

July 28, 2009

The Regular meeting of the Otsego County Board of Commissioners was held in the County Building at 225 West Main Street, Room 100. The meeting was called to order at 9:30 a.m. by Chairman Glasser. Invocation by Commissioner Bates, followed by the Pledge of Allegiance led by Commissioner Brown.

Roll call:

Present: Backenstose, Bates, Glasser, Brown, Harkness, Hyde, Johnson, Liss.

Absent: Beachnau.

The Regular minutes of July 14, 2009 with attachments were approved as presented.

The agenda was amended to add under new business item C) OCR-09-22 NEMCOG Support resolution; Item D) Courthouse Exterior Paint bids; Item E) Homeless Prevention & Rapid Re-Housing Program

Consent Agenda:

Motion to approve the equipment fund FY 2009 budget amendment as presented. Ayes: Unanimous. (see attached)

Motion to approve the general fund/health care fund FY 2009 budget amendment as presented. Ayes: Unanimous. (see attached)

Motion to approve the general fund/Planning & Zoning 2009 budget amendment as presented. Ayes: Unanimous. (see attached)

Motion to approve selling motorcycles formerly used in the motorcycle safety program to the individuals listed as presented. Ayes: Unanimous. Motion carried.

Bidder	Motorcycle	VIN	Bid
Jack Johnson	1981 Yamaha Exciter	3Y6-116946	\$ 50.00
Lindsey Higgenbottom	1982 Yamaha Exciter	5V0-000736	\$ 50.00
Washtenaw Co. College	1981 Yamaha Exciter	3Y6-117026	\$ 50.00
William Peg	1981 Honda Twinstar	MC0105B118703	\$150.00
Tim McPherson	1981 Honda Twinstar	JH2MC0101CM201121	\$ 50.00

Department Head Report:

Dale Fulcher updated the Board on the Building and Grounds department.

Commissioner Beachnau arrived at 9:40 a.m.

Special Presentation:

Dean Solomon from the MSU Extension reported on the Gypsy moth.

Bill Michaels updated the Board on the Sportsplex.

Motion by Commissioner Beachnau, to approve changing the operating agreement with the Sportsplex to allow the Sportsplex Board to carry its own insurance by making the following changes: Under 5. INSURANCE, Items A and B, substitute "The County shall provide" with "The Sportsplex shall maintain". Ayes: Unanimous. Motion carried.

Motion by Commissioner Beachnau, to approve the Otsego County Sportsplex request to expand the facility at a cost not to exceed \$210,000 with funds to come from the Sportsplex Capital Improvement Fund. Ayes: Unanimous. Motion carried.

Correspondence:

Chairman Glasser received from the DEQ a list of the pending air quality applications; an email from Jean Baker stating the courthouse lawn looks good.

Rachel Frisch presented the June 2009 financial reports.

Committee Reports:

Motion by Commissioner Backenstose, to award Project 2009-11 to Rieth-Riley Construction at a cost not to exceed \$15,385. Ayes: Unanimous. Motion carried.

New Business:

Motion by Commissioner Johnson, to approve the July 21, 2009 Warrant in the amount of \$112,045.67 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Brown, to approve the July 28, 2009 Warrant in the amount of \$117,481.26 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Harkness, to adopt Resolution OCR-09-23 HB 4436 as presented.

Roll Call Vote:

Ayes: Backenstose, Bates, Beachnau, Brown, Glasser, Harkness, Hyde, Johnson, Liss.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Liss, to adopt Resolution OCR-09-22 NEMCOG Support as presented.

Roll Call Vote:

Ayes: Bates, Beachnau, Brown, Glasser, Harkness, Hyde, Johnson, Liss, Backenstose.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Hyde, to approve Steve Willey Painting Company as the low bidder at \$17,800.00 for painting the exterior of the Otsego County Courthouse. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bates, to approve the Homeless Prevention & Rapid Re-Housing Memorandum of Understanding as presented. Ayes: Unanimous. Motion carried. (see attached)

Public Comment:

Mary Sanders commented on a job well done by all with the Apartment fire.

Board Remarks:

Commissioner Backenstose: Trash complaint.

Commissioner Beachnau: Thanked the Board for supporting the Sportsplex requests.
 Alpenfest.

Commissioner Johnson: Open House for the dental clinic July 29th 4pm -6pm.

Commissioner Bates: City-Council meeting.

Meeting adjourned at 11:05 a.m. at the call of the Chair.

