



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, July 10, 2007 beginning at 9:30 a.m., in the Multi-Purpose Room of the J. Richard Yuill Alpine Center, Gaylord, Michigan 49735.

AGENDA

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
 - a. Approval of Minutes June 26, 2007 w/attachments
5. Consent Agenda
 - a. Build/Planning Budget Amendment - Motion to Approve
 - b. Board Bylaws - Motion to Approve
 - c. Fed Ex Lease Agreement - Motion to Approve
 - d. LEPC Recommendations
 1. CERT Coordinator
6. Administrator's Report
7. Report from Officers
8. Committee Reports
9. Department Head Reports
 - a. Sheriff Jim McBride Quarterly Report
10. City Liaison, Township & Village Representatives
11. Correspondence
12. Special Presentations
13. New Business
 - a. Financials
 1. Warrant B2007-27
 2. Warrant B2007-28
 - b. Resolution OCR 07-30 Road Rage Awareness Week
 - c. Resolution OCR 07-31 Opposition to HB 4780
 - d. Resolution OCR 07-32 Opposition to SB 220
14. Public Comment
15. Board Remarks
16. Closed Session - POLC Negotiations
17. Adjournment

June 26, 2007

The Regular meeting of the Otsego County Board of Commissioners was held at the Charlton Township Hall, Rowan Ave. & M-32 East, Johannesburg. The meeting was called to order at 7:00 p.m. by Chairman Glasser. Invocation by Commissioner Bates, followed by the Pledge of Allegiance led by County Clerk DeFeyter.

Roll call:

Present: Backenstose, Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

Motion by Commissioner Backenstose, to correct the minutes of June 12, 2007 to include fund 481 to purchase a Bush-Hog for Airport. Ayes: Unanimous. Motion carried.

The Regular meeting minutes of June 12, 2007 with attachments were approved as corrected. The minutes were corrected to read motion by the Budget and Finance Committee to purchase a Bush-Hog Model #2715-01 from Zaremba Equipment, Inc. with the front and rear chain enclosure option and the deck ring option, for a total cost of \$11,940.00 from fund 481-Airport. Motion approved via unanimous consent.

Motion to approve the Health Department Building project was removed from the Consent Agenda and added under New Business as item H.

Consent Agenda:

Motion to adopt Resolution OCR-07-26 Discharge of Mortgage Richards:

Roll Call Vote:

Ayes: Backenstose, Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion by the Budget and Finance Committee, to approve the cash advance policy. Ayes: Unanimous. Motion carried. (see attached)

Motion by the Budget and Finance Committee, to approve the Waste Management agreement. Ayes: Unanimous. Motion carried. (see attached)

Motion by the Budget and Finance Committee, to approve the 2007 Court/Sheriff budget amendment. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the MDOT CDBG Airport Project Contract. Ayes: Unanimous. Motion carried. (see attached)

Motion to approve the Housing Committee Reappointment of Laverne Harden term to expire May 1, 2010. Ayes: Unanimous. Motion carried.

Motion to approve the Otsego County Commission on Aging appointment of James Camiller, term to expire December 31, 2007. Ayes: Unanimous. Motion carried.

Administrator's report:

John Burt reported on the Alpine Center construction; Land Use Services director position posted.

Rachel Frisch presented to the Board the May financial reports.

Joe Edwartowski reminded the Board of the 4th of July fireworks in Johannesburg.

Commissioner Beachnau reported on the City Council meeting.

Correspondence:

Chairman Glasser received a letter from the DNR; Letter from the DEQ; Invitation to the Governor's teleconference in Alpena on July 12th.

New Business:

Jerry Chase addressed the Board regarding the Heath Department Building project.

Motion to support construction of a second Northwestern Michigan Community Health Agency building at the J. Richard Yuill Alpine Center. Ayes: Unanimous. Motion carried.

Motion by Commissioner Bentz, to approve Warrant B2007-25 in the amount of \$65,224.07 with prepaids in the amount of \$111,201.20 as presented. Ayes; Unanimous. Motion carried.

Motion by Commissioner Bates, to approve Warrant B2007-26 in the amount of \$195,819.64 with prepaids in the amount of \$425,021.49 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Olsen, to approve Resolution OCR-07-27 honoring John Milbocker.

Roll Call Vote:

Ayes: Backenstose, Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Liss, to approve Resolution OCR-07-28 honoring Deb Milbocker.

Roll Call Vote:

Ayes: Backenstose, Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Beachnau, to approve Resolution OCR-07-29 in opposition to HB 4852 and support of SB 410 & 411.

Roll Call Vote:

Ayes: Backenstose, Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Johnson, to approve the part-time MSU Extension Clerk position with 40% of the salary cost coming from the General Fund (261 Department) and 60% from the Gypsy Moth Fund (fund 241). Ayes: Unanimous. Motion carried.

Motion by Commissioner Bentz, to approve the Select Committee Descriptions/Duties as presented. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Hyde, to appoint Mike Thompson as the Local Emergency Management Coordinator. Ayes: Unanimous. Motion carried.

Motion by Commissioner Backenstose, to authorize Anderson, Tackman & Company to do an analysis of the Delinquent Property Tax Fund (Fund 516) at a cost of \$1,500.00. Ayes: Unanimous. Motion carried.

Board Remarks:

Commissioner Liss: POLC Agreement

Commissioner Backenstose: Thanked Diann Axford for the cash report via email.

Commissioner Johnson: Parks and Recreation meeting.

Commissioner Olsen: Welcomed the Board to Charlton Township.
Thanked Charlton Township for holding the meeting.

Commissioner Hyde: Airport ribbon cutting ceremony.
Air Fair

Commissioner Bates: Thanked Charlton Township for hosting the meeting.

Commissioner Beachnau: Reported on the City.
Handed out the Livingston Township newsletter.
Reported on the Sportsplex.
Tourism Bureau.

Commissioner Glasser: Emergency Management Group.

Patricia Osborne from Soil Conservation reported on the Household Hazardous waste cleanup and thanked the Board for their support of the cleanup.

Matt Nowak reported on the Township cleanup date.

Meeting adjourned at 7:55 p.m. at the call of the Chair.

Kenneth R. Glasser, Chairman

Susan I. DeFeyter, County Clerk

RESOLUTION NO. OCR 07-26
AUTHORIZING RESOLUTION
OTSEGO COUNTY BOARD OF COMMISSIONERS
June 26, 2007

WHEREAS, the Otsego County Board of Commissioners is the owner of a property located at 10346 Old 27 South, Gaylord, Michigan 49735 and has a mortgage recorded in Liber 247, Page 312 in the name of Margaret R. Richards, and

WHEREAS, said Mortgage has been paid in full; now, therefore, be it

RESOLVED, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to Margaret R. Richards, and be it further

RESOLVED, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.



Cash Advance Policy

PURPOSE

The purpose of this policy is to set the procedures for short term cash advances from Otsego County's General Fund to Special Revenue Fund Departments and Component Units.

According to the State of Michigan, it is unlawful for a County Treasurer to process bills or transfer cash in excess of available funds. Therefore, a request for a cash advance must be approved prior to such transactions being made.

COMPONENT UNIT GUIDELINES

1. Requests for a temporary cash advances must be in writing to the County Administrator. The request should include the reason, duration and amount of the advance.
2. The request must include a **remediation plan** which includes the following information:
 - The amount of cash advance requested, the date requested, and the date of repayment.
 - A narrative that must contain a) an explanation of the circumstances that resulted in the need for a cash advance; b) an overview of the current, year-to-date budget status and a projected budget for the next fiscal year; c) economic, personnel, or other factors affecting the finances and/or operations that are relevant to the need for a cash advance.
 - A plan of action detailing what steps will be taken to prevent the need for a cash advance in the future. Specific courses of action and time tables are required.
 - All parts of the remediation plan must be presented to the County Administrator as one information packet and must be signed by the agency's Board Chair. The information must be submitted at least one week prior to the Budget & Finance Committee Meeting.
3. The County Administrator is authorized to approve advances up to \$5,000. The Administrator will give notice of such advances to the Budget & Finance Committee.
4. Cash Advances in amounts greater than \$5,000 must be pre-approved by the Budget

& Finance Committee and the Board of Commissioners.

5. Cash advances that will be satisfied in full within three months will not be subject to interest rate fees.
6. Cash advances that will not be satisfied within three months will be subject to a 4% interest rate fee.

SPECIAL REVENUE FUND DEPARTMENT GUIDELINES

1. Special Revenue Fund Departments may be at a negative cash balance during the course of the year, as long as a positive cash balance is restored by the end of the calendar year. If a Special Revenue Fund Department expects to be unable to re-establish a positive cash balance by the end of the calendar year, they must follow the Component Unit Guidelines referenced above.
2. The Administrator may authorize general fund transfers of authorized allocations as needed in order to preserve positive cash balances. The Finance Department will not process bill payments out of a fund that will result in a negative cash balance without prior notification to the Board of Commissioners.



SERVICE AGREEMENT
NON HAZARDOUS WASTES

SIC Code _____
Type of Business _____

WASTE MANAGEMENT OF MICHIGAN, INC.
PHONE 1-800-796-9696

WM 2492778

CUSTOMER ACCOUNT NO. VARIOUS

REASON CODE _____

EFFECTIVE DATE _____

ACCOUNT NAME OTSEGO County
 SERVICE ADDRESS VARIOUS
 CITY, ZIP GAYLORD MI 49735
 COUNTY/PARISH _____
 TEL # 989-731-7520 FAX # _____
 CONTACT _____

BILLING NAME _____
 BILLING ADDRESS _____
 CITY, ZIP _____
 COUNTY/PARISH _____
 TEL # _____ FAX # _____
 CONTACT _____

EQUIPMENT/SERVICE SPECIFICATIONS

| Loc. | System | Quantity | Size | Lids | Wheels | Lock | Frequency | On Call | Schedule & Route No. | Charge(s) | |
|------------|--------|----------|------|------|--------|------|-----------|---------|--------------------------------------|-----------|---|
| NEW | | | | | | | | | Mon. Tues. Wed. Thur. Fri. Sat. Sun. | \$ | Month <input type="checkbox"/> Lift <input type="checkbox"/> |
| | | | | | | | | | Mon. Tues. Wed. Thur. Fri. Sat. Sun. | \$ | Month <input type="checkbox"/> Lift <input type="checkbox"/> |
| | | | | | | | | | Mon. Tues. Wed. Thur. Fri. Sat. Sun. | \$ | Month <input type="checkbox"/> Lift <input type="checkbox"/> |
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| | | | | | | | | | Mon. Tues. Wed. Thur. Fri. Sat. Sun. | \$ | Month <input type="checkbox"/> Lift <input type="checkbox"/> |
| OLD | | | | | | | | | Mon. Tues. Wed. Thur. Fri. Sat. Sun. | \$ | Month <input type="checkbox"/> Lift <input type="checkbox"/> |
| | | | | | | | | | Mon. Tues. Wed. Thur. Fri. Sat. Sun. | \$ | Month <input type="checkbox"/> Lift <input type="checkbox"/> |
| | | | | | | | | | Mon. Tues. Wed. Thur. Fri. Sat. Sun. | \$ | Month <input type="checkbox"/> Lift <input type="checkbox"/> |
| | | | | | | | | | Mon. Tues. Wed. Thur. Fri. Sat. Sun. | \$ | Month <input type="checkbox"/> Lift <input type="checkbox"/> |
| | | | | | | | | | Mon. Tues. Wed. Thur. Fri. Sat. Sun. | \$ | Month <input type="checkbox"/> Lift <input type="checkbox"/> |
| NET CHANGE | | | | | | | | | | \$ | Month <input type="checkbox"/> Lift <input type="checkbox"/> |

SPECIAL INSTRUCTIONS

WM 2492778

24 mos Agreement - Rate Firm 12 mos - max 5% CPI yr 2 - NO Auto Renewal

CUSTOMER DEPOSIT _____
 P.O. NUMBER _____ BILL TO ACCT # _____
 JOB NUMBER _____ DISPOSAL SITE _____
 RECEIPT REQUIRED? N (Y/N) TAXABLE N (Y/N)

SCHEDULE OF CHARGES

| | |
|---------------------------|----------------------|
| Service Charge per Month | \$ _____ |
| Casters/Locks | \$ _____ |
| Extra Pick-up Charges | \$ _____ |
| Per Lift | \$ _____ |
| Per Yard | \$ _____ |
| Per Ton | \$ _____ |
| Hauling per Load | \$ _____ |
| Disposal per Ton | \$ _____ |
| Disposal per Load | \$ _____ |
| Total per Load | \$ _____ |
| Delivery Charge | \$ 125.00 |
| Scheduled Charge | \$ _____ |
| Container Exchange Charge | \$ 100.00 |
| Trip Charge | \$ _____ |
| Franchise Fees | \$ _____ |
| Minimum Charge per Month | \$ _____ |

THE UNDERSIGNED INDIVIDUAL SIGNING THIS AGREEMENT ON BEHALF OF CUSTOMER ACKNOWLEDGES THAT HE/SHE HAS READ AND UNDERSTANDS THE TERMS AND CONDITIONS OF THIS AGREEMENT, ON THE REVERSE SIDE, AND THAT HE/SHE HAS THE AUTHORITY TO SIGN ON BEHALF OF THE CUSTOMER.

TERMS: NET 10 DAYS

CUSTOMER

 (AUTHORIZED SIGNATURE)

 (TITLE) (DATE)

CONTRACTOR

 (AUTHORIZED SIGNATURE)

ASSENDUM A

OTSEGO COUNTY

| ACCOUNT | NAME | QTY | SIZE | FREQ | DAYS | CURRENT RATE | NEW RATE |
|----------------------|----------------------|--------------|----------------|-----------------|--------------|--------------------|-----------------|
| 420-72198 | AMBULANCE | 1 | 3FL | 1/WK | T | \$97 | \$86 |
| 420-74845 | FIRE DEPT | 4 | HPU | 1/WK | M | \$24.94 | \$20 |
| 420-72199 | ANIMAL CONTROL | 1 | 2FL | 1/WK | F | \$66.10 | \$66.10 |
| 420-72201 | COA | 1 | 6 | 3/WK | M-W-F | \$379 | \$325 |
| 420-70587 | PARKS & REC | 3 | 6FL | 1/WK | ON CALL | \$256 | \$256 |
| 420-78846 | M TEC | 2 | 4FL | 1/WK | TH | \$124 | \$124 |

af

NOTE: THIS ADDENDUM IS AN INTEGRAL PART OF WASTE MANAGEMENT AGREEMENT #WMM 2492788
 ALL TERMS AND CONDITIONS ON SERVICE AGREEMENT WMM 2497288 SHALL APPLY TO ALL
 LOCATIONS LISTED ON THIS ADDENDUM A.

CUSTOMER SIGNATURE _____

CONTRACTOR SIGNATURE _____

TITLE _____

TITLE _____

DATE _____

DATE _____



**OTSEGO COUNTY
BUDGET AMENDMENT**

FUND/DEPARTMENT: 131 & 302

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

EXPENDITURE

| ACCOUNT NUMBER | INCREASE | DECREASE |
|--------------------|--------------------|--------------------|
| 101E131 - 703060 - | \$ | \$ 3,746.40 |
| 101E131 - 704200 - | \$ | \$ 286.59 |
| 101E302 - 703060 - | \$ 3,746.40 | \$ |
| 101E302 - 704200 - | \$ 286.59 | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| Total | \$ 4,032.99 | \$ 4,032.99 |

[Signature]
Department Head Signature

6/13/07
Date

| | |
|---------------------------|--|
| Finance Department | |
| Entered: | |
| By: | |

Administrator's Signature

Date

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number

**MICHIGAN DEPARTMENT OF TRANSPORTATION
OTSEGO COUNTY BOARD OF COMMISSIONERS
CONTRACT FOR A FEDERAL/STATE/LOCAL
AIRPORT PROJECT
UNDER THE BLOCK GRANT PROGRAM**

This Contract is made and entered into this date of _____ by and between the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," and Otsego County Board of Commissioners, hereinafter referred to as the "SPONSOR," for the purpose of fixing the rights and obligations of the parties in agreeing to the following undertaking at the Gaylord Regional Airport, whose associated city is Gaylord, Michigan, such undertaking hereinafter referred to as the "PROJECT," estimated in detail in Exhibit 1, dated April 16, 2007, attached hereto and made a part hereof.

PROJECT DESCRIPTION: DESIGN OF THE TERMINAL BUILDING PARKING AREA. REHABILITATION AND WIDENING OF PARALLEL TAXIWAY A. EXTEND RUNWAY 18. THIS WORK IS FURTHER DEFINED IN CONTRACT NO. FM 69-01-C60.

WITNESSETH:

WHEREAS, the PROJECT is eligible for federal funding pursuant to the Airport and Airway Improvement Act of 1982, as amended, and/or the Aviation Safety and Noise Abatement Act of 1979; and

WHEREAS, the DEPARTMENT has received a block grant from the Federal Aviation Administration (FAA) for airport development projects; and

WHEREAS, the DEPARTMENT is responsible for the allocation and management of block grant funds pursuant to the above noted act;

NOW, THEREFORE, the parties agree:

1. The term "PROJECT COST," as herein used, is defined in Attachment(s) 1, attached hereto and made a part hereof. The PROJECT COST will also include administrative costs incurred by the DEPARTMENT in connection with the PROJECT. Administrative costs incurred by the SPONSOR are not eligible PROJECT COSTS.

THE SPONSOR WILL:

2. Enter into a contract with a consultant for each element of the PROJECT that requires expertise. The consultant will be selected in conformity with FAA Advisory Circular 150/5100-14. The DEPARTMENT will select the consultant for each element of the PROJECT involving preparation of environmental documentation. The SPONSOR will select the consultant for all other aspects of the PROJECT. All consultant contracts will be submitted to the DEPARTMENT for review and approval. Any such approvals will not be construed as a warranty of the consultant's qualifications, professional standing, ability to perform the work being subcontracted, or financial integrity. The SPONSOR will neither award a consultant contract nor authorize the consultant to proceed prior to receiving written approval of the contract from the DEPARTMENT. Any change to the consultant contract will require prior written approval from the DEPARTMENT. In the event that the consultant contract is terminated, the SPONSOR will give immediate written notice to the DEPARTMENT.
3. Make payment to the DEPARTMENT for the SPONSOR's share of the PROJECT COSTS within thirty (30) days of the billing date. The DEPARTMENT will not make payments for any PROJECT work prior to receipt of payment from the SPONSOR for the SPONSOR's share of that item of the PROJECT work.

Eligible PROJECT COSTS that are paid by the SPONSOR may be submitted for credit toward the SPONSOR's share of the PROJECT COST provided that they are submitted within one hundred eighty (180) days of the date the costs were incurred or within one hundred eighty (180) days of the date of award of this Contract by the parties, whichever is later. Documentation of the PROJECT COST will include copies of the invoices on which the SPONSOR will write the amounts paid, the check numbers, the voucher numbers, and the dates of the checks. Each invoice will be signed by an official of the SPONSOR as proof of payment. The amount of the SPONSOR billing will be reduced by the amount of the eligible credit, based on documentation submitted, provided it is submitted prior to the date of the billing. Should it be determined that the SPONSOR has been given credit for payment of ineligible items of work, the SPONSOR will be billed an amount to insure that the SPONSOR share of PROJECT COSTS is covered.

The SPONSOR pledges sufficient funds to meet its obligations under this Contract.

4. With regard to audits and record-keeping,
 - a. The SPONSOR will establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this Contract, said records to be hereinafter

referred to as the "RECORDS." Separate accounts will be established and maintained for all costs incurred under this Contract.

- b. Audit and Inspection. The SPONSOR will comply with the Single Audit Act of 1984, as amended, including, but not limited to, the Single Audit Amendments of 1996 (31 U.S.C. 7501-7507) the OMB Circular A-133, as revised or amended, and the provisions of 1951 PA 51; MCL 247.660h; MSA 9.1097(10i), as applicable, that is in effect at the time of Contract award with regard to audits.

- i. Agencies expending a total of Five Hundred Thousand Dollars (\$500,000.00) or more in federal funds from one or more funding sources in their fiscal year will comply with the requirements of the federal Office of Management and Budget (OMB) Circular A-133, as revised or amended.

The SPONSOR will submit two (2) copies of:

- The Reporting Package
- The Data Collection Package
- The management letter to the SPONSOR, if one issued by the audit firm

The OMB Circular A-133 audit must be submitted to the address below in accordance with the time frame established in the circular, as revised or amended.

- ii. Agencies expending less than Five Hundred Thousand Dollars (\$500,000.00) in federal funds must submit a letter to the DEPARTMENT advising that a circular audit was not required. The letter will indicate the applicable fiscal year, the amount of federal funds spent, the name(s) of the DEPARTMENT federal programs, and the CFDA grant number(s). This information must also be submitted to the address below.
- iii. Address: Michigan Department of Transportation
Multi-Modal Transportation Services Bureau (Aeronautics)
2700 East Airport Service Drive
Capital City Airport
Lansing, MI 48906-2060
- iv. Agencies must also comply with applicable state laws and regulations relative to audit requirements.
- v. Agencies will not charge audit costs to the DEPARTMENT's federal programs that are not in accordance with the aforementioned OMB Circular A-133 requirements.

