



## Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

### NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, June 26 2007 beginning at 7:00 p.m., at the Charlton Township Hall, Rowan Ave. & M-32 East, Johannesburg, Michigan 49751.

### AGENDA

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
  - a. Approval of Minutes June 12, 2007 w/attachments
5. Consent Agenda
  - a. OCR 07-26 Discharge of Mortgage - Richards - Motion to Adopt
  - b. Budget & Finance Committee Recommendations
    1. Cash Advance Policy - Motion to Approve
    2. Waste Management Agreement - Motion to Approve
    3. Delinquent Property Tax Analysis - Motion to Approve
    4. 2007 Court/Sheriff Budget Amendment - Motion to Approve
  - c. Health Department Building Project - Motion to Approve
  - d. MDOT CDBG Airport Project Contract - Motion to Approve
  - e. Housing Committee Reappointment - Laverne Harden - Motion to Approve
  - f. OCCA Appointment - James Camiller - Motion to Approve
6. Administrator's Report
7. Report from Officers
8. Committee Reports
9. Department Head Reports
10. City Liaison, Township & Village Representatives
11. Correspondence
12. Special Presentations
13. New Business
  - a. Financials
    1. Warrant B2007-25
    2. Warrant B2007-26
  - b. OCR 07-27 Resolution Honoring John Milbocker
  - c. OCR 07-28 Resolution Honoring Deb Milbocker
  - d. Budget & Finance Committee Recommendation
    1. OCR 07-29 Opposition to HB 4852
  - e. Committee Appointments
14. Public Comment
15. Board Remarks
16. Adjournment

June 12, 2007

The Regular meeting of the Otsego County Board of Commissioners was held at the Livingston Township Hall, 3218 Old 27 North, Gaylord. The meeting was called to order at 9:30 a.m. by Chairman Glasser. Invocation by Commissioner Glasser, followed by the Pledge of Allegiance led by Commissioner Bates.

Roll call:

Present: Backenstose, Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

The Regular meeting minutes of May 22, 2007 with attachments and the Special Board meeting minutes from June 7, 2007 were approved as presented.

Motion by Commissioner Hyde, to approve the Resolution OCR-07-25 honoring Dr. Charles D. Rorie.

Roll Call Vote:

Ayes: Backenstose, Bates, Beachnau, Liss, Olsen, Glasser, Johnson, Hyde, Bentz.

Nays: None.

Motion carried/Resolution adopted. (see attached)

Consent Agenda:

Motion by the Budget and Finance Committee to purchase a Bush-Hog Model #2715-01 from Zarembo Equipment, Inc. with the front and rear chain enclosure option and the deck ring option, for a total cost of \$11,940.00. Motion approved via unanimous consent.

Motion to approve the Dover Township Zoning agreement. Motion approved via unanimous consent. (see attached)

Motion to approve the amended contract with Timothy Bordner. Motion approved via unanimous consent. (see attached)

Motion to approve the Treasurer 2007 budget amendment. Motion approved via unanimous consent. (see attached)

Motion to approve the Courts 2007 budget amendment. Motion approved via unanimous consent. (see attached)

Motion to reappoint Laverne Harden to the Building Authority. Motion approved via unanimous consent.

Motion to approve the RSVP memorandum of understanding. Motion approved via unanimous consent. (see attached)

Motion to approve the legal defense contract. Motion approved via unanimous consent. (see attached)

Administrator's report:

John Burt introduced the new 9-1-1 director, Mike Thompson; Construction at the Alpine Center; Jail food services.

Commissioner Bentz reported that the Appeals Court upheld the smoking ban.

Suzy DeFeyer gave the Board her quarterly report.

Elizabeth Haus reported on the Village meeting.

Special Presentations:

Judge Patricia Morse reported to the Board the Court projects and programs.

Judge Michael Cooper reported on the child care fund.

Marlene Hopp gave the Board the 2006 Housing Committee and the 2006 Veteran's affairs annual report.

Maureen Derenzy updated the Board on the Otsego County Library.

New Business:

Motion by Commissioner Bentz, to approve Warrant B2007-22 in the amount of \$67,756.89 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Johnson, to approve Warrant B2007-23 in the amount of \$49,167.73 with prepaids in the amount of \$259.30 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Backenstose, to approve Warrant B2007-24 in the amount of \$192,246.68 with prepaids in the amount of \$43,567.48 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Olsen, to approve the oil and gas lease with Savoy Energy. Ayes: Backenstose, Bates, Beachnau, Liss, Olsen, Johnson, Hyde, Bentz. Nay: Glasser. Motion carried. (see attached)

Motion by Commissioner Beachnau, to approve the AIP Grant agreement. Ayes: Unanimous. Motion carried.

Motion by Commissioner Liss, to approve the runway extension construction contract with Reith-Riley. Ayes: Unanimous. Motion carried.

Motion by Commissioner Backenstose, to approve the second amendment to the URS Contract for the project management of the runway extension project. Ayes: Unanimous. Motion carried.

Public Comment:

Maureen Derenzy thanked Erma Backenstose for her involvement with the Library.

Scott Woody reminded the Board of the open house for the Airport on June 22<sup>nd</sup> and of the Air Fair on Saturday.

Board Remarks:

Commissioner Backenstose:     Attended the hearing on elections.  
  Attended the Fly in at the County Park.

Commissioner Johnson:       Parks and Recreation meeting tonight.

Commissioner Olsen:         Attended the NEMSA budget and finance meeting.

Commissioner Hyde:         Splash in at the County Park.  
  Airport updates.

Commissioner Beachnau:     Sportsplex update.  
  City Council meeting.

Commissioner Bates:         Thanked Livingston Township Hall for hosting the meeting  
  today.

Meeting adjourned at 10:51 a.m. at the call of the Chair.

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Kenneth R. Glasser, Chairman

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Susan I. DeFeyer, County Clerk

RESOLUTION NO. OCR 07-25  
Honoring Dr. Charles D. Rorie

Otsego County Board of Commissioners  
June 12, 2007

WHEREAS, Dr. Charles D. Rorie was appointed president of Kirtland Community College in February 2000; and

WHEREAS, the Otsego County Board of Commissioners wishes to acknowledge Dr. Rorie on his long and distinguished career as a college teacher and administrator; and

WHEREAS, Dr. Rorie helped to implement the M-TEC at Kirtland-Gaylord in order to open higher education to our residents; and

WHEREAS, his career has continually stressed the importance of teaching and for this reason he often continued his college teaching while carrying out his administrative duties, and

WHEREAS, Dr. Rorie is retiring from Kirtland Community College on June 30, 2007; now, therefore, be it,

RESOLVED, that the Otsego County Board of Commissioners honor and thank Dr. Rorie for his outstanding service to our educational community and wish him good health, happiness and enjoyment in his retirement.

THE RESOLUTION WAS DECLARED ADOPTED.

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Kenneth R. Glasser, Chairman, Board of Commissioners

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Susan I. DeFeyter, County Clerk

CONTRACT FOR MUNICIPAL LAND USE SERVICES ADMINISTRATION  
(LAND USE PLANNING, ZONING, ZONING ADMINISTRATION AND  
BUILDING CODE COMPLIANCE)

WHEREAS, Otsego County (the County) and Dover Township (the Township) agree that it is in the interest of the Citizens of the County and the Township and the overall development of the County and the Township to centralize administration of Land Use Services, and

WHEREAS, the County and the Township agree that Land Use Services includes Land Use Planning, Zoning and Zoning Administration and Enforcement and Building Code administration, inspections and enforcement, and

WHEREAS, the County and the Township agree that because the County's offices are centrally located and because the County can provide professional and administrative personnel, and office space to the Township so that the land use within the Township can be developed uniformly with joint cooperation and with one location for citizens to go for more efficient service with one set of rules.

Agreements

The County and the Township hereby enter in to this Contract for services. This contract shall be in effect for a period of two (2) years beginning April 1, 2007 and continuing in effect until March 31, 2009.

The County and the Township hereby agree that beginning April 1, 2008 that meetings and negotiations shall begin regarding renewal of the contract to insure that time is provided for the Township to adopt their own ordinances and regulations in the event that this contract is not renewed.

The County and the Township hereby agree that if agreements on a new contract are not reached by September 30, 2008, that the Township may still review and negotiate this contract during the remaining six months of the contract, however, the Township shall also take all steps necessary pursuant to State Statute to insure that the Township will be able to assume the services being provided by the County at the expiration of this contract.

Responsibilities of the County

1. The County shall provide full and complete professional Land Use Planning, to include adoption of a County wide Master Land Use Plan and Future Land Use Map that has been adopted pursuant to the Statutes of the State of Michigan, which Plan shall be the basis for a Zoning Ordinance that the County shall adopt pursuant to the Statutes of the State of Michigan.
2. The County shall provide professional planning personnel on staff to assist Township officials from all Townships within Otsego County, officials from the City of Gaylord, the Village of Vanderbilt, citizens, land owners and developers with Land Use Planning questions and procedures and municipal cooperation.
3. The County shall maintain digital maps for zoning and land use planning purposes.
4. The County shall appoint and operate a County Planning Commission for the purposes of administering the County Plan and the County Zoning Ordinance
5. The County shall appoint and operate a County Zoning Board of Appeals for the purposes of interpreting and ruling on requests involving administration of the Zoning Ordinance.
6. The County shall insure that the Township is informed and advised of any proposed land use changes or proposed ordinance text changes or special land use requests or other similar requests presented to the Planning Commission and any requests presented to the Zoning Board of Appeals involving land within the Township.
7. The County shall provide professional personnel on staff to administer and enforce the zoning ordinance regulations and all other land use regulations.
8. The County shall provide professional and administrative staff to administer, inspect and enforce the Michigan State Construction Code and all other codes and regulations related to residential and commercial construction.

- The County shall provide an annual report to the Township at the last Township Association meeting each year. The report shall include but is not limited to a financial report showing the expenses of the Planning & Zoning Department, the fee schedule for permits issued, the number and type of permits issued and the revenue received; a financial report showing the expenses of the Building Department, the fee schedule for permits issued, the number and type of permits issued and the revenue received.

The County and the Township agree that State Statutes require that the Building Department be operated and funded solely by the fees collected for construction permits.

The County and the Township agree that any funds received in excess of the expenses needed for operation of the building department will be maintained within a Building Department fund balance account as required by State Statute.

The County and the Township agree that in the event that this contract is not renewed and the Township takes the necessary steps pursuant to State Statute to operate their own Building Departments, that any Building Department Fund Balance held by the County will be refunded to the Township on a percentage basis determined by the number of parcels in the Township.

The County and the Township agree that in the event that this contract is not renewed and the Township takes the necessary steps pursuant to State Statute to operate their own Building Departments, that the Township will at their own expense take custody and control of all Building Department files and records that apply to the Township.

Responsibilities of the Township

- Dover Township has been designated as a "Small" Township within Otsego County based on Planning and Zoning activity. As one of the five "Small" Townships within Otsego County, Dover Township agrees to provide a total of \$1,760 per year to assist in covering the costs of operation and staffing of the Planning & Zoning Department.
- The Township will pay the annual contribution amount as noted above by May 1<sup>st</sup> of each year of this contract.

Entered into this 11<sup>th</sup> day of April 2007 between Otsego County and ~~2006~~

Witness

D.M.H.  
Diane M. House

Rebecca Howe

Witness

\_\_\_\_\_

\_\_\_\_\_

Dover Township

Thomas Murphy  
Thomas Murphy, Supervisor

Janet Kwapis  
Janet Kwapis, Township Clerk

Otsego County

John Burt, County Administrator

Suzy DeFeyter, County Clerk

Construction Code Inspection and Enforcement Contract

amendment

Contract AMENDMENT made this 12<sup>th</sup> day of June 2007, by and between **Otsego County**; a municipal corporation whose address is 225 W. Main Street; Gaylord, Michigan and **Timothy Bordner**, whose address is 607 North Ohio Ave; Gaylord, Michigan, to perform Full-Time Electrical Inspections.

*Whereas*, the County desires to amend the initial contract that has been entered into with Timothy Bordner to retain his service, to provide technical assistance to the County by performing duties as an Electrical Inspector:

*Whereas*, Timothy Bordner is currently under contract to perform Electrical Inspections pursuant to *State Registration No.:* 005328

*Whereas*, Timothy Bordner has qualifications to perform the duties as an Electrical Inspector through training, experience, and State registration; and

*Whereas*, Timothy Bordner has acquired additional qualifications to perform the duties as an Electrical Plan Reviewer through training, experience, and State registration.

Now, therefore, in consideration of the premises and the covenants and conditions as contained in the initial contract dated 10 February 2006, it is hereby agreed by and between the parties hereto as follows:

1. The initial contract dated 10 February 2006 shall remain in full force and effect.
2. The initial contract shall be hereby amended to show that the County shall make the additional payments to Timothy Bordner within 30 days of the receipt of a month's activities report from Timothy Bordner.

Electrical Plan Reviews ..... \$17 per hour

IN WITNESS WHEREOF the parties hereto have executed this contract by authority of their respective governing boards or other designated controlling authority the day and date first above written.

Signed in the presence of:

Otsego County

\_\_\_\_\_  
John Burt, County Administrator

\_\_\_\_\_  
Timothy Bodner



# OTSEGO COUNTY BUDGET AMENDMENT

FUND/DEPARTMENT: Treasurer

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General     Special Revenue     Debt Service     Capital Project     Business-Type (Enterprise or Internal Svc)

**REVENUE**

Account Number	Decrease	Increase
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
<b>Total</b>	\$	\$

**EXPENDITURE**

Account Number	Increase	Decrease
101E253 - 930150 - Service Chg	\$	\$ 500 -
101E253 - 703070 - over time	\$ 500 -	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
<b>Total</b>	\$ 500 -	\$ 500 -

Diana M. Ayford  
Department Head Signature

6-5-07  
Date

[Signature]  
Administrator's Signature

6/5/07  
Date

<b>Finance Department</b>
Entered:
By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT: 131**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General     Special Revenue     Debt Service     Capital Project     Business-Type (Enterprise or Internat Svc)

**EXPENDITURE**

ACCOUNT NUMBER	INCREASE	DECREASE
101E130 - 940010 - JNET	\$	\$ 74,166.40
101E131 - 703020 -	\$ 23,655.00	\$
101E131 - 703030 -	\$ 20,520.00	\$
101E131 - 704200 -	\$ 3,379.00	\$
101E131 - 704110 -	\$ 19,790.40	\$
101E131 - 704140 -	\$ 2,347.00	\$
101E131 - 704300 -	\$ 4,475.00	\$
101E131 - 703030 -	\$	\$ 15,971.00
101E131 - 703060 -	\$ 15,971.00	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	<b>\$ 90,137.40</b>	<b>\$ 90,137.40</b>

*Ruth Selig*  
Department Head Signature

*QJBA*  
Administrator's Signature

6/31/07  
Date

6/1/07  
Date

<b>Finance Department</b>
Entered:
By:

Board Approval Date (if necessary)

Budget Adjustment #

Posting Number



**OTSEGO COUNTY  
BUDGET AMENDMENT**

**FUND/DEPARTMENT: 131, 136, 141 & 215E141**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General     Special Revenue     Debt Service     Capital Project     Business-Type (Enterprise or Internal Svc)

**EXPENDITURE**

ACCOUNT NUMBER	INCREASE	DECREASE
101E131 - 703010 -	\$	\$ 45,724.00
101E131 - 704110 -	\$	\$ 11,130.00
101E131 - 704300 -	\$	\$ 4,916.17
101E136 - 703010 -	\$ 45,724.00	\$
101E136 - 704110 -	\$ 11,130.00	\$
101E136 - 704300 -	\$ 4,916.17	\$
101E141 - 703020 -	\$	\$ 128,339.45
101E141 - 703030 -	\$ 128,339.45	\$
215E141 - 703020 -	\$	\$ 24,545.25
215E141 - 703030 -	\$ 24,545.25	\$
- -	\$	\$
<b>Total</b>	<b>\$ 214,654.87</b>	<b>\$ 214,654.87</b>

Department Head Signature

Administrator's Signature

5/31/07  
Date

6/1/07  
Date

<b>Finance Department</b>	
Entered:	
By:	

Board Approval Date (if necessary) \_\_\_\_\_

Budget Adjustment # \_\_\_\_\_

Posting Number \_\_\_\_\_



**OTSEGO COUNTY  
BUDGET AMENDMENT**

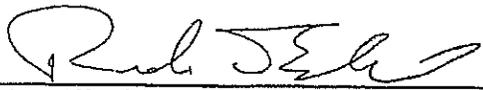
**FUND/DEPARTMENT: 130**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

Fund Type:  General     Special Revenue     Debt Service     Capital Project     Business-Type (Enterprise or Internal Svc)

**EXPENDITURE**

ACCOUNT NUMBER	INCREASE	DECREASE
101E130 - 940010 - JNET	\$	\$ 38,904.33
101E130 - 703010 -	\$ 9,444.14	\$
101E130 - 703020 -	\$ 9,115.98	\$
101E130 - 703030 -	\$ 2,688.37	\$
101E130 - 704110 -	\$ 11,633.01	\$
101E130 - 704140 -	\$ 169.96	\$
101E130 - 704200 -	\$ 888.69	\$
101E130 - 704300 -	\$ 4,363.69	\$
101E130 - 704500 -	\$ 160.19	\$
101E130 - 704600 -	\$ 216.55	\$
101E130 - 704700 -	\$ 223.75	\$
<b>Total</b>	<b>\$ 38,904.33</b>	<b>\$ 38,904.33</b>

  
 \_\_\_\_\_  
 Department Head Signature

  
 \_\_\_\_\_  
 Administrator's Signature

5/31/07  
 \_\_\_\_\_  
 Date

6/1/07  
 \_\_\_\_\_  
 Date

<b>Finance Department</b>
Entered:
By:

\_\_\_\_\_  
 Board Approval Date (if necessary)

\_\_\_\_\_  
 Budget Adjustment #

\_\_\_\_\_  
 Posting Number

MEMORANDUM OF UNDERSTANDING

BETWEEN

RETIRED AND SENIOR VOLUNTEER PROGRAM (RSVP) OF OTSEGO COUNTY

AND

Volunteer Station County of Otsego Phone No. (989)731-7520

Address 225 West Main Street, Gaylord, MI 49735

It is agreed that the attached Basic Provisions will guide our working relationship and that the following RSVP representatives will serve as liaisons with the volunteer station:

Tammie Rich, RSVP Director. 989-732-8929 E-mail: [tammier@verizon.net](mailto:tammier@verizon.net)

Diana Weier, RSVP Program Coordinator. 989-732-6232, ext. 16 E-mail: [rsvpdiana@verizon.net](mailto:rsvpdiana@verizon.net)

Nikki McFalda, RSVP Office Manager & Medical Transport. 989-732-6232 E-mail: [rsvpnikki@verizon.net](mailto:rsvpnikki@verizon.net)

The volunteer station representative who will serve as the liaison with RSVP, and who will be responsible for volunteer orientation and supervision is:

Name Susan Premo Phone No. (989)731-7520

Address 225 West Main Street, Gaylord, MI 49735 FAX No. (989)731-7529

e-mail address spremo@otsegocountymi.gov

This Memorandum of Understanding (MOU) may be amended in writing, at any time with the concurrence of both parties. It will be reviewed annually to permit needed changes.

This document is valid June 12, 2007 through June 11, 2008.

By his/her signature, the following volunteer station representative verifies that this organization/agency has the legal status of public or private non-profit.

FOR VOLUNTEER SERVICES

Tammie Rich  
RSVP Director

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Copies:      Volunteer Station

     RSVP file

FOR THE VOLUNTEER STATION

John M. Burt

\_\_\_\_\_  
Printed Name

County Administrator  
Title

\_\_\_\_\_  
Signature

06/12/07

\_\_\_\_\_  
Date

## BASIC PROVISIONS OF THE MEMORANDUM OF UNDERSTANDING

### Retired and Senior Volunteer Program (RSVP)

#### Volunteer Services will:

- Recruit, interview, and enroll volunteers and refer volunteers to the volunteer stations.
- Provide orientation to the volunteer station staff prior to placement of volunteers and at other times, as the need arises.
- Review acceptability of volunteer assignments.
- Furnish supplementary accident, personal liability, and automobile liability insurance coverage as required by federal policy while the volunteer is traveling to and from the work station and during the volunteer activity. This insurance provides supplementary coverage only; it is not primary insurance.
- In cooperation with the sponsoring agency (Otsego County United Way), provide an appeals procedure to address problems arising between a volunteer, the volunteer station, and/or RSVP.
- Provide or arrange with volunteer stations for transportation of volunteers to and from their work assignments, when possible, if the volunteer does not have his/her own transportation.
- Arrange with the volunteer station, when possible, for a meal if volunteers are on assignment over a meal time.
- Monitor volunteer activities at the volunteer stations periodically to assess and/or discuss needs of the volunteers and the volunteer stations, and
- May conduct basic background checks on potential volunteers.

#### The volunteer station will:

- Be responsible for interviewing, screening, and making the final decision on accepting the assignment of a volunteer.
- Discuss assignments with individual volunteers referred by RSVP and provide a written job description to each volunteer with a copy to RSVP.
- Implement appropriate orientation, in-service instruction, or special training of volunteers.
- Furnish volunteers with any materials or other items as well as transportation required during the work assignment.
- Provide for adequate safety of volunteers.
- Provide other basic workplace information to the volunteers.
- Validate the volunteer sign-in sheet and any other report or documentation that may be necessary for the volunteer.
- Investigate and report to RSVP any accident/injury involving a volunteer.
- Provide adequate supervision of volunteers on assignments.
- Supply financial vouchers to RSVP to verify non-federal support when lunches or transportation have been provided to volunteers during their work assignments.
- Cooperate in assessing handicap accessibility of the volunteer station, and make reasonable attempts to enable disabled persons access to the facilities and events.
- Not refer volunteers to any assignments which would displace employed workers or impair existing contracts for service.
- Comply with provisions of Title VI of the Civil Rights Act of 1964.
- Specify, either by written information or verbally, that RSVP volunteers are participants in the volunteer station's program in all publicity featuring volunteers.

