



Otsego County Board of Commissioners

225 West Main Street • Gaylord, Michigan 49735

989-731-7520 • Fax 989-731-7529

NOTICE OF MEETING

The Otsego County Board of Commissioners will hold a regular meeting on Tuesday, June 12, 2012 beginning at 9:30 a.m., at the County Building at 225 W. Main Street, Room 100, Gaylord, Michigan 49735.

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Regular Minutes of May 22, 2012 w/attachments

Administrator's Report

Special Presentation

A. MSU Extension - Kelley Hiemstra, Regional Director

Department Head Report

A. 9-1-1/Emergency Management Update - Mike Thompson, Director

City Liaison, Township & Village Representatives

Correspondence

Unfinished Business

A. OCR 12-19 Opposition to MNRTF Diversion

New Business

A. Financials

1. May 29, 2012 Warrant

2. June 5, 2012 Warrant

3. June 12, 2012 Warrant

B. Region IX Area Agency on Aging 2013 Annual Implementation Plan

C. Other Business

Public Comment

Board Remarks, Announcements, and Informal Discussions

Adjournment

May 22, 2012

The Regular meeting of the Otsego County Board of Commissioners was held in the County Building at 225 West Main Street, Room 100. The meeting was called to order at 9:30 a.m. by Chairman Paul Beachnau. Invocation by Commissioner Ken Borton, followed by the Pledge of Allegiance led by Commissioner Richard Sumerix.

Roll call:

Present: Clark Bates, Paul Beachnau, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton, Bruce Brown.

Excused: Paul Liss.

Motion by Commissioner Clark Bates, to approve the regular minutes of May 8, 2012 with attachments as corrected. Ayes: Unanimous. Motion carried. The minutes were corrected regarding the numbering of the MERS resolutions.

Administrator's Report:

John Burt reported on the Livingston Blvd demolition; Animal Control building; Airport Hangar.

Department Head Report:

Suzy DeFeyer reported on the Clerk/Register of Deeds offices.

Theron Higgins report on the Bus system was removed from the agenda.

Committee Report:

Motion by Commissioner Lee Olsen, to support the construction of a new storage facility for the Otsego County Emergency Medical Services on their existing reserved property at the County's Alpine Center Complex being an area roughly 400' x 600' at the southwest corner of Section 27, Township 31 North, Range 3 West. Ayes: Unanimous. Motion carried.

Motion by Commissioner Lee Olsen, to approve Amendment One to the University Center Operating Agreement. Ayes: Unanimous. Motion carried.

Motion by Commissioner Lee Olsen, to approve the updates to the Otsego County Fee Schedule. Ayes: Unanimous. Motion carried.

Motion by Commissioner Lee Olsen, to approve the Partial Tax Payment Policy. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Lee Olsen, to adopt Resolution OCR-12-18 Heath Department Refinancing.

Ayes: Clark Bates, Paul Beachnau, Lee Olsen, Erma Backenstose, Richard Sumerix, Doug Johnson, Ken Borton, Bruce Brown.

Nays: None.

Excused: Paul Liss.

Motion carried/Resolution adopted. (see attached)

Motion by Commissioner Lee Olsen, to approve a budget amendment to provide match to the Otsego County Economic Alliance for the Milbocker/McCoy Road alternative road project with funds to be released once the project is ready to proceed. Ayes: Unanimous. Motion carried. (see attached)

Motion by Commissioner Lee Olsen, to approve B&B Construction as the low bidder for the Groen Restroom Project at \$48,350 with a total cost for the project, excluding electric, of \$61,000, and to approve the associated budget amendment. Ayes: Unanimous. Motion carried.

Motion by Commissioner Lee Olsen, to loan \$10,000 from the 9-1-1 Fund(fund 261) to the Pre-Disaster Mitigation Grant Fund (fund 263) to assist with cash flow while waiting for reimbursement from the State of Michigan, with the loan to be repaid once the reimbursement is received. Ayes: Unanimous. Motion carried.

Motion by Commissioner Doug Johnson, to approve the 2012 Bus contracts with the Cheboygan-Otsego-Presque Isle Educational School Districts (COPESD), COPESD Gaylord Summer School Program, Crossroads Industries, Gaylord Schools, Otsego County Commission on Aging and Vanderbilt Schools. Ayes: Unanimous. Motion carried. (see attached)

Mary Sanders reported the Economic Alliance.

Roberta Tholl reported on the Road Commission.

Todd Sharrard report on the City of Gaylord.

Correspondence:

The April 2012 Financial reports were discussed.

New Business:

Motion by Commissioner Ken Borton, to approve the May 15, 2012 Warrant in the amount of \$191,437.30 as presented. Ayes: Unanimous. Motion carried.

Motion by Commissioner Erma Backenstose, to approve the May 22, 2012 Warrant in the amount \$1,581,362.39 as presented. Ayes: Unanimous. Motion carried.

Motion by Richard Sumerix, to adopt Resolution OCR-12-19 in opposition to the diversion of MNRTF funds.

Motion by Commissioner Ken Borton, to postpone Resolution OCR-12-19 to the June 12, 2012 Board meeting. Ayes: Unanimous. Motion carried.

Public Comment:

Bill Kinney addressed the Board.

Board Remarks:

Commissioner Clark Bates: City Council meeting.

Motion by Commissioner Clark Bates, for the County to waive the work camp fee to help the City sign alternate route for traffic during the Memorial Day parade. Ayes: Unanimous. Motion carried.

Commissioner Doug Johnson: Parks and Recreation meeting.

Commissioner Erna Backenstose: Otsego Lake Township meeting.
Library.

Commissioner Lee Olsen: Groen property.
Huron Pines open house May 25th from 3:00 p.m to 5:00 pm.

Commissioner Bruce Brown: Little League fundraiser at the Alpine Chocolat Haus May 23rd.

Commissioner Rich Sumerix: Consortium.

Chairman Paul Beachnau: Police memorial.
Township meeting.

Meeting adjourned at 10:32 a.m.

Paul M. Beachnau, Chairman

Susan I. DeFeyter, Otsego County Clerk



Partial Tax Payment Policy

1. PURPOSE

This policy is intended to establish guidelines under which the Otsego County Treasurer may accept partial property tax payments.

2. AUTHORITY

Otsego County has the ability to establish rules and regulations in reference to management of the interests and business concerns of the county as the board considers necessary and proper in all matters not especially provided under the laws of the State of Michigan, per Public Act 156 of 1851, specifically mcl 46.11 (l).

3. POLICY

Except for as otherwise provided in law, the County Treasurer will accept partial payments on taxes for delinquent real property as allowed within this policy.

For those wishing to make partial payments, the following rules apply:

- a. A partial payment of property taxes may not be made more than four times in one calendar month.
- b. A partial payment of property taxes may not be made in an amount less than \$50, except for final payment.
- c. Partial payments will be applied first to outstanding interest, fees, and penalties, and then to the remaining tax balance, except as provided below.
- d. Partial payments on commercial or industrial properties may be applied first to outstanding tax balance at the request of the taxpayer, or their designated representative, with the approval of the County Treasurer, the County Administrator, and the Board of Commissioners. Such requests must be made in writing at least one (1) week in advance of the regular Board of Commissioners meeting in which the request will be considered.
- e. When accepting partial redemption payments, per mcl 211.78g (6), the County Treasurer shall include in the tax record in his or her office the name of the person or persons making each partial redemption payment, the date of each partial redemption payment, the amount of each partial redemption payment, and the total amount of all redemption payments. In the case of (d) above, the County Treasurer will further keep information on the outstanding fees, interest, and penalties associated with the principal paid as well as outstanding principal.

Approved:

- f. A redemption certificate shall not be issued until all outstanding interest, fees, penalties, and outstanding tax balances are paid in full.
- g. Interest, penalties, and fees will continue to apply to unpaid taxes per the General Property Tax Act. A delinquent tax is an unpaid tax that has been forwarded to the County Treasurer for collection on March 1 of the year after the taxes were due. An Administrative fee of 4% and interest of 1% per month are added. Except for certified abandoned property, on the October 1 immediately succeeding the date that unpaid taxes are returned to the County Treasurer for forfeiture, foreclosure and sale, or returned as delinquent, a fee of \$15.00 on each parcel will be added. After one year, the property is forfeited to the County Treasurer, at which time the interest rate goes to 1.5% per month retroactive to the date it first became delinquent, and a \$175 processing fee, as well as other fees determined by the State of Michigan, are also added.
- h. Tax payments made by credit card may be subject to a surcharge by the company contracted to process credit card payments.

Questions regarding this policy should be directed to

County of Otsego
Office of the County Treasurer
(989) 731-7560

Approved:

COUNTY OF OTSEGO

STATE OF MICHIGAN

RESOLUTION APPROVING NORTHWEST MICHIGAN COMMUNITY HEALTH AGENCY
OTSEGO BUILDING PROJECT REFINANCING

A regular meeting of the Board of County Commissioners of the County of Otsego, Michigan (the "County") was held at 225 W. Main Street, Room 100, Gaylord, Michigan, on May 22, 2012 at 9:30 a.m.

RECITALS

1. The County is one of the constituent counties of the Northwest Michigan Community Health Agency (the "Health Department"), a "district health department" formed by the constituent counties of Antrim, Charlevoix, Emmet and Otsego under Section 2415 of Act 368, P.A. 1978, as amended, for the purpose of providing essential health services to residents of those counties.

2. On May 13, 2008, NHF Sub Charlevoix, a Michigan nonprofit corporation (the "Issuer") issued its tax-exempt Limited Obligation Revenue Note for a principal amount up to \$1,300,000.00 (the "Original Note"), which Original Note was issued to finance the construction of an approximately 8,900 square foot, two-story addition (the "Building Addition") to an existing approximately 15,000 square foot medical, dental and office building (the "Existing Building") for lease to the Health Department and other governmental units and qualified tax exempt charitable organizations to satisfy the urgent need for such facilities for the provision of public dental clinic and related health care and human services to residents of the County (the "Project").

3. The Original Note was issued "on behalf of" the County, within the meaning of Section 103 of the Internal Revenue Code of 1986, as amended, pursuant to a resolution approved by the Board of Commissioners of the County on April 8, 2008 (the "Prior Resolution"), which specifically provided that the County has no financial responsibility whatsoever for payments due under the Original Note, which was primarily payable from and secured by lease payments made by the Health Department.

3. Land owned by the County specifically described in Exhibit A hereto (the "Land"), together with the Existing Building situated on the Land was identified as a desirable site (the Land and Existing Building are collectively hereafter referred to as the "Site") for the Project (consisting of the Site and the Building Addition), and the County (as Landlord) entered into a 99-year Ground Lease with the Issuer (as Tenant) dated May 13, 2008, leasing the Land to the Issuer for purposes of the Project.

4. The Original Note, in the remaining outstanding principal amount of approximately \$1,177,000, initially bore interest at the rate of 4.9% per annum, subject to interest rate adjustments, and has a final maturity date of February 1, 2029.

5. The refinancing of the indebtedness represented by the Original Note is expected to reduce exposure to interest rate fluctuations and, based on prevailing interest rates on tax-exempt obligations after factoring in any prepayment penalty or premium and costs of refinancing, will result in reductions in debt service on an on-going basis, and correspondingly reduce the rent payable by the Health Department, and help preserve the economic viability of the Project and its availability to provide critical public health and human services.

6. It is proposed that:

(i) the Issuer will issue a tax-exempt Limited Obligation Refunding Revenue Note on behalf of the County in a principal amount not to exceed \$1,230,000 (the "2012 Refunding Note"), having a final maturity date not later than February 1, 2029, and the proceeds of which will be used to pay all outstanding principal of and accrued interest on the Original Note, any applicable prepayment penalty or premium, and costs associated with issuance of the 2012 Refunding Note;

(ii) the Issuer will continue to lease the Project to the Health Department pursuant to a restated lease agreement, with the restated lease payments being fixed in amounts sufficient for the Issuer to pay the principal of and interest on the 2012 Refunding Note as such amounts become due, together with the Issuer's reasonable administrative expenses, but not in excess of the fair market rentals for the Project; and,

(iii) the County and the Issuer will enter into a new ground lease of the Site as described herein.

RESOLUTIONS

The Board of County Commissioners adopts the following resolutions:

1. The health care and human services provided by the Health Department, including the provision of public dental clinic services, and by other governmental or qualified tax exempt charitable organizations in need of medical, dental and office facilities, constitute an essential public purpose of benefit to the health and welfare of the residents of the County.

2. The Board reaffirms its approval of the non-profit purposes and activities of the Issuer as set forth in its Articles of Incorporation, including the development of the Project and the lease of the Project to the Health Department and other qualified health and human services organizations, if any, with the same remaining lease term as set forth under the original lease. The Issuer was incorporated by private, charitable public health interests, is not an agent or instrumentality of the County, and shall continue to operate independently of any control by the County.

3. The Project and the Land shall be subject to the provisions of a Restated Ground Lease with substantially the same terms and provisions (as determined by the Chairperson of the

Board) (the "Restated Ground Lease") as those contained in the Ground lease between the County (as Landlord), and NHF Sub Charlevoix (as Tenant) dated May 13, 2008, attached as Exhibit B hereto, and the County hereby authorizes the Chairperson of the Board and the County Clerk to execute the Restated Ground Lease.

4. The County hereby authorizes the Chairperson of the Board and the County Clerk to execute any and all instruments and agreements as may be required to effectuate the issuance of the 2012 Refunding Note upon the terms and provisions contained herein, including, without limitation, a Subordination Agreement subordinating the rights of the County to the liens and claims of the holder of the 2012 Refunding Note until the indebtedness represented by the 2012 Refunding Note is paid in full.

5. The County approves of the issuance of a tax-exempt Limited Obligation Refunding Revenue Note of the Issuer on behalf of the County in a principal amount not to exceed \$1,230,000 for the purpose of paying all outstanding principal of and accrued interest on the Original Note, any applicable prepayment penalty or premium, and costs associated with issuance of the 2012 Refunding Note, which 2012 Refunding Note shall be issued no later than three (3) months from the date hereof, which shall have a final maturity date not later than February 1, 2029 upon substantially the terms set forth in Exhibit C hereto. The County's approval of the issuance by the Issuer of the 2012 Refunding Note is only to the extent required in order for such debt obligation to be deemed to be issued "on behalf of" the County for purposes of Section 103 of the Internal Revenue Code of 1986, as amended, and the regulations thereunder, and for no other purposes. The 2012 Refunding Note and interest thereon shall be non-recourse obligations of the Issuer, payable solely from the lease payments from the Health Department, and other qualified health and human services organizations occupying the Project as tenants, if any, and secured by a mortgage on the Site and Project and an assignment of such lease payments. The 2012 Refunding Note shall never constitute a general obligation of the County within the meaning of any constitutional, statutory or charter provision or limitation and shall never constitute or give rise to a debt or liability of the County or a charge against the general credit or taxing power of the County. The County disclaims any financial responsibility for repayment of the 2012 Refunding Note, which is to be primarily secured by lease payments made by the Health Department to the Issuer. With respect to the partial funding for the activities of the Health Department from County appropriations, no portion of such appropriations derived from direct County taxation shall be applied toward such lease payments.

6. Upon retirement of the indebtedness represented by the 2012 Refunding Note, the County shall accept possession of the Land and title to the Project (including any additions to the Project) from the Issuer pursuant to the County's rights under the Restated Ground Lease.

7. The County hereby designates the 2012 Refunding Note in the maximum principal amount of \$1,230,000 as a "qualified tax-exempt obligation" for purposes of the deduction of interest expense by financial institutions under Section 265 of the Internal Revenue Code of 1986, as amended.

8. Upon the termination of the Ground Lease and the return of the Land and the Project to the County, the County shall at such time evaluate the lease of all or a portion of the Project to the Health Department for its continued use as a health services facility, provided that the County shall have no obligation to enter into such a lease.

9. All resolutions or parts of resolutions insofar as they conflict with the provisions of this resolution be and they are hereby rescinded.

YES:

NO:

ABSENT:

ABSTAIN:

RESOLUTION DECLARED ADOPTED.

_____, County Clerk
Susan I. DeFeyter

STATE OF MICHIGAN)
) ss.
COUNTY OF OTSEGO)

I, Susan I. DeFeyter, the duly qualified and acting County Clerk of the County of Otsego, Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the County Board of Commissioners at a regular meeting held on May 22, 2012, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, including in the case of a special or rescheduled regular meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

Dated: _____

Susan I. DeFeyter, County Clerk

EXHIBIT A - LEGAL DESCRIPTION

A parcel of land on part of the SW 1/4 of Section 27, T31N-R3W, Livingston Township, Otsego County, Michigan, described as commencing at the SW corner of said Section 27; thence S89°22'16"E, 850.00' along the South line of said Section 27; thence N00°37'44"E, 388.36' to the POINT OF BEGINNING; thence continuing N00°37'44"E, 234.66'; thence along the South line of 80' easement for ingress and egress the following two (2) courses: 1) N86°50'54"E, 327.50'; 2) 247.76' along a curve to the left, said curve having a radius of 512.54', a Long Chord of 245.35' Bearing N73°00'01"E; thence S00°35'45"W, 330.56'; thence N89°22'16"W, 560.81' to the Point of Beginning, containing 3.36 acres more or less and being subject to an easement for the construction, operation and maintenance of water lines in, on, under, over, upon and across premises described as;

"A strip of land in the SW 1/4 of Sec. 27, T 31 N, R 3 W Livingston Township, Otsego County, Michigan, lying 15 feet either side of a line described as commencing at the SW corner of Sec. 27, T 31 N, R 3 W; and proceeding thence E 665.91 feet along the S line of said Sec. 27; thence N 33.00 feet to the point of beginning of this easement; thence N 165.06 feet; thence N 52°14'39"E 392.60 feet; thence N 41°45'44"E 215.36 feet; thence S 75°34'40"E 344.62 feet to a point 15 feet W of the NW corner of the Cheboygan-Otsego-Presque Isle Intermediate School District structure; thence S 0°2'13"E 140.00 feet parallel to the W'yly wall of said structure to the point of ending."

Being together with an 80' easement for purposes of ingress-egress and public utilities over and across a parcel of land described as lying 40' either side of a line described as commencing at the SW corner of said Section 27; thence N00°01'03"E, 600.41' along the West line of said Section 27 and centerline of Highway US 27; thence N86°16'49"E, 100.21' to the POINT OF BEGINNING of this easement; thence continuing N86°16'49"E, 518.05'; thence N86°50'54"E, 565.31'; thence 281.68' along a curve to the left, said curve having a radius of 472.54', a Long Chord of 277.48', Bearing N68°46'29"E; thence N86°55'16"E, 185.47'; thence 231.18' along a curve to the left, said curve having a radius of 143.12', a Long Chord of 206.85', Bearing N40°38'48"E; thence N05°37'40"W, 95.96'; thence N16°04'06"E, 62.25' to the point of ending.

(NOTE: ° denotes degrees)

EXHIBIT B - GROUND LEASE

GROUND LEASE

This Ground Lease is made and entered into effective as of 13th day of May, 2008, between OTSEGO COUNTY, a Michigan municipal corporation, whose address is 225 W Main Street, Gaylord, Michigan 49735 ("Landlord"), and NHP SUB CHARLEVOIX, a Michigan nonprofit corporation, of 8500 Long Rapids Road, Alpena, Michigan 49707 ("Tenant"), on the following terms and conditions:

1. Project To Be Ground Leased. Landlord Ground Leases to Tenant, and Tenant rents from Landlord, the property described in Exhibit A attached (the "Land") together with an existing approximately 15,000 square foot building situated on the Land (the "Building") (the Land and Building are hereafter referred to as the "Project").

2. Ground Lease Term. The term of this Ground Lease (the "Term") shall commence on the date of Tenant's debt obligations associated with the acquisition and construction of the Project as evidenced by a Limited Obligation Revenue Note (the "Note") from Tenant to Citizens Bank ("Bank"), and shall terminate ninety-nine (99) years from the date of commencement, unless sooner terminated upon written notice by Landlord, or as hereinafter set forth. This Ground Lease shall not terminate upon notice by Landlord, unless the Note is fully paid and discharged, whether at maturity or through permitted prepayment, or an amount sufficient to fully pay and discharge the Note is escrowed by the County and dedicated to the payment of such debt. If Tenant continues to use the Project after expiration of the Term, Tenant shall become a tenant from month to month, at the rental and upon the same terms and conditions specified in this Ground Lease. In any event, this Ground Lease shall terminate when the Note is fully paid and discharged, whether at maturity or through permitted prepayment, or an amount sufficient to fully pay and discharge the Note is escrowed by Landlord and dedicated to the payment of such debt.