- vi. All agencies are subject to the federally-required monitoring activities, which may include limited scope reviews and other on-site monitoring.
 - vii. The federal award associated with this Contract is CFDA Airport Improvement Program number 20.106, Federal Project Number B-26-0036-1607, award year 2007, Federal Aviation Administration, Department of Transportation.
- c. The SPONSOR will maintain the RECORDS for at least six (6) years from the date of final payment made by the DEPARTMENT under this Contract. In the event of a dispute with regard to allowable expenses or any other issue under this Contract, the SPONSOR will thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.
 - d. The DEPARTMENT or its representative may inspect, copy, or audit the RECORDS at any reasonable time after giving reasonable notice.
 - e. If any part of the work is subcontracted, the SPONSOR will assure compliance with subsections (a), (b), (c), and (d) above for all subcontracted work.
5. Provide and will require its subcontractors to provide access by the DEPARTMENT or its representatives to all technical data, accounting records, reports, and documents pertaining to this Contract. Copies of technical data, reports, and other documents will be provided by the SPONSOR or its subcontractors to the DEPARTMENT upon request. The SPONSOR agrees to permit representatives of the DEPARTMENT to inspect the progress of all PROJECT work at any reasonable time. Such inspections are for the exclusive use of the DEPARTMENT and are not intended to relieve or negate any of the SPONSOR's obligations and duties contained in this Contract. All technical data, reports, and documents will be maintained for a period of six (6) years from the date of final payment.
6. The SPONSOR agrees to require all prime contractors to pay each subcontractor for the satisfactory completion of work associated with the subcontract no later than ten (10) calendar days from the receipt of each payment the prime contractor receives from the DEPARTMENT or SPONSOR. The prime contractor also is required to return retainage payments to each subcontractor within ten (10) calendar days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from these time frames may occur only upon receipt of written approval from the DEPARTMENT. These requirements are also applicable to all sub-tier subcontractors and will be made a part of all subcontract agreements.

This prompt payment provision is a requirement of 49 CFR, Part 26, as amended, and does not confer third-party beneficiary right or other direct right to a subcontractor against the DEPARTMENT. This provision applies to both Disadvantaged Business Enterprise (DBE) and non-DBE subcontractors.

The SPONSOR further agrees that it will comply with 49 CFR, Part 26, as amended, and will report any and all DBE subcontractor payments to the DEPARTMENT semi-annually in the format set forth in Appendix G, dated June 1, 2001, attached hereto and made a part hereof, or any other format acceptable to the DEPARTMENT.

7. In the performance of the PROJECT herein enumerated, by itself, by a subcontractor, or by anyone acting on its behalf, comply with any and all state, federal, and local applicable statutes, ordinances, and regulations. The SPONSOR further agrees to obtain all permits that are applicable to the entry into and the performance of this Contract.

The SPONSOR agrees to comply with the Special Conditions set forth in Appendix F, attached hereto and made a part hereof.

In addition, the SPONSOR agrees to accomplish the project in compliance with the FAA "Terms and Conditions of Accepting Airport Improvement Program Grants" signed on _____.

THE DEPARTMENT WILL:

8. Bill the SPONSOR for the SPONSOR's share of the estimated PROJECT COST. The DEPARTMENT will bill the SPONSOR for the SPONSOR's share of additional estimated PROJECT COSTS for changes approved in accordance with Section 14 at the time of award of the amendment for approved work.
9. Upon receipt of payment request approved by the SPONSOR, make payment for eligible PROJECT COSTS. The DEPARTMENT will seek reimbursement from the FAA through the block grant issued to the DEPARTMENT for funds expended on eligible PROJECT COSTS.

The DEPARTMENT will not make payments for any PROJECT work prior to receipt of payment from the SPONSOR for the SPONSOR's share of that item of PROJECT work.

10. Make final accounting to the SPONSOR upon completion of the PROJECT, payment of all PROJECT COSTS, and completion of necessary audits. Any excesses or deficiencies will be returned or billed to the SPONSOR.

IT IS FURTHER AGREED:

11. The PROJECT COST participation is estimated to be as shown below and as in the attached Exhibit 1. Exhibit 1 is to be considered an estimate. The actual DEPARTMENT, FAA, and SPONSOR shares of the PROJECT COST will be determined at the time of financial closure of the FAA grant.

| | |
|-------------------------------------|----------------|
| Federal Share | \$1,120,000.00 |
| Maximum DEPARTMENT Share | \$245,000.00 |
| SPONSOR Share | \$35,000.00 |
| <i>Estimated</i> PROJECT COST | \$1,400,000.00 |

12. The PROJECT COST will be met in part with federal funds granted to the DEPARTMENT by the FAA through the block grant program and in part with DEPARTMENT funds. Upon final settlement of cost, the federal funds will be applied to the federally-funded parts of this Contract at a rate not to exceed ninety-five percent (95%) up to and not to exceed the maximum federal obligations shown in Section 11 or as revised in a budget letter, as set forth in Section 14. Those parts beyond the federal funding maximum may be eligible for state funds at a rate not to exceed ninety percent (90%) up to and not to exceed the maximum DEPARTMENT obligation shown in Section 11.

For portions of the PROJECT where only DEPARTMENT and SPONSOR funds will be applied to the final settlement, DEPARTMENT funds will be at a rate not to exceed ninety percent (90%), and the total DEPARTMENT funds applied toward the PROJECT COST may be up to but will not exceed the maximum DEPARTMENT obligations shown in Section 11 or as revised in a budget letter, as set forth in Section 14. Any items of PROJECT COST not funded by FAA or DEPARTMENT funds will be the sole responsibility of the SPONSOR.

DEPARTMENT funds in this Contract made available through legislative appropriation are based on projected revenue estimates. The DEPARTMENT may reduce the amount of this Contract if the revenue actually received is insufficient to support the appropriation under which this Contract is made.

13. The SPONSOR agrees that the costs reported to the DEPARTMENT for this Contract will represent only those items that are properly chargeable in accordance with this Contract. The SPONSOR also certifies that it has read the Contract terms and has made itself aware of the applicable laws, regulations, and terms of this Contract that apply to the reporting of costs incurred under the terms of this Contract.
14. The PROJECT COST shown in Section 11 is the maximum obligation of DEPARTMENT and federal funds under this Contract. The maximum obligation of DEPARTMENT and federal funds may be adjusted to an amount less than the maximums shown in Section 11 through a budget letter issued by the DEPARTMENT. A budget letter will be used when updated cost estimates for the PROJECT reflect a change in the amount of funds needed to fund all PROJECT COSTS. The budget letter will be signed by the Administrator of Airports Division of the Multi-Modal Transportation Services Bureau (Aeronautics).

A budget letter will also be used to add or delete work items from the PROJECT description, provided that the costs do not exceed the maximum obligations of Section

11. If the total amount of the PROJECT COST exceeds the maximum obligations shown in Section 11, the PROJECT scope will have to be reduced or a written amendment to this Contract to provide additional funds will have to be awarded by the parties before the work is started.
15. In the event it is determined by the DEPARTMENT that there will be either insufficient funds or insufficient time to properly administer such funds for the entire PROJECT or portions thereof, the DEPARTMENT, prior to advertising or authorizing work performance, may cancel the PROJECT or any portion thereof by giving written notice to the SPONSOR. In the event this occurs, this Contract will be void and of no effect with respect to the canceled portion of the PROJECT. Any SPONSOR deposits on the canceled portion less PROJECT COST incurred on the canceled portions will be refunded following receipt of a letter from the SPONSOR requesting excess funds be returned or at the time of financial closure, whichever comes first.
16. In the event that an audit performed by or on behalf of the DEPARTMENT indicates an adjustment to the costs reported under this Contract or questions the allowability of an item of expense, the DEPARTMENT will promptly submit to the SPONSOR a Notice of Audit Results and a copy of the audit report, which may supplement or modify any tentative findings verbally communicated to the SPONSOR at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the SPONSOR will (a) respond in writing to the responsible Bureau of the DEPARTMENT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense, and (c) submit to the DEPARTMENT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE." The RESPONSE will be clearly stated and will provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the SPONSOR may supply appropriate excerpts and make alternate arrangements to conveniently and reasonably make that documentation available for review by the DEPARTMENT. The RESPONSE will refer to and apply the language of the Contract. The SPONSOR agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes the DEPARTMENT to finally disallow any items of questioned or no opinion expressed cost.

The DEPARTMENT will make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If the DEPARTMENT determines that an overpayment has been made to the SPONSOR, the SPONSOR will repay that amount to the DEPARTMENT or reach agreement with the DEPARTMENT on a repayment schedule within thirty (30) days after the date of an invoice from the DEPARTMENT. If the SPONSOR fails to repay the overpayment or reach agreement with the DEPARTMENT on a repayment schedule within the thirty (30) day period, the SPONSOR agrees that the DEPARTMENT will deduct all or a portion of the overpayment from any funds then or thereafter payable by

the DEPARTMENT to the SPONSOR under this Contract or any other agreement or payable to the SPONSOR under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by the DEPARTMENT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The SPONSOR expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest the DEPARTMENT's decision only as to any item of expense the disallowance of which was disputed by the SPONSOR in a timely filed RESPONSE.

17. This Contract will be in effect from the date of award through twenty (20) years.
18. Failure on the part of the SPONSOR to comply with any of the conditions in this Contract may be considered cause for placing the SPONSOR in a state of noncompliance, thereby making the SPONSOR ineligible for future federal and/or state funds until such time as the noncompliance issues are resolved. In addition, this failure may constitute grounds for cancellation of the PROJECT and/or repayment of all grant amounts on a pro rata basis, if the PROJECT has begun. In this Section, pro rata means proration of the cost of the PROJECT over twenty (20) years, if the PROJECT has not yet begun.
19. Any approvals, acceptances, reviews, and inspections of any nature by the DEPARTMENT will not be construed as a warranty or assumption of liability on the part of the DEPARTMENT. It is expressly understood and agreed that any such approvals, acceptances, reviews, and inspections are for the sole and exclusive purposes of the DEPARTMENT, which is acting in a governmental capacity under this Contract, and that such approvals, acceptances, reviews, and inspections are a governmental function incidental to the PROJECT under this Contract.

Any approvals, acceptances, reviews, and inspections by the DEPARTMENT will not relieve the SPONSOR of its obligations hereunder, nor are such approvals, acceptances, reviews, and inspections by the DEPARTMENT to be construed as a warranty as to the propriety of the SPONSOR's performance, but are undertaken for the sole use and information of the DEPARTMENT.
20. In connection with the performance of PROJECT work under this Contract, the parties (hereinafter in Appendix A referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts," as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Act of 1964, being P.L. 88-352, 78 Stat. 241, and the Regulations of the United States Department of Transportation (49 CFR, Part 21) issued pursuant to said Act, including Appendix B, attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this Contract.

The SPONSOR will carry out the applicable requirements of the DEPARTMENT's Disadvantaged Business Enterprise (DBE) program and 49 CFR Part 26, including, but not limited to, those requirements set forth in Appendix C, dated October 1, 2005, attached hereto and made a part hereof.

21. In accordance with 1980 PA 278; MCL 423.321 *et seq*; MSA 17.458(22), *et seq*, the SPONSOR, in the performance of this Contract, will not enter into a contract with a subcontractor, manufacturer, or supplier listed in the register maintained by the United States Department of Labor of employers who have been found in contempt of court by a federal court of appeals on not less than three (3) separate occasions involving different violations during the preceding seven (7) years for failure to correct an unfair labor practice, as prohibited by Section 8 of Chapter 372 of the national Labor Relations Act, 29 USC 158. The DEPARTMENT may void this Contract if the name of the SPONSOR or the name of a subcontractor, manufacturer, or supplier utilized by the SPONSOR in the performance of this Contract subsequently appears in the register during the performance period of this Contract.
22. With regard to claims based on goods or services that were used to meet the SPONSOR's obligation to the DEPARTMENT under this Contract, the SPONSOR hereby irrevocably assigns its right to pursue any claims for relief or causes of action for damages sustained by the State of Michigan or the DEPARTMENT due to any violation of 15 USC, Sections 1 - 15, and/or 1984 PA 274, MCL 445.771 - .788, excluding Section 4a, to the State of Michigan or the DEPARTMENT.

The SPONSOR shall require any subcontractors to irrevocably assign their rights to pursue any claims for relief or causes of action for damages sustained by the State of Michigan or the DEPARTMENT with regard to claims based on goods or services that were used to meet the SPONSOR's obligation to the DEPARTMENT under this Contract due to any violation of 15 USC, Sections 1 - 15, and/or 1984 PA 274, MCL 445.771 - .788, excluding Section 4a, to the State of Michigan or the DEPARTMENT as a third-party beneficiary.

The SPONSOR shall notify the DEPARTMENT if it becomes aware that an antitrust violation with regard to claims based on goods or services that were used to meet the SPONSOR's obligation to the DEPARTMENT under this Contract may have occurred or is threatened to occur. The SPONSOR shall also notify the DEPARTMENT if it becomes aware of any person's intent to commence, or of commencement of, an antitrust action with regard to claims based on goods or services that were used to meet the SPONSOR's obligation to the DEPARTMENT under this Contract.

23. In any instance of dispute and/or litigation concerning the PROJECT, the resolution thereof will be the sole responsibility of the party/parties to the contract that is/are the subject of the controversy. It is understood and agreed that any legal representation of the SPONSOR in any dispute and/or litigation will be the financial responsibility of the SPONSOR.

24. The DEPARTMENT and the FAA will not be subject to any obligations or liabilities by contractors of the SPONSOR or their subcontractors or any other person not a party to this Contract without its specific consent and notwithstanding its concurrence in or approval of the award of any contract or subcontract or the solicitation thereof.
25. Each party to this Contract will remain responsible for any claims arising out of that party's performance of this Contract as provided by this Contract or by law.

This Contract is not intended to increase or decrease either party's liability for or immunity from tort claims.

This Contract is not intended to nor will it be interpreted as giving either party a right of indemnification, either by Contract or at law, for claims arising out of the performance of this Contract.

26. In case of any discrepancies between the body of this Contract and any exhibit hereto, the body of the Contract will govern.

27. This Contract will become binding on the parties and of full force and effect upon signing by the duly authorized representatives of the SPONSOR and the DEPARTMENT and upon adoption of a resolution approving said Contract and authorizing the signature(s) thereto of the respective representative(s) of the SPONSOR, a certified copy of which resolution will be sent to the DEPARTMENT with this Contract, as applicable.

IN WITNESS WHEREOF, the parties have caused this Contract to be awarded.

OTSEGO COUNTY BOARD OF COMMISSIONERS

By: _____
Title:

MICHIGAN DEPARTMENT OF TRANSPORTATION

By: _____
Title: Department Director

EXHIBIT 1

GAYLORD REGIONAL AIRPORT
GAYLORD, MICHIGAN

Project No. B-26-0036-1607
Contract No. FM 69-01-C60

April 16, 2007

| | Federal | State | Local | Total |
|---|--------------------|------------------|-----------------|--------------------|
| ADMINISTRATION | | | | |
| DEPARTMENT-AERO | \$1,600 | \$350 | \$50 | \$2,000 |
| LAND | \$0 | \$0 | \$0 | \$0 |
| DESIGN | | | | |
| Terminal building parking area | \$12,000 | \$2,625 | \$375 | \$15,000 |
| AERO - Design C60 | \$800 | \$175 | \$25 | \$1,000 |
| CONSULTANT - Design C60 | \$11,200 | \$2,450 | \$350 | \$14,000 |
| CONSTRUCTION | | | | |
| Taxiway "A" rehabilitation & widening including Runway 18 extension | \$1,059,528 | \$231,772 | \$33,110 | \$1,324,410 |
| AERO-Construction | \$964,328 | \$210,947 | \$30,135 | \$1,205,410 |
| CONSULTANT-Construction | \$2,400 | \$525 | \$75 | \$3,000 |
| | \$92,800 | \$20,300 | \$2,900 | \$116,000 |
| CONTINGENCIES | | | | |
| Funding contingencies | \$46,872 | \$10,253 | \$1,465 | \$58,590 |
| | \$46,872 | \$10,253 | \$1,465 | \$58,590 |
| TOTAL PROJECT BUDGET | \$1,120,000 | \$245,000 | \$35,000 | \$1,400,000 |

ATTACHMENT 1

SUPPLEMENTAL PROVISIONS FOR FEDERAL/STATE/LOCAL CONTRACTS INVOLVING CONSTRUCTION WORK AT ALL CLASSIFICATIONS OF AIRPORTS

1. The term PROJECT COST shall include the cost of the physical construction necessary for the completion of the PROJECT, including the costs of preliminary, design and construction engineering and supervision, environmental studies and reports, airport layout plan updates relating to the PROJECT and the cost of advertising for and receiving bids.
2. The DEPARTMENT is authorized by the SPONSOR pursuant to this contract to advertise and to award the contract for the construction work in the name of the SPONSOR in accordance with the following:
 - a. Prequalification of bidders shall be determined by the DEPARTMENT in accordance with the "Administrative Rules Governing the Prequalification of Bidders for Highway and Transportation Construction Work".
 - b. Prior to advertising the construction work for receipt of bids, the SPONSOR may delete any portion or all of the PROJECT work.
 - c. If after receipt of bids for the construction work, the SPONSOR gives notice of circumstances which affect its ability to proceed, the DEPARTMENT, on behalf of the SPONSOR and with the concurrence of the FAA, if required, shall reject the bids.
 - d. In the event of the rejection of all bids, any costs incurred by the DEPARTMENT shall be deemed to be PROJECT COST.
 - e. Upon receipt of bids, the DEPARTMENT, on behalf of the SPONSOR, will select the most responsive bid in accordance with the DEPARTMENT's applicable "General Provisions for Construction of Airports". The DEPARTMENT will then prepare a "Recommendation to Award" and submit it to the FAA and the SPONSOR. The DEPARTMENT will forward the contract documents to the contractor and then the SPONSOR for execution.
 - f. The DEPARTMENT is authorized to receive, hold, and return proposal guarantees on behalf of and in the name of the SPONSOR pursuant to the requirements enumerated in the DEPARTMENT's applicable "General Provisions for Construction of Airports".
 - g. In the event of the forfeiture of a proposal guaranty, in accordance with the DEPARTMENT's applicable "General Provisions for Construction of Airports", and upon receipt of a request from the SPONSOR the DEPARTMENT will forward to the SPONSOR the forfeited proposal guaranty.

- b. The SPONSOR or their representative immediately notify the DEPARTMENT of such overruns and the estimated cost thereof.
 - c. That such on-site approval is necessary for the continuity in construction and that obtaining approval prior to proceeding would cause a material interruption in the PROJECT resulting in a significant increase in costs.
6. Any work or material that is determined by the DEPARTMENT not to be in conformity with the plans, specifications, and contract documents, will be ineligible for reimbursement with federal and state participating funds, or will be subject to a price adjustment approved by the DEPARTMENT and the FAA.
7. Upon completion of the work in each construction contract and the acceptance thereof by the SPONSOR, the SPONSOR or their designated representative shall give immediate written notice to the DEPARTMENT.
8. The SPONSOR hereby agrees that it will maintain said Airport in full operating condition on a year-round basis for a period of twenty (20) years in accordance with general utility licensing requirements set forth by the Michigan Aeronautics Commission rules and regulations. During this period, the Airport shall not be abandoned or permanently closed without the express written permission of the DEPARTMENT.
9. In addition to the requirements of paragraph 8 of these supplemental provisions, and not in lieu thereof, should the SPONSOR desire to abandon, close, sell or otherwise divest itself of the airport or any portion thereof, the SPONSOR agrees to also provide to the DEPARTMENT a prior written notice of any such intent giving the DEPARTMENT, for a period of one hundred eighty (180) days after receipt of such notice, a first right to purchase at fair market value the airport and all facilities thereon. Fair market value shall be determined by an independent appraisal of such properties.

The notice of intent and first right to purchase shall be provided via registered or certified mail, return receipt, postage prepaid, addressed to the Deputy Director of the Multi-Modal Transportation Services Bureau (Aeronautics), Michigan Department of Transportation.
10. The SPONSOR will operate and maintain in a safe and serviceable condition the Airport and all facilities thereon and connected therewith which are necessary to serve the aeronautical users of the Airport other than facilities owned or controlled by the United States in the State of Michigan, and will not permit any activity thereon which would interfere with its use for airport purposes; provided that nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to any act of God or other condition or circumstances beyond the control of the SPONSOR.

11. The SPONSOR will, either by the acquisition and retention of easements or other interests in or rights for the use of land or airspace, or by the adoption and enforcement of zoning regulations, prevent the construction, erection, alteration or growth of any structure, tree or other object in the approach areas of the runways of the Airport, which would constitute an obstruction to air navigation according to the criteria or standards prescribed in FAA Advisory Circulars.

For a period of twenty (20) years, the SPONSOR will make the airport available, as an airport, for public use, to all types, kinds and classes of aeronautical use on fair and reasonable terms and without unjust discrimination. Rates charged to aeronautical users will be determined on the basis of the cost to the SPONSOR of providing the facility. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or engage in an approved non-aeronautical activity, the SPONSOR will charge fair market value for the right to conduct such activity. During this period, all revenues generated by the airport, for either aeronautical or non-aeronautical activities, will be expended for the capital or operating costs of the airport; the local airport system; or other local facilities, which are owned or operated by the SPONSOR and directly and substantially related to the actual air transportation of passengers or property.

APPENDIX A
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Act No. 453, Public Acts of 1976, the contractor hereby agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or as a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status. Further, in accordance with Act No. 220, Public Acts of 1976 as amended by Act No. 478, Public Acts of 1980 the contractor hereby agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants shall be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to insure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or his collective bargaining representative will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representative of the contractor's commitments under this appendix.
6. The contractor will comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission which may be in effect prior to the taking of bids for any individual state project.

7. The contractor will furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission, said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor as well as the contractor himself, and said contractor will permit access to his books, records, and accounts by the Michigan Civil Rights Commission and/or its agent, for purposes of investigation to ascertain compliance with this contract and relevant with rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this agreement, the Civil Rights Commission may, as part of its order based upon such findings, certify said findings to the Administrative Board of the State of Michigan, which Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, and including the governing boards of institutions of higher education, until the contractor complies with said order of the Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Civil Rights Commission to participate in such proceedings.
9. The contractor will include, or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by the rules, regulations or orders of the Michigan Civil Rights Commission, and will provide in every subcontract or purchase order that said provisions will be binding upon each subcontractor or seller.

