



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, September 27, 2011 beginning at 9:30 a.m., at the County Building - 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Regular Minutes of September 13, 2011 w/attachments

Consent Agenda

A. FY 2011 General Fund/Capital Projects Budget Amendment - Motion to Approve

B. OCR 11-29 Courts MERS Hybrid Resolution - Motion to Adopt

City Liaison, Township & Village Representatives

Correspondence

A. August Financial Reports

New Business

A. Financials

1. September 20, 2011 Warrant

2. September 27, 2011 Warrant

B. OCR 11-28 Shirley Jenkins Recognition

C. Agreement for Extension Services

D. Quality of Life Assessment

E. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

September 13, 2011

The Regular meeting of the Otsego County Board of Commissioners was held in the County Building at 225 West Main Street, Room 100. The meeting was called to order at 9:30 a.m. by Chairman Paul Beachnau. Invocation by Commissioner Ken Borton, followed by the Pledge of Allegiance led by Commissioner Lee Olsen.

Roll call:

Present: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton, Bruce Brown.

Motion by Commissioner Clark Bates, to approve the regular minutes of August 23, 2011 with attachments were approved via unanimous consent.

Consent Agenda:

OCR 11-23 MSHDA HRF was removed from the consent agenda and placed under new business.

Motion to adopt OCR 11-24 Fair Housing Contact Person.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion to adopt OCR 11-26 National Preparedness Month.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Administrator's Report:

John Burt reported on the 300 Livingston Blvd demolition; Web Cam at the Airport; Animal Control building progress; Cross Street air conditioners.

Department Head Report:

Kyle Legel updated the Board on the Prosecutor's office.

Mike Thomson updated the Board on the 911/Emergency Management.

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Correspondence:

Chairman Paul Beachnau announced there are two Board of canvasser positions available; received a thank you letter regarding the 211 funding; A letter from Northeast Michigan Council of Governments; DNR public notice.

New Business:

Motion by Commissioner Ken Borton, to approve the August 30, 2011 Warrant in the amount of \$121,682.03 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Erma Backenstose, to approve the September 6, 2011 Warrant in the amount of \$50,543.13 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Doug Johnson, to approve the September 13, 2011 Warrant in the amount of \$151,162.57 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Lee Olsen, to approve the FY 2011 General Fund-Contingency/General fund-Clerk Budget amendment in the amount of \$4115.00. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Paul Liss, to adopt Resolution OCR 11-25 creating a separate division within MERS for the Teamsters-Bus Division.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Richard Sumerix, to adopt Resolution OCR 11-27 creating a separate division within MERS for the Teamsters-Clerical Division.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Clark Bates, to adopt Resolution OCR 11-23 appointing Marlene Hopp as the Otsego County Housing Program Fair Housing contact person.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Board Remarks:

Commissioner Doug Johnson: MMRMA meeting.
Airport and Transportation Committee meeting.
Parks and Recreation meeting.

Commissioner Erma Backenstose: Invitation to the Veterans homes.

Commissioner Ken Borton: Attending MAC Conference.

Commissioner Lee Olsen: Budget process.
Charlton Township meeting.

Commissioner Rich Sumerix: Bagley Township meeting.
Health Department.

Chairman Paul Beachnau: Thanked Marlene Hopp and her office.
September 11th celebration.
Recycling meeting.

Meeting adjourned at 10:27 a.m.

Paul M. Beachnau, Chairman

Lynn Branch, Chief Deputy Clerk

RESOLUTION NO. OCR 11-24
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
September 13, 2011

WHEREAS, the County of Otsego is interested in the continuing effort to develop rental housing conditions for its low income residents; and

WHEREAS, the County has demonstrated a need for this assistance with data outlined in the application; and

WHEREAS, the County intends to meet this need by submission of an application to Michigan State Housing Development Authority (MSHDA) 2011 Housing Resource Fund (HRF) Rental Rehabilitation Community Development Block Grant and by funds leveraged with Landlords, thus meeting more needs; and

WHEREAS, the County Board of Commissioners accepts the recommendation of the Housing Committee to apply for \$350,000; now, therefore, be it

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, John M. Burt be the Authorized Official to sign and submit said MSHDA's HRF Application and Marlene K. Hopp, Director of the Otsego County Housing Committee be the Agency Administrator to prepare the grant and submit other documents as required.

OCR 11-26
SEPTEMBER 2011 - NATIONAL PREPAREDNESS MONTH

Otsego County Board of Commissioners
September 13, 2011

WHEREAS, "National Preparedness Month" creates an important opportunity for every resident of Otsego County, Michigan, to prepare their homes, businesses, and communities for any type of emergency including natural disasters and potential terrorist attacks; and

WHEREAS, investing in the preparedness of ourselves, our families, businesses, and communities can reduce fatalities and economic devastation in our communities and in our nation; and

WHEREAS, the Federal Emergency Management Agency's *Ready* Campaign, Citizen Corps, and other federal, state, local, tribal, territorial, private, and volunteer agencies are working to increase public activities in preparing for emergencies and to educate individuals on how to take action; and

WHEREAS, all citizens of Otsego County, Michigan, are encouraged to participate in citizen preparedness activities and asked to review the *Ready* campaign's websites at Ready.gov and become more prepared; now therefore, be it

RESOLVED that Chairman Paul Beachnau and the Otsego County Board of Commissioners hereby proclaim September, 2011 as National Preparedness Month, and encourage all citizens and businesses to develop their own emergency preparedness plan, and work together toward creating a more prepared society.

This resolution shall be in effect from and after its passage and approval as provided by law.



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: General Fund/Clerk

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE To add a part time position to the Clerk's office.

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-215-703.060 Part Time Hourly	\$3,757	\$
101-215-704.200 Payroll Taxes	\$288	\$
101-215-704.600 Workers Comp	\$20	\$
101-215-704.500 Unemployment	\$50	\$
101-941-999.000 Contingency	\$	\$4,115
- -	\$	\$
Total	\$4,115	\$4,115

Department Head Signature

Date

Finance Department
Entered:
By:

Administrator's Signature

Date

9/13/11
Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**RESOLUTION FOR CHANGING MERS BENEFITS
(OTHER THAN DB COMPONENT OF HYBRID PROGRAM)**

In accordance with the MERS Plan Document of 1996, the Otsego County
(Participating Municipality)
6902-1 adopts the following benefits for: General Local #214 Teamsters Bus Division 10
(Municipality No.) (Reporting Unit No., MERS Division No. and Name)

A "division" is defined as an employee or group of employees covered by the same benefit programs and the same employee contribution program. Each division has a specific MERS number and name, such as "Div. 10, General-Admin.," and is part of a Reporting Unit, such as: "01."

Supporting Supplemental Valuation is dated August 24, 2011

BENEFIT MULTIPLIER

From B-3 2.25% To B-3 2.25% Effective Date 10-1-2011
(Current Benefit Multiplier) (New Benefit Multiplier)

Provisions for Earlier Normal Retirement

F50/25 F50/30 F(N)-Years and Out (Specify number of years) _____
 F55/15 F55/20 F55/25 F55/30
Effective Date _____

EMPLOYEE CONTRIBUTION RATE

**ADDITIONAL BENEFITS
AFFECTING FUTURE RETIREES**

New Rate _____ FAC 3 FAC 5 V-6 V-8 V-10 RS - 50%
Effective Date _____ D-2 E-2 DROP+ with _____ %
Effective Date _____

RETIREE COST-OF-LIVING BENEFIT PROGRAMS FOR CURRENT RETIREES

E Standard E-1
 E - Other (Specify Factor _____ Adjustment Years _____)
Effective Date _____

WINDOW PERIOD (If applicable)

From _____ To _____
(Date) (Date)

I CERTIFY THAT THE ABOVE WAS ADOPTED BY Otsego County Board of Commissioners 9-13-2011
Governing Body Date of Meeting
Chair, Board of Commissioners 9-13-2011
Authorized Signature Title Date

NOTE: Standard/Nonstandard Benefit Provisions—Attach page fully describing provision(s), and (1) a complete copy of the fully executed collective bargaining agreement and a certified copy of official minutes where the collective bargaining agreement or this Resolution was adopted, or (2) a copy of the arbitration or mediation decision. If further information is needed, please contact MERS Employer Services Division at 1 (800) 767-6377.



**RESOLUTION FOR CHANGING MERS BENEFITS
(OTHER THAN DB COMPONENT OF HYBRID PROGRAM)**

In accordance with the MERS Plan Document of 1996, the Otsego County
(Participating Municipality)
6902-1 adopts the following benefits for: General Local #214 Clerical
(Municipality No.) (Reporting Unit No., MERS Division No. and Name)

A "division" is defined as an employee or group of employees covered by the same benefit programs and the same employee contribution program. Each division has a specific MERS number and name, such as "Div. 10, General-Admin.," and is part of a Reporting Unit, such as: "01."

Supporting Supplemental Valuation is dated August 24, 2011

BENEFIT MULTIPLIER

From B-3 2.25% To B-3 2.25% Effective Date 10-1-2011
(Current Benefit Multiplier) (New Benefit Multiplier)

Provisions for Earlier Normal Retirement

F50/25 F50/30 F(N)-Years and Out (Specify number of years) _____
 F55/15 F55/20 F55/25 F55/30
Effective Date 10-1-2011

EMPLOYEE CONTRIBUTION RATE

New Rate _____
Effective Date _____

**ADDITIONAL BENEFITS
AFFECTING FUTURE RETIREES**

FAC 3 FAC 5 V-6 V-8 V-10 RS - 50%
 D-2 E-2 DROP+ with _____ %
Effective Date _____

RETIREE COST-OF-LIVING BENEFIT PROGRAMS FOR CURRENT RETIREES

E Standard E-1
 E - Other (Specify Factor _____ Adjustment Years _____)
Effective Date _____

WINDOW PERIOD (If applicable)

From _____ To _____
(Date) (Date)

I CERTIFY THAT THE ABOVE WAS ADOPTED BY Otsego County Board of Commissioners 9-13-2011
Governing Body Date of Meeting
Chair, Board of Commissioners 9-13-2011

Authorized Signature Title Date

NOTE: Standard/Nonstandard Benefit Provisions—Attach page fully describing provision(s), and (1) a complete copy of the fully executed collective bargaining agreement and a certified copy of official minutes where the collective bargaining agreement or this Resolution was adopted, or (2) a copy of the arbitration or mediation decision. If further information is needed, please contact MERS Employer Services Division at 1 (800) 767-6377.

**RESOLUTION NO. OCR 11-23
AUTHORIZING RESOLUTION**

September 13, 2011

Otsego County Board of Commissioners

WHEREAS, it is hereby declared to be contrary to the public policy of Otsego County for any person(s) to be discriminated against in employment, housing or participation in any public funded programs because of race, religion, national origin, color, sex, marital status, age or disability; and

WHEREAS, the opportunity to obtain employment without discrimination because of race, religion, national origin, color, sex, marital status, age or disability is hereby recognized and declared to be a civil right; and

WHEREAS, the opportunity to participate in all home improvement programs, purchase, lease, sell, hold, use and convey housing without discrimination because of race, religion, national origin, color, sex, marital status, age or disability is hereby recognized and declared to be a civil right; now, therefore, be it

RESOLVED, that the opportunity to participate in federal, state and locally funded programs without discrimination because of race, religion, national origin, color, sex, marital status, age or disability is hereby recognized and declared to be a civil right; and be it further

RESOLVED that the Otsego County Board of Commissioners hereby appoints Marlene Hopp, Otsego County Housing Director on September 13, 2011 as the Otsego County Housing Program Fair Housing contact person. Upon any complaints that refer to any discrimination with the Otsego County Housing Program based on the above description Mrs. Hopp will follow the Otsego County Fair Housing Policy, attached.



September 27, 2011 Agenda



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: General Fund/Capital Projects Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE To replace a door at the Sheriff's garage.

Account Number	Decrease	Increase
499-050-699.030 Transfers In	\$	\$2,200
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
499-901-970.300 Building Improvements	\$2,200	\$
101-941-999.990 Contingency	\$	\$2,200
101-969-999.000 Transfer to Other Funds	\$2,200	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

Department Head Signature

Date

Administrator's Signature

Date

9/27/11

Finance Department
Entered:
By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9711

www.mersofmich.com

WHEREAS, under the Municipal Employees Retirement Act of 1984, section 36(2)(a); MCL 38.1536(2)(a); Plan Document Section 36(2)(a), provides the Retirement Board (effective August 15, 1996):

[s]hall determine and establish all of the provisions of the retirement system affecting benefit eligibility, benefit programs, contribution amounts, and the election of municipalities, judicial circuit courts, judicial district courts, and judicial probate courts to be governed by the provisions of the retirement system ... [and] to establish additional programs including but not limited to defined benefit, defined contribution, ancillary benefits, health and welfare benefits, and other post employment benefit programs (as amended by 2004 PA 490).

WHEREAS, pursuant to the Board's powers, the MERS Plan Document of 1996 was adopted effective October 1, 1996, and the Plan has been amended periodically by the Board.

WHEREAS, the MERS Plan, an agent, multiple employer, public employee pension plan, has been determined by the Internal Revenue Service to be a governmental plan that is tax qualified as a trust under Code section 401(a) and exempt from taxation under section 501(a) (Letter of Favorable Determination dated June 15, 2005; and letter dated July 8, 1997).

WHEREAS, on March 14, 2006, the Retirement Board has authorized establishment of a Hybrid Plan, with a defined benefit (DB) and defined contribution (DC) component.

WHEREAS, new Section 19B, Benefit Program H, and related plan amendments, create a new Hybrid Program that a participating municipality or court may adopt for MERS members to be administered in whole or in part under the discretion of the Municipal Employees' Retirement Board as trustee and fiduciary, directly by (or through a combination of) MERS or MERS duly-appointed third-party administrator for the DC component.

WHEREAS, this Uniform Hybrid Program Resolution has been approved by the Retirement Board under the authority of MCL 38.1536(2)(a); Plan section 36(2)(a) declaring that the Retirement Board "shall determine . . . and establish" all provisions of the retirement system. Under this authority, the Retirement Board authorized Section 19B, Benefit Program H, which shall not be implemented unless in strict compliance with the terms and conditions of this Resolution as provided under section 19B(2):

- In the event any alteration of any provision of this section 19B, or other sections of the Plan Document related to the provisions of Benefit Program H, is made or occurs, under section 43B of the Plan Document concerning collective bargaining or under any other plan provision or law, adoption of Benefit Program H shall not be recognized, other than in accordance with this section and other sections of the Plan Document related to the provisions of Benefit Program H.
- In the event any alteration of the terms or conditions stated in this Uniform Resolution is made or occurs, it is expressly recognized that MERS and the Retirement Board, as sole trustee and fiduciary of the MERS Plan and its trust reserves, and whose authority is nondelegable, shall have

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

no obligation or duty: to administer (or to have administered) the Benefit Program H; to authorize the transfer of any Plan assets to the Hybrid Program; or to continue administration by MERS directly or indirectly, or by any third-party administrator.

WHEREAS, concurrent with this Resolution, and as a continuing obligation, this governing body has completed and approved, and submitted to MERS, documents necessary for adoption and implementation of MERS Benefit Program H.

NOW, THEREFORE, BE IT RESOLVED that the governing body adopts MERS Benefit Program H (Hybrid Program) as provided below.

