



Otsego County Board of Commissioners
225 West Main Street • Gaylord, Michigan 49735
989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, August 28, 2007 beginning at 7:00 p.m., at the Hayes Township Hall, 4283 M-32 West, Gaylord, Michigan 49735.

AGENDA

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
 - a. Approval of Minutes August 14, 2007 with attachments
5. Consent Agenda
 - a. OCR 07-37 Discharge of Mortgage - Brink - Motion to Adopt
 - b. Otsego County Ordinance 07-05 - Motion to Adopt
 - c. Budget & Finance Committee Recommendations
 1. Purchasing Policy Amendment - Motion to Approve
 2. EMS Ambulance Purchase - Motion to Approve
 3. Building Department Fund Loan - Motion to Approve
 - d. Personnel Committee Recommendation
 1. Part-Time Treasurer Office Clerk
 - e. 2007 Court Budget Amendment (Funds 130 & 131) - Motion to Approve
6. Administrator's Report
7. Report from Officers
8. Committee Reports
9. Department Head Reports
 - a. July 2007 Financial Reports - Rachel Frisch
10. City Liaison, Township & Village Representatives
11. Correspondence
 - a. Otsego Conservation District - Jack Middleton
12. Special Presentations
13. New Business
 - a. Financials
 1. Warrant B2007-34
 2. Warrant B2007-35
 - b. Court - MERS Asset Allocation
 - c. OCR 07-38 Support of HB 5075
 - d. Land Use Services Enforcement Policy
 - e. FY 2007 Crime Victim Rights Grant Amendment
 - f. 2007-2008 Directory
14. Public Comment
15. Board Remarks
16. Adjournment

August 14, 2007

The Regular meeting of the Otsego County Board of Commissioners was held at the Multi-Purpose room of the J. Richard Yuill Alpine Center. The meeting was called to order at 9:30 a.m. by Chairman Glasser. Invocation by Commissioner Bates, followed by the Pledge of Allegiance led by Commissioner Hyde.

Roll call:

Present: Backenstose, Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

The Regular meeting minutes of July 24, 2007 with attachments were approved as presented.

Consent Agenda:

Motion to approve budget amendment Distributive Services Fund(101E864) (MSUE copier)(2007) as presented. Motion carried via unanimous consent. (see attached)

Motion to adopt OCR-07-36 Discharge of Mortgage to James C. and Romaine D. Baumgardner.

Roll Call Vote:

Ayes: Unanimous.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion to approve the Land Use Services budget amendment 101E721 (2007) as presented.

Motion carried via unanimous consent. (see attached)

Chairman Glasser introduced Joe Ferrigan the new Land Use Services Director.

Diann Axford gave the Board her quarterly report.

Mary Sanders welcomed the Board to Hayes Township for the August 28th Board of Commissioners meeting.

Elizabeth Haus reported the Village of Vanderbilt is having an informational meeting regarding the sewer on August 27, 2007 at 7:00 p.m. at the Elkland Center.

Correspondence:

The Chairman received the Northwest Community Health 2008 preliminary budget; Letter from the DEQ; Letter from the Citizens for Alternatives to chemical contamination; Letter from the Governor and MAC regarding the resolutions passed last month; Public notice from NEMCOG.

New Business:

Motion by Commissioner Hyde, to approve Warrant B2007-31 in the amount of \$53,903.74 with prepaids in the amount of \$24,600.89 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Beachnau, to approve Warrant B2007-32 in the amount of \$146,070.63 with prepaids in the amount of \$5,555.34 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Olsen, to approve Warrant B2007-33 in the amount of \$226,570.04 with prepaids in the amount of \$41,472.57 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bates, to approve Resolution OCR-07-35 protesting the elimination of the Michigan Department of Corrections Public Works Crew Program.

Roll Call Vote:

Ayes: Backenstose, Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Board Remarks:

Commissioner Olsen:	Attended Charlton Township meeting. Discussion was held regarding the language that was on the 8-7-07 ballot.
Commissioner Hyde:	Complemented the Clerks office.
Commissioner Bates:	Reminded everyone that the County Fair is August 21-25 th .
Commissioner Bentz:	Board of Health.
Commissioner Johnson:	Parks and Recreation meeting. MMRMA meeting. MAC meeting.
Commissioner Glasser:	Bagley Township meeting.

Meeting adjourned at 10:16 a.m. at the call of the Chair.

Kenneth R. Glasser, Chairman

Susan I. DeFeyter, County Clerk

**RESOLUTION NO. OCR 07-36
AUTHORIZING RESOLUTION**

OTSEGO COUNTY BOARD OF COMMISSIONERS
August 14, 2007

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 2346 M-32 West, Gaylord, Michigan 49735 and has a mortgage recorded in Liber 923, Pages 899-913 and Loan Modifications in Liber 930, Pages 35-37, Liber 939, Pages 580-582, in the name James C. Baumgardner by Romaine D. Baumgardner, his attorney-in-fact, and Romaine D. Baumgardner, husband and wife, and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issue a DISCHARGE OF MORTGAGE to, James C. Baumgardner by Romaine D. Baumgardner, his attorney-in-fact, and Romaine D. Baumgardner, husband and wife and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: 101E721 Planning & Zoning

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101E721 703010 Salary Dept Director	\$	\$ 920
101E721 704200 Payroll Taxes	\$	\$ 70
101E721 704300 Retirement	\$	\$ 473
101E721 930300 Advertising	\$ 1,464	\$
- -	\$	\$
- -	\$	\$
Total	\$ 1,464	\$ 1,464

Rachel Frisak
Department Head Signature

8/9/07
Date

Finance Department
Entered:
By:

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

RESOLUTION NO. OCR 07-35
Reinstate
Michigan Department of Corrections Work Crews
Otsego County Board of Commissioners
August 14, 2007

WHEREAS, on July 17, 2007 the State of Michigan Department of Corrections announced that they intend to cut Public Works contracts across the State; and

WHEREAS, the City of Gaylord's Department of Public Works has utilized the Corrections Work Crews for years to assist in providing essential services to the City of Gaylord; and

WHEREAS, the elimination of this program will dramatically cut the City's ability to service our local residents, businesses, and visitors; and

WHEREAS, the tasks these crews provide include the following:

- Park maintenance
- Snow shoveling in the downtown district
- Snow shoveling around fire hydrants
- Weekly brush and compost bag collection
- Litter clean up around State and local roadways in commercial districts
- Intersection sweeping
- Pedestrian pathway clean up and maintenance
- Grass cutting and trimming around roadways and municipal properties
- Special event set up, clean up, and take downs
- Maintenance on police vehicles

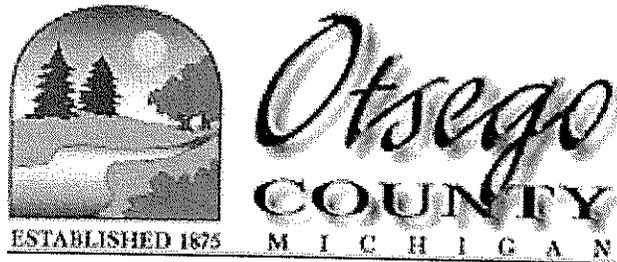
WHEREAS, the City feels the benefits derived by the inmate participants in learning work skills, team work, and a sense of "doing good" all lend very positively to the personal development of these individuals; and

WHEREAS, we are confident that such skills learned while so incarcerated transfer in a positive manner to such work crew participants upon their release; and

WHEREAS, the County of Otsego feels strongly the benefits derived; far exceed the cost, now, therefore, be it,

RESOLVED, that the Otsego County Board of Commissioners does hereby protest and seek a reevaluation and -reinstitution of the Department of Corrections Public Works Crew Program. We furthermore feel that such a program adds tremendously to the good and well-being of both the inmates and the local citizens of our State; and, be it further

RESOLVED, that the Otsego County Clerk send a copy of this resolution to Senator Toney Stamas, Representative Kevin Eisenheimer, and the Michigan Association of Counties.



August 28, 2007
Agenda

RESOLUTION NO. OCR 07-37
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
August 28, 2007

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 556 Main St., Vanderbilt, Michigan 49795 and has a mortgage recorded in Liber 250, Page 379 and in Liber 266, Page 49, in the name Curtis Brink and Kathleen Brink, his wife and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issue a DISCHARGE OF MORTGAGE to, Curtis Brink and Kathleen Brink, his wife and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.

OTSEGO COUNTY
ORDINANCE NUMBER: 07-05

AN ORDINANCE TO AMEND THE CURRENT OTSEGO COUNTY ZONING MAP SO THAT THE BELOW DESCRIBED PARCEL OF LAND IS REZONED AS INDICATED.

OTSEGO COUNTY, STATE OF MICHIGAN ORDAINS:

Section 1. The current Otsego County Zoning Map shall be amended so that the following described parcel of land shall be Rezoned as indicated:

Common Address: 2212 Dickerson Road
General Location: Corner of Milbocker & Dickerson
Township: Bagley
Tax ID Number: 010-017-400-005-02
Legal Description: attached
Existing Zoning: B-3
New Zoning: I

Section 2. Validity.

If any section, provision or clause of this Ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect any remaining portions or application of this Ordinance which can be given effect without the invalid portion or application.

Section 3. Effective Date.

This Ordinance shall become effective eight (8) days after its first publication.

OTSEGO COUNTY

BY: _____
Ken Glasser, County Board Chairman

By: _____
Susan DeFeyter, County Clerk

Parcel number 010-017-400-005-02

The legal description for the property is:

COMM @ E $\frac{1}{4}$ COR, TH S1°E 100' FOR POB, TH S1°E 6', TH S62°W 860.89', TH N89°W 1883.09', TH N1°W 91.5', TH S89°E 612.24', TH S1°E 150', TH N89°E 2040.95' TO POB. ALSO COMM @ E $\frac{1}{4}$ COR, TH S1°E 950.24' FOR POB, TH S1°E 60.95', TH N89°W 116.55', TH N62°E 129.81' TO POB. SEC 17, T30N-R3W



COUNTY OF OTSEGO Administrative Policy Manual

Policy Number

500.01

Policy No 500.01	Subject Purchasing	Date Issued 4/13/04
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<p>Application</p> <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><u>General Fund Functions</u></p> <p><input checked="" type="checkbox"/> General Fund Departments</p> <p><input type="checkbox"/> 46th Trial Court</p> <p><input type="checkbox"/> Joint Building Authority</p> <p><input checked="" type="checkbox"/> Other Jointly Governed Organizations</p> <p><u>Special Revenue Functions</u></p> <p><input checked="" type="checkbox"/> Parks and Recreation</p> <p><input type="checkbox"/> Library</p> <p><input type="checkbox"/> Social Welfare (Family Independence Agency)</p> <p><input type="checkbox"/> Commission on Aging</p> <p><input type="checkbox"/> Other Special Revenue Funds</p> <p><input checked="" type="checkbox"/> Building Authority</p> </td> <td style="width: 50%; vertical-align: top;"> <p><u>Business-Type Functions</u></p> <p><input checked="" type="checkbox"/> Delinquent Tax Revolving</p> <p><input checked="" type="checkbox"/> Commissary</p> <p><input checked="" type="checkbox"/> Bus System</p> <p><input checked="" type="checkbox"/> Administrative Services</p> <p><input checked="" type="checkbox"/> Building and Grounds</p> <p><u>Component Units</u></p> <p><input type="checkbox"/> University Center</p> <p><input type="checkbox"/> Road Commission</p> <p><input type="checkbox"/> Ambulance</p> <p><input type="checkbox"/> Sportsplex</p> <p><input type="checkbox"/> Other:</p> </td> </tr> </table>	<p><u>General Fund Functions</u></p> <p><input checked="" type="checkbox"/> General Fund Departments</p> <p><input type="checkbox"/> 46th Trial Court</p> <p><input type="checkbox"/> Joint Building Authority</p> <p><input checked="" type="checkbox"/> Other Jointly Governed Organizations</p> <p><u>Special Revenue Functions</u></p> <p><input checked="" type="checkbox"/> Parks and Recreation</p> <p><input type="checkbox"/> Library</p> <p><input type="checkbox"/> Social Welfare (Family Independence Agency)</p> <p><input type="checkbox"/> Commission on Aging</p> <p><input type="checkbox"/> Other Special Revenue Funds</p> <p><input checked="" type="checkbox"/> Building Authority</p>	<p><u>Business-Type Functions</u></p> <p><input checked="" type="checkbox"/> Delinquent Tax Revolving</p> <p><input checked="" type="checkbox"/> Commissary</p> <p><input checked="" type="checkbox"/> Bus System</p> <p><input checked="" type="checkbox"/> Administrative Services</p> <p><input checked="" type="checkbox"/> Building and Grounds</p> <p><u>Component Units</u></p> <p><input type="checkbox"/> University Center</p> <p><input type="checkbox"/> Road Commission</p> <p><input type="checkbox"/> Ambulance</p> <p><input type="checkbox"/> Sportsplex</p> <p><input type="checkbox"/> Other:</p>	<p>Revised 8/28/07</p> <p>Applicable Forms</p>
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Contact Department Administration	Contact Phone Number 989-731-7520	Contact Fax Number 989-731-7529	Contact E-Mail jburt@otsegocountymi.gov
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Summary

The purpose of this policy is to establish procedures for the purchase of all supplies, equipment, vehicles, and all construction or altering of County facilities for any department of the County of Otsego in a manner that maximizes the purchasing value of public funds in procurement. This policy includes capital leases on any such item as listed above. This policy shall apply to every expenditure of public funds. When the procurement involves the expenditure of federal or state assistance or contract funds, the procurement shall be conducted in accordance with any mandatory applicable federal or state laws and regulations. Nothing in this policy shall prevent any public agency from complying with the terms and conditions of any grant, gift or bequest that is otherwise consistent with law.

Procedures

1. Definitions

1.1 **Capital Outlay Items:** Non-expendable items itemized in the County's capital improvement budget/plan.

1.2 **Competitive Bids:** Prices received from vendors on items or services \$10,001 or more. Competitive bids are received as sealed bids only and are opened at advertised public bid openings. The requirement for sealed competitive bids shall not apply to intergovernmental contracts, contracts for professional services or emergency repairs, or for the reauthorization of contracts, which have been previously approved by the Otsego County Board of Commissioners.

1.3 **Expendable/Recurrent Supplies:** Routine supplies needed to carry on the County's daily business (i.e. food, medical supplies, office supplies). Expendable supplies are generally acquired using preferred vendors.



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1.4 **Final Approver:** Person(s) designated to utilize the electronic purchasing system with the authority to convert requisitions to purchase orders.

1.5 **Formal Bidding:** Formal bidding procedure should be used for purchases from \$5,001 to \$10,000. It includes solicitation of written bids through the mail, e-mail, and facsimile.

1.6 **Informal Bidding:** Purchases of \$501 to \$5000 are subject to informal bidding. Informal bids (quotes) includes solicitation of written bids and may be solicited by telephone, personal contact, or in writing.

1.7 **Public Bid Opening:** A place, date and time established to open competitive bids received on items and/or services being procured. Adequate public notice of the invitation for bids shall be given not less than 10 calendar days prior to the date set forth therein for the opening of bids. Such notice may include publication in a newspaper of general circulation for a reasonable time prior to the bid opening.

1.8 **Request for Proposal (RFP):** A document issued by the County Administrator, which contains specifications and County bidding procedures for procurement of items and/or services. An RFP is sent out to vendors as a mechanism to solicit for competitive bids.

1.9 **Request for Quotation (RFQ):** A document (less formal than an RFP) issued by the County Administrator/Management Team Member, which contains specifications for the procurement of items and/or services. An RFQ is sent out to vendors as a mechanism to solicit for competitive quotes.

2. POLICY: The County utilizes an electronic accounting system with a purchasing module that includes a requisition and purchase order system. Every purchase on behalf of the County (unless specifically exempted) shall require a requisition and purchase order. Except as otherwise specified herein, purchases / contracts will be awarded to a contractor or bidder based on price, record of performance, availability, dependability and experience. All purchases by contract, or otherwise, as herein authorized, will be in accordance with such appropriations as have been made by the Board of Commissioners for the support of the respective departments.

It shall be unethical for any County employee to participate directly or indirectly in a procurement contract when (the County employee knows that) the County employee or any member of the County employee's immediate family has a financial interest pertaining to the procurement contract.

2.1 **Basic Purchases:** Items valued at \$500 or less are considered basic purchases. There are not any bidding requirements for these purchases; however, the requisition and purchase order system must be utilized. Management Team Members or their designee(s) are authorized to draft requisitions and act as the final approver. The responsible party shall exercise reasonable scrutiny when expending funds under the \$500 threshold.



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2.2 **Informal Bidding:** Purchases of \$501 to \$5000 are subject to informal bidding. Individual employees, with approval of their Management Team Member, may solicit informal bids as outlined below. Bids must be written. The Management Team Member (their designee when absent) must act as final approver.

- A. Bid Information: To insure fairness in, each vendor solicited should be given the same information. This information should include:
- Description of items to be purchased
 - Special terms and/or specifications
 - Desired delivery date
- B. Record of Bids: All bids solicited shall be in writing and will be electronically recorded in the requisition "Post It" note window. Each record should contain:
- Bid Information
 - Record of all bids
 - Manager's explanation if lowest priced vendor not selected.

2.3 **Formal Bidding:** Purchases from \$5,001 to \$10,000 are subject to the formal bidding procedure. The respective department shall follow the formal bidding process. The Management Team Member must approve with the County Administrator or designee acting as the final approver. It includes solicitation of written quotations/bids through direct contact, public advertisement or any combination of the same.

- A. The solicitation/advertisement must include the following:
- Identification of item(s) to be bid upon
 - Location bids are to be submitted
 - Date and time of bid deadline for submission
 - Contact for further information
 - Statement of County's rights to reject bids
 - Contract compliance terms
 - Product specifications
- B. Record of Bids: All bids solicited shall be electronically recorded in the requisition "Post It" note window. Each record should contain:
- Bid Information
 - Record of all bids
 - Department Head explanation if lowest priced vendor not selected.

