARK JENKINSON	REST PMT BY EDDIE VANDEE 10-23516-	701-000-271.130	16.66
36067	12/13/2011	MCVEIGHS TRUCK SPRINGS INC	105833 TAHOE #25	588-699-726.050	534.80
36068	12/13/2011	MED-VET INTERNATIONAL	SUPPLIES INV # 273163-1-1 & 274396-	1212-430-726.000	531.82
36068	12/13/2011	MED-VET INTERNATIONAL	MEDICAL SUPPLIES INV# 373163-1-1	212-430-726.035	297.47
					----- 829.29
36069	12/13/2011	MEGA POWER SPORTS LLC	ORV GRANT FY2012 WINTERIZE ARTIC (	101-336-726.050	139.98
36070	12/13/2011	MEYER ACE	011663 BUS #6	588-699-726.050	12.49
36071	12/13/2011	MICHELLE FRAKES	PROFESSIONAL SERVICES	101-648-801.020	195.00
36071	12/13/2011	MICHELLE FRAKES	PROFESSIONAL SERVICES	101-648-930.460	8.00
					----- 203.00
36072	12/13/2011	MICHIGAN ASSESSORS ASSOCIATI	MAA DUES FOR BILL AND MARK	101-257-930.600	150.00

36073	12/13/2011	MICHIGAN ASSOC OF COUNTY TR 2012 MEMBERSHIP DUES	516-253-726.000	150.00
36074	12/13/2011	MICHIGAN DEPARTMENT OF CON REST PMT BY RICHARD MASER 05-1714 701-000-271.130		25.00
36075	12/13/2011	MICHIGAN DEPARTMENT OF STA' NOTARY PUBLIC RENEWAL, 6 YEARS, FC 233-690-930.600		10.00
36076	12/13/2011	MICHIGAN DEQ UNDERGROUND STORAGE TANK ANNU 281-537-920.410		200.00
36077	12/13/2011	MICHIGAN JUDGES ASSOCIATION 2012 MEMBERSHIP DUES-HON DENNIS 101-131-940.111		225.00
36078	12/13/2011	MICHIGAN STATE POLICE BFS-CA' LIVESCAN #551363636	701-000-228.017	98.50
36079	12/13/2011	MID NORTH PRINTING INC CLERK ENVELOPES	101-215-726.000	485.70
36080	12/13/2011	MID STATES BOLT & SCREW CO 3740181 SHOP	588-699-726.050	144.85
36081	12/13/2011	MISTER TS GLASS A04946 BUS #21	588-699-920.400	108.00
36082	12/13/2011	MITCHELL T. FOSTER PC MAACS COUNSEL APPT - JAMES J PLATT	101-131-801.023	2,277.48
36083	12/13/2011	MODERN MARKETING JAIL MEDICAL SUPPLIES ANTI BACTERIA	101-351-726.035	190.05

36084	12/13/2011	NANCY NOVAK	CREDIT CARD PAYMENT	101-215-626.010	12.00
36085	12/13/2011	NELSON FUNERAL HOME	5 VETERAN FOUNDATIONS, BOWDEN, I	101-681-930.960	400.00
36086	12/13/2011	NEW CENTURY SIGNS	INV#23936 GRAPHICS FOR NEW VEH#6	101-301-726.050	328.37
36087	12/13/2011	NORTH CENTRAL MICHIGAN REPC	NEAL PRELIM TRANSCRIPT 7/21/11	101-131-801.030	94.73
36088	12/13/2011	NORTH COUNTRY COMMUNITY N	4TH QTR APPROPRIATION 2011	101-649-940.010	23,500.75
36089	12/13/2011	NORTHERN IMAGING ASSOCIATE	MED SERV F/WINGO W. #462160500	101-351-930.470	359.00
36090	12/13/2011	NORTHERN MICHIGAN HOSPITAL	ME SERVICES	101-648-930.920	496.41
36091	12/13/2011	NORTHERN MICHIGAN REVIEW	ADVERTISING	101-101-930.300	82.50
36091	12/13/2011	NORTHERN MICHIGAN REVIEW	ADVERTISING	266-901-930.300	56.25
36091	12/13/2011	NORTHERN MICHIGAN REVIEW	00282918-03063006 NOVEMBER	588-699-930.300	181.40
					----- 320.15
36092	12/13/2011	NORTHERN MICHIGAN WELL SER'	35-2011 WATER WELL COMPLETE/INSP	233-690-940.010	4,208.00
36093	12/13/2011	NORTHERN PATHOLOGY ASSOCIA	CPT 88025	101-648-930.920	1,674.00