I. NEW EMPLOYEES (Plan Sec 19B(4) – (12))

Effective the first day of June, 2011, (to be known as the ADOPTION DATE), the

Otsego County Judicial System hereby adopts Benefit Program H for
(MERS municipality/court)

New Hires division 14 after 6/1/2011

(specify division numbers)

first hired or rehired to the division at any time on and after the Adoption Date, and optional participation for any employee or officer of this municipality otherwise eligible to participate in MERS under Section 2B(3)(a) of the Plan Document who has previously elected to not participate in MERS. The employer shall establish the transfer rule for transferred employees in the Employer Resolution Establishing a Uniform Transfer Provision. **ONLY THOSE EMPLOYEES ELIGIBLE FOR MERS MEMBERSHIP (SECTIONS 2B(3) AND 3 OF THE PLAN DOCUMENT) SHALL BE ELIGIBLE TO PARTICIPATE.**

(A) HYBRID PLAN CONTRIBUTIONS

- The DB Component shall be exclusively funded by the employer, with no member contributions permitted.
- For the DC Component, employee and employer contributions shall be required as allowed and specified in Plan section 19B(8) and the MERS Uniform Hybrid DC Component Adoption Agreement ("Adoption Agreement," Attachment 1, completed and approved and a certified copy submitted to MERS concurrent with and incorporated by reference in this Resolution). A member is immediately 100% vested in any employee contributions, and is vested in employer contributions under the employer vesting schedule.

(B) COMPENSATION AND EARNINGS

- For the DB Component, earnings shall include items of "Compensation" under Section 2A(6) of the MERS Plan Document, with the exception of the last sentence, which shall not apply.
- For the DC Component, earnings shall include items of "Compensation" under Section 2A(6) of the MERS Plan Document as provided for Benefit Program DC, which equals the Medicare taxable wages as reported by the employer on the member's federal form W-2, wage and tax statement.

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

(C) HYBRID PLAN VESTING

- For the DB Component, 6 year vesting is mandatory (Plan Sec 19B(5)(b)).
- For the DC Component, employee and employer contributions shall be required as allowed and specified in Plan section 19B(8) and the Adoption Agreement (Attachment 1, completed and approved and a certified copy submitted to MERS concurrent with and incorporated by reference in this Resolution). A member is immediately 100% vested in any employee contributions, and is vested in employer contributions under the employer vesting schedule.
- As provided in Section 19B(3):

Where a member has previously acquired in the employ of any participating municipality or participating court:

- (a) not less than 1 year of defined benefit service in force (including Hybrid Program) with any participating municipality or participating court;
- (b) eligible credited service where the participating municipality or participating court has adopted the Reciprocal Retirement Act, 1961 PA 88;
- (c) at least 12 months in which employer contributions by a participating municipality or participating court have been made on behalf of the member under Benefit Program DC or Hybrid Program, such service shall be applied toward satisfying the vesting schedule for the DB Component, and for the DC Component, for employer contributions.

(D) BENEFITS UNDER HYBRID PLAN

- For the DB component:
 - (1) The Benefit Multiplier (Plan Section 19B(4)) initially selected shall be irrevocable, shall not later be changed and shall be the one here specified (select only one of the following):
 - (a) 1.0 % times (x) years of service times (x) FAC
 - (b) 1.25% times (x) years of service times (x) FAC
 - (c) 1.5% times (x) years of service times (x) FAC
 - (2) Final Average Compensation (FAC) shall be FAC-3 (Plan Section 19B(6)).
 - (3) The Benefit shall be payable at age 60 (Plan Section 19B(5)(b)).
 - (4) Credited Service shall be comprised solely of the sum of (a) the total of the member's credited service (if any) under the previous DB program on the effective date of coverage under the Hybrid Plan (Plan Section 19B(16)(b)(II); see II (E)(b)(II) below); plus (b) credited service earned by the member after the effective date of coverage under the Hybrid Plan (Plan Section 19B(17)(b)).
- For the DC Component (Plan Section 19B(12)):

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

Upon termination of membership, a vested former member or a beneficiary, as applicable, shall elect one or a combination of several of the following methods of distribution of the vested former member's or beneficiary's accumulated balance, to the extent allowed by federal law and subject to Plan Section 19B(11)(b) and procedures established by the Retirement Board:

- (1) Lump sum distribution to the vested former member or beneficiary.
- (2) Lump sum direct rollover to another eligible retirement plan, to the extent allowed by federal law.
- (3) Annuity for the life of the vested former member or beneficiary, or optional forms of annuity as determined by the Retirement Board.
- (4) No distribution, in which case the accumulated balance shall remain in the retirement system, to the extent allowed by federal law.

STOP If covering new employees only, skip II and III and go to IV on page 9. STOP

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

**II. OPTIONAL PROVISION FOR CURRENT MERS DEFINED BENEFIT MEMBERS WHERE HYBRID PROGRAM FOR NEW EMPLOYEES ESTABLISHED (FOR TRANSFERS FROM MERS DEFINED CONTRIBUTION PROGRAM, SEE SECTION III)
(Plan Sec 19B(13)-(16))**

THIS OPTIONAL SECTION SHALL ONLY BE SELECTED WHERE THE TOTAL FUNDED PERCENT OF AGGREGATE ACCRUED LIABILITIES AND VALUATION ASSETS OF ALL RESERVES SPECIFIED IN TABLE 13 (OR SUCCESSOR TABLE) FOR THE PARTICIPATING MUNICIPALITY OR COURT, AND FOR THE AFFECTED MEMBER BENEFIT PROGRAM CLASSIFICATION(S) (DIVISION(S)) SPECIFIED IN THE MOST RECENT MERS ANNUAL ACTUARIAL VALUATION REPORT IS AT LEAST EIGHTY PERCENT (80%).

IT IS ADDITIONALLY RESOLVED, as provided in each of the following paragraphs:

(A) Effective on the Adoption Date, pursuant to Plan Section 19B(13):

all current MERS defined benefit members who are members of the same employee classification described in Section I above on the Adoption Date shall be offered the opportunity to irrevocably elect coverage under Benefit Program H. Section 19B(14) specifies an employee's written election to participate shall be filed with MERS: (a) not earlier than the last day of the third month after this Resolution is adopted and received by MERS; and (b) not later than the first day of the first calendar month that is at least six months after MERS receives this Resolution. This means each eligible employee will have about 90 days to make the decision.

After MERS receives this Resolution, this governing body's authorized official and eligible employees will be advised by MERS of the election window timelines and other information to consider in making the irrevocable decision whether to participate in Benefit Program H.

Participation for those electing coverage shall be effective the first day of the first calendar month at least six (6) months after MERS' receipt of the Resolution, here designated as being the month of _____, 20____, (insert month and year) which shall be known as the "**CONVERSION DATE.**"

The opportunity for current employees on the **Adoption Date** to participate in the Hybrid Program shall (select 1 of the following 2 choices):

- apply to all employees who separate from or terminate employment with this municipality after the Adoption Date and before the Conversion Date, so long as the employee does not receive a retirement allowance (including distributions from Benefit Programs DC or H) from MERS based on service for this municipality.
- not apply to any employee who separates from or terminates employment with this municipality after the Adoption Date.

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

- (B) **CONTRIBUTIONS** shall be as provided in Section I (A) above.
- (C) **COMPENSATION AND EARNINGS** shall be as provided in Section I (B) above.
- (D) **HYBRID PLAN VESTING** shall be as provided in Section I (C) above.
- (E) For each employee irrevocably electing to participate in Benefit Program H, then under Plan Section 19B(16), the Retirement Board shall transfer the following amounts from the reserve for employee contributions and the reserve for employer contributions and benefit payments to the reserve for defined contribution plan:
- (a) The member's accumulated contributions, if any, as of 12:01 a.m. on the day the member becomes covered by Benefit Program H shall be transferred from the reserve for employee contributions to the member's credit in the reserve for Benefit Program H Defined Contribution component.
 - (b) The funded excess present value shall be computed as the excess, if any, of the actuarial present value of the accrued benefit associated with the member's coverage under the previous benefit program, over the actuarial present value of the accrued benefit associated with the member's coverage under the defined benefit component of Benefit Program H, after such excess is multiplied by the funded level percentage selected by the governing body in subparagraph(F)(2) below (which shall not be less than 80% nor exceed 100% funded level percentage in any case). The excess, if any, of the funded excess present value over the amount specified in sub-paragraph (a) shall be transferred from the reserve for employer contributions and benefit payments to the member's credit in the reserve for Benefit Program H Defined Contribution component. For purposes of this sub-paragraph:
 - (i) The actuarial present values shall be computed as of 12:01 a.m. on the day the member becomes covered by Benefit Program H and shall be based on the actuarial assumptions adopted by the Retirement Board.
 - (ii) On the effective date of the change of the benefit program the member's credited service under Benefit Program H shall be equal to the member's credited service under the previous benefit program.
 - (iii) In determining final average compensation there shall not be included any accrued annual leave.
 - (iv) The earliest retirement date (for an unreduced benefit) assumption under the defined benefit program in effect on the effective date of the change of the benefit program shall be utilized. Likewise the earliest retirement date assumption under Benefit Program H shall be utilized.
 - (v) For purposes of the actuarial present value calculation, any future benefit otherwise payable under Benefit Program E or E-1 shall be disregarded.

The transfer shall be made approximately 30 calendar days after the **Conversion Date**, and the transfer amount shall include pro-rated regular interest at the regular Board-established rate for crediting of interest on member's accumulated contributions in the defined benefit program, measured from the **Conversion Date** to the actual transfer date.

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

(F) Per Plan Section 19B(16)(b), the Retirement Board has established the assumptions for calculation of the actuarial present value of a member's accrued benefit that may be transferred. The assumptions are:

- (1) **The interest rate in effect as of the Adoption Date, to determine actuarial present value, shall be the Board-established investment earnings rate assumption (currently eight percent (8.00%)).**
- (2) **The funded level for the member's specific MERS division (total funded percentage of the present value of accrued benefits which shall be determined using Termination Liability under Table 12 or successor table and valuation assets of all reserves using Table 13) as of the Adoption Date from the most recent MERS annual actuarial valuation report data provided by MERS actuary. In the APV calculation, the funded level used shall be (select one of the following):**
 - Table 12 Termination Liability funded level for the division (not less than 80% nor to exceed 100% funded level).**
 - If greater than the division's funded level but not more than 100% funded level, then MERS is directed to compute the funded percentage for the transfer calculation on _____% funded basis (insert number greater than the division's Table 12 Termination Liability funded level percentage but not more than 100%). Where less than 100% funded level exists, this governing body recognizes that such direction shall increase its pension funding liability. MERS shall not implement such direction unless the governing body forwards to MERS sufficient cash up to the funded level selected for all members prior to the Conversion Date; if sufficient cash is not forwarded, then the governing body expressly covenants with MERS and directs, as a condition of this selection, to MERS billing and the governing body remitting to MERS all contributions necessary to fund the unfunded liability occasioned by the aggregate transfer of the difference between the actual funded level for the division and funded level directed above over a period of four (4) years.**

III. TRANSFER OF CURRENT MERS DEFINED CONTRIBUTION PROGRAM MEMBERS WHERE HYBRID PROGRAM FOR NEW EMPLOYEES ESTABLISHED Plan Sec 19B(13) – (15), (17)

IT IS ADDITIONALLY RESOLVED, as provided in each of the following paragraphs:

- (A) **Effective on the Adoption Date**, pursuant to Plan Section 19B(13) all current MERS defined contribution members who are members of the same employee classification described in Section I above on the **Adoption Date** shall be offered the opportunity to irrevocably elect coverage under Benefit Program H. Section 19B(14) specifies an employee's written election to participate shall be filed with MERS: (a) not earlier than the last day of the third month after this Resolution is adopted and received by MERS; and (b) not later than the first day of the first calendar month that is at least six months after MERS receives this Resolution. This means each eligible employee will have about 90 days to make the decision.

After MERS receives this Resolution, this governing body's authorized official and eligible employees will be advised by MERS of the election window timelines and other information to consider in making the irrevocable decision whether to participate in Benefit Program H.

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

Participation for those electing coverage shall be effective the first day of the first calendar month at least six (6) months after MERS' receipt of the Resolution, here designated as being the month of _____, 20____, (insert month and year), which shall be known as the "CONVERSION DATE."

The opportunity for current employees on the **Adoption Date** to participate in the Hybrid Program shall (select 1 of the following 2 choices):

- apply to all employees who separate from or terminate employment with this municipality after the Adoption Date and before the Conversion Date, so long as the employee does not receive a retirement allowance (including distributions from Benefit Programs DC or H) from MERS based on service for this municipality.
- not apply to any employee who separates from or terminates employment with this municipality after the Adoption Date.

(B) CONTRIBUTIONS shall be as provided in Section I (A) above.

(C) COMPENSATION AND EARNINGS shall be as provided in Section I (B) above.

(D) HYBRID PLAN VESTING shall be as provided in Section I (C) above.

(E) For each employee irrevocably electing to participate in Benefit Program H, then under Plan Section 19B(17), the following shall apply:

- (a) The member's accumulated balance in the reserve for defined contribution plan under Benefit Program DC, if any, as of 12:01 a.m. on the day the member becomes covered by Benefit Program H shall be transferred to the member's credit in the reserve for defined contribution plan under Benefit Program H Defined Contribution component.
- (b) For purposes of calculating benefit amounts under the defined benefit component of Benefit Program H, only credited service earned after 12:01 a.m. on the day the member becomes covered by Benefit Program H shall be recognized.

IV. THIRD PARTY ADMINISTRATION

The Municipal Employees' Retirement Board retains full and unrestricted authority over the administration of MERS Benefit Program H, including but not limited to the appointment and termination of the third-party administrator, or MERS self-administration of the defined contribution program in whole or in part.

MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution

V. EFFECTIVENESS OF THIS RESOLUTION

BE IT FINALLY RESOLVED: This Resolution shall have no legal effect under the MERS Plan Document until a certified copy of this adopting Resolution shall be filed with MERS, and MERS determines that all necessary requirements under Plan Document Section 19B, this Resolution, and other applicable requirements have been met. All dates for implementation of Benefit Program H under Section 19B shall be determined by MERS from the date of filing with MERS of this Resolution in proper form and content. Upon MERS determination that all necessary documents have been submitted to MERS, MERS shall record its formal approval upon this Resolution, and return a copy to the Employer's Hybrid Program Plan Coordinator identified in Section IV (D) above.

In the event an amendatory Resolution or other action by this Governing Body is required, such Resolution or action shall be deemed effective as of the date of the Initial Resolution or action where concurred in by this governing body and MERS (and the third-party administrator if necessary). Section 54 of the Plan Document shall apply to this Resolution and all acts performed under its authority. The terms and conditions of this Resolution supersede and stand in place of any prior resolution, and its terms are controlling.

I hereby certify that the above is a true copy of a Resolution adopted at the official meeting held

on _____, 20_____

(Signature of authorized official)

Please send MERS fully executed copy of:

- MERS 2010 Restated Uniform Hybrid Program (Benefit Program H) Resolution (this form, MD-043)
- MERS Restated Hybrid Plan (Defined Contribution Component) Adoption Agreement (form MD-044)
- Declaration of Trust and certified minutes stating governing body approval, and/or union contract language

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20_____

(Authorized MERS signatory)

MERS Restated Hybrid Plan (Defined Contribution Component) Adoption Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9711

www.mersomich.com

The Employer, a participating municipality or participating court ("court") within the State of Michigan that has adopted MERS coverage, hereby establishes the following MERS Benefit Program: **Hybrid under MERS Plan Document ("MERS Hybrid DC")** as authorized by Section 19B of the Municipal Employees' Retirement System of Michigan Plan Document. All references to "Plan Document" are to sections of the MERS Plan Document; any reference to "Plan," the "MERS Plan," "Plan Participant," "Participant," or "Program," shall mean the MERS Hybrid DC Plan, unless otherwise specified.

This Adoption Agreement, together with Section 19B of the MERS Plan Document and the MERS Restated Uniform Hybrid Resolution ("Resolution"), constitute the entire MERS Benefit Program Hybrid Plan Document.