3. Use Of Project. Tenant shall use the Project only for Lease to Northwest Community Health Agency and other governmental units and qualified tax exempt charitable organizations or any other public use which the Landlord approves in writing. Tenant shall have the right without further permission from Landlord to construct improvements to the Project for Lease to Northwest Community Health Agency and other governmental units and qualified tax

exempt charitable organizations including an approximately 8,900 square foot addition to the Building.

4. Rent. Tenant hereby agrees to pay to Landlord as rent for the Project the sum of one Dollar (\$1.00). The rental provided for in this Ground Lease shall be an absolutely net return to Landlord for the Term, free from any losses, expenses or charges with respect to the Project, including maintenance, repairs, cost of replacement of buildings or improvements, insurance, taxes, assessments or other charges imposed upon or related to the Project, or with respect to any easements or rights appurtenant thereto (except as otherwise expressly provided herein).

5. Taxes and Assessments. Tenant shall pay, prior to the imposition of any penalty or interest, all real and personal property taxes, installments of special assessments and other governmental charges of any kind which become due during the Term and which are levied against the Project, the Ground Leasehold estate or any sub-leasehold estate (including any and all taxes imposed by the United States of America, or any state, municipality or political subdivision thereof), without proration. Landlord shall be responsible for all real property taxes and special assessments which become due prior to, or after the Term, without proration.

6. Insurance and Indemnity.

(a) Tenant shall, at its own cost and expense, procure and maintain in full force and effect fire and extended coverage insurance with an all risk endorsement on all improvements which are now or which hereafter become part of the Project for its full insurable replacement costs (excluding foundations and excavation). If Tenant so elects, such policies of fire and extended coverage insurance may provide for a "deductible" or self insurance.

(b) Tenant shall, at its sole cost and expense, procure and maintain in full force and effect during the Ground Lease Term, comprehensive public liability and property damage insurance for claims of personal injury, death or property damage occurring in, about or as a result of the use of the Project, with single limit liability coverage in an amount acceptable to Landlord. If Tenant so elects, such insurance may provide for a "deductible" or self insurance in an amount acceptable to Landlord.

(c) All insurance policies required hereunder, which may be so-called "blanket policies", shall name Landlord and Tenant as insured and be purchased from companies reasonably satisfactory to Landlord.

(d) Tenant shall indemnify and hold Landlord harmless from all claims, demands, actions, losses, damages and liabilities and all fees, costs and expenses (including reasonable attorney fees), relating to or in any way arising from the use of the Project, from any cause whatsoever.

(e) Tenant, for itself and its respective successors and assigns (including any person, firm or corporation which may become subrogated to any of its rights) waives any and all rights and claims for recovery against Landlord, and its officers, employees, agents, and assigns, or any of them, on account of any loss or damage to any of its property insured under any valid and collectible insurance policy or policies, to the extent

of any recovery collectible under such insurance policies. Each insurance policy carried by Tenant and insuring all or any part of the Project, shall provide that the insurance company waives all right of recovery by way of subrogation against Landlord.

7. Construction Liens. Tenant shall keep the Project free from any liens arising out of any work performed thereon, materials furnished thereto or obligations incurred by Tenant. Tenant shall indemnify, defend and hold Landlord harmless against all liability, loss, damage, costs and all other expenses arising out of claims of lien for work performed or materials furnished to or for the benefit of Tenant.

8. Repairs and Maintenance. Tenant shall keep and maintain the Project, and every part thereof, including, but not limited to all structural, nonstructural, interior and exterior portions of the buildings and improvements located upon the Project, in good and sanitary order, condition and repair.

9. Alterations and Additions. Landlord shall have no obligation to make any alteration or addition to the Project during the Term. All right, title and interest to any alterations and additions to the Project during the Term shall be the property of Landlord and shall not be deemed to be a part of the Project.

10. Utilities. During the term, Tenant shall pay for all gas, heat, light, power, water, sewer, telephone, or other communication service, janitorial, garbage disposal and all other utilities and services supplied to Tenant upon the Project. Landlord shall not be liable to Tenant in damages or otherwise for any failure or interruption of any such service furnished to Project.

11. Assignment and Subletting. Tenant may assign this Ground Lease or sublease all or any part of the Project at any time during the term of this Ground Lease without the prior written consent of Landlord.

12. Landlord's Right to Perform. Landlord may perform any obligations of Tenant which Tenant has failed to perform. Tenant shall reimburse Landlord for all payments made and expenses incurred. Such payments and expenses shall be additional rent which is immediately due and payable, together with interest thereon at the lesser of the rate of fifteen percent (15%) per annum or the highest legal rate of interest.

13. Default. If default is made by Tenant in the payment of rent or additional rent or in the performance of any of the conditions or covenants in this Ground Lease, and if such default shall continue for a period of sixty (60) days after written notice is given to Tenant by Landlord specifying the default, then Landlord shall have the right to re-enter the Project and remove Tenant and all persons therefrom and shall have the right to terminate this Ground Lease. If the Landlord elects to terminate the Ground Lease, then the Landlord must comply with the requirements of Paragraph 2 above.

14. Quiet Enjoyment. Landlord covenants that, upon Tenant's paying the rent and performing all of the terms, covenants and conditions Tenant is to perform hereunder, Tenant shall peaceably and quietly enjoy the Project hereby demised, free of claims of paramount title or of any person claiming under or through Landlord, and free and clear of all exceptions.

reservations or encumbrances other than those set forth herein, and those Tenant subsequently approves in writing.

15. Successors and Assigns. This Ground Lease shall be binding upon and inure to the benefit of the parties hereto and their successors and assigns.

16. Headings. The headings contained herein are for the convenience of the parties and are not to be used in construing this Ground Lease.

17. Remedies Cumulative; Waiver. All rights and remedies of Landlord hereunder are cumulative, and not exclusive, and shall be in addition to all other rights and remedies provided by applicable law. Failure to exercise or delay in exercising any right or remedy hereunder shall not operate as a waiver thereof, nor excuse future performance. No waiver, discharge or renunciation of any claim or right arising out of a breach of these terms and conditions shall be effective unless in a writing, signed by the party so waiving and supported by consideration. Any waiver of any breach shall be a waiver of that breach only and not any other breach, whether prior or subsequent thereto.

18. Choice of Law; Invalidity of Terms. This Ground Lease shall be governed by and construed in accordance with the laws of the state of Michigan that are applicable to Ground Leases made and to be performed in that state. The invalidation of one or more Ground Lease terms shall not affect the validity of the remaining terms.

19. Notices. All notices herein required shall be given in writing upon the parties at the addresses indicated on page 1 hereof. Any notice shall be deemed to have been given when personally delivered or when sent by certified mail, return receipt requested and postage prepaid. The addresses specified for notices herein may from time to time be changed by the written notice of one party to the other.

20. Amendment. This Ground Lease represents the entire agreement between the parties. It may not be amended, altered or modified except by a writing signed by the party against whom enforcement of any waiver, change, modification or discharge is sought.

IN WITNESS WHEREOF, the parties have caused this Subordination Agreement to be executed effective as of this 13th day of May 2008.

COUNTY OF OTSEGO

By: Kenneth R. Glusser
Kenneth R. Glusser,
Its Chairperson of the Board of
Commissioners

and
By: Susan L. DeFoyler
Susan L. DeFoyler
Its County Clerk

NHIF SUB CHARLEVOIX

By: [Signature]
John Bruning
Its President

STATE OF MICHIGAN)
)ss.
COUNTY OF OTSEGO)

On this ___ day of May 2008, before me, a Notary Public, in and for said County, personally appeared Kenneth R. Glasser and Susan I. DeFeyer to me known to be the Chairperson of the Board and the County Clerk, respectively, of the County of Otsego, a Michigan municipal corporation, and acknowledged that they signed the foregoing instrument on behalf of said municipal corporation as their free act and deed.

[Signature]
Notary Public
Acting in Otsego County, Michigan
My Commission Expires: 07-19-2012

STATE OF MICHIGAN)
)ss.
COUNTY OF BAY)

On this 13th day of May 2008 before me, a Notary Public, in and for said County, personally appeared John Bruning, to me known to be the President of NHIF Sub Charlevoix, a Michigan nonprofit corporation, to me known to be the person named in the above instrument, and acknowledged that he signed the foregoing instrument on behalf of such corporation as his free act and deed.

ANDRITA M. IRWIN
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF BAY
My Commission Expires 10-20-11
Acting in the County of Bay

[Signature]
Notary Public
Acting in Bay County, Michigan
My commission expires:

This instrument drafted by:
Bowden V. Brown
Dykema Gossuit
39577 Woodward Avenue, Suite
Bloomfield Hills, Michigan 48304-5086
Ground Lease - b-5-2007

EXHIBIT C

Principal Amount: Not to exceed \$1,230,000.

Interest Rate: Initial interest rate not to exceed 3.5% (subject to periodic adjustments based on an independent index, as negotiated).

Maturity Date/Amortization Schedule: Not later than February 1, 2029. Additional notes or bonds issued to finance improvements or additions to the Project or to refund the 2012 Refunding Note or any additional notes or bonds must be discharged no later than the final maturity date of the 2012 Refunding Note, regardless of whether the 2012 Refunding Note is callable at an earlier date.

Purposes: To refinance the acquisition and construction of the Project for the purposes of providing a health and human services building for lease at a more advantageous rental rate to the Health Department and other governmental units and qualified tax exempt charitable organizations at rates not in excess of fair rental value, to pay any applicable prepayment penalty or premium and costs relating to the issuance of the 2012 Refunding Note, and to fund a reasonably required debt service reserve fund to the extent required in order to market the 2012 Refunding Note. All proceeds of the 2012 Refunding Note (net of the costs of issuance and amounts necessary to fund a reasonably required debt service reserve fund) shall be used for refinancing the construction of the Project and, if applicable, the acquisition of tangible real and tangible personal property. Proceeds may not be used for working capital.

Security:

1. Mortgage on the Project
2. Assignment of Leases
3. 2012 Refunding Note non-recourse as to both NHF Sub Charlevoix and the County.

Prepayment: The terms and conditions of prepayment of the 2012 Refunding Note by the Issuer shall be mutually agreeable to the Issuer and the holder of the 2012 Refunding Note.

Rights of County upon Event of Default: Upon the failure by NHF Sub Charlevoix to pay the principal of or interest on the 2012 Refunding Note or upon any other event constituting an event of default under the 2012 Refunding Note giving rise to acceleration of the 2012 Refunding Note, the County shall have an exclusive option to purchase the Project (including any additions to the Project) for the amount of the outstanding indebtedness and accrued interest to the date of default, which option shall be exercisable for a period of at least 90 days following such default. In the event the County exercises such option, the County shall have a period of at least 90 days from the date of such exercise to purchase the Project.

Rights of County to Prepay and Defeasance 2012 Refunding Note. The County shall have the right to repay or to defease the 2012 Refunding Note. Upon such prepayment or defeasance, title to the Site and the Project shall revert to the County and all leases, management contracts and encumbrances (other than certain permitted encumbrances) shall terminate, and any users of the

property shall vacate within 90 days, subject to the right (but without any obligation) of the County to enter into a new lease agreement with users of the Project.

Insurance: Proceeds of fire or other casualty insurance policies received in connection with damage to or destruction of the Project, including any additions to the Project, will, subject to the claim of the holder of the 2012 Refunding Note, (a) be used to reconstruct the Project, regardless of whether the insurance proceeds are sufficient to pay for reconstruction or (b) be remitted to the County.

Estimates of Fair Market Value and Useful Life: (1) A reasonable estimate of the fair market value of the Project on the final maturity date of the 2012 Refunding Note, regardless of whether the Refunding Note is callable at an earlier date, is equal to at least 20% of the original cost of the Project (determined without regard to any addition to the Project or any increase or decrease for inflation during the term of the 2012 Refunding Note), and (2) a reasonable estimate of the remaining useful life of the Project on the final maturity date of the 2012 Refunding Note, regardless of whether the 2012 Refunding Note is callable at an earlier date, is the longer of one year or 20% of the originally estimated useful life of the Project.



Otsego County Bus System

1254 Energy Drive, Gaylord MI 49735

Secretary Phone: 989 731-5865

Managers Phone: 989 731-1204

16 May 2012

TRANSPORTATION AGREEMENT BETWEEN
OTSEGO COUNTY BUS SYSTEM (OCBS)
AND
CHEBOYGAN OTSEGO PRESQUE ISLE EDUCATIONAL SCHOOL DISTRICT
(C.O.P.E.S.D)

1. PARTIES TO CONTRACT

This agreement is made by and between the Otsego County Bus System (OCBS) & the C.O.P.E.S.D for the regular 2012/2013 operating year.

2. OTSEGO COUNTY BUS SYSTEM RESPONSIBILITIES:

- To transport clients to and from designated pick-up points within the COP jurisdiction for transportation to and from the Gaylord Schools.
- To make every effort to comply with reasonable client schedules provided by C.O.P.E.S.D.
- To furnish, if requested, a quarterly record of services provided for clients serviced with this contract.
- To provide fiscal information, if requested, relative to future agreements.
- To work with the C.O.P.E.S.D designated liaison regarding schedules & resolution of problems.
- To furnish by quarters a billing for services provided.
- This contract will follow the school districts state approved operating calendar.

3. THE C.O.P.E.S.D. SCHOOLS RESPONSIBILITIES:

- To assign one liaison to work with OCBS in areas relating to daily operations if required.
- That one quarter of the payment to be paid at beginning of the School year and the balance by quarters. Total contract for 2012/2013 school year is: \$94,294.74
Quarterly payments for contract will be: \$23,573.68
- Cost of transportation will be reviewed at the beginning of each contract year and be raised by whatever operating costs (labor, benefits, fuel etc.) increased during the last year serviced.

4. MUTUAL RESPONSIBILITIES:

- That no person shall be denied services on the basis of race, color, creed, sex, disability or national origin.

- That this is an open Public Transportation system and according to State and Federal requirements we are not allowed to provide private charter or contract specific service transportation. If the general public requires transportation and it fits into the routing, they will be allowed to travel on this bus.
- That there will be no discrimination against any employee/employer or applicant for employment with respect to tenure, conditions or privileges of employment regardless of race, color, creed, sex or national origin.

5. REOPENER CLAUSE:

The agreement will automatically be opened for renegotiations under the following conditions:

- Other sources of funding necessary to operate OCBS are reduced to the point the OCBS is required to reduce or cease operations.
- Funding available to the C.O.P.E.S.D. Schools is reduced requiring discontinuation or reduction of the service affecting this agreement.
- Services discontinued or reduced at either program location.

Otsego County Bus System Manager

DATE: _____

C.O.P.E.S.D. Representative

DATE: _____

Please make check payable to "Otsego County Bus System" and send payment to:

OCBS
1254 Energy Drive
Gaylord, MI 49735



Otsego County Bus System

1254 Energy Drive, Gaylord MI 49735

Secretary Phone: 989 731-5865

Managers Phone: 989 731-1204

16 May 2012

**TRANSPORTATION AGREEMENT:
OTSEGO COUNTY BUS SYSTEM (OCBS)
And Cheboygan-Otsego-Presque Isle Educational School Districts (COPESD)
Gaylord 2013 Summer School program**

1. PARTIES TO CONTRACT

This agreement is made by and between the Otsego County Bus System, (hereinafter referred to as OCBS and C.O.P.E.S.D. Schools, hereinafter referred to as COP. OCBS agree to provide transportation services to clients.

2. OTSEGO COUNTY BUS SYSTEM RESPONSIBILITIES:

- To transport clients to designated pick-up points within the COP jurisdiction for round to and from the Gaylord Schools.
- To make every effort to comply with reasonable client schedules provided by C.O.P.
- To furnish C.O.P with a record of services provided, clients serviced through this contract, if requested.
- To provide fiscal information relative to future agreements.
- To work with the C.O.P designated liaison regarding schedules, problem resolutions.
- To furnish a billing for the services provided.
- This contract will follow the school districts *Summer program* calendar.

3. THE C.O.P.E.S.D. SCHOOLS RESPONSIBILITIES:

- To assign one liaison to work with OCBS, in areas relating to daily operations.
- That the total contract for summer 2013, (Summer Program, Gaylord School, w/alde) will be one payment of **\$17,013.60**
- Cost of transportation will be reviewed at the beginning of each contract year and be raised by whatever cost of labor, benefits, or fuel increased during the last year serviced.

4. MUTUAL RESPONSIBILITIES:

- That no person shall be denied services on the basis of race, color, creed, sex or national origin.
- That there will be no discrimination against any employee or applicant for employment and with respect to tenure, conditions, or privileges of employment regardless to race, color, creed, sex, or national origin.
- The agreement will automatically be opened for renegotiations under the following conditions.
- That this is an open Public Transportation system and according to State and Federal requirements we are not allowed to provide private charter service transportation. If the general public requires transportation and it fits into the routing, they will be allowed to travel on this bus.

5. REOPENER CLAUSE:

This agreement will automatically be opened for renegotiations under the following Conditions:

- Other sources of funding necessary to operate OCBS, are reduced to the point the OCBS is required to reduce or cease operations.
- Or funding available to the OCBS is reduced requiring discontinuation or reduction of the service affecting this agreement.
- Services discontinued or reduced at either program location.

OCBS Representative

Date:

C.O.P.E.S.D. Representative

Date:

Please make check payable to "Otsego County Bus System" and send payment to:

**Otsego County Bus System
1254 Energy Drive.
Gaylord, MI 49735**



Otsego County Bus System

1254 Energy Drive, Gaylord MI 49735

Secretary Phone: 989 731-5865

Managers Phone: 989 731-1204

16 May 2012

TRANSPORTATION AGREEMENT BETWEEN **OTSEGO COUNTY BUS SYSTEM** **AND** **CROSSROADS INDUSTRIES, GAYLORD MICHIGAN**

1. This agreement is made by and between the Otsego County Bus System (OCBS) and Crossroads Industries (CI) for Fiscal Year 2013, Beginning October 1st 2012, through September 30th 2013. This Transportation agreement may be renewed annually on a fiscal year (October 1- September 30, contract year) basis if both parties can agree to the necessary modifications as provided in the following terms and conditions.
2. **OTSEGO COUNTY BUS SYSTEM RESPONSIBILITIES:**
 - To provide drivers and vehicles to transport clients to and from designated pick-up points within the Otsego County jurisdiction.
 - To make every effort to comply with reasonable client transport schedules provided by Crossroads Industries.
 - To furnish, if requested a record of services provided for clients serviced through this contract.
 - To provide fiscal information, if requested, relative to this and / or future agreements.
 - To work with the designated liaison of Crossroads Industries, regarding schedules & resolution of problems.
 - To furnish a monthly billing based on an average client transportation taken from OCBS Dispatch and Drivers logs per day and adjusted if a drastic decrease or increase occurs.
 - OCBS will provide a designated liaison to work with the designated liaison of Crossroads Industries regarding schedules & resolutions of problems.
3. **THE CROSSROADS INDUSTRIES RESPONSIBILITIES:**
 - To assign a liaison to work with OCBS in areas relating to daily operations, faxing of client transportation requests and or changes to OCBS dispatch office (732-6213) as required and coordination of any changes due to holidays or other situations that might arise.
 - To provide monthly payments of \$3,666.08 monthly beginning FY13 to OCBS, to be paid at beginning of each month when billed for the previous months provided service. Transportation Agreement total for Fiscal Year 2013 services is: \$43,993.00 Cost of service will be reviewed at the beginning of each contract year and may be raised by whatever operating costs (labor, benefits, fuel etc.) went up during the last year serviced.

4. MUTUAL RESPONSIBILITIES:

- That no person shall be denied services on the basis of race, color, creed, sex, disability or national origin.
- That there will be no discrimination against any employee/employer or applicant for employment with respect to tenure, conditions or privileges of employment regardless of race, color, creed, sex or national origin.
- That this is an open system and according to State and Federal requirements we are not allowed to provide a private charter service for transportation. If the general public requires transportation and it fits into the routing, they will be allowed to travel on this bus.

5. REOPENER CLAUSE:

The agreement will automatically be reopened for renegotiations during the contract year under the following conditions:

- Any change in terms or conditions should be with a 90 day notice from either party
- Sources of funding necessary to operate and provide services for Crossroads Industries are reduced to the point the OCBS is required to reduce or cease operations.
- Funding available to Crossroads Industries is reduced requiring discontinuation or reduction of the service affecting this agreement.
- Services discontinued or reduced at either program location.
- A 30 day notice of contract cancellation by either party is required in writing.