March 1998

Appendix B
(Aeronautics)

**CIVIL RIGHTS ACT OF 1964, TITLE VI - 49 CFR PART 21
CONTRACTUAL REQUIREMENTS**

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations.** The contractor will comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination.** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The contractor will not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurement of Materials and Equipment.** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports.** The contractor will provide all information and reports required by the Regulations or directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor will so certify to the sponsor of the FAA, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance.** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the sponsor will impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:

- a. Withholding of payments to the contractor under the contract until the contractor complies, and/or
 - b. Cancellation, termination, or suspension of the contract, in whole or in part.
6. Incorporation of Provisions. The contractor will include the provisions of paragraphs 1 through 5 in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directive issued pursuant thereto. The contractor will take such action with respect to any subcontract or procurement as the sponsor or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the Sponsor to enter into such litigation to protect the interests of the sponsor and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

(Revised October 1, 2005)

APPENDIX C

Assurances that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR § 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:

The contractor, subrecipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

Airport Name: Gaylord Regional Airport
Associated City: Gaylord, Michigan
Project No: B-26-0036-1607

APPENDIX F

SPECIAL CONDITIONS

1. RUNWAY PROTECTION ZONES The Sponsor agrees to take the following actions to maintain and/or acquire a property interest, satisfactory to the FAA, in the Runway Protection Zones:
 - a. Existing Fee Title Interest in the Runway Protection Zone.
The Sponsor agrees to prevent the erection or creation of any structure or place of public assembly in the Runway Protection Zone, as depicted on the Exhibit "A" Property Map, except for navoids that are fixed by their functional purposes or any other structure approved by the FAA. Any existing structures or uses within the Runway Protection Zone will be cleared or discontinued unless approved by the FAA.
 - b. Existing Easement Interest in the Runway Protection Zone.
The Sponsor agrees to take any and all steps necessary to ensure that the owner of the land within the designated Runway Protection Zone will not build any structure in the Runway Protection Zone that is a hazard to air navigation or which might create glare or misleading lights or lead to the construction of residences, fuel handling and storage facilities, smoke generating activities, or places of public assembly, such as churches, schools, office buildings, shopping centers, and stadiums.
2. AIR AND WATER QUALITY. Approval of the project included in this agreement is conditioned on the Sponsor's compliance with applicable air and water quality standards in accomplishing project construction and in operating the airport. Failure to comply with this requirement may result in suspension, cancellation, or termination of federal assistance under this agreement.
3. BUY AMERICAN REQUIREMENT. Unless otherwise approved by the FAA, the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured products produced outside the United States to be used for any project for airport development or noise compatibility for which funds are provided under this grant. The Sponsor will include in every contract a provision implementing this special condition.
4. WASTE DISPOSAL SITES. It is hereby agreed by and between the parties hereto that, within its authority, the Sponsor will not approve or permit the establishment or existence

of a waste disposal site which has been determined to be objectionable under the provisions of FAA Order 5200.5A, dated January 31, 1990, entitled "Waste Disposal Sites On or Near Airports."

5. OPEN BIDDING. The Sponsor agrees not to include in any bid specification, project agreement, or other controlling documents to perform construction activities under this grant, any provisions which would:
- a. Require bidders, offerors, contractors, or subcontractors to enter into or adhere to agreements with one or more labor organizations, on the same or other related construction project(s), or
 - b. Otherwise discriminate against bidders, offerors, contractors, or subcontractors for refusing to become or remain signatories or otherwise adhere to agreements with one or more labor organizations, on the same or other related construction project(s), or
 - c. Require any bidder, offeror, contractor, or subcontractor to enter into, adhere to, or enforce any agreement that requires its employees, as a condition of employment, to:
 - (1) become members of or affiliated with a labor organization, or
 - (2) pay dues or fees to a labor organization, over an employee's objection, in excess of the employee's share of labor organization costs relating to collective bargaining, contract administration, or grievance adjustment.

The Sponsor further agrees to require any contractor or subcontractor to agree to not include any similar provision that would violate paragraphs a through c above in their contracts or subcontracts pertaining to the projects under this grant.

6. PAVEMENT MAINTENANCE MANAGEMENT PROGRAM (PGL 95-2). For a project to replace or reconstruct pavement at the airport, the Sponsor shall implement an effective airport pavement maintenance program as is required by the assurance in Section III.C.11 of the "Terms and Conditions of Accepting Airport Improvement Program Grants." The Sponsor shall use such program for the useful life of any pavement constructed, reconstructed, or repaired with federal financial assistance at the airport. An effective pavement maintenance management program is one that details the procedures to be followed to assure that proper pavement maintenance, both preventive and repair, is performed. An airport sponsor may use any form of inspection program it deems appropriate. As a minimum, the program must include the following:

- a. **Pavement Inventory**. The following must be depicted in an appropriate form and level of detail:
 - (1) location of all runways, taxiways, and aprons;

- (2) dimensions;
- (3) type of pavement, and;
- (4) year of construction or most recent major rehabilitation.

For compliance with the Airport Improvement Program (AIP) assurances, pavements that have been constructed, reconstructed, or repaired with federal financial assistance shall be so depicted.

b. **Inspection Schedule.**

- (1) Detailed Inspection. A detailed inspection must be performed at least once a year. If a history of recorded pavement deterioration is available, i.e., Pavement Condition Index (PCI) survey as set forth in Advisory Circular 150/5380-6, "Guidelines and Procedures for Maintenance of Airport Pavements," the frequency of inspection may be extended to three years.
- (2) Drive-By Inspection. A drive-by inspection must be performed a minimum of once per month to detect unexpected changes in the pavement condition.

c. **Record Keeping.** Complete information on the findings of all detailed inspections and on the maintenance performed must be recorded and kept on file for a minimum of five years. The types of distress, their locations, and remedial action, scheduled or performed, must be documented. The minimum information to be recorded is listed below:

- (1) inspection date,
- (2) location,
- (3) distress types, and
- (4) maintenance scheduled or performed.

For drive-by inspections, the date of inspection and any maintenance performed must be recorded.

d. **Information Retrieval.** An airport sponsor may use any form of record keeping it deems appropriate, so long as the information and records produced by the pavement survey can be retrieved to provide a report to the FAA as may be required.

e. **Reference.** Refer to Advisory Circular 150/5380-6, "Guidelines and Procedures for Maintenance of Airport Pavements," for specific guidelines and procedures for maintaining airport pavements and establishing an effective maintenance program. Specific types of distress, their probable causes, inspection guidelines, and recommended methods of repair are presented.

7. AGENCY AGREEMENTS. The Sponsor will not amend, modify, or terminate the agency relationship between the Sponsor, as principal, and the Michigan Aeronautics Commission, as agency, created by the Agency Agreement without prior written approval of the FAA.
8. PROJECTS WHICH CONTAIN PAVING WORK IN EXCESS OF \$250,000. The Sponsor agrees to perform the following:
 - a. Furnish a construction management program to FAA prior to the start of construction which shall detail the measures and procedures to be used to comply with the quality control provisions of the construction contract, including, but not limited to, all quality control provisions and tests required by the Federal specifications. The program shall include as a minimum:
 - (1) The name of the person representing the Sponsor who has overall responsibility for contract administration for the project and the authority to take necessary actions to comply with the contract.
 - (2) Names of testing laboratories and consulting engineer firms with quality control responsibilities on the project, together with a description of the services to be provided.
 - (3) Procedures for determining that testing laboratories meet the requirements of the American Society of Testing and Materials standards on laboratory evaluation referenced in the contract specifications (D 3666, C 1077).
 - (4) Qualifications of engineering supervision and construction inspection personnel.
 - (5) A listing of all tests required by the contract specifications, including the type and frequency of tests to be taken, the method of sampling, the applicable test standard, and the acceptance criteria or tolerances permitted for each type of test.
 - (6) Procedures for ensuring that the tests are taken in accordance with the program, that they are documented daily, and that the proper corrective actions, where necessary, are undertaken.
 - b. Submit at completion of the project, a final test and quality control report documenting the results of all tests performed, highlighting those tests that failed or did not meet the applicable test standard. The report shall include the pay reductions applied and the reasons for accepting any out-of-tolerance material. An interim test and quality control report shall be submitted, if requested by the FAA.

- c. Failure to provide a complete report as described in paragraph b, or failure to perform such tests, shall, absent any compelling justification, result in a reduction in Federal participation for costs incurred in connection with construction of the applicable pavement. Such reduction shall be at the discretion of the FAA and will be based on the type or types of required tests not performed or not documented and will be commensurate with the proportion of applicable pavement with respect to the total pavement constructed under the grant agreement.
- d. The FAA, at its discretion, reserves the right to conduct independent tests and to reduce grant payments accordingly if such independent tests determine that sponsor test results are inaccurate.
9. DBE PLAN. It is understood and agreed by and between the parties hereto that the Sponsor shall not issue any invitations for bids for work described on Page 1 of the Grant Agreement, nor shall the United States be obligated to make payment representing its share of the project cost, until the FAA has updated Disadvantaged Business Enterprises Program goals as specified by the FAA, Great Lakes Region, Civil Rights Office letter.

According to the federal requirement 49 CFR Part 26, Participation by Minority Business Enterprise in Department of Transportation Programs, recipients of FAA funds shall submit overall DBE goal information annually. As recipient of this block grant, the Department accepts this responsibility.

INSTRUCTIONS

This statement reports the actual dollar amounts of the project cost earned by and paid to DBE subconsultants. Complete and submit to the Contract Administrator semi-annually. Some forms may be blank if no payment was made since the previous billing.

For "Authorization No., Contract No.," and "Job No.," as appropriate, use the numbers assigned by MDOT.

For "Billing Period," report the calendar days covered by the billing.

For "Services Work Performed" report the main service performed by the subconsultant during the reporting period.

For "Total Contract Amount" report the total amount of the contract between the prime consultant and subconsultant.

For "Cumulative Dollar Value of Services Completed" report the total amount the subconsultant has earned since beginning the project.

For "Deductions," report deductions made by the prime consultant to the subconsultant's "Cumulative Dollar Value of Services Completed" for retainage, bond or other fees, materials, services or equipment provided to the subconsultant according to mutual, prior agreement (documentation of such agreement may be required by MDOT).

For "Actual Amount Paid to Date," report cumulative actual payments made to the subconsultant for services completed.

For "Actual Amount Paid During this Billing Period" report actual payments made to the subcontractor for services during this billing period.

Provide "DBE Authorized Signature" for final payment only.

Be sure to sign, title and date this statement.

MDOT CONTRACT ADMINISTRATOR:

Complete "Comments" if necessary, sign, date and forward to the Office of Equal Opportunity within seven (7) days of receipt.

RESOLUTION NO. OCR 07-27
Honoring John Milbocker

Otsego County Board of Commissioners
June 26, 2007

WHEREAS, John Milbocker has voluntarily served Otsego County as a director on the Otsego Conservation District Board for over 20 years; and

WHEREAS, the Otsego County Board of Commissioners appreciates the time, commitment and dedicated service that John has provided to protect our county's natural resources, he has been instrumental in promoting programs that exemplify wise management through conservation practices by gathering support for the District Forestry Program; and

WHEREAS, as a director on the Conservation District Board he has helped to plan for and guide the County through its growth during the last decade, John and his wife, Deb have volunteered many hours towards the annual tree sale, which has contributed to over one hundred thousand seedlings being planted annually in Otsego County. Practicing good conservation is truly a way of life for John and his family, always helping to "build a better future for generations to come"; now, therefore, be it,

RESOLVED, that the Otsego County Board of Commissioners honor and thank John for his outstanding service to the County and wish him good health, happiness and enjoyment in his retirement.

THE RESOLUTION WAS DECLARED ADOPTED.

RESOLUTION NO. OCR 07-28
Honoring Deb Milbocker

Otsego County Board of Commissioners
June 26, 2007

WHEREAS, Deb Milbocker has voluntarily served Otsego County as Vice-chairperson of the Township Officer Association for 6 years; and

WHEREAS, she served as a Charlton Township Trustee for 14 years; and

WHEREAS, she served as secretary of the Otsego County Commission on Aging Board for a number of years; and

WHEREAS, the Otsego County Board of Commissioners appreciates the time, commitment and dedicated service that Deb has provided; now, therefore, be it,

RESOLVED, that the Otsego County Board of Commissioners honor and thank Deb for her outstanding service to the County and wish her good health, happiness and enjoyment in her retirement.

THE RESOLUTION WAS DECLARED ADOPTED.

RESOLUTION NO. OCR 07-29
OPPOSITION TO HB 4852
OTSEGO COUNTY BOARD OF COMMISSIONERS
June 26, 2007

WHEREAS, the Otsego County Sheriff has recommended that the Otsego County Board of Commissioners express opposition to the Michigan Public Safety Funding Proposal – HB 4852 – as presented and supported by the Michigan State Police and the Michigan Department of Information Technology which contains a \$1.35 surcharge per communication device (land line, cellular, and VoIP) that would negatively impact Otsego County and other Michigan Counties that rely on a local surcharge to fund 9-1-1 operations and local public safety communications systems; and

WHEREAS, in addition, the Otsego County Sheriff has recommended that the Otsego County Board of Commissioners express support of Michigan Senate Bill 410 and 411 as read into the Senate record on May 23, 2007, which would

- Create a uniform surcharge for all devices that access the 9-1-1 system,
- Establish a 9-1-1 operator training fund, and develop training standards for 9-1-1 operators
- Allow the Emergency Telephone Service Committee (ETSC) to set standards for 9-1-1 facility (PSAP) operations and county certification for the receipt of 9-1-1 funds,
- Set funding for the feasibility study of a new IP based 9-1-1 system for the State,
- Provide for location technology implementation for multi-line telephone systems,
- Simplify county 9-1-1 plan modifications; and

WHEREAS, the Otsego County Board of Commissioners concurs with the recommendations of the Otsego County Sheriff and the Director of the Otsego County Emergency Management 9-1-1 Central Dispatch Authority; now, therefore, be it

RESOLVED, that the Otsego County Board of Commissioners hereby expresses its opposition to the Michigan State Police Safety Proposal – HB 4852, and expresses its endorsement and support for Michigan Senate Bills 410 and 411, and be it further

RESOLVED, that the Otsego County Clerk send a copy of this resolution to Senator Tony Stamas, Representative Kevin Elsenheimer, and the Michigan Association of Counties.

OTSEGO COUNTY 2007 APPOINTMENTS

STATUTORY COMMITTEES

| | |
|---------------------------------|---|
| TRANSPORTATION & COUNTY AIRPORT | Chair Hyde, Beachnau, Glasser Staff: Woody |
| LEPC | Glasser |
| 9-1-1 | Liss, Hyde |
| PLANNING COMMISSION | Backenstose |
| PARLIAMENTARIAN | Bates |

SELECT COMMITTEES

| | |
|--------------------------|--|
| JUSTICE & PUBLIC SAFETY | Chair Johnson, Liss, Hyde, Backenstose, Burt Staff: Frisch |
| BUDGET-FINANCE | Chair Burt, Olsen, Backenstose, Beachnau, Glasser Staff: Axford, Frisch |
| COUNTY INFRASTRUCTURE | Chair Bentz, Backenstose, Glasser, Olsen, Burt Staff: Fulcher |
| JAIL TECHNICAL COMMITTEE | Chair Burt, Glasser, Hyde, Backenstose, Edel, Legel, Frisch, McBride, Webber, FitzGerald, Davis, Morse, Frick |
| HUMAN SERVICES | Chair Bentz, Beachnau, Johnson, Bates, Burt Staff: Adam |
| PERSONNEL | Chair Liss, Bates, Johnson, Bentz, Burt Staff: Adam |
| JAIL CITIZEN COMMITTEE | Chair Don Koeppen, Sanders, Brecheisen, Berlin, Cousineau, Dunn, Fisher, Franckowiak, Giles, Harrison, Haus, Kassuba, Mammel, Mathis, McCarthy, Morgan, Morgridge, Sharrard, Skoglund, Thompson, Tober, Waldo, Wagar |

COMPONENT UNIT/CONTRACTUAL LIAISONS

| | |
|---|---------------------------------|
| COMMISSION ON AGING | Olsen, Hyde Alternate |
| EMS | Hyde, Liss Alternate |
| LIBRARY | Backenstose, Olsen Alternate |
| HOUSING COMMITTEE | Bates, Backenstose Alternate |
| PARKS & RECREATION | Johnson, Olsen Alternate |
| ROAD COMMISSION | Glasser, Hyde Alternate |
| SPORTSPLEX | Beachnau, Backenstose Alternate |
| UNIVERSITY CENTER | Olsen, Beachnau Alternate |
| M-TEC ADVISORY | Hyde, Backenstose Alternate |
| DISTRICT HEALTH | Bentz, Johnson |
| MENTAL HEALTH (NEMCMH) | Bentz, Johnson Alternate |
| SOIL CONSERVATION | Olsen, Hyde Alternate |
| CONSTRUCTION BOARD OF APPEALS | Bentz, Johnson |
| APPEALS BOARD (Sanitary Board of Appeals) | Liss, Glasser, Backenstose |

COMMUNITY, GOVERNMENT & PROGRAM LIAISONS

| | |
|------------------------------|--------------------------------|
| AU SABLE RIVER ZONING | Bates, Olsen Alternate |
| BIG ROCK | Carl Lord |
| FAIR BOARD | Bates, Beachnau Alternate |
| GAYLORD CITY COMMISSION | Bates, Beachnau Alternate |
| M.A.C./WORKER COMP/RISK MGMT | Johnson |
| M.S.U. EXTENSION | Johnson, Backenstose Alternate |
| NEMC | Glasser, Johnson Alternate |
| NEMCOG | Liss, Beachnau Alternate |
| NEMCSA | Glasser, Johnson Alternate |
| NMSAS | Olsen, Bentz Alternate |
| OCHSCB and F.I.A. | Backenstose, Bentz Alternate |
| PIGEON RIVER ADVISORY/ZONING | Glasser, Beachnau Alternate |
| TOWNSHIP ASSOCIATION | Backenstose, Hyde Alternate |
| COMMUNITY CORRECTIONS | Liss, Hyde Alternate |

ELECTED OFFICIALS' LIAISONS

| | |
|-------------------------|----------|
| CLERK/REGISTER OF DEEDS | Beachnau |
| PROSECUTING ATTORNEY | Liss |
| SHERIFF | Bentz |
| TREASURER | Olsen |

*Elected Officials will be scheduled for quarterly reports to the Board of Commissioners on a rotating basis.

COMMITTEE DESCRIPTIONS/DUTIES

Budget & Finance Committee

The Budget & Finance Committee consists of 4 County Commissioners appointed by the Chairman of the Board of Commissioner. The County Administrator is also a permanent voting member of the Committee, but is not intended to serve in the capacity of Chairman of the Committee. The intent of the committee is not to assume the management authority of either the department head or the County Administrator, but rather to ensure the integrity of all policies affecting the public. The County Administrator determines which issues need committee action prior to board action. The committee shall make recommendations to the Board of Commissioners concerning policy matters concerning finance, budget establishment and management, federal and state grants, equalization of taxes throughout the county, additional appropriations requested during the course of a fiscal year, and associated fiscal matters. The committee's responsibilities also include serving as a liaison to the following county departments, offices and agencies: Equalization, Treasurer, Clerk/ROD, and Economic Alliance.

Justice and Public Safety Committee

The Justice & Public Safety Committee consists of 4 County Commissioners appointed by the Chairman of the Board of Commissioner. The County Administrator is also a permanent voting member of the Committee, but is not intended to serve in the capacity of Chairman of the Committee. The intent of the committee is not to assume the management authority of either the department head or the County Administrator, but rather to ensure the integrity of all policies affecting the public. The County Administrator determines which issues need committee action prior to board action. The committee's responsibilities include making recommendations with regard to matters of interest or concern to the County Board in the areas of justice and public safety. The committee's responsibilities also include serving as a liaison to the following county departments, offices and agencies: Circuit Court, District Court, Probate Court, Friend of the Court, Prosecuting Attorney's Office, Animal Control, and the Sheriff's Department.

Personnel Committee

The Personnel Committee consists of 4 County Commissioners appointed by the Chairman of the Board of Commissioner. The County Administrator is also a permanent voting member of the Committee, but is not intended to serve in the capacity of Chairman of the Committee. The intent of the committee is not to assume the management authority of either the department head or the County Administrator, but rather to ensure the integrity of all policies affecting the public. The County Administrator determines which issues need committee action prior to board action. The committee shall make recommendations to the Board of Commissioners concerning all personnel items such as: determining the number of employees in a department; employing personnel; termination of personnel, other than department heads; establishing new positions; salary or wages for positions; personnel policies; benefits for elected and non-elected personnel; serve as the collective bargaining committee including involvement in grievance procedures; and any duties assigned by the Board of Commissioners. The committee's responsibilities also include serving as a liaison to the following county departments, offices and agencies: MSU Extension, Sportsplex, University Center, M-TEC.

Transportation and Airport Committee

The Transportation and Airport Committee consists of 3 County Commissioners appointed by the Chairman of the Board of Commissioner. The intent of the committee is not to assume the management authority of either the department head or the County Administrator, but rather to ensure the integrity of all policies affecting the public. The County Administrator determines which issues need committee action prior to board action. The committee shall make recommendations to the Board of Commissioners concerning the county's public infrastructure. The Committee shall have the management, control and expenditure of funds for the county airport, and shall supervise the care, control and improvement of the airport property, and make reasonable rules and regulations and enforce the same when made respecting the use by the public of such property. The committee's responsibilities also include serving as a liaison to the following departments, offices and agencies: Airport, Bus, and the Airport Advisory Committee.