2.4 **Competitive Bidding:** Purchases with an anticipated obligation of \$10,001 or more are required to have sealed, competitive bidding and comply with Public Act 167 and 168 of 1993. Two (2) competitive bids are required for purchases of \$10,001 or more.



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Professional services and intergovernmental contracts and emergency repairs, or reauthorization of contracts that have been previously approved are exempted from this policy.

- A. If a bid document must be prepared (\$10,001 or more), it shall include:
- Bid advertisement
 - Bid preparation instructions
 - Proposal
 - Contract
 - General conditions
 - Special conditions
 - General specifications
 - Detailed specifications
 - State or Federal guidelines (if necessary)

The County reserves the right to accept, reject or negotiate any or all bids, to waive or not waive informalities or irregularities in bids or bidding procedures and to accept any bid determined by the County to be in the best interest of the County, regardless of price. The reason for rejection may include past performance issues, and compatibility with existing equipment or software. Vendors located in Otsego County are hereby granted a 3% cost variance for low bid determination. Such vendors are considered local if they maintain an office in Otsego County with at least one full time employee.

- B. All bids shall be opened at the time, date and place specified, and the opening and inspection of all bids shall be made by the County Administrator. A complete summary of the bids, including the bidding firm's name, cost, qualifying data, and any other relevant information, shall be kept on file. Final approval, acceptance and selection of bids that are low bid and meet specifications shall be recommended by the County Administrator to the Board of Commissioners.
- 2.5 **Expendable Supplies:** For each expendable category of purchases, the County Administrator, with the assistance of the respective department staff (i.e. maintenance/jail food staff), will compile and maintain a list of preferred suppliers. Such lists will be reviewed and updated periodically. Typically one – three vendors will be listed to provide comparison pricing and selection options.
- 2.6 **Open Purchase Orders:** Open Purchase Orders shall be utilized for vendors that provide routine repetitive services. Open Purchase Orders may be opened and closed within any calendar month. Examples of authorized open purchase orders include: oil changes, car wash and other similar services.
- 2.7 **Emergency Purchase Orders:** In case of emergency needs, appropriate departments (maintenance, sheriff) are authorized to make emergency procurements of supplies,



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services or construction items when there exists a threat to public health, welfare or safety. Electronic access shall be provided to authorize the issuance of emergency purchase orders. Emergency procurements shall be made with such competition as is practicable under the circumstances and the cost shall not exceed \$5,000. An emergency purchase of up to \$10,000 may be made by the County Administrator without prior approval by the chair or vice-chair of the Board of Commissioners. The very nature of emergency expenditures may necessitate a significant financial decision without prior approval. All emergency expenditures in excess of \$10,000 shall be reported to the Board of Commissioners, in writing, within three business days.

- 2.8 **Cooperative Government Contracts:** Bidding requirements shall be waived if the County is able to secure favorable prices on purchases by joining with other local governments, or participating with the State of Michigan or the Federal Government in purchasing. The County Administrator is authorized to enter into the necessary agreements or contracts on behalf of the County.
- 2.9 **Exempted Purchases:** Exempted purchases include maintenance agreement billings, utility billings, contracted service invoices, insurance payments, and other like services as noted in the Otsego County Payables Policy. The appropriate account number and signature of a Management Team member is required for exempted purchases, and shall appear across the invoice.
- 2.10 **Payment Procedure:** The respective Management Team member will be responsible for inspection of all orders, upon receipt of the order and prior to the acceptance of the delivery. Upon acceptance of items, verification that the packing slip matches the purchase order must accompany the invoice in order to obtain payment. Whenever a department rejects any orders, the County Administrator shall be notified immediately and given the reason for the rejection.
- 2.11 **Capital Leases:** The process for bidding capital leases shall be similar to other purchases. Should the price of the purchase not be reasonably known prior to engaging the bidding process, the Formal Bidding Process shall be used.
- 2.12 **Bid Specification Changes:** All changes in bid specifications shall be reported to all known potential bidders. Such notification shall provide appropriate time for all such potential bidders to have adequate time to make adjustments to their bids.
- 2.13 **Demo Models:** Bidding requirements shall be waived if the County is able to secure favorable prices on purchases by purchasing a demonstration model.

The County of Otsego will accept delivery of and authorize payment of only those services, supplies, merchandise or articles authorized for purchase, and acceptable under terms of the purchase agreement, in accordance with the procedures stated herein.



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Payment for any services, supplies, merchandise or articles not authorized for purchase by the County Administrator and/or the Otsego County Board of Commissioners in accordance with the policies and procedures stated herein becomes the responsibility of the person or persons requesting such service, supplies, merchandise or article and the County may deny payment of the claim.

Any service being performed for the County that has not been authorized in accordance with the policies and procedures stated herein, shall be immediately discontinued and the original conditions restored at the expense of the person or persons requesting such service.

Payment in full for any service, supplies, merchandise or articles not acceptable for delivery or the use required, as put forth in the bid specifications or purchase agreement for such service, supplies, merchandise or articles, will be held in abeyance until such time as a replacement or replacements meeting the specifications put forth in the purchase agreement and acceptable for the use required are received.

TABLE 1

Dollar Amount	Bidding Requirement	Final Approval
\$0 - \$500	None	Management Team Member or Designee
\$501 - \$5,000	Informal Bid	County Administrator
\$5,001 - \$10,000	Formal or Competitive Quote	County Administrator
\$10,001 or more	Competitive Bids (2)	Board of Commissioners

Approvals (name and department)

Board of Commissioners

April 13, 2004

5. Consent Agenda c. Budget & Finance Committee Recommendations
2. EMS Ambulance Purchase

Move to approve the purchase of a demo ambulance for EMS, with a 5-year repayment term, with interest at the current market rate, for up to \$140,000, with funds to be taken from the Public Improvement Fund (Fund 245).

5. Consent Agenda c. Budget & Finance Committee Recommendations
3. Building Department Fund Loan

Move to loan the Building Department Fund (Fund 249) the amount necessary to leave the Building Department with \$80,000 in fund balance as of 12/31/07, with funds to come from the Delinquent Tax Fund (Fund 516). Transfers are to be made as often as necessary to keep the Building Department Fund in a positive cash flow.



Otsego
COUNTY
M I C H I G A N

OTSEGO COUNTY POSITION DESCRIPTION

Position: Part-time Office Clerk – Treasurer's Office

- A. Summary. Provides clerical, bookkeeping and customer service functions in the Treasurer's Office.
- B. Supervision Received. Work is performed under the general supervision of the Otsego County Treasurer.
- C. Supervision Exercised. None.
- D. Responsibilities, Essential Duties and Functions. An employee in this position may be called upon to do any or all of the following essential duties (note: these examples do not include all of the duties which the employee may be expected to perform).
1. General Office work to include word processing, report preparation, filing, managing email correspondence, answering incoming calls and assisting walk-in customers.
 2. Collects fees, writes receipts, maintains bookkeeping ledgers, and produces financial reports.
 3. Calculates and collects delinquent taxes, issues tax receipts, redemptions and issues various cash receipts specifying the fund which monies are to be applied.
 4. Answers correspondence and telephone inquires relating to all tax matters including bankruptcies, redemptions, foreclosures, reconveyences, and tax buyer claims.
 5. Deciphers legal descriptions of property and locates parcel descriptions on the tax map/rolls for tax certifications and tax searching.
 6. Processes personal property taxes, balance personal property tax owed with townships.
 7. Forfeiture parcels: prepares file, run delinquent tax bills, maps, property description searches, scanning inspected parcels.
 8. Perform related duties as required.
- E. Essential Functions, Qualifications, and KSAs for Employment. All of the following functions, qualifications, knowledge, skills, abilities (KSAs) and duties are essential. An employee in this class, upon appointment, should have the equivalent of the following:
1. Must have strong written and verbal communication skills.
 2. Must have the ability to work under time constraints with frequent interruptions.

3. Knowledge of modern bookkeeping practices and procedures. Familiarity with the statutes and requirements pertaining to taxation in the State of Michigan.
4. Must be computer literate with MS Office (Word, Excel) and skilled in the use of a 10-Key and standard office machinery. Experience with MUNIS or other accounting software preferred.
5. Must be self motivated and able to perform job functions without constant supervision.
6. Ability to work effectively with public officials, employees and the general public.
7. Notary Public designation preferred.
8. High School Diploma/GED and 1+ years of clerical experience. Previous experience in a municipal environment preferred.

F. Employment Conditions.

1. For purposes of the Fair Labor Standards Act, this is a "non-exempt" position.

Otsego County is an equal opportunity employer



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: 130 & 131

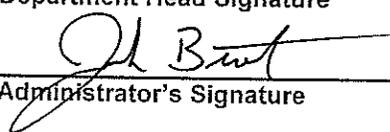
As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

EXPENDITURE

ACCOUNT NUMBER	INCREASE	DECREASE
101E130 - 703010 -	\$	\$ 6,546.00
101E130 - 703020 -	\$ 6,428.00	\$
101E130 - 703030 -	\$ 2,689.00	\$
101E130 - 704110 -	\$	\$ 5,595.00
101E130 - 704500 -	\$ 40.00	\$
101E130 - 940010 - JNET	\$	\$ 6,016.00
101E131 - 704400 -	\$ 650.00	\$
101E131 - 930450 -	\$	\$ 650.00
101E131 - 801021 -	\$	\$ 5,000.00
101E131 - 801023 -	\$ 5,000.00	\$
101E131 - 801020 -	\$ 15,000.00	\$
101E131 - 930100 -	\$	\$ 6,000.00
Total	\$ 29,807.00	\$ 29,807.00



 Department Head Signature


 Administrator's Signature

8/18/07

 Date
8/23/07

 Date

Finance Department
Entered:
By:

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____

BALANCE SHEET - BOARD DISCRETIONARY FUNDS - JULY 31, 2007

	GENERAL FUND	BUDGET STABILIZATION	LEGAL DEFENSE	REVENUE SHARING	HEALTH CARE
ASSETS					
CASH	220,743.14	550,059.79	81,616.24	60,589.00	222,804.45
INVESTMENTS	1,545,864.73	100,000.00	-	-	430,610.06
IMPREST CASH	10,815.00	-	-	-	-
TAXES RECEIVABLE	409,343.66	-	-	-	-
DUE FROM CRAWFORD	-	-	-	-	-
DUE FROM KALKASKA	-	-	-	-	-
ACCOUNTS RECEIVABLE	1,397.00	-	-	-	-
DUE FROM STATE	-	-	-	-	763.74
DUE FROM OTHER FUNDS	33,250.00	-	-	-	-
POSTAGE INVENTORY	3,876.39	-	-	2,913,880.80	-
SUPPLIES INVENTORY	5,778.08	-	-	-	-
PREPAID EXPENSE	-	-	-	-	-
LONG TERM ADVANCE TO EMS	13,755.24	-	-	-	-
TOTAL ASSETS	<u>2,244,823.24</u>	<u>650,059.79</u>	<u>81,616.24</u>	<u>2,974,469.80</u>	<u>654,178.25</u>
LIABILITIES					
ACCOUNTS PAYABLE	35,222.82	-	-	-	-
ACCRUED WAGES PAYABLE	-	-	-	-	-
DUE TO OTHER FUNDS	2,913,880.80	-	-	-	-
DUE TO CRAWFORD COUNTY	-	-	-	-	-
DUE KALKASKA COUNTY	-	-	-	-	-
ADVANCE FROM CRAWFORD	-	-	-	-	-
ADVANCE FROM KALKASKA	-	-	-	-	-
RETENTION FUND LIABILITY	156,868.39	-	-	-	-
DEFERRED REVENUE	101,041.66	-	-	-	-
TOTAL LIABILITIES	<u>3,207,013.67</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE					
RESERVED/DESIGNATED	79,623.00	650,059.79	81,616.24	2,974,469.80	654,178.25
UNRESERVED	(1,041,813.43)	-	-	-	-
TOTAL FUND BALANCE	<u>(962,190.43)</u>	<u>650,059.79</u>	<u>81,616.24</u>	<u>2,974,469.80</u>	<u>654,178.25</u>
TOTAL LIABS & FUND BALANCE	<u>2,244,823.24</u>	<u>650,059.79</u>	<u>81,616.24</u>	<u>2,974,469.80</u>	<u>654,178.25</u>

Information on these pages is unaudited and is prepared using the modified cash basis of accounting.

GENERAL FUND -- YEAR TO DATE BUDGET REPORT -- JULY 31, 2007

REVENUES	ORIGINAL	AMEND-	AMENDED	2007	2006	ENCUM-	AVAILABLE	%
	BUDGET	MENTS	BUDGET	YTD ACTUAL	YTD ACTUAL	BRANCES	BUDGET	
PROPERTY TAXES	4,693,597	-	4,693,597	406,262	2,382,179	-	4,287,335	8.66%
STATE UNRESTRICT	167,857	-	167,857	155,607	147,883	-	12,250	92.70%
INTEREST EARNINGS	180,000	-	180,000	326,076	104,657	-	(146,076)	181.15%
OTHER REVENUE	78,000	6,868	84,868	6,868	4,785	-	78,000	8.09%
TRANSFERS IN FROM OTHER FUNDS	421,675	-	421,675	421,675	889,466	-	-	100.00%
46TH TRIAL COURT	-	-	-	-	639,716	-	-	0.00%
CIRCUIT COURT	262,977	(30,793)	232,184	170,806	165,953	-	61,378	73.56%
NOT SHARED COURT EXPENSES	-	11,000	11,000	7,744	10,158	-	3,256	70.40%
DISTRICT COURT	565,625	25,014	590,639	400,237	312,922	-	190,402	67.76%
FRIEND OF THE COURT GEN FD	325,281	-	325,281	140,079	235,818	-	185,202	43.06%
PROBATE COURT	214,258	5,779	220,037	108,031	177,551	-	112,006	49.10%
FAMILY COUNSELING	5,000	400	5,400	3,394	4,765	-	2,006	62.85%
CLERK	339,650	-	339,650	191,618	204,011	-	148,032	56.42%
TREASURER	1,100	-	1,100	639	1,303	-	461	58.09%
EQUALIZATION	47,100	-	47,100	35,039	24,363	-	12,061	74.39%
MSU EXTENSION	12,362	-	12,362	-	-	-	12,362	0.00%
ELECTION REIMBURSEMENTS	-	-	-	81	-	-	(81)	100.00%
PROSECUTOR	37,212	-	37,212	36,252	51,030	-	960	97.42%
SHERIFF	17,450	120	17,570	6,825	8,066	-	10,745	38.84%
CIVIL DIVISION	10,000	-	10,000	13,163	15,407	-	(3,163)	131.63%
REMONUMENTATION	65,279	-	65,279	26,112	22,179	-	39,167	40.00%
JUSTICE TRAINING	-	-	-	1,300	-	-	-	-
MARINE SAFETY	12,500	-	12,500	-	-	-	12,500	0.00%
MOTORCYCLE SAFETY EDUCATION	48,864	11,528	60,392	23,939	9,894	-	36,453	39.64%
SNOWMOBILE GRANT	-	10,200	10,200	-	-	-	10,200	0.00%
SECONDARY ROAD PATROL	-	-	-	-	-	-	-	0.00%
JAIL	49,100	-	49,100	26,794	35,974	-	22,306	54.57%
EMERGENCY SERVICES	10,000	1,255	11,255	6,711	5,560	-	4,544	59.63%
PLANNING AND ZONING	50,700	-	50,700	36,373	16,409	-	14,327	71.74%
TOTAL REVENUES	7,615,587	41,371	7,656,958	2,551,625	5,502,433	-	5,106,633	33.32%
Total percent collected, net of property taxes and transfers in								67.82%

GENERAL FUND -- YEAR TO DATE BUDGET REPORT -- JULY 31, 2007

	ORIGINAL BUDGET		AMENDMENTS		AMENDED BUDGET		2007 YTD ACTUAL		2006 YTD ACTUAL		ENCUMBRANCES	AVAILABLE BUDGET		% SPENT
	BUDGET				BUDGET									
101E101 COMMISSIONERS	182,637		3,843		186,480		103,322		99,794		-	83,158	55.41%	
101E105 OTHER LEGISLATIVE	18,981		-		18,981		18,981		18,981		-	-	100.00%	
101E130 46TH CIRCUIT TRIAL COURI	1,021,219		(933,958)		87,261		56,016		1,529,449		-	31,245	64.19%	
101E131 CIRCUIT COURT	254,055		881,389		1,135,444		584,246		130,723		-	551,198	51.46%	
101E133 NOT SHARED COURT EXPEI	-		11,000		11,000		18,199		27,351		-	(7,199)	165.45%	
101E136 DISTRICT COURT	-		61,770		61,770		34,276		-		-	27,494	0.00%	
101E141 FRIEND OF THE COURT	363,370		14,091		377,461		210,719		477,390		-	166,742	55.83%	
101E145 JURY COMMISSION	11,100		-		11,100		5,024		3,605		-	6,076	45.26%	
101E148 PROBATE COURT	161,083		5,008		166,091		96,800		192,195		-	69,291	58.28%	
101E166 FAMILY COUNSELING SERV	1,092		408		1,500		1,195		4,586		-	305	79.67%	
101E172 COUNTY ADMINISTRATOR	94,425		1,500		95,925		47,813		51,822		-	48,112	49.84%	
101E201 FINANCE DEPARTMENT	88,020		-		88,020		44,010		51,623		-	44,010	50.00%	
101E215 COUNTY CLERK/ROD	311,919		-		311,919		161,043		179,075		285	150,591	51.72%	
101E223 EXTERNAL AUDIT	39,000		-		39,000		39,000		40,000		-	-	100.00%	
101E228 INFORMATION TECHNOLOG	85,460		-		85,460		41,277		39,492		-	44,183	48.30%	
101E253 TREASURER	127,191		-		127,191		70,094		69,973		-	57,097	55.11%	
101E257 EQUALIZATION	236,678		-		236,678		129,541		129,342		-	107,137	54.73%	
101E261 COOPERATIVE EXTENSION	38,257		11,691		49,948		7,324		22,935		-	42,624	14.66%	
101E262 ELECTIONS	11,220		-		11,220		441		16,591		-	10,779	3.93%	
101E264 JOINT BLDG AUTHORITY	-		70		70		-		-		-	70	0.00%	
101E265 BUILDING AND GROUNDS	492,607		3,750		496,357		250,054		173,534		-	246,303	50.38%	
101E267 PROSECUTOR	508,605		-		508,605		281,062		289,743		235	227,308	55.31%	
101E270 HUMAN RESOURCES	47,406		-		47,406		23,703		15,735		-	23,703	50.00%	
101E278 SURVEYOR	200		-		200		-		-		-	200	0.00%	
101E280 SOIL CONSERVATION DISTF	-		500		500		500		-		-	-	0.00%	
101E301 SHERIFF	716,332		(1,041)		715,291		423,792		474,926		-	291,499	59.25%	
101E302 CIVIL DIVISION	-		4,113		4,113		698		19,872		-	3,415	0.00%	
101E305 SANE	-		-		-		-		10,000		-	-	0.00%	
101E320 JUSTICE TRAINING	6,200		-		6,200		2,366		673		-	3,834	38.16%	
101E331 MARINE SAFETY	12,500		-		12,500		1,435		1,373		-	11,065	11.48%	
101E332 MOTORCYCLE SAFETY EDU	48,864		11,528		60,392		41,577		40,987		-	18,815	68.85%	
101E333 SNOWMOBILE GRANT	-		12,000		12,000		2,423		-		-	9,577	20.19%	
101E334 SECONDARY ROAD PATROL	-		-		-		-		35,081		-	-	0.00%	