Otsego County Bus System Manager

DATE: _____

Crossroads Industries Representative

DATE: _____

**Please make check payable to "Otsego County Bus System" and send payment to:
OCBS
1254 Energy Drive
Gaylord, MI 49735**



OTSEGO
COUNTY
MICHIGAN

Otsego County Bus System

1254 Energy Drive, Gaylord MI 49735

Secretary Phone: 989 731-5865

Managers Phone: 989 731-1204

16 May 2012

TRANSPORTATION AGREEMENT BETWEEN
OTSEGO COUNTY BUS SYSTEM
AND
OTSEGO COUNTY COMMISSION ON AGING
(OCCOA)
"MEALS ON WHEELS" PROGRAM

1. This agreement is made by and between the Otsego County Bus System (OCBS) and Otsego County Commission on Aging (OCCOA) for transportation and delivery of meals to homebound Senior Citizens. This contract is for Fiscal Year 2013, Beginning October 1st 2012, through September 30th 2013. This Contract may be renewed annually on a fiscal year (October 1- September 30, contract year) basis if both parties can agree to the necessary modifications as provided in the following terms and conditions.
2. **OTSEGO COUNTY BUS SYSTEM AGREES:**
 - To provide drivers and vehicles with current insurance coverage to transport meals to designated delivery points within the Otsego County jurisdiction.
 - To make every effort to comply with reasonable delivery schedules provided by OCCOA.
 - To furnish, if requested a record of services provided for clients serviced through this contract.
 - To provide fiscal information, if requested, relative to this and / or future agreements.
 - To work with the designated liaison of OCCOA regarding schedules & resolution of problems.
 - To furnish a monthly billing for the services provided.
 - OCBS will provide a designated liaison to work with the designated liaison of OCCOA regarding schedules & resolutions of problems.
3. **THE OTSEGO COUNTY COMMISSION ON AGING AGREES:**
 - To assign a liaison to work with OCBS in areas relating to daily operations, faxing of meal delivery sheets to OCBS dispatch office as required and coordination of any delivery date changes due to holidays or other situations that might arise.
 - To provide monthly payments to OCBS, to be paid at beginning of each month for the previous months provided service. Total agreement amount for Fiscal Year 2013 services is: \$32,080.00. Monthly payments for this agreement will be: \$2,673.33

- Cost of service will be reviewed at the beginning of each contract year and may be raised by whatever operating costs (labor, benefits, fuel etc.) increased during the last year serviced.

4. MUTUAL RESPONSIBILITIES:

- That no person shall be denied services on the basis of race, color, creed, sex, disability or national origin.
- That there will be no discrimination against any employee/employer or applicant for employment with respect to tenure, conditions or privileges of employment regardless of race, color, creed, sex or national origin.
- That this is an open Public Transportation system and according to State and Federal requirements we are not allowed to provide private charter or contract specific service transportation. If the general public requires transportation and it fits into the routing, they will be allowed to travel on this bus.

5. REOPENER CLAUSE

The agreement will automatically be reopened for renegotiations during the contract year under the following conditions:

- Any change in terms or conditions should be with a 90 day notice from either party
- Sources of funding necessary to operate and provide services for OCCOA are reduced to the point the OBCS is required to reduce or cease operations.
- Funding available to the OCCOA for the "Meals on Wheels" program is reduced requiring discontinuation or reduction of the service affecting this agreement.
- Services discontinued or reduced at either program location.
- A 30 day notice of contract cancellation by either party is required in writing.

Otsego County Bus System Manager

DATE: _____

Otsego County Commission on Aging
Representative

DATE: _____

Please make check payable to "Otsego County Bus System" and send payment to:
OCBS
1254 Energy Drive
Gaylord, MI 49735



Otsego County Bus System

1254 Energy Drive, Gaylord MI 49735

Secretary Phone: 989 731-5865

Managers Phone: 989 731-1204

Fax: 989 731-9924

16 May 12

TRANSPORTATION AGREEMENT BETWEEN OTSEGO COUNTY BUS SYSTEM (OCBS) AND VANDERBILT SCHOOLS

1. PARTIES TO CONTRACT

This agreement is made by and between the Otsego County Bus System and Vanderbilt Schools for the regular 2012/2013 Vanderbilt School operating year.

2. OTSEGO COUNTY BUS SYSTEM RESPONSIBILITIES:

- To transport clients to designated pick-up points within the Vanderbilt jurisdiction for transportation to and from the Gaylord Schools.
- To make every effort to comply with reasonable client schedules provided by Vanderbilt Schools.
- To furnish, if requested, a quarterly record of services provided for clients serviced through this contract.
- To provide fiscal information, if requested, relative to future agreements.
- To work with the Vanderbilt Schools designated liaison regarding schedules & resolution of problems.
- To furnish by quarters a billing for the services provided.
- This contract will follow the school districts state approved operating calendar.

3. THE VANDERBILT SCHOOLS RESPONSIBILITIES:

- To assign one liaison to work with Otsego County Bus System in areas relating to daily operations if required.
- That one quarter of payment will be paid at beginning of the School year and the balance by quarters. Total contract for 2012/2013 regular school year is: \$5,854.23
Quarterly payments for contract will be: \$1,463.55
- Cost of transportation will be reviewed at the beginning of each contract year and be raised by whatever operating costs (labor, benefits, fuel etc.) increased during the last year serviced.

4. MUTUAL RESPONSIBILITIES:

Both parties agree to the following:

- That no person shall be denied services on the basis of race, color, creed, sex, disability or national origin.
- That there will be no discrimination against any employee/employer or applicant for employment with respect to tenure, conditions or privileges of employment regardless of race, color, creed, sex or national origin.
- That this is an open Public Transportation system and according to State and Federal requirements we are not allowed to provide private charter service transportation. If the general public requires transportation and it fits into the routing, they will be allowed to travel on this bus.

5. REOPENER CLAUSE

The agreement will automatically be opened for renegotiations under the following conditions:

- Other sources of funding necessary to operate OCBS are reduced to the point the OCBS is required to reduce or cease operations.
- Funding available to the Vanderbilt Schools is reduced requiring discontinuation or reduction of the service affecting this agreement.
- Services discontinued or reduced at either program location.

Otsego County Bus System Manager

DATE: _____

Vanderbilt Schools Representative

DATE: _____

Please make check payable to "Otsego County Bus System" and send payment to:

Otsego County Bus System
1254 Energy Drive
Gaylord, MI 49735



June 12, 2012
Agenda

RESOLUTION NO. OCR 12-19
Opposition of Michigan Natural Resources Trust Fund (MNRTF)
Dollars Being Diverted to Fund State Projects
OTSEGO COUNTY BOARD OF COMMISSIONERS
May 22, 2012

WHEREAS, the Michigan Natural Resources Trust Fund created the Michigan Land Trust Fund program to provide a source of funding for the public acquisition of lands for resource protection and public recreation; and

WHEREAS, the funding was derived from royalties on the sale and lease of state-owned mineral rights; and

WHEREAS, Michigan residents and communities benefit greatly from the grant awards given by the MNRTF; and

WHEREAS, the granting of these funds should not be earmarked for political agendas; and

WHEREAS, such action would erode the integrity of the Land Trust Fund; now, therefore, be it

RESOLVED, that the Otsego County Board of Commissioners opposes any action that would divert Land Trust Fund dollars to anything other than the sole purpose of land acquisition, preservation of critical areas and the establishment and development of public recreation sites to enhance the lives of all Michigan residents and visitors.

05/29/2012

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
MAY 29, 2012 WARRANT

Check #	Check Date	Payee	Description	GL #	Amount
38511	05/22/2012	GREAT LAKES ENERGY	GROEN PROPERTY	494-901-970.300	19,286.00
1145(E)	05/29/2012	MEDTIPSTER, LLC	RX 5/1/2012 - 5/15/2012	647-851-704.120	6,203.02
38512	05/29/2012	AFLAC #3010105	MAY 2012	704-000-231.281	906.18
38513	05/29/2012	ART MARTIN	CAMPING REFUND	208-440-652.050	65.00
38514	05/29/2012	BRUCE SCOTT	5/17/2012 HOUSING MEETING, PER DIEM 233-690-703.040		40.00
38514	05/29/2012	BRUCE SCOTT	5/17/2012 HOUSING MEETING, PER DIEM 233-690-930.500		7.00
					<u>47.00</u>
38515	05/29/2012	CATHERINE ISBELL	03-248 ERVING TRANSPORT ON 5/10/12 101-134-930.500		336.19
38515	05/29/2012	CATHERINE ISBELL	03-248 ERVING TRANSPORT ON 5/10/12 101-134-940.010		98.00
38515	05/29/2012	CATHERINE ISBELL	03-248 ERVING TRANSPORT ON 5/10/12 292-662-930.500		24.00
38515	05/29/2012	CATHERINE ISBELL	03-248 ERVING TRANSPORT ON 5/10/12 292-662-930.830		12.00
					<u>470.19</u>
38516	05/29/2012	CHARLES BERLIN	5/17/2012 HOUSING MEETING, PER DIEM 233-690-703.040		40.00
38516	05/29/2012	CHARLES BERLIN	5/17/2012 HOUSING MEETING, PER DIEM 233-690-930.500		2.85
					<u>42.85</u>
38517	05/29/2012	CITY OF GAYLORD	WATER BILL	208-752-920.200	54.85

38517	05/29/2012	CITY OF GAYLORD	200 LIVINGSTON B	637-265-920.200-ALPCT00000	567.98
38517	05/29/2012	CITY OF GAYLORD	225 W MAIN	637-265-920.200-CRTHS00000	652.44
38517	05/29/2012	CITY OF GAYLORD	540 ILLINOIS	637-265-920.200-LNDUS00000	32.66
38517	05/29/2012	CITY OF GAYLORD	1066 CROSS	637-265-920.200-SILLI00000	78.00
					<u>1,385.93</u>
38518	05/29/2012	CONSUMERS ENERGY	206074817574 CENTER ELECTRIC BILL	208-752-930.620	368.36
38518	05/29/2012	CONSUMERS ENERGY	ELECTRIC 100060707310	212-430-930.620	1,170.75
38518	05/29/2012	CONSUMERS ENERGY	100000513331	637-265-930.620-ALPCT00000	3,775.54
38518	05/29/2012	CONSUMERS ENERGY	100000163053	637-265-930.620-CRTHS00000	2,764.49
38518	05/29/2012	CONSUMERS ENERGY	100054288418	637-265-930.620-HAYESRD000	232.46
38518	05/29/2012	CONSUMERS ENERGY	100006857880	637-265-930.620-LNDUS00000	331.09
					<u>8,642.69</u>
38519	05/29/2012	D & D INTERSTATE	RESTITUTION	701-000-271.000	696.59
38520	05/29/2012	DAVID PARSELL	11-84 LOMPRA TRANSPORT ON 5/18/12	101-134-930.500	157.31
38520	05/29/2012	DAVID PARSELL	11-84 LOMPRA TRANSPORT ON 5/18/12	101-134-940.010	38.00
					<u>195.31</u>
38521	05/29/2012	DELTA DENTAL OF MICHIGAN	INV#184945 JUNE DENTAL	647-851-704.110	6,890.67
38522	05/29/2012	DELTA DENTAL OF MICHIGAN	MI001160001 JUNE 2012 COURT DENTAL	101-131-704.110	950.35
38522	05/29/2012	DELTA DENTAL OF MICHIGAN	MI001160001 JUNE 2012 COURT DENTAL	101-136-704.110	82.50
38522	05/29/2012	DELTA DENTAL OF MICHIGAN	MI001160001 JUNE 2012 COURT DENTAL	101-141-704.110	476.88
38522	05/29/2012	DELTA DENTAL OF MICHIGAN	MI001160001 JUNE 2012 COURT DENTAL	101-148-704.110	99.01
38522	05/29/2012	DELTA DENTAL OF MICHIGAN	MI001160001 JUNE 2012 COURT DENTAL	215-141-704.110	84.16
38522	05/29/2012	DELTA DENTAL OF MICHIGAN	MI001160001 JUNE 2012 COURT DENTAL	292-662-704.110	166.19
38522	05/29/2012	DELTA DENTAL OF MICHIGAN	MI001160001 JUNE 2012 COURT DENTAL	704-000-231.261	328.00
					<u>328.00</u>

				2,187.09
38523	05/29/2012	DON DUNNING	OTSEGO CO MOTORCYCLE CLASS REIMBL 101-332-676.040-MSP000000	25.00
38524	05/29/2012	EAGLE VILLAGE	08-161 STAUFFER PLACEMENT 4/23 - 5/6 292-662-930.810	1,218.14
38525	05/29/2012	ETITLE	OVERPAYMENT ON 011-310-000-006-00 516-030-694.000	53.48
38526	05/29/2012	FRONTIER	TELEPHONE FOR MAY 2012 212-430-930.210	204.45
38527	05/29/2012	GARY GELOW	JUNE 2012 CAA CONTRACT PAYMENT 101-131-801.021	11,589.50
38528	05/29/2012	GASLIGHT MEDIA	WIRELESS CONECTION JUNE 2012 INV # 3 212-430-920.410	400.00
38529	05/29/2012	GRAPHIC SCIENCES INC.	SHIPPING CHARGES FOR TONER 256-215-726.000	12.66
38530	05/29/2012	JOHN LAFAVE	5/17/2012 HOUSING MEETING PER DIEM 233-690-703.040	40.00
38530	05/29/2012	JOHN LAFAVE	5/17/2012 HOUSING MEETING PER DIEM 233-690-930.500	6.00
				<u>46.00</u>
38531	05/29/2012	JOSEPH WAMBOLD	5/17/12 HOUSING MEETING, PER DIEM 233-690-703.040	40.00
38532	05/29/2012	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 JUN12 LIFE/LTD, 101-131-704.140	355.59
38532	05/29/2012	LINCOLN FINANCIAL	CICOTSEGOC-BL-954784 JUN12 LIFE/LTD, 101-133-704.140	24.40

38532	05/29/2012	LINCOLN FINANCIAL	CICOTSEGO-BL-954784 JUN12 LIFE/LTD, 101-141-704.140	149.16
38532	05/29/2012	LINCOLN FINANCIAL	CICOTSEGO-BL-954784 JUN12 LIFE/LTD, 215-141-704.140	26.33
38532	05/29/2012	LINCOLN FINANCIAL	CICOTSEGO-BL-954784 JUN12 LIFE/LTD, 292-662-704.140	57.35
				<u>612.83</u>
38533	05/29/2012	LINCOLN FINANCIAL	CICOTSEGO-BL-925664 LIFE DIS. JUNE 20: 704-000-231.870	2,794.18
38534	05/29/2012	LUTHERAN CHILD & FAMILY SERV 10-35 KIELER PLACEMENT 4/22 TO 4/30/	292-662-930.810	461.16
38535	05/29/2012	MICHIGAN ASSOCIATION OF COL MACT ADVERTISING	516-253-930.300	175.00
38536	05/29/2012	MICHIGAN STATE POLICE BFS-CA LEIN LGNET LINE 1/1/12 TO 3/31/12	101-132-930.240	1,750.00
38537	05/29/2012	NEW CENTURY SIGNS	24776 CO-ED VB HOODIES 208-752-726.000	162.00
38537	05/29/2012	NEW CENTURY SIGNS	24800 POLO SHIRTS FOR RANGERS 208-752-726.046	298.00
				<u>460.00</u>
38538	05/29/2012	NORTHWESTERN BANK-CARDME 4/14/12-5/15/12 ACTIVITY- SUPPLIES	101-133-726.000	880.00
38538	05/29/2012	NORTHWESTERN BANK-CARDME 4/14/12-5/15/12 ACTIVITY- SUPPLIES	101-253-726.000	12.48
38538	05/29/2012	NORTHWESTERN BANK-CARDME 4/14/12-5/15/12 ACTIVITY- SUPPLIES	101-351-726.000	416.03
38538	05/29/2012	NORTHWESTERN BANK-CARDME 4/14/12-5/15/12 ACTIVITY- SUPPLIES	292-662-726.000	1,950.40
38538	05/29/2012	NORTHWESTERN BANK-CARDME 4/14/12-5/15/12 ACTIVITY- SUPPLIES	499-901-970.300-ALPCTR_WT	232.00
38538	05/29/2012	NORTHWESTERN BANK-CARDME 4/14/12-5/15/12 ACTIVITY- SUPPLIES	516-253-726.000	12.48
38538	05/29/2012	NORTHWESTERN BANK-CARDME 4/14/12-5/15/12 ACTIVITY- SUPPLIES	616-253-726.000	12.48
38538	05/29/2012	NORTHWESTERN BANK-CARDME 4/14/12-5/15/12 ACTIVITY- SUPPLIES	617-253-726.000	12.48
				<u>3,528.35</u>

38539	05/29/2012	OMS COMPLIANCE SERVICES INC 65413-65414 PRE-EMPLOYMENT DRUG S	205-301-726.000	159.00
38539	05/29/2012	OMS COMPLIANCE SERVICES INC 65278 65329 65347 DRUG SCREENS	208-752-726.000	159.00
38539	05/29/2012	OMS COMPLIANCE SERVICES INC 65278 65329 65347 DRUG SCREENS	588-699-940.010	75.75
				<u>393.75</u>
38540	05/29/2012	OTSEGO COUNTY HABITAT FOR F WELL, SEPTIC, SITE CLEARING - HABITAT #	233-690-940.010	10,000.00
38541	05/29/2012	OTSEGO COUNTY TREAS	JURY BOX 5/21/12 101-145-930.930	1,287.70
38542	05/29/2012	PUMMILL BUSINESS FORMS	#10 WINDOW ENVELOPES 516-253-726.000	94.39
38542	05/29/2012	PUMMILL BUSINESS FORMS	#10 WINDOW ENVELOPES 616-253-726.000	94.39
38542	05/29/2012	PUMMILL BUSINESS FORMS	#10 WINDOW ENVELOPES 617-253-726.000	94.40
				<u>283.18</u>
38543	05/29/2012	SCOTT T. BEATTY	MAY 2012 FOC REFEREE FEES 101-141-940.010	1,275.00
38543	05/29/2012	SCOTT T. BEATTY	MAY 2012 FOC REFEREE FEES 215-141-940.010	225.00
				<u>1,500.00</u>
38544	05/29/2012	SHERRY FORBES	JUNE 2012 COURT CLEANING FEES 101-131-726.025	150.00
38544	05/29/2012	SHERRY FORBES	JUNE 2012 FOC CLEANING FEES 101-141-726.025	127.50
38544	05/29/2012	SHERRY FORBES	JUNE 2012 FOC CLEANING FEES 215-141-726.025	22.50
				<u>300.00</u>
38545	05/29/2012	SPARTAN SEWER & SEPTIC TANK PORTABLE TOILET RENTAL LIBKE	208-752-920.200	150.00
38546	05/29/2012	STAPLES BUSINESS ADVANTAGE DET 1046110	101-000-106.000	313.02

38547	05/29/2012	STERLING MCPHERSON	5/20 PBC GAYLORD, RANGE SETUP	101-332-801.020	13.50
38547	05/29/2012	STERLING MCPHERSON	5/20 PBC GAYLORD, RANGE SETUP	101-332-801.030	63.00
					<u>76.50</u>
38548	05/29/2012	STEVE DIEBEL	25 BUNDLES OF FIREWOOD	208-752-726.000	81.25
38549	05/29/2012	STEVE RIOZZI	5/17/2012 HOUSING MEETING, PER DIEM	233-690-703.040	40.00
38550	05/29/2012	SUZANNE PARSELL	11-84 LOMPRA TRANSPORT ON 5/18/12	101-134-940.010	38.00
38551	05/29/2012	TIMOTHY MCPHERSON	5/20/2012 ADMINISTRATION 5/20 RRBR	101-332-726.000	13.76
38551	05/29/2012	TIMOTHY MCPHERSON	5/20/2012 ADMINISTRATION 5/20 RRBR	101-332-801.020	770.00
38551	05/29/2012	TIMOTHY MCPHERSON	5/20/2012 ADMINISTRATION 5/20 RRBR	101-332-801.030	280.00
38551	05/29/2012	TIMOTHY MCPHERSON	5/20/2012 ADMINISTRATION 5/20 RRBR	101-332-930.660	18.01
					<u>1,081.77</u>
38552	05/29/2012	VISTA PRINT	VA BUSINESS CARDS 1,000	101-682-726.000	26.24
38553	05/29/2012	WAL MART	SUPPLIES MAY 2012	212-430-726.000	446.14
38554	05/29/2012	WAYNE ISBELL	10-67 HAZEL TRANSPORT ON 5/11 & 5/1	101-134-940.010	76.00
38554	05/29/2012	WAYNE ISBELL	03-248 ERVING TRANSPORT ON 5/10/12	292-662-930.830	12.00
					<u>88.00</u>
38555	05/29/2012	WINN TELECOM	989-705-1786 MAY	588-699-930.210	419.84