**Other Provisions:**

**Separation from Volunteer Service.** The volunteer station may request the removal of a volunteer at any time, Likewise, the volunteer may withdraw from service at the volunteer station or from RSVP at any time. Discussions of individual separations will occur between RSVP staff, volunteer station staff, and the volunteer in order to clarify the reason(s) for the separation; to resolve conflicts; or to take remedial action which may include placement with another volunteer station if possible.

**Organization/Agency Release.** The volunteer station understands and agrees that the volunteers referred to its organization/agency by RSVP are provided only as candidates for review and consideration by the organization/agency. The organization/agency voluntarily assumes all risks incident to acceptance of potential volunteers, and releases and discharges the referring agency from any claim, liability, or demand of any kind or cause which may arise as a result of the actions or failure to act of any prospective volunteer referred to the organization/agency.

**Special Provisions.** (For additional provisions specific to the work station.)

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THIS MEMORANDUM OF UNDERSTANDING WILL BE IN EFFECT UPON THE DATED SIGNATURE OF THE ORGANIZATION/AGENCY OFFICIAL AND THE RSVP DIRECTOR.

46<sup>TH</sup> CIRCUIT TRIAL COURT OTSEGO DEFENSE CONTRACT  
August 1<sup>st</sup> 2007- July 31<sup>st</sup> 2009

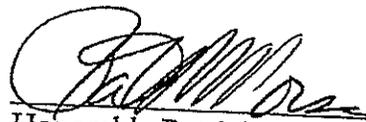
The undersigned agree as follows:

1. That **Gary L. Gelow**, (hereinafter "Contract Administrator") shall provide legal representation to all indigent parties charged with offenses cognizable in the 46<sup>th</sup> Circuit Trial Court (understood by all parties to include the circuit, district, and probate courts of Otsego County Michigan only) pursuant to MCR 6.101. Further, the Contract Administrator shall provide representation for all minors whose parents or guardians are indigent and who are charged with criminal offenses. Further, the Contract Administrator shall provide legal representation to all parties who are indigent and are involved in a matter or allegation of abuse and/or neglect of a minor child, or who are involved in protective proceedings (DD, MI, LIP, etc.). Legal representation shall be provided by and through the Contract Administrator through a series of subcontracts with various attorneys and/or law firms. The Otsego County Division of the 46th Circuit Trial Court, by and through its Chief Judge, retains the right to approve or reject any of the subcontractors tendered by and through this instant agreement.
2. The Otsego County Division of the 46th Circuit Trial Court, by and through its Chief Judge, does hereby agree that the Contract Administrator, shall be compensated at the rate of **Eleven thousand forty one and 67/100 (11,041.67)** dollars per month for the term of August 1<sup>st</sup> 2007 through July 31<sup>st</sup> 2008 for the services provided in # 1 above.
3. The Otsego County Division of the 46th Circuit Trial Court, by and through its Chief Judge, does hereby agree that the Contract Administrator shall be compensated at the rate of **Eleven thousand two hundred fifty and 00/100 (11,250.00)** per month for the term of August 1<sup>st</sup> 2008 through July 31<sup>st</sup> 2009 for the services provided in #1 above.
4. The monthly payment shall be made in advance, commencing on or about August 1<sup>st</sup> 2007 and continuing through each and every month thereafter during the term of the contract, based on Otsego County's warrant (check disbursement) schedule.
5. The Contract Administrator shall accept, without further compensation, representation of five indigent parties who desire to appeal a final disposition of the 46th Circuit Trial Court – Otsego County Division.

6. Court ordered appointments shall, pursuant to the provisions of this contract, apply only to those circumstances where the Michigan Constitution, Michigan statutes, or Michigan Rules of Court require the appointment of counsel, including probation violation charges.
7. Contract attorneys must resolve conflicts to ensure legal representation is present at the scheduled hearing so the hearing can proceed as scheduled.
8. The Contract Administrator has the affirmative obligation to review an indigent defendant's financial status and advise the appropriate presiding judge in the event the Contract Administrator or any attorney determines that a defendant is not entitled to court appointed counsel for lack of indigency.
9. The parties agree that either party to the instant contract may be cancelled without liability upon ninety (90) days written notice.
10. The contract attorneys shall maintain professional liability insurance in the amount of not less than \$100,000.00 per claim and \$300,000.00 aggregate.
11. The Contract Administrator shall serve as liaison to the Chief Judge of the Otsego County Division of the 46th Circuit Trial Court regarding the administration and/or procedural matters involved in the administration of this instant contract.
12. That appointments which are made during the term of this instant contract shall be completed through final disposition without additional compensation irrespective of the cancellation, revocation, or non-renewal of this instant contract.

Dated

4/20/07



Honorable Patricia A. Morse, Chief Judge  
46th Circuit Trial Court

Dated \_\_\_\_\_

\_\_\_\_\_  
John Burt, Otsego County Administrator

Dated

5-17-07



\_\_\_\_\_  
Gary L. Gelow, Contract Administrator

OIL AND GAS LEASE  
(PAID UP)

Dover 1 Prospect

THIS AGREEMENT is made as of the 12th day of March, 2007, by and between

County of Otsego, a Michigan Municipal Corporation

225 West Main Street

Gaylord, MI 49735

hereinafter called Lessor (whether one or more), and Savoy Energy, L.P. whose address is P.O. Box 1560, Traverse City, MI 49685-1560, hereinafter called Lessee.

1. Lessor, for and in consideration of \$10.00 and more, the receipt of which is hereby acknowledged, and the covenants and agreements of the Lessee hereinafter contained, does hereby grant, lease and let unto Lessee the land described below, including all interests therein Lessor may acquire by operation of law, reversion or otherwise, (herein called "said land"), exclusively, for the purposes of exploring by geophysical and other methods, drilling, mining, operating for and producing oil and/or gas, together with all rights, privileges and easements useful or convenient in connection with the foregoing and in connection with treating, storing, caring for, transporting and removing oil and/or gas produced from said land or any other land adjacent thereto, including but not limited to rights to lay pipelines, build roads, drill, establish and utilize wells and facilities for disposition of water, brine or other fluids, and for enhanced production and recovery operations, and construct tanks, power and communication lines, pump and power stations, and other structures and facilities. Said land is in the County of Otsego, State of Michigan, and is described as follows:

T31N, R2W, TOWNSHIP OF Dover;

Section 1: SW/4 NE/4

containing 40 acres, more or less, and all lands and interests therein contiguous or appurtenant to the land specifically described above that are owned or claimed by Lessor, or to which Lessor has a preference right of acquisition, including but not limited to all lands underlying all alleys, streets, roads or highways and all riparian or submerged lands along and/or underlying any rivers, lakes or other bodies of water. The term "oil" when used in this lease shall mean crude oil and other hydrocarbons, regardless of gravity, produced at the well in liquid form by ordinary production methods, including condensate separated from gas at the well. The term "gas" when used in this lease shall mean hydrocarbons produced in a gaseous state at the well (not including condensate separated from gas at the well), helium, nitrogen, carbon dioxide and other commercial gases.

2. It is agreed that this lease shall remain in force for a primary term of Three (3) years from the date of this lease, and as long thereafter as operations are conducted upon said land or on lands pooled or unitized therewith with no cessation for more than 90 consecutive days; provided, however, that in no event shall this lease terminate unless production of oil and/or gas from all wells located on said land, or on lands pooled or unitized therewith, has permanently ceased. If operations commenced during the primary term are discontinued less than 90 days before the end of the term, this lease shall not terminate at the end of the primary term if operations are again conducted within 90 days after the discontinuance. Whenever used in this lease the word "operations" shall refer to any of the following and any activities related thereto: preparing location for drilling, drilling, testing, completing, equipping, reworking, recompleting, deepening, plugging back or repairing of a well in search for or in an endeavor to obtain production of oil and/or gas, and production of oil and/or gas whether or not in paying quantities.

Lessor's initials: \_\_\_\_\_

3. Lessee covenants and agrees to pay the following royalties: (a) To deliver to the credit of the Lessor into tank reservoirs or into the pipeline to which Lessee may connect its wells, one-eighth of the oil produced and saved from said land, Lessor's interest to bear one-eighth of the cost of treating oil to render it marketable pipeline oil, or from time to time, at the option of Lessee, Lessee may sell the oil produced and saved from said land and pay Lessor one-eighth of the net amount realized by Lessee, computed at the wellhead, whether the point of sale is on or off said land. (b) To pay Lessor on gas produced from said land (1) when sold by Lessee, whether the point of sale is on or off said land, one-eighth of the net amount realized by Lessee computed at the wellhead, or (2) when used by Lessee, for purposes other than those specified in Paragraph numbered 7 of this lease, the market value, at the wellhead, of one-eighth of said gas. Prior to payment of royalty, Lessor shall execute a Division Order setting forth his interest in production. Lessee may pay all taxes and fees levied upon the oil and gas produced, including, without limitation, severance taxes and privilege and surveillance fees, and deduct a proportionate share of the amount so paid from any monies payable to Lessor hereunder.

4. If any well, capable of producing oil and/or gas, whether or not in paying quantities, located on said land or on lands pooled or unitized with all or part of said land, is at any time shut in and production therefrom is not sold or used off the premises, nevertheless such shut-in well shall be considered a well producing oil and/or gas and this lease will continue in force while such well is shut in, notwithstanding expiration of the primary term. In lieu of any implied covenant to market, Lessee expressly agrees to market oil and/or gas produced from Lessee's wells located on said land or on land pooled or unitized therewith, but Lessee does not covenant or agree to reinject or recycle gas, to market such oil and/or gas under terms, conditions or circumstances which in Lessee's judgment are uneconomic or otherwise unsatisfactory or to bear more than Lessee's revenue interest share of the cost and expense incurred to make the production marketable. If all wells on said land, or on lands pooled or unitized with all or part of said land, are shut in, then within 60 days after expiration of each period of one year in length (annual period) during which all such wells are shut in, Lessee shall be obligated to pay or tender, as royalty, to Lessor, or the Lessor's credit in the Pay direct to Lessor

Bank of \_\_\_\_\_ at Lessor's address  
or its successors, as Lessor's agent, which shall continue as the depository regardless of changes in ownership of royalties, shut-in royalties or other money, the sum of \$1.00 multiplied by the number of acres subject to this lease, provided, however that if production from a well or wells located on said land or on lands pooled or unitized therewith is sold or used off the premises before the end of any such period or if at the end of any such annual period this lease is being maintained in force and effect other than solely by reason of the shut-in well(s), Lessee shall not be obligated to pay or tender said sum of money for that annual period. This shut-in royalty payment may be made in currency, draft or check, at the option of Lessee, and the depositing of such payment in any post office, with sufficient postage and properly addressed to Lessor, or said bank, within 60 days expiration of the annual period shall be deemed sufficient payment as herein provided.

5. If Lessor considers that Lessee has not complied with all its obligations hereunder, both express and implied, Lessor shall give written notice to Lessee specifically describing Lessee's non-compliance. Lessee shall have 90 days from receipt of such notice to commence, and shall thereafter pursue with reasonable diligence, such action as may be necessary or proper to satisfy such obligation of Lessee, if any, with respect to Lessor's notice. Neither the service of said notice nor the doing of any acts by Lessee in response thereto shall be deemed an admission or create a presumption that Lessee has failed to perform all its obligations hereunder. No judicial action may be commenced by Lessor for forfeiture of this lease or for damages until after said 90 day period. Lessee shall be given a reasonable opportunity after a final court determination to prevent forfeiture by discharging its express or implied obligation as established by the court. If this lease is canceled for any cause, it shall, nevertheless remain in force and effect as to (a) sufficient acreage around each well as to which there are operations, so as to constitute a drilling or maximum allowable unit under applicable governmental regulations, such acreage to be designated by Lessee in such shape as then existing spacing rules permit and (b) any part of said land included in a pooled or unitized unit on which there are operations. Lessee shall also have such easements on said land as are necessary or convenient for operations on the acreage so retained.

6. If this lease covers less than the entire undivided interest in the oil and gas in said land (whether Lessor's interest is herein specified or not), then the royalties, shut-in royalties and any extension payment pursuant to Paragraph numbered 17 below shall be paid to Lessor only in the proportion which the interest in oil and gas covered by this lease bears to the entire undivided interest therein.

7. Lessee shall have the right to use, free of cost, gas, oil and water produced on said land for Lessee's operations hereunder, except water from the wells of Lessor. When requested by Lessor, Lessee shall bury Lessee's pipelines below plow depth. No well shall be drilled nearer than 200 feet from the house or barn now on said land without written consent of Lessor. Lessee shall pay for damages caused by Lessee's operations growing crops on said land. Lessee shall have the right at any time to remove all machinery and fixtures placed on said land, including the right to draw and remove casing and any other downhole equipment and fixtures.

8. Lessee is hereby granted the rights to pool or unitize said land, or an part of said land, with other lands, as to any or all minerals or horizons, to establish units containing not more than approximately 160 acres; provided, however, such units may be established so as to contain not more than approximately 640 acres as to any or all of the following: (a) gas, (b) oil produced from formations below the top of the Glenwood Member of the Black River Group and (c) oil produced from wells classified as gas wells by the regulatory agency having jurisdiction. If units larger than those permitted above, either at the time established or thereafter, are required or permitted under any governmental rule or order to drill or operate a well at a regular location, to obtain the maximum allowable from any well or for any other reason, then the maximum unit size authorized hereby shall conform to the size required or permitted by such governmental rule or order. Lessee may enlarge the unit to the maximum area permitted herein and may reform said unit to include after-acquired leases within the unit area. Lessee may create, enlarge or reform the unit or units as above provided at any time, and from time to time during the continuance of this lease, either before or after production is obtained. A unit established hereunder shall be effective for all purposes of this lease, whether or not all interests in the lands in the unit are effectively pooled or unitized. Lessee may, but shall not be required to, drill more than one well in each unit. Lessee may reduce or terminate such unit or units at any time prior to the discovery of oil or gas on the pooled or unitized lands, or at any time after discovery subsequent to the cessation of production. Lessee may create, enlarge, reform, reduce, or terminate each unit by recording a written declaration to that effect in the office of the Register of Deeds in the county or counties in which such unit is located. Any operations conducted on any part of the lands pooled or unitized shall be deemed to be on the lands leased herein within the meaning of all provisions of this lease. Production of oil and/or gas from the unit shall be allocated to the lands described herein which are included in the unit in the same proportion as the number of surface acres in the lands described herein which are included in the unit bears to the total number of surface acres in the unit.

9. In addition to the rights to pool or unitize granted to the Lessee in Paragraph numbered 8 above, for the purpose of promoting the development of hydrocarbon production from shallow formations, as hereinafter defined, Lessee is granted the right to pool or unitize the shallow formations in said land, or any part of said land with other lands, to establish a unit or units of any size and shape for the drilling and operation of multiple wells. The unit shall consist of any number of contiguous tracts or parcels of land. The exercise of this right shall be effective only if the required well density (at least one well drilled into the pooled or unitized shallow formation for each 240 acres of the unit) is attained no later than two (2) years after recording of the written declaration of the unit. As used herein, the term "shallow formations" shall mean formations between the surface of the earth and the top of the Traverse Limestone Formation. All provisions of Paragraph numbered 8, including those regarding Lessee's identification of a unit, the effect of operations conducted thereon and the allocation of production from wells thereon, shall apply in the same manner to a unit formed pursuant to this paragraph for production from shallow formations, except to the extent inconsistent with this paragraph. Lessee may expand the unit to include additional lands, provided that the required well density (one well drilled for every 240 acres) is maintained, or is attained by the drilling of an additional well or wells within one (1) year after each such expansion.
10. This lease is subject to laws and to rules, regulations and orders of any governmental agency having jurisdiction, from time to time in effect, pertaining to well spacing, pooling, unitization, drilling or production units, or use of material and equipment.
11. If, after the date hereof, the leased premises shall be conveyed in severally or in separate tracts, the premises shall, nevertheless, be developed and operated as one lease, except that royalties as to any producing well shall be payable to the owner or owners of only those tracts located within the drilling unit designated by the state regulatory agency for such well and apportioned among said tracts on a surface acreage basis; provided, however, if a portion of the leased premises is pooled or unitized with other lands for the purpose of operating the pooled unit as one lease, this paragraph shall be inoperative as to the portion so pooled or unitized.
12. If Lessee is prevented from, or delayed in commencing, continuing, or resuming operations, or complying with its express or implied obligations hereunder by circumstances not reasonably within Lessee's control, this lease shall not terminate and Lessee shall not be liable in damages so long as said circumstances continue (the "period of suspension"). These circumstances include, but are not limited to the following: conflict with federal, state or local laws, rules, regulations and executive orders; acts of God; strikes, lockouts; riots; wars; improper refusal or undue delay by any governmental agency in issuing a necessary approval, license or permit applied for by Lessee; equipment failures; and inability to obtain materials in the open market or to transport said materials. If the period of suspension commences more than 90 days prior to the end of the primary term of this lease, then that period of suspension shall be added to the primary term. If the period of suspension commences less than 90 days prior to the end of the primary term or at any time after the primary term, then this lease shall not terminate if Lessee shall commence or resume operations within 90 days after the end of the period of suspension.
13. If the estate of either party hereto is assigned, and the privilege of assigning in whole or in part is expressly allowed, the covenants and provisions of this lease shall extend to such party's heirs, devisees, legal representatives, successors or assigns. Notwithstanding any other actual or constructive knowledge of Lessee, no change in the ownership of land or assignment of royalties or other monies, or any part thereof, shall be binding on Lessee until 45 days after Lessee has received, by certified mail, written notice of such change and the originals or certified copies of those instruments that have been properly filed for record and that shall be necessary in the opinion of Lessee to establish the validity of such change of ownership or division of interest. No change or division in the ownership of said land, royalties or other monies, or any part thereof, however accomplished, shall increase the obligations or diminish the rights of Lessee, including, but not limited to, rights and obligations relating to the location and drilling of wells and the measurement of production. Upon assignment by Lessee, its successors or assigns, the assignor shall be released from, and the assignee shall assume, the responsibility to fulfill the conditions and to perform the covenants of this lease, express or implied, with regard to the interest assigned. Breach of any covenant or failure to fulfill any condition by an owner of any part of the leasehold interest created by this lease shall not defeat or affect the rights of the owner(s) of any other part.
14. Lessor hereby warrants and agrees to defend the title to said land and agrees that Lessee may at any time pay all or part of any land contract, mortgage, taxes, or other liens or charges with respect to said land, either before or after maturity and be subrogated to the rights of the holder thereof, and that Lessee shall be entitled to reimbursement out of any royalty or other monies payable to Lessor hereunder. This lease shall be binding upon each party who executes it without regard to whether it is executed by all those named herein as Lessor.
15. Lessee may at any time surrender this lease as to all or any part of said land, or as to any depths or formations therein, by delivering or mailing a release to Lessor if the lease is not recorded or by placing a release of record in the proper county if the lease is recorded. If this lease is surrendered only as to part of said land, any shut-in royalties which may thereafter be payable hereunder shall be reduced proportionately.
16. All written notices permitted or required by this lease to be given Lessor and Lessee herein shall be at their respective addresses listed herein above, shall be by certified United States mail, and shall identify this lease by date, parties, description and recording data; provided that either party may change such notice address by giving written notice to the other party specifying the new address.
17. This lease may, at Lessee's option, be extended as to all or part of the lands covered hereby for an additional primary term of 2 years commencing on the date that the lease would have expired but for the extension. Lessee may exercise its option by paying or tendering to Lessor an extension payment of \$ \$25.00 per acre for the land then covered by the extended lease, said bonus to be paid or tendered to Lessor in the same manner as provided in Paragraph numbered 4 hereof with regard to the payment of shut-in royalties. If Lessee exercises this option, the primary term of this lease shall be considered to be continuous, commencing on the date of the lease and continuing from that date to the end of the extended primary term. Lessee's option shall expire on the first to occur of the following: (a) the termination or expiration of this lease or (b) the second anniversary of the expiration of the primary term stated in Paragraph numbered 2 above.

18. Notwithstanding the provisions contained herein to the contrary, Lessor's royalty shall be based on the fraction of one-sixth (1/6) rather than the stated one-eighth (1/8th). Anywhere the fraction one-eighth (1/8) appears herein, the fraction one-sixth (1/6) shall apply
19. It is expressly agreed between Lessor and Lessee, their heirs, successors and assigns, that Lessee will never locate any wells upon the surface of said land. It is understood that the granting of this lease shall include the right of Lessee to pool or communitize said land with other lands to comprise an oil and gas development unit.

Executed as of the day and year first above written.

LESSOR: COUNTY OF OTSEGO

\_\_\_\_\_

\_\_\_\_\_

STATE OF \_\_\_\_\_ )  
 ) ss. (Individual Acknowledgment)  
 COUNTY OF \_\_\_\_\_ )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_,  
 20 07, by \_\_\_\_\_

My Commission Expires: \_\_\_\_\_  
 Notary in \_\_\_\_\_ County, \_\_\_\_\_ Notary Public  
 Acting in \_\_\_\_\_ County, \_\_\_\_\_

STATE OF \_\_\_\_\_ )  
 ) ss. (Corporate Acknowledgment)  
 COUNTY OF \_\_\_\_\_ )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_,  
 20\_\_\_\_, by \_\_\_\_\_, the \_\_\_\_\_  
 of County of Otsego  
 a Michigan Municipal \_\_\_\_\_ corporation, on behalf of the corporation.

