

October 11, 2016

The regular meeting of the Otsego County Board of Commissioners was held at the County Building at 225 West Main Street, Room 100, Gaylord, Michigan. The meeting was called to order at 9:30 a.m. by Chairman Ken Borton. Invocation by Commissioner Paul Beachnau, followed by the Pledge of Allegiance led by Colin Hunter.

Roll Call:

Present: Julie Powers-Gehman, Paul Beachnau, Paul Liss, Robert Harkness, Erma Backenstose, Ken Glasser, Doug Johnson, Ken Borton, Bruce Brown.

FY 2016 Budget Amendment (Child Care Fund) was removed from the consent agenda and placed under new business as item C.

Consent Agenda:

Motion to approve the Regular minutes of September 27, 2016 with attachments. Ayes: Unanimous. Motion carried.

Motion to adopt Zoning Ordinance Amendment (HX District). Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the reappointment of Brad Butcher to the Construction Board of Appeals to a term ending December 31, 2019. Ayes: Unanimous. Motion carried.

Motion to approve FY 2016 Budget Amendment (Capital Projects 499). Ayes: Unanimous. Motion carried. (see attached)

Motion to award BID 2016-09 to B&B Construction in an amount of \$14,560. Ayes: Unanimous. Motion carried.

Administrator's Report:

John Burt reported the Courthouse doors are getting replaced; union negotiations have started.

Department Head Report:

Jason Melancon reported on the Road Commission; union contracts are settled; certain roads were completed with the road millage this year.

Tim Cherwinski reported on the Bus System; receiving new buses, awarded State funding so can go ahead and proceed with ordering 2 new buses; annual maintenance compliance review went well; Backup generator has been installed; analyzing staff positions and routes to better manage the bus system.

City Liaison, Township and Village Representative: None.

Correspondence: None.

New Business:

Motion by Commissioner Robert Harkness, seconded by Commissioner Julie Powers-Gehman, to approve the October 4, 2016 Warrant, the September 27, 2016 Special Warrant, and the September 30, 2016 Special Warrant for a total amount of \$148,803.02 Ayes: Unanimous. Motion carried.

Motion by Commissioner Erma Backenstose, seconded by Commissioner Paul Liss, to approve the October 11, 2016 Warrant in the total amount of \$272,691.26. Ayes: Unanimous. Motion carried.

Motion by Commissioner Ken Glasser, seconded by Commissioner Robert Harkness, to approve the FY 2016 Budget Amendment (Child Care Fund). Ayes: Unanimous. Motion carried. (see attached)

Public Comment:

Chairman Ken Borton opened up the meeting for public comment.

Board Remarks:

Commissioner Erma Backenstose had no report.

Commissioner Paul Liss reported on the Trail head park for Vanderbilt; no update on the Bay Mills Casino.

Commissioner Bruce Brown had no report.

Commissioner Ken Glasser reported a Zoning Board of Appeals meeting is scheduled for October 25, 2016 referencing 2120 Evergreen Drive, petitioner wants to put in a storage building.

Commissioner Paul Beachnau reported on business after hours; leadership class has 10 students, next module is History.

Commissioner Julie Powers-Gehman reported on the Health Department; worksite wellness, held interviews for the new director; City Council meeting held.

Commissioner Robert Harkness reported on the Health Department, interviewed applicants for the new director, and offered one of the applicants the job.

Commissioner Doug Johnson reported on the Parks and Recreation meeting; had a successful year; part-time position advertised for the Community Center; Bear basketball started.

Commissioner Ken Borton will be in Lansing attending the MAC Environmental regularity affairs meeting.

Meeting adjourned at 10:10 a.m.

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Kenneth C. Borton, Chairman

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Susan I. DeFeyter, Otsego County Clerk



**Otsego**  
**COUNTY**  
M I C H I G A N

**Department of  
Land Use Services**

1322 Hayes Rd • Gaylord, MI 49735  
Phone: 989.731.7400 • Fax: 989.731.7419  
[www.otsegocountymi.gov](http://www.otsegocountymi.gov)

\*\*\*The following motion was made at the Otsego County Planning Commission September's meeting to recommend an amendment to the HX Highway Interchange Zoning District:

Motion made by Ms. Corfis to recommend to the Otsego County Board of Commissioners the addition to the HX Highway Interchange Zoning District allowing *Above-ground storage of flammable or hazardous material* with the listed requirements; Seconded by Ms. Nowak.

