

October 26, 2010

The Regular meeting of the Otsego County Board of Commissioners was held in the County Building at 225 West Main Street, Room 100. The meeting was called to order at 9:30 a.m. by Chairman Ken Glasser. Invocation by Commissioner Paul Beachnau, followed by the Pledge of Allegiance led by Commissioner Mike Hyde.

Roll Call:

Present: Clark Bates, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Mike Hyde.

Excused: Doug Johnson, Bruce Brown.

Motion by Commissioner Clark Bates, to approve the Regular minutes of October 12, 2010 with attachments as presented. Ayes: Unanimous. Motion carried.

Consent Agenda:

Motion to approve the Bus System Controlled Substance and Alcohol Policy update was removed from the consent agenda and placed under new business as item C.

Motion to approve the reappointment Sherry Huff to the Department of Human Services with the term to expire October 31, 2013. Ayes: Unanimous. Motion carried.

Motion to adopt Resolution OCR-10-40 Mortgage Discharge to Anne Ward.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Mike Hyde.

Nays: None.

Excused: Doug Johnson, Bruce Brown.

Motion carried/Resolution adopted. (see attached)

Motion to adopt Resolution OCR-10-41 Mortgage Discharge to James F. Fredrick and Emily Fredrick and Jon R. Keith.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Mike Hyde.

Nays: None.

Excused: Doug Johnson, Bruce Brown.

Motion carried/Resolution adopted. (see attached)

Motion to approve the reappointment of Steven Riozzi to the Housing Committee with the term to expire on December 8, 2013. Ayes: Unanimous. Motion carried.

Motion to approve the Jail FY 2010 budget amendment as presented. Ayes: Unanimous. Motion carried (see attached)

Motion to approve the delinquent tax/capital project 2010 budget amendment as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the Finance 2010 budget amendment as presented. Ayes: Unanimous. Motion carried. (see attached)

Administrator's Report:

John Burt reported the Board of Commissioners' pictures are scheduled for November 9, 2010; Generator move bids received; University Center.

Motion by Commissioner Clark Bates, to authorize the County Administrator to award bid 2010-12 for the generator move to Chuck's Electric for \$18,375 to be paid out of the Capital Project Fund (fund 499) Ayes: Unanimous. Motion carried.

Special Presentations:

Lt. Ken Mills from the Straits Area Narcotics Enforcement addressed the Board. Request referred to the Finance Committee by Chairman Ken Glasser.

Department Head Report:

Theron Higgins updated the Board on the Bus System.

Update on the Airport by Matt Barresi has been delayed until November 9, 2010.

Motion by Commissioner Paul Beachnau, to increase the allocation to the Conservation District by \$2,047 the amount the District owes back to the County after closing the Recycling Education Program. Monies to come from Contingency. Ayes: Unanimous. Motion carried. (see attached)

The Finance Director presented the September 2010 Financial Report to the Budget and Finance Committee.

Elizabeth Haus addressed the Board regarding the Planning Commission.

Chairman Ken Glasser received a Thank you card from the Sanders family and one from the Holewinski family; Letter from the Ausable.

New Business:

Motion by Commissioner Erma Backenstose, to approve the October 19, 2010 Warrant in the amount of \$113,727.80 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Mike Hyde, to approve the October 26, 2010 Warrant in the amount of \$93,472.62 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Paul Liss, to postpone Resolution OCR-10-42 recognizing Tendercare Gaylord until January 2011. Ayes: Unanimous. Motion carried.

Motion by Commissioner Robert Harkness, to amend the motion to approve the bus system controlled substance and alcohol policy to amend page 1 Designated Company Representative to Designated Employer Representative. To add a provision as to the DER on page 3 as follows, an alternate DER be appointed by the Otsego County Administrator and shall assume the responsibility of the designated DER in the event the designated DER is unavailable or unable for any reason to assume his or her

responsibilities. The designated DER and any alternate DER shall serve at the will of the Otsego County Board of Commissioners. Vote on amendment-unanimous, Vote on amended motion-Unanimous.