GENERAL FUND -- YEAR TO DATE BUDGET REPORT -- JULY 31, 2007

	EXPENDITURES		AMENDMENTS		YTD ACTUAL		ENCUMBRANCES		AVAILABLE BUDGET		% SPENT
	ORIGINAL BUDGET	AMENDED BUDGET	2007	2006	2007	2006	2007	2006	2007	2006	
101E351 JAIL	880,688	(1,732)	878,956	447,994	501,885	-	430,962	50.97%			
101E427 EMERGENCY SERVICES	35,179	155	35,334	14,566	37,827	1,255	19,513	44.78%			
101E445 DRAINS--PUBLIC BENEFIT	2,500	-	2,500	-	-	-	2,500	0.00%			
101E450 REMONUMENTATION	65,279	-	65,279	-	-	-	65,279	0.00%			
101E601 DISTRICT HEALTH	158,624	-	158,624	135,490	140,245	(824)	23,134	85.42%			
101E605 COMMUNICABLE DISEASES	500	-	500	500	500	-	-	100.00%			
101E631 SUBSTANCE ABUSE	87,468	-	87,468	77,804	73,942	-	9,664	88.95%			
101E648 MEDICAL EXAMINER	80,280	-	80,280	29,423	41,902	-	50,857	36.65%			
101E649 MENTAL HEALTH	94,003	-	94,003	47,002	23,501	-	47,001	50.00%			
101E681 VETERANS BURIAL	7,200	-	7,200	3,058	3,300	-	4,142	42.47%			
101E682 VETERANS AFFAIRS	23,215	-	23,215	11,698	11,879	-	11,517	50.39%			
101E721 PLANNING / ZONING	51,712	8,782	60,494	33,816	40,079	17	26,661	55.93%			
101E729 CHAMBER OF COMMERCE	-	-	-	-	1,000	-	-	0.00%			
101E730 INVASIVE SPECIES PROJEC	-	500	500	-	-	-	500	0.00%			
101E851 INSURANCE AND BONDS	340,000	(7,300)	332,700	-	14,552	-	332,700	0.00%			
101E853 HEALTH CARE RETIREES	135,881	(25,042)	110,839	49,594	57,139	-	61,245	44.74%			
101E864 DISTRIBUTIVE SERVICES	29,600	-	29,600	17,874	18,213	-	11,726	60.39%			
101E941 CONTINGENCY	100,000	(18,807)	81,193	-	-	-	81,193	0.00%			
101E961 APPROPRIATION TO HUMAN	2,500	-	2,500	2,500	3,500	-	-	100.00%			
101E962 APPROPRIATION TO LGL DF	70,000	-	70,000	35,000	-	-	35,000	50.00%			
101E966 APPROPRIATION - AIRPORT	67,000	-	67,000	33,500	43,500	-	33,500	50.00%			
101E967 APPROPRIATION - CHILD C/	325,000	-	325,000	162,500	162,500	-	162,500	50.00%			
101E968 APPROPRIATION - LAW LIBF	-	-	-	-	-	-	-	0.00%			
101E970 APPROPRIATION - EQUIP FL	10,000	-	10,000	5,000	37,500	-	5,000	50.00%			
101E971 APPROPRIATION - SLDRS SI	5,000	-	5,000	2,500	2,500	-	2,500	50.00%			
101E973 APPROPRIATION - BUD STA	161,037	(8,847)	152,190	152,190	-	-	-	100.00%			
101E974 APPROPRIATION - LD USE	-	6,000	6,000	6,000	-	-	-	100.00%			
101E978 APPROPRIATION - MAPPING	4,500	-	4,500	4,500	2,250	-	-	100.00%			
TOTAL EXPENDITURES	7,615,587	41,371	7,656,958	3,969,440	5,363,741	1,792	3,685,726	51.86%			
FUND INCOME/(LOSS)											
PRIOR FUND BALANCE, 1/1/07	376,002										
CHANGE IN FUND BALANCE	(1,417,815)										
CURRENT FUND BALANCE, 7/31/07	(1,041,813)							50.87%			

Total percent spent, net of allocations

BUDGET STABILIZATION FUND - - YEAR TO DATE BUDGET REPORT - - JULY 31, 2007

	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	2007 YTD ACTUAL	2006 YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	YTD %
REVENUES								
INTEREST EARNINGS				8,481	-	-	-	0.00%
TRANSFER IN	311,037	(8,847)	302,190	334,798	-	-	(32,608)	110.79%
EXPENDITURES								
257E9990 TRANSFER OUT	-	-	-	-	251,251	-	-	-
257E999 ADDITION TO FUND BALANCE	311,037	(8,847)	302,190	-	-	-	302,190	0.00%
FUND INCOME/(LOSS)				343,279	(251,251)			
PRIOR FUND BALANCE, 1/1/07	306,781							
CHANGE IN FUND BALANCE	343,279							
CURRENT FUND BALANCE, 7/31/07	650,060							
Note-\$152,190 allocated to budget stabilization fund during 2007 budget process; \$182,608.41 comes from court retiree hith care fund.								
LEGAL DEFENSE FUND - - YEAR TO DATE BUDGET REPORT - - JULY 31, 2007								
REVENUES								
TRANSFERS IN	70,000	66,734	136,734	101,734	-	-	35,000	74.40%
EXPENDITURES								
260E130 46TH CIRCUIT TRIAL CT	40,000	66,734	106,734	32,544	45,979	-	74,190	30.49%
260E270 HUMAN RESOURCES	30,000	-	30,000	19,788	9,879	-	10,212	65.96%
TOTAL EXPENDITURES	70,000	66,734	136,734	52,332	55,858	-	84,402	38.27%
FUND INCOME/(LOSS)				49,402	(55,858)			
PRIOR FUND BALANCE, 1/1/07	32,214							
CHANGE IN FUND BALANCE	49,402							
CURRENT FUND BALANCE, 7/31/07	81,616							

REVENUE SHARING RESERVE FUND -- YEAR TO DATE BUDGET REPORT -- JULY 31, 2007

	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	2007 YTD ACTUAL	2006 YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	YTD %
REVENUES								
BUDGETED USE OF FUND BALANCE	421,675	-	421,675	-	-	-	421,675	0.00%
EXPENDITURES								
285E941 ADDITION TO FUND BALANC	-	-	-	-	-	-	-	0.00%
285E999 TRANSFER OUT	421,675	-	421,675	421,675	408,204	-	-	100.00%
TOTAL EXPENDITURES	421,675	-	421,675	421,675	408,204	-	-	100.00%
FUND INCOME/(LOSS)								
PRIOR FUND BALANCE, 1/1/07	3,396,145							
CHANGE IN FUND BALANCE	(421,675)							
CURRENT FUND BALANCE, 7/31/07	2,974,470							
HEALTH CARE FUND -- YEAR TO DATE BUDGET REPORT -- JULY 31, 2007								

	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	2007 YTD ACTUAL	2006 YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	YTD %
REVENUES								
INTEREST EARNINGS	-	-	-	17,204	10,619	-	(17,204)	100.00%
CHARGES FOR SERVICES	1,745,624	-	1,745,624	737,107	869,500	-	1,008,517	42.23%
TOTAL REVENUES	1,745,624	-	1,745,624	754,311	880,119	-	991,313	43.21%
EXPENDITURES								
647E851 HEALTH INSURANCE	1,745,624	-	1,745,624	601,042	774,916	-	1,144,582	34.43%
647E941 ADDITION TO FUND BALANC	-	-	-	-	-	-	-	0.00%
647E999 TRANSFER OUT	-	-	-	-	69,985	-	-	0.00%
TOTAL EXPENDITURES	1,745,624	-	1,745,624	601,042	844,901	-	1,144,582	34.43%
FUND INCOME/(LOSS)								
PRIOR FUND BALANCE, 1/1/07	500,909							
CHANGE IN FUND BALANCE	153,269							
CURRENT FUND BALANCE, 7/31/07	654,178							



PRESENTATION REQUEST FOR BOARD OF COMMISSIONERS MEETINGS

ORGANIZATION/AGENCY Otsego Conservation District

PRESENTER Jack Middleton TITLE Director

ADDRESS 800 Livingston Blvd, Suite 4-A

MEETING DATE September 11 TIME 9:30

PURPOSE To invite the Commissioners to the Otsego Conservation Districts annual Fall Tour on Sept. 24.

TYPE OF PRESENTATION VERBAL

EQUIPMENT REQUIRED NONE

APPROXIMATE LENGTH 10 mins

PASS OUT MATERIAL* NONE

*Please have pass out material available for the Commissioners at the County Administrator's office the Thursday prior to the meeting.

EXPECTED DECISION BY THE COMMISSION

OTHER INTERESTED INDIVIDUALS TO BE PRESENT:

- NAME _____ TITLE _____

DATE OF REQUEST August 16, 2007

SIGNATURE Julie Buras

COMMITTEE REFERRAL _____

Return completed form to: Otsego County Administrator
225 West Main Street, Room 203
Gaylord, MI 49735
Fax#(989)731-7529

08/21/2007
11:00 MAF

OTSEGO COUNTY
PREPAID INVOICE LIST

PG 1
apwarnt

WARRANT: B2007-34 08/21/2007

VENDOR VENDOR NAME R INVOICE PO TYPE DUE DATE AMOUNT VOUCHER CHECK COMMENT

CASH ACCOUNT: 0001A 001000 CASH

1208 MERS 00000 7-2007 DD 08/10/2007 38,692.82 27258 18022 JULY 2007 COUNTY RETIREMEN

38,692.82 CASH ACCOUNT 0001A 001000 TOTAL

08/21/2007
11:00 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-34 08/21/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1570 ALLTEL									
1 637E265	930210	00000		INV	08/20/2007	87.68	AUG04-07	27506	
2 645E172	930230	BLDG GRNDS		TELEPHONE		40.37			
3 212E430	930210	ADMIN		CELL PH		26.80			
		ANN CTRL		TELEPHONE					
						154.85			
						154.85			
1570 ALLTEL									
1 101E131	930210	00001		INV	08/24/2007	51.50			
2 292E662	930210	CIRCT CT		TELEPHONE		51.00			
		CHLD CARE		TELEPHONE					
						102.50			
						102.50			
1485 ALS MARKET									
1 0701L	271000	00000		INV	08/14/2007	52.50			
		GEN AGENCY		RESTITUT					
						52.50			
						52.50			
4773 ARENDS, JASPERINA & DENNI									
1 0516A	026020	00000		INV	08/08/2007	2,889.26			
		DELO TAX		CHG BACK					
						2,889.26			
						2,889.26			
1377 ARROW UNIFORM RENTAL									
1 588E699	940010	0000169901082		INV	08/20/2007	35.80			
		OPERATIONS		OUTSIDE					
						35.80			
						35.80			
2464 AUTO OWNERS INSURANCE COM									
1 0701L	271000	00000		INV	08/14/2007	130.50			
		GEN AGENCY		RESTITUT					
						130.50			
						130.50			
2715 AUTO OWNERS INSURANCE CO.									
1 0701L	271000	00000		INV	08/14/2007	1,338.03			
		GEN AGENCY		RESTITUT					
						1,338.03			
						1,338.03			
1027 AVFUEL CORPORATION									
1 281E537	930664	0000053700840		INV	08/20/2007	24,573.81			
		AIRPORT		AIRPL FUEL					
						24,573.81			
						24,573.81			
1027 AVFUEL CORPORATION									
1 281E537	930664	0000053700841		INV	08/20/2007	35,002.99			
		AIRPORT		AIRPL FUEL					
						35,002.99			
						35,002.99			
1027 AVFUEL CORPORATION									
1 281E537	930664	0000053700842		INV	08/20/2007	14,419.57			
		AIRPORT		AIRPL FUEL					
						14,419.57			
						14,419.57			

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CASH ACCOUNT: 0001A 001000 CASH

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
3687 ANN BERRY	1 0701L 271000	00000	GEN AGENCY	INV 08/14/2007	RESTITUT	26.00	70796-71682	27324	
				CHECK TOTAL		26.00			
4778 BLASIUS, ROBERT TRUST	1 0516A 026020	00000	DELO TAX	INV 08/08/2007	CHG BACK	130.40	PRE-GRANT	27230	
				CHECK TOTAL		130.40			
4802 BOLSER, FERDINAND	1 0701L 271000	00000	GEN AGENCY	INV 08/14/2007	RESTITUT	175.00	PAYS-IN-FULL	27376	
				CHECK TOTAL		175.00			
3728 TIMOTHY BORDNER	1 249E371 801020	0000037100781	BUILDING	INV 08/20/2007	PROFESSNL	1,583.10	07-30-08-100	27493	
				CHECK TOTAL		1,583.10			
4806 BROTHERHOOD MUTUAL INS.	1 0701L 271000	00000	GEN AGENCY	INV 08/14/2007	RESTITUT	1,171.18	THRU-4-30-07	27383	
				CHECK TOTAL		1,171.18			
4776 BURSON, KAY L	1 0516A 026020	00000	DELO TAX	INV 08/08/2007	CHG BACK	21.88	PRE-GRANT	27227	
				CHECK TOTAL		21.88			
4151 CAPITAL ONE BANK	1 0701L 271000	00000	GEN AGENCY	INV 08/14/2007	RESTITUT	20.00	69583---7001	27370	
				CHECK TOTAL		20.00			
4151 CAPITAL ONE BANK	1 0701L 271000	00000	GEN AGENCY	INV 08/14/2007	RESTITUT	25.00	70014-69581	27373	
				CHECK TOTAL		25.00			
3166 CARDINAL'S PARTY STORE	1 0701L 271000	00000	GEN AGENCY	INV 08/14/2007	RESTITUT	13.60	65719	27348	
				CHECK TOTAL		13.60			
1044 CARTERS FOOD CENTER	1 0701L 271000	00001	GEN AGENCY	INV 08/14/2007	RESTITUT	200.28	64694	27365	
				CHECK TOTAL		200.28			

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1044	CARTERS FOOD CENTER	00001		INV	08/14/2007	5.28			
	1 0701L 271000	GEN AGENCY		RESTITUT					
						5.28	THRU-5-11-07	27339	
						205.56			
1051	CITY OF GAYLORD	00000		INV	08/20/2007	113.22			
	1 637E265 920200	ALPCT BLDG GRNDS		H2O/SEWAGE			LIV-A-070807	27503	
						113.22			
1051	CITY OF GAYLORD	00000		INV	08/20/2007	20.33			
	1 637E265 920200	SILLI BLDG GRNDS		H2O/SEWAGE			SILLI070807	27504	
						20.33			
1051	CITY OF GAYLORD	00000		INV	08/20/2007	484.64			
	1 637E265 920200	INDUS BLDG GRNDS		H2O/SEWAGE			X-ST-070807	27514	
						484.64			
						618.19			
4800	JOHN CLIFTON	00000		INV	08/14/2007	84.93			
	1 0701L 271000	GEN AGENCY		RESTITUT			66820-70889	27361	
						84.93			
						84.93			
1059	CONSUMERS ENERGY	0000053700844		INV	08/20/2007	24.34			
	1 281E537 930620	AIRPORT		ELECTRIC			176020707	27484	
						24.34			
						84.93			
1059	CONSUMERS ENERGY	00000		INV	08/20/2007	534.08			
	1 637E265 930620	INDUS BLDG GRNDS		ELECTRIC			1812040707	27507	
						534.08			
1059	CONSUMERS ENERGY	00000		INV	08/20/2007	47.39			
	1 637E265 930620	INDUS BLDG GRNDS		ELECTRIC			3620020707	27499	
						47.39			
1059	CONSUMERS ENERGY	000053700846		INV	08/20/2007	24.38			
	1 281E537 930620	AIRPORT		ELECTRIC			37900070707	27480	
						24.38			
1059	CONSUMERS ENERGY	000053700847		INV	08/20/2007	9.56			
	1 281E537 930620	AIRPORT		ELECTRIC			37910050707	27481	
						9.56			
1059	CONSUMERS ENERGY	00000		INV	08/20/2007	3,211.41			
	1 637E265 930620	CRTHS BLDG GRNDS		ELECTRIC			40510060707	27498	
						3,211.41			
1059	CONSUMERS ENERGY	00000		INV	08/20/2007	5,311.75			
	1 637E265 930620	ALPCT BLDG GRNDS		ELECTRIC			81080010707	27508	
						5,311.75			
1059	CONSUMERS ENERGY	0000053700848		INV	08/20/2007	13.70			
	1 281E537 930620	AIRPORT		ELECTRIC			8168020707	27482	
						13.70			
1059	CONSUMERS ENERGY	0000053700843		INV	08/20/2007	282.53			
	1 281E537 930620	AIRPORT		ELECTRIC			9490060707	27485	
						282.53			