I. EMPLOYER: Otsego County Judicial System
Name of municipality or court

II. EFFECTIVE DATE

1. If this is the initial Adoption Agreement relating to the MERS Defined Contribution Plan for this Division, the Effective Date of the Benefit Program here adopted shall be the first day of: June 2011
Month and Year

2. If this is an amendment and restatement of an existing adoption agreement relating to the MERS Hybrid DC Plan for this Division, the effective date of this amendment and restatement shall be the first day of: _____ This adoption agreement is intended to replace and serve as an amendment and restatement of the Employer's preexisting plan, which was originally effective on the first day of: _____
Month and Year

III. ELIGIBILITY REQUIREMENTS

Only those Employees eligible for MERS Membership (Section 3 of the MERS Plan Document) shall be eligible to participate in the MERS Hybrid DC Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following group(s) of Employees are eligible to participate in the Plan:

New Hires division 14 after 6/1/2011.

Specify employee classification and division numbers

**MERS Restated Hybrid Plan (Defined Contribution Component)
Adoption Agreement**

IV. CONTRIBUTION PROVISIONS

1. The Employer shall contribute on behalf of each Participant 1 % of Earnings or \$_____ for the calendar year (subject to the limitations of Sections 415(c) of the Internal Revenue Code).
2. Each Participant is required to contribute ^{1, 2 or 3%} _____ % of Earnings for the calendar year as a condition of participation in the Plan. (Write "0" if no contribution is required.) *If other contribution options are provided, please list on separate sheet of paper and attach to Adoption Agreement.

If Employee contributions are required, an Employee shall not have the right to discontinue or vary the rate of such contributions after becoming a Plan Participant.

The Employer hereby elects to "pick up" the Mandatory/Required Employee contribution. The "pick-up" provision allows the employer to direct mandatory employee contributions to be pre-tax.

Yes No

[Note to Employer: Picked up contributions are excludable from the Employee's gross income under Section 414(h)(2) of the Internal Revenue Code of 1986 only if they meet the requirements of Rev. Rul. 2006-43, 2006-35 I.R.B. 329. Those requirements are (1) that the Employer must specify that the contributions, although designated as Employee contributions, are being paid by the Employer in lieu of contributions by the Employee; and (2) the Employee must not have the option of receiving the contributed amounts directly instead of having them paid by the Employer to the Plan. The execution of this Adoption Agreement by the Employer shall constitute the official action required by Revenue Ruling 2006-43.]

3. Each Employee may make a voluntary (unmatched), after-tax contribution, subject to the limitations of Section 415 of the Internal Revenue Code.
4. Employer contributions and Employee contributions shall be contributed to the Trust in accordance with the following payment schedule:

Weekly Bi-weekly Monthly

V. EARNINGS

Earnings shall be defined as "compensation" under Section 2A(6) of the MERS Plan Document, being the Medicare taxable wages reported on the Employee's W-2 statement.

**MERS Restated Hybrid Plan (Defined Contribution Component)
Adoption Agreement**

VI. VESTING PROVISION FOR EMPLOYER CONTRIBUTIONS AND NORMAL RETIREMENT AGE

The Employer hereby specifies the following vesting schedule (choose one):

- Immediate vesting upon participation
- Cliff vesting: The participant is 100% vested upon a stated number of years. Stated year may not exceed maximum 5 years of service:

Stated Year: 1 2 3 4 5

- Graded vesting percentage per year of service: Employers can select the percentage of vesting with the corresponding years of service, however the scale cannot exceed a maximum of six years of service to reach 100% vesting, nor less than the stated minimums below:

_____ % after 1 year of service.
_____ % after 2 years of service.
25 % (not less than 25%) after 3 years of service.
50 % (not less than 50%) after 4 years of service.
75 % (not less than 75%) after 5 years of service.
100 % (not less than 100%) after 6 years of service.

Notwithstanding the above, a member shall be vested in his/her entire employer contribution account, to the extent that the balance of such account has not previously been forfeited, if he/she is employed on or after his/her Normal Retirement Age. "Normal Retirement Age" shall be presumed to be age 60 (unless a different normal retirement age is here specified: _____).

In addition, notwithstanding the above, in the event of disability or death, a member or his/her beneficiary shall be vested in his/her entire employer contribution account, to the extent that the balance of such account has not previously been forfeited as described in Section 19A(7) of the MERS Plan Document.

- VII. Loans (not more than two) are permitted under the Program. MERS recommendation is "No," not to allow loans: loans permit your employees to borrow against their retirement account.

Yes No

- VIII. The Plan will accept an eligible rollover distribution from an eligible retirement plan described in Section 401(a) (including "401(k)") or 403(a) of the Code, an annuity contract described in Section 403(b) of the Code, an eligible deferred compensation plan described in Section 457(b) of the Code maintained by a state, political subdivision of a state, or any agency or instrumentality of a state or political subdivision of a state, or an individual retirement account or annuity described in Section 408(a) or 408(b) of the Code, including after-tax employee contributions, as applicable. The Plan will account separately for pre-tax and post-tax contributions and earnings thereon.

**MERS Restated Hybrid Plan (Defined Contribution Component)
Adoption Agreement**

- IX. The Employer hereby agrees to the provisions of the MERS Uniform Defined Contribution Plan and agrees that in the event of any conflict between MERS Plan Document Section 19B and the MERS Hybrid Plan, the provisions of Section 19B shall control.
- X. The Employer hereby appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan.
- XI. The Employer hereby agrees to the provisions of the Plan.
- XII. The Employer hereby acknowledges it understands that failure to properly fill out this Adoption Agreement may result in the ineligibility of the Plan in the DC component of the Hybrid Plan.

In Witness Whereof, the Employer hereby causes this Agreement to be executed on this _____ day of _____, 20_____.

Employer: Otsego County Judicial System

By: _____

Title: _____

Attest: _____

BALANCE SHEET -- BOARD DISCRETIONARY FUNDS -- AUGUST 31, 2011

	<u>GENERAL FUND</u>	<u>PUBLIC IMPROVEMENT</u>	<u>BUDGET STABILIZATION</u>	<u>LEGAL DEFENSE</u>	<u>EQUIPMENT FUND</u>
ASSETS					
CASH	450,921.16	33,799.52	7,492.96	102,393.81	26,942.16
INVESTMENTS	653,689.71	1,040,000.00	920,062.04	-	-
IMPREST CASH	10,815.00	-	-	-	-
TAXES RECEIVABLE	227,700.45	-	-	-	-
ACCOUNTS RECEIVABLE	-	0.46	-	-	-
DUE FROM STATE	-	-	-	-	-
DUE FROM OTHER FUNDS	-	22,900.60	229,978.73	-	753.80
LONG TERM ADV TO OTHER FDS	-	91,107.96	-	-	-
LONG TERM ADV TO EMS	-	152,408.59	-	-	-
POSTAGE INVENTORY	4,180.78	-	-	-	-
SUPPLIES INVENTORY	9,293.49	-	-	-	-
PREPAID EXPENSE	-	-	-	-	-
TOTAL ASSETS	<u>1,356,600.59</u>	<u>1,340,217.13</u>	<u>1,157,533.73</u>	<u>102,393.81</u>	<u>27,695.96</u>
LIABILITIES					
ACCOUNTS PAYABLE	-	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-
DUE TO OTHER FUNDS	1,768,336.50	-	-	-	-
DEFERRED REVENUE	19,163.33	-	-	-	-
TOTAL LIABILITIES	<u>1,787,499.83</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE					
RESERVED/DESIGNATED	(430,899.24)	1,340,217.13	1,157,533.73	102,393.81	27,695.96
UNRESERVED	-	-	-	-	-
TOTAL FUND BALANCE	<u>(430,899.24)</u>	<u>1,340,217.13</u>	<u>1,157,533.73</u>	<u>102,393.81</u>	<u>27,695.96</u>
TOTAL LIABS & FUND BALANCE	<u>1,356,600.59</u>	<u>1,340,217.13</u>	<u>1,157,533.73</u>	<u>102,393.81</u>	<u>27,695.96</u>

Information on these pages is intended for mangement purposes only.
The information is unaudited and is prepared using the modified cash basis of accounting.
Fund balance totals may differ from the budget report by a few cents; difference is due to rounding.

BALANCE SHEET - - BOARD DISCRETIONARY FUNDS - -AUGUST 31, 2011

	<u>REVENUE SHARING</u>	<u>CAPITAL PROJECTS</u>	<u>DEBT SERVICE</u>	<u>HEALTH CARE</u>
ASSETS				
CASH	-	209,332.04	15,157.93	425,451.69
INVESTMENTS	-	-	-	-
IMPREST CASH	-	-	-	2,000.00
TAXES RECEIVABLE	-	-	-	-
ACCOUNTS RECEIVABLE	-	-	4,674.42	1,337.55
DUE FROM STATE	-	-	-	-
DUE FROM OTHER FUNDS	1,538,357.77	-	-	-
LONG TERM ADV TO OTHER FDS	-	-	-	-
LONG TERM ADV TO EMS	-	-	-	-
POSTAGE INVENTORY	-	-	-	-
SUPPLIES INVENTORY	-	-	-	-
PREPAID EXPENSE	-	-	-	-
TOTAL ASSETS	<u>1,538,357.77</u>	<u>209,332.04</u>	<u>19,832.35</u>	<u>428,789.24</u>
LIABILITIES				
ACCOUNTS PAYABLE	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-
DEFERRED REVENUE	-	-	-	-
TOTAL LIABILITIES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE				
RESERVED/DESIGNATED	1,538,357.77	209,332.04	19,832.35	428,789.24
UNRESERVED	-	-	-	-
TOTAL FUND BALANCE	<u>1,538,357.77</u>	<u>209,332.04</u>	<u>19,832.35</u>	<u>428,789.24</u>
TOTAL LIABS & FUND BALANCE	<u>1,538,357.77</u>	<u>209,332.04</u>	<u>19,832.35</u>	<u>428,789.24</u>

OTSEGO COUNTY - ALL FUNDS (EXCLUDING COMPONENT UNITS)

BUDGET REPORT

YEAR TO DATE THROUGH AUGUST 31, 2011

GL NUMBER	2011		YTD BALANCE 08/31/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 08/31/2010	AMENDED BUDGET			
Fund 101 - GENERAL FUND					
Revenues					
010-PROPERTY TAXES	592,098.60	4,686,521.00	642,215.55	4,044,305.45	13.70
015-STATE UNRESTRICTED REVENUE	111,506.00	137,913.00	121,918.00	15,995.00	88.40
025-INTEREST EARNINGS	116,903.79	100,000.00	65,307.85	34,692.15	65.31
030-OTHER REVENUE	21,605.51	68,000.00	22,632.78	45,367.22	33.28
050-SPECIAL ITEMS/TRANSFERS	481,929.00	504,094.00	462,094.00	42,000.00	91.67
131-CIRCUIT COURT	154,825.73	214,900.00	161,516.00	53,384.00	75.16
132-LEIN FEES	4,430.00	9,800.00	1,750.00	8,050.00	17.86
133-DRUG COURT GRANT	36,069.46	83,805.00	20,068.16	63,736.84	23.95
134-RDSS TRANSPORT GRANT	3,904.92	20,000.00	3,637.61	16,362.39	18.19
135-MENTAL HEALTH GRANT	0.00	35,000.00	8,173.00	26,827.00	23.35
136-DISTRICT COURT	340,613.35	468,949.00	344,585.47	124,363.53	73.48
141-FRIEND OF THE COURT	122,757.24	328,010.00	124,738.93	203,271.07	38.03
145-JURY COMMISSION	9,490.00	8,500.00	1,882.50	6,617.50	22.15
148-PROBATE COURT	98,547.93	181,919.00	133,296.81	48,622.19	73.27
166-FAMILY COUNSELING SERVICES	3,005.00	4,000.00	3,130.30	869.70	78.26
215-COUNTY CLERK/ROD	170,894.87	204,100.00	168,746.65	35,353.35	82.68
253-TREASURER	488.08	600.00	488.98	111.02	81.50
257-EQUALIZATION	15,155.12	37,880.00	23,852.11	14,027.89	62.97
262-ELECTIONS	0.00	20,752.00	0.00	20,752.00	0.00
267-PROSECUTOR	44,791.26	107,709.00	35,713.98	71,995.02	33.16
301-SHERIFF	13,292.25	18,098.00	4,466.46	13,631.54	24.68
302-SHERIFF - CIVIL DIVISION	23,596.75	31,000.00	20,663.25	10,336.75	66.66
320-JUSTICE TRAINING	988.00	566.00	1,031.69	(465.69)	182.28

Information on these pages is unaudited and is recorded using a modified cash basis of accounting.

Any difference in the fund balance totals between the balance sheet report and the balance sheet is due to rounding.

Use of these funds is restricted to the designated purpose as indicated.

GL NUMBER	2011		YTD BALANCE 08/31/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 08/31/2010	AMENDED BUDGET			
331-MARINE SAFETY	26.00	3,750.00	30.00	3,720.00	0.80
332-MOTORCYCLE SAFETY EDUCATION	9,350.66	57,611.00	16,448.17	41,162.83	28.55
333-SNOWMOBILE GRANT	668.50	9,605.00	0.00	9,605.00	0.00
334-SECONDARY ROAD PATROL	2,772.00	45,000.00	19,378.00	25,622.00	43.06
336-OFF-ROAD VEHICLE GRANT	0.00	9,605.00	0.00	9,605.00	0.00
351-JAIL	23,728.11	46,000.00	31,228.75	14,771.25	67.89
427-EMERGENCY SERVICES	3,640.31	30,000.00	(3,709.00)	33,709.00	(12.36)
450-REMONUMENTATION	12,782.80	40,000.00	12,767.60	27,232.40	31.92
721-PLANNING / ZONING	97,743.01	75,500.00	73,904.34	1,595.66	97.89
TOTAL Revenues	2,517,604.25	7,589,187.00	2,521,957.94	5,067,229.06	33.23
Expenditures					
101-COMMISSIONERS	107,848.24	173,116.00	100,074.69	73,041.31	57.81
105-OTHER LEGISLATIVE	20,387.15	20,388.00	20,387.15	0.85	100.00
131-CIRCUIT COURT	718,252.77	1,132,656.00	658,639.12	474,016.88	58.15
132-LEIN FEES	6,980.00	9,800.00	1,750.00	8,050.00	17.86
133-DRUG COURT GRANT	38,034.73	87,805.00	30,405.83	57,399.17	34.63
134-RDSS TRANSPORT GRANT	5,758.50	20,000.00	4,333.16	15,666.84	21.67
135-MENTAL HEALTH GRANT	0.00	35,000.00	10,188.00	24,812.00	29.11
136-DISTRICT COURT	43,120.73	67,266.00	44,730.09	22,535.91	66.50
141-FRIEND OF THE COURT	244,518.46	404,055.00	246,178.79	157,876.21	60.93
145-JURY COMMISSION	15,404.59	28,350.00	8,897.81	19,452.19	31.39
148-PROBATE COURT	112,985.41	173,767.00	113,008.58	60,758.42	65.03
166-FAMILY COUNSELING SERVICES	525.00	4,000.00	525.00	3,475.00	13.13
172-COUNTY ADMINISTRATOR	56,257.50	106,373.00	53,686.50	52,686.50	50.47
201-FINANCE DEPARTMENT	50,465.00	94,914.00	47,457.00	47,457.00	50.00
215-COUNTY CLERK/ROD	194,367.45	237,123.00	142,076.48	95,046.52	59.92
223-EXTERNAL AUDIT	16,071.46	15,785.00	15,784.75	0.25	100.00
228-INFORMATION TECHNOLOGY	34,606.53	56,179.00	37,490.06	18,688.94	66.73
253-TREASURER	66,029.22	87,981.00	60,955.47	27,025.53	69.28
257-EQUALIZATION	152,201.17	252,614.00	151,057.42	101,556.58	59.80