36094	12/13/2011	NORTHERN SEALANT SYSTEMS	20252 ADD FASTENERS, PLATES & COVI 208-752-726.050		342.00
36095	12/13/2011	NORTHWEST MICHIGAN COMM L INMATE DENTAL SERV F/FLINN AND BF 101-351-930.470			370.00
36096	12/13/2011	NYE UNIFORM COMPANY	INV# 350120 TWO NAME BARS (J TUBB 101-334-726.046		25.70
36097	12/13/2011	OSCODA REGION II ACCOUNTING DHS BOARD EXPENSES	101-961-999.000		183.20
36098	12/13/2011	OTSEGO COUNTY	REST PMT BY NATHAN HUBLICK 10-232 701-000-271.130		150.00
36099	12/13/2011	OTSEGO COUNTY BUS SYSTEM	INV. 71833; DATE 11-15-11; JURY VIEW 101-267-930.500		102.00
36099	12/13/2011	OTSEGO COUNTY BUS SYSTEM	INV#503 VEH#693 SWAP TIRES-MOUN 101-301-726.050		519.48
36099	12/13/2011	OTSEGO COUNTY BUS SYSTEM	WORK CAMP VAN REPAIR #502 205-301-920.400		480.26
36099	12/13/2011	OTSEGO COUNTY BUS SYSTEM	TIRES-P/A 266-901-920.400		305.00
					----- 1,406.74
36100	12/13/2011	OTSEGO COUNTY TREAS	WORK CAMP SEPT 2011 212-430-920.410		800.00
36101	12/13/2011	OTSEGO MEMORIAL HOSPITAL	#VAC79499 MED SERV F/NEAL P. 101-351-930.470		12.50
36102	12/13/2011	OTSEGO MEMORIAL HOSPITAL/C MED SERV F/WCISEL K. #B1B0028U	101-351-930.470		520.00
36103	12/13/2011	PAXTON RESOURCES	REST PMT BY JON THOMPSON 05-1704 701-000-271.130		112.26

36104	12/13/2011	PRO-BUILD	PARTS FOR DE-ICE'ER TANK HOUSING, 281-537-726.050	140.63
36105	12/13/2011	PROTECTION ONE	12-28 TO 1-27-12 DIST/FAM WING MO 101-131-940.010	74.93
36105	12/13/2011	PROTECTION ONE	12-28 TO 1-27-12 FOC WING MONITOR 101-141-940.010	33.95
36105	12/13/2011	PROTECTION ONE	12-28 TO 1-27-12 ADMIN/PA WING MC 101-267-920.410	24.97
36105	12/13/2011	PROTECTION ONE	12-28 TO 1-27-12 FOC WING MONITOR 215-141-940.010	6.00
				<u>139.85</u>
36106	12/13/2011	QUILL CORPORATION	TONER CARTRIDGE 101-131-726.000	88.49
36107	12/13/2011	RESTAT	INMATE PHARMACY THROUGH 11/15/: 101-351-726.035	1,528.78
36108	12/13/2011	REVIVAL ANIMAL HEALTH	DOG AND CAT VAC. INV # 82390,90496 212-430-726.035	1,387.86
36109	12/13/2011	ROBERT GAPINSKI	REST PMT BY LANCE ROYSTON 10-2393 701-000-271.130	100.00
36110	12/13/2011	RONALD BAYOT	DEFERRAL MEETING ON 11-8-11 101-131-801.022	75.00
36111	12/13/2011	RONS WRECKER	INV# 111245 TOW #695 ELMIRA TWP T 101-301-920.410	50.00
36112	12/13/2011	SAFETY-KLEEN	55527563 SHOP CLEANERS 588-699-726.050	121.90
36113	12/13/2011	SAGINAW COUNTY	03-248 ERVING PLACEMENT 10/28-11/. 292-662-930.810	750.00