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1059 CONSUMERS ENERGY
1 281E537 930620 0000053700845 INV 08/20/2007 948.73 948.73 95300090707 27483 AIRPORT ELECTRIC

4790 COOPER-STANDARD AUTOMOTIV 00000 DELQ TAX INV 08/08/2007 22,103.76 22,103.76 TAX-TRIBUNAL 27321

1562 CORECOMM
1 101E131 930210 00000 CIRCT CT INV 08/23/2007 21.95 21.95 8-05-07 27404 TELEPHONE

2164 CRAWFORD COUNTY TREASURER 00000
1 101E130 940010 JNET TRIAL CT INV 08/15/2007 3,450.53 46-5310C 27240
2 269E145 726210 LAW LIB ELC SUBSC 346.75
3 101E141 940010 JNET FOC 6,070.98
4 215E141 940010 JNET FOC 1,071.35
5 101E130 940010 JNET TRIAL CT OUTSIDE 66.03

2164 CRAWFORD COUNTY TREASURER 00000
1 101E130 940010 JNET TRIAL CT INV 08/15/2007 11,005.64 46-6300C 27241
2 101E130 704140 TRIAL CT OUTSIDE 1,670.90
3 101E130 704600 TRIAL CT LIFE/DISAB -95.25
4 101E141 940010 JNET FOC WORK COMP -282.09
5 215E141 940010 JNET FOC OUTSIDE 3,220.20
6 269E145 726210 LAW LIB ELC SUBSC 568.27
7 269E145 726200 LAW LIB BOOKS 341.38
89.05

2164 CRAWFORD COUNTY TREASURER 00000
1 101E130 940010 JNET TRIAL CT INV 08/20/2007 5,512.46 46-7310C 27314
2 269E145 726210 LAW LIB ELC SUBSC 1,180.01
3 101E141 940010 JNET FOC 341.38
4 215E141 940010 JNET FOC OUTSIDE 3,416.74
602.96

4807 CUNNINGHAM, KEITH 00000
1 07011 271000 GEN AGENCY INV 08/14/2007 500.00 5,541.09 27384
22,059.19

4796 CHRIS DECKROW 00000
1 07011 271000 GEN AGENCY INV 08/14/2007 300.00 500.00 27354
300.00

CHECK TOTAL 500.00
CHECK TOTAL 500.00
CHECK TOTAL 300.00

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1364 DELAGE LANDEN FINANCIAL S	00003			INV	09/01/2007				
1 101E141	930450	FOC		SHIP/MAIL		224.16	07094152428	27396	
2 215E141	930450	FOC		SHIP/MAIL		39.56			
				CHECK TOTAL		300.00			
1364 DELAGE LANDEN FINANCIAL S	00004			INV	09/01/2007				
1 101E131	920520	CIRCT CT		RENT-VEHC		342.40	07094148313	27405	
				CHECK TOTAL		342.40			
1492 DTE ENERGY	930610	0000021200847		INV	08/20/2007				
1 212E430		ANM CTRL		NATURL GAS		83.53	130000100707	27494	
				CHECK TOTAL		83.53			
1492 DTE ENERGY	930610	00000		INV	08/20/2007				
1 637E265		ALPCT BLDG GRNDS		NATURL GAS		209.87	390000180707	27496	
				CHECK TOTAL		209.87			
1492 DTE ENERGY	930610	00000		INV	08/20/2007				
1 208E752		REC PGMS		NATURL GAS		160.47	6000270707	27497	
				CHECK TOTAL		160.47			
1528 EMPLOYERS MUTUAL CASUALTY	00000			INV	08/14/2007				
1 0701L	271000	GEN AGENCY		RESTITUT		1,221.00	THRU-7-31-07	27343	
				CHECK TOTAL		1,221.00			
4194 FARM BUREAU INSURANC	00000			INV	08/14/2007				
1 0701L	271000	GEN AGENCY		RESTITUT		320.00	THRU-8-10-07	27320	
				CHECK TOTAL		320.00			
1095 FARM BUREAU INSURANCE	00001			INV	08/14/2007				
1 0701L	271000	GEN AGENCY		RESTITUT		33.00	72101	27328	
				CHECK TOTAL		33.00			
1699 FORWARD UNIT #47	00000			INV	08/14/2007				
1 0701L	271000	GEN AGENCY		RESTITUT		2.25	THRU-5-11-07	27338	
				CHECK TOTAL		2.25			
4783 FRANCKOWIAK, JEROME	00000			INV	08/10/2007				
1 0701L	275000	GEN AGENCY		DUE TXPYR		137.51	TAXES	27244	
				CHECK TOTAL		137.51			

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4558 FRIENDSHIP SHELTER	1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	08/14/2007	260.00	71807-72265	27381	
CHECK TOTAL						137.51			
4795 GAYLORD 7 UP	1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	08/14/2007	10.00	63725	27353	
CHECK TOTAL						10.00			
4185 GAYLORD EZ MART	1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	08/14/2007	14.00	75721	27350	
CHECK TOTAL						14.00			
4794 GENTZ, MICHAEL	1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	08/14/2007	180.00	67286-66880	27345	
CHECK TOTAL						180.00			
4810 GLENN, GEORGE	1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	08/14/2007	150.00	64983	27386	
CHECK TOTAL						150.00			
3971 GRACE BAPTIST CHURCH	1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	08/14/2007	56.32	THRU-4-3-07	27382	
CHECK TOTAL						56.32			
4803 GREEN, DONALD & MARION	1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	08/14/2007	158.75	69342-719061	27378	
CHECK TOTAL						158.75			
4786 GREIF, ANTHONY R	1 0516A 026020	00000	DELO TAX	INV CHG BACK	08/08/2007	87.16	PRE--GRANT	27313	
CHECK TOTAL						87.16			
4786 GREIF, ANTHONY R	1 0516A 026020	00000	DELO TAX	INV CHG BACK	08/08/2007	1,583.32	PRE--GRANT	27312	
CHECK TOTAL						1,583.32			
4158 HANOVER INSURANCE	1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	08/14/2007	134.56	70920	27360	
CHECK TOTAL						134.56			

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4804 HARLUKOWICZ, DAN	1 0701L 271000	00000	GEN AGENCY	INV 08/14/2007	RESTITUT	40.00	72309-72276	27380	
						CHECK TOTAL	134.56		
1937 HOPS & SCHNAPPS	1 0701L 271000	00001	GEN AGENCY	INV 08/14/2007	RESTITUT	42.90	70795-71681	27323	
						CHECK TOTAL	40.00		
1465 JETS PIZZA	1 0701L 271000	00000	GEN AGENCY	INV 08/14/2007	RESTITUT	25.00	67182	27342	
						CHECK TOTAL	25.00		
3809 JETS SUBSPACE PUMP	1 0701L 271000	00000	GEN AGENCY	INV 08/14/2007	RESTITUT	20.00	71811-72252	27334	
						CHECK TOTAL	20.00		
1154 JOHNSON OIL COMPANY	1 0701L 271000	00001	GEN AGENCY	INV 08/14/2007	RESTITUT	12.40	65720	27349	
						CHECK TOTAL	12.40		
1154 JOHNSON OIL COMPANY	1 0701L 271000	00001	GEN AGENCY	INV 08/14/2007	RESTITUT	395.00	THRU-7-30-07	27344	
						CHECK TOTAL	395.00		
1156 KMART	1 0701L 271000	00001	GEN AGENCY	INV 08/14/2007	RESTITUT	109.31	70654	27363	
						CHECK TOTAL	109.31		
4020 KORONKA, RONALD J	1 0516A 026020	00000	DELO TAX	INV 08/08/2007	CHG BACK	934.90	PRE-GRANT	27228	
						CHECK TOTAL	934.90		
4785 LAMB, JACK R	1 0516A 026020	00000	DELO TAX	INV 08/08/2007	CHG BACK	461.79	PRE-GRANT	27311	
						CHECK TOTAL	461.79		
4198 MAURER'S TEXTILE RENTAL	1 101E141 726000	00000	FOC	CRM 07/09/2007	SUPPLIES	-2.62	148013	27400	

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4198 MAURER'S TEXTILE RENTAL
1 101E141 726000 FOC 00000 INV 08/20/2007 SUPPLIES 14.94 215271 27399
2 215E141 726000 FOC SUPPLIES 2.64
4198 MAURER'S TEXTILE RENTAL
1 101E141 726000 FOC 00000 INV 08/20/2007 SUPPLIES 14.94 221609 27401
2 215E141 726000 FOC SUPPLIES 2.64

1176 MONAMARA INSURANCE AGENCY
1 0701L 271000 GEN AGENCY 00001 INV 08/14/2007 RESTITUT 25.00 63367-70393 27368

1170 TIMOTHY MCPHERSON
1 101E332 726000 MOTORCYCLE 000069000845 INV 08/20/2007 SUPPLIES 28.48 081007 27491
2 101E332 801020 MOTORCYCLE SUPPLIES 416.00
3 101E332 801030 MOTORCYCLE PROFESSIONL 494.00
4 101E332 920400 MOTORCYCLE TECHNICAL 39.00
5 101E332 930500 MOTORCYCLE MAINP SVC 209.75 TRAVEL

1172 MICHIGAN ASSOCIATION OF C
1 0704L 231261 PAYROLL 00004 INV 08/20/2007 HC CONTRIB 206.02 000-AUG-07 27237
2 292E662 704110 CHILD CARE HOSP 315.93
3 101E131 704110 CIRCT CT HOSP 731.90
4 0704L 231261 PAYROLL HC CONTRIB 804.13

1172 MICHIGAN ASSOCIATION OF C
1 0704L 231261 PAYROLL 00004 INV 08/20/2007 HC CONTRIB 931.58 746-AUG-07 27238
2 101E131 704110 CIRCT CT HOSP 1,655.97
3 292E662 704110 CHILD CARE HOSP 1,531.78
4 101E141 704110 FOC HOSP 4,303.88
5 215E141 704110 FOC HOSP 4,303.88
6 101E148 704110 PROBATE HOSP 759.50
7 0704L 231261 PAYROLL HOSP 1,148.83
8 101E136 704110 DISTRICT HC CONTRIB 223.94
957.36 HOSP

1172 MICHIGAN ASSOCIATION OF C 00004 INV 08/20/2007 CHECK TOTAL 21,512.84 901-AUG-07 27236

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4495 OVERHEAD DOOR SPEC	1 0701L 271000	00000	GEN AGENCY	INV	08/14/2007	210.00	70636	27369	
				RESTITUT		210.00			
				CHECK TOTAL		300.00			
3688 ANGIE PERRY	1 0701L 271000	00000	GEN AGENCY	INV	08/14/2007	61.10	71683-70797	27325	
				RESTITUT		61.10			
				CHECK TOTAL		61.10			
4809 PETIT, THOMAS	1 0701L 271000	00000	GEN AGENCY	INV	08/14/2007	84.18	69959	27385	
				RESTITUT		84.18			
				CHECK TOTAL		84.18			
1912 QWEST	1 637E265 930210	00000	BLDG GRNDS	INV	08/20/2007	557.23	856721652	27505	
				TELEPHONE		557.23			
				CHECK TOTAL		557.23			
4801 RALPH & PATRICIA ROBARGE	1 0701L 271000	00000	GEN AGENCY	INV	08/14/2007	50.00	64706-70998	27362	
				RESTITUT		50.00			
				CHECK TOTAL		50.00			
4784 RODGER, TERRY	1 0516A 026020	00000	DELO TAX	INV	08/08/2007	132.29	PRE-GRANT	27245	
				CHG BACK		132.29			
				CHECK TOTAL		132.29			
4777 CHRISTINE ROSS	1 0701L 271000	00000	GEN AGENCY	INV	08/09/2007	733.84	S.-STEWART	27229	
				RESTITUT		733.84			
				CHECK TOTAL		733.84			
1818 FRED & SHIRLEY ROSS	1 0701L 271000	00000	GEN AGENCY	INV	08/14/2007	237.00	72099	27326	
				RESTITUT		237.00			
				CHECK TOTAL		237.00			
2993 GREG & KIMBERLY ROSS	1 0701L 271000	00000	GEN AGENCY	INV	08/14/2007	30.00	72100	27327	
				RESTITUT		30.00			
				CHECK TOTAL		30.00			
4775 SAMPLE & TAYLOR, F	1 0516A 026020	00000	DELO TAX	INV	08/08/2007	3,703.81	TAXABLE-REDU	27225	
				CHG BACK		3,703.81			
				CHECK TOTAL		3,703.81			

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4014 SOLLI'S	1 07011	271000	00000	GEN AGENCY	INV 08/14/2007	205.30			
				RESTITUT		205.30	67182	27351	
				CHECK TOTAL		39.00			
				CHECK TOTAL		205.30			
4257 SPEEDWAY SUPERAMERICA LLC	00000			ADMIN	INV 08/20/2007	75.60			
	1 645E172	930660		GAS		49.30			
	2 588E699	930660		OPERATIONS		147.21			
	3 281E537	930660		AIRPORT		384.15			
	4 212E430	930660		ANM CTRL		302.43			
	5 637E265	930660		BLDG GRNDS		3,556.23			
	6 210E651	700000		AMBULANCE		150.44			
	7 101E257	930660		BO		556.84			
	8 249E371	930660		BUILDING		202.16			
	9 208E752	930660		REC PGMS		2,929.03			
	10 101E301	930660		SHERIFF		33.98			
	11 293E689	930660		SOLDIERS		241.43			
	12 261E427	930660		EMGR SVCS		8,628.80			
				CHECK TOTAL		8,628.80			
4799 BEVERLY STEVENS	1 07011	271000	00000	GEN AGENCY	INV 08/14/2007	250.00			
				RESTITUT		250.00	63366-70392	27367	
				CHECK TOTAL		250.00			
3046 SWOPE, EDWARD	1 101E332	801030	00000690000846	MOTORCYCLE	INV 08/20/2007	234.00			
			TECHNICAL			234.00	081207	27490	
				CHECK TOTAL		234.00			
1979 THERESA'S TRANSCRIPTION S	1 101E131	801030	00000	CTRCT CT	INV 08/20/2007	98.70			
			TECHNICAL			98.70	8234	27402	
				CHECK TOTAL		98.70			
4774 THOMAS JR, KENNETH & PENN	1 0516A	026020	00000	DEIQ TAX	INV 08/08/2007	554.08			
			CHG BACK			554.08	PRE-GRANTED	27224	
				CHECK TOTAL		554.08			
3071 TITTLE CHECK LLC	1 516E253	920410	00000	SVC C TRS DELQ	INV 08/08/2007	2,394.45			
			SVC CNTRCT			2,394.45	AUGUST-PAY	27398	
				CHECK TOTAL		2,394.45			

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1619 U S POSTAL SERVICE(BY PHO	1 0701L 271000	00000	GEN AGENCY	INV 08/14/2007	RESTITUT	255.00	THRU-6-4-07	27372	
						CHECK TOTAL			
						255.00			
3955 US IMAGING	1 256E215 726000	00000	ROD AUTO	INV 08/09/2007	SUPPLIES	7,872.02			
						CHECK TOTAL			
						7,872.02			
1122 VERIZON NORTH	1 637E265 930210	00001	BLDG GRNDS	INV 08/20/2007	TELEPHONE	36.15	0403080707	27500	
1122 VERIZON NORTH	1 637E265 930210	00001	BLDG GRNDS	INV 08/20/2007	TELEPHONE	36.15	0411150707	27502	
1122 VERIZON NORTH	1 637E265 930210	00001	BLDG GRNDS	INV 08/20/2007	TELEPHONE	991.77	8501190707	27501	
						CHECK TOTAL			
						16.00			
2406 VILLAGE MARKET	1 0701L 271000	00000	GEN AGENCY	INV 08/14/2007	RESTITUT	199.94	70777	27331	
2406 VILLAGE MARKET	1 0701L 271000	00000	GEN AGENCY	INV 08/14/2007	RESTITUT	19.50	72268	27329	
						CHECK TOTAL			
						19.50			
1335 LAW OFFICES OF BENNETT &	1 0701L 271000	00001	GEN AGENCY	INV 08/14/2007	RESTITUT	104.00	71828-71708	27379	
1335 LAW OFFICES OF BENNETT &	1 0701L 271000	00001	GEN AGENCY	INV 08/14/2007	RESTITUT	23.24	THRU-5-11-07	27337	
						CHECK TOTAL			
						23.24			
1413 WASTE MANAGEMENT	1 212E430 940010	0000021200846	ANM CTRL	INV 08/20/2007	OUTSIDE	74.65	0422910318387	27495	
						CHECK TOTAL			
						74.65			
1869 WEST PAYMENT CENTER	1 269E145 726200	00000	LAW LIB	INV 09/02/2007	BOOKS	217.00	814219755	27395	
						CHECK TOTAL			
						217.00			

08/21/2007
11:00 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-34 08/21/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
4797 WKPK	1 0701L	00000		INV	08/14/2007	179.30	63982-69871	27355	
		GEN AGENCY		RESTITUT					
						CHECK TOTAL			
4291 WOLTOWIAK, CLARENCE	1 0516A	00000		INV	08/08/2007	520.75		PRE-GRANT	27243
		DELQ TAX		CHG BACK					
						CHECK TOTAL			
4729 WOLFGANG, STEPHANIE	1 0701L	00000		INV	08/14/2007	50.00	72227	27333	
		GEN AGENCY		RESTITUT					
						CHECK TOTAL			
4782 CHRISTOPHER YOUNG	1 0701L	00000		INV	08/09/2007	245.00		D.-MOORE	27239
		GEN AGENCY		RESTITUT					
						CHECK TOTAL			
=====						WARRANT TOTAL		204,509.18	
=====						CASH ACCOUNT BALANCE		7,945,175.84	
=====									