My Commission Expires: \_\_\_\_\_  
 Notary in \_\_\_\_\_ County, \_\_\_\_\_ Notary Public  
 Acting in \_\_\_\_\_ County, \_\_\_\_\_

Prepared by B. Parrish of Savoy Energy, L.P., P.O. Box 1560, Traverse City, MI 49685-1560

Producers "88" Revised 1997 MMBJ@ (Michigan Paid-Up Form)



June 26, 2007  
Agenda

**RESOLUTION NO. OCR 07-26**  
**AUTHORIZING RESOLUTION**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
June 26, 2007

**WHEREAS**, the Otsego County Board of Commissioners is the owner of a property located at 10346 Old 27 South, Gaylord, Michigan 49735 and has a mortgage recorded in Liber 247, Page 312 in the name of Margaret R. Richards, and

**WHEREAS**, said Mortgage has been paid in full; now, therefore, be it

**RESOLVED**, that Otsego County hereby issues a DISCHARGE OF MORTGAGE to Margaret R. Richards, and be it further

**RESOLVED**, that the Otsego County Administrator, on behalf of the Otsego County Board of Commissioners, be authorized to sign said document.



## Cash Advance Policy

### PURPOSE

The purpose of this policy is to set the procedures for short term cash advances from Otsego County's General Fund to Special Revenue Fund Departments and Component Units.

According to the State of Michigan, it is unlawful for a County Treasurer to process bills or transfer cash in excess of available funds. Therefore, a request for a cash advance must be approved prior to such transactions being made.

### COMPONENT UNIT GUIDELINES

1. Requests for a temporary cash advances must be in writing to the County Administrator. The request should include the reason, duration and amount of the advance.
2. The request must include a **remediation plan** which includes the following information:
  - The amount of cash advance requested, the date requested, and the date of repayment.
  - A narrative that must contain a) an explanation of the circumstances that resulted in the need for a cash advance; b) an overview of the current, year-to-date budget status and a projected budget for the next fiscal year; c) economic, personnel, or other factors affecting the finances and/or operations that are relevant to the need for a cash advance.
  - A plan of action detailing what steps will be taken to prevent the need for a cash advance in the future. Specific courses of action and time tables are required.
  - All parts of the remediation plan must be presented to the County Administrator as one information packet and must be signed by the agency's Board Chair. The information must be submitted at least one week prior to the Budget & Finance Committee Meeting.
3. The County Administrator is authorized to approve advances up to \$5,000. The Administrator will give notice of such advances to the Budget & Finance Committee.
4. Cash Advances in amounts greater than \$5,000 must be pre-approved by the Budget

& Finance Committee and the Board of Commissioners.

5. Cash advances that will be satisfied in full within three months will not be subject to interest rate fees.
6. Cash advances that will not be satisfied within three months will be subject to a 4% interest rate fee.

### **SPECIAL REVENUE FUND DEPARTMENT GUIDELINES**

1. Special Revenue Fund Departments may be at a negative cash balance during the course of the year, as long as a positive cash balance is restored by the end of the calendar year. If a Special Revenue Fund Department expects to be unable to re-establish a positive cash balance by the end of the calendar year, they must follow the Component Unit Guidelines referenced above.
2. The Administrator may authorize general fund transfers of authorized allocations as needed in order to preserve positive cash balances. The Finance Department will not process bill payments out of a fund that will result in a negative cash balance without prior notification to the Board of Commissioners.



# SERVICE AGREEMENT NON HAZARDOUS WASTES

SIC Code \_\_\_\_\_  
Type of Business \_\_\_\_\_

WASTE MANAGEMENT OF MICHIGAN, INC.  
PHONE 1-800-796-9696

## WM 2492778

CUSTOMER ACCOUNT NO. VARIOUS

REASON CODE \_\_\_\_\_

EFFECTIVE DATE \_\_\_\_\_

ACCOUNT NAME	<u>OTSEGO COUNTY</u>
SERVICE ADDRESS	<u>VARIOUS</u>
CITY, ZIP	<u>GAYLORO MI 49735</u>
COUNTY/PARISH	_____
TEL #	<u>989-731-7520</u> FAX # _____
CONTACT	_____

BILLING NAME	_____
BILLING ADDRESS	_____
CITY, ZIP	_____
COUNTY/PARISH	_____
TEL #	_____ FAX # _____
CONTACT	_____

### EQUIPMENT/SERVICE SPECIFICATIONS

NEW  
OLD

Loc.	System	Quantity	Size	Lids	Wheels	Lock	Frequency	On Call	Schedule & Route No.	Charge(s)		
									Mon. ___ Tues. ___ Wed. ___ Thur. ___ Fri. ___ Sat. ___ Sun. ___	\$ _____	Month <input type="checkbox"/> Lift <input type="checkbox"/>	
									Mon. ___ Tues. ___ Wed. ___ Thur. ___ Fri. ___ Sat. ___ Sun. ___	\$ _____	Month <input type="checkbox"/> Lift <input type="checkbox"/>	
									Mon. ___ Tues. ___ Wed. ___ Thur. ___ Fri. ___ Sat. ___ Sun. ___	\$ _____	Month <input type="checkbox"/> Lift <input type="checkbox"/>	
									Mon. ___ Tues. ___ Wed. ___ Thur. ___ Fri. ___ Sat. ___ Sun. ___	\$ _____	Month <input type="checkbox"/> Lift <input type="checkbox"/>	
Map Code / Driver Notes:										\$ _____	Total	Month <input type="checkbox"/> Lift <input type="checkbox"/>
									Mon. ___ Tues. ___ Wed. ___ Thur. ___ Fri. ___ Sat. ___ Sun. ___	\$ _____	Month <input type="checkbox"/> Lift <input type="checkbox"/>	
									Mon. ___ Tues. ___ Wed. ___ Thur. ___ Fri. ___ Sat. ___ Sun. ___	\$ _____	Month <input type="checkbox"/> Lift <input type="checkbox"/>	
									Mon. ___ Tues. ___ Wed. ___ Thur. ___ Fri. ___ Sat. ___ Sun. ___	\$ _____	Month <input type="checkbox"/> Lift <input type="checkbox"/>	
NET CHANGE										\$ _____	Month <input type="checkbox"/> Lift <input type="checkbox"/>	

### SPECIAL INSTRUCTIONS

## WM 2492778

24 mos Agreement - Rate Firm 12 mos - max 5% CPI YR 2 - NO AUTO REVIEW

CUSTOMER DEPOSIT \_\_\_\_\_

P.O. NUMBER \_\_\_\_\_

BILL TO ACCT # \_\_\_\_\_

JOB NUMBER \_\_\_\_\_

DISPOSAL SITE \_\_\_\_\_

RECEIPT REQUIRED? N (Y/N)

TAXABLE N (Y/N)

### SCHEDULE OF CHARGES

Service Charge per Month	\$ _____
Casters/Locks	\$ _____
Extra Pick-up Charges	\$ _____
Per Lift	\$ _____
Per Yard	\$ _____
Per Ton	\$ _____
Hauling per Load	\$ _____
Disposal per Ton	\$ _____
Disposal per Load	\$ _____
Total per Load	\$ _____
Delivery Charge	\$ <u>125.00</u>
Scheduled Charge	\$ _____
Container Exchange Charge	\$ <u>100.00</u>
Trip Charge	\$ _____
Franchise Fees	\$ _____
Minimum Charge per Month	\$ _____

THE UNDERSIGNED INDIVIDUAL SIGNING THIS AGREEMENT ON BEHALF OF CUSTOMER ACKNOWLEDGES THAT HE/SHE HAS READ AND UNDERSTANDS THE TERMS AND CONDITIONS OF THIS AGREEMENT, ON THE REVERSE SIDE, AND THAT HE/SHE HAS THE AUTHORITY TO SIGN ON BEHALF OF THE CUSTOMER.

TERMS: NET 10 DAYS

CUSTOMER

CONTRACTOR

(AUTHORIZED SIGNATURE)

(AUTHORIZED SIGNATURE)

(TITLE)

(DATE)

ASSENDUM A

OTSEGO COUNTY

ACCOUNT	NAME	QTY	SIZE	FREQ	DAYS	CURRENT RATE	NEW RATE
420-72198	AMBULANCE	1	3FL	1/WK	T	\$97	\$86
<del>420-74945</del>	<del>FIRE DEPT</del>	<del>4</del>	<del>HPU</del>	<del>1/WK</del>	<del>M</del>	<del>\$24.94</del>	<del>\$20</del>
420-72199	ANIMAL CONTROL	1	2FL	1/WK	F	\$66.10	\$66.10
420-72201	COA	1		3/WK	M-W-F	\$379	\$325
420-70587	PARKS & REC	3	6FL	1/WK	ON CALL	\$256	\$256
420-78846	M TEC	2	4FL	1/WK	TH	\$124	\$124

*ps*

NOTE: THIS ADDENDUM IS AN INTEGRAL PART OF WASTE MANAGEMENT AGREEMENT #WM 2492788  
ALL TERMS AND CONDITIONS ON SERVICE AGREEMENT WM 2497288 SHALL APPLY TO ALL  
LOCATIONS LISTED ON THIS ADDENDUM A.

CUSTOMER SIGNATURE \_\_\_\_\_

CONTRACTOR SIGNATURE \_\_\_\_\_

TITLE \_\_\_\_\_

TITLE \_\_\_\_\_

DATE \_\_\_\_\_

DATE \_\_\_\_\_



## OTSEGO COUNTY BUDGET AMENDMENT

**FUND/DEPARTMENT: 131 & 302**

As provided for in the Uniform Budget and Accounting Act of 1978, as amended, and consistent with Otsego County Policy, the Administrator and Finance Director are hereby authorized to record the following adjustments to the budget.

**Fund Type:**    General    Special Revenue    Debt Service    Capital Project    Business-Type (Enterprise or Internal Svc)

**EXPENDITURE**

ACCOUNT NUMBER	INCREASE	DECREASE
101E131 - 703060 -	\$	\$ 3,746.40
101E131 - 704200 -	\$	\$ 286.59
101E302 - 703060 -	\$ 3,746.40	\$
101E302 - 704200 -	\$ 286.59	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
- -	\$	\$
<b>Total</b>	<b>\$ 4,032.99</b>	<b>\$ 4,032.99</b>

Department Head Signature

6/13/07  
Date

\_\_\_\_\_  
Administrator's Signature

\_\_\_\_\_  
Date

<b>Finance Department</b>
Entered:
By:

\_\_\_\_\_  
Board Approval Date (if necessary)

\_\_\_\_\_  
Budget Adjustment #

\_\_\_\_\_  
Posting Number

5. Consent Agenda

c. Health Department Building Project

Move to express support for the concept of construction a second Northwestern Michigan Community Health Agency building at the J. Richard Yuill Alpine Center.

**MICHIGAN DEPARTMENT OF TRANSPORTATION**  
**OTSEGO COUNTY BOARD OF COMMISSIONERS**  
**CONTRACT FOR A FEDERAL/STATE/LOCAL**  
**AIRPORT PROJECT**  
**UNDER THE BLOCK GRANT PROGRAM**

This Contract is made and entered into this date of \_\_\_\_\_ by and between the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," and Otsego County Board of Commissioners, hereinafter referred to as the "SPONSOR," for the purpose of fixing the rights and obligations of the parties in agreeing to the following undertaking at the Gaylord Regional Airport, whose associated city is Gaylord, Michigan, such undertaking hereinafter referred to as the "PROJECT," estimated in detail in Exhibit 1, dated April 16, 2007, attached hereto and made a part hereof.

**PROJECT DESCRIPTION: DESIGN OF THE TERMINAL BUILDING PARKING AREA. REHABILITATION AND WIDENING OF PARALLEL TAXIWAY A. EXTEND RUNWAY 18. THIS WORK IS FURTHER DEFINED IN CONTRACT NO. FM 69-01-C60.**

WITNESSETH:

WHEREAS, the PROJECT is eligible for federal funding pursuant to the Airport and Airway Improvement Act of 1982, as amended, and/or the Aviation Safety and Noise Abatement Act of 1979; and

WHEREAS, the DEPARTMENT has received a block grant from the Federal Aviation Administration (FAA) for airport development projects; and

WHEREAS, the DEPARTMENT is responsible for the allocation and management of block grant funds pursuant to the above noted act;

NOW, THEREFORE, the parties agree:

1. The term "PROJECT COST," as herein used, is defined in Attachment(s) 1, attached hereto and made a part hereof. The PROJECT COST will also include administrative costs incurred by the DEPARTMENT in connection with the PROJECT. Administrative costs incurred by the SPONSOR are not eligible PROJECT COSTS.

THE SPONSOR WILL:

2. Enter into a contract with a consultant for each element of the PROJECT that requires expertise. The consultant will be selected in conformity with FAA Advisory Circular 150/5100-14. The DEPARTMENT will select the consultant for each element of the PROJECT involving preparation of environmental documentation. The SPONSOR will select the consultant for all other aspects of the PROJECT. All consultant contracts will be submitted to the DEPARTMENT for review and approval. Any such approvals will not be construed as a warranty of the consultant's qualifications, professional standing, ability to perform the work being subcontracted, or financial integrity. The SPONSOR will neither award a consultant contract nor authorize the consultant to proceed prior to receiving written approval of the contract from the DEPARTMENT. Any change to the consultant contract will require prior written approval from the DEPARTMENT. In the event that the consultant contract is terminated, the SPONSOR will give immediate written notice to the DEPARTMENT.
3. Make payment to the DEPARTMENT for the SPONSOR's share of the PROJECT COSTS within thirty (30) days of the billing date. The DEPARTMENT will not make payments for any PROJECT work prior to receipt of payment from the SPONSOR for the SPONSOR's share of that item of the PROJECT work.

Eligible PROJECT COSTS that are paid by the SPONSOR may be submitted for credit toward the SPONSOR's share of the PROJECT COST provided that they are submitted within one hundred eighty (180) days of the date the costs were incurred or within one hundred eighty (180) days of the date of award of this Contract by the parties, whichever is later. Documentation of the PROJECT COST will include copies of the invoices on which the SPONSOR will write the amounts paid, the check numbers, the voucher numbers, and the dates of the checks. Each invoice will be signed by an official of the SPONSOR as proof of payment. The amount of the SPONSOR billing will be reduced by the amount of the eligible credit, based on documentation submitted, provided it is submitted prior to the date of the billing. Should it be determined that the SPONSOR has been given credit for payment of ineligible items of work, the SPONSOR will be billed an amount to insure that the SPONSOR share of PROJECT COSTS is covered.

The SPONSOR pledges sufficient funds to meet its obligations under this Contract.

4. With regard to audits and record-keeping,
  - a. The SPONSOR will establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this Contract, said records to be hereinafter

referred to as the "RECORDS." Separate accounts will be established and maintained for all costs incurred under this Contract.

b. Audit and Inspection. The SPONSOR will comply with the Single Audit Act of 1984, as amended, including, but not limited to, the Single Audit Amendments of 1996 (31 U.S.C. 7501-7507) the OMB Circular A-133, as revised or amended, and the provisions of 1951 PA 51; MCL 247.660h; MSA 9.1097(10i), as applicable, that is in effect at the time of Contract award with regard to audits.

i. Agencies expending a total of Five Hundred Thousand Dollars (\$500,000.00) or more in federal funds from one or more funding sources in their fiscal year will comply with the requirements of the federal Office of Management and Budget (OMB) Circular A-133, as revised or amended.

The SPONSOR will submit two (2) copies of:

- The Reporting Package
- The Data Collection Package
- The management letter to the SPONSOR, if one issued by the audit firm

The OMB Circular A-133 audit must be submitted to the address below in accordance with the time frame established in the circular, as revised or amended.

ii. Agencies expending less than Five Hundred Thousand Dollars (\$500,000.00) in federal funds must submit a letter to the DEPARTMENT advising that a circular audit was not required. The letter will indicate the applicable fiscal year, the amount of federal funds spent, the name(s) of the DEPARTMENT federal programs, and the CFDA grant number(s). This information must also be submitted to the address below.

iii. Address: Michigan Department of Transportation  
Multi-Modal Transportation Services Bureau (Aeronautics)  
2700 East Airport Service Drive  
Capital City Airport  
Lansing, MI 48906-2060

iv. Agencies must also comply with applicable state laws and regulations relative to audit requirements.

v. Agencies will not charge audit costs to the DEPARTMENT's federal programs that are not in accordance with the aforementioned OMB Circular A-133 requirements.

- vi. All agencies are subject to the federally-required monitoring activities, which may include limited scope reviews and other on-site monitoring.
        - vii. The federal award associated with this Contract is CFDA Airport Improvement Program number 20.106, Federal Project Number B-26-0036-1607, award year 2007, Federal Aviation Administration, Department of Transportation.
      - c. The SPONSOR will maintain the RECORDS for at least six (6) years from the date of final payment made by the DEPARTMENT under this Contract. In the event of a dispute with regard to allowable expenses or any other issue under this Contract, the SPONSOR will thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.
      - d. The DEPARTMENT or its representative may inspect, copy, or audit the RECORDS at any reasonable time after giving reasonable notice.
      - e. If any part of the work is subcontracted, the SPONSOR will assure compliance with subsections (a), (b), (c), and (d) above for all subcontracted work.
5. Provide and will require its subcontractors to provide access by the DEPARTMENT or its representatives to all technical data, accounting records, reports, and documents pertaining to this Contract. Copies of technical data, reports, and other documents will be provided by the SPONSOR or its subcontractors to the DEPARTMENT upon request. The SPONSOR agrees to permit representatives of the DEPARTMENT to inspect the progress of all PROJECT work at any reasonable time. Such inspections are for the exclusive use of the DEPARTMENT and are not intended to relieve or negate any of the SPONSOR's obligations and duties contained in this Contract. All technical data, reports, and documents will be maintained for a period of six (6) years from the date of final payment.
6. The SPONSOR agrees to require all prime contractors to pay each subcontractor for the satisfactory completion of work associated with the subcontract no later than ten (10) calendar days from the receipt of each payment the prime contractor receives from the DEPARTMENT or SPONSOR. The prime contractor also is required to return retainage payments to each subcontractor within ten (10) calendar days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from these time frames may occur only upon receipt of written approval from the DEPARTMENT. These requirements are also applicable to all sub-tier subcontractors and will be made a part of all subcontract agreements.

This prompt payment provision is a requirement of 49 CFR, Part 26, as amended, and does not confer third-party beneficiary right or other direct right to a subcontractor against the DEPARTMENT. This provision applies to both Disadvantaged Business Enterprise (DBE) and non-DBE subcontractors.

The SPONSOR further agrees that it will comply with 49 CFR, Part 26, as amended, and will report any and all DBE subcontractor payments to the DEPARTMENT semi-annually in the format set forth in Appendix G, dated June 1, 2001, attached hereto and made a part hereof, or any other format acceptable to the DEPARTMENT.

7. In the performance of the PROJECT herein enumerated, by itself, by a subcontractor, or by anyone acting on its behalf, comply with any and all state, federal, and local applicable statutes, ordinances, and regulations. The SPONSOR further agrees to obtain all permits that are applicable to the entry into and the performance of this Contract.

The SPONSOR agrees to comply with the Special Conditions set forth in Appendix F, attached hereto and made a part hereof.

In addition, the SPONSOR agrees to accomplish the project in compliance with the FAA "Terms and Conditions of Accepting Airport Improvement Program Grants" signed on \_\_\_\_\_.

THE DEPARTMENT WILL:

8. Bill the SPONSOR for the SPONSOR's share of the estimated PROJECT COST. The DEPARTMENT will bill the SPONSOR for the SPONSOR's share of additional estimated PROJECT COSTS for changes approved in accordance with Section 14 at the time of award of the amendment for approved work.
9. Upon receipt of payment request approved by the SPONSOR, make payment for eligible PROJECT COSTS. The DEPARTMENT will seek reimbursement from the FAA through the block grant issued to the DEPARTMENT for funds expended on eligible PROJECT COSTS.

The DEPARTMENT will not make payments for any PROJECT work prior to receipt of payment from the SPONSOR for the SPONSOR's share of that item of PROJECT work.

10. Make final accounting to the SPONSOR upon completion of the PROJECT, payment of all PROJECT COSTS, and completion of necessary audits. Any excesses or deficiencies will be returned or billed to the SPONSOR.

IT IS FURTHER AGREED:

11. The PROJECT COST participation is estimated to be as shown below and as in the attached Exhibit 1. Exhibit 1 is to be considered an estimate. The actual DEPARTMENT, FAA, and SPONSOR shares of the PROJECT COST will be determined at the time of financial closure of the FAA grant.

Federal Share .....	\$1,120,000.00
Maximum DEPARTMENT Share .....	\$245,000.00
SPONSOR Share .....	<u>\$35,000.00</u>
<i>Estimated</i> PROJECT COST .....	\$1,400,000.00

12. The PROJECT COST will be met in part with federal funds granted to the DEPARTMENT by the FAA through the block grant program and in part with DEPARTMENT funds. Upon final settlement of cost, the federal funds will be applied to the federally-funded parts of this Contract at a rate not to exceed ninety-five percent (95%) up to and not to exceed the maximum federal obligations shown in Section 11 or as revised in a budget letter, as set forth in Section 14. Those parts beyond the federal funding maximum may be eligible for state funds at a rate not to exceed ninety percent (90%) up to and not to exceed the maximum DEPARTMENT obligation shown in Section 11.

For portions of the PROJECT where only DEPARTMENT and SPONSOR funds will be applied to the final settlement, DEPARTMENT funds will be at a rate not to exceed ninety percent (90%), and the total DEPARTMENT funds applied toward the PROJECT COST may be up to but will not exceed the maximum DEPARTMENT obligations shown in Section 11 or as revised in a budget letter, as set forth in Section 14. Any items of PROJECT COST not funded by FAA or DEPARTMENT funds will be the sole responsibility of the SPONSOR.

DEPARTMENT funds in this Contract made available through legislative appropriation are based on projected revenue estimates. The DEPARTMENT may reduce the amount of this Contract if the revenue actually received is insufficient to support the appropriation under which this Contract is made.