County Infrastructure Committee

The County Infrastructure Committee consists of 4 County Commissioners appointed by the Chairman of the Board of Commissioner. The County Administrator is also a permanent voting member of the Committee, but is not intended to serve in the capacity of Chairman of the Committee. The intent of the committee is not to assume the management authority of either the department head or the County Administrator, but rather to ensure the integrity of all policies affecting the public. The County Administrator determines which issues need committee action prior to board action. The committee shall make recommendations to the Board of Commissioners concerning the county's infrastructure. The committee's responsibilities also include serving as a liaison to the following county departments, offices and agencies: Building & Grounds, Land Use Services, and NEMCOG.

Human Services Committee

The County Infrastructure Committee consists of 4 County Commissioners appointed by the Chairman of the Board of Commissioner. The County Administrator is also a permanent voting member of the Committee, but is not intended to serve in the capacity of Chairman of the Committee. The intent of the committee is not to assume the management authority of either the department head or the County Administrator, but rather to ensure the integrity of all policies affecting the public. The County Administrator determines which issues need committee action prior to board action. The committee shall make recommendations to the Board of Commissioners concerning human services provided. The committee's responsibilities also include serving as a liaison to the following county departments, offices and agencies: NMSAS, DHS, NEMCHMH, District Health, NEMCSA, NEMC, Commission on Aging, EMS.



July 10, 2007
Agenda



OTSEGO COUNTY
BUDGET AMENDMENT

FUND/DEPARTMENT: Building Dept/Gen Fd/Equip Fd

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

| Account Number | Decrease | Increase |
|----------------------------------|----------|------------|
| 2490050 - 693000 - Transfer In | \$ | \$ 7,100 - |
| 2660050 - 400001 - From Fund Bal | \$ | \$ 1,100 - |
| - - | \$ | \$ |
| - - | \$ | \$ |
| Total | \$ | \$ |

EXPENDITURE

| Account Number | Increase | Decrease |
|---------------------------------|------------|-------------|
| 249E37H 726000 - Supplies | \$ 300 - | \$ |
| " - 801020 - Professional | \$ 5,000 - | \$ |
| " - 930300 Advertising | \$ 700 - | \$ |
| " - 726050 - Rep+Maint | \$ 1,100 - | \$ |
| 101E941 - 999000 - Contingency | \$ | \$ 14,782 - |
| 266E941 - 999000 - Transfer out | \$ 1,100 - | \$ |
| Total | \$ | \$ |

Department Head Signature

Date

Finance Department

Entered:

Jh Burt
Administrator's Signature

7/5/07
Date

By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY
BUDGET AMENDMENT**

Page 2 of 2

FUND/DEPARTMENT: _____

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type: General Special Revenue Debt Service Capital Project Business-Type (Enterprise or Internal Svc)

REVENUE

| Account Number | Decrease | Increase |
|----------------|----------|----------|
| - - | \$ | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| - - | \$ | \$ |
| Total | \$ | \$ |

EXPENDITURE

| Account Number | Increase | Decrease |
|------------------------------|-----------------|-----------------|
| 101E721 - 703040 - Per Diem | \$ 2,500 - | \$ |
| " - 704400 - Educ+Train | \$ 280 - | \$ |
| " - 726200 - Books+Periodics | \$ 430 - | \$ |
| " - 801020 - Professional | \$ 5,000 - | \$ |
| " - 930500 - Travel | \$ 200 - | \$ |
| " - 930600 - Memb+Dues | \$ 372 - | \$ |
| " 999000 Tsf out | \$ 7,100 - | \$ |
| TOTAL | 22,982 - | 22,982 - |

Department Head Signature _____

Date _____

| | |
|---------------------------|--|
| Finance Department | |
| Entered: | |
| By: | |

Administrator's Signature _____

Date _____

Board Approval Date (if necessary) _____

Budget Adjustment # _____

Posting Number _____

OTSEGO COUNTY BOARD RULES/BYLAWS

1. AUTHORITY

These rules/bylaws are adopted by the Board of Commissioners of Otsego County (hereafter referred to as the Board) pursuant to Section 46.11 of the Compiled Laws of Michigan as amended.

2. ORGANIZATION

2.1. BOARD

The Board has nine (9) commissioners elected for two (2) year terms. Generally, the Board may be defined as the legislative, policy making branch of County government.

2.2. DUTIES OF THE CHAIRPERSON

- 2.2.1. The Chairperson, if present, shall preside at all meetings of the Board, preserve order, and decide questions of order subject to appeal to the Board which may reverse the Chairperson by a majority vote of those present and voting.
- 2.2.2. The Chairperson shall be the agent for the Board in the signing of contracts, orders, resolutions, determinations and minutes of the Board.
- 2.2.3. The Chairperson shall serve in such capacities and make appointments as the law shall require or allow.
- 2.2.4. The Chairperson shall serve as an ex-officio member on all Board committees. As such, he shall not be a voting member except cases where he/she is a regular member of the committee.
- 2.2.5. The Chairperson or the appointed replacement shall represent the Board and County at various functional and ceremonial activities.
- 2.2.6. The Chairperson, subject to the disapproval of a majority of those voting, shall appoint all standing, special or ad hoc committees. He/she shall designate the chairperson of each committee.
- 2.2.7. The Chairperson shall have the power to administer an oath to any person concerning any matter being considered by the Board.
- 2.2.8. The Chairperson, when appropriate, shall refer matters coming before the Board to a committee.

2.3. VICE-CHAIRPERSON

He/she shall be elected at the organizational meeting of the Board and shall assume all the duties and responsibilities of the Chairperson when the Chairperson is absent.

2.4. COUNTY CLERK DUTIES

- 2.4.1. Preside, until a Chairperson or temporary chairperson is elected.
- 2.4.2. Record all proceedings of the Board and house the records in a safe place.
- 2.4.3. Make regular entries of all Board resolutions and decisions.
- 2.4.4. Record the vote on all questions and where required indicate the vote of each commissioner.
- 2.4.5. Perform such other duties as the Board by resolution may require.
- 2.4.6. Appoint a deputy to attend Board meeting when unable to attend.

2.5 COUNTY ADMINISTRATOR

The County Administrator is hereby designated as the official signatory of Board approved leases, contracts and other legal documents. However, this designation does not diminish the authority of the Chairperson.

3. MEETINGS

3.1. Organizational meeting.

3.1.1. The first meeting of each calendar year shall be for the purpose of organizing. If needed, the County Clerk shall preside until a chairperson is elected. However, the first order of business shall be to administer the oath of office to commissioner(s) if the oath has not been given.

3.1.2. In odd years the second item of business shall be to decide if the term of office shall be for one (1) or two (2) years and if the vote shall be an open or closed ballot.

3.1.3. In needed, the next item of business is to select, by majority vote of all members, an elected commissioner to serve as Chairperson of the Board. The elected Chairperson shall take and assume the duties upon election.

3.1.4. The next item of business shall be the election of a Vice-Chairperson.

3.2. Regular meetings

The Board shall meet according to the schedule adopted pursuant to Section 5 of the Open Meetings Act (P.A. 267 of 1976 as Amended being MCL 15.265), normally the second and fourth Tuesday of each month. The time and place shall be determined by the Board.

3.3. Special meetings

3.3.1. The Board shall meet in special sessions upon the written petition to the County Administrator, signed by one third (1/3) or more of the members. The petition shall specify the time, date, place and purpose of the meeting.

3.3.2. The Chairperson may also call an unscheduled meeting at his/her discretion.

3.4. Emergency meetings may be called with the consent of two thirds (2/3) of the members of the Board and only if delay would threaten/endanger the health, safety and welfare of the public. An emergency meeting does not require public notice.

3.5. Change in schedule

A change in schedule shall not be made unless a majority of the Board concurs. In the event the Board shall meet and a quorum is not present, the Board with the approval of a majority of those present, may adjourn the meeting to another time provided that notice is given to members and the public.

3.6. Work sessions

Work sessions of the Board may be held at a date, time and place established by the Board. However, formal action may not be taken at a work session.

4. PUBLIC NOTICE OF MEETINGS

4.1. The County Clerk or Administrator shall provide notice for all meetings of the Board. Such notice shall include but is not necessarily limited to the following.

4.1.1. Regular meetings

The Clerk or Administrator shall post within ten (10) days after the first meeting in the calendar year a list of scheduled meetings indicating the date, time and place.

- 4.1.2. Schedule change
Proper and timely notice shall be posted as mandated in Section 4.1.3.
- 4.1.3. Special and emergency meetings
Notice shall be posted immediately and delivered to the residence of each commissioner by direct delivery or mail. No meeting, except emergency, shall be held until the notice shall have been posted at least eighteen (18) hours.
- 4.1.4. Notification of media and others
If a request has been filed the Clerk or Administrator shall notify, with out charge, any newspaper or radio or television station of the Board's meeting schedule, schedule changes or emergency meetings.
- 4.1.5. Upon request, individuals will be notified of meetings but must reimburse the County for all reasonable costs.

5. QUORUM

- 5.1. A majority of commissioners, elected and serving, shall constitute a quorum for the transaction of ordinary business.
- 5.2. No member of the Board may absent himself/herself without the consent of the Board. Leave may be revoked by the Board at any time.
- 5.3. Call of the Board
The Board, by majority vote of those present and voting, may call the Board. Upon such a vote, the Board empowers the Sheriff to assure that commissioners who are absent without leave will promptly attend.

6. AGENDA FOR REGULAR MEETINGS

- 6.1. The Administrator after reviewing pending business and consulting with the Chairperson will draft an agenda for regularly scheduled meetings. Commissioners interested in placing an item on the agenda will notify the Administrator by the close of the business on the Tuesday preceding the next regular meeting. Items not on the agenda may be introduced as new business.
- 6.2. Resolutions to be considered by the Board must be included with the agenda packet forwarded by the Administrator to each commissioner prior to the scheduled regular meeting. Any resolution not included in the packet will require six (6) votes to be adopted.
- 6.3. The following will be the usual agenda format for regular meetings of the Board.
 - Call to Order
 - Invocation
 - Pledge of Allegiance
 - Roll Call
 - Approval and Correction of Minutes
 - Consent Agenda (If Any)
 - Administrator's Report
 - Reports from Officers
 - Committee Reports
 - Reports from Department Heads (If Any)
 - Scheduled Presentations (If Any)

City Liaison & Township & Village Representatives
Correspondence
Special Orders (as defined in RONR) (If Any)
Unfinished Business and General Orders (If Any)
New Business
Public Comment
Board remarks, Announcements, and informal discussions
Closed Session/Executive Meeting (If Ordered)
Adjournment

6.4. Agenda for special meetings

The agenda shall be included in the notice of the meeting and no other matter shall be considered except when all members are present and a majority concurs.

6.5. Distribution of agenda material

Upon completion of an agenda packet, the Administrator shall immediately distribute and post copies with reports, explanations, etc., that relate to agenda items. Commissioners shall receive materials no later than the Saturday preceding the next regularly scheduled meeting.

6.6. Consent agenda - Define/Procedure

6.6.1 The consent calendar/agenda shall consist of motions by any commissioner or the administrator with which the Board usually concurs. The Chairperson must allow commissioners to remove any motion where there is a question or a desire to discuss more fully. These items will be added at the appropriate place on the agenda.

6.6.2 Motions on the consent agenda shall be numbered consecutively for easy identification.

6.6.3 Motions not removed per section 6.6.1 or section 8.1 shall be adopted en bloc by unanimous consent.

6.6.4 A resolution may be placed on the consent agenda and when thus included, consideration shall be the same as and concurrent with the other items.

7. CONDUCT OF MEETINGS

7.1. The Chairperson shall preside at all meetings of the Board. In the Chairperson's absence the Vice Chairperson shall preside. In the event both Chair and Vice Chair are absent, the Clerk shall preside until the commissioners present elect a commissioner to preside.

7.2. Board members wishing to be heard shall first obtain the approval of the Chairperson and each person who speaks shall address the Chairperson. Individuals attending the meeting shall not speak unless recognized by the Chairperson.

7.3 A second shall not be required to place a motion before the Board.

7.4. Disorderly conduct

7.4.1. The Chairperson shall call to order any person who is disorderly by speaking or otherwise disrupting the proceedings by failing to be germane, by speaking longer than the allotted time or interfering with the scheduled agenda. Said person shall be ruled out of order and not allowed to participate except upon special leave of a majority of the commissioners present. If the person continues to be disorderly, the Chairperson may call a recess or have the person removed from the meeting. However, no person shall be removed from a public meeting except for an actual breach of the peace committed at the meeting.

7.4.2. Failure to place a pager and/or a cell phone on the silent mode during a meeting is hereby

deemed to be a breach of peace as defined by section 7.4.1.

7.5 If a motion to adjourn is adopted prior to "Public Comment", the meeting shall immediately be open for public comments prior to execution of the motion. Public comment under this sub-section is limited to thirty (30) minutes.

7.6 A negative motion shall be considered the same as if the motion had been made in a positive form. A negative motion is a motion which (a) if adopted has the same result as not adopting any motion, and (b) if defeated leaves everyone confused as to the board's intent. A motion to 'not approve the petition' shall be stated as a motion to 'approve the petition.'

8. PUBLIC PARTICIPATION IN MEETINGS

8.1. Public comment on the consent agenda shall be limited to requesting the removal of a motion from the consent agenda. This request shall indicate the speakers desire to speak against the motion.

8.2. Participation during debate on a motion.

After a question has been opened for debate by the chairperson, a member of the public, when recognized by the chairperson, may speak on the question once for up to three (3) minutes, providing the remarks conform to rules of proper debate and are germane to the question. Germane is defined as having a bearing on whether the pending motion should be adopted or rejected.

8.3 A motion to close public debate

The subsidiary motion to close public debate shall rank between the motion to limit or extend limits of debate and the motion of the previous question. This motion shall require a majority vote, shall not be debated or amended, but may be reconsidered under the same rules as the previous question.

8.4. During "Public Comment" after New Business or under provisions of section 7.5, Members of the public are invited to bring before the Board any concern that is with in the providence of the Board. The speaker must use language that is appropriate for debate.

9. VOTING

9.1. Majority vote is the usual manner for deciding procedural and other questions arising at a meeting. However, there may be exceptions wherein decisions require, by statute, a higher than majority vote. Also, a majority of the members elected and serving is required for final passage or adoption of resolutions or allowance of claims, or other routine business.

9.2. A two thirds (2/3) vote shall be required on the following procedural motions.

Suspend the rules

Limit or extend debate

Object to consideration

Move the previous question

Hold a closed session pursuant to the Open Meetings Act

9.3. A roll call vote requires the name and vote of each member be recorded on any action taken by the Board. Unanimous consent shall be recorded as each member voting in favor of the proposed action.

- 9.4. No vote may be taken by secret ballot except on the question of electing a Chairperson.
- 9.5. Mandatory voting on all issues shall be required unless a member is recused, due to conflict of interest, by a majority of the Board.
- 9.6. A question may be reconsidered and decided by a roll call vote if called for by a member who voted with the majority on the roll call. Any member may ask for reconsideration if the matter was decided viva voce. However, a matter may not be reconsidered more than once.
- 9.7. Conflict of interest suggests that a commissioner has a direct or indirect interest in a contract or other business transaction. Members are encouraged to vote after making public the possible conflict.

10. RECORD OF MEETINGS

- 10.1. The County Clerk shall be the Clerk of the Board and will be responsible for maintaining the official records and minutes of Board meetings. The minutes shall include all actions and decisions made by the Board and shall indicate the name of the mover of motions and resolutions. Resolutions will be considered by roll call vote and each commissioner's vote indicated.
- 10.2. Record of discussion
The Clerk shall not be responsible for maintaining a written record or summary written record of the discussions and comments made by Board members or comments made by members of the public. However, the Clerk shall be responsible for making an electronic tape recording of each meeting of the Board. These tapes shall be maintained in the office of the Clerk for a period of six (6) months. The tapes will not leave the office of the Clerk.
- 10.3. Request for remarks to be included.
A commissioner may have his/her comments printed as part of the minutes upon the concurrence of a majority of the members present. Such comments to be included in the record shall be provided to the clerk in writing.
- 10.4. Public access to meeting records
The Clerk shall make available to the public the records of Board meetings in accordance with the Freedom of Information Act. Board minutes prepared but not approved by the Board shall be made available for public inspection not more than seven working days following the meeting. Approved minutes shall be available the day following the meeting of the Board wherein approval was given.

11. COMMITTEES

- 11.1. Appointment
Each year, following the election of the Board Chairperson, the Chairperson shall appoint commissioners to standing committees and other assignments as appropriate.
- 11.2. Committee Chairperson
The person first listed on the roster of each committee shall be Chairperson. In the absence of the chairperson, the next listed commissioners shall act as Chairperson.
- 11.3. Standing Committees of this Board are:
 - 11.3.1 Budget-Finance
 - 11.3.2 Personnel

11.3.3 County Infrastructure

11.3.4 Transportation and County Airport

11.3.5 Justice & Public Safety

11.3.6 Human Services

11.4. Committee meetings

11.4.1. A majority of the members of a committee shall constitute a quorum. Committee meetings shall be open to the public unless closed by a two thirds (2/3) vote pursuant to the Open Meetings Act.

11.4.2. The committee shall maintain a written record of meetings and shall present records to the Board at a regular meeting. These records shall constitute a public record and shall be made available to any person as required by law.

11.5. Exercise of Governmental function

A committee shall not exercise a government function in a meeting that is not open to the public unless the Open Meetings Act permits a session to be closed to the public. The committee will make recommendations to the Board and report matters considered and rejected as well as those considered and recommended.

11.6 A special, select or ad hoc committee may be formed by the chairperson with consent of the Board or by direction of the Board. Any committee formed under this section shall cease to exist upon completion of its assignment.

11.7. Committee of the Whole

11.7.1. Whenever the Board shall meet in "working meetings" the Board shall meet as a committee of the whole and the Chairperson, Vice-Chairperson or another member shall preside.

11.7.2. Meetings of the whole shall comply with the provisions of the Open Meetings Act with respect to public notice except when the Board shall devolve into a committee of the whole at one of its regular meetings.

11.7.3. The rules of the Board shall be observed in committee of the whole meetings except for limiting debate, moving to vote immediately and taking a roll call vote.

11.7.4. Upon request of two thirds (2/3) of the Board, resolutions, ordinances and other matters shall be read aloud by the Clerk and considered and acted upon by sections. When the committee of the whole completes its deliberations, a member shall move that the committee rise and report to the Board.

12. EXECUTIVE MEETINGS/CLOSED SESSIONS

12.1. A motion to hold an executive meeting/closed session may be made at any time during the meeting. If the motion passes, the meeting shall be held as provided for in rule 6.3. If rule 7.5 is in effect, then the closed session shall be between public comment and adjournment. The vote on a motion to hold an executive meeting shall be recorded in the minutes. Executive sessions must comply with the Open Meetings Act.

12.2. Minutes of Executive meetings shall be maintained separate and sealed. The minutes shall indicate clearly the topics discussed. The record shall not be disclosed to the public except on order of a court. The clerk shall destroy the minutes after one (1) year and one (1) day after the meeting at which the Board approved the minutes.

13. PARLIAMENTARY AUTHORITY

Robert's Rules of Order Newly Revised (RONR) shall govern all questions of procedure not otherwise provided by these rules, or by State or Federal law. A person so designated by the Board shall serve as the Board's parliamentarian and shall advise the presiding officer regarding rules of procedure.

14. ADMINISTRATIVE RESOLUTIONS

14.1. Definitions

Any action regarding the operation or administration of a department of County government or containing policies of the Board applicable to more than one (1) department, and not adopted by ordinance, shall be an administrative policy.

14.2. Any commissioner may introduce an administrative resolution at a regular or special meeting.

15. PROCEDURE FOR FILLING VACANCIES ON BOARDS AND COMMISSIONS

15.1. The Administrator shall notify the Board regarding the expiration of term of office on any board or commission where vacancies are filled by the Board.

15.2. The Administrator shall prepare public notice of vacancies. Such action shall not require Board approval. Public notices must be given whenever a vacancy occurs on a board or commission, which the Board has the authority to fill.

16. BOARD VACANCIES

When a vacancy occurs in the office of commissioners by death, resignation, moving from the district or removal from office the vacancy shall be filled by appointment within thirty (30) days by the Board with a resident and registered voter of that district. The person appointed to fill a vacancy which occurs in an odd numbered year shall serve until the vacancy is filled by a special election. The person appointed to fill a vacancy which occurs in an election year shall serve the remainder of the unexpired term. If the Board fails to fill a vacancy within thirty (30) days, the vacancy shall be filled by special election regardless of the year. A person appointed under this section shall, for the purpose of these rules/bylaws, be considered to be elected and serving.

17. PER DIEM

17.1. Per Diem for each commissioner shall be \$35.00 for each authorized meeting attended. If the meeting lasts longer than 4 hours, the per diem shall be \$70.00.

17.2. Authorized meetings are meetings of committees to which the commissioner has been appointed, meetings of organizations to which the commissioner is a liaison, and other Board approved events.

17.3. No Per Diem shall be paid for regular and/or special board meetings, committee of the whole meetings, board workshops, or other events which the full board is expected to attend. No per diem shall be paid for attending a committee meeting as an ex-officio member.

18. ADOPTION AND AMENDMENT OF RULES

These rules having been adopted by not less than a two-thirds (2/3) vote of all the members of the Board, may be amended or rescinded by a two-thirds (2/3) vote of all the

members of the Board. They shall remain in effect until amended or rescinded. Any proposed amendment of these rules, properly presented to the Board of Commissioners, shall take immediate effect when adopted, unless the Board at the time of adoption stipulates otherwise.

