November 24, 2009

The Regular meeting of the Otsego County Board of Commissioners was held in the County Building at 225 West Main Street, Room 100. The meeting was called to order at 9:30 a.m. by Chairman Ken Glasser. Invocation by Commissioner Clark Bates, followed by the Pledge of Allegiance led by Commissioner Doug Johnson.

Roll call:
Present: Erma Backenstose, Clark Bates, Paul Beachnau, Bruce Brown, Ken Glasser, Mike Hyde, Doug Johnson, Paul Liss.
Excused: Robert Harkness.

Public Comment:
Otsego County Taxpayers for accurate assessments addressed the Board.

Motion by Commissioner Clark Bates, to approve the regular minutes of November 10, 2009 with attachments. Ayes: Unanimous. Motion carried.

Consent Agenda:

Motion to approve the reappointment of Jack Thompson to the Otsego County Commission on Aging with the term to expire December 31, 2012. Ayes: Unanimous. Motion carried.

Motion to approve the reappointment of Mary Sanders to the Otsego County Commission on Aging with the term to expire December 31, 2012. Ayes: Unanimous. Motion carried.

Motion to approve the reappointment of James Camiller to the Otsego County Commission on Aging with the term to expire December 31, 2012. Ayes: Unanimous. Motion carried.

Motion to approve the reappointment of Alan Couture to the Otsego County Commission on Aging with the term to expire December 31, 2012. Ayes: Unanimous. Motion carried.

Motion to approve the reappointment of Terry Jans to the Department of Human Services Board with the term to expire on October 31, 2012. Ayes: Unanimous. Motion carried.

Motion to appoint Sherry Huff to the Department of Human Services Board for the remaining term of Margaret Richards with the term ending October 31, 2010. Ayes: Unanimous. Motion carried.

Motion to approve the jail budget amendment as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the Land Use Services budget amendment as presented. Ayes: Unanimous. Motion carried. (see attached)

Department Head Report:
Land Use Services update was removed from the agenda.

Trisha Adam updated the Board on the Human Resource department.

Randy Stults reported on the Planning Commission.

Dona Wishart thanked the Board for the Commission on Aging reappointments.

Correspondence:
Chairman Glasser received an email from the Department of Transportation; US Census; Monthly report air quality permit; Letter from the Governor's office; Michigan public survey report; Article regarding sales study.

October 2009 financial reports were discussed.

Motion by Commissioner Paul Beachnau, to approve the Courts Budget amendment as presented. Ayes: Unanimous. Motion carried. (see attached)

New Business:

Motion by Commissioner Mike Hyde, to approve the November 17, 2009 Warrant in the amount of $64,401.14 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bruce Brown, to approve the November 24, 2009 Warrant in the amount of $231,424.56 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Erma Backenstose, to approve the corrected 2010 Otsego County Board schedule to correct the date of the first March meeting from March 19th to March 9th. Ayes: Unanimous. Motion carried. (see attached)

Public Comment:
Kyle Legel addressed the Board.

Board Remarks:

Commissioner Erma Backenstose:	Otsego County Commission on Aging.
Commissioner Mike Hyde:	Taxpayers for Accurate Assessments follow up.
Commissioner Paul Beachnau:	Finance Committee regarding the Budget. Recycling Committee meeting.
Commissioner Paul Liss:	POLC negotiations.

Chairman Ken Glasser: Wished everyone a Happy Thanksgiving.
Community Thanksgiving meal.
Elkland Center mortgage ceremony.
Republican meeting at Marsh Ridge.

Meeting adjourned at 10:30 a.m. at the call of the Chair.

_____
Kenneth R. Glasser, Chairman

_____
Susan I. DeFeyter, Otsego County Clerk

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: General Fund/Jail

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: X General ☐ Special Revenue ☐ Debt Service ☐ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

REVENUE To amend jail budget through the end of the year

Account Number	Decrease	Increase
- -	$	$
- -	$	$
- -	$	$
- -	$	$
Total	**$**	**$**

EXPENDITURE

Account Number	Increase	Decrease
101-351-703.060 Part-time wages	$2,700	$
101-351-704.301 Post-emplmt hlth care savings	$800	$
101-351-704.500 Unemployment	$250	$
101-351-920.520 Rental-equipment	$500	$
101-351-704.400 Education & training	$	$800
101-351-704.600 Workers compensation	$	$3,450
Total	**$4,250**	**$4,250**

Rachel Frisch — 11/17/09

Department Head Signature — Date

Finance Department
Entered:
By:

Administrator's Signature — Date

Board Approval Date (if necessary) — Budget Adjustment # — Posting Number

OCF-3 (10/14/05)

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: Land Use Services Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: ☐General X Special Revenue ☐Debt Service ☐Capital Project ☐Business-Type (Enterprise or Internal Svc)

REVENUE(To transfer extra budget dollars from wage line items into contractual Inspector line items.)