GL NUMBER	2011		YTD BALANCE 08/31/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 08/31/2010	AMENDED BUDGET			
261-COOPERATIVE EXTENSION	11,222.17	49,248.00	13,016.81	36,231.19	26.43
262-ELECTIONS	7,624.28	20,752.00	41.09	20,710.91	0.20
264-BUILDING AUTHORITY	0.00	1,720.00	145.60	1,574.40	8.47
265-BUILDING AND GROUNDS	241,293.00	455,227.00	113,806.75	341,420.25	25.00
267-PROSECUTOR	325,197.08	451,418.00	262,398.44	189,019.56	58.13
270-HUMAN RESOURCES	26,431.00	51,742.00	25,871.00	25,871.00	50.00
278-SURVEYOR	0.00	200.00	0.00	200.00	0.00
280-OTSEGO CONSERVATION DISTRICT	4,000.00	4,000.00	4,000.00	0.00	100.00
301-SHERIFF	443,979.89	755,798.00	427,431.15	328,366.85	56.55
302-SHERIFF - CIVIL DIVISION	27,070.75	31,293.00	19,836.75	11,456.25	63.39
306-SANE	5,000.00	10,000.00	10,000.00	0.00	100.00
320-JUSTICE TRAINING	852.28	607.00	598.53	8.47	98.60
331-MARINE SAFETY	7,525.41	6,750.00	6,953.64	(203.64)	103.02
332-MOTORCYCLE SAFETY EDUCATION	34,133.76	57,611.00	42,291.70	15,319.30	73.41
333-SNOWMOBILE GRANT	786.47	9,605.00	1,515.29	8,089.71	15.78
334-SECONDARY ROAD PATROL	22,825.02	50,204.00	46,415.81	3,788.19	92.45
336-OFF-ROAD VEHICLE GRANT	11,036.00	9,605.00	3,674.67	5,930.33	38.26
351-JAIL	626,939.89	913,187.00	537,604.52	375,582.48	58.87
427-EMERGENCY SERVICES	25,973.89	45,705.00	26,385.19	19,319.81	57.73
445-DRAINS	4,090.00	6,000.00	0.00	6,000.00	0.00
450-REMONUMENTATION	0.00	40,000.00	0.00	40,000.00	0.00
601-DISTRICT HEALTH	123,750.00	165,000.00	123,750.00	41,250.00	75.00
605-COMMUNICABLE DISEASES	500.00	500.00	500.00	0.00	100.00
631-SUBSTANCE ABUSE	55,753.00	69,124.00	60,959.00	8,165.00	88.19
648-MEDICAL EXAMINER	50,766.83	72,283.00	59,279.78	13,003.22	82.01
649-MENTAL HEALTH	47,001.50	94,003.00	47,001.50	47,001.50	50.00
661-HOMELESS SHELTER	1,000.00	0.00	0.00	0.00	0.00
681-VETERANS BURIAL	5,265.62	10,200.00	5,027.24	5,172.76	49.29
682-VETERANS AFFAIRS	16,164.25	25,993.00	16,360.13	9,632.87	62.94
721-PLANNING / ZONING	63,076.15	85,869.00	50,341.89	35,527.11	58.63
729-CHAMBER OF COMMERCE	1,000.00	1,000.00	1,000.00	0.00	100.00

GL NUMBER	2011		YTD BALANCE 08/31/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 08/31/2010	AMENDED BUDGET			
731-ECONOMIC ALLIANCE	2,500.00	2,500.00	2,500.00	0.00	100.00
851-INSURANCE AND BONDS	0.00	313,186.00	0.00	313,186.00	0.00
853-HEALTH CARE RETIREES	56,412.23	90,000.00	66,919.04	23,080.96	74.35
864-DISTRIBUTIVE SERVICES	24,778.39	45,035.00	27,620.16	17,414.84	61.33
941-CONTINGENCY	0.00	49,363.00	0.00	49,363.00	0.00
961-APPROPRIATION - HUMAN SVCS	2,405.51	5,520.00	2,601.35	2,918.65	47.13
962-APPROPRIATION - LGL DFS FUND	25,000.00	50,000.00	25,000.00	25,000.00	50.00
966-APPROPRIATION - AIRPORT	150,450.00	155,500.00	113,000.00	42,500.00	72.67
967-APPROPRIATION - CHILD CARE	100,000.00	200,000.00	100,000.00	100,000.00	50.00
969-APPROPRIATION - OTHER FUNDS	78,553.00	136,267.00	95,294.00	40,973.00	69.93
970-APPROPRIATION - EQUIP FUND	25,000.00	29,000.00	29,000.00	0.00	100.00
971-APPROPRIATION - SLDRS SLRS	5,000.00	5,000.00	5,000.00	0.00	100.00
972-APPROPRIATION - CAP PROJ FUND	3,000.00	0.00	0.00	0.00	0.00
973-APPROPRIATION - BUDGET STABLIZ FUNI	0.00	0.00	0.00	0.00	0.00
978-APPROPRIATION - MAPPING FUND	6,000.00	6,000.00	6,000.00	0.00	100.00
TOTAL Expenditures	4,553,171.28	7,589,187.00	4,126,766.93	3,462,420.07	54.38
NET OF REVENUES & EXPENDITURES	(2,035,567.03)	0.00	(1,604,808.99)	1,604,808.99	100.00
FUND BALANCE JANUARY 1	1,226,949.00		1,173,908.00		
FUND BALANCE AUGUST 31	(808,618.03)		(430,900.99)		

Fund 245 - PUBLIC IMPROVEMENT FUND

Revenues

025-INTEREST EARNINGS	14,978.46	0.00	12,685.23	(12,685.23)	100.00
030-OTHER REVENUE	3,848.00	0.00	3,848.00	(3,848.00)	100.00
050-SPECIAL ITEMS/TRANSFERS	0.00	300,000.00	0.00	300,000.00	0.00
215-COUNTY CLERK/ROD	8,948.64	0.00	8,948.64	(8,948.64)	100.00
TOTAL Revenues	27,775.10	300,000.00	25,481.87	274,518.13	8.49

Expenditures

999-TRANSFER OUT	0.00	300,000.00	300,000.00	0.00	100.00
TOTAL Expenditures	0.00	300,000.00	300,000.00	0.00	100.00

GL NUMBER	YTD BALANCE 08/31/2010	2011 AMENDED BUDGET	YTD BALANCE 08/31/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
NET OF REVENUES & EXPENDITURES	27,775.10	0.00	(274,518.13)	274,518.13	100.00
FUND BALANCE JANUARY 1	1,574,093.00		1,614,735.00		
FUND BALANCE AUGUST 31	1,601,868.10		1,340,216.87		
Fund 257 - BUDGET STABILIZATION					
Revenues					
025-INTEREST EARNINGS	11,298.78	0.00	11,130.18	(11,130.18)	100.00
050-SPECIAL ITEMS/TRANSFERS	100,000.00	100,000.00	100,000.00	0.00	100.00
TOTAL Revenues	111,298.78	100,000.00	111,130.18	(11,130.18)	111.13
Expenditures					
941-CONTINGENCY	0.00	100,000.00	0.00	100,000.00	0.00
TOTAL Expenditures	0.00	100,000.00	0.00	100,000.00	0.00
NET OF REVENUES & EXPENDITURES	111,298.78	0.00	111,130.18	(111,130.18)	100.00
FUND BALANCE JANUARY 1	930,477.00		1,046,403.00		
FUND BALANCE AUGUST 31	1,041,775.78		1,157,533.18		
Fund 260 - LEGAL DEFENSE FUND					
Revenues					
025-INTEREST EARNINGS	0.00	0.00	90.15	(90.15)	100.00
050-SPECIAL ITEMS/TRANSFERS	25,000.00	50,000.00	25,000.00	25,000.00	50.00
TOTAL Revenues	25,000.00	50,000.00	25,090.15	24,909.85	50.18
Expenditures					
130-46TH CIRCUIT TRIAL COURT	13,820.95	25,000.00	1,656.00	23,344.00	6.62
270-HUMAN RESOURCES	20,321.79	25,000.00	22,854.30	2,145.70	91.42
TOTAL Expenditures	34,142.74	50,000.00	24,510.30	25,489.70	49.02
NET OF REVENUES & EXPENDITURES	(9,142.74)	0.00	579.85	(579.85)	100.00
FUND BALANCE JANUARY 1	95,919.00		101,814.00		
FUND BALANCE AUGUST 31	86,776.26		102,393.85		

GL NUMBER	2011		YTD BALANCE 08/31/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 08/31/2010	AMENDED BUDGET			
Fund 266 - EQUIPMENT FUND					
Revenues					
030-OTHER REVENUE	1,229.26	0.00	422.30	(422.30)	100.00
050-SPECIAL ITEMS/TRANSFERS	27,356.00	61,500.00	54,000.00	7,500.00	87.80
TOTAL Revenues	28,585.26	61,500.00	54,422.30	7,077.70	88.49
Expenditures					
901-CAPITAL OUTLAY	61,118.45	61,500.00	34,330.12	27,169.88	55.82
941-CONTINGENCY	1,555.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	62,673.45	61,500.00	34,330.12	27,169.88	55.82
NET OF REVENUES & EXPENDITURES	(34,088.19)	0.00	20,092.18	(20,092.18)	100.00
FUND BALANCE JANUARY 1	44,287.00		7,603.00		
FUND BALANCE AUGUST 31	10,198.81		27,695.18		
Fund 285 - REVENUE SHARING RESERVE					
Revenues					
010-PROPERTY TAXES	0.00	460,208.00	0.00	460,208.00	0.00
025-INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	0.00	460,208.00	0.00	460,208.00	0.00
Expenditures					
941-CONTINGENCY	0.00	0.00	0.00	0.00	0.00
999-TRANSFER OUT	450,742.00	460,208.00	460,208.00	0.00	100.00
TOTAL EXPENDITURES	450,742.00	460,208.00	460,208.00	0.00	100.00
NET OF REVENUES & EXPENDITURES	(450,742.00)	0.00	(460,208.00)	460,208.00	100.00
FUND BALANCE JANUARY 1	2,396,765.00		1,998,566.00		
FUND BALANCE AUGUST 31	1,946,023.00		1,538,358.00		
Fund 499 - CAPITAL PROJECTS FUND					
Revenues					
025-INTEREST EARNINGS	2,259.05	0.00	231.84	(231.84)	100.00

GL NUMBER	2011		YTD BALANCE 08/31/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
	YTD BALANCE 08/31/2010	AMENDED BUDGET			
030-OTHER REVENUE	0.00	0.00	250.50	(250.50)	100.00
050-SPECIAL ITEMS/TRANSFERS	0.00	130,250.00	49,000.00	81,250.00	37.62
TOTAL Revenues	2,259.05	130,250.00	49,482.34	80,767.66	37.99
Expenditures					
901-CAPITAL OUTLAY	37,341.40	105,250.00	108,335.99	(3,085.99)	102.93
999-TRANSFER OUT	0.00	25,000.00	0.00	25,000.00	0.00
TOTAL EXPENDITURES	37,341.40	130,250.00	108,335.99	21,914.01	83.18
NET OF REVENUES & EXPENDITURES	(35,082.35)	0.00	(58,853.65)	58,853.65	100.00
FUND BALANCE JANUARY 1	151,415.00		268,186.00		
FUND BALANCE AUGUST 31	116,332.65		209,332.35		
Fund 569 - DEBT SERVICE					
Revenues					
025-INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
050-SPECIAL ITEMS/TRANSFERS	220,516.75	331,034.00	240,923.00	90,111.00	72.78
215-COUNTY CLERK/ROD	83,860.62	77,374.00	84,907.24	(7,533.24)	109.74
TOTAL Revenues	304,377.37	408,408.00	325,830.24	82,577.76	79.78
Expenditures					
906-DEBT SERVICE	335,958.75	408,408.00	355,407.51	53,000.49	87.02
TOTAL EXPENDITURES	335,958.75	408,408.00	355,407.51	53,000.49	87.02
NET OF REVENUES & EXPENDITURES	(31,581.38)	0.00	(29,577.27)	29,577.27	100.00
FUND BALANCE JANUARY 1	41,267.00		49,410.00		
FUND BALANCE AUGUST 31	9,685.62		19,832.73		
Fund 647 - HEALTH CARE FUND					
Revenues					
025-INTEREST EARNINGS	874.27	0.00	280.71	(280.71)	100.00
485-HEALTH CARE CONTRIBUTIONS	747,570.81	1,121,886.00	652,832.80	469,053.20	58.19
TOTAL Revenues	748,445.08	1,121,886.00	653,113.51	468,772.49	58.22

GL NUMBER	YTD BALANCE 08/31/2010	2011 AMENDED BUDGET	YTD BALANCE 08/31/2011	AVAILABLE BALANCE	% COLLECTED/ SPENT
Expenditures					
851-INSURANCE AND BONDS	708,613.54	1,120,000.00	727,758.98	392,241.02	64.98
999-TRANSFER OUT	10,232.00	1,886.00	1,886.00	0.00	100.00
TOTAL EXPENDITURES	718,845.54	1,121,886.00	729,644.98	392,241.02	65.04
NET OF REVENUES & EXPENDITURES	29,599.54	0.00	(76,531.47)	76,531.47	100.00
FUND BALANCE JANUARY 1	504,379.00		505,320.00		
FUND BALANCE AUGUST 31	533,978.54		428,788.53		

09/16/2011

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
SEPTEMBER 20, 2011 WARRANT

Check #	Check Date	Payee	Description	GL #	Amount
34775	09/13/2011	45TH PARALLEL EMRG PREPAREI	R7 MAY 2011	262-431-930.500-HSGP000000	** VOIDED **
34897	09/13/2011	45TH PARALLEL EMRG PREPAREI	R7 MJIEDSP FINAL PMT	262-431-930.500-HSGP000000	5,000.00
34898	09/20/2011	ABEL M CRUZ	PER DIEM, TRAVEL, POSTAGE	208-752-703.040	40.00
34898	09/20/2011	ABEL M CRUZ	PER DIEM, TRAVEL, POSTAGE	208-752-930.450	0.44
34898	09/20/2011	ABEL M CRUZ	PER DIEM, TRAVEL, POSTAGE	208-752-930.500	1.60
					42.04
34899	09/20/2011	ADVANCED BENEFIT SOLUTIONS, INV.	4588 HRA ADMIN 9-2011	647-851-704.110	1,387.65
34900	09/20/2011	AVFUEL CORPORATION	FUEL	281-537-930.664	50,000.00
34901	09/20/2011	BANK OF NEW YORK MELLON	1991 BOND PAYING FEE	569-906-990.210	262.50
34902	09/20/2011	BLUE CROSS BLUE SHIELD OF MI	K GROUP OCT COUNTY HEALTHCARE	647-851-704.110	39,727.27
34903	09/20/2011	BRUCE SCOTT	9/15 HOUSING PER DIEM, TRAVEL REIME	233-690-930.500	5.60
34903	09/20/2011	BRUCE SCOTT	9/15 HOUSING PER DIEM, TRAVEL REIME	233-691-703.040	40.00
					45.60
34904	09/20/2011	BRUCE TILLINGER	CONTRACTED PLMB & MECH INSPECTOR	249-371-801.027	1,280.00
34905	09/20/2011	BUTCH FLEMING	PER DIEM, TRAVEL	208-752-703.040	40.00

34905	09/20/2011	BUTCH FLEMING	PER DIEM, TRAVEL	208-752-930.500	8.00
					<u>48.00</u>
34906	09/20/2011	CENTURYLINK	989.732.6484	261-427-930.210	213.91
34907	09/20/2011	CHAD DUTCHER	PER DIEM, TRAVEL	208-752-703.040	40.00
34907	09/20/2011	CHAD DUTCHER	PER DIEM, TRAVEL	208-752-930.500	3.20
					<u>43.20</u>
34908	09/20/2011	CHARTER COMMUNICATIONS	PHONE CABLE COMPUTER	281-537-920.410	215.66
34909	09/20/2011	CITY OF GAYLORD	WATER BILL	281-537-920.200	155.57
34910	09/20/2011	CONSUMERS ENERGY	100044415394/100019706058	208-751-930.620	2,038.85
34910	09/20/2011	CONSUMERS ENERGY	100000278521	637-265-930.620-ALPCT00000	350.97
34910	09/20/2011	CONSUMERS ENERGY	100021190929	637-265-930.620-SILLI00000	17.33
					<u>2,407.15</u>
34911	09/20/2011	DAVE BARAGREY	9PER DIEM/TRAVEL	208-752-703.040	40.00
34911	09/20/2011	DAVE BARAGREY	9PER DIEM/TRAVEL	208-752-930.500	1.60
					<u>41.60</u>
34912	09/20/2011	DELTA OIL CO. INC.	TAX ADJ PER MTT 024-900-026-140-00	516-000-026.021	32,337.44
34913	09/20/2011	DTE ENERGY	463311600027	208-752-930.610	30.95
34913	09/20/2011	DTE ENERGY	463311600068	637-265-930.610-ALPCT00000	161.51