19. PREVIOUS RULES/BYLAWS

These Otsego County Rules/Bylaws supersede any and all rules/bylaws and amendments adopted prior to this date.

Adopted 1/11/05

5/23/06 copies of this document given to chair & vice chair.

LEASE AGREEMENT

THIS LEASE AGREEMENT ("Lease"), made this ____ day of _____, 2007, between OTSEGO COUNTY/GAYLORD REGIONAL AIRPORT, a Michigan Municipal Corporation ("Landlord") and FEDERAL EXPRESS CORPORATION, a _____ Corporation ("Tenant").

RECITALS:

1. Landlord has the right to grant a leasehold interest in the premises described in this Lease.
2. Tenant desires to lease from Landlord and Landlord is willing to lease to Tenant the premises described in this Lease, in accordance with and subject to the conditions of this Lease.

FOR AND IN CONSIDERATION of the mutual covenants contained in this Lease, Landlord and Tenant (the "parties") agree as follows:

Section 1. Lease of Premises. Landlord leases to Tenant and Tenant hires from Landlord the premises, which consists of approximately 2600 square feet of building space commonly known as storage building 1099 Aero Drive, Gaylord Michigan 49735, as more particularly described in Exhibit A (the "Premises") for the term described in Section 2.

Section 2. Initial Term. The Initial Term of this Lease (the "Initial Term") shall be for 12 months, commencing on _____, 2007, (the "Commencement Date") and ending on _____, 2008, (the "Expiration Date"), unless earlier terminated pursuant to the terms of this Lease.

Section 3. Rent.

(a) Tenant shall pay to Landlord for the Premises as rent during the Initial Term the sum of Nine Thousand Dollars (\$9,000.00), payable Seven Hundred Fifty and 00/100 Dollars (\$750.00) per month in advance on the first day of each month during the Initial Term, with the first installment of Rent due on the Commencement Date.

(b) If this Lease is terminated prior to the Expiration Date for reasons other than Tenant's default and if the effective date of termination is other than the last day of the month, Rent shall be pro-rated to the date of termination based on a 30-day month, and Landlord shall refund to Tenant any Rent paid but unearned as of the termination date, without demand, setoff or reduction.

(c) Rent shall be paid to Landlord at the address set forth in Section 21 or at such other address as Landlord may from time to time designate.

(d) If Tenant defaults in the payment of rent, or defaults in the performance of any other covenants or conditions hereof, Landlord may give Tenant notice of such default and if Tenant does not cure said default within 10 days after the giving of said notice (or if such other default is of such a nature that cannot be completely cured within such period, if Tenant does not commence such curing within 10 days and thereafter with reasonable diligence and in good faith and cure default), then Landlord may terminate this lease on not less than 10 days notice to Tenant. On the date specified in such notice the term of this lease shall terminate, and Tenant shall then quit and surrender the premises to Landlord, but Tenant shall remain liable for default of the lease. If this lease shall have been so terminated by Landlord, Landlord may at any time thereafter resume possession of the premises by any lawful means and remove Tenant or other occupants and their effects. No failure to enforce any terms shall be deemed a waiver.

Section 4. Renewal of Initial Term. Landlord grants Tenant the option to renew the Initial Term for one renewal term ("Renewal Term") of 6 months, exercised by written notice to Landlord given not less than six months prior to the Expiration Date. The Renewal Term shall be governed by the provisions of this Lease, except that the Rent for any such Renewal Term shall be negotiated by the parties at time of Renewal. The Initial Term and Renewal Term are hereinafter sometimes referred to as the "Term".

Section 5. Use. Tenant shall use the Premises only for lawful purposes reasonably related to Tenant's business operations and contemplates use of the Premises 24 hours per day.

Section 6. Alterations.

(a) During the Initial Term and any Renewal Term, Tenant shall not make structural or exterior alterations to the Premises without Landlord's prior written consent, but Tenant shall have the right, without Landlord's consent to make nonstructural alterations to the interior of the Premises ("Alterations") required for the conduct of Tenant's business. In making any Alterations, Tenant shall do the following:

- (i) notify Landlord at least seven days prior to commencement of the Alterations;
- (ii) comply with all applicable local, state or federal laws, regulations, codes or ordinances affecting such Alterations and the Premises;
- (iii) perform the Alterations so as not to unreasonably interfere with or create a nuisance to the tenancy of others in the Building;
- (iv) timely pay for all work, materials and labor so that no lien attaches to the improvements or the Premises; and
- (v) perform the Alterations in a good and workmanlike manner.

(b) Any Alterations or other leasehold improvements made by or paid for by Tenant, shall remain with the Premises and belong solely to Landlord unless Landlord, in its sole discretion, requires Tenant to remove same at Tenant's expense. Landlord will notify Tenant in writing prior to installation of such Alterations or leasehold improvements whether Landlord will require Tenant to remove same upon expiration or termination of this Lease. Any of Tenant's trade fixtures, furnishings and equipment in the Premises, shall remain Tenant's property for all purposes.

(c) Except as otherwise agreed in writing by Tenant and Landlord, at its option and expense, Tenant may remove any trade fixtures, furnishings and equipment, on or before the Expiration Date (or as appropriate the date the Renewal Term expires) and Tenant shall return the Premises to as good a condition as they were in on the Commencement Date, ordinary wear and tear and damage from the elements or other insured casualty excepted. Tenant will repair any damage caused by the removal of Tenant's trade fixtures, furnishings or equipment.

Section 7. Maintenance of Premises.

(a) At its expense, Landlord shall maintain in good condition the structure of the Building, including the roof, foundation, floor slab, load-bearing and exterior walls and Landlord shall also maintain the electrical, plumbing, heating, ventilating and air conditioning systems serving the Premises and the parking lots, drives and sidewalks around the Premises.

(b) Landlord shall accomplish all ordinary maintenance for which it is responsible within 30 days after receiving notice of the need for such maintenance from Tenant; provided; however, that Landlord shall have the maintenance performed immediately if a hazardous or emergency situations exists. For purposed of this subsection a hazardous or emergency situation means needed maintenance to the premises for which Landlord is responsible that if left unrepaired would cause continuing damage to the premises or to the Tenant's property located in the premises or would cause any immediate risk of personal injury or death to persons within the premises.

(c) Tenant shall be responsible for the maintenance and repair of any equipment installed by Tenant for its use. Tenant shall also maintain the electrical, plumbing, heating, ventilating and air conditioning systems serving the Premises and shall maintain the parking lots, drives and sidewalks around the Premises (including snow removal). Except as otherwise provided in this Lease, Tenant shall be responsible for maintaining in good condition at its expense the interior of the Premises and shall perform any and all necessary repairs and maintenance.

(d) If following notice from Landlord, Tenant fails to make any necessary repairs or perform any necessary maintenance for which Tenant is responsible (other than Tenant installed equipment, maintenance and repair), Landlord may have such repairs or maintenance performed and Landlord's costs of doing so shall be payable as Additional Rent with the next due installment of Base Rent.

Section 8. Taxes. The Tenant further agrees to pay any taxes special assessments hereinafter legally levied by a governmental agency against the lands covered by this lease, including

buildings or personal property of the Tenant. The non-payment of any such taxes by the Tenant for ninety (90) days shall be grounds for cancellation of this lease by the Landlord.

Section 9. Utilities. Tenant shall pay \$150.00 per month for the following: Electricity, Natural Gas, Internet access, Garbage pickup and Snow removal.

Section 10. Signs. Tenant shall have the right to place exterior signs on the Premises subject to any applicable laws, codes or ordinances and subject to any reasonable rules and regulations adopted for the Building by Landlord or the Gaylord Regional Airport Manager. Tenant shall be solely responsible for maintaining its signs in good condition and shall remove them and repair any damage caused by such removal on or before the Expiration Date (or the expiration date of the last Renewal Term, as applicable).

Section 11. Landlord's Right of Access. It is agreed that the Landlord and its duly authorized employees shall have the right of ingress and egress to said leased premises, including all buildings or appurtenances placed or erected on said premises for inspection purposes or for any purpose occasioned by emergency.

Section 12. Tenant's Indemnity. Tenant shall defend, indemnify and hold Landlord and the Authority harmless from and against all claims, actions, demands, judgments, damages, liabilities and expenses, including reasonable attorneys' fees, for death of or bodily injury to any person or for loss of, damage to or destruction of any property arising from Tenant's use of the Premises, except to the extent any such claims, actions, demands, judgments, damages, liabilities or expenses arise from the acts or omissions of Landlord, its agents, employees, guests, invitees or contractors.

Section 13. Landlord's Indemnity. Landlord shall defend, indemnify and hold Tenant harmless from and against all claims, actions, demands, judgments, damages, liabilities and expenses, including reasonable attorneys' fees, for death of or bodily injury to any person or for loss of, damage to or destruction of any property arising in connection with any defect in the condition of the Premises, or arising from the negligent or intentional acts or omissions of Landlord, its employees, contractors, agents or representatives, except to the extent any such claims, actions, demands, judgments, damages, liabilities or expenses arising from the intentional or negligent acts or omissions of Tenant, its agents, employees, guests, invitees or contractors.

Section 14. Insurance.

(a) Tenant shall provide all-risk property insurance on a replacement cost basis covering the Premises, including rent loss insurance, and naming the Landlord as an additional insured and loss payee along with any mortgagee with an insurable interest in the Premises.

(b) Tenant shall at its expense maintain in force during the Initial Term and any Renewal Term a policy of comprehensive public liability insurance insuring Landlord and Tenant against liability arising from Tenant's use, occupancy or maintenance of the Premises and appurtenant areas. Tenant's insurance shall be in the amount of not less than Two Million Dollars

(\$2,000,000.00) for bodily injury to or death of any persons or property damage to third parties in any one occurrence. Landlord shall be named as an additional insured under Tenant's policy.

(c) All insurance maintained by Tenant or Landlord shall be primary and the other party's insurance shall be noncontributing irrespective of any insurance which such party maintains on its own behalf.

(d) All insurance maintained by Tenant or Landlord pursuant to this Section shall be written by insurance companies licensed to do business in the state where the Premises are located, shall be in form and substance reasonably satisfactory to the other party and shall provide that insurance will not be subject to cancellation, termination or material change except after 30 days' prior written notice to such party.

(e) As soon as practicable, Tenant shall furnish to Landlord certificates of insurance reflecting policies in force, and it shall also provide certificates evidencing all renewals of such policies.

Section 15. Waiver of Subrogation. It is expressly understood that the present rules and regulations now in effect governing the Gaylord Regional Airport, or any future amendment thereto, shall be binding and shall be considered a part of this lease and shall be complied with by the Tenant in all details.

Section 16. Assignment and Subletting. Except as otherwise provided herein, Tenant shall not, without Landlord's written consent, assign, sublet or otherwise transfer its interest in the premises or any part thereof.

Section 17. Remedies Not Exclusive. Landlord's and Tenant's rights, remedies and benefits under this Lease are cumulative and shall not be exclusive of any other rights, remedies and benefits allowed by law or equity.

Section 18. Successors. The covenants, condition and agreements made and entered into by the Landlord and Tenant shall be binding on their heirs, personal representatives, administrators, executors, successors and assigns.

Section 19. Entire Agreement. This Lease, the exhibits, and/or addendum, if any, attached hereto and forming a part hereof set forth all the covenants, promises, agreements, conditions and understandings between the parties and there are no matters, whether written or oral, between the parties other than set forth herein.

Section 20. Partial Invalidity. The invalidity or unenforceability of any provision of this Lease shall not affect or impair the validity of any other provision.

Section 21. Notices. All notices of any kind to Tenant shall be sent to Tenant at the following address or to such other address as Tenant may designate by written notice or by telegram:

Federal Express Corporation

All notices of any kind to the Landlord shall be sent to the Landlord at the following address or such other address as Landlord may designate by written notice:

Airport Manager
Gaylord Regional Airport
1100 Aero Drive
Gaylord, MI 49735

All notices shall be in writing with postage prepaid, registered or certified mail, return receipt requested, or by telegram.

Section 22. Relationship to the Parties. Nothing contained in this Lease shall be deemed or construed as creating the relationship of principal and agent or of partnership or joint venture between the parties hereto, it being understood and agreed that neither the method of computing rent or any additional charges nor any other provision herein nor any acts of the parties shall create any relationship between the parties other than that of the Landlord and Tenant.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

Landlord:

WITNESSES:

Otsego County, a Michigan
Constitutional Corporation

John Burt, Administrator

Ken Glasser, Chairperson

Tenant:

Federal Express Corporation

STATE OF MICHIGAN)
)ss:
COUNTY OF OTSEGO)

Before me personally appeared John Burt and Ken Glasser, to me well known, and known to me to be the individuals described in and who executed the foregoing instrument as Administrator and Chairperson said OTSEGO COUNTY, respectively, that it was executed at the order of the board of said OTSEGO COUNTY, and that they signed their name thereto by like order.

NOTARY PUBLIC:
STATE OF MICHIGAN, COUNTY OF OTSEGO
MY COMMISSION EXPIRES _____
Acting in Otsego County

STATE OF MICHIGAN)
)ss:
COUNTY OF)

Before me personally appeared _____ to me well known, and known to me to be the individual described in and who executed the foregoing instrument as _____ of Federal Express Corporation, on behalf of the corporation.

NOTARY PUBLIC:
STATE OF MICHIGAN, COUNTY OF
MY COMMISSION EXPIRES _____
Acting in Otsego County

Motion to appoint Mike Thompson as the Community Emergency Response Team (CERT) Coordinator for Otsego County.

07/03/2007
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OTSEGO COUNTY
PREPAID INVOICE LIST