Account Number	Decrease	Increase
- -	$	$
- -	$	$
- -	$	$
- -	$	$
Total	$	$

EXPENDITURE

Account Number	Increase	Decrease
249-371-703.030 Regular-hourly	$	$10,000
249-371-703.060 Part time/temporary	$	$1,000
249-371-703.070 Overtime	$	$2,500
249-371-704.110 Hospitalization	$	$4,500
249-371-704.300 Retirement	$	$3,000
249-371-801.024 Professional-bldg inspections	$7,660	$
249-371-801.026 Professional-electrical inspections	$7,340	$

249-371-801.027 Professional-plumb/mech insp.$6,000
Total $21,000 $21,000

Rachel Frisch — 10-23-09

Department Head Signature — Date

Finance Department
Entered:
By:

Administrator's Signature — Date

Board Approval Date (if necessary) — Budget Adjustment # — Posting Number

OCF-3 (10/14/05)

OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: General Fund Courts

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: X General ☐ Special Revenue ☐ Debt Service ☐ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

REVENUE To adjust court budget through end of year

Account Number	Decrease	Increase
- -	$	$
- -	$	$
- -	$	$
- -	$	$
Total	$	$

EXPENDITURE

Account Number	Increase	Decrease
101-131-703.030 Hourly wages	$17,000	$
101-131-704.110 Hospitalization	$32,000	$
101-131-930.941 Expert services-court cases	$750	$
101-132-930.240 Data/network services	$2,150	$
101-141-703.020 Salaried wages	$7,700	$
101-141-930.450 Shipping and mailing	$900	$
Total	$	$

Rachel Frisch — Department Head Signature

11-18-09 — Date

Finance Department
Entered:
By:

Administrator's Signature — Date

Board Approval Date (If necessary) — Budget Adjustment # — Posting Number

OCF-3 (10/14/05)

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: General Fund Courts

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: X General ☐ Special Revenue ☐ Debt Service ☐ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

REVENUE To adjust court budget through end of year

Account Number	Decrease	Increase
- -	$	$
- -	$	$
- -	$	$
- -	$	$
Total	$	$

EXPENDITURE

Account Number	Increase	Decrease
101-131-801.021 Court appointed attorney fees	$1,518	$
101-131-930.600 Membership and dues	$20	$
101-131-801.023 Appellate attorney fees	$979	$
101-131-726.000 Supplies	$	$8,000
101-141-726.025 Supplies-janitorial	$	$377
101-141-726.200 Books and periodicals	$	$200
Total	$	$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____ Budget Adjustment # _____ Posting Number _____

OCF-3 (10/14/05)

OTSEGO COUNTY
BUDGET AMENDMENT

page 3 of 5

FUND/DEPARTMENT: General Fund Courts

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: X General ☐ Special Revenue ☐ Debt Service ☐ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

REVENUE To adjust court budget through end of year

Account Number	Decrease	Increase
- -	$	$
- -	$	$
- -	$	$
- -	$	$
Total	$	$

EXPENDITURE

Account Number	Increase	Decrease
101-131-703.070 Overtime	$	$1,500
101-131-920.400 Repair and maintenance svcs	$	$1,200
101-141-703.030 Hourly wages	$	$9,700
101-141-704.110 Hospitalization	$	$7,000
101-141-726.000 Supplies	$	$1,600
101-141-920.400 Repair and maintenance svcs	$	$1,510
Total	$	$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Finance Department
Entered:
By:

Board Approval Date (If necessary) _____ Budget Adjustment # _____ Posting Number _____

OCF-3 (10/14/05)

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT:General Fund Courts

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: X General ☐ Special Revenue ☐ Debt Service ☐ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

REVENUE To adjust court budget through end of year

Account Number	Decrease	Increase
- -	$	$
- -	$	$
- -	$	$
- -	$	$
Total	$	$

EXPENDITURE

Account Number	Increase	Decrease
101-141-930.500 Travel	$	$400
101-141-940.110 Hospitalization/dental	$	$2,794
101–131-801.030 Technical svcs	$	$2,000
101-131-930.940 Witness svcs	$	$1,500
101-131-940.010 Outside contracted svcs	$	$1,200
101-131-940.110 Hospitalization/dental	$	$1,500
Total	$	$

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Board Approval Date (If necessary) _____ Budget Adjustment # _____ Posting Number _____

Finance Department
Entered:
By:

OCF-3 (10/14/05)

OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT:General Fund Courts

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: X General ☐ Special Revenue ☐ Debt Service ☐ Capital Project ☐ Business-Type (Enterprise or Internal Svc)

REVENUE To adjust court budget through end of year

Account Number	Decrease	Increase
- -	$	$
- -	$	$
- -	$	$
- -	$	$
Total	$	$

EXPENDITURE

Account Number	Increase	Decrease
101-141-704.400 Education and training	$	$400
101-131-704.800 Sick pay buyout	$	$200
101-141-704.800 Sick pay buyout	$	$1,000
101-941-999.990 Contingency	$	$22,536
	$	$
	$	$
Total	**$63,017**	**$63,017**

Department Head Signature _____ Date _____

Administrator's Signature _____ Date _____

Finance Department
Entered:
By:

Board Approval Date (If necessary) _____ Budget Adjustment # _____ Posting Number _____

OCF-3 (10/14/05)

Otsego COUNTY
ESTABLISHED 1875 MICHIGAN

BOARD OF COMMISSIONERS
2010 MEETING SCHEDULE

Second and fourth Tuesdays of each month beginning at 9:30 a.m. in Room #100, County Building, 225 West Main Street

January 12
January 26
February 9
February 23
March 9
March 23
April 13
April 27
May 11
May 25
June 8
June 22
July 13
July 27
August 10
August 24
September 14
September 28
October 12
October 26
November 9
November 23
December 14

Adopted 11/10/2009
2010BofCmeetingschedule.doc