34913	09/20/2011	DTE ENERGY	456939000034	637-265-930.610-LNDUS00000	43.51
					----- 235.97
34914	09/20/2011	DUNNS	COPIES, TONER, TOUGH PAPER, ADHESIV	101-721-642.020	18.00
34914	09/20/2011	DUNNS	COPIES, TONER, TOUGH PAPER, ADHESIV	249-371-726.000	391.13
					----- 409.13
34915	09/20/2011	EARTHWORKS ENTERPRISES INC	29-2011 FINAL 10% RELEASE PROJECT	233-690-940.010	363.00
34916	09/20/2011	EREMAL L. REPP	CONTRACTED ELECTRICAL INSPECTOR	249-371-801.026	2,360.00
34917	09/20/2011	FRONTIER	PARK PHONE BILL	208-751-930.210	43.60
34917	09/20/2011	FRONTIER	989.732.9752	261-427-930.210	38.14
34917	09/20/2011	FRONTIER	989.731.0201	637-265-930.210	1,540.25
34917	09/20/2011	FRONTIER	989.732.2373	637-265-930.620-ALPCT00000	36.54
					----- 1,658.53
34918	09/20/2011	GASLIGHT MEDIA	36991 WIRELESS INTERNET	208-752-726.000	59.95
34918	09/20/2011	GASLIGHT MEDIA	PORT FEE	281-537-920.410	16.00
					----- 75.95
34919	09/20/2011	GIL-ROYS HARDWARE	1108-939681 CARPET CLEANER	208-752-726.025	11.98
34920	09/20/2011	GLENN CRANE	HRA REIMBURSEMENT	101-853-940.110	250.00
34921	09/20/2011	JASON MATHIAS	PER DIEM, TRAVEL, POSTAGE	208-752-703.040	40.00

34921	09/20/2011	JASON MATHIAS	PER DIEM, TRAVEL, POSTAGE	208-752-930.450	0.44
34921	09/20/2011	JASON MATHIAS	PER DIEM, TRAVEL, POSTAGE	208-752-930.500	7.20
					----- 47.64
34922	09/20/2011	JOHN LAFAVE	9/15 HOUSING MEETING PER DIEM, TRAV	233-690-930.500	4.80
34922	09/20/2011	JOHN LAFAVE	9/15 HOUSING MEETING PER DIEM, TRAV	233-691-703.040	40.00
					----- 44.80
34923	09/20/2011	JOHNSON OIL COMPANY	OIL CHANGE ON TRUCK	208-751-726.050	29.95
34924	09/20/2011	LANSING SANITARY SUPPLY INC	678367 PIT ONE TOILET TREATMENT	208-751-726.025	68.10
34925	09/20/2011	LAPPANS OF GAYLORD INC	BLADE, REPAIR BLOWER, FIX TRACTOR	208-751-726.050	354.43
34926	09/20/2011	LAVERN W. SCHLAUD	CONTRACTED BUILDING/ZONING INSPEC	101-721-801.020	160.00
34926	09/20/2011	LAVERN W. SCHLAUD	CONTRACTED BUILDING/ZONING INSPEC	249-371-801.024	2,445.00
					----- 2,605.00
34927	09/20/2011	LAVERNE HARDEN	9/15 HOUSING MEETING PER DIEM, TRA'	233-690-930.500	10.40
34927	09/20/2011	LAVERNE HARDEN	9/15 HOUSING MEETING PER DIEM, TRA'	233-691-703.040	40.00
					----- 50.40
34928	09/20/2011	MSF RIDER COURSE INSURANCE	BRC CLASSES/STUDENTS 7/1/2011-9/30/	101-332-930.100	875.34
34929	09/20/2011	NORTHERN MICHIGAN REVIEW	TENNIS CAMP AD	208-752-930.300	101.60

34930	09/20/2011	OFFICE DEPOT INC	COLOR TONER CARTRIDGE	617-253-726.000	65.99
34931	09/20/2011	OMH MEDICAL GROUP & MEDC/ ACCT #60162	PREEMPLOYMENT PHYSICAL	205-301-726.000	50.00
34931	09/20/2011	OMH MEDICAL GROUP & MEDC/ ACCT #60162	PREEMPLOYMENT PHYSICAL	588-699-940.010	120.00
					----- 170.00
34932	09/20/2011	OTSEGO COUNTY SPORTSPLEX	PLAYGROUP SWIM LESSONS 7/12 & 8/9	208-752-726.000	128.00
34933	09/20/2011	OTWELL MAWBY, P.C.	LEAD INSPECTION 11-137 PROJECT, HO-C	233-690-940.010	525.00
34934	09/20/2011	PAK MAIL CENTERS OF AMERICA	POSTAGE	101-253-930.450	38.72
34935	09/20/2011	PETE AWREY	PER DIEM	208-752-703.040	80.00
34936	09/20/2011	PURCHASE SALES	12418 ICE CREAM	208-752-726.000	209.34
34937	09/20/2011	RANDY STULTS	PER DIEM, TRAVEL	208-752-703.040	40.00
34937	09/20/2011	RANDY STULTS	PER DIEM, TRAVEL	208-752-930.500	8.00
					----- 48.00
34938	09/20/2011	RICK SEHL CARPET CLEANING	CLEAN CARPET AT CENTER	208-752-726.050	470.52
34939	09/20/2011	ROBERT THOMPSON	PB11-0459/REFUND INSPECTION FEE NO	249-260-451.012	50.00

34940	09/20/2011	SAVE A LOT	PLATES, BAGS, STRAWS, MARSHMELLOW 208-752-726.000	10.77
34941	09/20/2011	SPARTAN STORES INC	WORKS, PINE SOL, CANDY FOR BINGO, B 208-751-726.000	56.36
34941	09/20/2011	SPARTAN STORES INC	WORKS, PINE SOL, CANDY FOR BINGO, B 208-752-726.025	24.19
				----- 80.55
34942	09/20/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 101-257-930.660	90.66
34942	09/20/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 101-301-930.660	2,219.24
34942	09/20/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 101-302-930.660	199.15
34942	09/20/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 101-331-930.660	454.54
34942	09/20/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 101-332-930.660	230.12
34942	09/20/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 101-648-930.660	65.87
34942	09/20/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 101-721-930.660	76.17
34942	09/20/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 205-301-930.660	498.20
34942	09/20/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 208-752-930.660	596.46
34942	09/20/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 210-651-700.000	3,977.00
34942	09/20/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 212-430-930.660	515.65
34942	09/20/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 249-371-930.660	304.66
34942	09/20/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 261-427-930.660	105.28
34942	09/20/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 281-537-930.660	221.41
34942	09/20/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 293-689-930.660	115.12
34942	09/20/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 637-265-930.660	31.64
34942	09/20/2011	SPEEDWAY SUPERAMERICA LLC	FUEL 645-172-930.660	146.20
				----- 9,847.37
34943	09/20/2011	STATE OF MICHIGAN	AUGUST 2011 MONTH END 701-000-228.037	571.95
34943	09/20/2011	STATE OF MICHIGAN	AUGUST 2011 MONTH END 701-000-228.042	400.00
34943	09/20/2011	STATE OF MICHIGAN	AUGUST 2011 MONTH END 701-000-228.057	25.00
34943	09/20/2011	STATE OF MICHIGAN	AUGUST 2011 MONTH END 701-000-228.058	2,439.50
34943	09/20/2011	STATE OF MICHIGAN	AUGUST 2011 MONTH END 701-000-228.059	608.50

					4,044.95
34944	09/20/2011	STATE OF MICHIGAN	AUGUST 2011 MONTH END	701-000-228.006	1,410.60
34944	09/20/2011	STATE OF MICHIGAN	AUGUST 2011 MONTH END	701-000-228.037	63.00
34944	09/20/2011	STATE OF MICHIGAN	AUGUST 2011 MONTH END	701-000-228.042	235.00
34944	09/20/2011	STATE OF MICHIGAN	AUGUST 2011 MONTH END	701-000-228.058	719.00
34944	09/20/2011	STATE OF MICHIGAN	AUGUST 2011 MONTH END	701-000-228.059	23.00
					----- 2,450.60
34945	09/20/2011	STATE OF MICHIGAN	AUGUST 2011 MONTH END	701-000-228.005	4.00
34946	09/20/2011	STEVE RIOZZI	9/15 HOUSING MEETING PER DIEM	233-691-703.040	40.00
34947	09/20/2011	TITLE CHECK LLC	2009 INSPECTIONS	516-253-920.410	2,295.00
34948	09/20/2011	TITLE CHECK LLC	PROPERTY INSPECTIONS 2011	516-253-920.410	1,215.00
34949	09/20/2011	TRICIA KELLER	BURIAL ALLOWANCE, R. SMITH, VETERAN	101-681-930.960	300.00
34950	09/20/2011	WASTE MANAGEMENT	7154611-1838-5 PARK GARBAGE BILL	208-751-920.200	541.04
34950	09/20/2011	WASTE MANAGEMENT	7154612-1838-3 CENTER GARBAGE BILL	208-752-920.200	105.67
34950	09/20/2011	WASTE MANAGEMENT	TRASH PICK-UP	281-537-920.410	100.00
					----- 746.71
34951	09/20/2011	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL, POSTAGE	208-752-703.040	40.00
34951	09/20/2011	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL, POSTAGE	208-752-930.450	0.44

34951	09/20/2011	WILLIAM HOLEWINSKI	PER DIEM, TRAVEL, POSTAGE	208-752-930.500	4.00

					44.44

34952	09/20/2011	WMJZ	RADIO MARKETING ENDING AUGUST 201	233-690-930.300	100.00
					165,714.37

Fund	Amount
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Total for fund 101 GENERAL FUN	4,977.81
Total for fund 205 WORK CAMP	548.20
Total for fund 208 PARKS AND R	5,276.68
Total for fund 210 AMBULANCE	3,977.00
Total for fund 212 ANIMAL CON	515.65
Total for fund 233 HUD GRANT F	1,168.80
Total for fund 249 BUILDING INS	6,830.79
Total for fund 261 911 SERVICE I	357.33
Total for fund 262 HOMELAND	5,000.00
Total for fund 281 AIRPORT	50,708.64
Total for fund 293 SOLDIERS' REI	115.12
Total for fund 516 DELINQUENT	35,847.44
Total for fund 569 DEBT SERVICE	262.50
Total for fund 588 TRANSPORTA	120.00
Total for fund 617 TAX FORECLO	65.99
Total for fund 637 BUILDING AN	2,181.75
Total for fund 645 ADMINISTRAT	146.20
Total for fund 647 HEALTH CARE	41,114.92
Total for fund 701 GENERAL AGE	6,499.55
TOTAL - ALL FUNDS	165,714.37

09/22/2011

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
SEPTEMBER 27, 2011 WARRANT

Check #	Check Date	Payee	Description	GL #	Amount
34953	09/21/2011	TELEPHONE SUPPORT SYSTEMS INC	1/2 MATERIAL COST	637-265-726.050	942.00
1101(E)	09/27/2011	CAREMARK	RX 9-1-2011 - 9-15-2011	647-851-704.120	10,443.51
1102(E)	09/27/2011	MUNICIPAL EMPLOYEES RETIREME	AUGUST 2011 COURT MERS	704-000-231.700	6,338.45
34954	09/27/2011	46TH CIRCUIT TRIAL COURT	REST PMT BY N. FUHST 10-84	701-000-271.148	62.66
34955	09/27/2011	46TH CIRCUIT TRIAL COURT	REST PMT BY M.DENISON 10-23596-SI	701-000-271.130	233.00
34956	09/27/2011	ACONA CONTROLS, INC.	R7 GENERATOR INV #5507	262-432-970.430-HSGP000	70,499.00
34957	09/27/2011	ADVANCE AUTO PARTS	6043 STOCK	588-699-726.050	19.38
34958	09/27/2011	ADVANCED BENEFIT SOLUTIONS, IN	HRA ADMIN FEES - SEPTEMBER 2011	101-131-704.110	91.37
34958	09/27/2011	ADVANCED BENEFIT SOLUTIONS, IN	HRA ADMIN FEES - SEPTEMBER 2011	101-136-704.110	6.45
34958	09/27/2011	ADVANCED BENEFIT SOLUTIONS, IN	HRA ADMIN FEES - SEPTEMBER 2011	101-141-704.110	32.90
34958	09/27/2011	ADVANCED BENEFIT SOLUTIONS, IN	HRA ADMIN FEES - SEPTEMBER 2011	101-148-704.110	6.45
34958	09/27/2011	ADVANCED BENEFIT SOLUTIONS, IN	HRA ADMIN FEES - SEPTEMBER 2011	215-141-704.110	5.81
34958	09/27/2011	ADVANCED BENEFIT SOLUTIONS, IN	HRA ADMIN FEES - SEPTEMBER 2011	292-662-704.110	9.87
					152.85

34959	09/27/2011	ADVANCED BENEFIT SOLUTIONS, IN COBRA ADMIN FEES - SEPTEMBER 201	101-131-704.110	11.85
34959	09/27/2011	ADVANCED BENEFIT SOLUTIONS, IN COBRA ADMIN FEES - SEPTEMBER 201	101-133-704.110	0.95
34959	09/27/2011	ADVANCED BENEFIT SOLUTIONS, IN COBRA ADMIN FEES - SEPTEMBER 201	101-136-704.110	0.95
34959	09/27/2011	ADVANCED BENEFIT SOLUTIONS, IN COBRA ADMIN FEES - SEPTEMBER 201	101-141-704.110	4.86
34959	09/27/2011	ADVANCED BENEFIT SOLUTIONS, IN COBRA ADMIN FEES - SEPTEMBER 201	101-148-704.110	0.95
34959	09/27/2011	ADVANCED BENEFIT SOLUTIONS, IN COBRA ADMIN FEES - SEPTEMBER 201	215-141-704.110	0.84
34959	09/27/2011	ADVANCED BENEFIT SOLUTIONS, IN COBRA ADMIN FEES - SEPTEMBER 201	292-662-704.110	2.40
				<hr style="width: 100%; border: 0.5px dashed black;"/>
				22.80
34960	09/27/2011	AIRGAS GREAT LAKES	VD259 281-537-726.000	67.69
34961	09/27/2011	ALPINE ELECTRONICS SERVICE CEN' GATE SUPPLIES	281-537-920.400	91.93
34962	09/27/2011	ALS MARKET	REST PMT BY A. FLINN 08-33 701-000-271.148	20.00
34963	09/27/2011	AMERICAN FIDELITY ASSURANCE C/ OCT 2011 ADMIN FEES	704-000-231.280	78.00
34964	09/27/2011	AMERICAN FIDELITY ASSURANCE C/ SEPTEMBER 2011 FLEX SPENDING	704-000-231.285	498.16
34965	09/27/2011	ANIMAL CARE EQUIPMENT	THERMOMETER AND BITE STICKS ORI 212-430-726.046	224.93
34966	09/27/2011	ARNDT ELECTRICAL SERVICES, INC. R7 ELEC/INSTALL WIRING INV #6556	262-432-970.430-HSGP000	7,250.00
34967	09/27/2011	ARTS AUTO ELECTRIC SERVICE INC 01JV0491 STOCK	588-699-726.050	46.67

