



Louis M. Groen Nature Preserve Otsego Lake County Park Irontone Springs Wah Wah Soo Libke Fields Community Center
These are the minutes of the regularly scheduled meeting of the Otsego County Parks and Recreation Commission held on November 11th, 2013.

Meeting called to order at 6:05pm

Members Present: Dave Baragrey, Pete Awrey, Doug Johnson, Bill Holewinski, Scott Courterier, Butch Fleming, Tom Johnson, and Randy Stults.

Members Absent: Abe Cruz and Bonnie Miller.

Others Present: John Burt and Mike Tarbutton.

Consent agenda to approve previous minutes. Motion by Stults, second by Fleming. Motion passed on voice consent of the members.

Public Comment: John Burt was present to talk about amending the current recreation plan to add courthouse lawn project. Could possibly receive a grant from MNRTF; grant deadline is April 1st, 2014. There has been lots of input on the project. We didn't need a motion at this time, but we gave our consent to allow John to pursue the necessary changes and bring back to us at a later date. John Burt also reported that the Louis M. Groen 2014 budget was submitted. No response as of yet. M. Tarbutton informed us that the Groen Nature Preserve will be closed during deer hunting season. M. Tarbutton also reported that Paul Beachnau asked him to express his disappointed in our board for not pursuing the parking lot at Libke Field for snowmobilers. Doug Johnson stated that the trailhead association will move east on Van Tyle to a vacant lot closer to the airport and on the opposite side of the road.

Old Business: Fitzek Construction reported to M. Tarbutton that the hold up on the Community Center viewing area is due to the glass company getting the materials. They are having trouble getting the braces for the glass. Mike will keep us posted. M. Tarbutton was instructed to talk to Fitzek Construction about getting another company to get the materials needed, as we would like to stay on schedule.

Budget: M. Tarbutton discussed budget items that will need to have monies transferred to them. We also discussed paying overtime vs. hiring another part-time employee or just give extra hours to existing part time employee. Mike will keep us up to date on this issue. Motion by Stults, second by T. Johnson to transfer \$4000.00 from fund equity to OT, Per Diem, and W.C. line items and \$5000.00 from fund equity to general supply line item to pay bills. Motion passed on voice consent of members. M. Tarbutton will breakdown revenue/expenses on all activities at the Community Center to see where we are at. M. Tarbutton reported that he will work with the County Treasurer on a new system to make the budget activities for 2014 similar. It does not always appear equal on paper. M. Tarbutton will keep us updated.

Bills: Approved to go to finance for payment.

New Business: M. Tarbutton reported that Keri Swantek will be putting more time in the office. This could become full time as an office manager. M. Tarbutton reported that the State Public Act for Park and Recreation and our bylaws do not match according to members needed. Otsego County does not have a drain commissioner so it appears that our bylaws only say nine members when the State Act says we need ten members. We will table until we get exact language through M. Tarbutton at the next meeting. M. Tarbutton provided us with some examples of cabins and prices. We will need to decide on size, materials on outside and what will be needed inside. Once we decide these items we can put out for bids. John Burt also said he does not believe we will have a tax on cabins at the park. Members will look over above material and we will decide at the next meeting. M.



Louis M. Groen Nature Preserve Otsego Lake County Park Irontone Springs Wah Wah Soo Libke Fields Community Center
Tarbutton asked about changing our meeting venue to the airport for the next meeting. When the new schedule is set for 2014 we will decide and post where we will meet.

Libke Field: Parking lot has a lot of water and it's deep. We put 20 yards of gravel in this year in low spots. Sprinkler system has been drained and porta john is closed.

Otsego Lake County Park: M. Tarbutton reported that the Board of Commissioners had some questions on price increases, but approved, effective immediately.

Community Center: M. Tarbutton reported that tennis aerobics might be a possibility on Monday and Wednesday evenings. Lease agreement with the City of Gaylord for the property surrounding the Community Center needs approving.

All Parks are closed.

Commissioner Comments: T. Johnson and Butch Fleming terms expire this year.

Next meeting: Monday, December 9th, 2013 at the Airport at 6:00pm.

Motion to adjourn by Awrey, second by T. Johnson. Motion passed on voice consent. No other business was presented and the meeting was adjourned at 7:49pm.

Pete Awrey
Secretary