TOTAL OF 45 CHECKS

86,914.66

Fund	Amount
<hr/>	
Total for fund 101 GENERAL FUND	21,892.13
Total for fund 205 WORK CAMP	159.00
Total for fund 208 PARKS AND RECREATIC	1,338.46
Total for fund 212 ANIMAL CONTROL	2,221.34
Total for fund 215 FRIEND OF THE COURT	357.99
Total for fund 233 HUD GRANT FUND	10,215.85
Total for fund 256 REGISTER OF DEEDS AI	12.66
Total for fund 292 CHILD CARE FUND	3,901.24
Total for fund 494 CAPITAL PROJECTS	19,286.00
Total for fund 499 CAPITAL PROJECTS FUI	232.00
Total for fund 516 DELINQUENT TAX REVI	335.35
Total for fund 588 TRANSPORTATION FUI	495.59
Total for fund 616 HOMESTEAD AUDIT FL	106.87
Total for fund 617 TAX FORECLOSURE FUI	106.88
Total for fund 637 BUILDING AND GROUN	8,434.66
Total for fund 647 HEALTH CARE FUND	13,093.69
Total for fund 701 GENERAL AGENCY	696.59
Total for fund 704 PAYROLL IMPREST FUN	4,028.36
TOTAL - ALL FUNDS	86,914.66

06/06/2012

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
JUNE 5, 2012 WARRANT

Check #	Check Date	Payee	Description	GL #	Amount
38556	05/30/2012	POSTMASTER	JUNE DELINQUENT TAX NOTICES	516-253-930.450	1,497.60
38557	06/04/2012	NORTHWEST MICHIGAN COMMUNITY LICENSE FOR FLY-IN		208-752-940.010	182.00
1146(E)	06/05/2012	MUNICIPAL EMPLOYEES RETIREMENT	COUNTY RETIREMENT MAY 2012	704-000-231.700	48,047.34
38558	06/05/2012	ABC WAREHOUSE	RESTITUTION	701-000-271.000	2,466.64
38559	06/05/2012	AMANDA STANEK	RESTITUTION	701-000-271.000	12.08
38560	06/05/2012	AMERICAN FIDELITY ASSURANCE COM	JUNE 2012 FLEX SPENDING	704-000-231.285	484.16
38561	06/05/2012	AMERICAN FIDELITY ASSURANCE COM	JUNE 2012 PARKER/ELLISON	704-000-231.285	57.40
38562	06/05/2012	BEVERLY ENTERPRISES	RESTITUTION	701-000-271.000	100.00
38563	06/05/2012	BIG LOTS FURNITURE	RESTITUTION	701-000-271.000	75.50
38564	06/05/2012	BRUCE TILLINGER	CONTRACTED PLMB/MECH INSPECTOR	249-371-801.027	1,140.00
38565	06/05/2012	CATHERINE ISBELL	10-67 HAZEL TRANSPORT ON 5/13/12	292-662-930.500	48.00
38565	06/05/2012	CATHERINE ISBELL	10-67 HAZEL TRANSPORT ON 5/13/12	292-662-930.830	24.00

					72.00
38566	06/05/2012	CITY OF GAYLORD	001254-0000-02 MAY	588-699-920.200	76.26
38567	06/05/2012	CNA SURETY	SUSAN PREMO	645-172-930.600	55.00
38568	06/05/2012	CONSUMERS ENERGY	201002028116 IRONTONE ELECTRIC BIL	208-752-930.620	17.20
38568	06/05/2012	CONSUMERS ENERGY	100006936593	637-265-930.620-ALPCT0000C	67.05
					<u>84.25</u>
38569	06/05/2012	DAVID PARSELL	10-112 LORENCZ TRANSPORT ON 5/21/:	101-134-930.500	85.15
38569	06/05/2012	DAVID PARSELL	10-112 LORENCZ TRANSPORT ON 5/21/:	101-134-940.010	44.00
					<u>129.15</u>
38570	06/05/2012	DE LAGE LANDEN PUBLIC FINANCE	247393	101-267-920.410	139.41
38570	06/05/2012	DE LAGE LANDEN PUBLIC FINANCE	247393	101-301-920.410	139.41
38570	06/05/2012	DE LAGE LANDEN PUBLIC FINANCE	247393	101-864-920.410	867.39
					<u>1,146.21</u>
38571	06/05/2012	DENISE SOCIA	RESTITUTION	701-000-271.000	20.00
38572	06/05/2012	EREMAL L. REPP	CONTRACTED ELEC INSPECTOR	249-371-801.026	2,500.00
38573	06/05/2012	ERIC MOORE	CONTRACTED ELEC INSPECTOR	249-371-801.026	340.00

38574	06/05/2012	ERIK SNYDER	5/20 CHEBOYGAN BASIC RIDER COURSE	101-332-801.030	532.00
38575	06/05/2012	FARM BUREAU INSURANCE	001-39328A-080	701-000-271.000	120.00
38576	06/05/2012	FRONTIER	517-705-7345 MAY	588-699-930.210	61.48
38577	06/05/2012	FRONTIER	989-732-5130-052208-5 - APR 2012	101-131-930.210	62.35
38578	06/05/2012	GAYLORD SEWER & SEPTIC	CENTER PORTA POTTI RENTAL 9704	208-752-920.200	90.00
38579	06/05/2012	IMAGE FACTORY INC	17861 WORK SHIRTS FOR KERI	208-752-726.046	212.78
38580	06/05/2012	JOHN WEAVER JR.	RESTITUTION	701-000-271.000	155.00
38581	06/05/2012	KERI SWANTEK	REIMBURSE FOR HANGING BASKETS FOI	208-752-726.000	74.20
38582	06/05/2012	LAVERN W. SCHLAUD	CONTRACTED BLDG/ZONING INSPECTOF	101-721-801.020	200.00
38582	06/05/2012	LAVERN W. SCHLAUD	CONTRACTED BLDG/ZONING INSPECTOF	249-371-801.024	1,250.00
					<u>1,450.00</u>
38583	06/05/2012	MARC KURTH	RESTITUTION	701-000-271.000	90.00
38584	06/05/2012	MCNAMARA INSURANCE AGENCY	RESTITUTION	701-000-271.000	50.00

38585	06/05/2012	MIKE JAROSZ	5/21 SOO BRC, GAS/MARKING SPRAY /S 101-332-726.000	15.98
38585	06/05/2012	MIKE JAROSZ	5/21 SOO BRC, GAS/MARKING SPRAY /S 101-332-801.030	574.00
38585	06/05/2012	MIKE JAROSZ	5/21 SOO BRC, GAS/MARKING SPRAY /S 101-332-930.660	61.85
				<u>651.83</u>
38586	06/05/2012	NEMCOG	APRIL HAZARD MITIGATION PLAN 263-427-940.010	3,098.77
38587	06/05/2012	NEW CENTURY SIGNS	24837 ALUMILITE CONTRACTER'S GATE 208-752-726.000	35.00
38588	06/05/2012	NORTH CENTRAL EXCAVATING	REFUND PB12-0208/COUNTY PROPERTY 249-371-801.026	135.00
38589	06/05/2012	NORTH CENTRAL PRODUCTION, INC.	RESTITUTION 701-000-271.000	75.00
38590	06/05/2012	NORTHWESTERN BANK-CARDMEMBEI	4/16 - 5/10 101-000-103.000	230.76
38590	06/05/2012	NORTHWESTERN BANK-CARDMEMBEI	4/16 - 5/10 101-101-726.000	23.88
38590	06/05/2012	NORTHWESTERN BANK-CARDMEMBEI	4/16 - 5/10 101-267-801.020	10.00
38590	06/05/2012	NORTHWESTERN BANK-CARDMEMBEI	4/16 - 5/10 101-301-704.400	461.38
38590	06/05/2012	NORTHWESTERN BANK-CARDMEMBEI	4/16 - 5/10 101-320-704.400	175.00
38590	06/05/2012	NORTHWESTERN BANK-CARDMEMBEI	4/16 - 5/10 208-752-726.000	382.76
38590	06/05/2012	NORTHWESTERN BANK-CARDMEMBEI	4/16 - 5/10 208-752-726.050	149.83
38590	06/05/2012	NORTHWESTERN BANK-CARDMEMBEI	4/16 - 5/10 209-901-970.300	51.47
38590	06/05/2012	NORTHWESTERN BANK-CARDMEMBEI	4/16 - 5/10 212-430-726.000	24.74
38590	06/05/2012	NORTHWESTERN BANK-CARDMEMBEI	4/16 - 5/10 261-427-704.400	127.50
38590	06/05/2012	NORTHWESTERN BANK-CARDMEMBEI	4/16 - 5/10 264-362-704.400	175.00
38590	06/05/2012	NORTHWESTERN BANK-CARDMEMBEI	4/16 - 5/10 495-901-970.300	1,221.13
38590	06/05/2012	NORTHWESTERN BANK-CARDMEMBEI	4/16 - 5/10 588-699-726.025	47.88
38590	06/05/2012	NORTHWESTERN BANK-CARDMEMBEI	4/16 - 5/10 637-265-726.000	150.00
38590	06/05/2012	NORTHWESTERN BANK-CARDMEMBEI	4/16 - 5/10 645-172-704.400	(209.05)

38590	06/05/2012	NORTHWESTERN BANK-CARDMEMBEI	4/16 - 5/10	645-172-930.500	18.83
38590	06/05/2012	NORTHWESTERN BANK-CARDMEMBEI	4/16 - 5/10	645-270-726.000	100.95
					<u>3,142.06</u>
38591	06/05/2012	OFFICE DEPOT INC	SUPPLIES	101-141-726.000	32.97
38591	06/05/2012	OFFICE DEPOT INC	SUPPLIES	101-253-726.000	18.59
38591	06/05/2012	OFFICE DEPOT INC	SUPPLIES	215-141-726.000	5.82
					<u>57.38</u>
38592	06/05/2012	OFFICE DEPOT INC	SUPPLIES	101-228-726.000	55.94
38593	06/05/2012	OMS COMPLIANCE SERVICES INC	65439 NON DOT PRE EMPLOYMENT DRI	205-301-726.000	79.50
38594	06/05/2012	OTSEGO CLUB & RESORT	RESTITUTION	701-000-271.000	300.00
38595	06/05/2012	OTSEGO COUNTY TREAS	JURY BOX 5-29-12	101-145-930.930	163.40
38596	06/05/2012	PEGG, WILLIAM W	5/20 CHEBOYGAN BASIC RIDER COURSE	101-332-801.030	700.00
38596	06/05/2012	PEGG, WILLIAM W	5/20 CHEBOYGAN BASIC RIDER COURSE	101-332-930.500	50.00
					<u>750.00</u>
38597	06/05/2012	REVERSE MORTGAGE SOLUTIONS, INC	OVER PMT ON 060-013-300-060-00	516-030-694.000	6.56
38598	06/05/2012	RONALD KORONKA	16 YDS LIMESTON	495-901-970.300	500.00

38599	06/05/2012	SANE	RESTITUTION	701-000-271.000	150.00
38600	06/05/2012	SHAROL SULLIVAN	RESTITUTION	701-000-271.000	50.00
38601	06/05/2012	SHERYL GARVER	REFUND OF UNUSED INSPECTION FEE PI 249-371-801.026		50.00
38602	06/05/2012	STATE OF MICHIGAN	SUSAN PREMO	645-172-930.600	10.00
38603	06/05/2012	STEVE DIEBEL	50 BUNDLES OF WOOD	208-752-726.000	162.50
38604	06/05/2012	SUZANNE PARSELL	10-112 LORENCZ TRANSPORT ON 5/22/:	101-134-930.500	83.48
38604	06/05/2012	SUZANNE PARSELL	10-112 LORENCZ TRANSPORT ON 5/22/:	101-134-940.010	44.00
					<u>127.48</u>
38605	06/05/2012	SWOPE, EDWARD	5/20 GAYLORD PERFORMANCE BASED C 101-332-801.030		224.00
38606	06/05/2012	TROPHY AMISH CABINS, LLC	PAYMENT	495-901-970.200	4,566.86
38607	06/05/2012	WASTE MANAGEMENT	7202188-1838-6 JUNE	588-699-940.010	87.69
38607	06/05/2012	WASTE MANAGEMENT	COUNTY BUILDING	637-265-920.410	193.46
					<u>281.15</u>
38608	06/05/2012	WAYNE ISBELL	10-67 HAZEL TRANSPORT ON 5/13/12	292-662-930.830	12.00

38609 06/05/2012 HICKERSON FLOOR & TILE HOUSE

ALPINE CENTER
TOTAL OF 55 CHECKS

499-901-970.300-ALPCTR_WT 1,590.25
77,658.08

Fund Amount

Total for fund 101 GENERAL FUND	4,994.94
Total for fund 205 WORK CAMP	79.50
Total for fund 208 PARKS AND RECREATI	1,306.27
Total for fund 209 GROEN NATURE PRES	51.47
Total for fund 212 ANIMAL CONTROL	24.74
Total for fund 215 FRIEND OF THE COUR	5.82
Total for fund 249 BUILDING INSPECTIOI	5,415.00
Total for fund 261 911 SERVICE FUND	127.50
Total for fund 263 PRE-DISASTER MITIGA	3,098.77
Total for fund 264 LCL CORRECTIONS OF	175.00
Total for fund 292 CHILD CARE FUND	84.00
Total for fund 495 GROEN NATURE PRES	6,287.99
Total for fund 499 CAPITAL PROJECTS FL	1,590.25
Total for fund 516 DELINQUENT TAX REV	1,504.16
Total for fund 588 TRANSPORTATION FL	273.31
Total for fund 637 BUILDING AND GROU	410.51
Total for fund 645 ADMINISTRATIVE SER	(24.27)
Total for fund 701 GENERAL AGENCY	3,664.22
Total for fund 704 PAYROLL IMPREST FU	48,588.90
TOTAL - ALL FUNDS	77,658.08

06/07/2012

CHECK DISBURSEMENT REPORT FOR COUNTY OF OTSEGO
JUNE 12, 2012 WARRANT

Check #	Check Date	Payee	Description	GL #	Amount
38610	06/06/2012	SIGN BY DESIGN	DUE-AIRPORT SIGN	499-901-970.300-AIRPORT_	4,125.00
1147(E)	06/12/2012	MUNICIPAL EMPLOYEES RETIREME	MAY 20012 COURT MERS	704-000-231.700	8,464.95
1148(E)	06/12/2012	MUNICIPAL EMPLOYEES RETIREME	MAY 2012 COURT MERS HYBRID DEFINED CONT.	704-000-231.700	201.08
38611	06/12/2012	123NET	110735	637-265-930.210	1,390.15
38612	06/12/2012	87-A DISTRICT COURT- IMPREST C/	WALL CLOCK, DRUG CT PHONE CARD & CERT FR	101-131-726.000	21.18
38612	06/12/2012	87-A DISTRICT COURT- IMPREST C/	WALL CLOCK, DRUG CT PHONE CARD & CERT FR	101-133-726.000-DRUG000	25.42
					46.60
38613	06/12/2012	87-A DISTRICT COURT- IMPREST C/	RONALD RAY PRELIEM ON 5/30/12	101-131-930.940	12.50
38613	06/12/2012	87-A DISTRICT COURT- IMPREST C/	JAMES FUSEE JURY TRIAL ON 5-21-12	101-145-930.930	493.30
					505.80
38614	06/12/2012	ABEL M CRUZ	MAY 2012 DRUG COURT PHONE	101-131-930.210	30.00
38615	06/12/2012	ADVANCE AUTO PARTS	9177; 4772 STOCK	588-699-726.050	308.76
38616	06/12/2012	ADVANCED BENEFIT SOLUTIONS, I	INV 5808 HRA WRAP ADMIN FOR JUNE 2012	647-851-704.110	1,355.75

38617	06/12/2012 ALCHEMY MIND, LLC	JAIL AND WORK CAMP PROGRAMS 120516B	101-351-801.020	160.00
38617	06/12/2012 ALCHEMY MIND, LLC	JAIL AND WORK CAMP PROGRAMS 120516B	205-301-801.020	400.00
38617	06/12/2012 ALCHEMY MIND, LLC	JAIL AND WORK CAMP PROGRAMS 120516B	264-362-801.020	160.00
38617	06/12/2012 ALCHEMY MIND, LLC	JAIL AND WORK CAMP PROGRAMS 120516B	595-351-801.020	80.00
				<u>800.00</u>
38618	06/12/2012 ALPINE COMPUTERS	INV. 32612; DATE 5-7-12, DELL 24" MONITO	101-267-726.000	458.00
38619	06/12/2012 ALPINE ELECTRIC CORP	W10322 OFFICE LIGHTS	588-699-726.025	291.50
38620	06/12/2012 ALPINE WEB	REBUILD SECONDARY LOGO	494-901-970.300	180.00
38621	06/12/2012 AMERICAN WASTE	7001255	226-528-940.010-PROG0000	1,200.00
38622	06/12/2012 ANDERSON, TACKMAN & CO. PLC	AUDIT EXPENSE	101-223-801.020	3,232.50
38623	06/12/2012 ARTIC GLACIER PURE ICE CO.	ICE	208-752-726.000	40.50
38624	06/12/2012 ARTS AUTO ELECTRIC SERVICE INC	01KC1904 STOCK	588-699-726.050	366.47
38625	06/12/2012 ASHLEY HAND	REIMBURSE DOOR/WINDOW ALARM, PREG TESTS	292-662-726.000	3.18
38626	06/12/2012 AUTO VALUE - GAYLORD	259-185111 PROSC.; 259-186505 SHOP	588-699-726.050	249.96

38627	06/12/2012 AUTO ZONE	REST PMT BY DAVID WILSON 09-22036-ST-3	701-000-271.130	100.00
38628	06/12/2012 AUTOMATED BUSINESS EQUIPMENT MAINTENANCE CONTRACT ON STUFFER		101-257-920.400	750.00
38629	06/12/2012 AVSURANCE CORPORATION	AIRPORT LIABILITY INSURANCE 2012 - 2013	281-537-930.100	4,750.00
38629	06/12/2012 AVSURANCE CORPORATION	2012 AIRSHOW LIABILITY INSURANCE	282-537-930.100	2,826.00
				<u>7,576.00</u>
38630	06/12/2012 BAGLEY TOWNSHIP TREASURER	PRE INTEREST	701-000-226.001	625.83
38631	06/12/2012 BELLROC TIRE SERVICES	37443 WORK CAMP #69-013	588-699-726.050	344.76
38632	06/12/2012 BIG BEAR DELICATESSEN	FAA VISIT LUNCHEON	101-101-930.500	92.41
38633	06/12/2012 BMI	2012 GAYLORD REGIONAL AIRPORT MUSIC LICE	282-537-930.100	225.00
38634	06/12/2012 BRADLEY J. BUTCHER	REST PMT BY CONNIE JOSEPH 05-16547-FY-3	701-000-271.130	100.00
38635	06/12/2012 CASE CREDIT- CNH CAPITAL	60079 SHOP YARD EQ.	588-699-726.025	24.36
38636	06/12/2012 CATHERINE ISBELL	11-84 LOMPRA TRANSPORT ON 5/22/12	292-662-930.500	12.00
38636	06/12/2012 CATHERINE ISBELL	11-84 LOMPRA TRANSPORT ON 5/22/12	292-662-930.830	6.00
				<u>18.00</u>

38637	06/12/2012 CDW GOVERNMENT INC	QUOTE NUMBER:CQHW490 - QUICKBOOKS	588-699-726.000	589.47
38638	06/12/2012 CHARLES KLEE	PLANNING COMMISSION MEETING/5.21.12	101-721-703.040	40.00
38638	06/12/2012 CHARLES KLEE	PLANNING COMMISSION MEETING/5.21.12	101-721-930.500	5.00

				45.00
38639	06/12/2012 CHARLTON TOWNSHIP	PRE INTEREST	701-000-226.001	284.88
38640	06/12/2012 CHESTER TOWNSHIP TREASURER	PRE INTEREST	701-000-226.001	587.05
38641	06/12/2012 CHRISTOPHER MARTIN	PROFESSIONAL SERVICES	101-648-801.020	520.00
38641	06/12/2012 CHRISTOPHER MARTIN	PROFESSIONAL SERVICES	101-648-930.460	330.00
38641	06/12/2012 CHRISTOPHER MARTIN	PROFESSIONAL SERVICES	101-648-930.920	130.00

				980.00
38642	06/12/2012 CITY OF GAYLORD TREASURER	PRE INTEREST	701-000-226.001	956.27
38643	06/12/2012 CORNWELL TOOLS	24371 SHOP TOOLS	588-699-726.050	474.61
38644	06/12/2012 CORWITH TWP TREAS	PRE INTEREST	701-000-226.001	158.41
38645	06/12/2012 CROSSROADS INDUSTRIES	SHREDDING SERVICES	101-101-726.000	35.00
38645	06/12/2012 CROSSROADS INDUSTRIES	SHREDDING SERVICES	101-267-920.410	35.00
38645	06/12/2012 CROSSROADS INDUSTRIES	SHREDDING SERVICES	101-301-920.410	35.00

