

January 25, 2011

The Regular meeting of the Otsego County Board of Commissioners was held in the County Building at 225 West Main Street, Room 100. The meeting was called to order at 9:30 a.m. by Chairman Paul Beachnau. Invocation by Chairman Paul Beachnau, followed by the Pledge of Allegiance led by Commissioner Doug Johnson.

Roll Call:

Present: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix  
Doug Johnson, Ken Borton, Bruce Brown.

Motion by Commissioner Clark Bates, to approve the Regular minutes of January 11, 2011.  
Ayes: Unanimous. Motion carried.

Consent Agenda:

Motion to approve the appointment of Paul Hartmann to the Otsego County Planning Commission with the term ending December 31, 2012. Ayes: Unanimous. Motion carried.

Motion to approve the appointment of Gary A. Hendershot to the Otsego County Planning Committee with the term ending December 31, 2013. Ayes: Unanimous. Motion carried.

Motion to approve the reappointment of Randy Stults to the Otsego County Zoning Board of Appeals with the term to expire December 31, 2013. Ayes: Unanimous. Motion carried.

Motion to approve the 2010 miscellaneous budget amendments. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the 2011 Contingency/Drug Court budget amendment. Ayes: Unanimous. Motion carried. (see attached)

Department Head Report:

Trisha Adam updated the Board on the Human Resources Department.

Mike Thompson updated the Board on the 9-1-1/Emergency Management.

Elizabeth Haus reported on the Village of Vanderbilt and Planning Commission.

Erma Backenstose reported on the MTA meeting.

Correspondence:

Commissioner Lee Olsen received the conflict of interest information from the County Attorney.

New Business:

Motion by Commissioner Paul Liss, to approve the January 18, 2011 Warrant in the amount of \$208,435.42 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bruce Brown, to approve the January 25, 2011 Warrant in the amount of \$222,279.40 as presented. Ayes: Unanimous. Motion carried.

Board Remarks:

Motion by Commissioner Doug Johnson to approve an amended Otsego County Fee Schedule as recommended by the Parks and Recreation Commission including the following fees:

Otsego County Residents

- Camping Vehicle Permits (May 2-September 25): \$23.00 per night.
- Camping Vehicle Permits (April 1-May 1: Sept 26-Nov 1) \$12.00 per night.

Non-Otsego County Residents

- Season Park Pass: \$14.00
- Season Park Pass-Seniors (age 60 and over): \$5.00
- Camping Vehicle Permits (May 2-September 25):\$25.00 per night.
- Camping Vehicle Permits (April 1-May 1: Sept 26-Nov 1): \$12.00 per night.

Ayes: Unanimous. Motion carried.

Commissioner Clark Bates: City Council meeting.

Commissioner Ken Borton: Thanked John Burt.

Commissioner Lee Olsen: Senate Bill 34.  
House Bill 4102.

Commissioner Paul Liss: Elected Chairman of the Northern Michigan Community Advisory Board.

Chairman Paul Beachnau: LEPC meeting.  
Road Commission meeting.

Meeting adjourned at 10:19 a.m. at the call of the Chair.

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Paul M. Beachnau, Chairman

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Susan I. DeFeyter, Otsego County Clerk



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT: 215-141**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:    General     Special Revenue     Debt Service     Capital Project     Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
215 - 080 - 606.051-Bench	\$	\$ 1,727.00
- - -	\$	\$
- - -	\$	\$
- - -	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
215 - 141 - 703.030-Bench	\$ 1,604.00	\$
215 - 141 - 704.200-Bench	\$ 123.00	\$
- - -	\$	\$
- - -	\$	\$
- - -	\$	\$
- - -	\$	\$
<b>Total</b>	\$ 1,727.00	\$ 1,727.00

*Oran J. Cruz*  
Department Head Signature

12/31/2010  
Date

<b>Finance Department</b>	
Entered:	
By:	

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Approval Date (if necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT: 215-141**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:    General    Special Revenue    Debt Service    Capital Project    Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
215 - 050 - 699.030 - Transfer In	\$	\$ 1,000.00
- - -	\$	\$
- - -	\$	\$
- - -	\$	\$
<b>Total</b>	\$	\$ 1,000.00

**EXPENDITURE**

Account Number	Increase	Decrease
101 - 969 - 999.000 - Transfer Out	\$ 1,000.00	\$
101 - 141 - 703.030 - Hourly	\$	\$ 1,000.00
215 - 141 - 704.110 - Hospitalization	\$ 1,000.00	\$
- - -	\$	\$
- - -	\$	\$
- - -	\$	\$
<b>Total</b>	\$ 2,000.00	\$ 2,000.00

Tracy J. Cruz  
Department Head Signature

12/31/2010  
Date

<b>Finance Department</b>
Entered:
By:

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Approval Date (If necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT: 101-141**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General     Special Revenue     Debt Service     Capital Project     Business-Type (Enterprise or Internal Svc)

**EXPENDITURE**

Account Number	Increase	Decrease
101 - 141 - 703.030 - Regular Hourly	\$	\$ 1,213.00
101 - 141 - 704.200 - Social Security	\$	\$ 590.00
101 - 141 - 704.800 - Sick Pay Buy Out	\$	\$ 680.00
101 - 141 - 704.900 - Union Education & Training	\$	\$ 425.00
101 - 141 - 726.000 - Supplies	\$	\$ 2,500.00
101 - 141 - 801.020 - Professional	\$	\$ 365.00
101 - 141 - 704.110 - Hospitalization	\$ 5,773.00	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$	\$

Tracy J. Cruz  
Department Head Signature

12/31/2010  
Date

<b>Finance Department</b>
Entered:
By:

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Approval Date (If necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT: 292-662**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:    General    Special Revenue    Debt Service    Capital Project    Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>

**EXPENDITURE**

Account Number	Increase	Decrease
292 - 662 - 704.800 - Sick Pay Buy Out	\$	\$ 825.00
292 - 662 - 801.020 - Professional	\$	\$ 2,310.00
292 - 662 - 704.110 - Hospitalization	\$ 3,135.00	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	<b>\$ 3,135.00</b>	<b>\$ 3,135.00</b>

Tracy J. Cruz  
Department Head Signature

12/31/2010  
Date

<b>Finance Department</b>
Entered:
By:

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Approval Date (if necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT: 101-131**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:    General    Special Revenue    Debt Service    Capital Project    Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
101 - 131 - 703.020 - Regular Salaried	\$	\$ 3,020.00
101 - 131 - 703.060 - Part-Time/Temporary	\$ 3,020.00	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	\$ 3,020.00	\$ 3,020.00

*Tracy G. Cruz*  
 Department Head Signature

12-31-10  
 Date

<b>Finance Department</b>	
Entered:	
By:	

\_\_\_\_\_  
 Administrator's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Board Approval Date (if necessary)

\_\_\_\_\_  
 Budget Adjustment #

\_\_\_\_\_  
 Posting Number



**OTSEGO COUNTY  
BUDGET AMENDMENT**

2011

FUND/DEPARTMENT: Drug Court Grant

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General     Special Revenue     Debt Service     Capital Project     Business-Type (Enterprise or Internal Svc)

REVENUE To fund transportation for participants since grant has been cut.

Account Number	Decrease	Increase
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
101-133 - 930.500 - Travel	\$ 4,000	\$
101-941 - 999.010 - Contingency	\$	\$ 4,000
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
<b>Total</b>	\$ 4,000	\$ 4,000

Rachel Frisch  
Department Head Signature

4/19/11  
Date

<b>Finance Department</b>	
Entered:	
By:	

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Approval Date (if necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number