Kenneth R. Glasser, Chairman

Susan I. DeFeyter, Otsego County Clerk



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: Equipment Fund

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE *Purpose: Jail Commercial Washer & Dryer*

Account Number	Decrease	Increase
266-050-400.001 Budgeted Use of Fund Balance	\$	\$1,155
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$1,155

EXPENDITURE

Account Number	Increase	Decrease
266-901-970.435 Property - Machinery & Equipment	\$1,155	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$1,155	\$

Rachel Frisch
Department Head Signature

7/15/09
Date

Finance Department
Entered:
By:

Administrator's Signature

Date

July 28, 2009
Board Approval Date (If necessary)

Budget Adjustment #

Posting Number

** Cash tsf*



OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: General Fund/Planning and Zoning

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE Purpose: *Staff changes*

Account Number	Decrease	Increase
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$	\$

EXPENDITURE

Account Number	Increase	Decrease
101-721-703.030 Hourly Wages	\$	\$6,000
101-721-703.060 Part Time Wages	\$7,300	\$
101-721-703.070 Overtime	\$	\$1,300
- -	\$	\$
- -	\$	\$
- -	\$	\$
Total	\$7,300	\$7,300

Rachel Frisch
Department Head Signature

7/15/09
Date

Finance Department
Entered:
By:

Administrator's Signature

Date

7/28/09

Board Approval Date (If necessary)

Budget Adjustment #

Posting Number

RESOLUTION NO. OCR 09-23
Support Northern Michigan Substance Abuse Services (NMSAS)
Otsego County Board of Commissioners
July 28, 2009

WHEREAS, Northern Michigan Substance Abuse Services represents 30 counties within the northern half and central lower peninsula of Michigan; and

WHEREAS, these 30 counties represent 849,968 people who reside in the rural and urban centers of this great region; and

WHEREAS, of these 849,968 citizens, approximately 10% are in need of substance use disorder services; and

WHEREAS, all of these citizens deserve the highest quality of substance use disorder prevention services to promote a healthy and productive lifestyle; and

WHEREAS, these citizens in need of substance use disorder treatment services are equally deserving of quality treatment provided with maximum utilization of available dollars; and

WHEREAS, Otsego County is one of the counties represented by Northern Michigan Substance Abuse Services; and

WHEREAS, Senate Appropriations Subcommittee for Community Health, adopted as Senate Substitute for HB 4436, known as Section 407(1) and Section 407(4) introduced boilerplate language that would prohibit NMSAS from serving as the Substance Abuse Coordinating Agency for the area and precludes the county from participating in the process of selecting a Coordinating Agency; and

WHEREAS, section 407 (1) would diminish the effectiveness of prevention, education and treatment; and

WHEREAS, Section 407 (4) would reduce efficiency of service and dilution of available dollars; and

WHEREAS, Otsego County is very pleased with service provided by NMSAS to the area; now, therefore, be it

RESOLVED, we urge all legislators; both Senators and House of Representatives to delete the boilerplate language introduced in the Senate Substitute for HB 4436, known as Section 407 (1) and Section 407 (4); and be it further

RESOLVED, we urge the continuance of the current structure and funding of Coordinating Agencies for the welfare and benefit of citizens within the NMSAS catchment area; and be it further

RESOLVED, that this resolution be distributed to the Governor, Senator Tony Stamas, Representative Kevin Elsenheimer, and the Michigan Association of Counties for their consideration and action.

OCR 09-22
Resolution of Support
Approving the Fiscal Years 2010-2013
Community Corrections Grant Applications of the
Northeast Michigan Council of Governments
Otsego County Board of Commissioners
July 28, 2009

WHEREAS, the Northeast Michigan Council of Governments (NEMCOG) serves as the Northern Michigan Community Corrections Advisory Board's (NMCCAB) fiscal agent and manager; and

WHEREAS, this County is a member of the Northern Michigan Community Corrections Advisory Board, has been served by its programs, and wishes to continue participation with the Board's programs and services in the future; and

WHEREAS, an application in the amount of \$257,075 for the general program has been prepared by NEMCOG to continue the Community Corrections programs in Cheboygan, Crawford, Oscoda, Otsego, and Presque Isle counties; and

WHEREAS, the Northern Michigan Community Corrections Advisory Board, has approved this proposal, and recommends its approval by the member counties; now, therefore, be it

RESOLVED, that this County hereby approves the Northern Michigan Community Corrections Advisory Board Grant Application prepared by NEMCOG for Community Corrections funding in the annual amount of \$257,075 for the general program for Fiscal Years 2010-2013.

Homeless Prevention & Rapid Re-Housing Program (HPRP)
Memorandum of Understanding
Otsego Housing Assistance Program, (OHAP)

As a Partner Agency, I have reviewed the Memorandum of Understanding (MOU) and by signing below, acknowledge active participation to agree to carry out the following activities and provisions, as detailed in the MOU.

