

September 13, 2011

The Regular meeting of the Otsego County Board of Commissioners was held in the County Building at 225 West Main Street, Room 100. The meeting was called to order at 9:30 a.m. by Chairman Paul Beachnau. Invocation by Commissioner Ken Borton, followed by the Pledge of Allegiance led by Commissioner Lee Olsen.

Roll call:

Present: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton, Bruce Brown.

Motion by Commissioner Clark Bates, to approve the regular minutes of August 23, 2011 with attachments were approved via unanimous consent.

Consent Agenda:

OCR 11-23 MSHDA HRF was removed from the consent agenda and placed under new business.

Motion to adopt OCR 11-24 Fair Housing Contact Person.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion to adopt OCR 11-26 National Preparedness Month.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Administrator's Report:

John Burt reported on the 300 Livingston Blvd demolition; Web Cam at the Airport; Animal Control building progress; Cross Street air conditioners.

Department Head Report:

Kyle Legel updated the Board on the Prosecutor's office.

Mike Thomson updated the Board on the 911/Emergency Management.

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Correspondence:

Chairman Paul Beachnau announced there are two Board of canvasser positions available; received a thank you letter regarding the 211 funding; A letter from Northeast Michigan Council of Governments; DNR public notice.

New Business:

Motion by Commissioner Ken Borton, to approve the August 30, 2011 Warrant in the amount of \$121,682.03 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Erma Backenstose, to approve the September 6, 2011 Warrant in the amount of \$50,543.13 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Doug Johnson, to approve the September 13, 2011 Warrant in the amount of \$151,162.57 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Lee Olsen, to approve the FY 2011 General Fund-Contingency/General fund-Clerk Budget amendment in the amount of \$4115.00. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Paul Liss, to adopt Resolution OCR 11-25 creating a separate division within MERS for the Teamsters-Bus Division.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Richard Sumerix, to adopt Resolution OCR 11-27 creating a separate division within MERS for the Teamsters-Clerical Division.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Clark Bates, to adopt Resolution OCR 11-23 appointing Marlene Hopp as the Otsego County Housing Program Fair Housing contact person.

Roll Call Vote:

Ayes: Clark Bates, Paul Beachnau, Paul Liss, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Board Remarks:

Commissioner Doug Johnson: MMRMA meeting.
Airport and Transportation Committee meeting.
Parks and Recreation meeting.

Commissioner Erma Backenstose: Invitation to the Veterans homes.

Commissioner Ken Borton: Attending MAC Conference.

Commissioner Lee Olsen: Budget process.
Charlton Township meeting.

Commissioner Rich Sumerix: Bagley Township meeting.
Health Department.

Chairman Paul Beachnau: Thanked Marlene Hopp and her office.
September 11th celebration.
Recycling meeting.

Meeting adjourned at 10:27 a.m.

Paul M. Beachnau, Chairman

Lynn Branch, Chief Deputy Clerk

RESOLUTION NO. OCR 11-24
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
September 13, 2011

WHEREAS, the County of Otsego is interested in the continuing effort to develop rental housing conditions for its low income residents; and

WHEREAS, the County has demonstrated a need for this assistance with data outlined in the application; and

WHEREAS, the County intends to meet this need by submission of an application to Michigan State Housing Development Authority (MSHDA) 2011 Housing Resource Fund (HRF) Rental Rehabilitation Community Development Block Grant and by funds leveraged with Landlords, thus meeting more needs; and

WHEREAS, the County Board of Commissioners accepts the recommendation of the Housing Committee to apply for \$350,000; now, therefore, be it

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, John M. Burt be the Authorized Official to sign and submit said MSHDA's HRF Application and Marlene K. Hopp, Director of the Otsego County Housing Committee be the Agency Administrator to prepare the grant and submit other documents as required.

OCR 11-26
SEPTEMBER 2011 - NATIONAL PREPAREDNESS MONTH

Otsego County Board of Commissioners
September 13, 2011

WHEREAS, "National Preparedness Month" creates an important opportunity for every resident of Otsego County, Michigan, to prepare their homes, businesses, and communities for any type of emergency including natural disasters and potential terrorist attacks; and

WHEREAS, investing in the preparedness of ourselves, our families, businesses, and communities can reduce fatalities and economic devastation in our communities and in our nation; and

WHEREAS, the Federal Emergency Management Agency's *Ready* Campaign, Citizen Corps, and other federal, state, local, tribal, territorial, private, and volunteer agencies are working to increase public activities in preparing for emergencies and to educate individuals on how to take action; and

WHEREAS, all citizens of Otsego County, Michigan, are encouraged to participate in citizen preparedness activities and asked to review the *Ready* campaign's websites at Ready.gov and become more prepared; now therefore, be it

RESOLVED that Chairman Paul Beachnau and the Otsego County Board of Commissioners hereby proclaim September, 2011 as National Preparedness Month, and encourage all citizens and businesses to develop their own emergency preparedness plan, and work together toward creating a more prepared society.

This resolution shall be in effect from and after its passage and approval as provided by law.