13. The SPONSOR agrees that the costs reported to the DEPARTMENT for this Contract will represent only those items that are properly chargeable in accordance with this Contract. The SPONSOR also certifies that it has read the Contract terms and has made itself aware of the applicable laws, regulations, and terms of this Contract that apply to the reporting of costs incurred under the terms of this Contract.
14. The PROJECT COST shown in Section 11 is the maximum obligation of DEPARTMENT and federal funds under this Contract. The maximum obligation of DEPARTMENT and federal funds may be adjusted to an amount less than the maximums shown in Section 11 through a budget letter issued by the DEPARTMENT. A budget letter will be used when updated cost estimates for the PROJECT reflect a change in the amount of funds needed to fund all PROJECT COSTS. The budget letter will be signed by the Administrator of Airports Division of the Multi-Modal Transportation Services Bureau (Aeronautics).

A budget letter will also be used to add or delete work items from the PROJECT description, provided that the costs do not exceed the maximum obligations of Section

11. If the total amount of the PROJECT COST exceeds the maximum obligations shown in Section 11, the PROJECT scope will have to be reduced or a written amendment to this Contract to provide additional funds will have to be awarded by the parties before the work is started.
15. In the event it is determined by the DEPARTMENT that there will be either insufficient funds or insufficient time to properly administer such funds for the entire PROJECT or portions thereof, the DEPARTMENT, prior to advertising or authorizing work performance, may cancel the PROJECT or any portion thereof by giving written notice to the SPONSOR. In the event this occurs, this Contract will be void and of no effect with respect to the canceled portion of the PROJECT. Any SPONSOR deposits on the canceled portion less PROJECT COST incurred on the canceled portions will be refunded following receipt of a letter from the SPONSOR requesting excess funds be returned or at the time of financial closure, whichever comes first.
16. In the event that an audit performed by or on behalf of the DEPARTMENT indicates an adjustment to the costs reported under this Contract or questions the allowability of an item of expense, the DEPARTMENT will promptly submit to the SPONSOR a Notice of Audit Results and a copy of the audit report, which may supplement or modify any tentative findings verbally communicated to the SPONSOR at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the SPONSOR will (a) respond in writing to the responsible Bureau of the DEPARTMENT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense, and (c) submit to the DEPARTMENT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE." The RESPONSE will be clearly stated and will provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the SPONSOR may supply appropriate excerpts and make alternate arrangements to conveniently and reasonably make that documentation available for review by the DEPARTMENT. The RESPONSE will refer to and apply the language of the Contract. The SPONSOR agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes the DEPARTMENT to finally disallow any items of questioned or no opinion expressed cost.

The DEPARTMENT will make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If the DEPARTMENT determines that an overpayment has been made to the SPONSOR, the SPONSOR will repay that amount to the DEPARTMENT or reach agreement with the DEPARTMENT on a repayment schedule within thirty (30) days after the date of an invoice from the DEPARTMENT. If the SPONSOR fails to repay the overpayment or reach agreement with the DEPARTMENT on a repayment schedule within the thirty (30) day period, the SPONSOR agrees that the DEPARTMENT will deduct all or a portion of the overpayment from any funds then or thereafter payable by

the DEPARTMENT to the SPONSOR under this Contract or any other agreement or payable to the SPONSOR under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by the DEPARTMENT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The SPONSOR expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest the DEPARTMENT's decision only as to any item of expense the disallowance of which was disputed by the SPONSOR in a timely filed RESPONSE.

17. This Contract will be in effect from the date of award through twenty (20) years.
18. Failure on the part of the SPONSOR to comply with any of the conditions in this Contract may be considered cause for placing the SPONSOR in a state of noncompliance, thereby making the SPONSOR ineligible for future federal and/or state funds until such time as the noncompliance issues are resolved. In addition, this failure may constitute grounds for cancellation of the PROJECT and/or repayment of all grant amounts on a pro rata basis, if the PROJECT has begun. In this Section, pro rata means proration of the cost of the PROJECT over twenty (20) years, if the PROJECT has not yet begun.
19. Any approvals, acceptances, reviews, and inspections of any nature by the DEPARTMENT will not be construed as a warranty or assumption of liability on the part of the DEPARTMENT. It is expressly understood and agreed that any such approvals, acceptances, reviews, and inspections are for the sole and exclusive purposes of the DEPARTMENT, which is acting in a governmental capacity under this Contract, and that such approvals, acceptances, reviews, and inspections are a governmental function incidental to the PROJECT under this Contract.

Any approvals, acceptances, reviews, and inspections by the DEPARTMENT will not relieve the SPONSOR of its obligations hereunder, nor are such approvals, acceptances, reviews, and inspections by the DEPARTMENT to be construed as a warranty as to the propriety of the SPONSOR's performance, but are undertaken for the sole use and information of the DEPARTMENT.

20. In connection with the performance of PROJECT work under this Contract, the parties (hereinafter in Appendix A referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts," as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Act of 1964, being P.L. 88-352, 78 Stat. 241, and the Regulations of the United States Department of Transportation (49 CFR, Part 21) issued pursuant to said Act, including Appendix B, attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this Contract.

The SPONSOR will carry out the applicable requirements of the DEPARTMENT's Disadvantaged Business Enterprise (DBE) program and 49 CFR Part 26, including, but not limited to, those requirements set forth in Appendix C, dated October 1, 2005, attached hereto and made a part hereof.

21. In accordance with 1980 PA 278; MCL 423.321 et seq; MSA 17.458(22), et seq, the SPONSOR, in the performance of this Contract, will not enter into a contract with a subcontractor, manufacturer, or supplier listed in the register maintained by the United States Department of Labor of employers who have been found in contempt of court by a federal court of appeals on not less than three (3) separate occasions involving different violations during the preceding seven (7) years for failure to correct an unfair labor practice, as prohibited by Section 8 of Chapter 372 of the national Labor Relations Act, 29 USC 158. The DEPARTMENT may void this Contract if the name of the SPONSOR or the name of a subcontractor, manufacturer, or supplier utilized by the SPONSOR in the performance of this Contract subsequently appears in the register during the performance period of this Contract.

22. With regard to claims based on goods or services that were used to meet the SPONSOR's obligation to the DEPARTMENT under this Contract, the SPONSOR hereby irrevocably assigns its right to pursue any claims for relief or causes of action for damages sustained by the State of Michigan or the DEPARTMENT due to any violation of 15 USC, Sections 1 - 15, and/or 1984 PA 274, MCL 445.771 - .788, excluding Section 4a, to the State of Michigan or the DEPARTMENT.

The SPONSOR shall require any subcontractors to irrevocably assign their rights to pursue any claims for relief or causes of action for damages sustained by the State of Michigan or the DEPARTMENT with regard to claims based on goods or services that were used to meet the SPONSOR's obligation to the DEPARTMENT under this Contract due to any violation of 15 USC, Sections 1 - 15, and/or 1984 PA 274, MCL 445.771 - .788, excluding Section 4a, to the State of Michigan or the DEPARTMENT as a third-party beneficiary.

The SPONSOR shall notify the DEPARTMENT if it becomes aware that an antitrust violation with regard to claims based on goods or services that were used to meet the SPONSOR's obligation to the DEPARTMENT under this Contract may have occurred or is threatened to occur. The SPONSOR shall also notify the DEPARTMENT if it becomes aware of any person's intent to commence, or of commencement of, an antitrust action with regard to claims based on goods or services that were used to meet the SPONSOR's obligation to the DEPARTMENT under this Contract.

23. In any instance of dispute and/or litigation concerning the PROJECT, the resolution thereof will be the sole responsibility of the party/parties to the contract that is/are the subject of the controversy. It is understood and agreed that any legal representation of the SPONSOR in any dispute and/or litigation will be the financial responsibility of the SPONSOR.

24. The DEPARTMENT and the FAA will not be subject to any obligations or liabilities by contractors of the SPONSOR or their subcontractors or any other person not a party to this Contract without its specific consent and notwithstanding its concurrence in or approval of the award of any contract or subcontract or the solicitation thereof.
25. Each party to this Contract will remain responsible for any claims arising out of that party's performance of this Contract as provided by this Contract or by law.

This Contract is not intended to increase or decrease either party's liability for or immunity from tort claims.

This Contract is not intended to nor will it be interpreted as giving either party a right of indemnification, either by Contract or at law, for claims arising out of the performance of this Contract.

26. In case of any discrepancies between the body of this Contract and any exhibit hereto, the body of the Contract will govern.

27. This Contract will become binding on the parties and of full force and effect upon signing by the duly authorized representatives of the SPONSOR and the DEPARTMENT and upon adoption of a resolution approving said Contract and authorizing the signature(s) thereto of the respective representative(s) of the SPONSOR, a certified copy of which resolution will be sent to the DEPARTMENT with this Contract, as applicable.

IN WITNESS WHEREOF, the parties have caused this Contract to be awarded.

OTSEGO COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Title:

MICHIGAN DEPARTMENT OF TRANSPORTATION

By: \_\_\_\_\_  
Title: Department Director

**EXHIBIT 1**

**GAYLORD REGIONAL AIRPORT  
GAYLORD, MICHIGAN**

Project No. B-26-0036-1607  
Contract No. FM 69-01-C60

April 16, 2007

	Federal	State	Local	Total
<b>ADMINISTRATION</b>	\$1,600	\$350	\$50	\$2,000
DEPARTMENT-AERO	\$1,600	\$350	\$50	\$2,000
<b>LAND</b>	\$0	\$0	\$0	\$0
<b>DESIGN</b>	\$12,000	\$2,625	\$375	\$15,000
Terminal building parking area				
AERO - Design C60	\$800	\$175	\$25	\$1,000
CONSULTANT - Design C60	\$11,200	\$2,450	\$350	\$14,000
<b>CONSTRUCTION</b>	\$1,059,528	\$231,772	\$33,110	\$1,324,410
Taxiway "A" rehabilitation & widening including				
Runway 18 extension	\$964,328	\$210,947	\$30,135	\$1,205,410
AERO-Construction	\$2,400	\$525	\$75	\$3,000
CONSULTANT-Construction	\$92,800	\$20,300	\$2,900	\$116,000
<b>CONTINGENCIES</b>	\$46,872	\$10,253	\$1,465	\$58,590
Funding contingencies	\$46,872	\$10,253	\$1,465	\$58,590
<b>TOTAL PROJECT BUDGET</b>	<b>\$1,120,000</b>	<b>\$245,000</b>	<b>\$35,000</b>	<b>\$1,400,000</b>

## ATTACHMENT 1

### SUPPLEMENTAL PROVISIONS FOR FEDERAL/STATE/LOCAL CONTRACTS INVOLVING CONSTRUCTION WORK AT ALL CLASSIFICATIONS OF AIRPORTS

1. The term PROJECT COST shall include the cost of the physical construction necessary for the completion of the PROJECT, including the costs of preliminary, design and construction engineering and supervision, environmental studies and reports, airport layout plan updates relating to the PROJECT and the cost of advertising for and receiving bids.
2. The DEPARTMENT is authorized by the SPONSOR pursuant to this contract to advertise and to award the contract for the construction work in the name of the SPONSOR in accordance with the following:
  - a. Prequalification of bidders shall be determined by the DEPARTMENT in accordance with the "Administrative Rules Governing the Prequalification of Bidders for Highway and Transportation Construction Work".
  - b. Prior to advertising the construction work for receipt of bids, the SPONSOR may delete any portion or all of the PROJECT work.
  - c. If after receipt of bids for the construction work, the SPONSOR gives notice of circumstances which affect its ability to proceed, the DEPARTMENT, on behalf of the SPONSOR and with the concurrence of the FAA, if required, shall reject the bids.
  - d. In the event of the rejection of all bids, any costs incurred by the DEPARTMENT shall be deemed to be PROJECT COST.
  - e. Upon receipt of bids, the DEPARTMENT, on behalf of the SPONSOR, will select the most responsive bid in accordance with the DEPARTMENT's applicable "General Provisions for Construction of Airports". The DEPARTMENT will then prepare a "Recommendation to Award" and submit it to the FAA and the SPONSOR. The DEPARTMENT will forward the contract documents to the contractor and then the SPONSOR for execution.
  - f. The DEPARTMENT is authorized to receive, hold, and return proposal guarantees on behalf of and in the name of the SPONSOR pursuant to the requirements enumerated in the DEPARTMENT's applicable "General Provisions for Construction of Airports".
  - g. In the event of the forfeiture of a proposal guaranty, in accordance with the DEPARTMENT's applicable "General Provisions for Construction of Airports", and upon receipt of a request from the SPONSOR the DEPARTMENT will forward to the SPONSOR the forfeited proposal guaranty.

- h. The DEPARTMENT is authorized to receive performance and lien bonds and certificates of insurance on behalf of and in the name of the SPONSOR pursuant to the requirements enumerated in the DEPARTMENT's applicable "General Provisions for Construction of Airports".
  - i. The SPONSOR, upon presentation of the contract documents, by the DEPARTMENT, and subject to the possible implementation of the exceptions provided in paragraph b & c, above, will execute and return the appropriate documents on or before a date to be set by the DEPARTMENT in accordance with the DEPARTMENT's applicable "General Provisions for Construction of Airports."
  - j. Upon receipt of the executed contract documents from the SPONSOR, the DEPARTMENT will award the contract.
3. The DEPARTMENT is authorized by the SPONSOR, pursuant to this Contract, to approve subcontracts, between the prime contractor and the subcontractor, on behalf of the SPONSOR. Any such approvals shall not be construed as a warranty of the subcontractor's qualifications, professional standing, ability to perform the work being subcontracted, or financial integrity.
  4. Should termination of a construction contract, pursuant to Section 80-09 of the DEPARTMENT's applicable "General Provisions for Construction of Airports" occur, the DEPARTMENT shall be given immediate written notice by the SPONSOR.
  5. Any changes to the PROJECT plans and specifications made after receipt of bids requires prior written approval of the DEPARTMENT and the FAA. The SPONSOR or their representatives may request such changes by initiating a change order to the construction contract in accordance with the "General Provisions for Construction of Airports" and the DEPARTMENT's "Project Engineers Manual" for airport construction. Any change orders determined to be significant by the DEPARTMENT shall require a prior written amendment to this Contract.

In the event that during the course of PROJECT construction, it becomes necessary to exceed estimated quantities of materials or labor, and it is not reasonable to obtain prior consent from the DEPARTMENT without interrupting an ongoing construction activity, the SPONSOR's on-site supervisor may approve such overruns and the DEPARTMENT may share in the costs of such overruns only if all of the following conditions are met:

- a. The construction, including such overruns, remains in conformity with the PROJECT plans and specifications as revised.

Such overruns do not exceed ten percent (10%) of that category within the PROJECT plans and specifications as revised.

- b. The SPONSOR or their representative immediately notify the DEPARTMENT of such overruns and the estimated cost thereof.
  - c. That such on-site approval is necessary for the continuity in construction and that obtaining approval prior to proceeding would cause a material interruption in the PROJECT resulting in a significant increase in costs.
6. Any work or material that is determined by the DEPARTMENT not to be in conformity with the plans, specifications, and contract documents, will be ineligible for reimbursement with federal and state participating funds, or will be subject to a price adjustment approved by the DEPARTMENT and the FAA.
7. Upon completion of the work in each construction contract and the acceptance thereof by the SPONSOR, the SPONSOR or their designated representative shall give immediate written notice to the DEPARTMENT.
8. The SPONSOR hereby agrees that it will maintain said Airport in full operating condition on a year-round basis for a period of twenty (20) years in accordance with general utility licensing requirements set forth by the Michigan Aeronautics Commission rules and regulations. During this period, the Airport shall not be abandoned or permanently closed without the express written permission of the DEPARTMENT.
9. In addition to the requirements of paragraph 8 of these supplemental provisions, and not in lieu thereof, should the SPONSOR desire to abandon, close, sell or otherwise divest itself of the airport or any portion thereof, the SPONSOR agrees to also provide to the DEPARTMENT a prior written notice of any such intent giving the DEPARTMENT, for a period of one hundred eighty (180) days after receipt of such notice, a first right to purchase at fair market value the airport and all facilities thereon. Fair market value shall be determined by an independent appraisal of such properties.

The notice of intent and first right to purchase shall be provided via registered or certified mail, return receipt, postage prepaid, addressed to the Deputy Director of the Multi-Modal Transportation Services Bureau (Aeronautics), Michigan Department of Transportation.

10. The SPONSOR will operate and maintain in a safe and serviceable condition the Airport and all facilities thereon and connected therewith which are necessary to serve the aeronautical users of the Airport other than facilities owned or controlled by the United States in the State of Michigan, and will not permit any activity thereon which would interfere with its use for airport purposes; provided that nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to any act of God or other condition or circumstances beyond the control of the SPONSOR.

11. The SPONSOR will, either by the acquisition and retention of easements or other interests in or rights for the use of land or airspace, or by the adoption and enforcement of zoning regulations, prevent the construction, erection, alteration or growth of any structure, tree or other object in the approach areas of the runways of the Airport, which would constitute an obstruction to air navigation according to the criteria or standards prescribed in FAA Advisory Circulars.

For a period of twenty (20) years, the SPONSOR will make the airport available, as an airport, for public use, to all types, kinds and classes of aeronautical use on fair and reasonable terms and without unjust discrimination. Rates charged to aeronautical users will be determined on the basis of the cost to the SPONSOR of providing the facility. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or engage in an approved non-aeronautical activity, the SPONSOR will charge fair market value for the right to conduct such activity. During this period, all revenues generated by the airport, for either aeronautical or non-aeronautical activities, will be expended for the capital or operating costs of the airport; the local airport system; or other local facilities, which are owned or operated by the SPONSOR and directly and substantially related to the actual air transportation of passengers or property.

**APPENDIX A**  
**PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS**

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Act No. 453, Public Acts of 1976, the contractor hereby agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or as a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status. Further, in accordance with Act No. 220, Public Acts of 1976 as amended by Act No. 478, Public Acts of 1980 the contractor hereby agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants shall be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to insure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or his collective bargaining representative will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representative of the contractor's commitments under this appendix.
6. The contractor will comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission which may be in effect prior to the taking of bids for any individual state project.

7. The contractor will furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission, said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor as well as the contractor himself, and said contractor will permit access to his books, records, and accounts by the Michigan Civil Rights Commission and/or its agent, for purposes of investigation to ascertain compliance with this contract and relevant with rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this agreement, the Civil Rights Commission may, as part of its order based upon such findings, certify said findings to the Administrative Board of the State of Michigan, which Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, and including the governing boards of institutions of higher education, until the contractor complies with said order of the Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Civil Rights Commission to participate in such proceedings.
9. The contractor will include, or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by the rules, regulations or orders of the Michigan Civil Rights Commission, and will provide in every subcontract or purchase order that said provisions will be binding upon each subcontractor or seller.

March 1998

**Appendix B**  
*(Aeronautics)*

**CIVIL RIGHTS ACT OF 1964, TITLE VI - 49 CFR PART 21  
CONTRACTUAL REQUIREMENTS**

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations.** The contractor will comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination.** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The contractor will not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurement of Materials and Equipment.** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports.** The contractor will provide all information and reports required by the Regulations or directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor will so certify to the sponsor of the FAA, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance.** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the sponsor will impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:

- a. Withholding of payments to the contractor under the contract until the contractor complies, and/or
  - b. Cancellation, termination, or suspension of the contract, in whole or in part.
6. Incorporation of Provisions. The contractor will include the provisions of paragraphs 1 through 5 in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directive issued pursuant thereto. The contractor will take such action with respect to any subcontract or procurement as the sponsor or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the Sponsor to enter into such litigation to protect the interests of the sponsor and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

(Revised October 1, 2005)

### APPENDIX C

#### Assurances that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR § 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:

The contractor, subrecipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

Airport Name: Gaylord Regional Airport  
Associated City: Gaylord, Michigan  
Project No: B-26-0036-1607

## APPENDIX F

### SPECIAL CONDITIONS

1. RUNWAY PROTECTION ZONES The Sponsor agrees to take the following actions to maintain and/or acquire a property interest, satisfactory to the FAA, in the Runway Protection Zones:
  - a. Existing Fee Title Interest in the Runway Protection Zone.  
The Sponsor agrees to prevent the erection or creation of any structure or place of public assembly in the Runway Protection Zone, as depicted on the Exhibit "A" Property Map, except for navoids that are fixed by their functional purposes or any other structure approved by the FAA. Any existing structures or uses within the Runway Protection Zone will be cleared or discontinued unless approved by the FAA.
  - b. Existing Easement Interest in the Runway Protection Zone.  
The Sponsor agrees to take any and all steps necessary to ensure that the owner of the land within the designated Runway Protection Zone will not build any structure in the Runway Protection Zone that is a hazard to air navigation or which might create glare or misleading lights or lead to the construction of residences, fuel handling and storage facilities, smoke generating activities, or places of public assembly, such as churches, schools, office buildings, shopping centers, and stadiums.
2. AIR AND WATER QUALITY. Approval of the project included in this agreement is conditioned on the Sponsor's compliance with applicable air and water quality standards in accomplishing project construction and in operating the airport. Failure to comply with this requirement may result in suspension, cancellation, or termination of federal assistance under this agreement.
3. BUY AMERICAN REQUIREMENT. Unless otherwise approved by the FAA, the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured products produced outside the United States to be used for any project for airport development or noise compatibility for which funds are provided under this grant. The Sponsor will include in every contract a provision implementing this special condition.
4. WASTE DISPOSAL SITES. It is hereby agreed by and between the parties hereto that, within its authority, the Sponsor will not approve or permit the establishment or existence

of a waste disposal site which has been determined to be objectionable under the provisions of FAA Order 5200.5A, dated January 31, 1990, entitled "Waste Disposal Sites On or Near Airports."