34968	09/27/2011	ASPEN APARTMENTS	REST PMT BY K. TACKETT 11-24290-SM 701-000-271.130	49.00
34969	09/27/2011	AUTO VALUE - GAYLORD	259-165966; 259-166036 SHERIFF #6: 588-699-726.050	280.21
34970	09/27/2011	AUTO ZONE	REST PMT BY DAVID WILSON 09-2203 701-000-271.130	50.00
34971	09/27/2011	BLARNEY CASTLE OIL	REST PMT BY SAMANTHA DAVIS 97-65 701-000-271.130	2.62
34972	09/27/2011	BLUE CROSS BLUE SHIELD OF MICH 007015253-0000 9-28 TO 10-27-11	101-131-704.110	13,118.59
34972	09/27/2011	BLUE CROSS BLUE SHIELD OF MICH 007015253-0000 9-28 TO 10-27-11	101-136-704.110	1,157.53
34972	09/27/2011	BLUE CROSS BLUE SHIELD OF MICH 007015253-0000 9-28 TO 10-27-11	101-141-704.110	6,641.29
34972	09/27/2011	BLUE CROSS BLUE SHIELD OF MICH 007015253-0000 9-28 TO 10-27-11	101-148-704.110	1,446.90
34972	09/27/2011	BLUE CROSS BLUE SHIELD OF MICH 007015253-0000 9-28 TO 10-27-11	215-141-704.110	1,171.99
34972	09/27/2011	BLUE CROSS BLUE SHIELD OF MICH 007015253-0000 9-28 TO 10-27-11	292-662-704.110	1,736.28
34972	09/27/2011	BLUE CROSS BLUE SHIELD OF MICH 007015253-0000 9-28 TO 10-27-11	704-000-231.261	2,808.08
				<u>28,080.66</u>
34973	09/27/2011	BLUE CROSS BLUE SHIELD OF MICH 007015253-0002 9-28 TO 10-27-11	101-131-940.110	400.38
34974	09/27/2011	BLUE CROSS BLUE SHIELD OF MICH 007015253-0001	101-131-704.110	775.55
34974	09/27/2011	BLUE CROSS BLUE SHIELD OF MICH 007015253-0001	292-662-704.110	381.98
34974	09/27/2011	BLUE CROSS BLUE SHIELD OF MICH 007015253-0001	704-000-231.261	374.33
				<u>1,531.86</u>
34975	09/27/2011	BRADLEY J. BUTCHER	REST PMT BY CONNIE JOSEPH 05-1654 701-000-271.130	100.00

34976	09/27/2011	CASE CREDIT- CNH CAPITAL	54440 BUS #10; 54616 SHOP TRACTC	588-699-726.025	68.46
34976	09/27/2011	CASE CREDIT- CNH CAPITAL	54680; 54767 STOCK	588-699-726.050	251.31
					<u>319.77</u>
34977	09/27/2011	CHUCKS ELECTRIC OF GAYLORD	JAIL/KITCHEN REPAIR ELECTRICAL OUT	101-351-920.400	159.00
34978	09/27/2011	CLAYTON STIMMER	REST PMT BY DARRELL HOOKER 10-23	701-000-271.130	12.50
34979	09/27/2011	COLTON ROBERTS	REST PMT BY ADAM HOWE 07-178	701-000-271.148	22.00
34980	09/27/2011	CONSUMERS ENERGY	100044016606	208-751-930.620	67.48
34980	09/27/2011	CONSUMERS ENERGY	100029118823	212-430-930.620	419.91
34980	09/27/2011	CONSUMERS ENERGY	100019658838	281-537-930.620	2,040.68
34980	09/27/2011	CONSUMERS ENERGY	100006352320	637-265-930.620-ALPCT000	5,643.60
34980	09/27/2011	CONSUMERS ENERGY	100000163053	637-265-930.620-CRTHS000	3,178.72
34980	09/27/2011	CONSUMERS ENERGY	1322 HAYES RD #A	637-265-930.620-HAYESRD	499.36
34980	09/27/2011	CONSUMERS ENERGY	1066 CROSS ST	637-265-930.620-LNDUS000	466.69
					<u>12,316.44</u>
34981	09/27/2011	VOID	** VOIDED **		** VOIDED **
34982	09/27/2011	CORECOMM	115039078 SEPTEMBER 2011 COURT	101-131-930.210	21.95
34983	09/27/2011	CORNWELL TOOLS	17278 SHOP TOOLS	588-699-726.050	49.95
34984	09/27/2011	CROSSROADS INDUSTRIES	PROBATION & PAROL SHREDDING	101-131-726.000	45.00

34985	09/27/2011	CUMMINS BRIDGEWAY	R7 GENERATOR INV #05-63724	262-432-970.430-HSGP000	81,900.00
34985	09/27/2011	CUMMINS BRIDGEWAY	REST PMT BY HANS HEIM 07-19960-F)	701-000-271.130	200.00

					82,100.00
34986	09/27/2011	DAVID BENTLEY	REST PMT BY ANTONIO BERLANGA 07	701-000-271.130	14.00
34987	09/27/2011	DE LAGE LANDEN PUBLIC FINANCE	CIRCUIT SEC COPY MACHINE LEASE - S	101-131-940.111	39.43
34988	09/27/2011	DEB COLLISON	REST PMT BY KEVIN MORROW 06-186	701-000-271.130	100.00
34989	09/27/2011	DELTA DENTAL OF MICHIGAN	MI001160001 OCTOBER 2011	101-131-704.110	911.48
34989	09/27/2011	DELTA DENTAL OF MICHIGAN	MI001160001 OCTOBER 2011	101-136-704.110	86.65
34989	09/27/2011	DELTA DENTAL OF MICHIGAN	MI001160001 OCTOBER 2011	101-141-704.110	486.09
34989	09/27/2011	DELTA DENTAL OF MICHIGAN	MI001160001 OCTOBER 2011	101-148-704.110	103.99
34989	09/27/2011	DELTA DENTAL OF MICHIGAN	MI001160001 OCTOBER 2011	215-141-704.110	85.83
34989	09/27/2011	DELTA DENTAL OF MICHIGAN	MI001160001 OCTOBER 2011	292-662-704.110	230.38
34989	09/27/2011	DELTA DENTAL OF MICHIGAN	MI001160001 OCTOBER 2011	704-000-231.261	211.60

					2,116.02
34990	09/27/2011	DELTA DENTAL OF MICHIGAN	INV RIS0000104391 DENTAL OCTOBE	647-851-704.110	7,135.08
34991	09/27/2011	DIANA M. BOYD	PUBLIC GUARDIAN FEES 8-28-11	101-131-930.500	4.80
34991	09/27/2011	DIANA M. BOYD	PUBLIC GUARDIAN FEES 8-28-11	101-131-930.830	30.00

					34.80

34992	09/27/2011	DONALD PETERSON	9/15/11 VETERANS MTG PER DIEM,TR 101-682-703.040	40.00
34992	09/27/2011	DONALD PETERSON	9/15/11 VETERANS MTG PER DIEM,TR 101-682-930.500	10.80
				<u>50.80</u>
34993	09/27/2011	DTE ENERGY	1185 VANTYLE ROAD 281-537-930.610	44.56
34993	09/27/2011	DTE ENERGY	463315100024 AUGUST 588-699-930.610	25.00
				<u>69.56</u>
34994	09/27/2011	DUNNS	AUGUST 2011 CIRCUIT SECRETARY CO 101-131-940.111	19.40
34994	09/27/2011	DUNNS	TONER 281-537-726.000	660.10
34994	09/27/2011	DUNNS	7105690 P. TOWELS; DRY-LINE ****7 588-699-726.000	51.80
34994	09/27/2011	DUNNS	7105690 P. TOWELS; DRY-LINE ****7 588-699-726.025	104.24
				<u>835.54</u>
34995	09/27/2011	EAGLE VILLAGE	08-161 STAUFFER PLACEMENT 8/15 - 292-662-930.810	2,436.28
34996	09/27/2011	EARLENE HAGER	BURIAL ALLOWANCE, T. HAGER SR., VI 101-681-930.960	300.00
34997	09/27/2011	EJP TOOLS, LLC	7989 SHOP TOOLS 588-699-726.050	39.95
34998	09/27/2011	EMBREE, DAVID & GAYLE	BURIAL ALLOWANCE, L. BLACK, VETER 101-681-930.960	300.00
34999	09/27/2011	EMPIRIC SOLUTIONS INC	FOC IT TECH SERVICES - AUGUST 2011 101-141-940.010	14.45
34999	09/27/2011	EMPIRIC SOLUTIONS INC	FOC IT TECH SERVICES - AUGUST 2011 215-141-940.010	2.55
				<u>17.00</u>

35000	09/27/2011	FAMILY DOLLAR	REST PMT BY KATHERINE BLACK 10-23 701-000-271.130	10.00
35001	09/27/2011	FORMAX, A DIVISION OF BESCORP, 11/2011-10/2012 CONTRACT	645-201-920.410	814.00
35002	09/27/2011	FORMS TRAC ENTERPRISES INC	TRAFFIC DEFAULT CARDS 101-131-726.000	105.29
35003	09/27/2011	FRONTIER	213040210756267007 219000233119 261-427-930.210	875.82
35003	09/27/2011	FRONTIER	213040234904459901 637-265-930.210	762.73
				<u>1,638.55</u>
35004	09/27/2011	FRONTIER	21 3040 2169558439 03/989-732513(101-131-930.210	62.02
35005	09/27/2011	GALLS INC/AN ARAMARK CO	UNIFORMS SUPPLIES INV # 51160183(212-430-726.046	655.52
35006	09/27/2011	GAYLORD ARFF, INC	MONTHLY CONTRACT 281-537-940.010	13,671.00
35006	09/27/2011	GAYLORD ARFF, INC	BUILDING & GROUNDS CONTRACT 637-265-940.010	57,270.25
				<u>70,941.25</u>
35007	09/27/2011	GAYLORD CITY TREASURER	211D MONTH END - AUGUST 2011 701-000-221.000	753.72
35008	09/27/2011	GAYLORD VETERINARY SERVICES	STERLIZATION FOR AUGUST 2011 212-430-930.980	827.00
35009	09/27/2011	GEORGE MARTIN III	REST PMT BY JASON KARASCHIN 09-2: 701-000-271.130	12.50

35010	09/27/2011	GIL-ROYS HARDWARE	INVOICE #1108-219431/1109-627950	101-351-726.030	49.34
35010	09/27/2011	GIL-ROYS HARDWARE	SUPPLIES AUGUST	212-430-726.000	98.92
					<u>148.26</u>
35011	09/27/2011	GOBBLERS OF GAYLORD	REST PMT BY SHARI SMITH 11-24134-	701-000-271.130	37.50
35012	09/27/2011	GRAND TRAVERSE MOBILE COMM	R7 PURCH OF RADIOS INV #33360	262-432-970.430-HSGP000	11,188.13
35013	09/27/2011	HALLMARK CONSTRUCTION, INC.	ANIMAL CONTROL FACILITY	413-901-970.200	164,457.87
35014	09/27/2011	HOLIDAY GAS STATION	REST PMT BY SAMANTHA DAVIS 97-6	701-000-271.130	4.00
35015	09/27/2011	HOME DEPOT CREDIT SERVICES	LATE FEES	212-430-726.000	3.24
35016	09/27/2011	IMAGE FACTORY INC	PLEA PACKETS	101-131-726.000	150.00
35017	09/27/2011	IMPREST CASH, OTSEGO COUNTY B	0867 INK	588-699-726.000	60.00
35018	09/27/2011	INTERSTATE BATTERIES	23361278 SHOP TRACTOR; ***2335	588-699-726.025	67.95
35019	09/27/2011	JASON SAJDAK	REST PMT BY ADAM HOWE 07-178	701-000-271.148	15.00
35020	09/27/2011	JILL MERRICK	REFUND MOTORCYCLE SAFETY CLASS	101-332-676.040-MSP0000	25.00

35021	09/27/2011	JIM WERNIG INC	29023 #15; 29022 #31	588-699-726.050	1,003.67
35022	09/27/2011	JOHNSON OIL COMPANY	RUNNING FUEL FOR EQUIPMENT	281-537-930.662	1,083.20
35022	09/27/2011	JOHNSON OIL COMPANY	CL24906 FUEL	588-699-930.660	13,491.29
35022	09/27/2011	JOHNSON OIL COMPANY	REST PMT BY MONICA KATO 07-20214	701-000-271.130	377.43
					<u>14,951.92</u>
35023	09/27/2011	JOSEPH WAMBOLD	9/15 HOUSING PER DIEM	233-691-703.040	40.00
35024	09/27/2011	KELLY'S CUSTOM TRAILERS	R7 TECH RESC TRLR VIN #510410	262-432-970.430-HSGP000	6,000.00
35025	09/27/2011	KEVIN KELLY	REST PMT BY SAMANTHA DAVIS 97-63	701-000-271.130	5.34
35026	09/27/2011	KMART	JAIL SUPPLIES 9/18/11	101-351-726.000	273.25
35027	09/27/2011	KOHL'S CORPORATE LOSS PREVENTI	REST PMT BY OLIVIA MOLLEN 10-2383	701-000-271.130	116.00
35028	09/27/2011	LANGUAGE LINE SERVICES	MEMBERSHIP FEE ACCT #902-050804	101-131-940.010	36.75
35029	09/27/2011	LARRY SCHNEIDERWENDT	REST PMT BY LARRY EBERSOLE 11-24C	701-000-271.130	499.00
35030	09/27/2011	LIFELOC TECHNOLOGIES INC	JAIL MOUTHPIECES PBT SUPPLIES #01	101-351-726.000	33.00

35031	09/27/2011	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 OCT 11 LIFE/!	101-131-704.140	349.15
35031	09/27/2011	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 OCT 11 LIFE/!	101-133-704.140	24.40
35031	09/27/2011	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 OCT 11 LIFE/!	101-141-704.140	150.97
35031	09/27/2011	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 OCT 11 LIFE/!	215-141-704.140	26.65
35031	09/27/2011	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 OCT 11 LIFE/!	292-662-704.140	(8.54)
					<u>542.63</u>
35032	09/27/2011	LINCOLN FINANCIAL	ACCT CICOTSEGO-BL-925664 LIFE/ADI	704-000-231.870	2,606.78
35033	09/27/2011	LISTVAN PLUMBING & HEATING	SHERIFF DEPT	101-351-726.025	5,899.40
35034	09/27/2011	LORI MORSE	10-92 TROTTER PLACEMENT 8/1 - 8/3	292-662-930.700	441.44
35035	09/27/2011	MAKE IT MINE DESIGN	INV#251 EMBROIDER TWO ORV SHIRT	101-336-726.046	26.00
35036	09/27/2011	MED-VET INTERNATIONAL	SUPPLIES INV # 2499101-1-1	212-430-726.035	134.31
35037	09/27/2011	MEGA POWER SPORTS LLC	REST PMT BY MICHAEL SZOCINSKI 11-	701-000-271.130	50.00
35038	09/27/2011	MI COUNTIES WORKERS COMPENS Q4 2011 INVOICE 8695 MEMBER #73	704-000-231.270		21,314.00
35039	09/27/2011	MI COUNTIES WORKERS COMPENS MEMBER 760 - 2011 4TH QTR	101-131-704.600		797.97
35039	09/27/2011	MI COUNTIES WORKERS COMPENS MEMBER 760 - 2011 4TH QTR	101-133-704.600		111.93
35039	09/27/2011	MI COUNTIES WORKERS COMPENS MEMBER 760 - 2011 4TH QTR	101-141-704.600		501.51
35039	09/27/2011	MI COUNTIES WORKERS COMPENS MEMBER 760 - 2011 4TH QTR	215-141-704.600		88.51
35039	09/27/2011	MI COUNTIES WORKERS COMPENS MEMBER 760 - 2011 4TH QTR	292-662-704.600		514.08
					<u>514.08</u>