				105.00

38646	06/12/2012 CUMMINGS, MCCLOREY, DAVIS & 36631		260-270-801.020	4,228.45
38647	06/12/2012 CUMMINS BRIDGEWAY	REST PMT BY HANS HEIM 07-19960-FY-3	701-000-271.130	300.00
38648	06/12/2012 DANIEL AND CHRISTI PRATT	11-84 TANT CLOTHING ALLOWANCE	292-662-930.700	704.23
38649	06/12/2012 DAVE DACY AIRSHOWS, INC	2012 WINGS OVER GAYLORD AIRSHOW SERVICES	282-537-940.010	26,125.00
38650	06/12/2012 DE LAGE LANDEN PUBLIC FINANCE 13821110	MAY COPIES	588-699-940.010	142.93
38651	06/12/2012 DEANEEN MANKOWSKI	REST PMT BY WILLIAM MACDONALD 11-24629FY	701-000-271.130	210.00
38652	06/12/2012 DEB COLLISON	REST PMT BY KEVIN MORROW 06-18603-SM-3	701-000-271.130	80.00
38653	06/12/2012 DEBRA WOJTKOWIAK	ANNUAL MEDICAL EXAMINER DUTIES	101-648-801.020	500.00
38654	06/12/2012 DELL PREFERRED ACCOUNT	QUOTE# 620425170 DELL P2210	266-901-970.440	813.60
38655	06/12/2012 DERMATEC DIRECT	CORRECTIONS SAFETY GLOVES 1222336	101-351-726.035	241.00
38656	06/12/2012 DOVER TOWNSHIP TREASURER	PRE INTEREST	701-000-226.001	31.02

38657	06/12/2012	DTE ENERGY	463315100024 MAY	588-699-930.610	260.03
38658	06/12/2012	DUNNS	DESK CHAIR - LAW CLERK	101-131-726.000	99.00
38658	06/12/2012	DUNNS	MAY 2012 CIRCUIT SECRETARY COPY FEES	101-131-940.111	20.37
38658	06/12/2012	DUNNS	OFFICE SUPPLIES AND COPIER SERVICE	101-257-726.000	526.49
38658	06/12/2012	DUNNS	INV# 727479-0 HIGHLIGHTERS/FILE FOLDERS/PE	101-301-726.000	11.28
38658	06/12/2012	DUNNS	INV# 727479-0 HIGHLIGHTERS/FILE FOLDERS/PE	101-302-726.000	13.15
38658	06/12/2012	DUNNS	INV# 727479-0 HIGHLIGHTERS/FILE FOLDERS/PE	101-334-726.000	1.88
38658	06/12/2012	DUNNS	INV# 727479-0 HIGHLIGHTERS/FILE FOLDERS/PE	101-351-726.000	65.47
38658	06/12/2012	DUNNS	7282690 MAY COPIES	588-699-726.000	81.92
38658	06/12/2012	DUNNS	7278680 MOPS, P. TOWEL, TRASH LINERS	588-699-726.025	170.66
					<u>990.22</u>
38659	06/12/2012	EARTHWORKS ENTERPRISES INC	15453 SAND	208-752-726.000	398.00
38659	06/12/2012	EARTHWORKS ENTERPRISES INC	ANIMAL SHELTER	413-901-970.300	2,667.50
					<u>3,065.50</u>
38660	06/12/2012	EHLER'S SNOWMOBILE RENTAL	REST PMT BY LANCE MEADE 11-24316-SM-3	701-000-271.130	976.30
38661	06/12/2012	EMPIRIC SOLUTIONS INC	COMPASS MGMT FOR JULY	101-131-801.020	1,147.00
38661	06/12/2012	EMPIRIC SOLUTIONS INC	MAY IT SERVICES	101-131-940.010	92.00
38661	06/12/2012	EMPIRIC SOLUTIONS INC	FOC IT TECH FEES - MAY 2012	101-141-940.010	28.05
38661	06/12/2012	EMPIRIC SOLUTIONS INC	MAY IT SERVICES	101-228-801.020	116.00
38661	06/12/2012	EMPIRIC SOLUTIONS INC	COMPASS MGMT FOR JULY	101-228-801.030	2,098.00
38661	06/12/2012	EMPIRIC SOLUTIONS INC	MAY IT SERVICES	101-301-801.020	8.00
38661	06/12/2012	EMPIRIC SOLUTIONS INC	MAY IT SERVICES	208-752-801.020	17.00
38661	06/12/2012	EMPIRIC SOLUTIONS INC	FOC IT TECH FEES - MAY 2012	215-141-940.010	4.95
38661	06/12/2012	EMPIRIC SOLUTIONS INC	MAY IT SERVICES	256-215-801.020	17.00
					<u>3,528.00</u>

38662	06/12/2012 ENERVEST	REST PMT BY JON THOMPSON 05-17048-SM-3	701-000-271.130	18.00
38663	06/12/2012 EVERETTE E. AYERS	SPEC. PA RE: BAILEY HEARINGS (4) - MILEA	101-267-930.500	112.00
38664	06/12/2012 FAMILY DOLLAR	REST PMT BY KATHERINE BLACK 10-23691-SM3	701-000-271.130	50.00
38665	06/12/2012 FRANCES NOWAK	PLANNING COMMISSION MEETING/5.21.12	101-721-703.040	40.00
38665	06/12/2012 FRANCES NOWAK	PLANNING COMMISSION MEETING/5.21.12	101-721-930.500	7.50
				<u>47.50</u>
38666	06/12/2012 FRIEND OF THE COURT ASSOCIATI	SUMMER CONF FEE 2012 - AMY NEUBECKER	101-141-704.400	148.75
38666	06/12/2012 FRIEND OF THE COURT ASSOCIATI	SUMMER CONF FEE 2012 - AMY NEUBECKER	215-141-704.400	26.25
				<u>175.00</u>
38667	06/12/2012 FRONTIER	CENTER PHONE BILL	208-752-930.210	44.38
38668	06/12/2012 GARY HENDERSHOT	PLANNING COMMISSION MEETING/5.21.12	101-721-703.040	40.00
38668	06/12/2012 GARY HENDERSHOT	PLANNING COMMISSION MEETING/5.21.12	101-721-930.500	17.50
				<u>57.50</u>
38669	06/12/2012 GASLIGHT MEDIA	39696 PARK WIRELESS CONNECTION	208-752-726.000	16.00
38669	06/12/2012 GASLIGHT MEDIA	39688 JUNE	588-699-940.010	59.95
				<u>75.95</u>

38670	06/12/2012 GAYLORD CITY TREASURER	211D MONTH END - MAY 2012	701-000-221.000	168.63
38671	06/12/2012 GAYLORD COMMUNITY SCHOOLS	REST PMT BY TYLER SHUFFLIN 11-24777-SM-3	701-000-271.130	12.50
38672	06/12/2012 GAYLORD FAMILY PRACTICE	MED SERV F/PADGETT DEAN 030612 #2942921	101-351-726.035	80.00
38672	06/12/2012 GAYLORD FAMILY PRACTICE	DOT RECERT ACCT 2990951	588-699-940.010	70.00
				----- 150.00
38673	06/12/2012 GAYLORD FEED AND GRAIN	335 GRASS SEED	208-752-726.000	67.98
38674	06/12/2012 GAYLORD FORD	31042 MSP/SHERIFF; ***29979 RETURN (SH)	588-699-726.050	671.77
38675	06/12/2012 GAYLORD MACHINE & FABRICATIC	18481 BUS #22	588-699-726.050	50.90
38676	06/12/2012 GE CAPITAL	6.2.2012 INSTALLMENT	101-864-920.410	254.30
38677	06/12/2012 GEORGE MARTIN III	REST PMT BY JASON KARASCHIN 09-22668-SM3	701-000-271.130	75.00
38678	06/12/2012 GOBBLERS OF GAYLORD	REST PMT BY SHARI SMITH 11-24134-SM-3	701-000-271.130	150.75
38679	06/12/2012 GRETCHEN SNYDER	CAMPING REFUND	208-440-652.050	90.00
38680	06/12/2012 HAYES TOWNSHIP TREASURER	PRE INTEREST	701-000-226.001	36.67

38681	06/12/2012 HERITAGE BROADCASTING COMP/	PRODUCTION WORK FOR 2012 AIRSHOW TV ADVE	282-537-930.300	190.00
38682	06/12/2012 HOEKSTRA TRANSPORTATION INC	C10102879 STOCK	588-699-726.050	204.05
38683	06/12/2012 HOWARD L SHIFMAN PC	11634 LEGAL SERVICES	260-270-801.020	46.00
38684	06/12/2012 HUNTER CONSTRUCTION, INC.	JOB ORC2825-03G	496-050-698.000	93,603.22
38685	06/12/2012 IMAGE FACTORY INC	12 FOC PADS	101-141-726.000	120.70
38685	06/12/2012 IMAGE FACTORY INC	12 FOC PADS	215-141-726.000	21.30
				----- 142.00
38686	06/12/2012 IMPREST CASH, OTSEGO COUNTY !	MAY 2012 IMPREST CASH REIMBURSEMENT	101-301-726.000	3.99
38686	06/12/2012 IMPREST CASH, OTSEGO COUNTY !	MAY 2012 IMPREST CASH REIMBURSEMENT	101-301-726.050	1.17
38686	06/12/2012 IMPREST CASH, OTSEGO COUNTY !	MAY 2012 IMPREST CASH REIMBURSEMENT	101-301-930.450	1.50
38686	06/12/2012 IMPREST CASH, OTSEGO COUNTY !	MAY 2012 IMPREST CASH REIMBURSEMENT	101-301-930.500	18.00
38686	06/12/2012 IMPREST CASH, OTSEGO COUNTY !	MAY 2012 IMPREST CASH REIMBURSEMENT	101-320-704.400	30.00
				----- 54.66
38687	06/12/2012 IMPREST CASH-ANIMAL CONTROL	CONFERENCE/CAT MEDS	212-430-704.400	20.00
38687	06/12/2012 IMPREST CASH-ANIMAL CONTROL	CONFERENCE/CAT MEDS	212-430-726.035	18.59
				----- 38.59
38688	06/12/2012 INSTITUTE OF CONTINUING LEGAL	2012 MI FAMILY LAW BENCHBOOK	101-131-726.200	72.30

38689	06/12/2012 JAMES P. LAMBROS	COMMITMENT HEARING ON 4/30/12	101-131-801.022	75.00
38690	06/12/2012 JIM WERNIG INC	31223 STOCK; 31233 BUS #31	588-699-726.050	478.92
38691	06/12/2012 JOHN E. FITZGERALD	WEST DIXON LK V CANDELA 5-14-12 HEARING	101-131-801.031	48.48
38692	06/12/2012 JUDITH JARECKI	PLANNING COMMISSION MEETING/5.21.12	101-721-703.040	40.00
38692	06/12/2012 JUDITH JARECKI	PLANNING COMMISSION MEETING/5.21.12	101-721-930.500	15.50
				----- 55.50
38693	06/12/2012 KEITH MIYAMOTO, M.D	MED SERV F/PETZ A. #5C231590	101-351-930.470	570.00
38694	06/12/2012 KENT COUNTY CLERK'S OFFICE	DEATH CERTIFICATE COPY RE: LYRIC JAMES	101-267-726.200	10.00
38695	06/12/2012 KEVIN AND KARRI WITTBRODT	REST PMT BY TOBIES KUZNICKI 11-24992-FY3	701-000-271.130	50.00
38696	06/12/2012 KMART	REC# 026-12903 17X 23 BOARD/PUSH PINS/H	101-301-726.000	12.07
38697	06/12/2012 KOHLS CORPORATE LOSS PREVENT	REST PMT BY JUDY COLLETT 08-20936-SM-3	701-000-271.130	12.50
38698	06/12/2012 LAPPANS OF GAYLORD INC	148453 TRACTOR REPAIRS	208-752-726.050	1,000.30
38699	06/12/2012 LARRYS LANDSCAPING	2012007 START SPRINKLER SYSTEM AT LIBKE	208-752-920.200	75.00

38700	06/12/2012	LAWYERS WEEKLY SUBSCRIPTION : 2012 SUBSCRIPTION 0346931 - 52 WEEKS	101-131-940.111	339.00
38701	06/12/2012	LISA VANLIERE MAY 2012 MAGISTRATE PHONE	101-131-930.210	30.00
38702	06/12/2012	MAKE IT MINE DESIGN INV# 1070 PROMO ITEMS FOR ANNUAL FAMILY	101-301-726.000	167.75
38702	06/12/2012	MAKE IT MINE DESIGN INV# 1070 PROMO ITEMS FOR ANNUAL FAMILY	101-351-726.000	167.75
				<u>335.50</u>
38703	06/12/2012	MARGARET MONACO PUBLIC GUARDIAN FEES ON 5-9-12	101-131-930.500	0.96
38703	06/12/2012	MARGARET MONACO PUBLIC GUARDIAN FEES ON 5-9-12	101-131-930.830	60.00
				<u>60.96</u>
38704	06/12/2012	MARY JANE DECAMP REST PMT BY MISTI MACFARLANE 12-25391-FY	701-000-271.130	15.00
38705	06/12/2012	MAURERS TEXTILE RENTAL FOC MATS	101-141-726.000	16.13
38705	06/12/2012	MAURERS TEXTILE RENTAL FOC MATS	215-141-726.000	2.84
				<u>18.97</u>
38706	06/12/2012	MEIJERS REST PMY BY DOREEN ROTH 12-25298-SM-3	701-000-271.130	115.00
38707	06/12/2012	MEYER ACE 6521	208-752-726.000	172.93
38707	06/12/2012	MEYER ACE 6521	208-752-726.025	42.13
38707	06/12/2012	MEYER ACE 6521	208-752-726.050	39.98
				<u>255.04</u>

38708	06/12/2012	MICHAEL E. JOHNSON	5/21 BASIC RIDER COURSE, SOO, FLYERS, BI	101-332-726.000	4.24
38708	06/12/2012	MICHAEL E. JOHNSON	5/21 BASIC RIDER COURSE, SOO, FLYERS, BI	101-332-801.030	574.00
38708	06/12/2012	MICHAEL E. JOHNSON	5/21 BASIC RIDER COURSE, SOO, FLYERS, BI	101-332-920.400	98.00
					<u>676.24</u>
38709	06/12/2012	MICHAEL LAMBLE	DEFERMENT HEARING ON 5/11/12	101-131-801.022	150.00
38710	06/12/2012	MICHAEL MANG	PLANNING COMMISSION MEETING/5.21.12	101-721-703.040	40.00
38711	06/12/2012	MICHAEL TARBUTTON	EXPENSE	208-752-930.500	276.00
38712	06/12/2012	MICHELLE FRAKES	PROFESSIONAL SERVICES	101-648-801.020	195.00
38712	06/12/2012	MICHELLE FRAKES	PROFESSIONAL SERVICES	101-648-930.460	128.00
38712	06/12/2012	MICHELLE FRAKES	PROFESSIONAL SERVICES	101-648-930.920	65.00
					<u>388.00</u>
38713	06/12/2012	MICHIGAN DEPARTMENT OF COM REST PMT BY RICHARD MASER 05-17142-FY-3		701-000-271.130	10.00
38714	06/12/2012	MICHIGAN DEPARTMENT OF TREA SALES TAX PYMT-AIRPORT		281-000-228.023	4,223.15
38715	06/12/2012	MICHIGAN OFFICE SOLUTIONS	QTR MAINT-MSU CONS DTR	101-864-920.410	486.09
38716	06/12/2012	MICHIGAN STATE POLICE BFS-CASI LIVESCAN FEE'S #551-374062		701-000-228.017	93.00
38717	06/12/2012	MID NORTH PRINTING INC	PRINTING INVOICE # 81485	212-430-930.400	228.00

38718	06/12/2012 MID STATES BOLT & SCREW CO	3821905 SHOP	588-699-726.050	38.94
38719	06/12/2012 MONICA M. LUBIARZ-QUIGLEY	DEFERMENT HEARING ON 4/24/12	101-131-801.022	75.00
38720	06/12/2012 MUFFLER MAN OF MICHIGAN	15931 STOCK	588-699-726.050	142.44
38721	06/12/2012 NORTH CENTRAL EXCAVATING INC	BUILDING DEMO 100 LIVING & 200 7TH	413-901-970.200	5,600.00
38721	06/12/2012 NORTH CENTRAL EXCAVATING INC	BUILDING DEMO 100 LIVING & 200 7TH	499-901-970.300-LIV_BLVD_	14,450.00
38721	06/12/2012 NORTH CENTRAL EXCAVATING INC	BUILDING DEMO	637-265-726.050	300.00
				<u>20,350.00</u>
38722	06/12/2012 NORTHERN ENERGY, INC	1036213 SHOP SUPPLIES (OIL)	588-699-726.050	1,424.60
38723	06/12/2012 NORTHERN IMAGING ASSOC PC	REST PMT BY JEFFERY OSWALD 11-24115-SM-3	701-000-271.130	25.45
38724	06/12/2012 NORTHERN IMAGING ASSOCIATES	MED SERV F/PETZ A. #462275658	101-351-930.470	91.00
38725	06/12/2012 NORTHERN MICHIGAN HOSPITAL	MEDICAL EXAMINER	101-648-930.920	587.39
38726	06/12/2012 NORTHERN MICHIGAN REVIEW	14120357	101-101-930.300	33.75
38726	06/12/2012 NORTHERN MICHIGAN REVIEW	2012 FOC ANNUAL STATUTORY REVIEW NOTICE	101-141-930.450	44.37
38726	06/12/2012 NORTHERN MICHIGAN REVIEW	2012 FOC ANNUAL STATUTORY REVIEW NOTICE	215-141-930.450	7.83
				<u>85.95</u>

38727	06/12/2012	NORTHERN PATHOLOGY ASSOCIAT	MEDICAL EXAMINER	101-648-930.920	3,524.00
38728	06/12/2012	NORTHWEST MICHIGAN COMMUN	DENTAL SERVICE F/HERSHA/DUKE/DANFORTH/BA	101-351-726.035	689.00
38729	06/12/2012	OFFICE DEPOT INC	REPLACE MONOCHROME PRINTERS	101-257-920.400	499.98
38730	06/12/2012	OMH MEDICAL GROUP & MEDCAF	ACCT 60162	205-301-726.000	100.00
38730	06/12/2012	OMH MEDICAL GROUP & MEDCAF	ACCT 60162	208-752-726.000	250.00
38730	06/12/2012	OMH MEDICAL GROUP & MEDCAF	ACCT 60162	588-699-940.010	210.00
					<u>560.00</u>
38731	06/12/2012	OTSEGO COUNTY BUS SYSTEM	INV# 754 VEH#694 LUBE/OIL/FILTER 05/15/1	101-301-726.050	28.00
38731	06/12/2012	OTSEGO COUNTY BUS SYSTEM	#540/576 WORK CAMP VEHICLE REPAIRS	205-301-726.050	768.01
38731	06/12/2012	OTSEGO COUNTY BUS SYSTEM	AVEO BRAKES	266-901-920.400	152.99
					<u>949.00</u>
38732	06/12/2012	OTSEGO COUNTY EMS	ACCT #48590 PATIENT LIND MAVES -	701-000-271.130	37.25
38733	06/12/2012	OTSEGO LAKE CORNER STORE	REST PMT BY LESLIE VANWULFEN 11-25084-FY	701-000-271.130	17.50
38734	06/12/2012	OTSEGO LAKE TWP TREAS	PRE INTEREST	701-000-226.001	439.34
38735	06/12/2012	OTSEGO MEMORIAL HOSPITAL	MED SERV F/PETZ A. #V101442663/V10138282	101-351-930.470	646.32
38735	06/12/2012	OTSEGO MEMORIAL HOSPITAL	ACCT #V00100466531 LIND MAVES	701-000-271.130	37.30
					<u>683.62</u>