5. OPEN BIDDING. The Sponsor agrees not to include in any bid specification, project agreement, or other controlling documents to perform construction activities under this grant, any provisions which would:
- a. Require bidders, offerors, contractors, or subcontractors to enter into or adhere to agreements with one or more labor organizations, on the same or other related construction project(s), or
  - b. Otherwise discriminate against bidders, offerors, contractors, or subcontractors for refusing to become or remain signatories or otherwise adhere to agreements with one or more labor organizations, on the same or other related construction project(s), or
  - c. Require any bidder, offeror, contractor, or subcontractor to enter into, adhere to, or enforce any agreement that requires its employees, as a condition of employment, to:
    - (1) become members of or affiliated with a labor organization, or
    - (2) pay dues or fees to a labor organization, over an employee's objection, in excess of the employee's share of labor organization costs relating to collective bargaining, contract administration, or grievance adjustment.

The Sponsor further agrees to require any contractor or subcontractor to agree to not include any similar provision that would violate paragraphs a through c above in their contracts or subcontracts pertaining to the projects under this grant.

6. PAVEMENT MAINTENANCE MANAGEMENT PROGRAM (PGL 95-2). For a project to replace or reconstruct pavement at the airport, the Sponsor shall implement an effective airport pavement maintenance program as is required by the assurance in Section III.C.11 of the "Terms and Conditions of Accepting Airport Improvement Program Grants." The Sponsor shall use such program for the useful life of any pavement constructed, reconstructed, or repaired with federal financial assistance at the airport. An effective pavement maintenance management program is one that details the procedures to be followed to assure that proper pavement maintenance, both preventive and repair, is performed. An airport sponsor may use any form of inspection program it deems appropriate. As a minimum, the program must include the following:

- a. **Pavement Inventory**. The following must be depicted in an appropriate form and level of detail:
  - (1) location of all runways, taxiways, and aprons;

- (2) dimensions;
- (3) type of pavement, and;
- (4) year of construction or most recent major rehabilitation.

For compliance with the Airport Improvement Program (AIP) assurances, pavements that have been constructed, reconstructed, or repaired with federal financial assistance shall be so depicted.

b. **Inspection Schedule.**

- (1) Detailed Inspection. A detailed inspection must be performed at least once a year. If a history of recorded pavement deterioration is available, i.e., Pavement Condition Index (PCI) survey as set forth in Advisory Circular 150/5380-6, "Guidelines and Procedures for Maintenance of Airport Pavements," the frequency of inspection may be extended to three years.
- (2) Drive-By Inspection. A drive-by inspection must be performed a minimum of once per month to detect unexpected changes in the pavement condition.

c. **Record Keeping.** Complete information on the findings of all detailed inspections and on the maintenance performed must be recorded and kept on file for a minimum of five years. The types of distress, their locations, and remedial action, scheduled or performed, must be documented. The minimum information to be recorded is listed below:

- (1) inspection date,
- (2) location,
- (3) distress types, and
- (4) maintenance scheduled or performed.

For drive-by inspections, the date of inspection and any maintenance performed must be recorded.

d. **Information Retrieval.** An airport sponsor may use any form of record keeping it deems appropriate, so long as the information and records produced by the pavement survey can be retrieved to provide a report to the FAA as may be required.

e. **Reference.** Refer to Advisory Circular 150/5380-6, "Guidelines and Procedures for Maintenance of Airport Pavements," for specific guidelines and procedures for maintaining airport pavements and establishing an effective maintenance program. Specific types of distress, their probable causes, inspection guidelines, and recommended methods of repair are presented.

7. AGENCY AGREEMENTS. The Sponsor will not amend, modify, or terminate the agency relationship between the Sponsor, as principal, and the Michigan Aeronautics Commission, as agency, created by the Agency Agreement without prior written approval of the FAA.
8. PROJECTS WHICH CONTAIN PAVING WORK IN EXCESS OF \$250,000. The Sponsor agrees to perform the following:
  - a. Furnish a construction management program to FAA prior to the start of construction which shall detail the measures and procedures to be used to comply with the quality control provisions of the construction contract, including, but not limited to, all quality control provisions and tests required by the Federal specifications. The program shall include as a minimum:
    - (1) The name of the person representing the Sponsor who has overall responsibility for contract administration for the project and the authority to take necessary actions to comply with the contract.
    - (2) Names of testing laboratories and consulting engineer firms with quality control responsibilities on the project, together with a description of the services to be provided.
    - (3) Procedures for determining that testing laboratories meet the requirements of the American Society of Testing and Materials standards on laboratory evaluation referenced in the contract specifications (D 3666, C 1077).
    - (4) Qualifications of engineering supervision and construction inspection personnel.
    - (5) A listing of all tests required by the contract specifications, including the type and frequency of tests to be taken, the method of sampling, the applicable test standard, and the acceptance criteria or tolerances permitted for each type of test.
    - (6) Procedures for ensuring that the tests are taken in accordance with the program, that they are documented daily, and that the proper corrective actions, where necessary, are undertaken.
  - b. Submit at completion of the project, a final test and quality control report documenting the results of all tests performed, highlighting those tests that failed or did not meet the applicable test standard. The report shall include the pay reductions applied and the reasons for accepting any out-of-tolerance material. An interim test and quality control report shall be submitted, if requested by the FAA.

- c. Failure to provide a complete report as described in paragraph b, or failure to perform such tests, shall, absent any compelling justification, result in a reduction in Federal participation for costs incurred in connection with construction of the applicable pavement. Such reduction shall be at the discretion of the FAA and will be based on the type or types of required tests not performed or not documented and will be commensurate with the proportion of applicable pavement with respect to the total pavement constructed under the grant agreement.
  - d. The FAA, at its discretion, reserves the right to conduct independent tests and to reduce grant payments accordingly if such independent tests determine that sponsor test results are inaccurate.
9. DBE PLAN. It is understood and agreed by and between the parties hereto that the Sponsor shall not issue any invitations for bids for work described on Page 1 of the Grant Agreement, nor shall the United States be obligated to make payment representing its share of the project cost, until the FAA has updated Disadvantaged Business Enterprises Program goals as specified by the FAA, Great Lakes Region, Civil Rights Office letter.

According to the federal requirement 49 CFR Part 26, Participation by Minority Business Enterprise in Department of Transportation Programs, recipients of FAA funds shall submit overall DBE goal information annually. As recipient of this block grant, the Department accepts this responsibility.



## INSTRUCTIONS

This statement reports the actual dollar amounts of the project cost earned by and paid to DBE subconsultants. Complete and submit to the Contract Administrator semi-annually. Some forms may be blank if no payment was made since the previous billing.

For "Authorization No., Contract No.," and "Job No.," as appropriate, use the numbers assigned by MDOT.

For "Billing Period," report the calendar days covered by the billing.

For "Services Work Performed" report the main service performed by the subconsultant during the reporting period.

For "Total Contract Amount" report the total amount of the contract between the prime consultant and subconsultant.

For "Cumulative Dollar Value of Services Completed" report the total amount the subconsultant has earned since beginning the project.

For "Deductions," report deductions made by the prime consultant to the subconsultant's "Cumulative Dollar Value of Services Completed" for retainage, bond or other fees, materials, services or equipment provided to the subconsultant according to mutual, prior agreement (documentation of such agreement may be required by MDOT).

For "Actual Amount Paid to Date," report cumulative actual payments made to the subconsultant for services completed.

For "Actual Amount Paid During this Billing Period" report actual payments made to the subcontractor for services during this billing period.

Provide "DBE Authorized Signature" for final payment only.

Be sure to sign, title and date this statement.

### **MDOT CONTRACT ADMINISTRATOR:**

Complete "Comments" if necessary, sign, date and forward to the Office of Equal Opportunity within seven (7) days of receipt.



**Otsego**  
**COUNTY**  
M I C H I G A N

Expires: 5/1/10

**APPLICATION FOR APPOINTMENT TO  
COMMITTEES, BOARDS AND COMMISSIONS**

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Re-appointment to  
Otsego County Housing Committee

**Please print or type.**

Name: LaVerne G. Harden

Address: 5667 Pueblo A-11, Gaylord, MI Zip Code 49735

Telephone: (231)585-7533 Other: \_\_\_\_\_

Date available for appointment IMMEDIATE

County Commission District (8) Hayes Twp.

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? Hayes Twp.

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Northeast Michigan Community Service Agency, North Central Michigan Home Builders Association-3 times President B-PAC Chairman, Two Term Otsego County Commissioner, N.E.M.C.S.A. Liaison to Commission on Aging, State & National Builders Association State B-PAC Chair, Habitat for Humanity, Salvation Army, Otsego Co. Chamber-Project Pride 87-89 g/c Bldg. AUTHORITY CHAIRMAN 3 TERMS

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

65+ years in construction industry, Licensed Builder & General Contractor for 44+ years, Carpenter apprenticeship, Carpenter Foreman, General Supt., Project Manager, 3 term Otsego Co. Building Authority, Built Community Center/remodeling at no cost for general contractor, SportsPlex supervision, University Center supervision, District Court renovation

Have you ever worked for Otsego County?  Yes  No  
If yes, please list dates and name(s) of departments.

County Commissioners in 1985-86-87 & 88, chose not to run again

Otsego County Building Authority 1993-present

Otsego County Housing Committee 2003-present

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?  Yes  No

If yes, please indicate potential conflicts.

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

X  Yes          No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

See previous accounts on preceding page

I am an active retiree engaged in many church & civic activities and interest.  
I'm an individual that needs the challenge of ongoing activities

I hereby certify that the preceding information is correct and to the best of my knowledge.

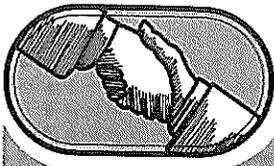
*LaVerne G. Harden*  
Signature - LaVerne G. Harden

6-19-87  
Date

**Mail or return your completed application to:**

**Ofsego County  
Attn: County Administration  
225 West Main Street, Room 203  
County/City Building  
Gaylord, MI 49735**

Thank you very much for giving us the opportunity to consider you for appointment.



*We Help.  
We Care.*

# OCCOA

## OTSEGO COUNTY COMMISSION ON AGING

120 Grandview Blvd. ♦ Gaylord, Michigan 49735

989-732-1122 ♦ Fax: 989-731-2739 ♦ [occoa@occoaonline.org](mailto:occoa@occoaonline.org) ♦ [www.OtsegoCountyCOA.org](http://www.OtsegoCountyCOA.org)

June 8<sup>th</sup>, 2007

Mr. Ken Glasser, Chairman  
Otsego County Board of Commissioners  
Mr. Lee Olsen, Commissioner Liaison  
Otsego County Board of Commissioners

Dear Sirs,

On behalf of the Board of Directors of the Otsego County Commission on Aging, we are submitting the name of James Camiller for consideration of an at-large appointment to the Commission on Aging Board of Directors.

The appointment replaces Mr. Mike Crosby who has resigned from the board. The term will expire on 12/31/07 and it is anticipated Mr. Camiller will agree to reappointment at that time. Attached is a caricature map showing all board member districts, along with Mr. Camiller's county application for appointment. Terms are for three years.

Thank you for your consideration of this matter. If I can be of further service, please contact me at your earliest convenience.

For the Board,

Arnold J. Morse  
Executive Director

Cc: All Commissioners  
OCCOA Board Members

**BOARD OF DIRECTORS**

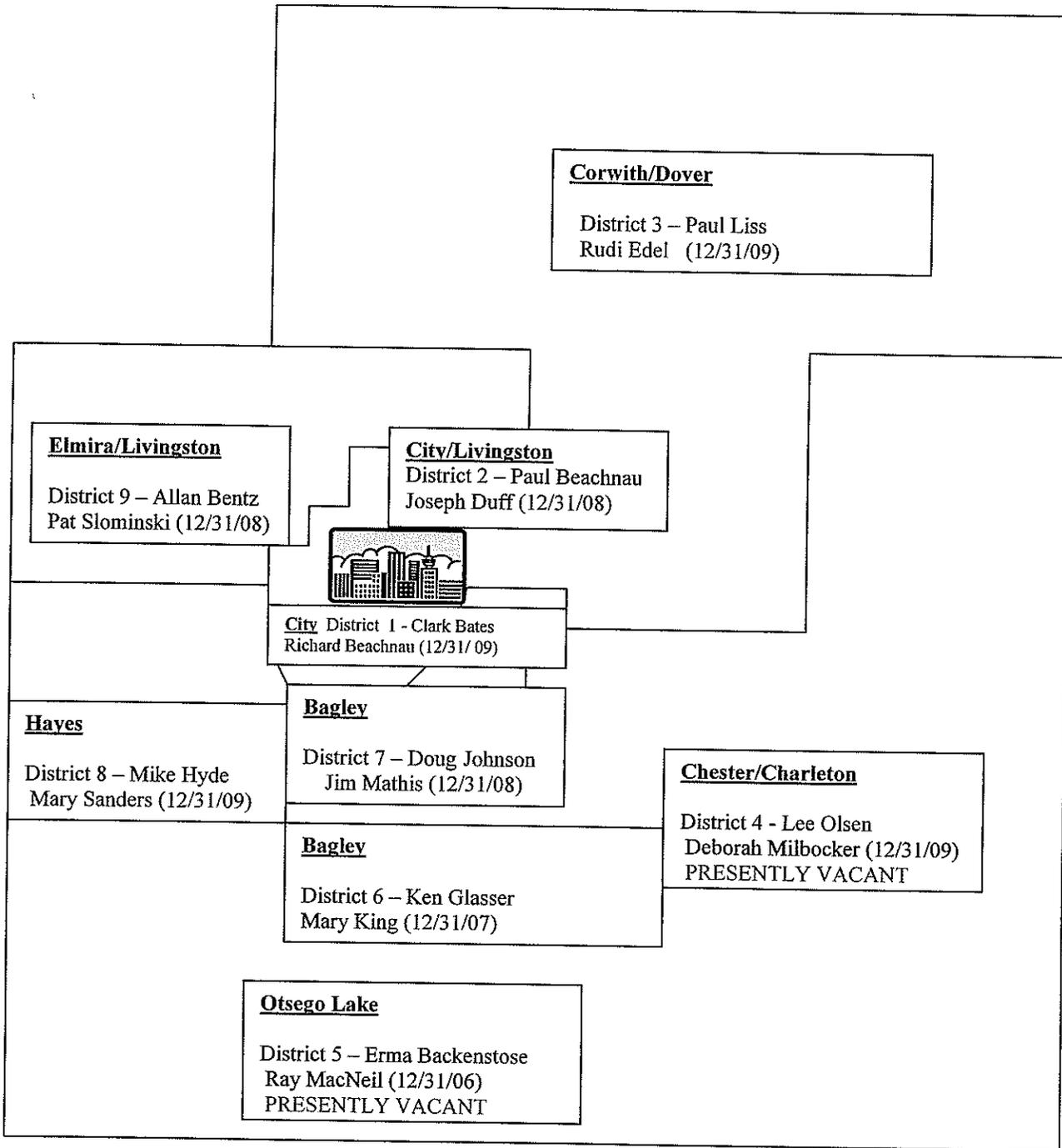
Jack Thompson..... *president*  
Mary Sanders..... *vice president*  
Mary King..... *secretary*

Richard Beachnau..... *member*  
Mike Crosby..... *member*  
Joe Duff..... *member*  
Rudi Edel..... *member*  
Jim Mathis..... *member*  
Margaret Richards..... *member*  
Pat Slominski..... *member*  
Lee Olsen..... *Otsego*

*County Board  
of Commissioners  
representative*

Arnold Morse..... *executive  
director*  
Dona Wishart..... *assistant  
director*

Commissioner/Board Districts – Commission on Aging  
Reappointments and new appointments in yellow.



**At-Large Members:**

Mike Crosby (12/31/07) BEING  
REPLACED BY JAMES CAMILLER  
Jack Thompson (12/31/09)  
Margret Richards (12/31/07)

**Map Key:**

Top Name – County Commissioner  
Bottom Name – Commission on Aging  
Board Member

**The Otsego County Commission on Aging - Board Appointments 2007**  
**Three-year terms and corrective terms.**

Meetings held on the 2<sup>nd</sup> Wednesday, bi-monthly, 10:00 AM – University Center.

Management

**Arnold Morse, Executive Director**  
**Dona Wishart, Assistant Director**

Seniority

**6/15/93**  
**2/24/94**

Board of Directors

Term Expires

New Term Expires

**Note: New and Reappointments in yellow.**

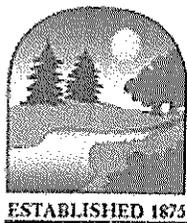
<b>Richard Beachnau</b>	<b>District 1</b>	<b>12/31/2009</b>	
<b>Joseph Duff</b>	<b>District 2</b>	<b>12/31/2008</b>	
<b>Rudi Edel</b>	<b>District 3</b>	<b>12/31/2009</b>	
<b>Deborah Milbocker, Secretary</b>	<b>District 4</b>	<b>12/31/2009</b>	<b>VACANT</b>
<b>Ray MacNeil</b>	<b>District 5</b>	<b>12/31/2006</b>	<b>VACANT</b>
<b>Mary King, Treasurer</b>	<b>District 6</b>	<b>12/31/2007</b>	
<b>Jim Mathis</b>	<b>District 7</b>	<b>12/31/2008</b>	
<b>Mary Sanders, Vice-President</b>	<b>District 8</b>	<b>12/31/2009</b>	
<b>Pat Slominski, New Member</b>	<b>District 9</b>	<b>12/31/2008</b>	
<b>Michael Crosby</b>	<b>At-Large</b>	<b>12/31/2007</b>	<b>James Camiller</b>
<b>Margret Richards</b>	<b>At-Large</b>	<b>12/31/2007</b>	
<b>Jack Thompson, President</b>	<b>At-Large</b>	<b>12/31/2009</b>	

Board of Commissioners Representative

**Lee Olsen** **District 4**

Liaison

**Bob Harden**



Otsego  
COUNTY  
M I C H I G A N

Expire 12/31/07

APPLICATION FOR APPOINTMENT TO  
COMMITTEES, BOARDS AND COMMISSIONS

The information provided on this form is for the use of the Otsego County Board of Commissioners in its deliberation to fill vacancies on committees, boards and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the County Board of Commissioners for application review and appointment consideration.

To which committee(s), board(s) or commission(s) are you seeking appointment?

Otsego County Commission on Aging

Please print or type.

Name: James Camiller

Address: 534 Crestwood Drive, Gaylord MI Zip Code 49735

Telephone: <sup>H:</sup> (989) 731-5274 <sup>W:</sup> Other: (989) 705-1582 x 7910

Date available for appointment May '07

County Commission District District 7

Are you a registered voter in Otsego County?  Yes  No

If yes, which township, city or village? Bagley Twp

Please complete the following. You may use additional sheets as needed.

**Community Service**

List boards, commissions, committees or community service organizations that you are currently serving or have served upon, offices held and in what municipality or county.

Otsego Wildlife Legacy Society - Treasurer  
Otsego County United Way - '07/'08 Campaign Co-Chair  
Otsego County Chamber of Commerce - Chamber Ambassador

**Employment and Education**

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

First Federal of Northern Michigan - Commercial Loan Officer - 10/06 - Current  
Keshine Cook Miller & Alexander - CPA - 01/05 - 10/06  
Plante & Moran - CPA - 05/00 - 12/05  
Adrian College - Graduated Summa Cum Laude 05/00 with a BBA in Accountancy

Have you ever worked for Otsego County?      \_\_\_ Yes       No

If yes, please list dates and name(s) of departments.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Personal**

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest?      \_\_\_ Yes       No

If yes, please indicate potential conflicts.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you aware of the time commitment necessary to serve on the committee, board and/or commission to which you seek appointment and will you have such time?

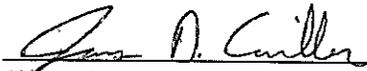
Yes       No

Please provide information about specific training, education, experience or interests you possess that qualify you as an appointee to the position you seek.

Between my backgrounds & experience in public accounting & banking, I have developed strong financial & analytical skills that I have found to be beneficial to non-profit / governmental entities.

As our local population continues to age & retirees continue to move "up-north", I see the OCCOA as an extremely important organization to assist older adults in Otsego County. I am excited about the possibilities of extending my expertise to help the OCCOA in any way that I can.

I hereby certify that the preceding information is correct and to the best of my knowledge.



Signature

5/10/07

Date

**Mail your completed application to:**

**Otsego County  
Attn: County Administration  
225 West Main Street, Room 203  
County/City Building  
Gaylord, MI 49735**

or

**Email your completed application to:**

[spremo@otsegoountymi.gov](mailto:spremo@otsegoountymi.gov)

Thank you very much for giving us the opportunity to consider you for appointment.

