



Budget & Finance Committee

Wednesday October 6, 2010 – 1:30 p.m.
Room 212 – Otsego County Building
225 West Main Gaylord, MI 49735

MINUTES

CALL TO ORDER

Mr. Beachnau called the meeting to order at 1:30 PM

Roll call – Present: Paul Beachnau, John Burt, Clark Bates, Ken Glasser

Others present –Rachel Frisch, Diann Axford, Jack Thompson

Absent (excused) – Erma Backenstose

APPROVAL OF MINUTES

Motion by Mr. Glasser to approve the minutes from the August 18, 2010 budget and finance committee meeting. Motion passed unanimously.

UNFINISHED BUSINESS

A. Body Armor Purchase

Ms. Frisch informed the Committee that Undersheriff Nowicki had applied for a RAP grant through MMRMA to fund the second half of the bulletproof vests (refer to the 8/18/10 Committee minutes). However, the grant was denied and he is requesting to use Equipment Fund (fund 266) dollars to fund the purchase, in the amount of \$2,860.

Motion by Mr. Glasser to recommend to the full board transferring \$2,860 from the Equipment Fund (fund 266) to pay for half of the cost to purchase 10 bullet-proof vests for the Sheriff Deputies. The other half is funded by a grant. Motion passed unanimously.

NEW BUSINESS

A. University Center Bond

Mr. Thompson explained to the Committee that the interest rates have dropped low enough that it now makes sense to consider refinancing the University Center bonds. He estimates that refinancing would save approximately \$10,000 annually in interest.

B. EMS Vehicle Purchase

Mr. Burt presented information on a new EMS truck, which costs \$410,000. An older ambulance with a trade-in value of approximately \$165,000 will be applied against the total, leaving \$245,000 requested to be financed through the Public Improvement Fund (fund 245) for **7 years**, at 4% interest.

Motion by Mr. Glasser to recommend to the full board loaning EMS funds from the Public Improvement Fund (fund 245) to purchase a new truck in an amount approximating \$245,000, for a period of 7 years at 4% interest. Motion passed unanimously.

C. Conservation District Update

Mr. Burt reported that the Conservation District is struggling financially and would like the County to consider increasing their contribution. The Committee directed Mr. Burt to invite Patricia Osburn from the Conservation District to attend the next Committee meeting to discuss the matter further.

D. MERS Update

Mr. Burt informed the Committee that the Personnel Committee recommended to the full board to pass a resolution for MERS, relating to a board decision made in 2004.

E. August 2010 Financial Reports and Updates

Ms. Frisch presented the financial reports to the Committee.

F. 2011 Budget Discussion

Ms. Frisch distributed the 1st draft budget summary for the 2011 General Fund (fund 101) budget. The Committee discussed the proposed changes, including the following changes to staffing:

- Eliminate Deputy Clerk III
- Eliminate Inspector/Zoning Enforcement Officer
- Eliminate Building Department Clerk
- Eliminate ROD/PA Clerk I
- Eliminate Civil Division Officer
- Eliminate one Court position
- Reduce Jail Clerk II to part-time
- Reduce Accounting Clerk to part-time

Mr. Beachnau adjourned the meeting at 2:43 PM