08/23/2007
09:20 MAF

OTSEGO COUNTY
PREPAID INVOICE LIST

PG 1
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WARRANT: B2007-35 08/23/2007

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK COMMENT
CASH ACCOUNT: 0001A 001000 CASH									
3434	NORTHWESTERN BAN	00000	BURT-JULY07		INV	08/23/2007	3,417.49	27634	180764 BURT JULY 07
3434	NORTHWESTERN BAN	00000	FRISCH-0707		INV	08/23/2007	118.21	27635	180765 FRISCH 0707
							3,535.70	CASH ACCOUNT 0001A	001000 TOTAL

08/23/2007
09:20 MAP

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-35 08/23/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1570 ALLTEL	1 101E721 930230	0000037100783	INV	08/22/2007	49.59	080407	27555		
	2 249E371 930230	PLAN ZONE	CELL PH		160.94				
		BUILDING	CELL PH						
1570 ALLTEL	1 101E721 930230	00000720000812	INV	08/22/2007	210.53	AUG-04-2007	27557		
		PLAN ZONE	CELL PH		61.30				
1828 ALPINE COMPUTERS	1 101E262 726000	00000	INV	08/09/2007	61.30	0708071155	27318		
		ELECT	SUPPLIES		271.83				
1828 ALPINE COMPUTERS	1 588E699 726000	0000069901093	INV	08/22/2007	6.99	0708151441	27560		
		OPERATIONS	SUPPLIES		19.99				
1485 ALS MARKET	1 0701L 271000	00000	INV	08/20/2007	19.99	71930	27462		
		GEN AGENCY	RESTITUT		26.98				
1485 ALS MARKET	1 0701L 271000	00000	INV	08/20/2007	50.00	THRU-8-6-07	27473		
		GEN AGENCY	RESTITUT		8.05				
4812 MICHAEL AND JILL ANDERSON	1 1010332 676040 MSP	0000069000848	INV	08/22/2007	58.05	REFUND	27585		
		MSP	REIMB-GEN		25.00				
3764 ANDERSON, TACKMAN & CO.	1 516E253 801020	00000	INV	08/22/2007	25.00	98121	27594		
		TRS DELQ	PROFESSNL		25.00				
1412 ARCH WIRELESS	1 261E427 920410	0000042700735	INV	08/22/2007	1,500.00	Q0513733H	27605		
		EMGR SVCS	SVC CNTRCT		1,500.00				
1026 ARTS AUTO ELECTRIC SERVIC	1 588E699 726050	0000069901095	INV	08/22/2007	304.75	991095	27623		
		OPERATIONS	MAINT SUPP		304.75				
1027 AVFUEL CORPORATION	1 281E537 930664	0000053700851	INV	08/22/2007	163.18	002388776	27639		
		AIRPORT	AIRPL FUEL		163.18				

CHECK TOTAL 13,724.14

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-35 08/23/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1027 AVFUEL CORPORATION	1 281E537 930664	0000053700852	INV	08/22/2007	20,799.25	20,799.25	002388777	27640	
		AIRPORT	AIRPL FUEL						
1027 AVFUEL CORPORATION	1 281E537 930664	0000053700853	INV	08/22/2007	38,359.53	38,359.53	002395041	27641	
		AIRPORT	AIRPL FUEL						
1027 AVFUEL CORPORATION	1 281E537 930664	0000053700854	INV	08/22/2007	31,917.70	31,917.70	002397383	27642	
		AIRPORT	AIRPL FUEL						
1027 AVFUEL CORPORATION	1 281E537 930664	0000053700855	INV	08/22/2007	31,464.97	31,464.97	002410624	27643	
		AIRPORT	AIRPL FUEL						
1027 AVFUEL CORPORATION	1 281E537 930664	0000053700856	INV	08/22/2007	26,378.26	26,378.26	002411775	27644	
		AIRPORT	AIRPL FUEL						
4547 BJ'S RENTAL & CATERING	1 101E351 930700	0000035100904	INV	08/22/2007	945.00	945.00	3604	27538	
		JAIL	ROOM BOARD			162,643.85			
4016 BLARNEY CASTLE OIL	1 0701L 271000	00000	INV	08/20/2007	24.00	24.00		27470	
		GEN AGENCY	RESTITUT						
1033 CONSTANCE BLOTSKE	1 101E262 703040	00000	INV	08/09/2007	35.00	35.60		27231	
	2 101E262 930500	ELECT	PER DIEM			10.96			
		ELECT	TRAVEL			.60			
3069 BLUEGLOBES, INC	1 281E537 726050	0000053700849	INV	08/22/2007	141.02	141.02	7576	27519	
		AIRPORT	MAINT SUPP						
2119 LYNN BRANCH	1 0701L 271000	00000	INV	08/20/2007	10.96	10.96		27457	
		GEN AGENCY	RESTITUT						
1394 BRONCO OIL	1 0701L 271000	00000	INV	08/20/2007	24.00	24.00		27466	
		GEN AGENCY	RESTITUT						
					CHECK TOTAL				

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-35 08/23/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1376 BSEA SOFTWARE INC	1 212E430 920410	0000021200852	ANM CTRL	INV SVC CNTRCT	08/22/2007	300.00	045888	27590	
1376 BSEA SOFTWARE INC	1 249E901 970450	00000	CAP OUTLAY	INV PROP-SFTWR	08/22/2007	1,150.00	046213	27596	
4182 CARDINAL,	1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	08/20/2007	7.55	THRU-8-6-07	27469	
1044 CARTERS FOOD CENTER	1 0701L 271000	00001	GEN AGENCY	INV RESTITUT	08/20/2007	163.42	THRU-8-6-07	27464	
1711 CASE CREDIT	1 588E699 726050	0000069901075	OPERATIONS	INV MAINT SUPP	08/22/2007	170.45	22196	27568	
1711 CASE CREDIT	1 588E699 726050	0000069901092	OPERATIONS	INV MAINT SUPP	08/22/2007	213.72	22255	27559	
1711 CASE CREDIT	1 588E699 726050	0000069901101	OPERATIONS	INV MAINT SUPP	08/22/2007	769.50	22337	27619	
1046 CDW GOVERNMENT INC	1 261E427 726050	0000042700734	EMGR SVCS	INV MAINT SUPP	08/22/2007	192.05	GJT8833	27520	
2064 CENTURYTEL	1 261E427 930210	0000042700738	EMGR SVCS	INV TELEPHONE	08/22/2007	130.88	300451601070	27603	
1051 CITY OF GAYLORD	1 588E699 920200	0000069901089	OPERATIONS	INV H2O/SEWAGE	08/22/2007	42.13	BUS-JUL-AVG7	27561	
2902 CM HAYES INC.	1 481E901 970300	0000053700858	CAP OUTLAY	INV PROP-IMPRV	08/22/2007	3,399.00	6212	27646	

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-35 08/23/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1059	CONSUMERS ENERGY	00000		INV	08/22/2007	3,399.00			
	1 637E265 930620 ALPCT BLDG GRNDS			ELECTRIC			031203000707	27607	
						8.00			
1059	CONSUMERS ENERGY	00000		INV	08/22/2007	8.00			
	1 637E265 930620 INDUS BLDG GRNDS			ELECTRIC			336200020807	27606	
						51.42			
1059	CONSUMERS ENERGY	0000021200850		INV	08/22/2007	51.42			
	1 212E430 930620 ANM CTRL			ELECTRIC			37730020707	27588	
						199.36			
						258.78			
2635	LINDA CRONK	00000		INV	08/22/2007	243.00			
	1 101E261 930500 COOP EXT			TRAVEL			APR-AUG-07	27602	
						243.00			
1065	CROSSROADS INDUSTRIES	0000069901077		INV	08/22/2007	52.47			
	1 588E699 726025 OPERATIONS			JANITORIAL			8878-CLOTHES	27576	
						52.47			
1069	LEONARD DEFFENBAUGH	00000		INV	08/09/2007	35.00			
	1 101E262 703040 ELECT			PER DIEM			8-7-07-ELECT	27234	
	2 101E262 930500 ELECT			TRAVEL		7.80			
						42.80			
						42.80			
1082	DUNNS	0000069000849		INV	08/22/2007	92.23			
	1 101E332 726000 MOTORCYCLE			SUPPLIES			590439	27586	
						92.23			
1082	DUNNS	00000371000779		INV	08/22/2007	4.03			
	1 249E371 726000 BUILDING			SUPPLIES			592449	27554	
						4.03			
1082	DUNNS	0000069901078		INV	08/22/2007	32.67			
	1 588E699 726000 OPERATIONS			SUPPLIES			5935960	27575	
	2 588E699 726025 OPERATIONS			JANITORIAL		36.98			
1082	DUNNS	00000		INV	08/22/2007	69.65			
	1 0101A 106000 GF ASSET			SUPP INV			593606	27593	
						103.60			
1082	DUNNS	00000212000851		INV	08/22/2007	126.99			
	1 212E430 930400 ANM CTRL			PRINTING			593632	27589	
						126.99			
1082	DUNNS	00000172000723		INV	08/22/2007	40.32			
	1 101E101 726000 BOC			SUPPLIES			594130	27551	
						40.32			

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-35 08/23/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1134 GAYLORD HERALD TIMES	1 101E721 930300	00000	PLAN ZONE	INV	08/22/2007	243.62	A0109478-JUL	27595	
				ADVERTISE		243.62			
				CHECK TOTAL		243.62			
3874 GAYLORD POSTMASTER	1 516E253 930450	00000	TR5 DELQ	INV	08/21/2007	745.00	AUGUST-NOTIC	27516	
				SHIP/MAIL		745.00			
				CHECK TOTAL		745.00			
2862 GAYLORD VETERINARY SERVIC	1 212E430 930980	0000021200848	ANM CTRL	INV	08/22/2007	115.00	0088317	27524	
				STERILIZE		115.00			
				CHECK TOTAL		115.00			
1078 GIL-ROYS HARDWARE	1 212E430 726050	0000021200843	ANM CTRL	INV	08/22/2007	82.45	38555285	27521	
				MAINT SUPP		82.45			
				CHECK TOTAL		82.45			
1530 GORDON FOOD SERVICES	1 101E351 726025	0000035100897	JAIL	INV	08/22/2007	69.48	788047732	27546	
	2 101E351 726030	JAIL	JANITORIAL			18.09			
	3 101E351 930700	JAIL	KITCHEN			67.74			
			ROOM BOARD			1,050.25			
			CHECK TOTAL			1,137.82			
1530 GORDON FOOD SERVICES	1 101E351 726025	0000035100898	JAIL	INV	08/22/2007	134.92	788048410	27548	
	2 101E351 726030	JAIL	JANITORIAL			67.74			
	3 101E351 930700	JAIL	KITCHEN			67.74			
			ROOM BOARD			1,671.07			
			CHECK TOTAL			1,873.73			
1530 GORDON FOOD SERVICES	1 101E351 726025	0000035100900	JAIL	INV	08/22/2007	76.97	788048842	27547	
	2 101E351 726030	JAIL	JANITORIAL			20.71			
	3 101E351 930700	JAIL	KITCHEN			564.66			
			ROOM BOARD			662.34			
			CHECK TOTAL			1,010.14			
1530 GORDON FOOD SERVICES	1 101E351 726025	0000035100901	JAIL	INV	08/22/2007	52.11	788049880	27550	
	2 101E351 726030	JAIL	JANITORIAL			37.95			
	3 101E351 930700	JAIL	KITCHEN			1,197.42			
			ROOM BOARD			1,287.48			
			CHECK TOTAL			1,287.48			
1530 GORDON FOOD SERVICES	1 101E351 726025	0000035100902	JAIL	INV	08/22/2007	245.78	788050568	27545	
			JAIL	JANITORIAL					
			CHECK TOTAL			245.78			

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OTSEGO COUNTY
DETAIL INVOICE LIST

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CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-35 08/23/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1154 JOHNSON OIL COMPANY	1 0701L 271000	00001	GEN AGENCY	INV 08/20/2007	RESTITUT	56.00			
						CHECK TOTAL			
						56.00			
							THRU-8-6-07	27468	
1625 JOHNSON, ROSATI, LABARGE,	1 260E130 801025	00000	TRIAL CT	INV 08/22/2007	PROFSLSVCS	3,770.30			
						CHECK TOTAL			
						3,770.30			
							1050458	27600	
4792 NADIA KIDDER	1 588E699 930600	0000069901088	OPERATIONS	INV 08/22/2007	MEMB/DUES	47.00			
						CHECK TOTAL			
						47.00			
							CDJ-REIMB	27562	
1156 KMART	1 101E351 726000	0000030100841	JAIL	INV 08/22/2007	SUPPLIES	28.75			
			JAIL COMM	SUPPLIES		279.97			
						CHECK TOTAL			
						308.72			
							977226104190	27535	
3595 LAWSON PRODUCTS, INC.	1 588E699 726050	0000069901087	OPERATIONS	INV 08/22/2007	MAINT SUPP	395.20			
						CHECK TOTAL			
						395.20			
							5900501	27563	
4213 WILLIAM LIGHT	1 101E262 703040	00000	ELECT	INV 08/09/2007	PER DIEM	35.00			
			ELECT	TRAVEL		9.00			
						CHECK TOTAL			
						44.00			
							8-7-07-ELECT	27232	
1934 MANCINO'S	1 0701L 271000	00000	GEN AGENCY	INV 08/20/2007	RESTITUT	24.00			
						CHECK TOTAL			
						24.00			
							THRU-8-6-07	27471	
1170 TIMOTHY MCPHERSON	1 101E332 801020	0000069000847	MOTORCYCLE	INV 08/22/2007	PROFESSNL	286.00			
			MOTORCYCLE	TRAVEL		225.80			
						CHECK TOTAL			
						511.80			
							081307	27584	
1170 TIMOTHY MCPHERSON	1 101E332 801020	0000069000855	MOTORCYCLE	INV 08/22/2007	PROFESSNL	403.00			
						CHECK TOTAL			
						403.00			
							081707	27582	
1170 TIMOTHY MCPHERSON	1 101E332 940010	0000069000854	MOTORCYCLE	INV 08/22/2007	OUTSIDE	146.03			
						CHECK TOTAL			
						146.03			
							COMPRESS	27583	

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-35 08/23/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1171	MCVEIGHS TRUCK SPRINGS	IN	0000069901098	INV	08/22/2007				
	1 588E699 726050	OPERATIONS		MAINT SUPP		365.42	94601-1	27622	
						CHECK TOTAL			1,060.83
1393	METROPOLITAN UNIFORM		000021200845	INV	08/22/2007				
	1 212E430 726046	ANM CTRL		UNIFORM		13.00	246011	27523	
						CHECK TOTAL			365.42
1393	METROPOLITAN UNIFORM		0000030100839	INV	08/22/2007				
	1 101E301 726046	SHERIFF		UNIFORM		13.00	781692	27531	
						CHECK TOTAL			180.00
2773	MICHIGAN DEPT. OF LABOR & BUILDING		0000037100784	INV	08/22/2007				
	1 249E371 801020	PROFESSNL				305.00	RENEWAL	27552	
						CHECK TOTAL			305.00
4788	MICHIGAN OFFICE SOLUTIONS		00000	INV	08/09/2007				
	1 256E215 920410	ROD AUTO		SVC CNTRCT		249.74	265480	27477	
						CHECK TOTAL			249.74
4004	MICHIGAN STATE POLICE		00000	INV	08/20/2007				
	1 0701L 271000	GEN AGENCY		RESTITUT		50.00	72157	27460	
						CHECK TOTAL			50.00
1202	MID NORTH PRINTING INC		0000021200844	INV	08/22/2007				
	1 212E430 930400	ANM CTRL		PRINTING		1.92	JULY-07	27522	
						CHECK TOTAL			1.92
1203	MID STATES BOLT & SCREW		0000069901079	INV	08/22/2007				
	1 588E699 726050	OPERATIONS		MAINT SUPP		29.50	3020802	27574	
						CHECK TOTAL			29.50
1729	MORNING STAR PUBLISHING		0000030100842	INV	08/22/2007				
	1 101E301 930300	SHERIFF		ADVERTISE		25.00	00309061	27536	
						CHECK TOTAL			25.00
1729	MORNING STAR PUBLISHING		0000069901083	INV	08/22/2007				
	1 588E699 930300	OPERATIONS		ADVERTISE		186.00	247204	27571	
						CHECK TOTAL			186.00
1729	MORNING STAR PUBLISHING		0000069000842	INV	08/22/2007				
						186.00	HOUSING	27637	