38736	06/12/2012 OTSEGO MEMORIAL HOSPITAL/CL MED SERV F/LOWNSBERRY C. #B2500000/B2500		101-351-930.470	862.00
38737	06/12/2012 PAUL H. CHAMBERLAIN	VISITING CIRCUIT JUDGE MILEAGE ON 5/7/12	101-131-801.031	115.44
38738	06/12/2012 PAUL HARTMANN	PLANNING COMMISSION MEETING/5.21.12	101-721-703.040	40.00
38738	06/12/2012 PAUL HARTMANN	PLANNING COMMISSION MEETING/5.21.12	101-721-930.500	10.00
				<u>50.00</u>
38739	06/12/2012 PAXTON RESOURCES	REST PMT BY JON THOMPSON 05-17048-SM-3	701-000-271.130	143.09
38740	06/12/2012 PITNEY BOWES, INC-SUPPLIES	RED INK CART & POSTAGE METER TAPE	101-131-726.000	97.00
38740	06/12/2012 PITNEY BOWES, INC-SUPPLIES	RED INK CART & POSTAGE METER TAPE	101-131-940.111	18.68
38740	06/12/2012 PITNEY BOWES, INC-SUPPLIES	RED INK CART & POSTAGE METER TAPE	101-267-726.000	18.68
				<u>134.36</u>
38741	06/12/2012 PROTECTION ONE	6/28 TO 7/27/12 ADMIN/PA WING MONITORING	101-131-940.010	74.93
38741	06/12/2012 PROTECTION ONE	6/28 TO 7/27/12 FOC WING MONITORING	101-141-940.010	33.95
38741	06/12/2012 PROTECTION ONE	6/28 TO 7/27/12 ADMIN/PA WING MONITORING	101-267-920.410	24.97
38741	06/12/2012 PROTECTION ONE	6/28 TO 7/27/12 FOC WING MONITORING	215-141-940.010	6.00
				<u>139.85</u>
38742	06/12/2012 PURCHASE SALES	14348 ICE CREAM	208-752-726.000	217.31
38743	06/12/2012 QUILL CORPORATION	TONER CARTRIDGES	101-131-726.000	316.12
38743	06/12/2012 QUILL CORPORATION	TONER CARTRIDGES	101-131-940.111	340.97

38743	06/12/2012	QUILL CORPORATION	TONER, LATEX GOLVES, LASER LABELS	292-662-726.000	23.99 ----- 681.08
38744	06/12/2012	RANDY STULTS	PLANNING COMMISSION MEETING/5.21.12/ALF	101-721-703.040	40.00
38744	06/12/2012	RANDY STULTS	PLANNING COMMISSION MEETING/5.21.12/ALF	101-721-930.500	22.00 ----- 62.00
38745	06/12/2012	REEFER SERVICE, INC.	77025 SHOP	588-699-726.050	414.32
38746	06/12/2012	RELIABLE OFFICE SUPPLIES	SHEET PROTECTORS, TONER	101-131-726.000	87.47
38746	06/12/2012	RELIABLE OFFICE SUPPLIES	SHEET PROTECTORS, TONER	101-131-940.111	5.59 ----- 93.06
38747	06/12/2012	RESTAT	INMATE PHARMACY THRU 4/30 #1283372 ADM #	101-351-726.035	1,490.60
38748	06/12/2012	RIGHTWAY REMEDIATION	AIRPORT	499-901-970.300-AIRPORT_	750.00
38749	06/12/2012	ROB LINSTRUM	PROFESSIONAL SERVICES	101-648-801.020	520.00
38749	06/12/2012	ROB LINSTRUM	PROFESSIONAL SERVICES	101-648-930.460	493.00
38749	06/12/2012	ROB LINSTRUM	PROFESSIONAL SERVICES	101-648-930.920	130.00 ----- 1,143.00
38750	06/12/2012	RONALD BAYOT	5-18-12 CLIENT MEETING & SIGN DEFERAL	101-131-801.022	75.00
38751	06/12/2012	SAFETY-KLEEN	57842066 SUPPLIES (JIMMY)	588-699-726.025	173.00

38752	06/12/2012 SAGINAW COUNTY	11-84 LOMPRA PLACEMENT 5/18 - 5/22/12	292-662-930.810	600.00
38753	06/12/2012 SERVPRO	ALPINE CTR	499-901-970.300-ALPCTR_V	5,185.26
38754	06/12/2012 SHARON WAKELEY	REST PMT BY JOSHUA DURLING 11-24469-SM-3	701-000-271.130	64.25
38755	06/12/2012 SPARTAN SEWER & SEPTIC TANK S 97114 LIBKE FIELD 6/11-7/11		208-752-920.200	150.00
38756	06/12/2012 SPECTRUM HEALTH HOSPITALS	MEDICAL EXAMINER	101-648-930.920	873.60
38757	06/12/2012 SRW, INC	REST PMT BY JON THOMPSON 05-17048-SM-3	701-000-271.130	144.91
38758	06/12/2012 STAPLES BUSINESS ADVANTAGE	DET 1046110	101-000-106.000	243.46
38758	06/12/2012 STAPLES BUSINESS ADVANTAGE	FAX CARTRIDGES	101-131-726.000	382.73
38758	06/12/2012 STAPLES BUSINESS ADVANTAGE	COPY PAPER	101-131-940.111	208.68
38758	06/12/2012 STAPLES BUSINESS ADVANTAGE	DET 1046110	212-430-920.410	72.60
38758	06/12/2012 STAPLES BUSINESS ADVANTAGE	DET 1046110	637-265-726.050	48.40
38758	06/12/2012 STAPLES BUSINESS ADVANTAGE	DET 1046110	645-172-726.000	31.95
38758	06/12/2012 STAPLES BUSINESS ADVANTAGE	DET 1046110	645-201-726.000	50.00
				----- 1,037.82
38759	06/12/2012 STATE ELECTRONICS INC	#105764 RADIO REMOVAL	101-351-920.400	45.00
38760	06/12/2012 STATE OF MICHIGAN	211D MONTH END - MAY 2012	701-000-228.020	10.00
38760	06/12/2012 STATE OF MICHIGAN	211D MONTH END - MAY 2012	701-000-228.030	225.00

38760	06/12/2012 STATE OF MICHIGAN	211D MONTH END - MAY 2012	701-000-228.037	2,748.45
38760	06/12/2012 STATE OF MICHIGAN	211D MONTH END - MAY 2012	701-000-228.042	210.00
38760	06/12/2012 STATE OF MICHIGAN	211D MONTH END - MAY 2012	701-000-228.057	225.00
38760	06/12/2012 STATE OF MICHIGAN	211D MONTH END - MAY 2012	701-000-228.058	3,171.00
38760	06/12/2012 STATE OF MICHIGAN	211D MONTH END - MAY 2012	701-000-228.059	8,869.83
				<u>15,459.28</u>
38761	06/12/2012 STATE OF MICHIGAN	STATE PRE INTEREST	701-000-226.000	4,833.49
38762	06/12/2012 STATE OF MICHIGAN BUREAU OF F REST PMT BY ZIKOMO DORRIS 06-18384-SM-3		701-000-271.130	50.00
38763	06/12/2012 STEVE JOHNSON	REST PMT BY SUZANNE MILLER 12-25554-SM-3	701-000-271.130	50.00
38764	06/12/2012 STEVEN BEATY	REST PMT BY DEAN YOUNGS 11-24895-SM-3	701-000-271.130	493.00
38765	06/12/2012 SUPERMEDIA LLC	#390018477654 WHITE PAGES LISTINGS MAY 2	101-301-940.010	14.38
38765	06/12/2012 SUPERMEDIA LLC	#390018477654 WHITE PAGES LISTINGS MAY 2	101-351-920.410	14.37
				<u>28.75</u>
38766	06/12/2012 THERIAULT, REGINA	MAY 2012 MAGISTRATE PHONE	101-131-930.210	30.00
38767	06/12/2012 THOMAS J PUDVAN	PROFESSIONAL SERVICES	101-648-801.020	988.00
38767	06/12/2012 THOMAS J PUDVAN	PROFESSIONAL SERVICES	101-648-930.210	40.00
38767	06/12/2012 THOMAS J PUDVAN	PROFESSIONAL SERVICES	101-648-930.460	23.50
				<u>1,051.50</u>

38768	06/12/2012	TIMOTHY MCPHERSON	6/1/2012 MOTORCYCLE SAFETY ADMINISTRATIO	101-332-801.020	450.24
38769	06/12/2012	TOPCOMP COMPUTER SOFTWARE GIS/GPS MAINTENANCE		618-447-920.410	1,200.00
38770	06/12/2012	TOTTENS BODY SHOP	VEH#694 INV# 32645 (R/R DOOR) & #32657	101-301-726.050	899.40
38771	06/12/2012	TRACEY CRUZ	MAY 2012 MAGISTRATE PHONE	101-131-930.210	30.00
38772	06/12/2012	UNEMPLOYMENT CONSULTANTS I Q3 INVOICE 1539075-7 Q3		704-000-228.027	700.00
38773	06/12/2012	UNIVERSITY CENTER AT GAYLORD	GED INTAKES#441	595-351-726.000	50.00
38774	06/12/2012	US POSTAL SERVICE	POSTAGE	101-000-103.000	1,000.00
38775	06/12/2012	VERIZON	483106843-00001	101-301-930.230	56.56
38775	06/12/2012	VERIZON	483106843-00001	101-351-930.230	56.56
38775	06/12/2012	VERIZON	483106843-00001	101-721-930.230	16.64
38775	06/12/2012	VERIZON	483106843-00001	205-301-930.210	112.05
38775	06/12/2012	VERIZON	483106843-00001	208-752-930.230	102.59
38775	06/12/2012	VERIZON	483106843-00001	212-430-930.230	45.24
38775	06/12/2012	VERIZON	483106843-00001	249-371-930.230	49.12
38775	06/12/2012	VERIZON	483106843-00001	261-427-930.230	95.85
38775	06/12/2012	VERIZON	483106843-00001	281-537-930.230	62.83
38775	06/12/2012	VERIZON	483106843-00001	645-172-930.230	56.56
					----- 654.00

38776	06/12/2012 VERIZON WIRELESS	2747396170 MAY	588-699-930.210	86.38
38777	06/12/2012 WAGS TO WISKERS PET SUPPLY	SUPPLIES INVOICE # 129975,141839	212-430-726.035	97.46
38778	06/12/2012 WAL-MART STORES ASSET PROTECT	REST PMT BY DALE LINDSAY II 12-25219-SM3	701-000-271.130	87.38
38779	06/12/2012 WASTE MANAGEMENT	7202144-1838-9 PARK GARBAGE BILL	208-752-920.200	588.58
38779	06/12/2012 WASTE MANAGEMENT	ALPINE CENTER	637-265-920.410	193.46
				<u>782.04</u>
38780	06/12/2012 WAYNE ISBELL	10-67 HAZEL TRANSPORT ON 5/11 & 5/13/12	101-134-940.010	22.00
38780	06/12/2012 WAYNE ISBELL	11-84 LOMPRA TRANSPORT ON 5/22/12	292-662-930.830	18.00
				<u>40.00</u>
38781	06/12/2012 WESLEY SMITH	REIMBURSEMENT YOUTH LUNCHES-HABITAT FOR	292-662-930.999	9.78
38782	06/12/2012 WIELAND SALES, INC.	539266B BUS #21	588-699-726.050	931.48
38783	06/12/2012 XEROX CORPORATION	MAY 2012 COURT COPIER LEASE	101-131-920.520	204.74
38783	06/12/2012 XEROX CORPORATION	MAY 2012 FOC COPIER LEASE	101-141-920.520	82.72
38783	06/12/2012 XEROX CORPORATION	MAY 2012 FOC COPIER LEASE	215-141-920.520	14.60
				<u>302.06</u>
38784	06/12/2012 YANKEE AIR MUSEUM	2012 WINGS OVER GAYLORD AIRSHOW SERVICES	282-537-940.010	4,100.00

Fund	Amount
Total for fund 101 GENERAL FUND	32,331.47
Total for fund 205 WORK CAMP	1,380.06
Total for fund 208 PARKS AND RECREATION	3,588.68
Total for fund 212 ANIMAL CONTROL	1,149.84
Total for fund 215 FRIEND OF THE COURT	83.77
Total for fund 226 RECYCLING FUND	1,200.00
Total for fund 249 BUILDING INSPECTION FUND	49.12
Total for fund 256 REGISTER OF DEEDS AUTOMATIC	17.00
Total for fund 260 LEGAL DEFENSE FUND	4,274.45
Total for fund 261 911 SERVICE FUND	95.85
Total for fund 264 LCL CORRECTIONS OFFR TRAININ	160.00
Total for fund 266 EQUIPMENT FUND	966.59
Total for fund 281 AIRPORT	9,035.98
Total for fund 282 AIRPORT SPECIAL EVENTS FUND	33,466.00
Total for fund 292 CHILD CARE FUND	1,377.18
Total for fund 413 ANIMAL SHELTER BLDG FUND	8,267.50
Total for fund 494 GROEN CAPITAL PROJECTS FUNG	180.00
Total for fund 496 CAPITAL PROJECTS FUND - RD CN	93,603.22
Total for fund 499 CAPITAL PROJECTS FUND	24,510.26
Total for fund 588 TRANSPORTATION FUND	8,262.18
Total for fund 595 JAIL COMMISSARY	130.00
Total for fund 618 GIS PROJECT AND AERIAL	1,200.00
Total for fund 637 BUILDING AND GROUNDS	1,932.01
Total for fund 645 ADMINISTRATIVE SERVICES	138.51
Total for fund 647 HEALTH CARE FUND	1,355.75
Total for fund 701 GENERAL AGENCY	27,099.05
Total for fund 704 PAYROLL IMPREST FUND	9,366.03
TOTAL - ALL FUNDS	265,220.50



REGION 9 AREA
AGENCY ON
AGING

2375 Gordon Road
Alpena, MI 49707
PHONE: 989-356-3474
FAX: 989-358-6604

Serving the Counties of:

Alcona
Alpena
Arenac
Cheboygan
Crawford
Iosco
Montmorency
Ogemaw
Oscoda
Otsego
Presque Isle
Roscommon

June 4, 2012

Mr. Paul Beachnau
Otsego County Board of Commissioners
225 W Main Room 110
Gaylord, MI 49735

Dear Mr. Beachnau

Enclosed is the proposed Annual Implementation Plan for fiscal year 2013 for aging services. The plan includes the requirements of both state and federal government and advocacy and development objectives of the Region 9 Area Agency on Aging.

A requirement of the Michigan Office of Services to the Aging is the review of this plan by each County Board of Commissioners within the Region 9 planning and service area. Review and Approval must be documented by either a resolution or by motion in your board minutes by July 31st, 2012. Should there be opposition to the plan it must be specified in writing by the same date. If no written documentation is received it will be considered passive approval. You may fax documentation to (989) 358-6604 or by mail attn: Connie McQuarrie.

After conducting a public hearing the plan was reviewed and approved by the Northeast Michigan Regional Council on Aging and the NEMCSA Board of Directors. As you review this document please feel comfortable to contact your local Council or Commission on Aging, your board representative or any staff member of the Region 9 Area Agency on Aging for information or clarification.

It should be noted that the approval and implementation of this plan requires no monetary support by the board of commissioners. It is our pleasure to act on behalf of the older population of your county to bring both federal and state funds for services.

Thank you for your attention to this matter. We look forward to working with you to provide services to the elderly population in your county.

Sincerely



Laurie L. Sauer

Director



A Division of
Northeast Michigan
Community Services
Agency

The mission of the Region 9 Area Agency on Aging is to promote lifelong independence and dignity for all individuals and to assist the aged and disabled in meeting that goal.

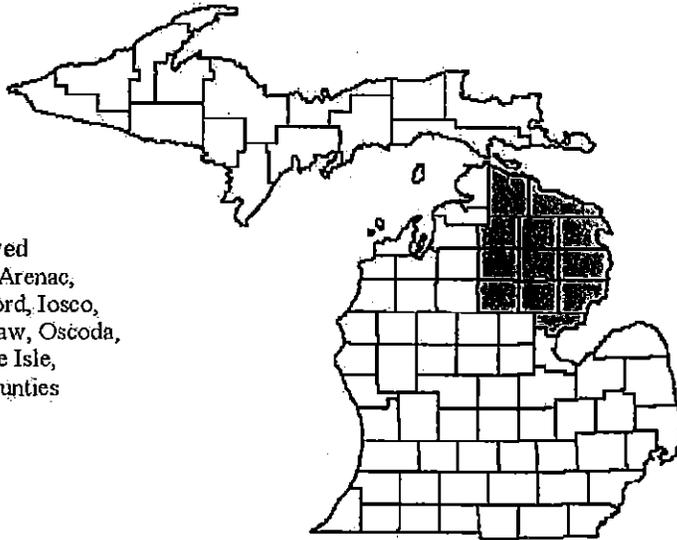


MICHIGAN OFFICE OF SERVICES TO THE AGING
ANNUAL & MULTI YEAR IMPLEMENTATION PLAN

2013 ANNUAL IMPLEMENTATION PLAN

REGION IX AREA AGENCY ON AGING NORTHEAST MICHIGAN COMMUNITY SERVICE AGENCY, INC. 9

Areas Served
Alcona, Alpena, Arenac,
Cheboygan, Crawford, Iosco,
Montmorency, Ogemaw, Oscoda,
Otsego, Presque Isle,
Roscommon counties



**2375 GORDON ROAD
ALPENA, MI 49707
989-356-3474
989-358-6604 (Fax)
LAURIE SAUER, DIRECTOR
www.nemcsa.org**

Office of Services to the Aging Field Representative
Dan Doezema 231-929-2531
doezemad@michigan.gov



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Region IX Area Agency on Aging

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County/Local Unit of Govt. Review

AAA Response:

As part of its effort to ensure all communities within the service area have an opportunity to comment on the update of the continuation of the three year implementation plan, Region 9 Area Agency on Aging (AAA) held a public hearing in Alpena County on May 21, 2012, in conjunction with the regional advisory board's monthly 1 p.m. meeting. The Public Hearing opened at 1:15 p.m. The plan was made available for public review on May 7. This provided an opportunity for all community and governmental entities, as well as private individuals, to learn about and comment on the plan. Written comment will be accepted until June 1, 2012.

In addition, all county Boards of Commissioners within the region received a copy of the plan update and a request for review with action by the board in terms of approval or disapproval. A letter and copy of the proposed 2012 AIP was sent by registered mail to each entity on June 4, 2012, requesting Letters of Approval from each county no later than July 31, 2012, providing several weeks for review and approval. This also accommodated the different monthly meeting schedules of each entity. Each county board has representation on the NEMCSA Policy Board and each local Council or Commission on Aging has representation on the Northeast Michigan Regional Council on Aging. This provides a broad range of involvement for each county's development and comment phases of the process.

The Region 9 Area Agency on Aging continues to provide minutes of Northeast Michigan Regional Council on Aging meetings to local county boards in the service area. The additional information is intended to increase awareness of the AAA's functions, activities and plans, as well as encourage support and involvement in all facets of the AAA planning and advocacy strategies.



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Plan Overview

AAA Response:

Established under the Older Americans Act of 1965, each Area Agency on Aging is charged with the responsibility of preparing a multi-year plan that will foster a comprehensive, coordinated system of service for older persons in its planning and service area (PSA). Region 9 Area Agency on Aging (AAA) is designated by the Michigan Office of Services to the Aging (OSA) to serve the counties of Alcona, Alpena, Arenac, Cheboygan, Crawford, Iosco, Montmorency, Ogemaw, Oscoda, Otsego, Presque Isle and Roscommon. Part of the mission of the Region 9 AAA is to help older persons and persons with disabilities live with dignity and choices in their homes and communities for as long as possible.

The AAA continues to support as partners local "points of presence," or focal points, that include:

County Councils/Commissions on Aging (COAs)

multi-purpose senior centers

adult day service centers

health resource centers

community based care programs

These partnerships have enhanced the AAA's ability to identify gaps in community services, services needing expansion and/or maintenance and recommendations for improvement.

Fiscal Year 2013 is the fourth year of the 2010-2012 planning cycle for the AAA; this is an extension of the three-year planning cycle. As in the previous year, this plan focuses on efforts to:

provide person-centered access to information

evidence-based disease prevention and health promotion

continue community based care options in coordination with the Michigan Office of Services to the Aging goals

Establish an ADRC

Update the Region 9 AAA website

The plan builds upon the successes of earlier program activities and core contracted services. The program development objectives outlined in the 2012 Annual Implementation Plan (AIP) remain relatively unchanged. Highlights for FY13 include:

Person-Centered Thinking for new staff and partner agencies

Collaboration with Region 11 for the Michigan's Building Training...Building Quality (BTBQ) Project

Development of an ADRC

Elder Abuse Prevention and Awareness Conference

Services that will remain part of the FY13 plan include (data represents those served in FY11):

- Congregate Meals (189,758 meals; 5,623 clients)
- Home Delivered Meals (469,378 meals; 2,594 clients)
- In-Home Services (106,981 units; 1,361 clients)



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- Home-making (1,361 clients; 58,533 units)
- Personal Care (464 clients; 15,737 units)
- Respite Care (228 clients; 17,128 units)
- Adult Day Care Respite (60 clients; 16,437 units)
- Long Term Care Ombudsman (531 program contacts; 122 complaints resolved)
- Legal Assistance (163 clients; 497 units)
- Creating Confident Caregivers (43)
- Evidence Based Disease Prevention (163 enrollees; 125 completions)
- PATH, Diabetes PATH, Matter of Balance
- Elder Abuse Prevention (794 clients, 200 units)
- Disease Prevention Health Promotion (1,319 clients; 2 257 units)
- National Family Caregivers Support Program (90 served)
- Care Management/MI Choice Medicaid Waiver (832 clients; 2,336 units)
- Medicare Medicaid Assistance Program (3,443 served in the agency's fiscal year, not the contract year)
- Information and Referral (678 units)
- Nursing Facility Transitions (80 clients)
- Person-Centered Thinking (32 staff trained)

These supportive services are an integral component in achieving the outcome of allowing seniors and disabled persons to live in their own homes and communities for as long as possible. In FY11, 75 clients were provided with 619 units of Medication Management. It is the intent of the AAA to analyze different funding options to continue this program as Title IIID monies are no longer permissible.