06/19/2007  
10:00 MAF

OTSEGO COUNTY  
PREPAID INVOICE LIST

PG 1  
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WARRANT: B2007-25 06/19/2007

VENDOR VENDOR NAME R INVOICE PO TYPE DUE DATE AMOUNT VOUCHER CHECK COMMENT

CASH ACCOUNT: 0001A 001000 CASH

1208 MERS	00000	5-2007	DD	06/13/2007	58,072.41	25896	108112	MAY MERS COUNTY RETIREMENT
2164 CRAWFORD COUNTY	00000	06-W-C	INV	06/11/2007	630.36	25851	147757	2006 W/C REFUND
1157 KALKASKA COUNTY	00000	06-W-C	INV	06/11/2007	585.51	25852	147758	2006 W/C REFUND
1027 AVFUEL CORPORATI	00000	002289746	INV	06/15/2007	34,913.19	25908	147793	002289746
1027 AVFUEL CORPORATI	00000	002293766	INV	06/15/2007	16,999.73	25909	147793	002293766

111,201.20 CASH ACCOUNT 0001A 001000 TOTAL

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OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-25 06/19/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
2058	IMPRESST CASH-OTSEGO GARN	00002		INV	06/20/2007	340.20	5-31-07	26034	
	1 101E131 726000	CIRCT CT		SUPPLIES					
						CHECK TOTAL			
						340.20			
4460	46TH CIRCUIT TRIAL COURT	00000		INV	06/19/2007	10.00	1186	25872	
	1 0701L 271148	GEN AGENCY		RESTITUT					
						CHECK TOTAL			
						10.00			
1477	ACCURINT	00000		INV	06/20/2007	11.25	6988-2007531	26076	
	1 101E131 940010	CIRCT CT		OUTSIDE					
	2 101E141 940010	FOC		OUTSIDE		21.04			
	3 215E141 940010	FOC		OUTSIDE		3.71			
						CHECK TOTAL			
						36.00			
1834	ADVANCED BENEFIT SOLUTION	00000		INV	06/15/2007	14.41	JUNE-2007	26077	
	1 101E131 704110	CIRCT CT		HOSP					
	2 292E662 704110	CHILD CARE		HOSP		2.69			
	3 101E141 704110	FOC		HOSP		4.86			
	4 215E141 704110	FOC		HOSP		.84			
	5 101E148 704110	PROBATE		HOSP		.95			
						CHECK TOTAL			
						23.75			
1570	ALLTEL	00001		INV	06/15/2007	88.94	JUNE-4-2007	26085	
	1 645E172 930230	ADMTN		CELL PH					
	2 637E265 930210	BLDG GRNDS		TELEPHONE		89.20			
	3 212E430 930210	ANM CTRL		TELEPHONE		26.81			
						CHECK TOTAL			
						204.95			
1570	ALLTEL	00001		INV	06/20/2007	51.58	6-04-07	25895	
	1 101E131 930210	CIRCT CT		TELEPHONE					
	2 292E662 930210	CHILD CARE		TELEPHONE		51.10			
						CHECK TOTAL			
						102.68			
4630	BMW MOA FOUNDATION	0000069000776		INV	06/15/2007	25.00	SEMINAR	25969	
	1 101E332 940010	DONAT		MOTORCYCLE					
				OUTSIDE					
						CHECK TOTAL			
						25.00			
4455	CATHOLIC HUMAN SERVICES	00000		INV	06/19/2007	60.00	MARCH-07A	25887	
	1 292E662 801030	CHILD CARE		TECHNICAL					
						CHECK TOTAL			
						60.00			

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OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-25 06/19/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1047	CELLULAR ONE								
	1 101E301			0000030100788	INV 06/15/2007	39.87	5-24-07	25974	
	2 101E351			SHERIFF TELEPHONE	TELEPHONE	39.86			
				JAIL	TELEPHONE				
						79.73			
						79.73			
						60.00			
1051	CITY OF GAYLORD								
	1 637E265			00000	INV 06/15/2007	596.97	CRTHS0507	26053	
				H2O/SEWAGE					
1051	CITY OF GAYLORD								
	1 637E265			00000	INV 06/15/2007	596.97	LIV-A-0607	26054	
				H2O/SEWAGE					
1051	CITY OF GAYLORD								
	1 637E265			00000	INV 06/15/2007	72.20	LIV-D-050607	26052	
				H2O/SEWAGE					
1051	CITY OF GAYLORD								
	1 637E265			00000	INV 06/15/2007	591.63	X-ST-0607	26051	
				H2O/SEWAGE					
						196.45			
						1,457.25			
4647	COMMUNITY MEDIATION SERVI								
	1 101E131			00000	INV 06/20/2007	75.00	05-7480-DD	26066	
				CIRCT CT	OUTSIDE				
						75.00			
						75.00			
1059	CONSUMERS ENERGY								
	1 637E265			00000	INV 06/15/2007	14.48	1650010507	25984	
				SILLI BLDG GRNDS	ELECTRIC				
1059	CONSUMERS ENERGY								
	1 588E699			0000069900945	INV 06/15/2007	14.48	32472060507	25964	
				OPERATIONS	ELECTRIC				
1059	CONSUMERS ENERGY								
	1 281E537			0000053700796	INV 06/15/2007	1,495.26	379530090507	25973	
				AIRPORT	ELECTRIC				
1059	CONSUMERS ENERGY								
	1 281E537			0000053700798	INV 06/15/2007	1,092.43	38168020507	25971	
				AIRPORT	ELECTRIC				
1059	CONSUMERS ENERGY								
	1 281E537			0000053700797	INV 06/15/2007	14.32	38176020507	25970	
				AIRPORT	ELECTRIC				
1059	CONSUMERS ENERGY								
	1 637E265			00000	INV 06/15/2007	4.93	405100060507	25983	
				CRTHS BLDG GRNDS	ELECTRIC				
1059	CONSUMERS ENERGY								
	1 281E537			0000053700799	INV 06/15/2007	3,427.07	7910050507	25972	
				AIRPORT	ELECTRIC				
						14.68			
						14.68			

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WARRANT: B2007-25 06/19/2007

VENDOR	G/L	ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1562	CORECOMM	1 101E131	930210	00000	CIRCT CT	INV 06/23/2007 TELEPHONE	21.95	6-05-07	26065	
						CHECK TOTAL	6,063.17			
1839	BRUCE CRANHAM, ATTY	1 101E141	940010	00000	FOC	INV 06/20/2007 OUTSIDE	1,275.00	5-31-07	26068	
		2 215E141	940010	FOC	OUTSIDE		225.00			
						CHECK TOTAL	21.95			
						CHECK TOTAL	1,500.00			
1860	TRACEY CRUZ	1 101E131	726000	00000	CIRCT CT	INV 06/20/2007 SUPPLIES	22.25	6-11-07	26075	
						CHECK TOTAL	22.25			
3686	DATA SPECIALISTS	1 617E253	726000	00000	TAX FORECL	INV 06/13/2007 SUPPLIES	35.00	POSTING	25903	
						CHECK TOTAL	35.00			
1564	KEN DAVIS	1 292E662	930830	00000	CHILD CARE	INV 06/19/2007 CARE GIVER	16.00	5-16-07	25885	
1564	KEN DAVIS	1 101E133	940010	00000	UNSHARED	INV 06/19/2007 OUTSIDE	24.00	RDSS-5-16-07	25859	
						CHECK TOTAL	24.00			
1364	DELAJE LANDEN FINANCIAL S	1 101E131	920520	00004	CTRCT CT	INV 07/01/2007 RENT-VEHC	342.40	07073554645	26064	
						CHECK TOTAL	342.40			
1071	DELL MARKETING	1 101E133	930240	00000	UNSHARED	INV 07/08/2007 NETWORK	172.00	XC25FFX33	26026	
						CHECK TOTAL	342.40			
1492	DTE ENERGY	1 588E699	930610	00000	OPERATIONS	INV 06/15/2007 NATURL GAS	31.42	1000240507	25963	
1492	DTE ENERGY	1 637E265	930610	00000	ALPCT BLDG GRNDS	INV 06/15/2007 NATURL GAS	155.22	116000680507	25977	
						CHECK TOTAL	172.00			
						CHECK TOTAL	172.00			
						CHECK TOTAL	31.42			
						CHECK TOTAL	155.22			

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1492 DTE ENERGY	1 637E265			INV	06/15/2007	54.35	3000140507	25979	
				NATURL GAS					
1492 DTE ENERGY	1 637E265			INV	06/15/2007	54.35	390000180507	25976	
				NATURL GAS					
1492 DTE ENERGY	1 637E265			INV	06/15/2007	503.30	390000340507	25982	
				NATURL GAS					
1492 DTE ENERGY	1 281E537			INV	06/15/2007	102.93	4000220507	26074	
				ELECTRIC					
1492 DTE ENERGY	1 281E537			INV	06/15/2007	86.08	6000140507	26071	
				ELECTRIC					
1492 DTE ENERGY	1 637E265			INV	06/15/2007	1,239.10	6000430507	25980	
				NATURL GAS					
1492 DTE ENERGY	1 281E537			INV	06/15/2007	293.58	6000480507	26073	
				AIRPORT					
1492 DTE ENERGY	1 637E265			INV	06/15/2007	330.09	8000140507	25981	
				NATURL GAS					
1082 DUNNS	1 101E141			INV	06/20/2007	34.68	259-MAY2007	26040	
	2 215E141			SUPPLIES					
				SUPPLIES					
				CHECK TOTAL		2,830.75			
1802 FIFTH THIRD BANK	1 0701L			INV	06/20/2007	40.00	03-14262-FY	26069	
				GEN AGENCY					
1802 FIFTH THIRD BANK	1 0701L			INV	06/20/2007	50.00	05-16970-SM	26070	
				GEN AGENCY					
				CHECK TOTAL		90.00			
1103 SHERRY FORBES	1 101E141			INV	06/20/2007	255.00	JULY-2007	26079	
	2 215E141			JANITORIAL					
				JANITORIAL					
				CHECK TOTAL		300.00			
3680 GALIMEIER, MICHAEL				INV	06/19/2007	300.00	RDSS-6-6-07	25868	

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1134 GAYLORD HERALD TIMES	1 101E141 726000	00000		INV	06/20/2007	65.03	00065394	26035	
	2 215E141 726000	FOC		SUPPLIES		11.47			
				CHECK TOTAL		76.50			
4435 GOTTLIEB, HEIDI	1 0701L 271148	00000		INV	06/19/2007	25.00	1189	25869	
		GEN AGENCY		RESTITUT		25.00			
				CHECK TOTAL		25.00			
1785 GRACE CENTER	1 292E662 801030	00000		INV	06/19/2007	1,017.92	6-4-07	25892	
		CHILD CARE		TECHNICAL		1,017.92			
				CHECK TOTAL		1,017.92			
3621 HAYWORTH, RODNEY	1 0701L 271148	00000		INV	06/19/2007	100.00	1187	25871	
		GEN AGENCY		RESTITUT		100.00			
				CHECK TOTAL		100.00			
2900 HOEFT, WILLIAM	1 0701L 271000	00000		INV	06/14/2007	77.85	04-3127-FH-0	25906	
		GEN AGENCY		RESTITUT		77.85			
				CHECK TOTAL		77.85			
3081 HOLY CROSS CHILDRENS SERV	1 292E662 930810	00000		INV	06/19/2007	5,164.91	I-06995	25893	
		CHILD CARE		OTHR INST		5,164.91			
				CHECK TOTAL		5,164.91			
1140 HUFF EXCAVATING	1 0701L 271000	00000		INV	06/14/2007	1,586.41	04-3127-FH-0	25907	
		GEN AGENCY		RESTITUT		1,586.41			
				CHECK TOTAL		1,586.41			
1151 MIKE JAROSZ	1 101E332 801030	00000690000779		INV	06/15/2007	208.00	6-11-07	26084	
		MOTORCYCLE		TECHNICAL		208.00			
				CHECK TOTAL		208.00			
2502 JOHANNESBURG/LEWISTON SCH	1 0701L 271148	00000		INV	06/19/2007	100.00	1190	25873	
		GEN AGENCY		RESTITUT		100.00			
				CHECK TOTAL		100.00			

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
3506 CHRIS KNIGHT	1 101E101 930300	00000		INV	06/13/2007	1,018.75		25900	
		BOC		ADVERTISE					
				CHECK TOTAL		1,018.75			
						1,018.75			
3947 LAPEER, NORMAN AND VIOLET	1 292E662 930700	00000		INV	06/19/2007	369.39		25886	
		CHILD CARE		ROOM BOARD					
				CHECK TOTAL		369.39			
						369.39			
3620 LATITUDE SUBROGATION SERV	1 0701L 271148	00000		INV	06/19/2007	100.00		25870	
		GEN AGENCY		RESTITUT					
				CHECK TOTAL		100.00			
						100.00			
2931 MCPHERSON, ALEXANDER	1 101E332 801030	00000690000781		INV	06/15/2007	56.00		26082	
		MOTORCYCLE		TECHNICAL					
				CHECK TOTAL		56.00			
						56.00			
2931 MCPHERSON, ALEXANDER	1 101E332 801020	00000690000774		INV	06/15/2007	26.00		25967	
		MOTORCYCLE		PROFESSNL					
				MOTORCYCLE		152.00			
				MOTORCYCLE		43.80			
				TRAVEL					
				CHECK TOTAL		221.80			
						221.80			
1170 TIMOTHY MCPHERSON	1 101E332 726000	00000690000780		INV	06/15/2007	83.52		26083	
		MOTORCYCLE		SUPPLIES					
				MOTORCYCLE		604.00			
				MOTORCYCLE		390.00			
				MOTORCYCLE		39.00			
				MAINT SVC					
				MOTORCYCLE		39.60			
				TRAVEL					
				CHECK TOTAL		1,156.12			
						1,156.12			
1170 TIMOTHY MCPHERSON	1 101E332 801020	00000690000772		INV	06/15/2007	375.00		25966	
		MOTORCYCLE		PROFESSNL					
				MOTORCYCLE		481.00			
				MOTORCYCLE		42.00			
				TRAVEL					
				CHECK TOTAL		898.00			
						898.00			
1172 MICHIGAN ASSOCIATION OF C	1 101E130 704110	000004		CRM	06/20/2007	-8,524.66		26020	
		TRIAL CT		HOSP					
		PAYROLL		HC CONTRIB		256.41			
		PAYROLL		HOSP		3,318.45			
		CIRCT CT		HOSP		315.93			
		CHILD CARE		HOSP		448.88			
		PAYROLL		HC CONTRIB					
				CHECK TOTAL		2,054.12			
						2,054.12			

06/19/2007  
10:00 MAP

OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1172 MICHIGAN ASSOCIATION OF C	0704L 231261	00004		INV	06/20/2007				
	1 0704L 231261			HC CONTRIB		881.19			
	2 101E131 704110			HOSP		10,382.03	746-JUN-2007	26023	
	3 292E662 704110			HOSP		1,531.78			
	4 101E141 704110			HOSP		3,128.45			
	5 215E141 704110			HOSP		552.07			
	6 101E148 704110			HOSP		1,148.83			
	7 0704L 231261			PROBATE PAYROLL		223.94			
						-2,656.80			
1172 MICHIGAN ASSOCIATION OF C	101E131 940110	00004		INV	06/20/2007				
	1 101E131 940110			HLTH RET		1,074.65	901-JUN2007	26016	
						1,074.65			
						16,266.14			
1809 TERRY MOORE	1 0701L 271000	00000		INV	06/14/2007				
	1 0701L 271000			GEN AGENCY		2,974.92	04-3127-FH-0	25905	
						2,974.92			
1207 MUSKEGON RIVER YOUTH HOME	1 292E662 930810	00000		INV	06/19/2007				
	1 292E662 930810			CHIL'D CARE		889.00	4428	25891	
						889.00			
						889.00			
1919 OMH MEDICAL GROUP & MEDCA	1 101E331 726000	00000		INV	06/13/2007				
	1 101E331 726000			MARINE		40.00	MAY-2007	25902	
	2 208E751 726000			PARKS		160.00			
	3 261E427 726000			EMGR SVCS		40.00			
						240.00			
						240.00			
1545 OMS COMPLIANCE SERVICES I	1 101E331 726000	00000		INV	06/13/2007				
	1 101E331 726000			MARINE		73.50	43098	25901	
						73.50			
						73.50			
2969 BEGG, WILLIAM W	1 101E332 801030	00000		INV	06/15/2007				
	1 101E332 801030			MOTORCYCLE		624.00	6-10-07	25968	
	2 101E332 930500			MOTORCYCLE		64.80			
				TRAVEL		688.80			
						688.80			
1912 QWEST	1 637E265 930210	00000		INV	06/15/2007				
	1 637E265 930210			BLDG GRNDS		238.58	841530970	25987	
				TELEPHONE		238.58			
						238.58			

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1807 MICHAEL P REISTERER	1 101E131 801022	00000	CIRCT CT	INV PRB ATTN	06/20/2007	75.00	07-7770-MI	26078	
						75.00			
						75.00			
						238.58			
2989 WILLIAM REITTE	1 0701L 271000	00000	GEN AGENCY	INV RESTITUT	06/14/2007	458.82	04-3127-FH0	25904	
						458.82			
						458.82			
						458.82			
1544 GLORIA SAWYER	1 292E662 930500	00000	CHILD CARE	INV TRAVEL	06/19/2007	19.50	5-28-07	25882	
	2 292E662 930830	00000	CHILD CARE	CARE GIVER		27.50			
						47.00			
						5-29-07	25884		
1544 GLORIA SAWYER	1 292E662 930830	00000	CHILD CARE	INV CARE GIVER	06/19/2007	8.00	5-9-07	25880	
						40.88			
						40.88			
						40.88			
1544 GLORIA SAWYER	1 292E662 930830	00000	CHILD CARE	INV CARE GIVER	06/19/2007	8.00	6-5-07	25883	
	2 292E662 930500	00000	CHILD CARE	CARE GIVER		19.50			
						27.50			
						27.50			
1544 GLORIA SAWYER	1 101E133 940010	00000	UNSHARED	INV OUTSIDE	06/19/2007	40.00	RDSS-5-23-07	25861	
						40.00			
						40.00			
1544 GLORIA SAWYER	1 101E133 930500	00000	UNSHARED	INV TRAVEL	06/19/2007	62.08	RDSS-5-28-07	25860	
	2 101E133 940010	00000	UNSHARED	OUTSIDE		30.00			
						92.08			
						92.08			
1544 GLORIA SAWYER	1 101E133 940010	00000	UNSHARED	INV OUTSIDE	06/19/2007	20.00	RDSS-5-29-07	25862	
						20.00			
						20.00			
1544 GLORIA SAWYER	1 101E133 940010	00000	UNSHARED	INV OUTSIDE	06/19/2007	16.00	RDSS-6-5-07	25865	
						16.00			
						16.00			
1544 GLORIA SAWYER	1 101E133 930500	00000	UNSHARED	INV TRAVEL	06/19/2007	46.24	RDSS-6-5-07A	25866	
	2 101E133 940010	00000	UNSHARED	OUTSIDE		24.00			
						70.24			
						70.24			
1544 GLORIA SAWYER	1 101E133 930500	00000	UNSHARED	INV TRAVEL	06/19/2007	62.08	RDSS-12-07	25857	
	2 101E133 940010	00000	UNSHARED	OUTSIDE		44.00			
						106.08			
						106.08			

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OTSEGO COUNTY  
DETAIL INVOICE LIST

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	CHECK TOTAL	INVOICE	VOUCHER	CHECK
1432 THOMAS SAWYER	1 292E662 930500	00000	CHILD CARE	INV	06/19/2007	78.00	467.78	5-12-07	25877	
	2 292E662 930830	00000	CHILD CARE	CARE GIVER		32.00				
1432 THOMAS SAWYER	1 292E662 930500	00000	CHILD CARE	INV	06/19/2007	19.50	110.00	5-16-07	25876	
	2 292E662 930830	00000	CHILD CARE	TRAVEL		16.00				
				CARE GIVER						
1432 THOMAS SAWYER	1 292E662 930500	00000	CHILD CARE	INV	06/19/2007	19.50	35.50	5-23-07	25875	
	2 292E662 930830	00000	CHILD CARE	TRAVEL		12.00				
				CARE GIVER						
1432 THOMAS SAWYER	1 292E662 930500	00000	CHILD CARE	INV	06/19/2007	13.80	31.50	5-29-07	25879	
	2 292E662 930830	00000	CHILD CARE	TRAVEL		8.00				
				CARE GIVER						
1432 THOMAS SAWYER	1 292E662 930830	00000	CHILD CARE	INV	06/19/2007	27.50	21.80	5-30-07	25874	
				CARE GIVER						
1432 THOMAS SAWYER	1 292E662 930830	00000	CHILD CARE	INV	06/19/2007	12.00	27.50	6-1-07	25881	
				CARE GIVER						
1432 THOMAS SAWYER	1 292E662 930830	00000	CHILD CARE	INV	06/19/2007	8.00	12.00	6-5-07	25878	
				CARE GIVER						
1432 THOMAS SAWYER	1 101E133 930500	00000	UNSHARED	INV	06/19/2007	67.41	8.00	RDSS-5-12-07	25856	
	2 101E133 940010	00000	UNSHARED	TRAVEL		54.00				
				OUTSIDE						
1432 THOMAS SAWYER	1 101E133 940010	00000	UNSHARED	INV	06/19/2007	29.00	121.41	RDSS-5-16-07	25855	
	2 101E133 930500	00000	UNSHARED	TRAVEL		62.08				
				OUTSIDE						
1432 THOMAS SAWYER	1 101E133 940010	00000	UNSHARED	INV	06/19/2007	60.96	91.08	RDSS-5-23-07	25853	
	2 101E133 930500	00000	UNSHARED	TRAVEL		101.85				
				OUTSIDE						
1432 THOMAS SAWYER	1 101E133 940010	00000	UNSHARED	INV	06/19/2007	35.00	162.81	RDSS-5-29-07	25854	
				OUTSIDE						
1432 THOMAS SAWYER	1 101E133 930500	00000	UNSHARED	INV	06/19/2007	31.53	35.00	RDSS-6-5-07A	25864	
	2 101E133 940010	00000	UNSHARED	TRAVEL		16.00				
				OUTSIDE						
1432 THOMAS SAWYER	00000	00000		INV	06/19/2007	47.53	47.53	RDSS-6-6-07	25867	