					2,014.00
35040	09/27/2011	MICHAYWE OWNERS ASSOCIATION REST PMT BY COLLN MCDERMOTT 11- 701-000-271.130			109.00
35041	09/27/2011	MICHIGAN FAMILY SUPPORT COUN FALL CONF FEE-MCART/BOSMAN/ELLI 101-141-704.400			191.25
35041	09/27/2011	MICHIGAN FAMILY SUPPORT COUN FALL CONF FEE-MCART/BOSMAN/ELLI 215-141-704.400			33.75
					----- 225.00
35042	09/27/2011	MICHIGAN MUNICIPAL RISK MANA GENERAL/RENTENTION FUND	101-851-930.100		184,782.00
35043	09/27/2011	MICHIGAN STATE POLICE BFS-CASH LIVESCAN FEE'S THRU 9/1/11 #551-35 701-000-228.017			147.75
35044	09/27/2011	MOTOROLA	APX7000 RADIO EM/911	261-427-920.410	5,353.90
35045	09/27/2011	MSU EXTENSION	AUGUST REIMBURSEMENTS	101-261-726.000	151.50
35045	09/27/2011	MSU EXTENSION	AUGUST REIMBURSEMENTS	101-261-930.450	117.00
35045	09/27/2011	MSU EXTENSION	COPIER INSTALLMENT	101-864-920.410	596.30
35045	09/27/2011	MSU EXTENSION	SALARY	205-301-704.400	494.55
					----- 1,359.35
35046	09/27/2011	MUSKEGON DEVELOPMENT COMP. REST PMT BY JON THOMPSON 05-170 701-000-271.130			93.00
35047	09/27/2011	MUSKEGON RIVER YOUTH HOME	10-84 FUHST PLACEMENT 8/1 - 8/31/:	292-662-930.810	6,164.04
35048	09/27/2011	NEW CENTURY SIGNS	INV 23111/23265/23275	281-537-920.400	147.00

35049	09/27/2011	NORTH CENTRAL MICHIGAN REPOF TIERNEY TRANSCRIPT		101-131-801.030	89.43
35050	09/27/2011	NORTHERN CREDIT BUREAU	CREDIT REPORTS, INVOICE #9334	233-690-930.150	108.25
35051	09/27/2011	NORTHERN ENERGY, INC	1022991 SHOP SUPPLIES	588-699-726.050	688.05
35052	09/27/2011	NORTHERN FIRE & SAFETY	20# EXT	281-537-920.400	156.00
35053	09/27/2011	NORTHERN MICHIGAN REVIEW	ADVERTISEMENT FOR SHOT CLINIC IN'	212-430-930.300	63.50
35053	09/27/2011	NORTHERN MICHIGAN REVIEW	02785079-02834593 AUGUST	588-699-930.300	131.40
					----- 194.90
35054	09/27/2011	NYE UNIFORM COMPANY	INV# 333478 VELCRO (TAUPE) TIES + S	101-301-726.046	35.29
35055	09/27/2011	OSCODA REGION II ACCOUNTING	DHS BOARD EXPENSES	101-961-999.000	720.91
35056	09/27/2011	OTSEGO CO JUDICIAL SYSTM SMAR DIRECT RX REIMBURSEMENT - APPL		101-131-704.110	160.00
35057	09/27/2011	OTSEGO COUNTY	REST PMT BY NATHAN HUBLICK 10-23	701-000-271.130	455.00
35058	09/27/2011	OTSEGO COUNTY BUS SYSTEM	AUGUST 2011 MENTAL HEALTH & DRI	101-133-930.500	252.00
35058	09/27/2011	OTSEGO COUNTY BUS SYSTEM	AUGUST 2011 MENTAL HEALTH & DRI	101-135-930.500	69.00
35058	09/27/2011	OTSEGO COUNTY BUS SYSTEM	INV# 476 VEH #6911 TRANSMISSION	101-302-726.050	235.67

					556.67
35059	09/27/2011	OTSEGO COUNTY ROAD COMMISS	1/2 COST OF LITTLE PINE LANE SIGN	101-257-726.000	55.00
35060	09/27/2011	OTSEGO COUNTY TREAS	WORK CAMP FOR AUGUST 2011	212-430-920.410	440.00
35060	09/27/2011	OTSEGO COUNTY TREAS	R7 REIMB TO 911 FUND TO PURCH	PA 262-432-970.430-HSGP000	7,362.00
					<u>7,802.00</u>
35061	09/27/2011	OTSEGO COUNTY TREAS	2010 SPRAGUE 023-290-000-009-00	516-170-445.100	164.26
35062	09/27/2011	OTSEGO LAKE CORNER STORE	REST PMT BY SAMANTHA DAVIS 97-6	701-000-271.130	37.34
35063	09/27/2011	OTSEGO MEMORIAL HOSPITAL	MED SERV F/BELANGER J. #V0010101	101-351-930.470	611.33
35064	09/27/2011	OTSEGO MEMORIAL HOSPITAL/CLII	MED SERV F/HAGUE C. #B18002ZV	101-351-930.470	311.00
35065	09/27/2011	PAK MAIL CENTERS OF AMERICA	07-215-NA MORRIS	101-131-930.450	20.89
35065	09/27/2011	PAK MAIL CENTERS OF AMERICA	111816 RETURN (MNT.)	588-699-726.050	22.88
					<u>43.77</u>
35066	09/27/2011	PAXTON RESOURCES	REST PMT BY JON THOMPSON 09-170	701-000-271.130	34.00
35067	09/27/2011	PETER ZOUTENDYK	MENTAL HEALTH COUR ASSESSMENTS	101-135-940.010	3,185.00

35068	09/27/2011	PITNEY BOWES INC	LEASE 7525018	101-864-920.410	525.00
35069	09/27/2011	PITNEY BOWES INC	3RD FLOOR MAIL EQUIP LEASE 3RD Q`	101-131-920.520	225.00
35069	09/27/2011	PITNEY BOWES INC	3RD FLOOR MAIL EQUIP LEASE 3RD Q`	101-131-940.111	225.00
35069	09/27/2011	PITNEY BOWES INC	3RD FLOOR MAIL EQUIP LEASE 3RD Q`	101-267-930.450	225.00
					<u>675.00</u>
35070	09/27/2011	PITNEY BOWES INC	1ST FLOOR MAIL EQUIP LEASE 3RD QT	101-131-920.520	450.00
35070	09/27/2011	PITNEY BOWES INC	1ST FLOOR MAIL EQUIP LEASE 3RD QT	101-141-920.520	191.25
35070	09/27/2011	PITNEY BOWES INC	1ST FLOOR MAIL EQUIP LEASE 3RD QT	215-141-920.520	33.75
					<u>675.00</u>
35071	09/27/2011	POSTMASTER	2 ROLLS OF STAMPS	212-430-930.450	88.00
35072	09/27/2011	PROTECTION ONE	9-28 TO 10-27-11 ADMIN/PA WING M	101-131-940.010	74.93
35072	09/27/2011	PROTECTION ONE	9-28 TO 10-27-11 FOC WING MONITO	101-141-940.010	33.95
35072	09/27/2011	PROTECTION ONE	9-28 TO 10-27-11 ADMIN/PA WING M	101-267-920.410	24.97
35072	09/27/2011	PROTECTION ONE	9-28 TO 10-27-11 FOC WING MONITO	215-141-940.010	6.00
					<u>139.85</u>
35073	09/27/2011	QUILL CORPORATION	TONER, FINE POCKETS, LABELS	101-131-726.000	89.70
35073	09/27/2011	QUILL CORPORATION	TONER, FINE POCKETS, LABELS	101-131-940.111	176.29
					<u>265.99</u>
35074	09/27/2011	R&L ELECTRONICS	INV #AH55073 OTSEGO EOC RADIO EC	261-901-970.435	5,193.08
35075	09/27/2011	REDWOOD TOXICOLOGY LABORATI	AUGUST 2011 ADULT DRUG TESTING	101-131-940.010	165.90

35075	09/27/2011	REDWOOD TOXICOLOGY LABORATORY	AUGUST 2011 ADULT DRUG TESTING	101-133-726.000	276.95
					----- 442.85
35076	09/27/2011	RESCUEXPRESS	R7 FREDERIC TWP FIRE INV #0325201	262-432-970.430-HSGP000	5,050.97
35077	09/27/2011	RESTAT	INMATE PHARMACY THRU 9/16 #1479	101-351-726.035	1,165.94
35078	09/27/2011	ROBERT CARR	CLASS REFUND MOTORCYCLE SAFETY	101-332-676.040-MSP0000	25.00
35079	09/27/2011	SECRETARY OF STATE	211D MONTHEND - AUGUST 2011	701-000-228.030	270.00
35080	09/27/2011	SHERI SILVA	REST PMT BY ADAM HOWE 07-178	701-000-271.148	23.00
35081	09/27/2011	SPARTAN SEWER & SEPTIC TANK SE	POLY JOHN #104 7/14-8/14 & 8/14-9/	101-332-920.510	60.00
35082	09/27/2011	SRW, INC	REST PMT BY JON THOMPSON 05-170	701-000-271.130	34.00
35083	09/27/2011	STANDARD ELECTRIC COMPANY	311334	281-537-920.400	13.27
35084	09/27/2011	STAPLES BUSINESS ADVANTAGE	SUPPLIES	101-000-106.000	139.12
35084	09/27/2011	STAPLES BUSINESS ADVANTAGE	BATTERIES, GLOVES, RUBBER BANDS,	101-131-726.000	66.47
35084	09/27/2011	STAPLES BUSINESS ADVANTAGE	BINDERS ETC FOR 911	261-427-726.000	67.14
					----- 272.73

35085	09/27/2011	STATE ELECTRONICS INC	FOR MSP CUST ID MSP-GAY	261-427-940.010	13,524.10
35085	09/27/2011	STATE ELECTRONICS INC	R7 PAGERS INV #DZUK01533	262-432-970.430-HSGP000	7,296.00
					<u>20,820.10</u>
35086	09/27/2011	STATE FARM INSURANCE	CLAIM# 22-M384-999 REST PMT PATF 701-000-271.130		150.00
35087	09/27/2011	STATE OF MICHIGAN	REST PMT BY CHRISTINE INMAN 08-21 701-000-271.130		100.00
35088	09/27/2011	STATE OF MICHIGAN	AWOS APRIL-JUNE 2011	281-537-920.410	126.00
35089	09/27/2011	STATE OF MICHIGAN BUREAU OF FI	CLAIM #061121 REST PMT BY ZIKOMC 701-000-271.130		70.00
35090	09/27/2011	SUPERMEDIA LLC	#390017892165 WHITE PGS AD/SEPTI 101-301-940.010		14.13
35090	09/27/2011	SUPERMEDIA LLC	#390017892165 WHITE PGS AD/SEPTI 101-351-920.410		14.12
					<u>28.25</u>
35091	09/27/2011	SURLINE ELEMENTARY/MIDDLE SCI	ROOM RENTAL W. BRANCH 6/17-19, 7 101-332-920.510		450.00
35092	09/27/2011	SWANSON SERVICES CORP	GR29558/29507/29452/29406/29344 595-351-726.000		1,588.74
35093	09/27/2011	THOMAS COMMUNICATION SERVICE	(JACKS, BOXES, CABLES & LABOR 249-371-726.050		339.20
35094	09/27/2011	THOMAS HARTOON	REST PMT BY ANTONIO BERLANGA 07 701-000-271.130		18.00

35095	09/27/2011	THOMAS SORENSON	TRAFFIC OVERPAYMENT 11-192510-F 701-000-286.002	42.00
35096	09/27/2011	TIM AND MARTI OVERMYER	06-184 RUNGE PLACEMENT 8/1 TO 8/ 292-662-930.700	873.34
35097	09/27/2011	TIMOTHY MCPHERSON	9/16 UTILITIES,REGISTRATIONS, ADMI 101-332-726.000	311.58
35097	09/27/2011	TIMOTHY MCPHERSON	9/16 UTILITIES,REGISTRATIONS, ADMI 101-332-801.020	1,125.40
				<u>1,436.98</u>
35098	09/27/2011	TITLE CHECK LLC	SEPT 11 ADMIN FEE- 2009 TAX CYCLE 516-253-920.410	2,580.60
35099	09/27/2011	TITLE CHECK LLC	PROPERTY INS 2011 INVOICE #110920 516-253-920.410	2,970.00
35100	09/27/2011	TITLE CHECK LLC	INSPECTION INVOICE 516-253-920.410	45.00
35101	09/27/2011	TRACTOR SUPPLY CO-DEPT 30-120: SUPPLIES	212-430-726.000	168.77
35101	09/27/2011	TRACTOR SUPPLY CO-DEPT 30-120: 96561 SHOP TRACTOR	588-699-726.025	23.98
				<u>192.75</u>
35102	09/27/2011	TRAVIS MORRIS	P V PERRY PROCTOR 08-3985 701-000-271.000	400.00
35103	09/27/2011	TREETOPS SYLVAN RESORT	REST PMT BY C. PRUSAKIEWICZ 09-22: 701-000-271.130	250.00
35104	09/27/2011	TRIPWIRE OPERATIONS GROUP, LLC R7 PURCH MAG BOXES INV #386	262-432-970.430-LETPA000	2,310.00

35105	09/27/2011	UNIVERSITY CENTER AT GAYLORD	CLASSROOM AT UC FOR TRAINING	101-257-704.400	175.00
35105	09/27/2011	UNIVERSITY CENTER AT GAYLORD	GED TEST FEE'S F/TOMSETT #404	595-351-726.000	150.00
					----- 325.00
35106	09/27/2011	UPPER LAKES TIRE	196858	281-537-920.400	740.00
35107	09/27/2011	USA MOBILITY WIRELESS, INC	INV #U0513733H	261-427-940.010	77.80
35108	09/27/2011	VERIZON WIRELESS	283104123-00001 AUGUST 2011	101-131-930.210	22.32
35108	09/27/2011	VERIZON WIRELESS	283104123-00001 AUGUST 2011	292-662-930.210	18.51
					----- 40.83
35109	09/27/2011	VIOLET LUEBS	MENTAL HEALTH COUNSELING SERV-	101-135-940.010	150.00
35110	09/27/2011	WAL-MART STORES ASSET PROTEC	REST PMT BY STEPHANIE SHOFF 11-24	701-000-271.130	25.00
35111	09/27/2011	WASH N GO MANAGEMENT INC	INV# 5017 PATROL VEH WASHES JUL	101-301-920.410	50.00
35111	09/27/2011	WASH N GO MANAGEMENT INC	INV# 5017 PATROL VEH WASHES JUL	101-302-920.410	10.00
35111	09/27/2011	WASH N GO MANAGEMENT INC	INV# 5017 PATROL VEH WASHES JUL	101-336-726.050	15.00
35111	09/27/2011	WASH N GO MANAGEMENT INC	INV# 5017 PATROL VEH WASHES JUL	261-427-920.410	5.00
					----- 80.00
35112	09/27/2011	WASTE MANAGEMENT	GARBAGE SERVICE FOR SEPT 2011	212-430-920.410	28.54
35113	09/27/2011	WEST PAYMENT CENTER	PUBLIC PATRON ACCESS @ LIBRARY -	269-145-726.210	375.95