PG 1
apwarrnt

WARRANT: B2007-27 07/03/2007

VENDOR VENDOR NAME R INVOICE PO TYPE DUE DATE AMOUNT VOUCHER CHECK COMMENT

CASH ACCOUNT: 0001A 001000 CASH

| VENDOR | VENDOR NAME | R | INVOICE | PO | TYPE | DUE DATE | AMOUNT | VOUCHER | CHECK COMMENT |
|--------|------------------|---|---------|------------|------|------------|-----------|--------------------|-------------------------------|
| 1208 | MERS | | 00000 | 00174368 | DD | 06/28/2007 | 7,206.85 | 26259 | 738 46TH TRIAL CT - MAY 2007 |
| 1117 | GAYLORD FORD | | 00000 | 2008-FD-CV | INV | 06/25/2007 | 20,995.00 | 26184 | 147863 OCSD-2008 FORD CRUISER |
| 4682 | MISSAUKEE COUNTY | | 00000 | AUCTION | INV | 07/02/2007 | 900.00 | 26399 | 147969 AUCTION PROCEEDS |
| 1235 | OTSEGO COUNTY EM | | 00000 | AUCTION | INV | 07/02/2007 | 1,080.00 | 26398 | 147970 AUCTION PROCEEDS |
| | | | | | | | 30,181.85 | CASH ACCOUNT 0001A | 001000 TOTAL |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-27 07/03/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------------------------------|--------------|----------------|-----|------------|------------|--------------|---------|---------|-------|
| 4679 ACE HARDWARE | RETAIL SERVI | 00000 | | INV | 07/02/2007 | 60.00 | 6-30-07 | 26290 | |
| 1 0701L | 271130 | GEN AGENCY | | RESTITUT | | 60.00 | | | |
| CHECK TOTAL | | | | | | 60.00 | | | |
| 2727 ALPINE ANIMAL HOSPITAL | | 0000021200806 | INV | 06/28/2007 | 42.25 | 1590 | 26230 | | |
| 1 212E430 | 930980 | ANM CTRL | | STERILIZE | | 42.25 | | | |
| CHECK TOTAL | | | | | | 42.25 | | | |
| 1485 ALS MARKET | | 00000 | INV | 06/21/2007 | 52.47 | 70887 | 26162 | | |
| 1 0701L | 271000 | GEN AGENCY | | RESTITUT | | 52.47 | | | |
| CHECK TOTAL | | | | | | 52.47 | | | |
| 1485 ALS MARKET | | 00000 | INV | 06/21/2007 | 7.54 | THRU-6-11-07 | 26182 | | |
| 1 0701L | 271000 | GEN AGENCY | | RESTITUT | | 7.54 | | | |
| CHECK TOTAL | | | | | | 7.54 | | | |
| 1504 AMERICAN FIDELITY ASSURAN | | 00000 | INV | 07/01/2007 | 39.00 | 6-30-07 | 26264 | | |
| 1 0704L | 231285 | PAYROLL | | COURT AFA | | 39.00 | | | |
| CHECK TOTAL | | | | | | 39.00 | | | |
| 4016 BLARNEY CASTLE OIL | | 00000 | INV | 06/21/2007 | 22.63 | THRU-6-11-07 | 26179 | | |
| 1 0701L | 271000 | GEN AGENCY | | RESTITUT | | 22.63 | | | |
| CHECK TOTAL | | | | | | 22.63 | | | |
| 4166 BOSMAN SANDRA | | 00000 | INV | 06/21/2007 | 120.00 | 70847 | 26161 | | |
| 1 0701L | 271000 | GEN AGENCY | | RESTITUT | | 120.00 | | | |
| CHECK TOTAL | | | | | | 120.00 | | | |
| 3681 BRITZ, BRENDA | | 00000 | INV | 07/03/2007 | 510.11 | RUNGE | 26203 | | |
| 1 262E662 | 930700 | CHILD CARE | | ROOM BOARD | | 510.11 | | | |
| 2 292E662 | 930830 | CHILD CARE | | CARE GIVER | | 329.31 | | | |
| CHECK TOTAL | | | | | | 839.42 | | | |
| 1394 BRONCO OIL | | 00000 | INV | 06/21/2007 | 22.62 | THRU-6-11-07 | 26175 | | |
| 1 0701L | 271000 | GEN AGENCY | | RESTITUT | | 22.62 | | | |
| CHECK TOTAL | | | | | | 22.62 | | | |
| 1546 TIMOTHY BURKE | | 00000690000783 | INV | 06/28/2007 | 338.00 | 6-16-07 | 26219 | | |
| 1 101E332 | 801030 | MOTORCYCLE | | TECHNICAL | | 338.00 | | | |
| CHECK TOTAL | | | | | | 338.00 | | | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-27 07/03/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------------------------|------------------|---------------|------------------|-------------|------------|-----------|--------------|---------|-------|
| 3111 BRADLEY BUTCHER | 1 0701L 271130 | 00000 | GEN AGENCY | INV | 07/02/2007 | 100.00 | 6-30-07 | 26274 | |
| | | | | RESTITUT | | 100.00 | | | |
| | | | | CHECK TOTAL | | 100.00 | | | |
| 4182 CARDINAL, | 1 0701L 271000 | 00000 | GEN AGENCY | INV | 06/21/2007 | 15.09 | THRU-6-11-07 | 26178 | |
| | | | | RESTITUT | | 15.09 | | | |
| | | | | CHECK TOTAL | | 15.09 | | | |
| 1341 WILLIAM L CAREY | 1 101E131 801021 | 00000 | CIRCT CT | INV | 07/02/2007 | 12,275.08 | 7-01-07 | 26272 | |
| | | | | CRT ATTNY | | 12,275.08 | | | |
| | | | | CHECK TOTAL | | 12,275.08 | | | |
| 1044 CARTERS FOOD CENTER | 1 0701L 271000 | 00001 | GEN AGENCY | INV | 06/21/2007 | 139.53 | -0 | 26171 | |
| | | | | RESTITUT | | 139.53 | | | |
| | | | | CHECK TOTAL | | 139.53 | | | |
| 1044 CARTERS FOOD CENTER | 1 0701L 271130 | 00001 | GEN AGENCY | INV | 07/02/2007 | 74.46 | 6-30-07 | 26275 | |
| | | | | RESTITUT | | 74.46 | | | |
| | | | | CHECK TOTAL | | 74.46 | | | |
| 1047 CELLULAR ONE | 1 101E267 930210 | 0000026700755 | PROSECUTOR | INV | 06/28/2007 | 45.27 | JUNE-22-2007 | 26309 | |
| | | | | TELEPHONE | | 45.27 | | | |
| | | | | CHECK TOTAL | | 45.27 | | | |
| 1051 CITY OF GAYLORD | 1 212B430 920200 | 0000021200801 | ANM CTRL | INV | 06/28/2007 | 104.34 | ANIMAL-CONT | 26228 | |
| | | | | H2O/SEWAGE | | 104.34 | | | |
| | | | | CHECK TOTAL | | 104.34 | | | |
| 1051 CITY OF GAYLORD | 1 637E265 920200 | 00000 | SILLI BLDG GRNDS | INV | 06/28/2007 | 62.78 | S-ILLI-0607 | 26253 | |
| | | | | H2O/SEWAGE | | 62.78 | | | |
| | | | | CHECK TOTAL | | 62.78 | | | |
| 4675 CHARLES L. CLAPP | 1 101E131 801022 | 00000 | CIRCT CT | INV | 07/02/2007 | 75.00 | 07-7774-MI | 26265 | |
| | | | | PRB ATTNY | | 75.00 | | | |
| | | | | CHECK TOTAL | | 75.00 | | | |
| 4082 CARLA COLLINS | 1 0701L 271130 | 00000 | GEN AGENCY | INV | 07/02/2007 | 415.60 | 6-30-07 | 26276 | |
| | | | | RESTITUT | | 415.60 | | | |
| | | | | CHECK TOTAL | | 415.60 | | | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-27 07/03/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|------------------------------|------------------|-------|------------------|-------------|------------|----------|--------------|---------|-------|
| 1059 CONSUMERS ENERGY | 1 637E265 930620 | 00000 | ALPCT BLDG GRNDS | INV | 06/28/2007 | 8.00 | 1203000607 | 26254 | |
| 1059 CONSUMERS ENERGY | 1 637E265 930620 | 00000 | ALPCT BLDG GRNDS | ELECTRIC | 06/28/2007 | 8.00 | 37510080607 | 26256 | |
| 1059 CONSUMERS ENERGY | 1 637E265 930620 | 00000 | ALPCT BLDG GRNDS | INVT | 06/28/2007 | 139.03 | 48430010607 | 26255 | |
| 1059 CONSUMERS ENERGY | 1 212E430 930620 | 00000 | ANM CTRL | ELECTRIC | 06/28/2007 | 138.36 | 7730020607 | 26227 | |
| 1865 CORRECTIONAL MANAGEMENT | 1 292E662 930810 | 00000 | CHILD CARE | OTHER INST | 07/03/2007 | 4,814.00 | 11525 | 26202 | |
| 1492 DTE ENERGY | 1 212E430 930610 | 00000 | ANM CTRL | NATURL GAS | 06/28/2007 | 143.69 | 130000100607 | 26226 | |
| 4451 THOMAS ELLIS JR | 1 0701L 271130 | 00000 | GEN AGENCY | INVT | 07/02/2007 | 168.00 | 6-30-07 | 26277 | |
| 4015 FAMILY VIDEO | 1 0701L 271000 | 00000 | GEN AGENCY | INVT | 06/21/2007 | 18.86 | THRU-6-11-07 | 26176 | |
| 4194 FARM BUREAU INSURANC | 1 0701L 271000 | 00000 | GEN AGENCY | INVT | 06/21/2007 | 280.00 | 70836-66 | 26163 | |
| 1802 FIFTH THIRD BANK | 1 0701L 271130 | 00000 | GEN AGENCY | INVT | 07/02/2007 | 60.00 | 6-30-07 | 26267 | |
| 1699 FORWARD UNIT #47 | 1 0701L 271000 | 00000 | GEN AGENCY | INVT | 06/21/2007 | 50.00 | 70389 | 26170 | |
| | | | | CHECK TOTAL | | | | | |
| | | | | CHECK TOTAL | | | | | |
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| | | | | CHECK TOTAL | | | | | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-27 07/03/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------|------------------------|-------|----|-------------|------------|----------|-------------|---------|-------|
| 3680 | GALLMEIER, MICHAEL | 00000 | | INV | 07/03/2007 | 50.00 | | | |
| | 1 292E662 930830 | | | CHILD CARE | | | | | |
| | | | | CARE GIVER | | | | | |
| | | | | CHECK TOTAL | | 50.00 | | | |
| | | | | | | | 6-6-07 | 26207 | |
| 3680 | GALLMEIER, MICHAEL | 00000 | | INV | 07/03/2007 | 4.00 | | | |
| | 1 101E133 940010 | | | UNSHARED | | | | | |
| | | | | OUTSIDE | | | | | |
| | | | | CHECK TOTAL | | 4.00 | | | |
| | | | | | | | 6-7-07 | 26201 | |
| 3680 | GALLMEIER, MICHAEL | 00000 | | INV | 07/03/2007 | 16.00 | | | |
| | 1 292E662 930830 | | | CHILD CARE | | | | | |
| | | | | CARE GIVER | | | | | |
| | | | | CHECK TOTAL | | 16.00 | | | |
| | | | | | | | 6-7-07A | 26208 | |
| 1054 | GAYLORD CITY TREASURER | 00001 | | INV | 07/02/2007 | 1,267.20 | | | |
| | 1 0701L 221000 | | | GEN AGENCY | | | | | |
| | | | | DUE CITY | | | | | |
| | | | | CHECK TOTAL | | 1,267.20 | | | |
| | | | | | | | 6-30-07 | 26273 | |
| 4453 | GILLARDY LLC | 00000 | | INV | 07/02/2007 | 40.00 | | | |
| | 1 0701L 271130 | | | GEN AGENCY | | | | | |
| | | | | RESTITUT | | | | | |
| | | | | CHECK TOTAL | | 40.00 | | | |
| | | | | | | | 6-30-07 | 26278 | |
| 3171 | MARCIA HODGE | 00000 | | INV | 07/02/2007 | 30.00 | | | |
| | 1 101E131 930830 | | | CIRCT CT | | | | | |
| | 2 101E131 930500 | | | CIRCT CT | | | | | |
| | | | | CARE GIVER | | | | | |
| | | | | TRAVEL | | | | | |
| | | | | CHECK TOTAL | | 37.20 | | | |
| | | | | | | | -06-7624-GA | 26266 | |
| 4605 | HOLMES, KATHRYN | 00000 | | INV | 07/03/2007 | 375.00 | | | |
| | 1 292E662 801030 | | | CHILD CARE | | | | | |
| | | | | TECHNICAL | | | | | |
| | | | | CHECK TOTAL | | 375.00 | | | |
| | | | | | | | WASHBURN1 | 26238 | |
| 4658 | ROBERT HUNT | 00000 | | INV | 06/28/2007 | 25.00 | | | |
| | 1 0701L 255000 | | | GEN AGENCY | | | | | |
| | | | | CUST DEP | | | | | |
| | | | | CHECK TOTAL | | 25.00 | | | |
| | | | | | | | REFUND | 26222 | |
| 1151 | MIKE JAROSZ | 00000 | | INV | 06/28/2007 | 49.90 | | | |
| | 1 101E332 726050 | | | MOTORCYCLE | | | | | |
| | 2 101E332 801030 | | | MOTORCYCLE | | | | | |
| | | | | TECHNICAL | | | | | |
| | | | | CHECK TOTAL | | 582.90 | | | |
| | | | | | | | 6-15-07 | 26221 | |
| 3809 | JETS SUBSURFACE PUMP | 00000 | | INV | 06/21/2007 | 240.00 | | | |
| | 1 0701L 271000 | | | GEN AGENCY | | | | | |
| | | | | RESTITUT | | | | | |
| | | | | CHECK TOTAL | | 240.00 | | | |
| | | | | | | | 69912-71259 | 26165 | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-27 07/03/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------------------------------|------------------|----------------|------------|-------------|------------|--------|--------------|---------|-------|
| 2502 JOHANNESBURG/LEWISTON SCH | 1 0701L 271148 | 00000 | GEN AGENCY | INV | 07/03/2007 | 25.00 | 1192 | 26232 | |
| | | | | RESTITUT | | 25.00 | | | |
| | | | | CHECK TOTAL | | 240.00 | | | |
| 1154 JOHNSON OIL COMPANY | 1 0701L 271130 | 00001 | GEN AGENCY | INV | 07/02/2007 | 17.56 | 6-30-07 | 26279 | |
| | | | | RESTITUT | | 17.56 | | | |
| | | | | CHECK TOTAL | | 17.56 | | | |
| 4184 JOHNSON OIL, | 1 0701L 271000 | 00000 | GEN AGENCY | INV | 06/21/2007 | 52.80 | THRU-6-11-07 | 26177 | |
| | | | | RESTITUT | | 52.80 | | | |
| | | | | CHECK TOTAL | | 52.80 | | | |
| 3851 MICHAEL E. JOHNSON | 1 101E332 801030 | 00000690000785 | MOTORCYCLE | INV | 06/28/2007 | 533.00 | 06-16-07 | 26218 | |
| | | | | TECHNICAL | | 533.00 | | | |
| | | | | CHECK TOTAL | | 533.00 | | | |
| 1935 KOHL'S | 1 0701L 271130 | 00000 | GEN AGENCY | INV | 07/02/2007 | 150.00 | 6-30-07 | 26280 | |
| | | | | RESTITUT | | 150.00 | | | |
| | | | | CHECK TOTAL | | 150.00 | | | |
| 1935 KOHL'S | 1 0701L 271000 | 00000 | GEN AGENCY | INV | 06/21/2007 | 200.00 | 71505 | 26168 | |
| | | | | RESTITUT | | 350.00 | | | |
| | | | | CHECK TOTAL | | 200.00 | | | |
| 4649 CHRIS LEE | 1 0701L 255000 | 00000212000809 | GEN AGENCY | INV | 06/28/2007 | 25.00 | REFUND | 26229 | |
| | | | | CUST DEP | | 25.00 | | | |
| | | | | CHECK TOTAL | | 25.00 | | | |
| 4656 M.A.C.C. | 1 101E215 704400 | 00000 | CLERK/ROD | INV | 06/20/2007 | 75.00 | CLK-CONF | 26157 | |
| | | | | TRAINING | | 75.00 | | | |
| | | | | CHECK TOTAL | | 75.00 | | | |
| 4660 BROOKS & CAROL MADSEN | 1 0701L 271000 | 00000 | GEN AGENCY | INV | 06/21/2007 | 180.00 | 71457 | 26167 | |
| | | | | RESTITUT | | 180.00 | | | |
| | | | | CHECK TOTAL | | 180.00 | | | |
| 1934 MANCINO'S | 1 0701L 271000 | 00000 | GEN AGENCY | INV | 06/21/2007 | 22.62 | THRU-6-11-07 | 26180 | |
| | | | | RESTITUT | | 22.62 | | | |
| | | | | CHECK TOTAL | | 22.62 | | | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

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CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-27 07/03/2007

| VENDOR | G/L | ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------------------------------|-----|----------|---------------|----|----------------|----------|-------------|--------------|---------|-------|
| 4198 MAURER'S TEXTILE RENTAL | | | | | | | CHECK TOTAL | 22.62 | | |
| 1 101E141 | | 726000 | FOC | | INV 06/28/2007 | | | 180169 | 26261 | |
| 2 215E141 | | 726000 | FOC | | SUPPLIES | | 27.77 | | | |
| | | | | | SUPPLIES | | 4.90 | | | |
| 4198 MAURER'S TEXTILE RENTAL | | | | | | | CHECK TOTAL | 32.67 | | |
| 1 101E141 | | 726000 | FOC | | INV 06/28/2007 | | | 187705 | 26262 | |
| 2 215E141 | | 726000 | FOC | | SUPPLIES | | 27.77 | | | |
| | | | | | SUPPLIES | | 4.90 | | | |
| 4198 MAURER'S TEXTILE RENTAL | | | | | | | CHECK TOTAL | 32.67 | | |
| 1 101E141 | | 726000 | FOC | | INV 06/28/2007 | | | 195606 | 26263 | |
| 2 215E141 | | 726000 | FOC | | SUPPLIES | | 27.98 | | | |
| | | | | | SUPPLIES | | 4.94 | | | |
| 1384 MAXIMUM SECURITY | | | | | | | CHECK TOTAL | 98.26 | | |
| 1 101E131 | | 920400 | CIRCT CT | | INV 07/02/2007 | | | 1134289 | 26271 | |
| | | | | | MAINT SVC | | 89.85 | | | |
| 1384 MAXIMUM SECURITY | | | | | | | CHECK TOTAL | 89.85 | | |
| 1 101E131 | | 920400 | CIRCT CT | | INV 07/02/2007 | | | 1134290 | 26270 | |
| | | | | | MAINT SVC | | 89.85 | | | |
| 1170 TIMOTHY MCPHERSON | | | | | | | CHECK TOTAL | 179.70 | | |
| 1 101E332 | | 726000 | MOTORCYCLE | | INV 06/28/2007 | | | 062307 | 26251 | |
| 2 101E332 | | 801020 | MOTORCYCLE | | SUPPLIES | | 42.24 | | | |
| 3 101E332 | | 940010 | DONAT | | PROFESSNL | | 572.00 | | | |
| | | | | | OUTSIDE | | 167.14 | | | |
| 4294 MUTUAL OF OMAHA | | | | | | | CHECK TOTAL | 781.38 | | |
| 1 0704L | | 231870 | PAYROLL | | INV 06/26/2007 | | | 07-2007 | 26185 | |
| | | | | | INS-LIFE/D | | 2,792.21 | | | |
| 2476 NORTHERN CREDIT BUREAU | | | | | | | CHECK TOTAL | 2,792.21 | | |
| 1 233E690 | | 930150 | SCDEG HOUSING | | INV 06/28/2007 | | | 7581 | 26220 | |
| | | | | | SVC CHGS | | 56.40 | | | |
| 1227 NORTHWEST MICHIGAN COMMUN | | | | | | | CHECK TOTAL | 56.40 | | |
| 1 101E605 | | 801020 | CMM DISBAS | | INV 06/28/2007 | | | 07-ADPROP | 26258 | |
| | | | | | PROFESSNL | | 500.00 | | | |
| 3434 NORTHWESTERN BANK-CARDMEM | | | | | | | CHECK TOTAL | 500.00 | | |
| | | | | | INV 06/28/2007 | | | BUR1-05-06-0 | 26396 | |
| | | | | | | | 500.00 | | | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-27 07/03/2007

| VENDOR | G/L | ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------|--------------------------|----------|---------------|----|-------------|------------|----------|---------|--------------|-------|
| 1 | 208E751 | 726050 | | | PARKS | | 218.66 | | | |
| 2 | 281E537 | 930210 | | | AIRPORT | | 60.42 | | | |
| 3 | 101E257 | 726000 | | | EQ | | 55.72 | | | |
| 4 | 101E267 | 930940 | | | PROSECUTOR | | 168.80 | | | |
| 5 | 645E201 | 704400 | | | FINANCE | | 518.00 | | | |
| 6 | 101E101 | 930500 | | | BOC | | 137.86 | | | |
| 7 | 588E699 | 726000 | | | OPERATIONS | | 151.26 | | | |
| 8 | 588E699 | 726025 | | | OPERATIONS | | 19.86 | | | |
| | | | | | JANITORIAL | | | | | |
| | | | | | | | 1,330.58 | | | |
| | | | | | CHECK TOTAL | | 1,330.58 | | | |
| 4642 | OSCODA COUNTY TREASURER | | 00000 | | INV | 06/27/2007 | | | BOARD-ADM-FE | 26214 |
| | 1 290E670 | 700000 | | | SOC SVCS | | 9,446.25 | | | |
| | | | | | CJ EXPENSE | | 9,446.25 | | | |
| | | | | | | | 9,446.25 | | | |
| | | | | | CHECK TOTAL | | 9,446.25 | | | |
| 4017 | PARKSIDE COUNTRY STORE | | 00000 | | INV | 06/21/2007 | | | THRU-6-11-07 | 26183 |
| | 1 0701L | 271000 | | | GEN AGENCY | | 11.32 | | | |
| | | | | | RESTITUT | | 11.32 | | | |
| | | | | | | | 11.32 | | | |
| | | | | | CHECK TOTAL | | 11.32 | | | |
| 4245 | PAMLANTA, EUGENE & ILONA | | 00000 | | INV | 06/21/2007 | | | 71130-71176 | 26166 |
| | 1 0701L | 271000 | | | GEN AGENCY | | 900.00 | | | |
| | | | | | RESTITUT | | 900.00 | | | |
| | | | | | | | 900.00 | | | |
| | | | | | CHECK TOTAL | | 900.00 | | | |
| 4135 | MICHELLE PEARSON | | 00000 | | INV | 07/02/2007 | | | 6-30-07 | 26281 |
| | 1 0701L | 271130 | | | GEN AGENCY | | 75.00 | | | |
| | | | | | RESTITUT | | 75.00 | | | |
| | | | | | | | 75.00 | | | |
| | | | | | CHECK TOTAL | | 75.00 | | | |
| 4680 | CHRISTOPHER PERRINO | | 00000 | | INV | 07/02/2007 | | | 6-30-07 | 26291 |
| | 1 0701L | 286002 | | | GEN AGENCY | | 41.00 | | | |
| | | | | | RFND DIST | | 41.00 | | | |
| | | | | | | | 41.00 | | | |
| | | | | | CHECK TOTAL | | 41.00 | | | |
| 4655 | PLANNING & ZONING NEWS | | 00000 | | INV | 06/26/2007 | | | 7-2007 | 26186 |
| | 1 101E721 | 930300 | | | PLAN ZONE | | 85.00 | | | |
| | | | | | ADVERTISE | | 85.00 | | | |
| | | | | | | | 85.00 | | | |
| | | | | | CHECK TOTAL | | 85.00 | | | |
| 4676 | PRO SOURCE RENTAL | | 00000 | | INV | 07/02/2007 | | | 6-30-07 | 26287 |
| | 1 0701L | 271130 | | | GEN AGENCY | | 90.00 | | | |
| | | | | | RESTITUT | | 90.00 | | | |
| | | | | | | | 90.00 | | | |
| | | | | | CHECK TOTAL | | 90.00 | | | |
| 1912 | QWEST | | 0000042700717 | | INV | 06/28/2007 | | | 841563615 | 26216 |
| | | | | | | | 90.00 | | | |
| | | | | | | | 90.00 | | | |
| | | | | | CHECK TOTAL | | 90.00 | | | |

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-27 07/03/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------------------------------|------------------|-------|------------|-------------|------------|----------|-------------|---------|-------|
| 1554 REDWOOD TOXICOLOGY LABORA | 1 292E662 930999 | 00000 | CHILD CARE | INV | 07/03/2007 | 216.00 | 01225920075 | 26204 | |
| | | | | OTH SVCS | | 216.00 | | | |
| | | | | CHECK TOTAL | | 4.36 | | | |
| 4677 MARION RICKABUS | 1 0701L 271130 | 00000 | GEN AGENCY | INV | 07/02/2007 | 70.00 | 6-30-07 | 26288 | |
| | | | | RESTITUT | | 70.00 | | | |
| | | | | CHECK TOTAL | | 70.00 | | | |
| 4452 RYJ SERVICES | 1 0701L 271130 | 00000 | GEN AGENCY | INV | 07/02/2007 | 520.00 | 6-30-07 | 26282 | |
| | | | | RESTITUT | | 520.00 | | | |
| | | | | CHECK TOTAL | | 520.00 | | | |
| 4678 DERRECK ROGERS | 1 0701L 271130 | 00000 | GEN AGENCY | INV | 07/02/2007 | 472.50 | 6-30-07 | 26289 | |
| | | | | RESTITUT | | 472.50 | | | |
| | | | | CHECK TOTAL | | 472.50 | | | |
| 1867 ROSCOMMON COUNTY | 1 292E662 930810 | 00000 | CHILD CARE | INV | 07/03/2007 | 2,212.00 | 942 | 26236 | |
| | | | | OTHR INST | | 2,212.00 | | | |
| | | | | CHECK TOTAL | | 2,212.00 | | | |
| 1867 ROSCOMMON COUNTY | 1 292E662 930810 | 00000 | CHILD CARE | INV | 07/03/2007 | 4,740.00 | 944 | 26235 | |
| | | | | OTHR INST | | 4,740.00 | | | |
| | | | | CHECK TOTAL | | 4,740.00 | | | |
| 1867 ROSCOMMON COUNTY | 1 292E662 930810 | 00000 | CHILD CARE | INV | 07/03/2007 | 1,580.00 | 948 | 26237 | |
| | | | | OTHR INST | | 1,580.00 | | | |
| | | | | CHECK TOTAL | | 1,580.00 | | | |
| 2060 SANE | 1 0701L 271000 | 00000 | GEN AGENCY | INV | 06/21/2007 | 100.00 | 63495-66898 | 26160 | |
| | | | | RESTITUT | | 100.00 | | | |
| | | | | CHECK TOTAL | | 100.00 | | | |
| 2060 SANE | 1 0701L 271000 | 00000 | GEN AGENCY | INV | 06/21/2007 | 30.00 | 71540-71630 | 26211 | |
| | | | | RESTITUT | | 30.00 | | | |
| | | | | CHECK TOTAL | | 30.00 | | | |
| 1544 GLORIA SAWYER | 1 292E662 930830 | 00000 | CHILD CARE | INV | 07/03/2007 | 8.00 | 6-15-07 | 26239 | |
| | | | | CARE GIVER | | 8.00 | | | |
| | | | | CHECK TOTAL | | 8.00 | | | |
| 1544 GLORIA SAWYER | 00000 | | | INV | 07/03/2007 | 8.00 | 6-19-07 | 26242 | |

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-27 07/03/2007

| VENDOR | G/L | ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|-------------------------|-----|----------------|-------|------------|----------------|----------|-------------|--------------|---------|-------|
| 1432 THOMAS SAWYER | 2 | 292E662 930830 | | CHILD CARE | CARE GIVER | | 16.00 | | | |
| | | | 00000 | | INV 07/03/2007 | | 55.00 | 6-6-07 | 26205 | |
| 1432 THOMAS SAWYER | 1 | 292E662 930830 | | CHILD CARE | CARE GIVER | | 4.00 | | | |
| | | | 00000 | | INV 07/03/2007 | | 4.00 | 6-7-07 | 26206 | |
| 1432 THOMAS SAWYER | 1 | 292E662 930500 | | CHILD CARE | TRAVEL | | 13.80 | | | |
| | | | 00000 | | INV 07/03/2007 | | 13.80 | RDSS-6-12-07 | 26188 | |
| 1432 THOMAS SAWYER | 1 | 101E133 940010 | | UNSHARED | TRAVEL | | 124.16 | | | |
| | | | 00000 | | INV 07/03/2007 | | 196.16 | RDSS-6-15-07 | 26192 | |
| 1432 THOMAS SAWYER | 2 | 101E133 940010 | | UNSHARED | TRAVEL | | 72.00 | | | |
| | | | 00000 | | INV 07/03/2007 | | 20.00 | RDSS-6-19-07 | 26193 | |
| 1432 THOMAS SAWYER | 1 | 101E133 940010 | | UNSHARED | TRAVEL | | 124.16 | | | |
| | | | 00000 | | INV 07/03/2007 | | 70.00 | RDSS-6-21-07 | 26187 | |
| 1432 THOMAS SAWYER | 2 | 101E133 940010 | | UNSHARED | TRAVEL | | 56.94 | | | |
| | | | 00000 | | INV 07/03/2007 | | 92.15 | RDSS-6-21-07 | 26187 | |
| 1432 THOMAS SAWYER | 1 | 101E133 940010 | | UNSHARED | TRAVEL | | 62.08 | | | |
| | | | 00000 | | INV 07/03/2007 | | 149.09 | RDSS-6-6-07A | 26189 | |
| 1432 THOMAS SAWYER | 2 | 101E133 940010 | | UNSHARED | TRAVEL | | 43.35 | | | |
| | | | 00000 | | INV 07/03/2007 | | 105.43 | RDSS-6-7-07 | 26190 | |
| 1432 THOMAS SAWYER | 1 | 101E133 940010 | | UNSHARED | TRAVEL | | 51.41 | | | |
| | | | 00000 | | INV 07/03/2007 | | 67.41 | RDSS6-12-07 | 26191 | |
| 1432 THOMAS SAWYER | 2 | 101E133 940010 | | UNSHARED | TRAVEL | | 16.00 | | | |
| | | | 00000 | | INV 07/03/2007 | | 40.74 | RDSS6-21-07A | 26194 | |
| 1432 THOMAS SAWYER | 1 | 101E133 940010 | | UNSHARED | TRAVEL | | 28.00 | | | |
| | | | 00000 | | INV 07/03/2007 | | 68.74 | | | |
| 1432 THOMAS SAWYER | 2 | 101E133 940010 | | UNSHARED | TRAVEL | | 62.08 | | | |
| | | | 00000 | | INV 07/03/2007 | | 24.00 | | | |
| 4621 JON SECORD | 1 | 0701L 271130 | | GEN AGENCY | RESTITUT | | 152.50 | | | |
| | | | 00000 | | INV 07/02/2007 | | 152.50 | 6-30-07 | 26283 | |
| 1274 SECRETARY OF STATE | | | 00000 | | INV 07/20/2007 | | 152.50 | 6-30-07 | 26289 | |
| | | | | | | | CHECK TOTAL | | | |
| | | | | | | | 1,111.70 | | | |
| | | | | | | | 86.08 | | | |
| | | | | | | | 152.50 | | | |
| | | | | | | | 152.50 | | | |