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: General Fund/Clerk

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE To add a part time position to the Clerk's office.

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-215-703.060 Part Time Hourly	\$3,757	\$
101-215-704.200 Payroll Taxes	\$288	\$
101-215-704.600 Workers Comp	\$20	\$
101-215-704.500 Unemployment	\$50	\$
101-941-999.000 Contingency	\$	\$4,115
- -	\$	\$
Total	\$4,115	\$4,115

Department Head Signature

Date

Finance Department
Entered:
By:

Administrator's Signature

Date

9/13/11
Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**RESOLUTION FOR CHANGING MERS BENEFITS
(OTHER THAN DB COMPONENT OF HYBRID PROGRAM)**

In accordance with the MERS Plan Document of 1996, the Otsego County
(Participating Municipality)
6902-1 adopts the following benefits for: General Local #214 Teamsters Bus Division 10
(Municipality No.) (Reporting Unit No., MERS Division No. and Name)

A "division" is defined as an employee or group of employees covered by the same benefit programs and the same employee contribution program. Each division has a specific MERS number and name, such as "Div. 10, General-Admin.," and is part of a Reporting Unit, such as: "01."

Supporting Supplemental Valuation is dated August 24, 2011

BENEFIT MULTIPLIER

From B-3 2.25% To B-3 2.25% Effective Date 10-1-2011
(Current Benefit Multiplier) (New Benefit Multiplier)

Provisions for Earlier Normal Retirement

F50/25 F50/30 F(N)-Years and Out (Specify number of years) _____
 F55/15 F55/20 F55/25 F55/30
Effective Date _____

EMPLOYEE CONTRIBUTION RATE

**ADDITIONAL BENEFITS
AFFECTING FUTURE RETIREES**

New Rate _____ FAC 3 FAC 5 V-6 V-8 V-10 RS - 50%
Effective Date _____ D-2 E-2 DROP+ with _____ %
Effective Date _____

RETIREE COST-OF-LIVING BENEFIT PROGRAMS FOR CURRENT RETIREES

E Standard E-1
 E - Other (Specify Factor _____ Adjustment Years _____)
Effective Date _____

WINDOW PERIOD (If applicable)

From _____ To _____
(Date) (Date)

I CERTIFY THAT THE ABOVE WAS ADOPTED BY Otsego County Board of Commissioners 9-13-2011
Governing Body Date of Meeting
Chair, Board of Commissioners 9-13-2011
Authorized Signature Title Date

NOTE: Standard/Nonstandard Benefit Provisions—Attach page fully describing provision(s), and (1) a complete copy of the fully executed collective bargaining agreement and a certified copy of official minutes where the collective bargaining agreement or this Resolution was adopted, or (2) a copy of the arbitration or mediation decision. If further information is needed, please contact MERS Employer Services Division at 1 (800) 767-6377.



**RESOLUTION FOR CHANGING MERS BENEFITS
(OTHER THAN DB COMPONENT OF HYBRID PROGRAM)**

In accordance with the MERS Plan Document of 1996, the Otsego County
(Participating Municipality)
6902-1 adopts the following benefits for: General Local #214 Clerical
(Municipality No.) (Reporting Unit No., MERS Division No. and Name)

A "division" is defined as an employee or group of employees covered by the same benefit programs and the same employee contribution program. Each division has a specific MERS number and name, such as "Div. 10, General-Admin.," and is part of a Reporting Unit, such as: "01."

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 F55/15 F55/20 F55/25 F55/30
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New Rate _____
Effective Date _____

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AFFECTING FUTURE RETIREES**

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 E - Other (Specify Factor _____ Adjustment Years _____)
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WINDOW PERIOD (If applicable)

From _____ To _____
(Date) (Date)

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**RESOLUTION NO. OCR 11-23
AUTHORIZING RESOLUTION**

September 13, 2011

Otsego County Board of Commissioners

WHEREAS, it is hereby declared to be contrary to the public policy of Otsego County for any person(s) to be discriminated against in employment, housing or participation in any public funded programs because of race, religion, national origin, color, sex, marital status, age or disability; and

WHEREAS, the opportunity to obtain employment without discrimination because of race, religion, national origin, color, sex, marital status, age or disability is hereby recognized and declared to be a civil right; and

WHEREAS, the opportunity to participate in all home improvement programs, purchase, lease, sell, hold, use and convey housing without discrimination because of race, religion, national origin, color, sex, marital status, age or disability is hereby recognized and declared to be a civil right; now, therefore, be it

RESOLVED, that the opportunity to participate in federal, state and locally funded programs without discrimination because of race, religion, national origin, color, sex, marital status, age or disability is hereby recognized and declared to be a civil right; and be it further

RESOLVED that the Otsego County Board of Commissioners hereby appoints Marlene Hopp, Otsego County Housing Director on September 13, 2011 as the Otsego County Housing Program Fair Housing contact person. Upon any complaints that refer to any discrimination with the Otsego County Housing Program based on the above description Mrs. Hopp will follow the Otsego County Fair Housing Policy, attached.