It is the intent of the AAA to contract out all funds for Elder Abuse Prevention and Education. However, the AAA will retain the option of keeping some funds in a purchase of services pool, should proposals not meet regional goals. Two elder abuse prevention conferences will be held in September 2012; one will be in Alpena and the other in West Branch. The event agendas will be the same, but the separate locations are central to all counties and will allow people to attend without a long drive. This is expected to continue in FY13.

The AAA will continue to strengthen relationships with traditional and non-traditional agencies by identifying opportunities for partnering and carrying out new program ventures. Past partners include the Saginaw Chippewa Indian Tribe, federally qualified health centers and disability networks. When feasible, Region 9 has partnered with Regions 7, 10 and 11 for training programs.

Region 9 AAA continues to be at the forefront of supporting communities within its PSA to assess existing infrastructure and design to create a more elder-friendly and livable environment for all ages. Communities must continue to evaluate current offerings and accessibility and implement innovative practices that will help elders remain in their communities, living independently, as long as possible. The AAA supports the COAs through:

- technical assistance and training in relation to NAPIS electronic reporting
- training programs; seminars
- technical assistance with new staff
- funding internet access costs



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identifying grant sources



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Public Hearings

AAA Response:

Date	Location	Time	Is Barrier Free	No of Attendees
05/21/2012	2375 Gordon Rd., Alpena, MI	01:15 PM	Yes	27

Narrative:

On April 13, 2012, the Notice of Public Hearing was submitted to area newspapers for publication the following week in accordance with the required 30 day advance notice. As detailed in the notice, the AIP 2013 was available for viewing on May 7, 2012, on the NEMCSA website. Constituents also had the choice of receiving the plan via email or could review a copy in person by contacting the Region 9 Area Agency on Aging. The hearing was held in conjunction with the monthly regional advisory board meeting. The meeting and public hearing minutes follow:

Region 9 Area Agency on Aging
Regional Advisory Council Meeting and Public Hearing

NEMCSA Large Conference Room - Alpena
May 21, 2012 at 1:00 pm

Attendance

Dan Doezema, Barb Selesky, Earl Corpe, Sue Allor, Rolland Lynch, Dennis Fay, Mitzi Downs, Clyde Soucie, Bob Cudney, Judith Roth, Everette Leeseburg, Dean Hipwood, Eurette LeMire, Clyde Shelltown, Mary Lou Foster, Rev. B.J. Hipwood, Chuck Corwin, Jim Mathis, Sylvia Sabo, Edith Johnson, Bernice Boothby, Mark Grantner,
AAA Staff: Laurie Sauer, Susan Bowen, Connie Skowronek, Yvette Smigelski, Kelly Robinette

The meeting was called to order at 1:00 p.m. by Rev. Hipwood, chairman. He led the group in the Pledge of Allegiance and in prayer.

Moved by C. Soucie, second by D. Hipwood to approve the agenda. Motion carried.

Moved by R. Cudney, second by D. Fay to correct the date in the minutes from last meeting. Motion carried.

There was no report from the nominating committee.

Rev. Hipwood – MSAC needs replacement for Dorothy Cudney. Hope someone from this board will step forward and take the position. Barb Selesky will take the position. Next meeting is this Wednesday. Get info to Mary Ablan.

Directors Report – Laurie Sauer

- Town Hall meeting with Petalia and Kurtz. Laurie attended it was at the Alpena Senior Center. Spent a 1/2 hour discussing elder abuse bills, need for more service dollars and Waiver funds.



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- New OSA Deputy Director – Rhonda Powell eff. June 25th. She will be responsible for internal operations and statewide strategic initiatives.
- State Commission on Aging will hold its June 15 meeting in Alpena at 10 a.m. in ACC Room 106. Everyone encouraged to attend, great opportunity for our region. A public hearing will be part of their meeting.
- NFT – Advocacy Alert 5-10-12 distributed. Gov. Snyder is recommending \$3.1 million, which is only enough to fund the program for 2 months. This would cause the program to come to a stop within 2 months. Please contact legislators listed on page, by phone or email. Sen. Molenaar is a critical contact. Back page has some talking points.
 - o B. Selesky – Is there a mandate to transition a specific amount of people?
 - o L. Sauer – No criteria saying so many will be moved.
- Associate Member News 5-7-12 – Handout. Regarding 2nd paragraph: Statewide needs assessment to be conducted, it will help OSA with future planning. Regarding 4th paragraph: There was a Public Hearing on potential cuts in LIHEAP and written comments continue to be accepted.

Legal Services Board Report – none

Region 9 Directors Report– none

MSAC Report – Bob Cudney

Glad that Barb will be assisting in advocacy efforts in Lansing. Working on elder abuse legislation. Last two months the senators passed it needs to pass legislators. Will continue to advocate Wednesday, May 23.

Ombudsman Report – none

MMAP Report – Susan Bowen

We are in new contract year. Senior Medicare Patrol met all goals for the year. Funds left in MIPPA contract. Encourage to continue to report for reimbursement.

Development Projects Report - none

Public Hearing opened at 1:15 p.m.

2013 Annual Implementation Plan (AIP)

A copy of the Draft FY 2013 Annual Implementation Plan was distributed. Susan Bowen gave a PowerPoint presentation.

Fiscal Year 2013 represents an extension of the 3-year plan. Susan reported it is a 4-year plan.

B. Selesky did every state extend their 3-year plans into a 4-year plan.

D. Doezema - No

The Older Americans Act (OAA) was established in 1965 and was the first federal-level initiative aimed at providing services for older adults. The OAA established the Administration on Aging, state agencies on aging and local agencies on aging (there are 16 AAAs in Michigan). The OAA authorizes seven titles and



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includes formula-based and discretionary grants. The 7 titles are: Title I - Declaration of Objectives; Title II - Establishment of the AoA; Title III - Grant for State and Community Programs on Aging (in home services, congregate and home delivered meals, Kinship Care, Savvy Caregiver and PATH programs); Title IV - Training, Research and Discretionary Projects and Programs; Title V - Community Service Senior Opportunities Act; Title VI - Grants for Services for Native Americans; and Title VII - Vulnerable Elder Rights Protection Activities (LTC Ombudsman and Elder Abuse Prevention).

Title IIID now is required to be evidence based. Any program using Title IIID funds must be for a pre-approved program.

Funding for supportive and nutrition services, family caregiver program, disease prevention, health promotion, (CCC, PATH, Matter of Balance)

Chuck – We are no longer funding the tuition for those? All evidence based classes will no longer be funded by the AAA.

Laurie – Yes, the special grant we had specifically for that to establish is gone we now have to fund it thru IIID DPHP.

The core functions of the AAA are; concentrating resources to develop capacity, developing a comprehensive and coordinated service delivery system, providing planning, program development, administration and monitoring, and advocate for a vulnerable population. Federal funds through the OAA must meet specific objectives; state funds from the Michigan Office of Services to the Aging (OSA) must meet their minimum standards in addition to the OAA objectives. Additional specification and/or limitations on funding may be added by the AAA. The AIP is developed by determining need through input sessions, public hearings, advisory councils, partners, needs assessments, program participants, advocacy groups, national trends and demographics. Demographic information for our 12-county PSA was reviewed. We have seen a decrease in the general population in all of our counties except Otsego who gained a small percentage.

Our AIP is developed based on the four goals specified by the state: #1 Work to improve the health and nutrition of older adults. New this year will be the implementation of the PATH program geared specifically for diabetes. #2 Ensure that older adults have a choice where they live through increased access to information and assistance. Our local objectives include website enhancement and continued work toward the implementation of 211. #3 Protect older adults from abuse and exploitation and #4 improve the effectiveness, efficiency and quality of services provided through the Michigan Aging Network and its partners. Our objective is to partner with Region 11 to pursue a grant application for the Michigan Building Training-Building Quality Project through OSA to develop a curriculum to train waiver aides.

We do have two regional goals; improve the assessment and services referral process for caregivers with high levels of stress. Two AAA staff will maintain certification in the Tailored Caregiver Assessment and Referral (TCARE) and continue utilizing the model as a component of the Care Management Program. We are not sure if the Savvy program will continue, it is dependent on funding. The other goal is the implementation of an electronic method of vendor billing.

Funded services for 2013 include: congregate nutrition, home delivered meals, homemaker services, personal care, in-home respite, legal services, disease prevention health promotion, National Family Caregiver Support program, elder abuse prevention and education and adult day services. The AAA also



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directly operates the LTC Ombudsman, MMAP, Outreach for Kinship Care and Care Management programs. A purchase of service is utilized for medication management and specialized respite; however, changes in the use of Title IIID monies will necessitate a change in how these programs are funded. The AIP budget breaks down into 2% going to purchased services, 15% for direct services and 83% for contracted services.

Advocacy strategy is continuous by memberships at the local, state and federal levels, our two advisory councils, support coordinated system of information, referral and access to services, support of MMAP and LTC Ombudsman, MI Senior Advocates and senior organization, and support of community based care programs-long-term care rebalancing. Additional advocacy efforts are made by participation in the annual Older Michigianians Day. This year it is being held on June 20, 2012 at the State Capitol in Lansing. The deadline for written testimony on the 2013 AIP is June 1, 2012 to Laurie Sauer, Region 9 AAA, 2375 Gordon Road, Alpena.

The following questions were addressed:

QUESTIONS:

B Selesky – Medication management are you working on how you can provide it? Laurie – I know we can't meet the new criteria, (current program) is not evidence-based. The approved evidence-based program is more of a computerized reconciliation program. The cost was very expensive. Prefer to pay for the service. This is how we do it now able to fund in out of IIIB but need to check we don't \$8,000 roughly.

S. Allor – What is a community for a lifetime?

S. Bowen – We have two cities within the region that have achieved this designation, Alpena and Gaylord. As Dan is the state leader of this program I will let him respond.

D. Doezema – It is a recognition program and provides technical assist. The program is to get communities prepared for the demographic shift in the aging population. Allows a community to apply a comprehensive assessment to see how senior friendly their community is. It identifies needs for the seniors. I can do a presentation for this group in the future.

L. Sauer – We hope all the counties will work for designation. Gaylord and Alpena have been designated.

S. Allor – With regard to getting law enforcement involved. We have an officer doing presentations on scams. Sherriff Clarmont.

S. Bowen – the SMP also deals with fraud, scams, etc.

M.L. Foster – Are there any TRIAD organizations in our region?

S Bowen – TRIAD has been part of the plan for the last several years and was taken out for 2013. We have found that with decreased funding, communities are finding it harder to maintain an active group. She would be interested to help if anyone starts one.

B. Selesky – On the focal points, when there is more than one site in a county why is the same figure used for each county instead of different counts for each site?

Susan – The information asked for in that area is specific to the county so the total county population is used in each spot.



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B. Salesky - Transportation dollars – Do we have that funding in a grant.

Su. Bowen – The transportation amount seen in the narrative is what each COA reports it is spending on transportation from millage funds. There is no transportation funding in the grant.

C. Corwin – We have a number of outcomes, is there any way to monitor the outcomes, how do we achieve our outcomes.– The component is not mentioned with the objective.

D. Doezema - The AAA monitors this through assessments, etc. and the state monitors the AAA also. The plan doesn't require it to appear in the implementation plan, but we could add something.

S. Bowen – Additionally, all NEMCSA programs participate in the Results Oriented Accountability Model of outcome management and that is another way we measure achievement.

Judith Roth -Appendix B, please add her name to the RAC list

Rolland Lynch – Appendix B, please correct the spelling of his name

1:55 p.m. closed the public hearing.

Action Item:

It was moved by C. Corwin and second by E. Corpe to approve the proposed 2013 Annual Implementation Plan. Motion Passed.

Dean – Difficult to hear.

Dan – Trying to step up comm. For a lifetime. Approve about 2 a year like to raise that to 5.

Moved by C. Sheltroun and second by C. Soucie to adjourn. Meeting adjourned at 1:57 p.m.



Available Resources & Partnerships

AAA Response:

Please describe planned efforts to create new partnerships and identify new resources in the PSA during FY 2013. List current partnerships as well as those that are under consideration. Identify all senior millage by local unit of government including an estimate of the total funding to be available for FY 2013 and the services expected to be supported. Describe how these resources relate to the services provided under the AIP.

Region 9 Area Agency on Aging has been very fortunate to have committed partners serving the common mission of bringing needed services to the elderly in the region. Each local focal point has been successful in garnering community support for senior millages. Millage monies have been critical to the effort of serving seniors in need and have helped provide funding for some innovative programming for individual communities. Without the additional millage dollars, wait lists would be much larger and seniors needing in-home services, in particular, would have to wait longer to be served and could be at higher risk of institutionalization.

Local county millage dollars also fund a variety of activities including Access funds to provide information and assistance, transportation and outreach. Of the 12 COA subcontractors reporting, the total is \$575,180. By category, the breakdown is:

- Outreach - \$170,579
- Transportation - \$131,822
- Information & Assistance - \$272,779

The AAA will continue to build upon the network of senior centers as the focal points for services. The scope of the centers has been broadened to include designation as health resource centers. Doing so has enabled the centers to be more visible and useful in the community as a provider of health and wellness activities and not solely an in-home service provider.

Other resources include the role of NEMCSA as a Community Action Agency. Services such as Medicaid enrollment, Senior Companions, weatherization, housing assistance, food assistance programs and emergency service programs are often accessible to senior program participants. Although many of these programs have eligibility guidelines, they are services that complement the mission of the AAA.

The AAA provides financial support to individual caregivers through the National Family Caregiver Support Program. Other community partnerships have enabled the AAA to broaden its resource base with such entities as other senior service providers, schools, health care providers and court systems. The AAA's active involvement with this resource base has helped eliminate duplication of effort and has accelerated access to available supports and services.

The AAA has worked to establish collaborative relationships with Centers for Independent Living (CIL) that are providing services in the region. Previously, the Disability Network of Mid-Michigan (DNMM) and the Disability Network of Northern Michigan (DNNM) contracted with the AAA to provide nursing home transition services in the overlapping counties of the two agencies. Michigan Department of Community Health recently implemented a change in its contract with the CILs and, as of June 1, 2012, DNMM will



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provide NFT services for all of northern Michigan. The DNMM entered into a Memorandum of Understanding to provide limited Medicare/Medicaid Assistance Program (MMAAP) services in 2010 and continued in 2011. These relationships will open up new opportunities for other collaborative efforts within those entities and others.

Although implementation has been slow, the AAA continues to be involved in the discussions taking place to develop an Aging and Disability Resource Center (ADRC). A planning grant was awarded to further the development and implementation of an ADRC. Support of this effort will continue.

In the Advocacy section of this document, there is much information as to the many boards and committees on which the staff of the AAA serves. The active partnerships help to strengthen the community supports of older citizens. These boards and committees open many doors to resources that help the AAA achieve its mission. Staff work closely with the Department of Human Service offices in the 12-county region and participate on county Human Service Community Collaboratives (HSCCs), as well as the homelessness Continuum of Care units. Additionally, there is representation at local community committees made up of people involved in the aging network. An example of that would be the Cheboygan Area Senior Advocates (CASA).

Many different agencies are closely aligned with the AAA as they serve a similar population with an interest in improving the lives, health and well-being of senior citizens. Health organizations, senior centers and churches have worked together to provide leaders for conducting some of the evidence-based prevention programs such as Matter of Balance and Personal Action Towards Health. In addition to encouraging staff to become trained leaders, these partners also assist by promoting the programs and providing meeting space.

It is through the wide range of support from local partnerships and organizations that the AAA is able to continue the successful provision of services to its target population.



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Access Services

Information and Assistance

<u>Starting Date</u>	10/01/2012	<u>Ending Date</u>	09/30/2013
Total of Federal Dollars	\$10,000.00	Total of State Dollars	\$30,225.00

Geographic area to be served:

The PSA of Region 9 includes the counties of Alcona, Alpena, Arenac, Cheboygan, Crawford, Iosco, Montmorency, Ogemaw, Oscoda, Otsego, Presque Isle and Roscommon.

List each goal for the program, including timeline and expected outcome:

1.) To build capacity for prompt referrals through use and analysis of data collected through client information system tracking software.

Timeline: Ongoing

Outcome: Client information system will be used to identify other services for which someone may be eligible. Appropriate referrals will be made and tracked.

2.) Improve the assessment and services referral process for caregivers with high stress levels; certified Tailored Caregiver Assessment and Referral (TCARE) staff will continue implementation of this model as a component of the Care Management Program. Expansion of TCARE may be possible if additional training and funding are available.

Timeline: Ongoing

Expected Outcome: Improvement in staff ability to assess and advise caregivers regarding supportive resources. Enhanced access and awareness of services and supports to caregivers.

3. Expand the TCARE program through training of additional care management teams.

Timeline: If funding is available

Outcome: Increased access to the TCARE model of care management for program clients.

Outreach

<u>Starting Date</u>	10/01/2012	<u>Ending Date</u>	09/30/2013
Total of Federal Dollars	\$70,025.00	Total of State Dollars	\$0.00

Geographic area to be served:

The PSA of Region 9 includes the counties of Alcona, Alpena, Arenac, Cheboygan, Crawford, Iosco, Montmorency, Ogemaw, Oscoda, Otsego, Presque Isle and Roscommon.

List each goal for the program, including timeline and expected outcome:

1.) Continue to distribute Kinship Care funds.

Timeline: FY13

Outcome: Ease financial burden of elders raising grandchildren or elders raising related children.

2.) Establish networks of support through group meetings for elders raising grandchildren or elders raising related children.

Timeline: Ongoing

Outcomes: Improved family functioning through coping skills learned in support meetings.



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Decreased levels of stress on elders as they relate to others in the same situation.
Elders take ownership of the group.

3.) Develop and implement caregiver support programs in the PSA.

Timeline: FY 2013

Outcomes: Increased number of people qualified to lead workshops on chronic disease after participation in train-the-trainer sessions.

Elders dealing with chronic diseases receive education leading them to implement health and wellness activities to better manage their diseases.

Care Management

<u>Starting Date</u>	10/01/2012	<u>Ending Date</u>	09/30/2013
Total of Federal Dollars	\$2,000.00	Total of State Dollars	\$431,825.00

Geographic area to be served:

The PSA of Region 9 includes the counties of Alcona, Alpena, Arenac, Cheboygan, Crawford, Iosco, Montmorency, Ogemaw, Oscoda, Otsego, Presque Isle and Roscommon.

List each goal for the program, including timeline and expected outcome:

1.) Maintain consistent level of care management services by conducting pre-screens, client assessments and developing person-centered care plans for individuals in need of supportive in-home services.

Timeline: Ongoing

Outcome: A consistent level of access to intensive care management services will be available to frail, elderly individuals.

2.) Increase education and outreach efforts with local hospitals, nursing homes, and community members.

Timeline: Ongoing

Outcome: Increased awareness of program availability. Improved access to services for elders.

3.) Increase use of Vender View software with providers/partners.

Timeline: Ongoing

Outcome: Streamlined procedures for staff communication and services coordination with in-home service providers.

Improved turn-around time and response rates for client updates and authorization for service provision.
Reduced consumption of office supplies by utilizing electronic records.

4.) Provide educational opportunities for program staff to enhance skills and knowledge bases necessary for the provision of effective care management services and community resources.

Timeline: Ongoing

Outcome: Well-trained staff up-to-date on trends in care management who are better able to provide services to program participants/clients.

Number of client pre-screenings:	Current Year:	600	Planned Next Year:	600
Number of initial client assessments:	Current Year:	300	Planned Next Year:	300
Number of initial client care plans:	Current Year:	200	Planned Next Year:	200



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Program Development Objectives (State)

State Plan Goal: Goal One

Work to Improve the health and Nutrition of Older Adults

AAA Response:

Objective:

Contract federal and state funds for the provision of congregate and home delivered meals in accordance with OSA minimum standards.

Timeline:

Contracts were awarded through the RFP process in September 2009. The contract year began October 1, 2009 and was a three-year cycle; however, a one-year extension was granted so those contracts will be in effect until September, 30, 2013.

Activities:

Program administration, which includes, but is not limited to, monitoring of funds, evaluation of nutritional quality of meals and providing information on nutrition, serving portions, etc.