07/03/2007
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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-27 07/03/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|-------------------|--------------|---|----|----------------------|------------|--------------|--------------|---------|-------|
| 2860 WINN TELECOM | 1 588E699 | | | OPERATIONS | 06/28/2007 | 394.36 | 061507 | 26252 | |
| 2860 WINN TELECOM | 1 212E430 | | | ANM CTRL | 06/28/2007 | 107.97 | 705763205-6- | 26223 | |
| 2860 WINN TELECOM | 1 261E427 | | | EMGR SVCS | 06/28/2007 | 67.69 | 73210690607 | 26217 | |
| | | | | CHECK TOTAL | | 570.02 | | | |
| ===== | | | | | | | | | |
| 127 INVOICES | | | | WARRANT TOTAL | | 86,140.00 | | | |
| | | | | CASH ACCOUNT BALANCE | | 4,161,543.75 | | | |

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OTSEGO COUNTY
PREPAID INVOICE LIST

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WARRANT: B2007-28 07/05/2007

| VENDOR | VENDOR NAME | R | INVOICE | PO | TYPE | DUE DATE | AMOUNT | VOUCHER | CHECK COMMENT |
|---------------------------------|------------------|-------|---------|----|------|------------|-----------|---------|---------------------------------|
| CASH ACCOUNT: 0001A 001000 CASH | | | | | | | | | |
| 4149 | IMPREST CASH-ADM | 00000 | 1042 | | INV | 06/27/2007 | 77.57 | 26209 | 147954 1042 |
| 2501 | PREMO, SUSAN | 00000 | REIMB | | INV | 06/27/2007 | 178.46 | 26210 | 147955 REIMBURSEMENT |
| 1411 | BLUE CROSS BLUE | 00000 | 8-2007 | | DD | 06/27/2007 | 36,670.00 | 26212 | 180112 AUGUST HEALTHCARE |
| | | | | | | | 36,926.03 | | |
| | | | | | | | | | CASH ACCOUNT 0001A 001000 TOTAL |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-28 07/05/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------|---------------------------|---------------|------------|------------|----------|-------------|--------------|---------|-------|
| 3841 | 24/7 SEWER AND DRAIN CLEA | 0000021200808 | INV | 06/29/2007 | | | | | |
| | 1 212E430 940010 | ANM CTRL | OUTSIDE | | | | | | |
| | | | | | | 70.00 | JUNE-08 | 26343 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 70.00 | | | |
| 1091 | IMPRESST CASH - JURY FUND | 00002 | CT | WITNESS | | | | | |
| | 1 101E131 930940 | | | | | 13.50 | 07-199878-FY | 26475 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 13.50 | | | |
| 1009 | ACE COMPUTER ESSENTIALS I | 0000030100793 | INV | 06/29/2007 | | | | | |
| | 1 101E301 726000 | SHERIFF | SUPPLIES | | | 47.15 | 00192313 | 26427 | |
| | 2 101E351 726000 | JAIL | SUPPLIES | | | 47.15 | | | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 94.30 | | | |
| 4673 | AFP SPECIALTIES, INC | 0000069900990 | INV | 06/29/2007 | | | | | |
| | 1 588E699 940010 | OPERATIONS | OUTSIDE | | | 325.00 | 1103 | 26358 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 325.00 | | | |
| 1570 | ALLTEL | 0000069900993 | INV | 06/29/2007 | | | | | |
| | 1 588E699 930210 | OPERATIONS | TELEPHONE | | | 146.48 | JUNE-21-07 | 26409 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 146.48 | | | |
| 1377 | ARROW UNIFORM RENTAL | 00002 | INV | 06/29/2007 | | | | | |
| | 1 637E265 726046 | BLDG GRNDS | UNIFORM | | | 109.45 | 07565181 | 26375 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 109.45 | | | |
| 1026 | ARTS AUTO ELECTRIC SERVIC | 0000069900972 | INV | 06/29/2007 | | | | | |
| | 1 588E699 726050 | OPERATIONS | MAINT SUPP | | | 244.40 | 979482 | 26352 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 244.40 | | | |
| 1027 | AVFUEL CORPORATION | 0000053700810 | INV | 06/29/2007 | | | | | |
| | 1 281E537 930664 | AIRPORT | AIRPL FUEL | | | 12,658.78 | 002306061 | 26417 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 12,658.78 | | | |
| 1027 | AVFUEL CORPORATION | 0000053700811 | INV | 06/29/2007 | | | | | |
| | 1 281E537 930664 | AIRPORT | AIRPL FUEL | | | 8,151.03 | 002310653 | 26415 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 8,151.03 | | | |
| 1027 | AVFUEL CORPORATION | 0000053700812 | INV | 06/29/2007 | | | | | |
| | 1 281E537 930664 | AIRPORT | AIRPL FUEL | | | 15,394.03 | 002318107 | 26416 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 15,394.03 | | | |
| 1027 | AVFUEL CORPORATION | 0000053700813 | INV | 06/29/2007 | | | | | |
| | 1 281E537 930664 | AIRPORT | AIRPL FUEL | | | 9,320.67 | 002342484 | 26414 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 9,320.67 | | | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-28 07/05/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------|-------------------------|---|----|--------------------------|----------------|-------------|--------------|---------|-------|
| 4547 | BUT'S RENTAL & CATERING | | | | | | | | |
| | 1 101E351 930700 | | | 0000035100862 INV | 06/29/2007 | | | | |
| | | | | JAIL ROOM BOARD | | 1,212.00 | 3574 | 26426 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 1,212.00 | | | |
| 3728 | TIMOTHY BORDNER | | | | | | | | |
| | 1 249E371 801020 | | | 0000037100765 INV | 06/29/2007 | | | | |
| | | | | BUILDING PROFESSNL | | 1,693.70 | 6-18-29-07 | 26438 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 1,693.70 | | | |
| 1546 | TIMOTHY BURKE | | | | | | | | |
| | 1 101E332 801030 | | | 0000069000797 INV | 06/29/2007 | | | | |
| | | | | MOTORCYCLE TECHNICAL | | 871.00 | 6-22---29-07 | 26456 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 871.00 | | | |
| 1546 | TIMOTHY BURKE | | | | | | | | |
| | 1 101E332 940010 | | | 0000069000796 INV | 06/29/2007 | | | | |
| | | | | DONAT MOTORCYCLE OUTSIDE | | 65.40 | WKSP-REIM | 26453 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 65.40 | | | |
| 1048 | CARQUEST AUTO PARTS | | | | | | | | |
| | 1 101E301 726050 | | | 0000030100795 INV | 06/29/2007 | | | | |
| | | | | SHERIFF MAINT SUPP | | 16.17 | 562022517 | 26429 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 16.17 | | | |
| 1711 | CASE CREDIT | | | | | | | | |
| | 1 588E699 726050 | | | 0000069900979 INV | 06/29/2007 | | | | |
| | | | | OPERATIONS MAINT SUPP | | 55.43 | 21195 | 26349 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 55.43 | | | |
| 1711 | CASE CREDIT | | | | | | | | |
| | 1 588E699 726050 | | | 0000069901001 INV | 06/29/2007 | | | | |
| | | | | OPERATIONS MAINT SUPP | | 331.18 | 21398 | 26467 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 331.18 | | | |
| 1047 | CELLULAR ONE | | | | | | | | |
| | 1 101E301 930210 | | | 0000030100794 INV | 06/29/2007 | | | | |
| | | | | SHERIFF TELEPHONE | | 44.87 | 05-25-06-24 | 26428 | |
| | | | | JAIL TELEPHONE | | 44.86 | | | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 89.73 | | | |
| 1424 | CHERRY LAN SYSTEMS INC | | | | | | | | |
| | 1 256E215 920410 | | | 00000 ROD AUTO | INV 06/22/2007 | | | | |
| | | | | | SVC CNTRCT | 816.20 | JUNE-07 | 26411 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 816.20 | | | |
| 2972 | CHOICE PUBLICATIONS | | | | | | | | |
| | 1 292E662 726000 | | | 00000 CHILD CARE | INV 07/10/2007 | | | | |
| | | | | | SUPPLIES | 9.60 | 13531 | 26489 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 9.60 | | | |

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-28 07/05/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|----------------------------|------------------|---|----|------------------------|------------|----------|--------------|---------|-------|
| 1051 CITY OF GAYLORD | 1 281E537 920200 | | | 0000053700815 INV | 06/29/2007 | 36.10 | AIRPORT-0607 | 26440 | |
| | | | | AIRPORT H2O/SEWAGE | | | | | |
| | | | | CHECK TOTAL | | 9.60 | | | |
| 3148 CMP DISTRIBUTORS | 1 101E301 726000 | | | 0000030100801 INV | 06/29/2007 | 298.50 | | 26435 | |
| | 2 101E351 726000 | | | SHERIFF SUPPLIES | | 36.10 | | | |
| | | | | JAIL SUPPLIES | | 36.10 | | | |
| | | | | CHECK TOTAL | | 597.00 | 2708 | | |
| 1059 CONSUMERS ENERGY | 1 281E537 930620 | | | 0000053700816 INV | 06/29/2007 | 274.76 | 49490060607 | 26445 | |
| | | | | AIRPORT ELECTRIC | | | | | |
| | | | | CHECK TOTAL | | 274.76 | | | |
| 1059 CONSUMERS ENERGY | 1 101E141 930620 | | | 00000 FOC | | 206.34 | | 26481 | |
| | 2 215E141 930620 | | | FOC ELECTRIC | | 36.41 | | | |
| | | | | CHECK TOTAL | | 242.75 | 6-10-07 | | |
| 4652 COOKS HARDWARE | 1 281E537 726050 | | | 0000053700820 INV | 06/29/2007 | 1,111.91 | 5012 | 26443 | |
| | | | | AIRPORT MAINT SUPP | | | | | |
| | | | | CHECK TOTAL | | 1,111.91 | | | |
| 1065 CROSSROADS INDUSTRIES | 1 588E699 726025 | | | 0000069900982 INV | 06/29/2007 | 62.96 | 8750 | 26361 | |
| | | | | OPERATIONS JANITORIAL | | | | | |
| | | | | CHECK TOTAL | | 62.96 | | | |
| 1962 JULIE DELANEY | 1 101E131 930210 | | | 00000 CIRCT CT | 07/10/2007 | 23.00 | 6-30-07 | 26477 | |
| | | | | INVENTORY TELEPHONE | | | | | |
| | | | | CHECK TOTAL | | 23.00 | | | |
| 1492 DTE ENERGY | 1 588E699 930610 | | | 0000069900992 INV | 06/29/2007 | 20.00 | 151000240607 | 26406 | |
| | | | | OPERATIONS NATURL GAS | | | | | |
| | | | | CHECK TOTAL | | 20.00 | | | |
| 1492 DTE ENERGY | 1 637E265 930610 | | | 00000 BLDG GRNDS | 06/29/2007 | 53.55 | 6000430607 | 26459 | |
| | | | | INVENTORY NATURL GAS | | | | | |
| | | | | CHECK TOTAL | | 53.55 | | | |
| 1492 DTE ENERGY | 1 637E265 930610 | | | 00000 ALPCT BLDG GRNDS | 06/29/2007 | 27.33 | 8000140607 | 26460 | |
| | | | | INVENTORY NATURL GAS | | | | | |
| | | | | CHECK TOTAL | | 27.33 | | | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-28 07/05/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|-----------------|--------------|---------------|----|------------|------------|----------|--------------|---------|-------|
| 1492 DTE ENERGY | 1 637E265 | 00000 | | INV | 06/29/2007 | 154.25 | 90000180607 | 26461 | |
| | | | | NATURL GAS | | | | | |
| 1492 DTE ENERGY | 1 637E265 | 00000 | | INV | 06/29/2007 | 29.21 | 90000340607 | 26462 | |
| | | | | NATURL GAS | | | | | |
| 1492 DTE ENERGY | 1 101E141 | 00001 | | INV | 06/25/2007 | 88.27 | JUNE-2007 | 26482 | |
| | 2 215E141 | FOC | | ELECTRIC | | 15.38 | | | |
| | | FOC | | ELECTRIC | | | | | |
| | | | | | | 103.85 | | | |
| | | | | | | 103.85 | | | |
| | | | | | | | | | |
| 1082 DUNNS | 1 101E301 | 0000030100796 | | INV | 06/29/2007 | 39.27 | 588686 | 26430 | |
| | 2 101E351 | SHERIFF | | SUPPLIES | | 13.10 | | | |
| | | JAIL | | SUPPLIES | | | | | |
| | | | | | | 52.37 | 589176 | 26372 | |
| | | | | | | 47.98 | | | |
| 1082 DUNNS | 1 0101A | 00000 | | INV | 06/29/2007 | 47.98 | 5892030 | 26350 | |
| | | GF ASSET | | SUPP INV | | | | | |
| | | | | | | 47.98 | | | |
| 1082 DUNNS | 1 588E699 | 0000069900973 | | INV | 06/29/2007 | 104.87 | 5892230 | 26351 | |
| | 2 588E699 | OPERATIONS | | SUPPLIES | | 118.67 | | | |
| | | OPERATIONS | | JANITORIAL | | | | | |
| | | | | | | 223.54 | | | |
| 1082 DUNNS | 1 588E699 | 0000069900974 | | INV | 06/29/2007 | 87.48 | 5892230 | 26351 | |
| | 2 588E699 | OPERATIONS | | SUPPLIES | | 199.99 | | | |
| | | OPERATIONS | | JANITORIAL | | | | | |
| | | | | | | 287.47 | | | |
| 1082 DUNNS | 1 0101A | 00000 | | INV | 06/29/2007 | 47.98 | 589635 | 26389 | |
| | | GF ASSET | | SUPP INV | | | | | |
| | | | | | | 47.98 | | | |
| 1082 DUNNS | 1 0101A | 00000 | | INV | 06/29/2007 | 479.80 | 589996 | 26403 | |
| | | GF ASSET | | SUPP INV | | | | | |
| | | | | | | 479.80 | | | |
| 1082 DUNNS | 1 0101A | 00000 | | INV | 06/29/2007 | 119.95 | 589999 | 26402 | |
| | | GF ASSET | | SUPP INV | | | | | |
| | | | | | | 119.95 | | | |
| | | | | | | 1,259.09 | | | |
| 1082 DUNNS | 1 101E131 | 00001 | | INV | 07/10/2007 | 265.69 | 2615-JUNE-07 | 26486 | |
| | 2 101E141 | CIRCT CT | | SUPPLIES | | 53.61 | | | |
| | 3 215E141 | FOC | | SUPPLIES | | 9.46 | | | |
| | 4 101E131 | FOC | | SUPPLIES | | 204.61 | | | |
| | | CIRCT CT | | MAINT SVC | | | | | |
| | | | | | | 533.37 | | | |
| | | | | | | 533.37 | | | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-28 07/05/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|-------------------------------|------------------|---|----|------------|------------|-------------|--------------|---------|-------|
| 1337 JIM WERNIG INC | 1 588E699 726050 | | | OPERATIONS | MAINT SUPP | 121.80 | 15241 | 26362 | |
| | | | | OPERATIONS | MAINT SUPP | 121.80 | | | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 121.80 | | | |
| 1154 JOHNSON OIL COMPANY | 1 588E699 726050 | | | OPERATIONS | MAINT SUPP | 173.90 | 18482 | 26353 | |
| | | | | OPERATIONS | MAINT SUPP | 173.90 | | | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 173.90 | | | |
| 1154 JOHNSON OIL COMPANY | 1 281E537 930662 | | | AIRPORT | OPFUEL | 1,112.59 | 5-31-07-AIRP | 26444 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 1,112.59 | | | |
| 3256 KAM'S TOWING | 1 212E430 940010 | | | ANM CTRL | OUTSIDE | 143.00 | 5415 | 26342 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 143.00 | | | |
| 2839 KENNETH ARNDT | 1 101E721 703040 | | | PLAN ZONE | PER DIEM | 35.00 | JUNE-07 | 26385 | |
| | 2 101E721 930500 | | | PLAN ZONE | TRAVEL | 2.40 | | | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 37.40 | | | |
| 1369 CHARLES KLEE | 1 101E721 703040 | | | PLAN ZONE | PER DIEM | 35.00 | JUNE-07 | 26386 | |
| | 2 101E721 930500 | | | PLAN ZONE | TRAVEL | 3.00 | | | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 38.00 | | | |
| 4628 L & L CONTRACTING, INC. | 1 499E901 970300 | | | CAP OUTLAY | PROP-IMPRV | 137,370.80 | MAY-2007 | 26404 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 137,370.80 | | | |
| 2369 MICHIGAN DEPT OF LABOR & | 1 637E265 920410 | | | BIDG GRNDS | SVC CNTRCT | 290.00 | 1135393 | 26377 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 290.00 | | | |
| 3595 LAWSON PRODUCTS, INC. | 1 588E699 726050 | | | OPERATIONS | MAINT SUPP | 16.17 | 5739351 | 26354 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 16.17 | | | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-28 07/05/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------------------------------|------------------|-------------|------------|----------------|------------|----------|--------------|---------|-------|
| 2195 JOYCE LOSHAW | 1 101E131 726000 | 00000 | CIRCT CT | INV SUPPLIES | 07/10/2007 | 16.17 | 6896094 | 26488 | |
| | | 44.98 | | | | 44.98 | | | |
| | | CHECK TOTAL | | | | 44.98 | | | |
| 2664 LOWES BUSINESS ACCOUNT | 1 637E265 726050 | 00001 | BLDG GRNDS | INV MAINT SUPP | 06/29/2007 | 43.61 | 09756 | 26376 | |
| | | | | | | 43.61 | | | |
| | | CHECK TOTAL | | | | 43.61 | | | |
| 3001 MICHIGAN ASSOC. OF CERTIF | 1 645E201 930600 | 00000 | FINANCE | INV MEMB/DUES | 06/29/2007 | 220.00 | 07-08-DUES | 26371 | |
| | | | | | | 220.00 | | | |
| | | CHECK TOTAL | | | | 220.00 | | | |
| 1174 JAMES L MADDTX | 1 101E721 703040 | 00000 | PLAN ZONE | INV PER DIEM | 06/29/2007 | 35.00 | JUNE-07 | 26387 | |
| | 2 101E721 930500 | | PLAN ZONE | TRAVEL | | 8.40 | | | |
| | | | | | | 43.40 | | | |
| | | CHECK TOTAL | | | | 43.40 | | | |
| 1496 MAXIMUS INC | 1 101E267 920410 | 00000 | PROSECUTOR | INV SVC CNTRCT | 06/29/2007 | 1,000.00 | 1037789003 | 26367 | |
| | | | | | | 1,000.00 | | | |
| | | CHECK TOTAL | | | | 1,000.00 | | | |
| 2931 MCPHERSON ALEXANDER | 1 101E332 801030 | 00000 | MOTORCYCLE | INV TECHNICAL | 06/29/2007 | 164.00 | 062907 | 26454 | |
| | | | | | | 164.00 | | | |
| | | CHECK TOTAL | | | | 164.00 | | | |
| 1170 TIMOTHY MCPHERSON | 1 101E332 801020 | 00000 | MOTORCYCLE | INV PROFESSNL | 06/29/2007 | 542.00 | 062907 | 26457 | |
| | 2 101E332 801030 | | MOTORCYCLE | TECHNICAL | | 663.00 | | | |
| | | | | | | 1,205.00 | | | |
| | | CHECK TOTAL | | | | 1,205.00 | | | |
| 1171 MCVETIGHS TRUCK SPRINGS | 1 588E699 726050 | 00000 | OPERATIONS | INV MAINT SUPP | 06/29/2007 | 744.00 | 93430 | 26356 | |
| | | | | | | 744.00 | | | |
| | | CHECK TOTAL | | | | 744.00 | | | |
| 4073 JOSEPH MESSENGER | 1 101E648 801020 | 00000 | MED EXAM | INV PROFESSNL | 06/29/2007 | 450.00 | GARDNER--WES | 26370 | |
| | | | | | | 450.00 | | | |
| | | CHECK TOTAL | | | | 450.00 | | | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