36114	12/13/2011	SHARON WAKELEY	REST PMT BY JOSHUA DURLING 11-244 701-000-271.130	10.50
36115	12/13/2011	SIRCHIE FINGER PRINT LAB	INV# 58712-IN EVIDENCE BAGS/BIOHAZ 101-301-726.000	45.06
36115	12/13/2011	SIRCHIE FINGER PRINT LAB	INV# 58712-IN EVIDENCE BAGS/BIOHAZ 101-334-726.000	7.50
				<u>52.56</u>
36116	12/13/2011	SPARTAN SEWER & SEPTIC TANK	JAIL SEWER LINE AUGER 11/28/11 #700 101-351-920.400	175.00
36117	12/13/2011	SPARTAN STORES LLC	SPECIAL DIETS TAX EXEMPT -.36 CENTS 101-351-930.700	47.05
36118	12/13/2011	SRW, INC	REST PMT BY JON THOMPSON 05-1704 701-000-271.130	25.50
36119	12/13/2011	STANDARD ELECTRIC COMPANY	LAMP LIGHTS 281-537-920.400	265.76
36120	12/13/2011	STAPLES BUSINESS ADVANTAGE	8020299818 101-000-106.000	256.72
36120	12/13/2011	STAPLES BUSINESS ADVANTAGE	8020251047 101-101-726.000	31.76
				<u>288.48</u>
36121	12/13/2011	STATE FARM INSURANCE CO.	REST PMT BY EDDIE VANDEE 10-23516 701-000-271.130	16.66
36122	12/13/2011	STATE OF MICHIGAN	211D MONTH END - NOVEMBER 2011 701-000-228.020	201.50
36122	12/13/2011	STATE OF MICHIGAN	211D MONTH END - NOVEMBER 2011 701-000-228.030	192.33
36122	12/13/2011	STATE OF MICHIGAN	211D MONTH END - NOVEMBER 2011 701-000-228.037	1,648.18
36122	12/13/2011	STATE OF MICHIGAN	211D MONTH END - NOVEMBER 2011 701-000-228.042	160.00
36122	12/13/2011	STATE OF MICHIGAN	211D MONTH END - NOVEMBER 2011 701-000-228.057	192.34
36122	12/13/2011	STATE OF MICHIGAN	211D MONTH END - NOVEMBER 2011 701-000-228.058	4,165.00

36122	12/13/2011	STATE OF MICHIGAN	211D MONTH END - NOVEMBER 2011	701-000-228.059	12,661.50
					<u>19,220.85</u>
36123	12/13/2011	STATE OF MICHIGAN	NOTARY FEES FOR DIANE, BROOKE, AN	516-253-726.000	30.00
36124	12/13/2011	SWANSON SERVICES CORP	GR30261/30236/30161/30160/30102/	595-351-726.000	2,177.81
36125	12/13/2011	SYSCO - GRAND RAPIDS	CANNED FOODS	101-351-726.000	70.26
36125	12/13/2011	SYSCO - GRAND RAPIDS	CANNED FOODS	101-351-726.030	307.20
36125	12/13/2011	SYSCO - GRAND RAPIDS	CANNED FOODS	101-351-930.700	2,488.17
					<u>2,865.63</u>
36126	12/13/2011	TELEPHONE SUPPORT SYSTEMS II	INV# 38967 REPAIR PHONE WIRES SQU	101-301-920.410	92.00
36126	12/13/2011	TELEPHONE SUPPORT SYSTEMS II	ASSIGN FAX LINE	261-427-930.210	322.00
					<u>414.00</u>
36127	12/13/2011	THE MINING JOURNAL	INV 113011; DATE 11-30-11; CHILD SUF	101-267-930.450	192.50
36128	12/13/2011	THERIAULT, REGINA	NOVEMBER 2011 MAGISTRATE PHONE	101-131-930.210	30.00
36129	12/13/2011	THOMAS J PUDVAN	MEDICAL EXAMINER FEES	101-648-801.020	455.00
36129	12/13/2011	THOMAS J PUDVAN	MEDICAL EXAMINER FEES	101-648-930.210	40.00
36129	12/13/2011	THOMAS J PUDVAN	MEDICAL EXAMINER FEES	101-648-930.460	15.20
					<u>510.20</u>
36130	12/13/2011	TOPCOMP COMPUTER SOFTWARE	GIS/GPS MAINTENANCE	618-447-920.410	1,327.54

