

September 17, 2009 - Minutes #192

A meeting of the Otsego County Housing Committee was held in room 100 of the County/City Building. Chair, Steve Riozzi called the meeting to order at 9:33 a.m.

PRESENT: Clark Bates, Kenneth Glasser, LaVerne Harden, Steve Riozzi, by conference Karyn Warsow
EXCUSED: Jim Mathis, Edwin Vinecki
OTHERS: Marlene Hopp, Bruce Scott, Erma Backenstose, Eugene Sanders, Robert Coleman, Armando Boone

Additions to agenda: None.

MOTION: by Glasser approve minutes #191 of 8/20/2009 as presented.
Ayes: Unanimous. Nays: None. Motion Carried.

Six bids were opened and reviewed regarding project RR01-2009.

MOTION: by Glasser to award RR01-2009 bid of \$99,999 to Great Lakes Construction Inc. and lead reduction bid of \$2,900 to Environmental Maintenance Engineers Inc. Project to be financed from CDBG rental rehabilitation program and leveraging funds from the owner.

Ayes: Bates, Glasser, Harden, Riozzi. Nays: Warsow. Motion Carried.

Four bids were opened and reviewed regarding project VILL 2000-01.

MOTION: by Bates to award VILL 2000-01 bid of \$9,940 to Great Lakes Construction Inc. with CDBG program income financing.

Ayes: Bates, Glasser, Harden, Riozzi. Nays: Warsow. Motion Carried.

MOTION: by Glasser to approve 02-2009 specifications/cost estimate and release to contractors to bid.

Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Harden to approve 03-2009 specifications/cost estimate and release to contractors to bid.

Ayes: Unanimous. Nays: None. Motion Carried.

MOTION: by Bates to approve 04-2009 specifications/cost estimate and release to contractors to bid.

Ayes: Unanimous. Nays: None. Motion Carried.

New Business:

Michigan State Housing Development Authority (MSHDA) amended MSC-2009-0812-HOA grant budget to \$218,750 and ending term to 12/31/2011.

MOTION: by Warsow approve financial reports ending 8/31/2009.

Ayes: Unanimous. Nays: None. Motion Carried.

Unfinished Business:

Prosecutor's legal opinion of 063-2000 status presented to board.

MOTION: by Glasser, if no offer by 10/1/2009 from Independent Bank, foreclosure is recommended on case #063-2000.

Ayes: Unanimous. Nays: None. Motion Carried.

Michigan State Housing Development Authority (MSHDA) letter dated 9/14/09 presented; waiver request approved to proceed and assist County Employee with CDBG funding.

Otsego County Housing Committee partner profile for homeownership counseling was completed by MSHDA. An email dated 9/15/2009 was presented which reflected denial due to lack of financial and staff capacity. MSHDA requests counselors be currently staffed and budgeted through the County.

Harden reported that Northern Homes hired another employee and Alice Yeoman's position as homeownership counselor will continue again.

Other Business:

Harden will review and report his recommendations of the "contractor specifications, materials and methods manual" that are required to be used for each housing project.

Public Comments: None.

Meeting adjourned at 11:11 a.m.

Marlene K. Hopp, Director
Otsego County Housing Committee

Steven D. Riozzi, Chair
Otsego County Housing
Committee