



## Budget & Finance Committee

Tuesday, October 21, 2014, 1:30 p.m.  
Room 212 – Otsego County Building  
225 West Main Gaylord, MI 49735

### MINUTES

#### CALL TO ORDER

Mr. Beachnau called the meeting to order at 1:35 p.m.

Roll call – Present: Paul Beachnau, Ken Borton, John Burt, Lee Olsen, Erma Backenstose

Others present – Diann Axford, Rachel Frisch, Bill Kerr

Absent (Excused) – None

#### APPROVAL OF MINUTES

Motion by Mr. Olsen to approve the minutes from the October 14, 2014 Budget and Finance Committee meeting. Motion passed unanimously.

#### NEW BUSINESS

##### A. Clerk Staffing Budget Amendment

Ms. Frisch presented a budget amendment to move payroll dollars from the Clerk's salary line item into the part-time staff line item, for additional staffing coverage needed during the Clerk's FMLA leave.

Motion by Mr. Borton to recommend to the full board approving the Clerk budget amendment for \$1,500. Motion passed unanimously.

##### B. Equalization Equipment Budget Amendment

Ms. Frisch presented a budget amendment for an equipment request from Equalization Director Bill Kerr, for a new scanner, printer, and computer. Mr. Kerr stated that he will contribute \$1,000 from his Equalization supplies line item toward the equipment, with the remaining \$2,646 to be funded by the Equipment Fund (fund 266).

Motion by Mr. Olsen to recommend to the full board approving the budget amendment for equipment for the Equalization Department, \$2,646 to be funded from the Equipment Fund (fund 266), and \$1,000 to come from the Equalization supplies line item. Motion passed unanimously.

##### C. September 2015 3<sup>rd</sup> Quarter Financial Reports

Ms. Frisch notified the Committee that the reports would be ready at a later date.

##### D. 2015 Budget Discussion

Ms. Frisch presented the budgets for the Component Units. The Committee discussed the budgets and directed Ms. Frisch to ask the EMS, University Center, Road Commission, and

Sportsplex to come to the next budget workshop to discuss their budgets and answer any questions.

Mr. Beachnau adjourned the meeting at 2:28 p.m.