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-35 08/23/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1872 OTSEGO COUNTY	1 101E301 726050	0000030100836	MAINT SUPP	INV	08/22/2007	726.83	258	27534	
				CHECK TOTAL		726.83			
1235 OTSEGO COUNTY EMS	1 101E648 930460	MED EXAM		INV	08/22/2007	435.00	GARDNER	27612	
	2 101E648 726000	MED EXAM		SUPPLIES		35.00			
				CHECK TOTAL		470.00			
1235 OTSEGO COUNTY EMS	1 101E648 726000	MED EXAM		INV	08/22/2007	35.00	OTTO	27613	
	2 101E648 930460	MED EXAM		SUPPLIES		400.00			
				CHECK TOTAL		435.00			
1235 OTSEGO COUNTY EMS	1 101E648 726000	MED EXAM		INV	08/22/2007	35.00	SADDISON	27611	
	2 101E648 930460	MED EXAM		SUPPLIES		405.00			
				CHECK TOTAL		440.00			
1235 OTSEGO COUNTY EMS	1 101E648 726000	MED EXAM		INV	08/22/2007	35.00	STRAUCH	27610	
	2 101E648 930460	MED EXAM		TRANSPORT		350.00			
	3 101E648 930460	MED EXAM		TRANSPORT		60.00			
				CHECK TOTAL		1,790.00			
3250 OTSEGO COUNTY PARKS & REC	1 0701L 232004	EVTS GEN AGENCY		INV	08/22/2007	12.56	DOGS-PICNIC	27617	
				STFDVLEMT		12.56			
				CHECK TOTAL		12.56			
4017 PARKSIDE COUNTRY STORE	1 0701L 271000	GEN AGENCY		INV	08/20/2007	4.98	THRU-8-6-07	27474	
				RESTITUT		4.98			
				CHECK TOTAL		4.98			
1884 PC TRANS	1 588E699 940010	OPERATIONS		INV	08/22/2007	400.00	-2	27565	
				OUTSIDE		400.00			
				CHECK TOTAL		400.00			
2969 PEGG, WILLIAM W	1 101E332 801030	MOTORCYCLE		INV	08/22/2007	572.00	081807	27638	
	2 101E332 930500	MOTORCYCLE		TRAVEL		64.80			
				CHECK TOTAL		636.80			
4818 CYNTHIA M. POLENA	1 233E690 704400	SCDBG HOUSING		INV	08/22/2007	10.00	TRNG-REIMB	27581	
				TRAINING		10.00			
				CHECK TOTAL		10.00			

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-35 08/23/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
4014 SOLLI'S	1 0701L	00000		INV	08/20/2007	300.00			
		GEN AGENCY		RESTITUT			THRU-8-6-07	27465	
				CHECK TOTAL		32.00			
				CHECK TOTAL		32.00			
3551 SPARROW REGIONAL LABORATO	1 101E648 930920	00000		INV	08/22/2007	500.00			
		MED EXAM		AUTOPSIES			80252359	27614	
				CHECK TOTAL		500.00			
				CHECK TOTAL		500.00			
1283 SPARTAN SEWER & SEPTIC TA	1 588E699 940010	0000069901080		INV	08/22/2007	75.00			
		OPERATIONS		OUTSIDE			59440	27573	
				CHECK TOTAL		75.00			
				CHECK TOTAL		75.00			
3063 SPARTAN STORES LLC	1 101E351 930700	0000035100892		INV	08/22/2007	221.77			
		JAIL		ROOM BOARD			207088	27540	
				CHECK TOTAL		221.77			
				CHECK TOTAL		221.77			
3063 SPARTAN STORES LLC	1 101E351 930700	0000035100896		INV	08/22/2007	249.11			
		JAIL		ROOM BOARD			207315	27544	
				CHECK TOTAL		249.11			
				CHECK TOTAL		249.11			
3063 SPARTAN STORES LLC	1 101E351 930700	0000035100895		INV	08/22/2007	239.09			
		JAIL		ROOM BOARD			207422	27543	
				CHECK TOTAL		239.09			
				CHECK TOTAL		239.09			
3063 SPARTAN STORES LLC	1 101E351 930700	0000035100894		INV	08/22/2007	231.13			
		JAIL		ROOM BOARD			207438	27542	
				CHECK TOTAL		231.13			
				CHECK TOTAL		231.13			
3465 SPICY BOB'S ITALIAN EXPRE	1 101E351 930700	0000035100903		INV	08/22/2007	1,759.00			
		JAIL		ROOM BOARD			JUNE-JULY07	27539	
				CHECK TOTAL		1,759.00			
				CHECK TOTAL		1,759.00			
1874 STATE ELECTRONICS	1 588E699 940010	0000069901084		INV	08/22/2007	392.18			
		OPERATIONS		OUTSIDE			64101458	27570	
				CHECK TOTAL		392.18			
				CHECK TOTAL		392.18			
2767 STATE OF MICHIGAN	1 101E257 726000	0000025700730		INV	08/22/2007	5.00			
		EQ		SUPPLIES			PLATE	27592	
				CHECK TOTAL		5.00			
				CHECK TOTAL		5.00			

08/23/2007
09:20 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-35 08/23/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1302 NANCY STECKER									
1 101E262	703040	00000		INV	08/09/2007				
2 101E262	930500	ELECT		PER DIEM		35.00	8-7-07-ELECT	27233	
		ELECT		TRAVEL		3.60			
						CHECK TOTAL			
						38.60			
						38.60			
1347 TELEPHONE SUPPORT SYSTEMS									
1 101E301	940010	0000030100843		INV	08/22/2007				
		SHERIFF		OUTSIDE		35.00	35890	27537	
						CHECK TOTAL			
						35.00			
						35.00			
1321 US POSTAL SERVICE									
1 0701L	271000	00001		INV	08/20/2007				
		GEN AGENCY		RESTITUT		80.00	72246	27475	
						CHECK TOTAL			
						80.00			
						80.00			
1870 UPS									
1 645E172	930450	00000172000721		INV	08/22/2007				
		ADMIN		SHIP/MAIL		16.30	X353000327	27528	
						CHECK TOTAL			
						16.30			
						16.30			
3955 US IMAGING									
1 256E215	726000	00000		INV	08/09/2007				
		ROD AUTO		SUPPLIES		3,298.32	445	27627	
						CHECK TOTAL			
						3,298.32			
						3,298.32			
3955 US IMAGING									
1 256E215	726000	00000		INV	08/09/2007				
		ROD AUTO		SUPPLIES		4,248.49	457	27628	
						CHECK TOTAL			
						4,248.49			
						4,248.49			
1122 VERIZON NORTH									
1 637E265	930210	00001		INV	08/22/2007				
		BLDG GRNDS		TELEPHONE		1,246.18	8712280807	27609	
						CHECK TOTAL			
						1,246.18			
						1,246.18			
2406 VILLAGE MARKET									
1 0701L	271000	00000		INV	08/20/2007				
		GEN AGENCY		RESTITUT		36.00	THRU-8-6-07	27472	
						CHECK TOTAL			
						36.00			
						36.00			
1339 WILBER AUTOMOTIVE SUPPLY									
1 588E699	726050	0000069901074		INV	08/22/2007				
		OPERATIONS		MAINT SUPP		183.52	672349	27566	
						CHECK TOTAL			
						183.52			
						183.52			

08/23/2007
09:20 MAF

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-35 08/23/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1339 WILBER AUTOMOTIVE SUPPLY	1 588E699 726050	0000069901091	INV	08/22/2007	211.74	672658	27558		
1339 WILBER AUTOMOTIVE SUPPLY	1 588E699 726025	0000069901081	INV	08/22/2007	39.99	672929	27572		
1339 WILBER AUTOMOTIVE SUPPLY	1 588E699 726050	0000069901100	INV	08/22/2007	21.01	673463	27624		
CHECK TOTAL					456.26				
2860 WINN TELECOM	1 588E699 930210	0000069901102	INV	08/22/2007	427.70	70517890707	27626		
CHECK TOTAL					427.70				
1340 ZAREMBA EQUIPMENT INC	1 481B901 970300	0000053700857	INV	08/22/2007	11,940.00	7708	27645		
CHECK TOTAL					11,940.00				
3088 g-Neil	1 588E699 726000	0000069901086	INV	08/22/2007	149.45	9444636	27564		
CHECK TOTAL					149.45				
=====						235,173.46	235,173.46		
152 INVOICES						7,589,123.35	7,589,123.35		
=====									
CASH ACCOUNT BALANCE									
WARRANT TOTAL									
=====									

COUNTY ROSTERS

ACTIVE EMPLOYEES

CRAWFORD	KALASKA	OTSEGO	
Bonamie, Patricia	Brand, Joan	Appleton, Gary	Kassuba, Tamera
Brackenbury (Ventline), C	Bunker, Katherine	Bosman, Sandra	Loshaw, Joyce
Cragg, Angie (Milliken)	Cantu, Susan	Butcher, Joyce	McArt, Dana
Ellison, Debra	Coger, Cynthia	Chudzinski, Julie	Morse, Patricia
Fagan, Julie	Fultz, Christy	Collins, Barbara	Neubecker, Amy
Golnick, Kay	Garrock, Lori	Courterier, Victoria	Parker, Carmen
Haskel, Thomas	Hill, Deborah	Cruz, Tracey (Daugherty)	Payne, Pamela (Bisson)
Kujawa, Colleen	Holston, W. Mark	Deane, Luann	Pickelmann, Tammy (Samkowiak)
McCurdy, Cheryl	Kirchofer, Rita	Delaney, Julie	Porzondek, Christina Lynn
Murphy, Dennis	Leach, Stacy	DeLeo, Douglas	Slough, William
Pagel, Kay	Nixon, Carol	Edel, Rudi	Theriault, Regina
Robinson, Wendy	Stewart, Linda	Fishbeck, Valarie	Wojcik, Roberta
Schlehuber, Nona	Whitman, Katherine	Franklin, Linda	
Talarico-Compton, Camarin			
Valentin, Barbara			
Vought, Catherine			

RETIREES

CRAWFORD	KALASKA	OTSEGO	TRI - COUNTY
Callewaert, Jean	McIntire, Cheryl	Bukowski, Shari (see FN #4)	
Ritter, Marlene		Bonkowski, Jacqueline	
Rutkowski, Deborah		Davis, Alton (see FN #1)	
Wojtkowiak, Colleen		Gee, Margaret	
		Street, Diane	

TERMINATED

CRAWFORD	KALASKA	OTSEGO	TRI - COUNTY
Ayes, Everette	Hager, Jennifer	Balcom, Cynthia	
Forrester, Mary	Hassouna, Ahmed	Brandt, Sandra	
Ginther, Amanda	Hulwick, Sheelah	Riley, Aaron	
Hichman, Julie	Long, Melissa	Rowley, Christy (Shillings)	
Lowe, Katherine	Rohde, Carol	Mertz, George	
Medler, Sarah	Smith, Lisa		
Rakoczy, Ronda	Yeubanks, Donna		
Sheldon, Kathryn			

TERMINATED - NO ASSETS

CRAWFORD	KALASKA	OTSEGO	TRI - COUNTY
Ruley, Cheryl		Goff, Sherrie	
Gauthier, Christina		Karczewski, Nanci	
		Schultz, Shirlee	

ASSET ALLOCATION

	CRAWFORD	KALKASKA	OTSEGO	
Active Employees	\$825,384.06	\$627,550.58	\$1,035,454.15	
Inactive Employees	\$54,958.45	\$51,717.41	\$79,347.63	
Retirees	\$96,366.77	\$68,027.82	\$23,114.14	
Bonkowski, Jacqueline			\$98,347.63	
Davis, Alton			\$130,962.87	
Gee, Margaret			\$209,601.42	
Street, Diane			\$20,971.30	
Wojtkowiak, Colleen	\$58,524.30			
Rutkowski, Deborah	\$175,684.68			
Ritter, Marlene	\$106,520.02	-		
TOTAL	\$1,317,438.28	\$747,295.81	\$1,597,799.14	\$3,662,533.23
Plus Employee Contributions	\$32,714.01	\$71,155.20	\$299,454.36	
less Variance adjustment	(\$8,716.42)		(\$6,886.08)	\$403,323.57
Total Assets to transfer*	\$1,341,435.87	\$818,451.01	\$1,890,367.42	\$4,050,254.30

* The above assets are as of December 31, 2006. 2007 investment gains will be pro rata added, based on the agreement of the above assets being transferred. Pension checks being paid out in 2007 will also be taken into consideration with the above assets being moved.

RESOLUTION NO. OCR 07-38
Support of House Bill 5075
OTSEGO COUNTY BOARD OF COMMISSIONERS
August 28, 2007

A resolution regarding Michigan State Forest Campgrounds

Whereas, on July 9, 2007, twenty (20) Michigan State Forest Campgrounds were closed in Northern Michigan to save \$75,000;

Whereas, Johnson Crossing in Otsego County has been a place for countless families both locally and from across Michigan to gather and enjoy the beautiful state we live in;

Whereas, the economy of northern Michigan is heavily impacted by tourism, and provides an opportunity for a unique and wholesome family bonding experience that is reasonably priced;

Whereas, these campgrounds provide the opportunity for an education in excellent life skills while establishing a greater respect and reverence for the world;

Whereas, the financial and social benefits of the parks is beyond and above the bare nightly fee, and the former discount given to senior citizens was a deserved honor, and the soldiers who have served our country valiantly deserve this honor as well;

Whereas, local governments should be afforded the opportunity to maintain these campgrounds when closed by the State of Michigan; now, therefore, be it

Resolved, that the County of Otsego does hereby support House Bill 5075, which seeks to restore the camping fees prior to the price hike, restore discounts as well as introduce ones which are deserved, and gives local communities the option to decide whether they wish to continue maintenance on campgrounds which are closed; and be it further

Resolved, that we encourage Representative Joel Sheltroun, Chairman of the House Tourism, Outdoor Recreation and Natural Resources Committee to take action on this measure to assist Northern Michigan.

KYLE T. LEGEL
Prosecutor

BRENDAN P. CURRAN
Chief Assistant Prosecutor

MANDA M. BREUKER
Assistant Prosecutor



989-731-7430
Fax 989-731-7449

P.O. Box 367
Gaylord, MI 49734

www.otsego-countymi.gov/prosecutor/prosecutor.htm

DATE: August 17, 2007

TO: ✓ John Burt, County Administrator
Rachel Frisch, Finance
Trisha Adam, Human Resources

FROM: Sara Schmidt, Office Manager

RE: Amendment to the FY 2007 Crime Victim Rights Grant

Enclosed is the approved amendment to the grant this office receives for our Victim Rights Advocate. The amendment is a \$663.00 increase to the agreement commencing October 1, 2006 through September 30, 2007. This increase is to add funding to the original agreement, and does not require the county to increase any expenditures. I have also enclosed a copy of the cover letter from the Crime Victim Services Commission's Program Specialist approving this salary and wage increase.

Our Victim Rights Advocate must submit a quarterly report to the Crime Victim Services Commission. The approved increase in her salary and wages, retroactive to October 1, 2006, will be reflected in this report.

This is not a request for a reclassification of the Victim Rights Advocate's position.



STATE OF MICHIGAN
DEPARTMENT OF COMMUNITY HEALTH
CRIME VICTIM SERVICES COMMISSION

JENNIFER M. GRANHOLM
GOVERNOR

JANET OLSZEWSKI
DIRECTOR

July 11, 2007

Mr. Kyle Legel
Otsego County Prosecuting Attorney
100 Livingston Boulevard
PO Box 367
Gaylord, MI 49734

Otsego Co. Pros. Atty.
JUL 13 2007
RECEIVED

Dear Mr. Legel:

Enclosed is the approved amendment to the FY2007 Crime Victim Rights Grant between the Department of Community Health, Crime Victim Services Commission and the Otsego County Prosecutor's Office. This amendment adjusts the 2007 Victim Rights Grant from \$35,600 to \$36,263.

We appreciate your efforts to improve services for victims in Michigan. If you have any questions, please contact Beth Adcock, Program Specialist at (517) 334-9943 or via the Internet, adcockb@michigan.gov

Sincerely,

M. Elizabeth Adcock
Program Specialist

Enclosure

**Amendment No. 1 to the
Agreement Between
Michigan Department of Community Health
and
Otsego County
for
Victim Rights**

1. Period of Agreement

This agreement shall commence on October 1, 2006 and continue through September 30, 2007. This agreement is in full force and effect for the period specified.

2. Program Budget and Agreement Amount

The total agreement amount is increased from \$35,600 to \$36,263 as shown on Attachment "B", Budget Pages.

3. Amendment Purpose

The purpose of the amendment is to add funding in the original agreement for Victim Rights.

4. Original Agreement Conditions

It is understood and agreed that all other conditions of the original agreement remain the same.

5. Special Certification

The individual or officer signing this amendment certifies by his or her signature that he or she is authorized to sign this amendment on behalf of the responsible governing board; official or contractor.