Board Remarks:

Commissioner Robert Harkness: Veteran's meeting.

Commissioner Mike Hyde: Finance Committee.

Commissioner Clark Bates: Veteran's meeting.
City Council meeting.

Chairman Ken Glasser: Road Commission.

Meeting adjourned at 10:33 a.m. at the call of the Chair.

Kenneth R. Glasser, Chairman

Susan I. DeFeyter, Otsego County Clerk

RESOLUTION NO. OCR 10-40
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
October 26th, 2010

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 409 East Second Street, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, In Liber 596, Pages 415-422, in the name Anne Ward, a single woman, and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to, Anne Ward, a single woman and, be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

RESOLUTION NO. OCR 10-41
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
October 26th, 2010

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 1953 Miller Street, Gaylord, Michigan 49735 and has a mortgage recorded in the office of the Register of Deeds for Otsego County Michigan, in Liber 829, Pages 628-641, and a Loan Modification in Liber 834, Pages 456-457 in the name James F. Fredrick and Emily Fredrick, husband and wife, and Jon R. Keith, a single man, as Joint Tenants with full rights of survivorship, and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to, James F. Fredrick and Emily Fredrick, husband and wife, and Jon R. Keith, a single man, as Joint Tenants with full rights of survivorship and, be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: General Fund - Sheriff / Jail

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE To budget for additional medical and overtime costs in the jail.

Account Number	Decrease	Increase
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-351 - 703.070 - Overtime	\$ 8,000	\$
" " - 930.470 inmate health	\$ 8,000	\$
" " - 704.800 - sick pay buyout	\$	\$ 5,000
101-301 - 703.070 - Overtime	\$	\$ 16,000
-	\$	\$
-	\$	\$
Total	\$ 16,000	\$ 16,000

Rachel Frisch
Department Head Signature

10/18/10
Date

Finance Department
Entered:
By:

Administrator's Signature

Date

Board Approval Date (If necessary)

Budget Adjustment #

Posting Number



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: Delinquent Tax / Capital Projects

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE Transfer dollars for future building improvements - AT+T Bldg.

Account Number	Decrease	Increase
516.050 - 400.001 - Budgeted Use	\$	\$ 75,000
- of Fund Balance	\$	\$
499.030 - 699.030 - Transfer In	\$	\$ 75,000
-	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
516.999 - 999.000 - Transfer Out	\$ 75,000	\$
499.941 - 999.000 - Contributions to	\$ 75,000	\$
- Fund balance-	\$	\$
- reserved for AT+T	\$	\$
- bldg renovation.	\$	\$
-	\$	\$
Total	\$	\$

Rachel Frisch
Department Head Signature

10/19/10
Date

ENTERED BY:
Entered:
By:

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

McCash 158



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: Admin/Finance

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE To reflect staffing change to part-time, + for scanning project

Account Number	Decrease	Increase
645.050 400.001 - Budgeted Use	\$	\$ 3,373
- of Fund Bal.	\$	\$
-	\$	\$
-	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
645.201 - 703.070 - Part-time wages	\$ 7,656	\$ 7,656
" " - 703.030 - Full-time hourly	\$	\$ 7,656
" - 704.700 - Pmt in lieu of insur.	\$ 500	\$
" - 704.110 - Hospitalization	\$	\$ 500
645.201 - 940.00 - Outside Contr.	\$ 3,373	\$
- - Sks.	\$	\$
Total	\$ 11,529	\$ 11,529

Rachel Frisch

Department Head Signature

10/13/10

Date

Finance Department	
Entered:	
By:	

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: General / Soil Conservation

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE To increase the allocation to the Otsego Conservation District

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-280 - 801-030 Technical Svcs-Cons.	\$ 2,047	\$
101-941 - 999.000 - Contingency ^{Dst}	\$	\$ 2,047
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

Rachel Frisch
Department Head Signature

10/13/10
Date

Entered:
By:

Administrator's Signature

Date

Board Approval Date (If necessary)

Budget Adjustment #

Posting Number