36131	12/13/2011	TRACEY CRUZ	NOVEMBER 2011 MAGISTRATE PHONE	101-131-930.210	30.00
36132	12/13/2011	U.S POSTAL SERVICE	POSTAGE	101-000-103.000	1,200.00
36133	12/13/2011	UNIVERSITY CENTER AT GAYLORC	GALLIMORE MATH TEST	101-133-940.010	25.00
36134	12/13/2011	USA MOBILITY WIRELESS, INC	INV #U0513733K	261-427-940.010	79.07
36135	12/13/2011	VERIZON WIRELESS	2661930396 NOVEMBER	588-699-930.210	87.65
36136	12/13/2011	VICTORIA A. COURTERIER	REIMBURSEMENT CORK BOARDS	101-131-726.000	106.40
36137	12/13/2011	WAL-MART STORES ASSET PROTE	REST PMT BY JOHNATHON COOMER	05 701-000-271.130	47.98
36138	12/13/2011	WALKER BROTHERS	18595 SHERIFF VAN #69-015	588-699-920.400	407.62
36139	12/13/2011	WASH N GO MANAGEMENT INC	INV# 5085 PATROL VEH WASHES	OCT 2 101-301-920.410	100.00
36140	12/13/2011	WASTE MANAGEMENT	GARBAGE PICK UP FOR DEC 2011	212-430-920.410	85.87
36140	12/13/2011	WASTE MANAGEMENT	TRASH PICK-UP	281-537-920.410	94.00
36140	12/13/2011	WASTE MANAGEMENT	7166729-1838-1 NOVEMBER	588-699-940.010	87.69
					----- 267.56

36141	12/13/2011	WAYNE ISBELL	10-118 MARANKOWSKI TRANSPORT 11 101-134-940.010	40.00
36141	12/13/2011	WAYNE ISBELL	10-118 MARCINKOWSKI TRANSPORT O 292-662-930.830	6.00
				46.00
36142	12/13/2011	WINN TELECOM	ACCT #9897326108 261-427-930.210	63.68
36143	12/13/2011	XEROX CORPORATION	NOVEMBER 2011 FOC COPIER 101-141-920.520	82.72
36143	12/13/2011	XEROX CORPORATION	NOVEMBER 2011 FOC COPIER 215-141-920.520	14.60
				97.32
36144	12/13/2011	XEROX CORPORATION	NOVEMBER 2011 COURT COPIER 101-131-920.520	204.74
			TOTAL OF 174 CHECKS	379,453.94

Fund	Amount
<hr style="border-top: 1px dashed black;"/>	
Total for fund 101 GENERAL FUND	64,435.42
Total for fund 205 WORK CAMP	1,303.80
Total for fund 208 PARKS AND RECREAT	444.79
Total for fund 212 ANIMAL CONTROL	7,044.38
Total for fund 215 FRIEND OF THE COU	68.23
Total for fund 233 HUD GRANT FUND	16,106.00
Total for fund 249 BUILDING INSPECTIC	2,168.00
Total for fund 256 REGISTER OF DEEDS	900.53
Total for fund 260 LEGAL DEFENSE FUN	1,963.59
Total for fund 261 911 SERVICE FUND	1,688.98
Total for fund 264 LCL CORRECTIONS O	120.00
Total for fund 266 EQUIPMENT FUND	361.25
Total for fund 281 AIRPORT	976.93
Total for fund 292 CHILD CARE FUND	6,043.77

Total for fund 413 ANIMAL SHELTER BL	141,078.49
Total for fund 496 CAPITAL PROJECTS F	90,362.48
Total for fund 499 CAPITAL PROJECTS F	2,039.00
Total for fund 516 DELINQUENT TAX RE	434.89
Total for fund 588 TRANSPORTATION FI	10,184.72
Total for fund 595 JAIL COMMISSARY	2,243.29
Total for fund 618 GIS PROJECT AND AE	1,327.54
Total for fund 637 BUILDING AND GROI	6,693.72
Total for fund 647 HEALTH CARE FUND	75.00
Total for fund 701 GENERAL AGENCY	21,389.14
TOTAL - ALL FUNDS	379,453.94