6. Signature Section

For the Michigan Department of Community Health

Mary Jane Russell 6-28-07
Mary Jane Russell, Director, Bureau of Budget and Audit Date

For the CONTRACTOR:

Kyle Legel Prosecuting Attorney
Name (print) Title (print)
[Signature] 8/11/07
Signature Date

PROGRAM BUDGET SUMMARY
MICHIGAN DEPARTMENT OF COMMUNITY HEALTH

View at 100% or Larger
Use **WHOLE DOLLARS** Only

PROGRAM CRIME VICTIM SERVICES COMMISSION			DATE PREPARED March 21, 2007		Page 1	Of 2
CONTRACTOR NAME Otsego County			BUDGET PERIOD From 10/01/2006 To: 09/30/2007			
MAILING ADDRESS (Number and Street) P.O. Box 367			BUDGET AGREEMENT <input type="checkbox"/> ORIGINAL <input checked="" type="checkbox"/> AMENDMENT		AMENDMENT # 1	
CITY Gaylord	STATE MI	ZIP CODE 49734	FEDERAL ID NUMBER 38-6004882			
EXPENDITURE CATEGORY			ORIGINAL BUDGET	AMENDED BUDGET	TOTAL BUDGET (Use Whole Dollars)	
1. SALARIES & WAGES			\$25,000	662	\$25,662	
2. FRINGE BENEFITS			\$ 5,904	1	\$ 5,905	
3. TRAVEL			\$ 375		\$ 375	
4. SUPPLIES & MATERIALS			\$ 4,321		\$ 4,321	
5. CONTRACTUAL (Subcontracts/Subrecipients)			\$ 0		\$ 0	
6. EQUIPMENT			\$ 0		\$ 0	
7. OTHER EXPENSES			\$ 0		\$ 0	
8. TOTAL DIRECT EXPENDITURES (Sum of Lines 1-7)			\$35,600	663	\$0	\$36,263
9. INDIRECT COSTS: Rate #1 %						
INDIRECT COSTS: Rate #2 %						
10. TOTAL EXPENDITURES			\$35,600	\$663	\$0	\$36,263

SOURCE OF FUNDS

11. FEES & COLLECTIONS	\$0			\$0	
12. STATE AGREEMENT	\$35,600	663		\$36,263	
13. LOCAL	\$ 0			\$ 0	
14. FEDERAL	\$0			\$0	
15. OTHER(S)	\$ 0			\$ 0	
16. TOTAL FUNDING	\$35,600	663	\$0	\$36,263	
AUTHORITY: P.A. 368 of 1978		The Department of Community Health is an equal opportunity employer, services and programs provider.			
COMPLETION: Is Voluntary, but is required as a condition of funding					

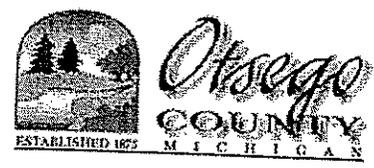
BACK COVER

FRONT COVER

OTSEGO COUNTY MICHIGAN

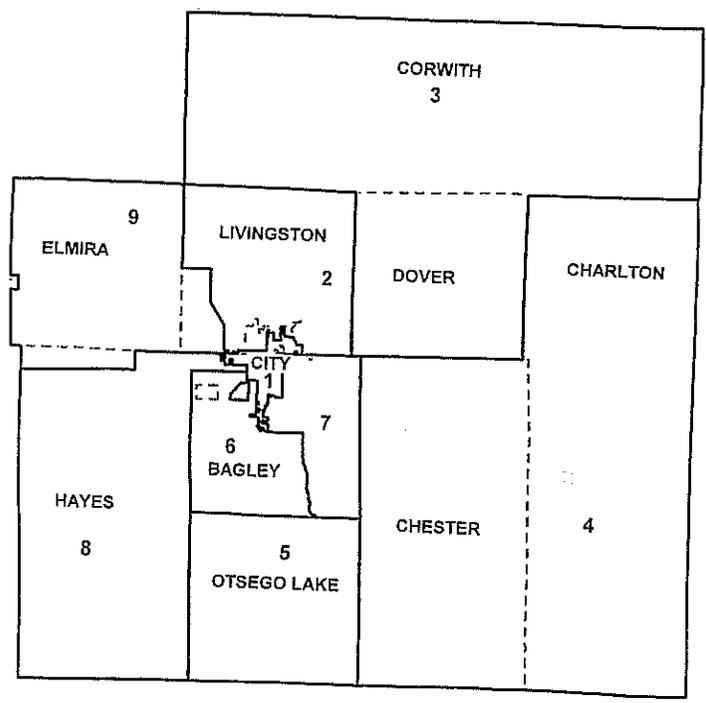
Population
23,301 (2000 Census)
25,800 (2005 Estimate)

2007-2008 Directory



Including:
COUNTY
TOWNSHIP
CITY
VILLAGE
Officers

Commissioner
District Map



Courtesy of:
Otsego County Board of Commissioners
Information compiled by:
Administration

County-City Building
225 West Main Street
Gaylord, Michigan 49735
www.otsegocountymi.gov

(989)732-6484 or (989)731-7520

Pg. 1

HISTORY OF OTSEGO COUNTY

Otsego County traces its beginning to 1840 when the Michigan Legislature set off four townships as Okkuddo County. It was later renamed Otsego meaning "clear water" on March 8, 1843. Five more townships were added later.

The first people moved into Otsego County in 1868, for the purpose of lumbering, but were unsuccessful and it wasn't until 1869 that lumbering really got going. About 1872, Otsego Lake Village was started; the first people moved into the Gaylord area in 1873-1874 and Gaylord was incorporated as a village in 1881.

Other towns in Otsego County grew as the lumbering and farming advanced; most of the towns have now disappeared as could be expected when the lumber died out. Such towns as Quick, Sallings, Berryville, Logan and so forth are only names on old maps today. The remaining towns are Gaylord, Johannesburg, Elmira, Vanderbilt, Waters and Otsego Lake Village.

The Great White Pine lured people into early Otsego County; it was known as Cork Pine; the finest of the white pines was found in great number in the Otsego Lake area and was greatly sought after by the loggers. The only large remaining stand today is found in Hartwick Pines State Park.

Otsego County was also known for its fine hardwood and a great deal of her later industry was centered around this wood. Such industries as the Gaylord Last Block Works, which made ten-pins and last blocks, was the largest of its kind in the world at that time.

In lumbering today, we only have a few mills left in the county and not too much lumbering is done; some hardwood is still cut and also a little pine. Some people do tap maple trees in the spring for maple syrup (these stands of maple are called sugarbushes). Christmas tree plantations are a new business in the area as well.

Other early industries in the area were wagon and sleigh making. At one time a car was manufactured in Gaylord, known as the "Gaylord 30". This industry coupled with the industries that rose out of the lumbering and farming, comprise much of Gaylord's early industry.

Today the tourist industry is one of the highest ranking, Otsego County is well known as a popular four-season vacation spot, attracting thousands to the area for golfing, swimming, boating, skiing, snowmobiling and in general the opportunity to experience Northern Michigan at its finest. Two campgrounds and a state park are found in our county as well.

Hunting and fishing is in abundance which includes deer, bear, grouse, rabbits and other small game; also our county boasts the only elk herd in Michigan. Further information can be obtained from the Michigan Department of Natural Resources.

Pg. 18

HAYES
Pop. 1,437
Town Hall
71 Hayes Tower Rd., Gaylord 49735

SUPERVISOR/ASSESSOR Mary M. Sanders
7200 Hayes Tower Rd., Gaylord 49735, 732-4206
Fax 732-4206 *51 E-mail: msanders@freeway.net
CLERK Richard B. Ross (R)
6724 Hayes Tower Rd., Gaylord 49735, 732-9576
E-mail: rbross@freeway.net
TREASURER Wayne E. Tyler (R)
7855 Hayes Tower Rd., Gaylord 49735, 732-3313
E-mail: wmt Tyler@freeway.net
TRUSTEE Judith Estelle
8317 Alba Rd., Elmira 49730, 731-7424
E-mail: estellefarms@gtlakes.com
TRUSTEE Robert Diesing
276 S. Pinecrest Dr., Gaylord 49735, 732-3661
E-mail: bojac@charter.net

LIVINGSTON
Pop. 2,445
Town Hall - 732-1499
3218 Old 27 N., Gaylord, MI 49735

SUPERVISOR Norm Brecheisen
361 McLouth, Gaylord 49735, 732-7688
CLERK Liz Mench
862 Butcher Dr., Gaylord 49735, 732-3515
TREASURER Cheryl Prusakiewicz
2622 Martindale Rd., Gaylord 49735, 732-3309
TRUSTEE Richard Carlson
510 E. Sheldon, Gaylord 49735, 732-9685
TRUSTEE Beth Dipzinski
1182 Goslow, Gaylord 49735, 732-9588

OTSEGO LAKE
Pop. 2,532
Town Hall - 732-6923 & 6929
10584 Old 27 S., P.O. Box 99, Waters, 49797

SUPERVISOR Thomas Wagar (R)
9537 Old 27 S., Gaylord, 49735, 732-4288
CLERK Lorraine Markovich (R)
P.O. Box 3038, Gaylord, 49734, 732-6923 Ext. 1
TRUSTEE Tim Baker (R)
7011 Sugar Hill, Gaylord 49735, 731-4343
TRUSTEE Mary Brown (R)
512 Old State Rd., Gaylord 49735, 939-8269
CONSTABLE Jerry L. Brown (R)
512 Old State Rd., Gaylord 49735, 939-8269
ASSESSOR Fred Lindroth
P.O. Box 98, Waters 49797, 732-6923 Ext. 2

Township Hall Office Hours:
Mon., Tues. & Thurs.
9:00 a.m. - 1:00 p.m.

Pg. 171

Pg. 2

NATIONAL AND STATE LEGISLATORS

CORWITH Town Hall – Ph. 983-2865 Fax 983-3978
Pop. 1,416 8170 Mill, Vanderbilt, 49795

- SUPERVISOR/ASSESSOR Vernon Kassuba (R)
6684 Airport Rd., Vanderbilt, MI 49795, 983-3993
- CLERK Debbie Whitman (D)
7921 Dudley, Vanderbilt, MI 49795, 983-2807
- TREASURER Marilyn Cole (D)
P.O. Box 92, Vanderbilt, MI 49795, 983-4347
- TRUSTEE Fred Gorny (R)
6750 Pykeschool Rd., Vanderbilt, MI 49795, 983-3701
- TRUSTEE Tom Loshaw (R)
20 Loshaw Dr., Vanderbilt, MI 49795, 983-4265

U.S. Senator Carl Levin Michigan Office
269 Russell Senate Office Bldg. 301 E. Genesee
Washington, D.C. 20510 Saginaw, MI 48607
Phone: 202-224-6221 Phone 989-754-2494
Fax: 202-224-1388
E-mail: levin.senate.gov/contact/index.cfm

U.S. Senator Debbie Stabenow Michigan Office
133 Hart, Senate Office Bldg. 280 E. Saginaw
Washington, D.C. 20510 Lansing, MI 48823
Phone: 202-224-4822 Phone: 517-203-1760
E-mail: stabenow.senate.gov/email.htm

DOVER Town Hall
Pop. 525 2985 Marquardt Rd., Gaylord 49735

- SUPERVISOR Thomas Murphy (R)
5629 Sparr Rd., Gaylord 49735, 732-0455
- CLERK Janet Kwapis
1189 Whitehouse Tr., Gaylord 49735, 732-1223
- TREASURER Diane House (R)
5040 Sparr Rd., Gaylord 49735, 732-8812
- TRUSTEE Chester Kozlowski (R)
4938 Wilkinson Rd., Gaylord 49735, 732-5365
- TRUSTEE/HALL RENTAL Rebecca House (D)
5575 Sparr Rd., Gaylord 49735, 732-4480
- ASSESSOR Sally Nowak
P.O. Box 484, Johannesburg 49751, 786-5518

U.S. Congressman Bart Stupak
Michigan 1st District
2352 Rayburn House Office Building
Washington, DC 20515
Phone: (202) 225 4735
Fax: (202) 225 4744
www.house.gov/stupak/IMA/issue2.htm

State Representative Kevin Elsenheimer
Lansing Office Mailing Address:
51389 House Office Building
P.O. Box 30014
Lansing, MI 48909-7514
Phone: 517-373-0829
Fax: 517-373-1841
E-mail: kevinelsenheimer@house.mi.gov

State Senator Tony Stamas
Republican of District 36
Office Phone: (517) 373-7946
Office Location: 720 Farnum Building
E-mail: ofctstamas@senate.michigan.gov

ELMIRA Town Hall – Ph. 231-546-3383
Pop. 1,598 2035 Mt. Jack, P.O. Box 117, Elmira 49730

- SUPERVISOR Diane Franckowiak (R)
8881 South St., Elmira 49730, Ph. & Fax 231-546-3241
- CLERK Susan Schaedig (R)
7252 Alba Rd., Gaylord 49735, Ph. & Fax 732-2920
- TREASURER Diane Purgiel (R)
1404 N Townline, Gaylord 49735, 732-4560, Fax 732-9702
- TRUSTEE Leonard Skop (R)
7487 Skop Rd., Elmira 49730, 231-546-3659
- TRUSTEE Theresa M. Plachta (R)
6592 Theisen Rd., Elmira 49730, 231-546-3834
- ASSESSOR Jill Kassuba
6684 Airport Rd., P.O. Box 334, Vanderbilt 49795 983-3993

STATE OFFICIALS

Governor Jennifer Granholm P.O. Box 30013 Lansing, MI 48909 Phone: 517-373-3400	Lt. Governor John Cherry P.O. Box 30026 Lansing, MI 48909 Phone: 517-373-6800
Secretary of State Terri Land 430 W. Allegan Lansing, MI 48918 Phone: 517-373-2510	Atty. Gen. Michael Cox P.O. Box 30212 Lansing, MI 48909 Phone: 517-373-1110

State Treasurer Robert Kleine
1st Floor Treasury Bldg. Lansing, MI 48901

Pg. 3

BOARD OF COMMISSIONERS

Meetings are held on the second and fourth Tuesdays of each month beginning at 9:30 a.m. at the J. Richard Yuill Alpine Center Multi-Purpose Room. This year five meetings are scheduled in the evening beginning at 7:00 p.m. at various Township Halls. You can obtain the schedule by visiting our website: www.otsegocountymi.gov under "commissioners" or by calling (989)731-7520.

- DISTRICT I Clark Bates (R)
P.O. Box 308, Gaylord, 732-5879
E-mail: cwbates@verizon.net
- DISTRICT II Paul Beachnau (R)
586 Sunshine Ln., Gaylord, 705-2320
E-mail: paul@gaylordmichigan.net
- DISTRICT III Paul Liss (R)
221 Thumb Lk. Rd., Vanderbilt, 983-4138
E-mail: pauilliss@yahoo.com
- DISTRICT IV Lee Olsen (R)
4385 Oley Lake Rd., Gaylord, 732-1484
E-mail: lolsen@voyager.net
- DISTRICT V Erma Backenstose (R)
6227 Kellogg Dr., Gaylord, 732-9594
E-mail: marieeb@charter.net
- DISTRICT VI Kenneth Glasser (R)
2366 Perch Lake Rd., Gaylord, 732-7470 or 732-7551
E-mail: glasserkenneth@hotmail.com
- DISTRICT VI Douglas Johnson (R)
554 McCoy Rd., Gaylord, 732-9040 or 732-1313
E-mail: sjohn554@freeway.net
- DISTRICT VIII Mike Hyde (R)
2646 Lone Pine, Gaylord, 732-7142
E-mail: jmhyde2@yahoo.com
- DISTRICT IX Allan Bentz (R)
P.O. Box 34, 1621 Mt. Jack, Elmira, 231-546-3341
E-mail: allanbentz@hotmail.com



- ADMINISTRATOR John M. Burt
- ASSISTANT TO THE ADMINISTRATOR Susan Premo

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TOWNSHIP OFFICES

- BAGLEY Town Hall – 732-5924
Pop. 5,838 2896 Old 27 S., PO Box 52, Gaylord 49734
- SUPERVISOR William L. Giles (R)
3766 Buck Rd., Gaylord 49735, 732-6340
- CLERK James E. Szymanski (R)
1706 Krys Rd., Gaylord 49735, 732-2239 or 732-4754
- TREASURER Mary Yager (R)
Office Hours: Mon. & Weds. 9-3; Fri. 9-12 & 1-4
- TRUSTEE Frederic T. Burns (R)
P.O. Box 52, Gaylord 49734, 732-5924
- TRUSTEE Richard Sumerix (R)
3262 Nina St., Gaylord 49735, 732-2177
- ASSESSOR Jay Woodcox
P.O. Box 52, Gaylord 49734

- CHARLTON Township Office 731-1920, Fax 731-1070
Pop. 1,330 10900 M-32 East, P.O. Box 367
Johannesburg, MI 49751
- SUPERVISOR Matthew Nowak (R)
P.O. Box 367, Johannesburg 49751, 786-5518
- CLERK Ivan H. Maschke (R)
2470 Leino Rd., Johannesburg 49751, 786-2893
- TREASURER Kimberly L. Samowiak (R)
P.O. Box 367, Johannesburg 49751, 731-1920
- TRUSTEE Joseph Edwartowski (R)
14100 Old State Rd., Johannesburg 49751, 786-7338
- TRUSTEE Michael McCarthy (R)
10215 Birchview, Johannesburg 49751, 939-7664
- ASSESSOR Sally Nowak
P.O. Box 484, Johannesburg 49751, 786-5518

- CHESTER Town Hall – 732-5886
Pop. 934 1737 Big Lake Rd., Gaylord 49735
- SUPERVISOR Robert Harkness (R)
1731 Big Lake Rd., Gaylord 49735, 705-1913
- CLERK Melissa Szymanski (R)
7259 M-32 E., Johannesburg 49751, 731-5526
- TREASURER Barbara Lewandoski (R)
5758 McCoy Rd., Gaylord 49735, 732-2218
- TRUSTEE Wanda Baskinski (D)
5529 Oley Lake Rd., Gaylord 49735, 732-3097
- TRUSTEE Jean Nowicki (R)
6890 Larkspur, Johannesburg 49751, 732-0303
- ASSESSOR Sally Nowak
P.O. Box 484, Johannesburg 49751, 786-5518

VILLAGE OF VANDERBILT - 49795

Incorporated - 1901, Pop. 587
(989)983-4244

VILLAGE MEETINGS HELD THE FIRST MONDAY OF EACH MONTH
BEGINNING AT 7:00 PM/VILLAGE HALL

- PRESIDENT Edward Posgate
606 Garfield, Vanderbilt
- CLERK Shirley Hawn
606 Garfield, Vanderbilt
- TREASURER Elizabeth Haus
606 Garfield, Vanderbilt
- ZONING ADMINISTRATOR Elizabeth Haus
- STREET ADMINISTRATOR Michael Kenny
- PARKS & RECREATION Charles Hawley
- CODE ENFORCEMENT Ronald Bush
- TRUSTEES
 - Ronald Bush Kathleen Carrick
 - Charles Hawley Michael Kenny
 - Ernest Schuster
- COORDINATOR Elizabeth Haus

OTSEGO COUNTY TOWNSHIPS

TOWNSHIP ASSOCIATION

CHAIRMAN

Tom Wagar

VICE CHAIRPERSON

Beth Dipzinski

SECRETARY/TREASURER

Mary Sanders

MEETINGS

6:00 p.m. on the Third Tuesday of January, March,
May, July, September & November

Monthly Township Meetings are held on these dates:

First Thursday	Corwith Twp.	7:00 p.m.
Second Monday	Bagley Twp.	7:00 p.m.
Second Monday	Charlton Twp.	7:00 p.m.
Second Tuesday	Chester Twp.	6:00 p.m.
Second Tuesday	Hayes Twp.	7:00 p.m.
Second Wednesday	Dover Twp.	5:30 p.m.
Second Thursday	Elmira Twp.	6:00 p.m.
Third Thursday	Otsego Lake Twp.	7:00 p.m.
Fourth Monday	Livingston Twp.	7:00 p.m.
First Monday	Village of Vanderbilt	7:00 p.m.