35114	09/27/2011	WEST PAYMENT CENTER	WEST TRI-COUNTY CONTRACT - AUG 1	101-131-940.111	725.54
35115	09/27/2011	WILBER AUTOMOTIVE SUPPLY INC	REPAIR PARTS	281-537-920.400	615.08
35116	09/27/2011	WILLIAM AHRENBERG	9/15 VETERANS PER DIEM,TRAVEL	101-682-703.040	40.00
35116	09/27/2011	WILLIAM AHRENBERG	9/15 VETERANS PER DIEM,TRAVEL	101-682-930.500	3.20
					----- 43.20
35117	09/27/2011	WINN TELECOM	ACCT #9897326108	261-427-930.210	63.68
35117	09/27/2011	WINN TELECOM	989-705-1786 SEPTEMBER	588-699-930.210	415.97
					----- 479.65
35118	09/27/2011	XEROX CORPORATION	AUGUST 2011 COURT COPIER	101-131-920.520	203.70
35118	09/27/2011	XEROX CORPORATION	AUGUST 2011 FOC COPIER	101-141-920.520	82.72
35118	09/27/2011	XEROX CORPORATION	AUGUST 2011 FOC COPIER	215-141-920.520	14.60
					----- 301.02
35119	09/27/2011	ZAREMBA EQUIPMENT INC	SWING BLADES	281-537-920.400	310.67
35120	09/27/2011	ZEE MEDICAL	0139585023 FIRST AID SUPPLIES	588-699-726.050	108.25
			TOTAL OF 169 CHECKS (1 voided)		811,911.53

Fund	Amount
Total for fund 101 GENERAL	233,982.74
Total for fund 205 WORK C	494.55
Total for fund 208 PARKS A	67.48
Total for fund 212 ANIMAL	3,152.64
Total for fund 215 FRIEND C	1,470.28
Total for fund 233 HUD GR/	148.25
Total for fund 249 BUILDING	339.20
Total for fund 261 911 SERV	25,160.52
Total for fund 262 HOMELA	198,856.10
Total for fund 269 LAW LIBI	375.95
Total for fund 281 AIRPORT	19,767.18
Total for fund 292 CHILD CA	12,800.06
Total for fund 413 ANIMAL	164,457.87
Total for fund 516 DELINQL	5,759.86
Total for fund 588 TRANSPC	16,950.41
Total for fund 595 JAIL COM	1,738.74
Total for fund 637 BUILDING	68,763.35
Total for fund 645 ADMINIS	814.00
Total for fund 647 HEALTH	17,578.59
Total for fund 701 GENERAL	5,004.36
Total for fund 704 PAYROLL	34,229.40
TOTAL - ALL FUNDS	811,911.53

RESOLUTION NO. OCR 11-28
COMMENDATION IN HONOR OF SHIRLEY JENKINS
OTSEGO COUNTY BOARD OF COMMISSIONERS
September 27, 2011

WHEREAS, Shirley Jenkins moved to Gaylord in 1955 and graduated from Gaylord High School in 1956, after graduation she went onto Cleary Business College; and

WHEREAS, Shirley Jenkins was a public servant of Otsego County for over 50 years; and

WHEREAS, Shirley enjoyed serving her community for many years; and

WHEREAS, Shirley worked several years at the Otsego County Clerk's office and for Bagley Township as the Treasurer then Supervisor; and

WHEREAS, Shirley spent countless hours as a volunteer at the local food pantry, Eagle's bingo hall and on the board of the women's bowling league; and

WHEREAS, Shirley was a devoted member of Trinity Lutheran Church in Gaylord; and

WHEREAS; Shirley died on Wednesday, August 3, 2011 and will be greatly missed by her many friends and colleagues, now, therefore, be it

RESOLVED, that Shirley Jenkins shall be remembered by her fellow colleagues and the public for the giving of her time and talents to make Otsego County a better place to live and work, and be it further

RESOLVED, that the Otsego County Board of Commissioners honor and thank Shirley's family for her outstanding service to our community and offer their condolences.

**Agreement for Extension Services provided by
Michigan State University**

Michigan State University Extension ("MSUE"), in collaboration with Otsego County ("County") are committed to helping people improve their lives through initiatives in four Extension Educational Program Institutes:

- Enhancing Michigan's First Green Industry: Agriculture & Agribusiness
- Preparing Michigan's Children & Youth for the Future
- Greening Michigan: Leveraging Natural and Human Assets for Prosperity
- Improving the Health & Nutrition of Michigan's residents

MSUE and the County have a long history of working cooperatively to deliver Extension services. We agree to each contribute resources to continue the delivery of Extension services in the County.

I. Basic Contributions. Generally, each of us agrees to contribute the following:

A. MSUE will provide:

1. Access to programs in all four MSUE Institutes by residents in your County. This includes access to educators appointed to the Institutes and MSU faculty affiliated with each Institute to deliver core programs.
2. Extension educators' salaries and benefits. At least one extension educator will be assigned to your County. The County may contract for additional extension educators at additional cost.
3. A 4-H program coordinator will be assigned for at least .5 FTE to the County, with up to 3.0 FTE assigned based on the youth population of the County. The County may contract for additional FTE employees at additional cost.
4. Administrative oversight of operating expenses for educators, 4-H coordinators, and other MSUE program staff and faculty ("Personnel") who provide programming to counties. Operating expenses include, for example, travel reimbursement, professional development and communications costs.
5. Supervision of the Personnel providing services to the residents of the county.
6. Supervision of County clerical staff assigned to the County Extension office, if desired.
7. Reporting at least once per year on the scope of services provided, the audiences served, and the impacts of programs delivered by MSUE in the County.

B. The County will provide:

1. Office space for a County Extension office. The office will include space for at least one extension educator, one 4-H program coordinator and one clerical staff person, access to space for delivering Extension programs, and utilities, including telephone. The office must have access to high-speed Internet sufficient to meet the needs of MSUE Personnel. Minimum standards for Internet access can be found in Appendix A. The office and meeting space must be at least comparable to the average office space used by County employees. Access to the office building and relevant meeting spaces must be ADA compliant/accessible.
2. Clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, Internet and media.
3. Operating expenses for the office and Personnel.

_____ County _____
Name Year

II. Funding

- A. MSU will pay the salary and benefits of the Personnel and the cost of the administrative oversight. These funds will be provided and disbursed within the University.
- B. The County will directly pay for the cost of the clerical staff (salary and benefits) and the general operating costs of the Extension office (see Appendix B).
- C. The County will provide funds to an annual assessment (see Annual Work Plan) that will be charged to the county and administered by MSU. The assessment will fund the operating expenses of the Personnel including the 4-H coordinator and the salary and fringe benefits of the 4-H coordinator position. The operating costs to be funded from the annual assessment are included in Appendix B. The assessment will be reviewed annually by MSU in consultation with the county.

III. Specific Contributions

Specific contributions and terms specific to the County are listed on Exhibit A, which is attached. Exhibit A will be updated annually to reflect the commitments for the upcoming year.

IV. Term and Termination

This agreement is effective on January 1, 2012 and terminates on December 31, 2016 (5 yrs later). Either MSUE or the County may terminate this agreement, with or without cause, with 120 days written notice.

V. General Terms

1. **Independent Contractor.** The University is an independent contractor providing services to the County. The County and the University do not have the relationship of legal partners, joint venturers, principals or agents. MSUE Personnel have no right to any of County's employee benefits.
2. **Force Majeure.** Each party will be excused from the obligations of this agreement to the extent that its performance is delayed or prevented by circumstances (except financial) reasonably beyond its control, including, but not limited to, acts of government, embargoes, fire, flood, explosions, acts of God, or a public enemy, strikes, labor disputes, vandalism, or civil riots.
3. **Assignment.** This agreement is non-assignable and non-transferable.
4. **Entire Agreement.** The agreement, with its Exhibit A, is the entire agreement between MSUE and the County, superseding all previous agreements, for the subject matter of this Agreement. The agreement can only be modified in writing signed by both MSUE and the County.
5. **No Third Party Beneficiaries.** The agreement is solely for the benefit of MSUE and the County. It does not create any benefit or right for any other person, including residents of the County.
6. **Indemnification:** Without waiving any claim of governmental immunity, each party will protect, defend and indemnify the other and its elected officials, agents, representatives, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including attorney fees, of whatsoever kind and nature, such as, but not limited to, those resulting from injury or death to any persons, including the other party's own employees, or from loss or damage to any property, including property owned or in the care, custody or control of the other party, in any way incident to or arising out of the performance or non-performance of services by the other party or its agents, representatives and employees, or any subcontractor or its agents, representatives and employees, in connection with this Agreement. The obligations of the parties will survive any termination of this Agreement or completion of parties' performance under this Agreement.

Name County Year

7. **Nondiscrimination:** The parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination. The University, as required by law, will not discriminate against a person to be served or any employee or applicant for employment because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, or any other factor prohibited by applicable law.

The individuals signing below each have authority to bind MSU and the County, respectively.

MICHIGAN STATE UNIVERSITY

OTSEGO COUNTY

By: _____

By: _____

Daniel T. Evon, Director,
Contract & Grant Administration

Its: _____

Its: _____

Date: _____

Date: _____

Name County Year

EXHIBIT A: Annual Work Plan

A. Specific Contributions by MSUE:

1. At least 1.0 FTE extension educator whose primary office of operation will be the county Extension office included in assessment.
2. N/A additional extension educators at N/A (FTE * rate).
3. 5 4-H program coordinator(s) included in assessment whose primary office of operation will be the county Extension office.
4. N/A additional 4-H program coordinators/other paraprofessional at N/A (FTE * rate).
5. Administrative oversight included in annual assessment.
6. Access to extension educators with expertise in each of the MSUE Institutes included in annual assessment.
7. Supervision of University provided academic and paraprofessional staff. Supervision of county clerical staff and/or county staff upon request. Supervision is included in the annual assessment.
8. Annual reporting of services provided, audiences served, and impact of programs in the county.

B. Specific Contributions by the County:

1. Office space for a County Extension office. The office will include space for at least one Extension educator, one 4-H program coordinator and one clerical staff person, access to space for delivering Extension programs, and utilities, including telephone. Office space will be available for additional MSUE and/or county staff as mutually agreed. The office must have access to high-speed Internet sufficient to meet the needs of MSUE Personnel. Minimum standards for internet access can be found in appendix A. The office space must be at least comparable to the average office space used by County employees.
2. Clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, Internet and media.
3. Operating expenses for the office and Personnel.
4. The Assessment Fee of \$38,249.00 and N/A or additional personnel, as described above in Section A.

C. Assessment to County:

For the period January 1, 2012 to December 31, 2012, the County shall pay to MSUE \$38,249.00, which is the cost of the assessment plus any additional personnel costs. Payment will be made the first month of each quarter of the county fiscal year. Payments should be sent to CANR Budget and Finance, 210 Ag Hall, Michigan State University, East Lansing, MI 48824.

MICHIGAN STATE UNIVERSITY

OTSEGO COUNTY

By: _____
Daniel T. Evon, Director,
Contract & Grant Administration
Its: _____
Date: _____

By: _____
Its: _____
Date: _____

Name County Year

Appendix B
Specification of the Allocation of Costs

Annual assessment funds will cover

- salary and fringe for 4-H Coordinator
- travel required by academic educator and/or paraprofessional staff, including the 4-H Coordinators
- computer
- cell phone costs
- expenses associated with programmatic work

County will be expected to provide

- office space
- utilities for office space
- at least one landline for phone service
- high speed Internet access
- any computer needs of the clerical staff
- any travel the clerical staff may need to carry out as part of their work assignment
- other expenses associated with direct constituent service requests

_____ County _____
Name Year

MOVING MICHIGAN FORWARD

MSU Extension's contributions to a strong, vibrant future for our state

MSU Extension, the nation's inaugural Extension system, was built on a foundation of extending the university's knowledge to address real-world issues and opportunities facing Michigan residents. It continues in that vein today, connecting communities, families, young people, natural resource managers, farmers and other business leaders with MSU's cutting-edge knowledge resources to help strengthen the state's economic future.

A new structure is facilitating seamless response and action on important issues facing the state. Campus-based specialists and field-based educators, instructors and program assistants are mobilized under four programming themes via issue-based workgroups and endeavor to anticipate and address Michigan's most pressing opportunities and needs and to adapt as those needs and opportunities evolve. Educational programs are centered around four central foci and are being delivered through audience-appropriate means that capitalize on new and emerging technologies and translate research findings from MSU faculty members.

MSU Extension staff members are working in teams to address challenges in these four broad topic areas:

Agriculture and Agribusiness—

Supporting Michigan's second-largest industry is key to a brighter future. Activities in this arena will emphasize increasing agricultural producer success, supporting food safety, reaching new markets and advancing agriculture through applied research.

Greening Michigan—

Moving toward a sustainable future for our state will require leveraging existing networks of community and economic development leaders, entrepreneurs and visionaries. They'll engage new partnerships to focus on initiatives around responsibly managing Michigan's rich natural and human resources.

Health and Nutrition—

Increasing Michigan's productivity and reducing healthcare costs and will give Michigan residents the tools they need to embrace healthy living. A healthy population is also a sound financial investment for the future.

Children and Youth—

Ensuring a productive workforce means preparing today's young people to be tomorrow's leaders, entrepreneurs, educators, mentors and skilled employees. Youth programs are empowering youngsters to expand their horizons and lay the foundation for lifetime success.

For More Information

Thomas G. Coon, director,
MSUE

Phone: 517-355-2308

Email: msuedir@msu.edu

Web: www.msue.msu.edu

MSU Extension's Redesign

Why we've redesigned MSU Extension & Improvements you'll see:

- a. To capture key economic opportunities for Michigan
- b. Innovate and grow commercial agriculture and agribusiness
- c. Build on opportunities in the new "Green" economy
- d. Help control health care costs
- e. Prepare tomorrow's work force
- f. Focus and specialize programs, staff
- g. Connect with broader range of MSU's expertise
- h. Increase responsiveness – agile, current
- i. Enhance accountability, evaluation
- j. Maintain/improve program presence in communities across the state

2009: President Simon charges MSUE with creating the Extension service Michigan needs for the 21st Century:

- ❖ Still tied to economic development, jobs, health
- ❖ Still committed to translating research findings into practice
- ❖ How do we organize and deliver in the 21st Century?

MSUE's Program Institutes

- ❖ **Greening Michigan Institute: Leveraging Michigan's unique suite of natural and human assets for prosperity**
 - Community Food Systems
 - Financial, Housing and Energy Resources
 - Community Prosperity
 - Natural Resources Appreciation and Stewardship
- ❖ **Agriculture & Agribusiness: Still an economic powerhouse that is growing jobs and wealth**
 - Bioproducts and Bioenergy
 - Agricultural Business Management
 - Environmental Quality
 - Food Production Systems
 - Ornamentals, Landscape and Turf
- ❖ **Health and Nutrition: Helping people to manage and improve their health**
 - Chronic Disease Prevention & Management
 - Nutrition and Physical Activity
 - Social-Emotional Health
 - Food Safety
- ❖ **Children & Youth: Equipping Michigan's workforce for the future**
 - Academic Success
 - Community Capacity Building
 - Leadership and Civic Engagement
 - Career Exploration and Workforce Preparation

Redesign Operational Changes

1. Reduced administrative costs
 - a. Elimination of county directors and regional offices. Creation of districts.
 - b. Administrative cost reductions on campus
 - c. Streamlined financial, HR, and IT systems
2. A minimum of one educator "housed" in each county. 4H coordinator in each county.
3. All educators have larger coverage areas
4. All programs are available statewide
5. Standardized Memorandum of Agreement and assessment fee based on population in each county effective with FY 2012.
 - a) County provides support staff, facility and utilities
 - b) MSU provides 4H coordinator (based on population) and educators.

Date: September 21, 2011

To: Otsego County Board of Commissioners

From: Otsego County Quality of Life Assessment

Sub: Request for Funding

The Otsego County Quality of Life Assessment operates under the umbrella of the Northeast Michigan Council of Governments (NEMCOG) and is designed to produce the following outcomes: a greater focus on priority issues, identify gaps and reduce duplication of services, and create our desired future. To accomplish these goals, we will conduct a resident opinion survey, convene focus groups around the county, and host a Community Assessment Team consisting of community development professionals from outside of our geographic area.

Details of our plan of action are posted on our web site www.otsego.org/qol

The total estimated cost of this 18 month project is \$6600 of which we are asking the Otsego County Board of Commissioners to fund \$2500.

Questions and comments may be directed to the project manager, Phil Alexander at 732-3292 or alexan17@msu.edu