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OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-25 06/19/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
2767 STATE OF MICHIGAN	1 261E427 726050	0000017200715	EMGR SVCS	INV	06/15/2007	5.00	9-1-1	25965	
			MAINT SUPP			5.00			
						CHECK TOTAL	1,560.00		
4646 JOSEPH STEWART	1 101E131 801023	00000	CIRCT CT	INV	06/20/2007	1,805.32	03-2862-FH	26045	
				APP	APPTNY				
						CHECK TOTAL	1,805.32		
1979 THERESA'S TRANSCRIPTION S	1 101E131 801030	00000	CIRCT CT	INV	06/20/2007	150.40	7966	26043	
				TECHNICAL					
						CHECK TOTAL	150.40		
1122 VERIZON NORTH	1 637E265 930210	00000	BLDG GRNDS	INV	06/15/2007	36.29	0403080607	26056	
				TELEPHONE					
						CHECK TOTAL	36.29		
1122 VERIZON NORTH	1 637E265 930210	00001	BLDG GRNDS	INV	06/15/2007	96.74	0401300607	25985	
				TELEPHONE					
						CHECK TOTAL	96.74		
1122 VERIZON NORTH	1 637E265 930210	00001	BLDG GRNDS	INV	06/15/2007	993.29	0411150607	25986	
				TELEPHONE					
						CHECK TOTAL	993.29		
1122 VERIZON NORTH	1 637E265 930210	00001	BLDG GRNDS	INV	06/15/2007	16.00	8507190607	26055	
				TELEPHONE					
						CHECK TOTAL	1,106.03		
1914 XEROX CORPORATION	1 101E131 920520	00000	CIRCT CT	INV	06/20/2007	303.00	025243098	26067	
				RENT-VEHC					
						CHECK TOTAL	303.00		
4276 DENNIS YOUNGS	1 101E131 930930	00000	CIRCT CT	INV	06/20/2007	7.50	6-11-07	26072	
				JURY SVCS					
						CHECK TOTAL	7.50		
111 INVOICES						65,224.07			
						WARRANT TOTAL	65,224.07		
						CASH ACCOUNT BALANCE	4,624,497.17		

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OTSEGO COUNTY  
PREPAID INVOICE LIST

WARRANT: B2007-26 06/20/2007

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK COMMENT
CASH ACCOUNT: 0001A 001000 CASH									
1946	PHARMACARE	00000	7004581-596		DD	06/20/2007	8,477.24	26156	18015 RX 06/01/07 - 06/15/07
4650	BUDAY, LYNNE	00000	CONT-REFUND		INV	06/19/2007	254.17	26095	147854 CONT REFUND
2354	COOPER, MICHAEL	00000	CONT-REFUND		INV	06/19/2007	254.17	26092	147855 CONT REFUND
2164	CRAWFORD COUNTY	00000	RET.HC.REFUN		INV	06/19/2007	99,604.64	26086	147856 RET. HEALTH FUND REFUND
1968	DAVIS, ALTON T	00000	CONT-REFUND		INV	06/19/2007	254.17	26089	147857 CONTRIBUTION REFUND
1969	HUNTER, JOHN G	00000	CONT-REFUND		INV	06/19/2007	254.17	26093	147858 CONT REFUND
1157	KALKASKA COUNTY	00000	RET.HC-REFUN		INV	06/19/2007	132,806.18	26087	147859 RET. HEALTH CARE REFUND
2194	MORSE, PATRICIA	00000	CONT.-REFUND		INV	06/19/2007	254.17	26090	147860 CONT REFUND
2201	MURPHY, DENNIS	00000	CONT-REFUND		INV	06/19/2007	254.17	26091	147861 CONT REFUND
1239	OTSEGO COUNTY	00000	RET-HC-REFUN		INV	06/19/2007	182,608.41	26088	147862 RET HEALTH CARE REFUND
							425,021.49	CASH ACCOUNT	0001A 001000 TOTAL

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OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-26 06/20/2007 DUE DATE: 06/22/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1091	46TH CIRCUIT TRIAL COURT	00003		INV	06/30/2007	55.00	06-3471-FH	26107	
	1 1010136 694020	DISTCT		DEPOSITORY		55.00			
				CHECK TOTAL		55.00			
4460	46TH CIRCUIT TRIAL COURT	00000		INV	06/26/2007	200.00	06-19238-SD	26104	
	1 1010136 607220	DISTCT		10% BOND		200.00			
				CHECK TOTAL		200.00			
1570	ALLTEL	00000720000777		INV	06/18/2007	36.83	6-4-07	26154	
	1 101E721 930230	PLAN ZONE		CELL PH		36.83			
				CHECK TOTAL		36.83			
1570	ALLTEL	0000037100761		INV	06/18/2007	126.57	JUNE-4-07	26030	
	1 249E371 930230	BUILDING		CELL PH		126.57			
				CHECK TOTAL		126.57			
1504	AMERICAN FIDELITY ASSURAN	00001		INV	06/26/2007	122.66	JULY-2007	26102	
	1 0704L 231285	PAYROLL		COURT AFA		122.66			
				CHECK TOTAL		122.66			
2625	ARROW SANITATION	00000		INV	06/18/2007	239.25	MAY-07	26139	
	1 637E265 920410	BLDG GRNDS		SVC CNTRCT		239.25			
				CHECK TOTAL		239.25			
1377	ARROW UNIFORM RENTAL	0000069900967		INV	06/18/2007	35.63	07558456	26058	
	1 588E699 940010	OPERATIONS		OUTSIDE		35.63			
				CHECK TOTAL		35.63			
1377	ARROW UNIFORM RENTAL	00002		INV	06/18/2007	217.62	07532532	26133	
	1 637E265 726046	BLDG GRNDS		UNIFORM		217.62			
				CHECK TOTAL		217.62			
1026	ARTS AUTO ELECTRIC SERVIC	0000069900956		INV	06/18/2007	189.23	976131	26007	
	1 588E699 726050	OPERATIONS		MAINT SUPP		189.23			
				CHECK TOTAL		189.23			
3728	TIMOTHY BORDNER	0000037100763		INV	06/18/2007	1,238.50	131	26152	
	1 249E371 801020	BUILDING		PROFESSNL		1,238.50			
				CHECK TOTAL		1,238.50			



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OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A      001000 CASH      WARRANT: B2007-26 06/20/2007      DUE DATE: 06/22/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1364 DELAGE LANDEN FINANCIAL S	00003			INV	07/01/2007		07073559033	26105	
1 101E141	920520	FOC		RENT-VEHC		213.49			
2 215E141	920520	FOC		RENT-VEHC		37.67			
				CHECK TOTAL		189.23			
1071 DELL MARKETING	801020			INV	06/18/2007		V14854480	25998	
1 249E371		0000137100740		PROFESSNL		788.10			
		BUILDING				788.10			
				CHECK TOTAL		788.10			
1082 DUNNS	281E537			INV	06/18/2007		583031	26011	
1 281E537		0000053700802		AIRPORT		8.97			
		SUPPLIES				8.97			
1082 DUNNS	101E721			INV	06/18/2007		584756	26000	
1 101E721		0000072000774		PLAN ZONE		105.97			
		SUPPLIES				105.97			
1082 DUNNS	256E215			INV	06/18/2007		585799	26123	
1 256E215		0000021500707		ROD AUTO		64.45			
		SUPPLIES				64.45			
1082 DUNNS	101E215			INV	06/18/2007		586525	26124	
1 101E215		0000021500009		CLERK/ROD		151.28			
		SUPPLIES				151.28			
1082 DUNNS	101E267			INV	06/18/2007		587126	26127	
1 101E267		0000026700747		PROSECUTOR		38.47			
		SUPPLIES				38.47			
1082 DUNNS	588E699			INV	06/18/2007		5880950	25993	
1 588E699		0000069900946		OPERATIONS		6.10			
2 588E699		OPERATIONS		JANITORIAL		257.55			
		SUPPLIES				263.65			
1082 DUNNS	0101A			INV	06/18/2007		588173	26042	
1 0101A		00000		GF ASSET		71.97			
		SUPP INV				71.97			
1082 DUNNS	0101A			INV	06/18/2007		588280	26041	
1 0101A		00000		GF ASSET		47.98			
		SUPP INV				47.98			
1082 DUNNS	645E201			INV	06/18/2007		5890002	26147	
1 645E201		0000020100710		FINANCE		125.00			
		SUPPLIES				125.00			
1082 DUNNS	0101A			INV	06/18/2007		5890230	26146	
1 0101A		00000		GF ASSET		119.95			
		SUPP INV				119.95			

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OTSEGO COUNTY  
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CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-26 06/20/2007 DUE DATE: 06/22/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1094	FAMILY HEATING & COOLING 1 637E265 940010	00000		BLDG GRNDS	06/18/2007	906.46	9883	26136	
				OUTSIDE		906.46			
						CHECK TOTAL			
						997.69			
1098	FEEENY 1 588E699 726050	00000		OPERATIONS	06/18/2007	54.54	54839	25991	
				MAINT SUPP		54.54			
						CHECK TOTAL			
						54.54			
1080	FIDLAR DOUBLEDAY INC 1 101E215 726000	00000		CLERK/ROD	06/18/2007	112.73	DD0347301N	26120	
				SUPPLIES		112.73			
						CHECK TOTAL			
						112.73			
3628	FLETCH'S 1 588E699 726050	00000		OPERATIONS	06/18/2007	2,533.76	612242	26003	
				MAINT SUPP		2,533.76			
						CHECK TOTAL			
						2,533.76			
3628	FLETCH'S 1 588E699 726050	00000		OPERATIONS	06/18/2007	2,829.96	612246	26004	
				MAINT SUPP		2,829.96			
						CHECK TOTAL			
						2,829.96			
2281	GASLIGHT MEDIA 1 618E447 920410	00000		MAP	06/18/2007	30.00	20034	26097	
				SVC CNTRCT		30.00			
						CHECK TOTAL			
						30.00			
4320	GAYLORD AARF, INC 1 281E537 940010	00000		AIRPORT	06/18/2007	46,675.00	3RD-QTR-07	26062	
				OUTSIDE		46,675.00			
						CHECK TOTAL			
						46,675.00			
1113	GAYLORD DRY CLEANERS 1 101E301 920410	00000		SHERIFF	06/18/2007	83.00	may-07	26010	
				SVC CNTRCT		83.00			
						CHECK TOTAL			
						83.00			
1117	GAYLORD FORD 1 588E699 726050	00000		OPERATIONS	06/18/2007	222.21	12659	26018	
				MAINT SUPP		222.21			
						CHECK TOTAL			
						222.21			
1078	GIL-ROYS HARDWARE 1 637E265 726050	00000		BLDG GRNDS	06/18/2007	1,049.11	OTS005	26134	
				MAINT SUPP		1,049.11			
						CHECK TOTAL			
						1,049.11			

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OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-26 06/20/2007 DUE DATE: 06/22/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
4453 GILLARDY LLC	1 0701L 271130	00000	GEN AGENCY	INV 06/30/2007	RESTITUT	25.00	06-18869-FY	26109	
						CHECK TOTAL			
						1,049.11			
4588 GLOBALSTAR USA-TRI COUNTY	1 101E427 940010 BICOTR	00000	EMGR SVCS	INV 06/18/2007	OUTSIDE	1,255.00	20072451	26031	
	2 261E427 726050	00000	EMGR SVCS	INV 06/18/2007	MAINT SUPP	947.03			
						CHECK TOTAL			
						2,202.03			
1530 GORDON FOOD SERVICES	1 637E265 726000	00000	BLDG GRNDS	INV 06/18/2007	SUPPLIES	264.79	788047700	26143	
						CHECK TOTAL			
						264.79			
4604 GRAHAM, ELSENHETMER, WEND	1 260E130 801025	00000	TRIAL CT	INV 06/18/2007	PROFSLVCS	168.00	10482	26145	
						CHECK TOTAL			
						168.00			
2894 GREAT DEALS OUTLET	1 0701L 271130	00000	GEN AGENCY	INV 06/30/2007	RESTITUT	30.00	04-15979-SM	26106	
						CHECK TOTAL			
						30.00			
3314 JOSEPH GRUPIDO	1 0701L 271000	00000	GEN AGENCY	INV 06/18/2007	RESTITUT	650.00	05-3227-FH	26096	
						CHECK TOTAL			
						650.00			
1135 HOEKSTRA TRANSPORTATION I	1 588E699 726050	00000	OPERATIONS	INV 06/18/2007	MAINT SUPP	194.00	C10053773	25996	
						CHECK TOTAL			
						194.00			
4644 NICOLE HOUSE	1 101E267 930940	00000	PROSECUTOR	INV 06/18/2007	WITNESS	47.70	WITNESS	26128	
						CHECK TOTAL			
						47.70			
1144 IDA FLAGS & BANNERS	1 101E681 726000	00000	VET BURIAL	INV 06/18/2007	SUPPLIES	55.25	FLAGS	26017	
						CHECK TOTAL			
						55.25			

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OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-26 06/20/2007 DUE DATE: 06/22/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1145 IMAGE FACTORY INC	1 101E131 726000	00000	CIRCT CT	INV	06/26/2007	258.32	12781	26117	
				SUPPLIES					
				CHECK TOTAL		258.32			
2282 IMPREST CASH, OTSEGO COUN	1 101E301 726000	0000030100792	INV	06/18/2007			may-07	26025	
	2 101E301 726050	SHERIFF	SUPPLIES						
	3 101E301 930450	SHERIFF	MAINT SUPP						
	4 101E301 930500	SHERIFF	SHIP/MAIL						
	5 101E320 704400	SHERIFF	TRAVEL						
	6 595E351 726000	JSTCE TRN	TRAINING						
		JAIL COMM	SUPPLIES						
				CHECK TOTAL		171.35			
1337 JIM WERNIG INC	1 588E699 726050	0000069900951	INV	06/18/2007		171.16	15155	25989	
		OPERATIONS	MAINT SUPP						
				CHECK TOTAL		171.16			
1337 JIM WERNIG INC	1 588E699 726050	0000069900952	INV	06/18/2007		171.16	15302	25990	
		OPERATIONS	MAINT SUPP						
				CHECK TOTAL		171.16			
1337 JIM WERNIG INC	1 588E699 920400	0000069900966	INV	06/18/2007		803.06	CVC52884	26060	
		OPERATIONS	MAINT SVC						
				CHECK TOTAL		803.06			
1154 JOHNSON OIL COMPANY	1 101E721 920400	00000720000775	INV	06/18/2007		129.70	19287521	26001	
		PLAN ZONE	MAINT SVC						
				CHECK TOTAL		129.70			
1154 JOHNSON OIL COMPANY	1 588E699 930660	0000069900949	INV	06/18/2007		1,103.92	74710026-MAY	25997	
		OPERATIONS	GAS						
				CHECK TOTAL		1,103.92			
1625 JOHNSON, ROSATI, LABARGE,	1 260E130 801025	00000	TRIAL CT	INV	06/18/2007	1,387.50	1050165	26049	
				PROFSLSVCS					
				CHECK TOTAL		1,387.50			
2369 MICHIGAN DEPT OF LABOR &	1 637E265 940010	00000	BLDG GRNDS	INV	06/18/2007	145.00	1134405	26137	
				OUTSIDE					
				CHECK TOTAL		145.00			
1162 LAPPANS OF GAYLORD INC	1 637E265 726050	00000	BLDG GRNDS	INV	06/18/2007	18.50	109344	26140	
				MAINT SUPP					
				CHECK TOTAL		18.50			

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OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH WARRANT: B2007-26 06/20/2007 DUE DATE: 06/22/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1162 LAPPANS OF GAYLORD INC	1 637E265 940010	00000	BLDG GRNDS	INV OUTSIDE	06/18/2007	217.86	110044	26144	
						CHECK TOTAL			
						217.86			
4648 LIVINGSTON COUNTY CLERK	1 1010131 606040	00000	CIRCUIT	INV COURT GEN	06/18/2007	60.00	JURY-DEMAND	26080	
	2 0701L 228057		GEN AGENCY	INV JUROR COMP		25.00			
						CHECK TOTAL			
						85.00			
2664 LOWES BUSINESS ACCOUNT	1 637E265 726050	00000	BLDG GRNDS	INV MAINT SUPP	06/18/2007	103.08	09934	26141	
						CHECK TOTAL			
						103.08			
4564 MAC TOOLS	1 588E699 726050	00000	OPERATIONS	INV MAINT SUPP	06/18/2007	22.17	31777	26059	
						CHECK TOTAL			
						22.17			
1496 MAXIMUS INC	1 101E141 920400	00000	FOC	INV MAINT SVC	06/30/2007	1,020.00	1037788-003	26114	
	2 215E141 920400		FOC	INV MAINT SVC		180.00			
						CHECK TOTAL			
						1,200.00			
4073 JOSEPH MESSENGER	1 101E648 801020	00000	MED EXAM	INV PROFESSNL	06/18/2007	150.00	GAULT-BENNETT	26037	
						CHECK TOTAL			
						150.00			
4073 JOSEPH MESSENGER	1 101E648 801020	00000	MED EXAM	INV PROFESSNL	06/18/2007	150.00	SHANE	26038	
						CHECK TOTAL			
						150.00			
4590 EPIC-MI RESEARCHERS ASSOC	1 498E351 940010	00000	JAIL STUDY	INV OUTSIDE	06/18/2007	7,100.00	FINAL	26044	
						CHECK TOTAL			
						7,100.00			
4645 BLUE BOOK	1 101E267 726200	00000	PROSECTOR	INV BOOKS	06/18/2007	14.95	M107-0028	26131	
						CHECK TOTAL			
						14.95			
1195 MICHIGAN OFFICEMAYS INC	1 101E301 726000	00000	SHERIFF	INV SUPPLIES	06/18/2007	23.99	109051	26009	
						CHECK TOTAL			
						23.99			

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OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: B2007-26 06/20/2007 DUE DATE: 06/22/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1206 MOORE POWER ELECTRIC	1 2490260 451010	0000037100760	P/S CHG/SV	BLDG PRMTS	06/18/2007	131.00	60482	26029	
						CHECK TOTAL			
						131.00			
1729 MORNING STAR PUBLISHING C	1 588E699 930300	0000069900959	OPERATIONS	ADVERTISE	06/18/2007	201.00	226922	26008	
						CHECK TOTAL			
						201.00			
1585 MSU EXTENSION	1 101E261 726000	00000	COOP EXT	SUPPLIES	06/18/2007	61.19	502	26046	
	2 101E864 920410		DISTRIBUTE	SVC CNTRCT		245.54			
						CHECK TOTAL			
						306.73			
4294 MUTUAL OF OMAHA	1 0704L 229001	00003	PAYROLL	SOC SEC	06/18/2007	79.94	G2X240A-MAY3	26039	
						CHECK TOTAL			
						79.94			
4654 NACM	1 101E131 930600	00000	CTRCT CT	MEMB/DUES	06/30/2007	100.00	2007-DUES	26108	
						CHECK TOTAL			
						100.00			
1217 NELSONS FUNERAL HOME	1 101E648 930460	00000	MED EXAM	TRANSPORT	06/18/2007	175.00	GAULT	26033	
						CHECK TOTAL			
						175.00			
1217 NELSONS FUNERAL HOME	1 101E648 930460	00000	MED EXAM	TRANSPORT	06/18/2007	175.00	SHANE	26036	
						CHECK TOTAL			
						175.00			
2348 NORTHERN APPLIANCE	1 101E351 920400	0000035100843	JAIL	MAINT SVC	06/18/2007	348.00	6-15-07	26125	
						CHECK TOTAL			
						348.00			
1227 NORTHWEST MICHIGAN COMMUN	1 101E601 940010	00000	DSTRCT HLT	OUTSIDE	06/18/2007	47,917.00	2156	26063	
						CHECK TOTAL			
						47,917.00			
4642 OSCODA COUNTY TREASURER		00000		INV	06/15/2007		OTSEGO	26118	
						CHECK TOTAL			
						47,917.00			







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OTSEGO COUNTY  
DETAIL INVOICE LIST

CASH ACCOUNT: 0001A 001000 CASH

WARRANT: E2007-26 06/20/2007 DUE DATE: 06/22/2007

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	AMOUNT	INVOICE	VOUCHER	CHECK
1869 WEST PAYMENT CENTER	1 101E267 726200	0000026700748	INV	BOOKS	06/18/2007	432.00	813809444	26130	
		PROSECUTOR				CHECK TOTAL			
						432.00			
1339 WILBER AUTOMOTIVE SUPPLY	1 588E699 726050	0000069900953	INV	MAINT SUPP	06/18/2007	52.95	665874	25995	
		OPERATIONS				CHECK TOTAL			
						52.95			
1339 WILBER AUTOMOTIVE SUPPLY	1 588E699 726050	0000069900957	INV	MAINT SUPP	06/18/2007	105.13	666631	26006	
		OPERATIONS				CHECK TOTAL			
						105.13			
4509 BRIAN WOJTKOWIAK	1 249E371 801020	0000037100764	INV	PROFESSNL	06/18/2007	1,469.70	7	26153	
		BUILDING				CHECK TOTAL			
						1,469.70			
1911 DEBRA WOJTKOWIAK	1 101E648 801020	00000	INV	PROFESSNL	06/18/2007	500.00	06-07-MED.-E	26047	
		MED EXAM				CHECK TOTAL			
						500.00			
1914 XEROX CORPORATION	1 101E267 920410	0000026700749	INV	SVC CNTRCT	06/18/2007	257.00	252430835	26129	
		PROSECUTOR				CHECK TOTAL			
						257.00			
=====						195,819.64	195,819.64		
=====						4,575,738.38	4,575,738.38		
=====									