Motion approved unanimously.

- **BLUE:** All text in **blue** is proposed language.
- **BLACK:** All text in **black** is current language

**CURRENT LANGUAGE FOR HX/HIGHWAY INTERCHANGE ZONING DISTRICT:**

**ARTICLE 14 HX HIGHWAY INTERCHANGE COMMERCIAL DISTRICT**

**INTENT:**

The Highway Interchange Commercial land use category includes areas designated for commercial development, which are primarily Interstate access dependent. This district primarily serves thru traffic and tourist needs. Uses that are consistent with these areas include, but are not limited to, gasoline stations, lodging facilities, entertainment facilities, restaurant facilities and similar tourist related developments, as well as warehouses, storage buildings, wholesale facilities and other similar uses. This district is intended to serve traffic entering or leaving the Interstate. These areas may require municipal water and sewer services and/or other comparable forms of water and sewer services with approval by the municipality and District Health Department.

**PERMITTED USES SUBJECT TO SPECIAL CONDITIONS** in the zoning district only when access is from a service road. Access shall not be off Marlette Road in Otsego Lake Township and Mill Street in Corwith Township.

- 14.2.5 Retail uses over one hundred thousand (100,000) square feet
- 14.2.6 Offices and showrooms of plumbers, electricians, decorators or similar trades, with outdoor storage
- 14.2.7 Rental shops with outdoor storage
- 14.2.8 Nursery sales and garden supply centers with outdoor display areas
- 14.2.9 Lumber yards, building material suppliers, and home improvement centers, with outdoor storage
- 14.2.10 Rifle or pistol ranges when within a completely enclosed building as an accessory use
- 14.2.11 Auto repair garages or auto body shop, including wrecker service, provided that outdoor storage of vehicles under repair be confined to the rear yard and screened from view
- 14.2.12 Sales, rental, and service centers for mobile home, modular home, manufactured homes, or farm equipment provided:
  - 14.2.12.1 Ingress and egress to the use shall be at least sixty (60) feet from the intersection of any two streets.
  - 14.2.12.2 The arrangement of vehicles stored in the open shall be uniform, following the patterns established for off street parking lots.
  - 14.2.12.3 No sales or display shall occupy any public street or road right-of-way; and, further, must be set back at least twenty (20) feet from the front property

## **PROPOSED LANGUAGE FOR HX/HIGHWAY INTERCHANGE ZONING DISTRICT:**

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  - 14.2.12.3 No sales or display shall occupy any public street or road right-of-way; and, further, must be set back at least twenty (20) feet from the front property
- 14.2.13 Above-ground storage of flammable or hazardous material provided:
  - 14.2.13.1 Aggregate storage above 5000 gallons up to 20,001 gallons shall be in a single tank
  - 14.2.13.2 Signage on the tank shall be limited to that which is statutorily required by law. Advertising signage of any type will be prohibited on the tank.
  - 14.2.13.3 Tank location is to be a minimum of fifty (50) feet from the traffic pattern on the site



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT:** Capital Projects Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

**Fund Type:**  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** Improvements to the tennis and pickle ball courts at the Community Center

**REVENUE**

Account Number	Decrease	Increase
499050400.001 Budgeted Use of Fund Balance	\$	\$ 4,164
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
499-901-970.300TENNIS CC Property Improvements	\$ 4,164	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$ 4,164	\$ 4,164

\_\_\_\_\_  
Department Head Signature Date

\_\_\_\_\_  
Administrator's Signature Date

<b>Finance Department</b>
Entered:
By:

10/11/16  
Board Approval Date (if necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT: 292-662**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General  Special Revenue  Debt Service  Capital Project  Business-Type (Enterprise or Internal Svc)

**DESCRIPTION** Cover shortage within Workers' Compensation - 4th quarter invoice.

**REVENUE**

Account Number	Decrease	Increase
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
292-662-704.110 (Hospitalization)	\$	\$ 515.00
292-662-704.600 (Workers' Compensation)	\$ 515.00	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total</b>	\$ 515.00	\$ 515.00

*Marcy J. Cruik*      10/10/2016  
 Department Head Signature      Date

\_\_\_\_\_  
 Administrator's Signature      Date

<b>Finance Department</b>	
Entered:	
By:	

\_\_\_\_\_  
 Board Approval Date (if necessary)

\_\_\_\_\_  
 Budget Adjustment #

\_\_\_\_\_  
 Posting Number