PG 11
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CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-28 07/05/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------------------------------|------------------|---|----|-----------------------|------------|--------|--------------|---------|-------|
| 1393 METROPOLITAN UNIFORM | 1 212E430 726046 | | | 0000021200803 INV | 06/29/2007 | 450.00 | | | |
| | | | | ANM CTRL UNIFORM | | 213.96 | 254799 | 26345 | |
| | | | | CHECK TOTAL | | 213.96 | | | |
| 4686 MICHIGAN ASSOC OF PLANNIN | 1 101E721 930300 | | | 00000 PLAN ZONE | 06/29/2007 | 75.00 | 5998 | 26448 | |
| | | | | ADVERTISE | | 75.00 | | | |
| | | | | CHECK TOTAL | | 75.00 | | | |
| 1180 MECHANICAL INSPECTORS ASS | 1 249E371 704400 | | | 00000 BULLDING | 06/29/2007 | 205.00 | FALL-07-CONF | 26405 | |
| | | | | TRAINING | | 205.00 | | | |
| | | | | CHECK TOTAL | | 205.00 | | | |
| 1195 MICHIGAN OFFICEMAYS INC | 1 101E301 726000 | | | 0000030100797 INV | 06/29/2007 | 12.90 | 109717 | 26431 | |
| | | | | SHERIFF SUPPLIES | | 12.90 | | | |
| | | | | JAIL SUPPLIES | | 25.80 | | | |
| | | | | CHECK TOTAL | | 25.80 | | | |
| 1575 MICHIGAN PUBLIC TRANSIT A | 1 588E699 940010 | | | 0000069900986 INV | 06/29/2007 | 130.00 | CONF | 26360 | |
| | | | | OPERATIONS OUTSIDE | | 130.00 | | | |
| | | | | CHECK TOTAL | | 130.00 | | | |
| 2110 MICHIGAN STATE POLICE -BF | 1 101E301 920520 | | | 0000030100799 INV | 06/29/2007 | 345.50 | 551264190 | 26433 | |
| | | | | SHERIFF RENT-VEHC | | 312.50 | | | |
| | | | | JAIL SVC CNTRCT | | 658.00 | | | |
| | | | | CHECK TOTAL | | 658.00 | | | |
| 2110 MICHIGAN STATE POLICE -BF | 1 101E267 920410 | | | 0000026700754 INV | 06/29/2007 | 125.00 | 551264988 | 26366 | |
| | | | | PROSECUTOR SVC CNTRCT | | 125.00 | | | |
| | | | | CHECK TOTAL | | 125.00 | | | |
| 1201 MICHIGAN TOWNSHIPS ASSOCT | 1 101E721 801020 | | | 0000072000783 INV | 06/29/2007 | 85.00 | MTA-07 | 26439 | |
| | | | | PLAN ZONE PROFESSNTL | | 85.00 | | | |
| | | | | CHECK TOTAL | | 85.00 | | | |
| 1202 MID NORTH PRINTING INC | 1 101E145 726000 | | | 00000 JURY | 06/22/2007 | 156.60 | 77128 | 26413 | |
| | | | | INVT SUPPLIES | | 156.60 | | | |
| | | | | CHECK TOTAL | | 156.60 | | | |
| 1202 MID NORTH PRINTING INC | 1 588E699 726000 | | | 0000069900997 INV | 06/29/2007 | 59.85 | 77192 | 26464 | |
| | | | | OPERATIONS SUPPLIES | | 59.85 | | | |
| | | | | CHECK TOTAL | | 59.85 | | | |

OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-28 07/05/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------|--|---|----|--|--|---|--------------|---------|-------|
| 1367 | OFFICE DEPOT INC 1 249E371 726000 | | | 0000017200717 BUILDING SUPPLIES | INV 06/29/2007 | 20.55 | 391436644001 | 26390 | |
| | | | | | | CHECK TOTAL | 200.19 | | |
| 1872 | OTSEGO COUNTY 1 101E301 726050 | | | 0000030100798 SHERIFF MAINT SUPP | INV 06/29/2007 | 693.48 | 257 | 26432 | |
| | | | | | | CHECK TOTAL | 693.48 | | |
| 1243 | OTSEGO MEMORIAL HOSPITAL 1 101E648 930920 | | | 00000 MED EXAM AUTOPSIES | INV 06/29/2007 | 682.00 | 9692651-1 | 26380 | |
| | | | | | | CHECK TOTAL | 682.00 | | |
| 1745 | PAK MAIL CENTERS OF AMERI 1 101E131 930450 | | | 00000 CIRCT CT | INV 07/10/2007 SHIP/MAIL | 13.52 | 63546 | 26483 | |
| | | | | | | CHECK TOTAL | 13.52 | | |
| 2969 | PEGG, WILLIAM W 1 101E332 801030 2 101E332 930500 | | | 0000069000801 MOTORCYCLE TECHNICAL TRAVEL | INV 06/29/2007 | 598.00 64.80 | 062907 | 26458 | |
| | | | | | | CHECK TOTAL | 662.80 | | |
| 2511 | PITNEY BOWES, INC-SUPPLIE 1 101E101 930450 2 101E215 930450 3 101E253 930450 4 101E267 930450 5 101E301 930450 6 101E351 930450 7 261E427 930450 8 101E682 930450 9 101E721 930450 10 208E751 930450 11 208E752 930450 12 232E690 930450 13 281E537 930450 14 588E699 930450 15 645E172 930450 16 645E201 930450 17 645E270 930450 18 101E145 930450 | | | 00000 BOC CLERK/ROD Treasurer PROSECTOR SHERIFF JAIL EMGR SVCS VET AFFAIR PLAN ZONE PARKS REC PGMS HOUSING AIRPORT OPERATIONS ADMN FINANCE HR JURY | INV 06/29/2007 SHIP/MAIL | 3.61 43.40 13.35 32.12 12.58 9.98 .32 .88 1.51 .64 3.77 6.29 .66 3.58 .32 28.63 4.35 99.47 | 865056 | 26450 | |
| | | | | | | CHECK TOTAL | 265.46 | | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-28 07/05/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|------------------------------|------------------|---------------|----|-------------|------------|--------|------------|---------|-------|
| 1256 PROTECTION ONE | 1 101E141 920400 | 00001 | | INV | 07/10/2007 | 50.74 | 6-21-07 | 26479 | |
| | 2 215E141 920400 | FOC | | MAINT SVC | | 8.95 | | | |
| | | | | MAINT SVC | | | | | |
| | | | | CHECK TOTAL | | 59.69 | | | |
| 1950 BETHANY PRYKUCKI | 1 101E261 930500 | 00000 | | INV | 06/29/2007 | 87.30 | MAR-JUNE07 | 26373 | |
| | | COOP EXT | | TRAVEL | | | | | |
| | | | | CHECK TOTAL | | 87.30 | | | |
| 1257 THOMAS J PUDVAN | 1 101E648 801020 | 00000 | | INV | 06/29/2007 | 787.00 | JUNE-07 | 26379 | |
| | 2 101E648 930210 | MED EXAM | | PROFESSNL | | 20.00 | | | |
| | | MED EXAM | | TELEPHONE | | | | | |
| | | | | CHECK TOTAL | | 807.00 | | | |
| 1259 QUILI CORPORATION | 1 101E141 726000 | 00001 | | INV | 07/10/2007 | 266.93 | 7995188 | 26484 | |
| | 2 215E141 726000 | FOC | | SUPPLIES | | 47.10 | | | |
| | | | | SUPPLIES | | | | | |
| | | | | CHECK TOTAL | | 314.03 | 7995226 | 26485 | |
| 2686 RANDY STUJITS | 1 101E721 703040 | 00000 | | INV | 06/29/2007 | 70.00 | June-07 | 26383 | |
| | 2 101E721 930500 | PLAN ZONE | | PER DIEM | | 6.60 | | | |
| | | PLAN ZONE | | TRAVEL | | | | | |
| | | | | CHECK TOTAL | | 76.60 | | | |
| 2443 STEVE RIOZZI | 1 233E690 703040 | 00000 | | INV | 06/29/2007 | 35.00 | JUNE-07 | 26339 | |
| | | SCDBG HOUSING | | PER DIEM | | | | | |
| | | | | CHECK TOTAL | | 35.00 | | | |
| 3935 SAFETY-KLEEN | 1 588E699 940010 | 00000 | | INV | 06/29/2007 | 116.00 | 0034239405 | 26364 | |
| | | OPERATIONS | | OUTSIDE | | | | | |
| | | | | CHECK TOTAL | | 116.00 | | | |
| 1204 SCHINDLER ELEVATOR CORP | 1 637E265 920410 | 00000 | | INV | 06/29/2007 | 240.90 | 3RD-QTR07 | 26393 | |
| | | BLDG GRNDS | | SVC CNTRCT | | | | | |
| 1204 SCHINDLER ELEVATOR CORP | 1 637E265 920410 | 00000 | | INV | 06/29/2007 | 271.29 | 8101847047 | 26394 | |
| | | BLDG GRNDS | | SVC CNTRCT | | | | | |

07/05/2007
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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-28 07/05/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|--------------------------------|------------------|---------------|------------|---------------|------------|----------|------------|---------|-------|
| 1874 STATE ELECTRONICS | 1 261E427 726050 | 0000042700716 | EMGR SVCS | MAINT SUPP | 06/29/2007 | 101.00 | 78061271 | 26335 | |
| | | | | | | 101.00 | | | |
| | | | | | | 1,590.50 | | | |
| 1290 STATE OF MICHIGAN | 1 0701L 228040 | 00001 | GBN AGENCY | STATE SURV | 06/22/2007 | 7,355.98 | 2ND-QTR | 26410 | |
| | | | | | | 7,355.98 | | | |
| | | | | | | 7,355.98 | | | |
| 4071 STATE OF MICHIGAN | 1 261E427 920410 | 0000042700720 | EMGR SVCS | SVC CNTRCT | 06/29/2007 | 9,200.00 | MPSCS70740 | 26346 | |
| | | | | | | 9,200.00 | | | |
| | | | | | | 9,200.00 | | | |
| 4651 STREAM SPRAY | 1 481E901 970300 | 0000053700814 | CAP OUTLAY | PROP-IMPRV | 06/29/2007 | 4,471.56 | 1503 | 26418 | |
| | | | | | | 4,471.56 | | | |
| | | | | | | 4,471.56 | | | |
| 1778 TEAM FINANCIAL GROUP, INC | 1 232E690 920410 | 0000069000798 | HOUSING | SVC CNTRCT | 06/29/2007 | 133.00 | 44732 | 26452 | |
| | | | | | | 133.00 | | | |
| | | | | | | 133.00 | | | |
| 3866 THE BANK OF NORTHERN MICH | 1 588E699 920520 | 0000069900994 | OPERATIONS | RENT-VEHC | 06/29/2007 | 876.25 | JULY-07 | 26408 | |
| | | | | | | 876.25 | | | |
| | | | | | | 876.25 | | | |
| 4681 MIKE THOMPSON | 1 261E427 726000 | 00000 | EMGR SVCS | INVT SUPPLIES | 06/29/2007 | 3.91 | REIMB | 26374 | |
| | 2 261E427 930600 | | EMGR SVCS | MEMB/DUES | | 20.00 | | | |
| | | | | | | 23.91 | | | |
| | | | | | | 23.91 | | | |
| 1683 TRACTOR SUPPLY CO-DEPT 30 | 1 588E699 920400 | 0000069900978 | OPERATIONS | MAINT SVC | 06/29/2007 | 91.92 | 221053383 | 26355 | |
| | | | | | | 91.92 | | | |
| | | | | | | 91.92 | | | |
| 1683 TRACTOR SUPPLY CO-DEPT 30 | 1 588E699 726025 | 0000069901000 | OPERATIONS | JANITORIAL | 06/29/2007 | 26.18 | 2814392538 | 26471 | |
| | | | | | | 26.18 | | | |
| | | | | | | 118.10 | | | |
| | | | | | | 118.10 | | | |
| 3337 VAN ZON'S LOCKSMITH | 1 281E537 726000 | 0000053700819 | AIRPORT | INVT SUPPLIES | 06/29/2007 | 727.00 | 0568 | 26441 | |
| | | | | | | 727.00 | | | |
| | | | | | | 727.00 | | | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT#: B2007-28 07/05/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|-------------------------------|--------------|----------------|------------|------------|------------|----------|--------------|---------|-------|
| 1122 VERIZON NORTH | | | | | | | | | |
| 1 101E141 | 930210 | 00001 | | INV | 07/07/2007 | 727.00 | | | |
| 2 215E141 | 930210 | FOC | | TELEPHONE | | | 6-16-07 | 26480 | |
| | | FOC | | TELEPHONE | | | | | |
| | | | | | | 39.32 | | | |
| | | | | | | 6.94 | | | |
| | | | | | | 46.26 | | | |
| | | | | | | 46.26 | | | |
| 1413 WASTE MANAGEMENT | | | | | | | | | |
| 1 588E699 | 940010 | 0000069900991 | INV | 06/29/2007 | | 82.93 | 042523118380 | 26407 | |
| | | OPERATIONS | OUTSIDE | | | 82.93 | | | |
| | | | | | | 82.93 | | | |
| 1339 WILBER AUTOMOTIVE SUPPLY | | | | | | | | | |
| 1 588E699 | 726050 | 0000069900977 | INV | 06/29/2007 | | 82.93 | 667870 | 26357 | |
| | | OPERATIONS | MAINT SUPP | | | 82.93 | | | |
| | | | | | | 405.21 | | | |
| 1339 WILBER AUTOMOTIVE SUPPLY | | | | | | | | | |
| 1 588E699 | 726050 | 0000069900985 | INV | 06/29/2007 | | 36.92 | 668387 | 26359 | |
| | | OPERATIONS | MAINT SUPP | | | 36.92 | | | |
| | | | | | | 260.19 | | | |
| 1339 WILBER AUTOMOTIVE SUPPLY | | | | | | | | | |
| 1 588E699 | 726050 | 0000069900999 | INV | 06/29/2007 | | 260.19 | 669155 | 26472 | |
| | | OPERATIONS | MAINT SUPP | | | 260.19 | | | |
| | | | | | | 702.32 | | | |
| 1330 WMJZ | | | | | | | | | |
| 1 588E699 | 930300 | 0000069900998 | INV | 06/29/2007 | | 180.00 | 07060760 | 26470 | |
| | | OPERATIONS | ADVERTISE | | | 180.00 | | | |
| | | | | | | 180.00 | | | |
| 4509 BRIAN WOJTKOWIAK | | | | | | | | | |
| 1 249E371 | 801020 | 00000371100766 | INV | 06/29/2007 | | 1,774.70 | 6-18-6-29-07 | 26437 | |
| | | BUILDING | PROFESSNL | | | 1,774.70 | | | |
| | | | | | | 1,774.70 | | | |
| 1914 XEROX CORPORATION | | | | | | | | | |
| 1 101E864 | 920410 | 00000 | INV | 06/29/2007 | | 642.20 | 026049986 | 26463 | |
| | | DISTRIBUTE | SVC CNTRCT | | | 642.20 | | | |
| | | | | | | 642.20 | | | |
| 3813 WEBER YOUNG | | | | | | | | | |
| 1 293E689 | 930999 | 00000 | INV | 06/29/2007 | | 27.85 | 13169 | 26474 | |
| | | SOLDIERS | OTH SVCS | | | 27.85 | | | |
| | | | | | | 27.85 | | | |
| 1340 ZAREMBA EQUIPMENT INC | | | | | | | | | |
| 1 281E537 | 726050 | 0000053700818 | INV | 06/29/2007 | | 20262 | 20262 | 26442 | |
| | | AIRPORT | MAINT SUPP | | | 95.80 | | | |
| | | | | | | 95.80 | | | |

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OTSEGO COUNTY
DETAIL INVOICE LIST

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CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-28 07/05/2007

| VENDOR | G/L ACCOUNTS | R | PO | TYPE | DUE DATE | AMOUNT | INVOICE | VOUCHER | CHECK |
|------------------|--------------|---|----|--------------------|------------|----------------------|-----------|---------|-------|
| 1656 ZBE MEDICAL | | | | | | | | | |
| 1 5888E699 | 940010 | | | 0000069900987 INV | 06/29/2007 | 95.80 | | | |
| | | | | OPERATIONS OUTSIDE | | 54.89 | 139499002 | 26365 | |
| | | | | | | CHECK TOTAL | | | |
| | | | | | | 54.89 | | | |
| | | | | | | 54.89 | | | |
| 156 INVOICES | | | | | | | | | |
| | | | | | | WARRANT TOTAL | | | |
| | | | | | | 253,834.53 | | | |
| | | | | | | CASH ACCOUNT BALANCE | | | |
| | | | | | | 4,127,898.00 | | | |

RESOLUTION NO. OCR 07-30
Proclaiming July 15-21, 2007 as
“Road Rage Awareness Week”

Otsego County Board of Commissioners
July 10, 2007

WHEREAS, Reaching Out Against Road Rage (R.O.A.R.R.), a non-profit (501c3 tax exempt) organization located in Muskegon County, has a mission, which consists of the three P's: **prevention** of Road rage; **protection** and support of victims against Road Rage; and the **promotion** of life by saving lives; and

WHEREAS, to achieve this mission R.O.A.R.R. is promoting awareness and education on the prevention of Road Rage; working in an effort to reduce the number of incidents; and advocate support and assistance to victims and their families in their recovery process; and

WHEREAS, The National Highway Traffic and Safety Administration (NHTSA) defines Road Rage as “an assault with a motor vehicle or other dangerous weapon by the operator or passenger(s) of another motor vehicle or an assault precipitated by an incident that occurred on a roadway”; and

WHEREAS, a study done by the AAA Foundation indicates an average of at least 1,500 men, women, and children are injured or killed each year in the United States from the violent acts of Road Rage; and

WHEREAS, R.O.A.R.R., understands that to solve a problem, we must first be aware of the problem. Road Rage is a growing problem in Michigan as well as in our country; and

WHEREAS, R.O.A.R.R. recognizes that young and older drivers face roads of death because of rage in other drivers and themselves; and

WHEREAS, we must stop the killing, injuries, and mental anguish; we must work together as a community; and reprogram the destructive attitudes and behaviors that cause Road Rage, now, therefore, be it,

RESOLVED, that the organization R.O.A.R.R. Board of Directors, Kay Shabazz, President, and other individuals and organizations are partnered in a “Road Rage Awareness Campaign” to bring closure to the escalating Road Rage problem; and be it further

RESOLVED, that we urge support and collaboration to adopt the week of July 15-21 as “Road Rage Awareness Week”, and be it further,

RESOLVED, that July 15-21, 2007, is proclaimed as “Road Rage Awareness Week”.

RESOLUTION NO. OCR 07-31
Opposition to HB 4780

Otsego County Board of Commissioners
July 10, 2007

WHEREAS, HB 4780 proposes to shift certain services, namely elections, tax collections, and assessing, from the township level of government to the county level; and

WHEREAS, the proposed shift would force county governments to increase staffing and miscellaneous other budget items due to the increased workloads; and

WHEREAS, Otsego County is already feeling a financial strain due to cuts in State funding; and

WHEREAS, HB 4780 does not provide any funding to help alleviate the costs that will be incurred due to the shift; now, therefore, be it,

RESOLVED, that the Otsego County Board of Commissioners strongly opposes HB 4780 for reasons stated herein; and be it further

RESOLVED, that a copy of this Resolution be sent to Senator Tony Stamas, Representative Kevin Elsenheimer, and the Michigan Association of Counties.

RESOLUTION NO. OCR 07-32
Opposition to Reductions in Public Act 2
Appropriations to Counties
Otsego County Board of Commissioners
July 10, 2007

WHEREAS, Counties, unlike other local units of government, are constitutionally and statutorily mandated by the state and federal government to provide a myriad of services, ranging from mandated funding of the state's court activities, mandated funding of human services programs through the child care fund, running jails statewide, and several other responsibilities with regards to the county's constitutional offices; and

WHEREAS, a recent study by Michigan State University Extension and the Michigan County Administrative Officers Association demonstrates that those state mandated services are only met with commensurate funding from the state at a level of 55%, constituting a major unfunded mandate upon counties; and

WHEREAS, even with these major unfunded state mandates upon counties, in 2004 counties sacrificed to assist the state with its growing budget deficit by voluntarily foregoing revenue sharing payments for an extended period of time, saving the state billions of dollars in expenditures; and

WHEREAS, Public Act 2 of 1986 provides for a portion of convention facility/liquor tax revenues received by the State to be distributed to counties; and

WHEREAS, P.A. 2 requires the amount of convention facility/liquor tax distribution to be used to reduce the base tax rate, unless 50 percent of the revenue is distributed by the county to its designated substance abuse coordinating agency for substance abuse programs; and

WHEREAS, P.A. 2 dollars help the state partially offset the unfunded mandate placed on counties and reducing that appropriation will serve to widen the gap and reduce critical substance abuse programs, which are designed to curtail crime; and

WHEREAS, Senate Bill 220 included a reduction in the State's appropriation from the Convention Facility Development Fund of \$18.4 million, representing an almost 50% cut to the program. This represents a minimum impact to Otsego County in the amount of \$75,000; now, therefore, be it,

RESOLVED, that the Michigan Association of Counties and the Otsego County Board of Commissioners are strongly opposed to reductions in P.A. 2 appropriations to counties, and we urge the Michigan Senate and House to fully restore the funding to meet the state's obligations in providing funds to meet state mandated service requirements; and be it further

RESOLVED, that copies of this resolution be sent to Senator Tony Stamas, Representative Kevin Elsenheimer, and the Michigan Association of Counties.