Gaylord City Council meets the second & fourth
Monday at 7:00 p.m.

COMMITTEES

STATUTORY COMMITTEES

- TRANSPORTATION & AIRPORT
LEPC
9-1-1
- PLANNING COMMISSION
PARLIAMENTARIAN

SELECT COMMITTEES

- JUSTICE & PUBLIC SAFETY
BUDGET/FINANCE
COUNTY INFRASTRUCTURE
JAIL TECHNICAL COMMITTEE,
HUMAN SERVICES
PERSONNEL
JAIL CITIZEN COMMITTEE

OTHER COMMITTEES

- AU SABLE RIVER ZONING
BIG ROCK
COMMISSION ON AGING
CONSTRUCTION BOARD OF APPEALS
DISTRICT HEALTH APPEALS BD
DISTRICT HEALTH
EMS FAIR BOARD
GAYLORD CITY COMMISSION
HOUSING
LIBRARY
M.A.C./WORKERS' COMP./RISK MGMT
MENTAL HEALTH (NEMCMH)
MSU EXTENSION
M-TEC ADVISORY
NEMC
NEMCOG
NEMCSA
NMSAS
OCHSCB & F.I.A
PARKS & RECREATION
PIGEON RIVER ADVISORY/ZONING
ROAD COMMISSION
SOIL CONSERVATION
SPORTSPLEX
TOWNSHIP ASSOCIATION
UNIVERSITY CENTER
COMMUNITY CORRECTIONS

A complete list of committee names can be
obtained at:

<http://www.otsegocountymi.gov/commissioners/committees.htm>

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ELECTED OFFICIALS' LIAISONS

Clerk/Register of Deeds Beachnau
 Prosecuting Attorney Liss
 Sheriff Bentz
 Treasurer Olsen

46th CIRCUIT TRIAL COURT - OTSEGO DIVISIONS 800 LIVINGSTON BLVD., SUITE 1-C, GAYLORD, MI 49735 JUDGES & ADMINISTRATION

Honorable Patricia A. Morse, Chief Judge
 Phone: (989)731-0205
 Honorable Janet M. Allen, Chief Judge Pro Tem
 Phone: (989)731-0225
 Honorable Dennis F. Murphy
 Phone: (989)731-0224
 Honorable Michael K. Cooper
 Phone: (989)731-0205

TRIAL COURT ADMINISTRATOR

Rudi D. Edel (989)731-0228

HUMAN RESOURCES/FINANCE MANAGER

Joyce M. Loshaw (989)731-0228

CIRCUIT DIVISION

CIRCUIT CLERK OF THE COURT

225 W. Main St., Gaylord, MI 49735

Susan I. DeFeyter (989)731-7504

CIRCUIT DIVISION MANAGER/JUDICIAL SECRETARY

800 Livingston Blvd., Suite 1-C, Gaylord, MI 49735

Victoria Courterier (989)731-0205

JUDICIAL SECRETARIES

Katherine Whitman (989)731-0225

Kay Pagel (989)731-0224

ASSIGNMENT CLERK/MEDIATION CLERK

Roberta Wojcik (989)731-0223

PROBATION & PAROLE

800 Livingston Blvd., Suite 4-B, Gaylord, MI 49735

Michael Turnbull, Field Mgr. - (989)731-7640

Probation Agents:

Yvonne MacKellar

Chester Krupiarz

Gary Andrew

LIBRARY

Otsego County Library – 700 S. Otsego Ave.
 Phone: (989)732-5841 Fax: (989)732-9401
www.otsego.lib.mi.us

DIRECTOR

Maureen Derenzy

Johannesburg Branch Library
 10900 East M-32, Johannesburg, MI 49751
 Phone & Fax (989)732-3928

BRANCH MANAGER

Vickie Hoecherl

Vanderbilt Branch Library
 Corwith Twp. Hall, 8170 Mill St., Vanderbilt, MI 49795
 Phone & Fax (989)983-3600

BRANCH MANAGER

Tianne Jones

OTSEGO CONSERVATION DISTRICT

800 Livingston Blvd., Suite 4-A, Gaylord
 Phone: (989)732-4021 Fax: (989)731-0744

DISTRICT ADMINISTRATOR

Patricia Osburn

DISTRICT FORESTER

Nancy Garlock

ASSISTANT ADMINISTRATOR

Julie Kuras

NORTHERN MICHIGAN SUBSTANCE ABUSE SERVICES

1165 Elkview, Ste. 1, P.O. Box 1278, Gaylord 49734
 Phone: (989)732-1791

EXECUTIVE DIRECTOR

Dennis Priess

USDA FARM SERVICE AGENCY

ANTRIM & OTSEGO COUNTIES

108 Depot St., Bellaire, MI 49615-9558

Phone: (231)533-8542 Fax: (231)533-6689

E-mail: kathy.kozlowski@mi.usda.gov

kathy.johnson@mi.usda.gov

COUNTY EXECUTIVE DIRECTOR

Kathy Y. Kozlowski

PROGRAM TECHNICIANS

Kathy Johnson

FIELD TECHNICIAN

Chester Skop

USDA NATURAL RESOURCES CONSERVATION SERVICE

800 Livingston Blvd., Suite 4-A, Gaylord

Phone: (989)732-6526 Fax: (989)731-0744

DISTRICT CONSERVATIONIST

Jacque S. Korn

SURVEYOR – 669 W. Pine Briar, Gaylord

Phone: (989)732-4105 Fax: (989)732-9711

Carl I. Robinson, PE & PS

CITY OF GAYLORD – Population 3,681

225 W. Main St., Gaylord

Phone: (989)732-4060

MAYOR

Gladys Solokis

CLERK

Rebecca Curtis

TREASURER

David Duffield

CITY MANAGER

Joseph P. Duff

DPW SUPERINTENDENT

Keith Roberts

CITY COUNCIL MEMBER

Joe Wambold (Ward 1)

Todd Sharrard (Ward 2)

Gerald Campbell (Ward 3)

Steve Johnson

Patrick Mankowski (At Large)

Russell Jann (At Large)

City Council meets the 2nd & 4th Monday at 7:00 p.m.

CITY PLANNING COMMISSION

Roger Markham, Chairperson

Meets the 1st Wednesday of each month at 7:00 p.m.

CITY ZONING BOARD OF APPEALS

Ron Dickerson, Chairman

Meets 2nd & 4th Wednesday as needed at 7:00 p.m.

DOWNTOWN DEVELOPMENT AUTHORITY

Sherrie Schuster (989)732-6073

CITY POLICE

225 W. Main St., Gaylord Phone: (989)732-1777

Chief of Police

Joseph FitzGerald

CITY GARAGE – 102 E. 7th St., Gaylord (989)732-5475

FIRE HALL – 811 S. Wisconsin, P.O. Box 954, Gaylord

Phone: (989)732-8859 Dial 9-1-1 for Emergency

ROAD COMMISSION

669 W. McCoy Road, P.O. Box 537, Gaylord

Phone (989)732-5202

MANAGING DIRECTOR

Michael Roper

CHAIRMAN

Jack Deming

ADMINISTRATIVE ASSISTANT

Kathy Franczowski

HUMAN RESOURCES MANAGER

Karen Clark

CITY ASSESSOR

Debbie Dunham

(989)370-9112

(989)732-7331

(989)732-4311

(989)732-7911

(989)732-4773

(989)731-1116

DISTRICT DIVISION

800 Livingston Blvd., Suite 1-C, Gaylord, MI 49735

DISTRICT DIVISION SUPERVISOR/MAGISTRATE

Tracey Cruz (989)731-0209

DISTRICT CLERK OF THE COURT/MAGISTRATE/

PROBATION COMPLIANCE OFFICER

Regina Theriault (989)731-0215

CIVIL CLERK

Tamera Kassuba (989)731-0239

CRIMINAL CLERK

Tammy Pickelmann (989)731-0217

TRAFFIC CLERK

Linda Franklin (989)731-0208

SMALL CLAIMS CLERK

Barbara Collins (989)731-0216

COURT SECURITY OFFICER

(989)731-0206

COLLECTIONS ENFORCEMENT CLERK

Carmen Parker (989)731-0211

FAMILY DIVISION

800 Livingston Blvd., Suite 1-C, Gaylord, MI 49735

FAMILY DIVISION SUPERVISOR/REFEREE

Julie Delaney (989)731-0210

PROBATE REGISTER

Julie Chudzinski (989)731-0204

JUVENILE REGISTER

Joyce Butcher (989)731-0214

JUVENILE CASEWORKERS

Douglas DeLeo (989)731-0203

Christina Porzondek (989)731-0202

FRIEND OF THE COURT

1029 Gornick Ave., Gaylord, MI 49735

Phone: (989)731-7450

Amy Neubecker

COUNTY CLERK/REGISTER OF DEEDS

225 W. Main, Room 110, Gaylord 49735 (989)731-7500

Susan I. DeFeyer (R) (989)731-7504

CHIEF DEPUTY

Lynn Branch (989)731-7503

CHIEF DEPUTY/REGISTER

Judy Seelinger (989)731-7552

DEPUTY COURT CLERKS

Lisa VanLiere (989)731-7501

Donna McArthur (989)731-7502

DEPUTY CLERK/REGISTER

Andrew Haskel (989)731-7553

CLERK/ASSISTANT

Brenda Volant

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COUNTY TREASURER

225 W. Main, Room 107, Gaylord 49735 (989)731-7560

Diann Axford

CHIEF DEPUTY TREASURER

June VanDenBoom

DEPUTY TREASURER

Cindi Huellmantel

PROSECUTING ATTORNEY

100 Livingston Blvd., P.O. Box 367, Gaylord

Phone: (989)731-7430 Fax: (989)731-7449

PROSECUTOR

Kyle T. Legel

CHIEF ASSISTANT PROSECUTOR

Brendan P. Curran

ASSISTANT PROSECUTOR

Manda M. Breuker

OFFICE MANAGER

Sara Schmidt (989)731-7433

CHILD SUPPORT SECRETARY

Debi Ackerman (989)731-7439

VICTIMS ADVOCATE

Cathy Baragrey (989)731-7431

CLERK/TYPISTS

Brenda Goodrich (989)731-7438

Brenda Volant (989)731-7432

COUNTY SHERIFF'S DEPARTMENT

124 S. Court Ave., Gaylord

EMERGENCY 911

NON-EMERGENCY 732-3555

JAIL 731-7288

FAX 731-7299

SHERIFF

James D. McBride (989)731-7281

UNDERSHERIFF

Matthew Nowicki (989)731-7282

ADMINISTRATIVE ASSISTANT

Dep. Marcia LaForest (989)731-7283

DETECTIVE SERGEANT

(989)731-7284

ROAD PATROL

Sgt. Michael Anthony

Dep. Trevor Winkel

Dep. Nicholas Cavanaugh

Dep. Amy Klepadlo

Dep. Sara Scott

Dep. Timothy Hogan

CLERK II/RECEPTIONIST

(989)731-7285

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OTSEGO COUNTY COMMISSION ON AGING

120 Grandview Blvd., Gaylord

Phone: (989)732-1122 Fax: (989)731-2739

E-mail: OCCOA@OCCOAonline.org

DIRECTORS

Arnold Morse

Dona Wishart

BOARD CHAIRMAN

Michael Crosby

**NORTHWEST MICHIGAN
COMMUNITY HEALTH AGENCY**

95 Livingston Blvd., Gaylord

Phone: (989)732-1794

Administrative Office: 220 W. Garfield, Charlevoix

Phone: (231)547-6523

MEDICAL DIRECTOR

Joshua Meyerson, MD MPH

ADMINISTRATOR

Gerald Chase

ELECTION SCHEDULING COMMITTEE

COUNTY CLERK

Susan I. DeFeyer (989)731-7504

CITY CLERK

Rebecca Curtis (989)732-4060

SCHOOL BOARD MEMBER

Board President

TOWNSHIP CLERK

James E. Szymanski - 1706 Krys Rd., Gaylord

(989)732-2239 or (989)732-4754 work

MEDICAL EXAMINER

Dr. Michael McNamara

OTSEGO COUNTY BUILDING AUTHORITY

CHAIRMAN

Laverne G. Harden

SECRETARY

Lester Howard

MEMBER

Frank Wilkinson

VETERANS' TRUST FUND COMMITTEE

225 W. Main St., Room 104, Gaylord
Phone: (989)731-7576
By Appointment Only
Richard Sawicki, DAV
Clarence Ralston, VFW
Weber Young

DEPARTMENT OF VETERANS' AFFAIRS

Clark Bates, Chair Kenneth Glasser
Mike Hyde Erma Backenstose
Meetings held the third Thursday of each month at
2:00 p.m. or as specified.

VETERANS' COUNSELOR

225 W. Main, Room 213, Gaylord
Phone: (989)731-7575
DIRECTOR
Marlene Hopp

OTHER COUNTY RELATED ENTITIES

CANVASSERS

Connie Blotske (R), Nancy Stecker (R),
Leonard Defenbaugh (D), William Light (D)

CHAMBER OF COMMERCE

101 W. Main St., P.O. Box 513, Gaylord
Phone: (989)732-6333 Fax: (989)732-7990
EXECUTIVE DIRECTOR
Robert Kasprzak

GAYLORD INFORMATION CENTER

125 S. Otsego, Gaylord
Phone (989)732-4000
Toll Free: 1-800-345-8621

CONVENTION & TOURISM BUREAU

101 W. Main St., P.O. Box 3069, Gaylord
Phone: (989)732-6333
EXECUTIVE DIRECTOR
Paul Beachnau

JAIL ADMINISTRATOR

Lt. Brian Webber (989)731-7292
CORRECTIONS (989)731-7288
Eric Pandell
Thomas Boughner
Kent Hilley
Jody Evans
Thomas Bunker
Daniel Phillips
Wendy Howard
Tony Tallent
JAIL FOOD SERVICE
Timothy Hohl

MICHIGAN DEPARTMENT OF CORRECTIONS

Otsego County Probation/Parole
800 Livingston Blvd., Suite 4-B
Gaylord, MI 49735
Phone: (989)731-7640
FIELD MANAGER
Michael Turnbull
PROBATION AGENTS
Yvonne MacKellar
Chester Krupiarz
Gary Andrew

AIRPORT

1100 Aero Dr., Gaylord 49735
Phone: (989)732-4218 Fax: (989)414-2892
Email: swoddy@gaylordregional.com
MANAGER
Scott Woody

ANIMAL CONTROL

200 East 7th Street, Gaylord
Phone: (989)705-7632 Fax: (989)705-2645
Office Hours: Monday-Friday 8:00 a.m. to 4:30 p.m.
Saturday 9:00 a.m. to 12:00 p.m.
OFFICER/DIRECTOR
Angel Oppermann
OFFICERS
Kristine Foguth
Julie Gault
Holly Shimel

BUILDING/GROUNDS

Phone: (989)731-0295
DIRECTOR
Dale Fulcher
SENIOR MAINTENANCE TECHNICIAN
Robert Britz
MAINTENANCE TECHNICIAN
John Platko

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BUILDING DEPARTMENT

1066 Cross Street, Gaylord
Phone: (989)731-7400 Fax: (989)731-7419
Office Hours: Mon.-Fri. 8-12 & 1-4
DIRECTOR Joseph Ferrigan

BUILDING OFFICIAL

Jerome Swantek

CLERKS

Linda Pyke
Sharon Bolinger
Denise Babbitt

INSPECTORS

Al Haus – Plumbing/Mechanical
Paul Hunter – Plumbing/Mechanical
Allen West - Building
Gerry Peck - Electrical
Tim Bordner - Electrical
Bruce Scott – Building

OTSEGO COUNTY BUS SYSTEM

1254 Energy Dr., Gaylord
Phone: (989)731-5865 Fax: (989)731-9924
MANAGER

Theron Higgins (989)731-1204

OFFICE MANAGER

Pamila Miller (989)731-5865

DISPATCHER

{For Rides} (989)732-6224 {Mon-Fri}
(989)614-6109 {Saturday}

EMERGENCY MEDICAL SERVICES

100 McLouth, P.O. Box 642, Gaylord
Phone: (989)732-9085

www.ocems.com

E-mail: jon@ocems.com

CHIEF OF DEPARTMENT

Jon Deming

EQUALIZATION

1064 Cross St., Gaylord
Phone: (989)731-7410

DIRECTOR

William Kerr

FIELD APPRAISERS

Mark Reetz
Sandra Smith

CLERK

Denise Babbitt

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HOUSING COMMITTEE

225 W. Main St., Room 213, Gaylord
Phone: (989)731-7570

DIRECTOR

Marlene Hopp

CLERK

Cindee Polena

HOUSING INSPECTOR

Bruce Scott

Meetings held the third Thursday of each month
@ 9:30 a.m. or as specified.

MSU EXTENSION-OTSEGO COUNTY

800 Livingston Blvd., Suite 4A-2, Gaylord
Phone: (989)731-0272

DIRECTOR

Phil Alexander

SECRETARY

Cathy O'Connor

4-H YOUTH EDUCATOR

Bethany Frykucki

FAMILY NUTRITION PROGRAM

Lori Hunt

PARENT EDUCATOR

Debby O'Neil

OTSEGO COUNTY

EMERGENCY MANAGEMENT/9-1-1

Phone: (989)732-6670, (989)731-7596
Fax: (989)731-7589 or (989)705-7341

DIRECTOR

Michael Thompson

PARKS & RECREATION

315 S. Center, Gaylord
Phone: (989)732-6521
Phone: (989)731-6448 {County Park}

DIRECTOR

Michael Tarbutton

PLANNING/ZONING

1068 Cross St., Gaylord
Phone: (989)731-7420 Fax: (989)731-7429
DIRECTOR Joseph Ferrigan

ENFORCEMENT OFFICER

Dorothy Barry