Authorized Name: _____, Kenneth R. Glasser

Partner Agency: Otsego County Board of Commissioners

Date: 7/29/2009

(A hard copy will be mailed to each individual for your handwritten signature and be kept on file with the original documents completed by Kathleen Arndt, The Friendship Shelter, PO Box 2048, Gaylord, MI 49734).

Homeless Prevention & Rapid Re-Housing Program (HPRP)
Memorandum of Understanding
Otsego Housing Assistance Program, (OHAP)

This Memorandum of Understanding is executed this 23rd day of July, 2009 by and between The Friendship Shelter, hereinafter referred to as the "Lead Agency" and the organizations delineated and whose authorized representatives are undersigned in the section below labeled "Partner Agencies." This memorandum of Understanding will remain in force until terminated by written notice by any or all of the parties. The provisions herein may be modified from time to time through the issuance of revised Memoranda of Understanding as mutually agreed to by all of the parties.

Pursuant to H.P.R.P. standards promulgated by the United States Department of Housing and Urban Development, (HUD) and the guidelines of the 2009 HPRP Notice of Funding Availability promulgated by the Michigan State Housing Development Authority, (MSHDA), the undersigned parties agree to carry out the following activities and provisions.

LEAD AGENCY:

- ✓ Serve together with First Call for Help as the Community Single Point of Entry to organize a central intake/ assessment service and coordinate acquisition & retention services for all HPRP participants;
- ✓ Conduct eligibility screening and complete program intakes of HPRP participants for whom direct services are provided;
- ✓ Develop centralized Housing Plans for all HPRP participants;
- ✓ Complete privacy authorizations to share designated HPRP participant information;
- ✓ Refer HPRP participants to Partner Agencies for service delivery beyond the scope of the Lead Agency
- ✓ Using the adopted standardized universal forms, transmit completed intake screening, assessment and privacy documents to Partner Agencies receiving referrals for HPRP participant services;
- ✓ Work with Partner Agencies to coordinate case-management efforts on behalf of HPRP participants;
- ✓ Maintain a centralized file of all HPRP participant intake, assessment, service delivery notation, case management financial assistance notation and privacy records;
- ✓ Use the Michigan Statewide Homeless Management Information System, (MSHMIS) to enter all HPRP participant intake, assessment, service transaction, financial assistance and case management data;

- ✓ Execute agreements with sub-grantee Partner Agencies for the provision of certain services to ensure a comprehensive network of community support on behalf of HPRP participants;
- ✓ Distribute funds to sub-grantee Partner Agencies who provide direct homeless prevention/rapid rehousing service beyond the Lead Agencies scope of service delivery;
- ✓ Maintain financial records of HPRP funds received and allocated in support of direct service delivery activities.

PARTNER AGENCIES:

- Conduct eligibility screening and complete program intakes of HPRP participants, (First Call for Help);
- ✓ Complete privacy authorization to share designated HPRP participant information, (ALL);
- Using adopted centralized forms, transmit completed participant intake screening forms and privacy authorizations to the Lead Agency, (First Call for Help);
- Use MSHMIS to enter all HPRP participant service transactions, (First Call for Help & other MSHMIS funded Agencies);
- ✓ Diligently seek and refer eligible clients to the HPRP assessment process. (ALL);
- ✓ Work with the lead agency to coordinate case-management efforts on behalf of HPRP participants, (ALL);
- To actively participate on the Team Decision Making Team when participants are receiving services from referred Agencies, (ALL);

- Please check all that apply and sign below to acknowledge active participation in this Memorandum of Understanding.

Authorized Agency Representative: Kenneth R. Glasser, Chair

DATE 7/28/2009

Otsego County Board of Commissioners _____

Other Specific Agreements

Provide other specific active case and/or other follow-up services to HPRP program participants as specified below;

Name of Partner Agency: Michigan Works

Specific Services Provided:

- ❖ Coordinate employment services
- ❖ Participate with the Team Decision process
- ❖ Actively work with case-management members to document progress & goals toward permanent housing placement with employment stability.

Authorized Representative Name _____ Date: _____

Name of Partner Agency: Michigan Department of Human Services

Specific Services Provided:

- ❖ Assist participants in the process of SER verification and documentation
- ❖ Participate with the Team Decision process
- ❖ Actively work with case-management members to document progress & goals toward permanent housing placement with DHS adjunct services in place.
- ❖ Meet with the Lead Agency regularly to review financial processing.

Authorized Representative Name _____ Date: _____