WARRANT: B2007-26 06/20/2007

DUE DATE: 06/22/2007

FUND	ORG	ACCOUNT	AMOUNT	AVBL BUDGET
101	0101A	GENERAL FUND ASSET		
101	1010131	CIRCUIT COURT	239.90	
101	1010136	DISTRICT COURT	60.00	-6128.50
101	1010136	DISTRICT COURT	40.00	-220028.68
101	1010136	DISTRICT COURT	200.00	-1310.00
101	1010136	DISTRICT COURT	55.00	65089.80
101	101E331	CIRCUIT COURT	258.32	10508.51
101	101E331	CIRCUIT COURT	355.50	2426.25
101	101E331	CIRCUIT COURT	627.00	6115.58
101	101E331	CIRCUIT COURT	130.00	302.50
101	101E331	CIRCUIT COURT	1,020.00	3324.38
101	101E141	FRIEND OF THE COURT	907.29	568.25
101	101E141	FRIEND OF THE COURT	264.01	2692.68
101	101E215	COUNTY CLERK/ROD	355.50	13873.60
101	101E228	INFORMATION TECHNOLOGY	100.00	1200.00
101	101E257	EQUALIZATION	134.99	4144.32
101	101E257	EQUALIZATION	61.19	3513.53
101	101E261	COOPERATIVE EXTENSION	38.47	1784.00
101	101E267	PROSECUTOR	446.95	2978.05
101	101E267	PROSECUTOR	257.00	2704.61
101	101E267	PROSECUTOR	47.70	4721.49
101	101E267	PROSECUTOR	32.33	1629.89
101	101E301	SHERIFF	64.10	7734.14
101	101E301	SHERIFF	3118.85	3118.85
101	101E301	SHERIFF	14.91	265.87
101	101E301	SHERIFF	72.00	439.66
101	101E320	JUSTICE TRAINING	6.00	5172.01
101	101E332	MOTORCYCLE SAFETY EDUC	11.88	346.56
101	101E351	JAIL	882.00	2273.75
101	101E427	EMERGENCY SERVICES	1,255.00	00
101	101E601	DISTRICT HEALTH	47,917.00	23134.00
101	101E648	MEDICAL EXAMINER	70.00	430.00
101	101E648	MEDICAL EXAMINER	800.00	22605.00
101	101E648	MEDICAL EXAMINER	1,125.00	7515.00
101	101E648	MEDICAL EXAMINER	55.25	144.75
101	101E721	VETERANS BURIAL	140.00	2130.00
101	101E721	PLANNING / ZONING	105.97	83.89
101	101E721	PLANNING / ZONING	185.00	727.00
101	101E721	PLANNING / ZONING	26.95	373.05
101	101E721	PLANNING / ZONING	36.83	696.99
101	101E721	PLANNING / ZONING	45.30	33.40
101	101E864	DISTRIBUTIVE SERVICES	740.54	9475.79
CASH ACCOUNT 0001A 001000 BALANCE 4,575,738.38			FUND TOTAL	59,332.88
215	215E141	FRIEND OF THE COURT	180.00	545.91
215	215E141	FRIEND OF THE COURT	160.10	145.88
REPAIRS AND MAINTENANC RENTAL - EQUIP/VEHICLE			FUND TOTAL	340.10

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OTSEGO COUNTY  
WARRANT SUMMARY

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WARRANT: B2007-26 06/20/2007

DOE DATE: 06/22/2007

FUND ORG ACCOUNT AMOUNT AVBL BUDGET

CASH ACCOUNT 0001A 001000 BALANCE 4,575,738.38

249 2490260 PUBLIC SAFETY - CHG FO 249-01-300-20-000-000-451-010- 131.00 -206671.50  
249 249E371 BUILDING INSPECTION DE 249-01-300-00-371-000-000-726-050- 292.31 .33  
249 249E371 BUILDING INSPECTION DE 249-01-300-00-371-000-000-801-020- 3,496.30 26712.64  
249 249E371 BUILDING INSPECTION DE 249-01-300-00-371-000-000-930-230- 126.57 128.54

CASH ACCOUNT 0001A 001000 BALANCE 4,575,738.38

256 256E215 ROD AUTOMATION 256-01-191-00-215-000-000-726-000- 4,063.74 9020.38

CASH ACCOUNT 0001A 001000 BALANCE 4,575,738.38

260 260E130 46TH CIRCUIT TRIAL COU 260-01-130-00-130-000-000-801-025- 1,555.50 80515.00

CASH ACCOUNT 0001A 001000 BALANCE 4,575,738.38

261 261E427 EMERGENCY SERVICES 261-01-300-00-427-000-000-726-050- 947.03 3584.81

CASH ACCOUNT 0001A 001000 BALANCE 4,575,738.38

281 281E537 AIRPORT 281-01-400-00-537-000-000-726-000- 8.97 1549.76  
281 281E537 AIRPORT 281-01-400-00-537-000-000-726-050- 604.97 1817.02  
281 281E537 AIRPORT 281-01-400-00-537-000-000-940-010- 46,675.00 42308.88

CASH ACCOUNT 0001A 001000 BALANCE 4,575,738.38

290 290E670 SOCIAL SERVICES DEPT 290-16-600-00-670-000-000-700-000- 35,470.39 15763.40

CASH ACCOUNT 0001A 001000 BALANCE 4,575,738.38

293 293E689 SOLDIERS AND SAILORS 293-01-600-00-689-000-000-920-400- 39.95 618.21

CASH ACCOUNT 0001A 001000 BALANCE 4,575,738.38

498 498E351 JAIL STUDY EXPS 498-01-900-00-351-000-000-940-010- 7,100.00 25450.00

CASH ACCOUNT 0001A 001000 BALANCE 4,575,738.38

516 0516L DELINQUENT TAX REVOLV 516-00-228-051-TAX05 1,241.97

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OTSEGO COUNTY  
WARRANT SUMMARY

WARRANT: B2007-26 06/20/2007

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FUND ORG ACCOUNT AMOUNT AVBL BUDGET

CASH ACCOUNT 0001A 001000 BALANCE 4,575,738.38 FUND TOTAL 1,241.97

588 588E699 TRANSIT OPERATIONS 588-04-690-00-699-000-000-726-000- SUPPLIES - GENERAL 18.10 6677.94  
588 588E699 TRANSIT OPERATIONS 588-04-690-00-699-000-000-726-025- SUPPLIES - JANITORIAL 295.78 3954.67  
588 588E699 TRANSIT OPERATIONS 588-04-690-00-699-000-000-726-050- REPAIRS AND MAINT SUPL 9,624.66 27142.39  
588 588E699 TRANSIT OPERATIONS 588-04-690-00-699-000-000-920-200- WATER/SEWAGE 47.53 645.29  
588 588E699 TRANSIT OPERATIONS 588-04-690-00-699-000-000-920-400- REPAIRS AND MAINTENANC 129.70 6841.85  
588 588E699 TRANSIT OPERATIONS 588-04-690-00-699-000-000-930-300- ADVERTISING 201.00 1249.46  
588 588E699 TRANSIT OPERATIONS 588-04-690-00-699-000-000-930-660- GASOLINE 13,778.96 116595.59  
588 588E699 TRANSIT OPERATIONS 588-04-690-00-699-000-000-940-010- OUTSIDE CONTRACTED SER 35.63 11587.10

CASH ACCOUNT 0001A 001000 BALANCE 4,575,738.38 FUND TOTAL 24,131.36

595 595E351 JAIL COMMISSARY 595-01-300-00-351-000-000-726-000- SUPPLIES - GENERAL 6.00 11924.59

CASH ACCOUNT 0001A 001000 BALANCE 4,575,738.38 FUND TOTAL 6.00

618 618E447 GIS MAPPING 618-01-400-00-447-000-000-920-410- SERVICE CONTRACTS 1,359.60 4055.90

CASH ACCOUNT 0001A 001000 BALANCE 4,575,738.38 FUND TOTAL 1,359.60

637 637E265 BUILDING AND GROUNDS 637-01-261-00-265-000-000-726-000- SUPPLIES - GENERAL 431.96 2130.87  
637 637E265 BUILDING AND GROUNDS 637-01-261-00-265-000-000-726-046- SUPPLIES - UNIFORM/ACC 217.62 134.72  
637 637E265 BUILDING AND GROUNDS 637-01-261-00-265-000-000-726-050- REPAIRS AND MAINTENANC 1,170.69 62842.02  
637 637E265 BUILDING AND GROUNDS 637-01-261-00-265-000-000-920-410- SERVICE CONTRACTS 239.25 37599.66  
637 637E265 BUILDING AND GROUNDS 637-01-261-00-265-000-000-930-620-ALPCT ELECTRICITY 4,304.08 -22498.63  
637 637E265 BUILDING AND GROUNDS 637-01-261-00-265-000-000-930-620-LNDVUS ELECTRICITY 45.48 -1629.20  
637 637E265 BUILDING AND GROUNDS 637-01-261-00-265-000-000-940-010- OUTSIDE CONTRACTED SER 1,339.32 2353.89

CASH ACCOUNT 0001A 001000 BALANCE 4,575,738.38 FUND TOTAL 7,748.40

645 645E201 FINANCE DEPARTMENT 645-01-191-00-201-000-000-726-000- SUPPLIES - GENERAL 125.00 131.24

CASH ACCOUNT 0001A 001000 BALANCE 4,575,738.38 FUND TOTAL 125.00

701 0701L GENERAL AGENCY LIABILITY 701-00-228-037- CRIME VICTIM RIGHTS FU 45.00  
701 0701L GENERAL AGENCY LIABILITY 701-00-228-057- JUROR COMPENSATION REI 25.00  
701 0701L GENERAL AGENCY LIABILITY 701-00-228-059- JUSTICE SYSTEM FUND 45.00  
701 0701L GENERAL AGENCY LIABILITY 701-00-271-000- RESTITUTIONS PAYABLE 650.00  
701 0701L GENERAL AGENCY LIABILITY 701-00-271-130- RESTITUTIONS PAYABLE - 55.00

CASH ACCOUNT 0001A 001000 BALANCE 4,575,738.38 FUND TOTAL 820.00

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OTSEGO COUNTY  
WARRANT SUMMARY

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DUE DATE: 06/22/2007

FUND ORG ACCOUNT AMOUNT AVBL BUDGET

704 0704L PAYROLL IMPREST LIABIL 704-00-229-001- 79.94  
704 0704L PAYROLL IMPREST LIABIL 704-00-231285- 122.66

CASH ACCOUNT 0001A 001000 BALANCE 4,575,738.38 FUND TOTAL 202.60

WARRANT SUMMARY TOTAL 195,819.64

GRAND TOTAL 620,841.13

RESOLUTION NO. OCR 07-27  
Honoring John Milbocker

Otsego County Board of Commissioners  
June 26, 2007

WHEREAS, John Milbocker has voluntarily served Otsego County as a director on the Otsego Conservation District Board for over 20 years; and

WHEREAS, the Otsego County Board of Commissioners appreciates the time, commitment and dedicated service that John has provided to protect our county's natural resources, he has been instrumental in promoting programs that exemplify wise management through conservation practices by gathering support for the District Forestry Program; and

WHEREAS, as a director on the Conservation District Board he has helped to plan for and guide the County through its growth during the last decade, John and his wife, Deb have volunteered many hours towards the annual tree sale, which has contributed to over one hundred thousand seedlings being planted annually in Otsego County. Practicing good conservation is truly a way of life for John and his family, always helping to "build a better future for generations to come"; now, therefore, be it,

RESOLVED, that the Otsego County Board of Commissioners honor and thank John for his outstanding service to the County and wish him good health, happiness and enjoyment in his retirement.

THE RESOLUTION WAS DECLARED ADOPTED.

RESOLUTION NO. OCR 07-28  
Honoring Deb Milbocker

Otsego County Board of Commissioners  
June 26, 2007

WHEREAS, Deb Milbocker has voluntarily served Otsego County as Vice-chairperson of the Township Officer Association for 6 years; and

WHEREAS, she served as a Charlton Township Trustee for 14 years; and

WHEREAS, she served as secretary of the Otsego County Commission on Aging Board for a number of years; and

WHEREAS, the Otsego County Board of Commissioners appreciates the time, commitment and dedicated service that Deb has provided; now, therefore, be it,

RESOLVED, that the Otsego County Board of Commissioners honor and thank Deb for her outstanding service to the County and wish her good health, happiness and enjoyment in her retirement.

THE RESOLUTION WAS DECLARED ADOPTED.

**RESOLUTION NO. OCR 07-29**  
**OPPOSITION TO HB 4852**  
OTSEGO COUNTY BOARD OF COMMISSIONERS  
June 26, 2007

**WHEREAS**, the Otsego County Sheriff has recommended that the Otsego County Board of Commissioners express opposition to the Michigan Public Safety Funding Proposal – HB 4852 – as presented and supported by the Michigan State Police and the Michigan Department of Information Technology which contains a \$1.35 surcharge per communication device (land line, cellular, and VoIP) that would negatively impact Otsego County and other Michigan Counties that rely on a local surcharge to fund 9-1-1 operations and local public safety communications systems; and

**WHEREAS**, in addition, the Otsego County Sheriff has recommended that the Otsego County Board of Commissioners express support of Michigan Senate Bill 410 and 411 as read into the Senate record on May 23, 2007, which would

- Create a uniform surcharge for all devices that access the 9-1-1 system,
- Establish a 9-1-1 operator training fund, and develop training standards for 9-1-1 operators
- Allow the Emergency Telephone Service Committee (ETSC) to set standards for 9-1-1 facility (PSAP) operations and county certification for the receipt of 9-1-1 funds,
- Set funding for the feasibility study of a new IP based 9-1-1 system for the State,
- Provide for location technology implementation for multi-line telephone systems,
- Simplify county 9-1-1 plan modifications; and

**WHEREAS**, the Otsego County Board of Commissioners concurs with the recommendations of the Otsego County Sheriff and the Director of the Otsego County Emergency Management 9-1-1 Central Dispatch Authority; now, therefore, be it

**RESOLVED**, that the Otsego County Board of Commissioners hereby expresses its opposition to the Michigan State Police Safety Proposal – HB 4852, and expresses its endorsement and support for Michigan Senate Bills 410 and 411, and be it further

**RESOLVED**, that the Otsego County Clerk send a copy of this resolution to Senator Tony Stamas, Representative Kevin Elsenheimer, and the Michigan Association of Counties.

# OTSEGO COUNTY 2007 APPOINTMENTS

## STATUTORY COMMITTEES

TRANSPORTATION & COUNTY AIRPORT	Chair Hyde, Beachnau, Glasser Staff: Woody
LEPC	Glasser
9-1-1	Liss, Hyde
PLANNING COMMISSION	Backenstose
PARLIAMENTARIAN	Bates

## SELECT COMMITTEES

JUSTICE & PUBLIC SAFETY	Chair Johnson, Liss, Hyde, Backenstose, Burt Staff: Frisch
BUDGET-FINANCE	Chair Burt, Olsen, Backenstose, Beachnau, Glasser Staff: Axford, Frisch
COUNTY INFRASTRUCTURE	Chair Bentz, Backenstose, Glasser, Olsen, Burt Staff: Fulcher
JAIL TECHNICAL COMMITTEE	Chair Burt, Glasser, Hyde, Backenstose, Edel, Legel, Frisch, McBride, Webber, FitzGerald, Davis, Morse, Frick
HUMAN SERVICES	Chair Bentz, Beachnau, Johnson, Bates, Burt Staff: Adam
PERSONNEL	Chair Liss, Bates, Johnson, Bentz, Burt Staff: Adam
JAIL CITIZEN COMMITTEE	Chair Don Koeppen, Sanders, Brecheisen, Berlin, Cousineau, Dunn, Fisher, Franckowiak, Giles, Harrison, Haus, Kassuba, Mammel, Mathis, McCarthy, Morgan, Morgridge, Sharrard, Skoglund, Thompson, Tober, Waldo, Wagar

## COMPONENT UNIT/CONTRACTUAL LIAISONS

COMMISSION ON AGING	Olsen, Hyde Alternate
EMS	Hyde, Liss Alternate
LIBRARY	Backenstose, Olsen Alternate
HOUSING COMMITTEE	Bates, Backenstose Alternate
PARKS & RECREATION	Johnson, Olsen Alternate
ROAD COMMISSION	Glasser, Hyde Alternate
SPORTSPLEX	Beachnau, Backenstose Alternate
UNIVERSITY CENTER	Olsen, Beachnau Alternate
M-TEC ADVISORY	Hyde, Backenstose Alternate
DISTRICT HEALTH	Bentz, Johnson
MENTAL HEALTH (NEMCMH)	Bentz, Johnson Alternate
SOIL CONSERVATION	Olsen, Hyde Alternate
CONSTRUCTION BOARD OF APPEALS	Bentz, Johnson
APPEALS BOARD (Sanitary Board of Appeals)	Liss, Glasser, Backenstose

## COMMUNITY, GOVERNMENT & PROGRAM LIAISONS

AU SABLE RIVER ZONING	Bates, Olsen Alternate
BIG ROCK	Carl Lord
FAIR BOARD	Bates, Beachnau Alternate
GAYLORD CITY COMMISSION	Bates, Beachnau Alternate
M.A.C./WORKER COMP/RISK MGMT	Johnson
M.S.U. EXTENSION	Johnson, Backenstose Alternate
NEMC	Glasser, Johnson Alternate
NEMCOG	Liss, Beachnau Alternate
NEMCSA	Glasser, Johnson Alternate
NMSAS	Olsen, Bentz Alternate
OCHSCB and F.I.A.	Backenstose, Bentz Alternate
PIGEON RIVER ADVISORY/ZONING	Glasser, Beachnau Alternate
TOWNSHIP ASSOCIATION	Backenstose, Hyde Alternate
COMMUNITY CORRECTIONS	Liss, Hyde Alternate

## ELECTED OFFICIALS' LIAISONS

CLERK/REGISTER OF DEEDS	Beachnau
PROSECUTING ATTORNEY	Liss
SHERIFF	Bentz
TREASURER	Olsen

\*Elected Officials will be scheduled for quarterly reports to the Board of Commissioners on a rotating basis.

## **COMMITTEE DESCRIPTIONS/DUTIES**

### **Budget & Finance Committee**

The Budget & Finance Committee consists of 4 County Commissioners appointed by the Chairman of the Board of Commissioner. The County Administrator is also a permanent voting member of the Committee, but is not intended to serve in the capacity of Chairman of the Committee. The intent of the committee is not to assume the management authority of either the department head or the County Administrator, but rather to ensure the integrity of all policies affecting the public. The County Administrator determines which issues need committee action prior to board action. The committee shall make recommendations to the Board of Commissioners concerning policy matters concerning finance, budget establishment and management, federal and state grants, equalization of taxes throughout the county, additional appropriations requested during the course of a fiscal year, and associated fiscal matters. The committee's responsibilities also include serving as a liaison to the following county departments, offices and agencies: Equalization, Treasurer, Clerk/ROD, and Economic Alliance.

### **Justice and Public Safety Committee**

The Justice & Public Safety Committee consists of 4 County Commissioners appointed by the Chairman of the Board of Commissioner. The County Administrator is also a permanent voting member of the Committee, but is not intended to serve in the capacity of Chairman of the Committee. The intent of the committee is not to assume the management authority of either the department head or the County Administrator, but rather to ensure the integrity of all policies affecting the public. The County Administrator determines which issues need committee action prior to board action. The committee's responsibilities include making recommendations with regard to matters of interest or concern to the County Board in the areas of justice and public safety. The committee's responsibilities also include serving as a liaison to the following county departments, offices and agencies: Circuit Court, District Court, Probate Court, Friend of the Court, Prosecuting Attorney's Office, Animal Control, and the Sheriff's Department.

### **Personnel Committee**

The Personnel Committee consists of 4 County Commissioners appointed by the Chairman of the Board of Commissioner. The County Administrator is also a permanent voting member of the Committee, but is not intended to serve in the capacity of Chairman of the Committee. The intent of the committee is not to assume the management authority of either the department head or the County Administrator, but rather to ensure the integrity of all policies affecting the public. The County Administrator determines which issues need committee action prior to board action. The committee shall make recommendations to the Board of Commissioners concerning all personnel items such as: determining the number of employees in a department; employing personnel; termination of personnel, other than department heads; establishing new positions; salary or wages for positions; personnel policies; benefits for elected and non-elected personnel; serve as the collective bargaining committee including involvement in grievance procedures; and any duties assigned by the Board of Commissioners. The committee's responsibilities also include serving as a liaison to the following county departments, offices and agencies: MSU Extension, Sportsplex, University Center, M-TEC.

## **Transportation and Airport Committee**

The Transportation and Airport Committee consists of 3 County Commissioners appointed by the Chairman of the Board of Commissioner. The intent of the committee is not to assume the management authority of either the department head or the County Administrator, but rather to ensure the integrity of all policies affecting the public. The County Administrator determines which issues need committee action prior to board action. The committee shall make recommendations to the Board of Commissioners concerning the county's public infrastructure. The Committee shall have the management, control and expenditure of funds for the county airport, and shall supervise the care, control and improvement of the airport property, and make reasonable rules and regulations and enforce the same when made respecting the use by the public of such property. The committee's responsibilities also include serving as a liaison to the following departments, offices and agencies: Airport, Bus, and the Airport Advisory Committee.

## **County Infrastructure Committee**

The County Infrastructure Committee consists of 4 County Commissioners appointed by the Chairman of the Board of Commissioner. The County Administrator is also a permanent voting member of the Committee, but is not intended to serve in the capacity of Chairman of the Committee. The intent of the committee is not to assume the management authority of either the department head or the County Administrator, but rather to ensure the integrity of all policies affecting the public. The County Administrator determines which issues need committee action prior to board action. The committee shall make recommendations to the Board of Commissioners concerning the county's infrastructure. The committee's responsibilities also include serving as a liaison to the following county departments, offices and agencies: Building & Grounds, Land Use Services, and NEMCOG.

## **Human Services Committee**

The County Infrastructure Committee consists of 4 County Commissioners appointed by the Chairman of the Board of Commissioner. The County Administrator is also a permanent voting member of the Committee, but is not intended to serve in the capacity of Chairman of the Committee. The intent of the committee is not to assume the management authority of either the department head or the County Administrator, but rather to ensure the integrity of all policies affecting the public. The County Administrator determines which issues need committee action prior to board action. The committee shall make recommendations to the Board of Commissioners concerning human services provided. The committee's responsibilities also include serving as a liaison to the following county departments, offices and agencies: NMSAS, DHS, NEMCHMH, District Health, NEMCSA, NEMC, Commission on Aging, EMS.