Expected Outcome:

1. Provide nutritious meals to elder individuals in congregate settings as well as to the homebound elderly.
2. Centralized administrative oversight of the nutrition program while enabling the AAA to provide locally operated meal sites. Doing so creates a sense of ownership and responsibility to the community.

AAA Response:

Objective:

Provide training programs of the Stanford Chronic Disease Self-Management program (PATH, PATH Diabetes and PATH Chronic Pain Management)

Timeline:

Ongoing

Activities:

1. Advertise the training and recruit/screen participants
2. Conduct trainings
3. Provide materials and support for new trainers to implement and expand programs in local communities.
4. Assist in the scheduling of community classes.
5. Continue development of local coalitions to provide organizational support.

Expected Outcome:

1. Increased number of qualified trainers available to do classes based on the Stanford model
2. Increased number of classes held in the region leading to program sustainability
3. Attendees of community programs will be better able to improve their health statuses and health management behaviors resulting in more appropriate utilization of healthcare resources



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AAA Response:

Objective:

Increase number of Matter of Balance trainings offered in the region

Timeline:

Ongoing

Activities:

1. Advertise and recruit for leader training classes
2. Assist new leaders in establishing/holding classes
3. AAA staff who are leaders will hold classes for the general public

Expected Outcome:

1. Increased number of class leaders
2. Increased number of classes held
3. Increased number of participant completers
4. Participants learn new skills/techniques that minimize risk of fall and injury

State Plan Goal: Goal Two

Ensure That Older Adults Have a Choice in Where They Live Through Increased Access to Information and Services

AAA Response:

Objective:

Provide a person-centered approach to all persons seeking services and supports

Timeline:

Ongoing

Activities:

1. Continue training Person-Centered Thinking (PCT) for supports coordination and intake staff
2. Supervisory review of participant case files to ensure utilization of PCT principles
3. Provide all care management program participants PCT when developing care plans
4. Distribute annual client satisfaction survey to all current program participants
5. Conduct PCT training module for in-home service providers, local community focal points and Long Term Care (LTC) Ombudsman volunteers

Expected Outcome:

1. Improved staff understanding and application of PCT principles
2. Supervisory reviews will reveal broad use of PCT technique
3. Majority of program participants will report they are treated with dignity and respect and are involved in making decisions about their care
4. In-home service providers will be more confident and better equipped to engage in the practice of person-centered thinking
5. People in nursing homes have access to PCT for issue resolution through the LTC Ombudsman program

AAA Response:



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Objective:

Provide a comprehensive website that will encompass a wide range of general aging information and resources, as well as local resources available to the communities within the PSA

Timeline:

January 2013

Activities:

1. Seek consultative services to improve upon the current AAA website navigational capabilities and informational format 2. Provide additional links within the site to ensure users are able to find all pertinent information to meet their needs, such as chronic disease management, caregiver resources, community supports, etc.

Expected Outcome:

1. Increased visibility of AAA and aging-related programs and supports 2. Availability of information in a person-centered format so individuals can obtain the information they need, when they need it in a clear, concise manner

AAA Response:

Objective:

Consumers maximize their ability to live as independently as possible in a setting of their choosing

Timeline:

Ongoing

Activities:

1. Provide outreach to staff and residents of licensed residential settings such as AFCs, Homes for the Aged and nursing homes 2. Participate in local health fairs and educational events 3. Build community awareness through professional networks such as local coalitions and regional advisory boards 4. Provide outreach to local human service agencies (DHS), court systems, conservators/public guardians and Adult Protective Services within the service area

Expected Outcome:

1. Increased consumer knowledge of long term care services and supports 2. Increased professional knowledge of long term care services and supports 3. Improved communication between collaborative bodies and local coalitions

State Plan Goal: Goal Three

Protect Older Adults From Abuse and Exploitation

AAA Response:

Objective:

Improve collaboration with area law enforcement and Adult Protective Service (APS) workers in



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identifying and reporting suspected elder abuse

Timeline:

Ongoing

Activities:

1. Partner with APS and law enforcement to provide educational presentations among service organizations, congregate meal sites and senior living complexes within the Region 9 service area
2. Strengthen relations via invitation to local law enforcement and APS for increased visibility at senior-attended events and locations such as senior centers, health fairs, senior housing, etc.

Expected Outcome:

1. Enhanced collaborative relationships with APS, law enforcement and the aging network
2. Enhanced collaborative relationships with APS, law enforcement and the senior population

AAA Response:

Objective:

Review and update risk management policies and volunteer screening procedures

Timeline:

FY 2013

Activities:

1. Evaluate and update current policies; write additional policies as needed
2. Evaluate and update list of minimum standards for volunteers
3. Evaluate and update tool for screening volunteers

Expected Outcome:

1. Increased protection of seniors from exploitation
2. Reduced liability of agency by ensuring volunteers are properly vetted and trained
3. Improved services for seniors

AAA Response:

Objective:

Assure access and visibility of the Long Term Care Ombudsman

Timeline:

Ongoing

Activities:

1. Visit nursing facilities on a quarterly basis
2. Recruit and maintain adequate level of trained volunteer ombudsmen
3. Ensure all complaints and informational contacts are resolved as expeditiously as possible
4. Develop family councils within nursing homes



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5. Attend resident council and family council meetings, as invited
6. Provide outreach to service and faith-based organizations

Expected Outcome:

1. Consistent facility visits will ensure residents and staff have access to ombudsmen
2. Advocacy for resident rights
3. Training for nursing home staff will improve the quality of care residents receive
4. Residents will become educated, encouraged and empowered
5. Increased community awareness of resources available

AAA Response:

Objective:

Increase awareness of signs of abuse, neglect and financial exploitation among senior populations and reporting procedures

Timeline:

Ongoing

Activities:

1. Conduct educational presentations for COAs, congregate meal sites, health fairs nursing homes, senior living complexes and faith based organizations; provide posters, DVDs and brochures; and conduct training for in-home providers and nursing home staff
2. Host an Elder Abuse Prevention and Awareness conference

Expected Outcome:

1. Improve awareness of signs of abuse, neglect and financial exploitation
2. Increase awareness and vigilance of reporting procedures
3. Reduce criminal victimization of seniors

State Plan Goal: Goal Four

Improve the Effectiveness, Efficiency, and Quality of Services Provided Through the Michigan Aging Network and its Partners

AAA Response:

Objective:

Communities will work together to develop effective transportation plans

Timeline:

Ongoing

Activities:

1. Identify and recommend individuals to county transportation boards
2. AAA staff will offer technical assistance to communities applying for "Communities for a Lifetime" designation



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3. Assist in identifying potential funding resources for transportation projects

Expected Outcome:

1. County transportation boards will have effective members working together to address transportation needs
2. Additional communities will assess infrastructure and obtain Community for a Lifetime status
3. Potential funding sources will be identified

AAA Response:

Objective:

Ensure in-home service providers have access to affordable continuing education opportunities enabling them to develop, improve and maintain a high quality level of service to seniors

Timeline:

Ongoing

Activities:

1. Provide skills training sessions for in-home service providers
2. Partner with other human service and health care entities to ensure staff access to appropriate educational opportunities

Expected Outcome:

1. Program participants will experience an increased level of quality care from in-home service providers who receive appropriate training
2. In-home service contractors will have access to affordable training to ensure staff are appropriately trained

AAA Response:

Objective:

Local aging networks will receive technical support

Timeline:

1. Ongoing
2. May 2013
- 3-4. Ongoing

Activities:

1. Quarterly meetings will be arranged for COA and aging partners
2. Annual pre-bidders conference will be offered to potential contractors
3. Updates will be provided for the COA/AAA Policies Manual
4. AAA staff will be available to attend COA board meetings

Expected Outcome:

1. Improved communications with COAs and other partners
2. COAs and partners will have clear understanding of program requirements and expectations
3. Contract review and technical assistance will be provided



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AAA Response:

Objective:

Hold two public input sessions to gather information on needs and gaps in service to be addressed in the Multi-Year Plan

Timeline:

February-March 2013

Activities:

1. Select meeting dates and two counties for meeting locations that will garner equal representation of area and advertise
2. Develop meeting format, talking points
3. Compile data/information
4. Analyze data/information and use to determine programming

Expected Outcome:

Identify community needs and gaps in service
Develop or enhance programs/services to meet the needs of the areas served

AAA Response:

Objective:

Complete research training project for personal care aides through the Building Training, Building Quality grant

Timeline:

Ongoing

Activities:

1. Develop curriculum (completed)
2. Recruit participants for training group and control group
3. Hold four sessions of the core training module (each cohort will have 25 for training, 25 for control)
4. Offer three in-service trainings
5. Evaluate findings (Michigan State University) and publish report

Expected Outcome:

1. Skilled work force of personal care aides
2. Increased client satisfaction with personal care aides who receive training

State Plan Goal: Narrative

The narrative should explain what the program development efforts intend to do to improve the quality of life for older adults in the PSA; whether older persons will receive what they want; and identify the effort and expenses involved. The FY 2013 AIP should include this narrative even if there are no new objectives or changes, or updates. It is OSA's expectation that program development efforts be meaningful to older adults within the PSA. Complete the Narrative under the Objective box below. Enter "n/a" in Timeline,



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Activities, and Expected Outcome boxes.

AAA Response:

Objective:

A total of \$23,637 is being allocated to Program Development. Of that amount, \$12,047 will be utilized for wages and fringe, which equates to about .25 FTE.

There are underlying objectives woven through all goals creating the thread of two common points: staff and partner education; and choices for living in the community for elders and persons with disabilities. Ultimately, with education of staff and partners, the latter will be ensured providing elders and persons with disabilities the opportunity to maintain living independently with choices. The local objectives, each falling within the parameters of the identified state program development goals, were chosen due to the impact they will have on the quality of life for each elder and person with disabilities.

Nutrition is key to the health and well-being of all humans, regardless of age or disability. The AAA will extend contracts for congregate and home-delivered meals for one year. The oversight and monitoring of these contracts will be provided by the Contract Manager and Service Coordinator-Nutrition Manager, equating to .27 FTE.

The AAA is involved in several evidence-based disease prevention programs, which include the Stanford Chronic Disease Self-Management Program (PATH), Matter of Balance (MOB) and exercise programs through the Arthritis Foundation. It has been proven that when individuals take control of their health, improved health outcomes result from their efforts. As the population continues to age and more people wish to remain in their own homes, living independently, evidence-based disease prevention programs become more necessary. In the 12-county PSA, 2010 Census data show that those 60 and over make up 31% of the population. The county breakdowns ranged from a high of 41 percent in Alcona County to a low of 24 percent in Otsego County. This represents a significant portion of the region's population. The AAA intends to continue support of these effective mechanisms of health management and will seek out additional opportunities with proven strategies. Those who participate in these programs further strengthen their abilities to take control of their health. The skills learned are specific to the person taking the course and s/he chooses what will be most beneficial when incorporated into her/his lifestyle. Two staff members have received the appropriate requirements to be certified as Master Trainers, enabling them to train new leaders. The Developmental Projects Coordinator and Service Coordinator will commit .25 and .10 FTE, respectively, to the evidence-based disease prevention programs.

Region 9 AAA has made the commitment to provide supports and services in a person-centered manner. All supports coordinator staff has received training from the Michigan Department of Community Health and now practice within the framework of the "Person-Centered Planning for Community Based Long-Term Care Practice Guidelines for MI Choice Waiver Sites." It is imperative that the planning and supports an individual receives are built upon that person's capacity to engage in activities that promote community life and honor the individual's preferences, choices and abilities. When person centered planning is utilized it creates an opportunity for the client to have ownership of the decision making process and in selecting services s/he believes are most appropriate. The client responds better when s/he is treated as a stakeholder and the overall well-being of the individual improves.

Person-Centered training has been provided for Intake staff by the Michigan Office of Services to the



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Aging. Intake staffs are charged with the important task of providing information and referral for all persons seeking services and supports. They are the front line entry point for pre-eligibility screening and present the first impression of the agency. It is critical that they are provided the tools necessary to ensure that each individual making contact feels respected and that they are provided options and information in a manner that is meaningful to them.

Building upon the commitment for person-centered planning, the AAA implemented the self-determination option under the MI Choice Waiver Program at the end of fiscal year 2008. Each Waiver participant is offered the opportunity for self-determination upon enrollment or reassessment.

The AAA will build capacity for person-centered thinking and self-determination within its provider pool as part of its future planning options, particularly for individuals seeking long term care services and supports, but also in a manner that supports person-centered access for information in all aspects of the aging network. The Community Based Care Supervisors will contribute .10 FTE to ensuring a person-centered thinking approach is provided to all who seek services and/or information.

The AAA website (within the NEMCSA website at www.nemcsa.org) will be reviewed and updated for an aesthetics and ease of navigation. This will increase access to aging information and resources, while promoting the programs of the AAA. The Director and the Volunteer Planning Coordinator will be responsible for this project at .02 and .05 FTEs, respectively.

Consumers (elders and persons with disabilities) will be able to maintain independent living situations in a setting of their own choosing, for as long as possible, through various staff activities and assistance. This will include outreach through the Nursing Facility Transition Teams, health fair participation to promote programs and supports for independent living, and participation on committees and advisory councils. It is difficult to project this work and the number of people who will complete it as an FTE, but it could be as high as .25.

The Long Term Care Ombudsman will have impact on the achievement of several program objectives. They are as follows: Improving collaboration with area law enforcement and Adult Protective Service workers, .15 FTE; review and update risk management policies, .05 FTE (with .05 FTE from the Volunteer and Planning Coordinator); assuring access and visibility of LTC Ombudsman, .40; and increasing awareness of elder abuse, neglect and exploitation, at least .05 FTE.

The development of effective transportation plans generally consists of recommending individuals to county transportation boards, assisting with the Communities for a Lifetime process and identifying sources of funding to support transportation efforts. Again, this is difficult to determine how much time is committed to this as not all communities seek assistance; however, it is available to any partner who may ask.

Opportunities for education will be provided to ensure that elders and persons with disabilities receive high quality services. The Director will ensure that trainings are developed and offered at .10 FTE.

Local aging networks will receive ongoing technical support through a variety of measures provided by the Director, .10 FTE; Contract Manager, .10 FTE; the Administrative Assistant, .06 FTE; Service Coordinator, .04 FTE; and Developmental Projects Coordinator, .04 FTE.



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In order to most effectively address the needs of elders and persons with disabilities living within the PSA, public input sessions will be held to gather information that will be used in the development of the Multi-Year Plan for 2014. This will be accomplished through the Director, .02 FTE; Contract Manager, .02 FTE; Administrative Assistant, .02 FTE; and the Volunteer and Planning Coordinator, .05 FTE.

The Building Training, Building Quality research project will be an integral component for identifying successful strategies for training personal care aides and further ensuring quality care for elders and persons with disabilities. The Director, at .15 FTE, and the two Community Based Care Supervisors, at .10 each, will be responsible for this.

Timeline:

n/a

Activities:

n/a

Expected Outcome:

na/



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Program Development Objectives (Regional)

Senior Community Service Employment Program

Beginning in July 2012, the Region 9 Area Agency on Aging will resume administration of the contract for the Senior Community Service Employment Program. Through Title V funding it is expected that the program will have six slots. This would enable six individuals over the age of 55 to obtain subsidized employment. The purpose of the program is to help low-income older adults gain job skills through subsidized employment that will lead to self-sufficiency through unsubsidized employment. The Quality/Hearings Coordinator will be paid with SCSEP administrative funding to oversee this program, at an FTE equivalent of .2.

Electronic Vendor Billing

It is the intent of the AAA to implement an electronic mode of invoice submission for POS vendors to bill for care management, Waiver and respite services. This would allow the vendor to invoice the agency electronically, therefore creating efficiency and lessening the opportunity for mistakes in manual math. Further, it would provide an enhanced ability for comparisons of what was billed to what services were authorized. Four people will share a role in this endeavor. The Director of Business and Financial Aging Programs will lead the effort, at an equivalent of .15 FTE. The Financial Services Assistant and Program Assistant combined time will equate to .3 FTE. The wages for these three positions are paid through care management funds. The fourth position is the Contract Manager and time spent on the project will be an equivalent of .05 FTE. These wages will be covered by AAA administrative funds.



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Advocacy Strategy

AAA Response:

A key component in the mission of Region 9 Area Agency on Aging is advocacy for older persons. This is accomplished through a myriad of avenues at the local, state and federal levels. The AAA also encourages its regional advisory council, policy board, and community partners to engage in advocacy efforts to ensure issues important to seniors are kept in the forefront and that legislative decisions are not made without knowing the potential positive and negative effects to seniors. Thus, national and state legislation is monitored by the Michigan Senior Advocates Council, as well as AAA staff, who maintain communications with legislative offices. The Northeast Michigan Regional Council on Aging acts as a review and advocacy body to the NEMCSA Board of Directors.

The reestablishment of a consumer advisory council has been completed. The group held its first organizational meeting in April 2011 to discuss its goals. Meetings are held on a quarterly basis; ideally, as the group grows, it would have representation from most, if not all, counties in the PSA. Although 10-12 people received personal invitations to participate in this effort, only three attended the first meeting. Some were unaware that the AAA would cover transportation costs and didn't attend because of that issue. Attendance is expected to be much higher in the following quarter. In addition to advocating on legislative issues, the council will provide input and guidance for ensuring a person-centered focus is delivered through the AAA supports and services to individuals in need of long-term care. As part of providing input from the perspective of a client, the council is reviewing the client satisfaction survey that is distributed annually. Based on input from this group, the survey may be adjusted to better accommodate the needs of the clients completing it and to ensure data collected is relevant to the intended purpose of the survey.

The AAA continues to work with local entities in an effort to coordinate all stakeholders, service networks, local government and older persons for the purpose of achieving a coordinated system of information, referral and access to services. The implementation of a 211 telephone information and assistance system in northeast Michigan will provide a step in achieving a single point of entry for long-term care services and supports, as well as other community resources and programs. While the steering committee for this effort remains committed, a lack of adequate funding has impeded full implementation of the service across the PSA.

The Medicare Medicaid Assistance Program and the Long Term Care Ombudsman Program continue to be important pieces of the AAA's advocacy strategy. At the heart of both programs is dedicated staff and strong commitment from community volunteers, as well as the local Councils/Commissions on Aging. MMAP volunteers are well-trained in the intricacies of Medicare, Medicaid, prescription drug plans and other public benefits. They assist persons with questions or problems and help provide outreach for other program resources such as the MI Café Program, Veteran's benefits, and low-income subsidies. The Long Term Care Ombudsman volunteers are instrumental in helping to maintain a visible presence and access to nursing home residents and staff for the purpose of ensuring residents' rights and resolution of complaints. The AAA will continue to support and recruit volunteers for both of these programs. In FY11, a review of volunteer policies and risk management resulted in a handbook for program volunteers.

The AAA recognizes the importance of being involved in organizations that have an impact on the lives of older persons. Therefore, the AAA will continue its memberships and positions on boards including the



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following organizations: Best Practices of Northern Michigan, Greater Michigan Chapter Alzheimer's Association, Meals on Wheels Association of Michigan, National Association of Nutrition and Aging Services Programs, Michigan Association of Nutrition and Aging Services Program, American Dietetic Association, Michigan Adult Day Services Association, Michigan Dementia Education Network, National Association of Area Agencies on Aging, Area Agencies on Aging Association of Michigan, Michigan Senior Advocates, American Society on Aging, Northeast Coalition for the Prevention of Homelessness and Hunger, Arenac County Continuum of Care, Otsego County Continuum of Care, Cheboygan County Continuum of Care, Alpena Human Services Coordinating Council, COOR Housing, Alcona County Emergency Food and Shelter Grant Board, Northeast Michigan Home Care Coalition, Cheboygan Area Senior Advocates, Otsego County COA Super Board, American Health Information Management Association (AHIMA), Central Michigan District Health Department and the Breast Cervical Colon Prevention (BCCP) Advisory Committee and the District Health Dept. No. 4 Home Health Advisory Council.

The AAA established two nurse/care manager teams (NFT Team) to work strictly with the Nursing Facility Transition Initiative (NFTI) program. As the program has grown, 80 people have been assisted in moving out of facilities and into independent housing in FY11. Using person-centered thinking, the participant and team develop a plan for the necessary supports so the individual will be successful and able to live independently for as long as he/she chooses. The Housing Coordinator provides assistance to individuals seeking housing services and assisted 18 people in locating affordable housing during FY11. While the Housing Coordinator can assist any senior or disabled person in locating housing and applying for rental assistance, the NFT Team works closely with those transitioning from institutional placement, such as a nursing home or other care facility. Many people have successfully made the transition from nursing home to living independently through supports of these two programs. The program participant is able to make a viable transition plan by working with a case manager, making sure necessary supports will be available. This is accomplished by working closely with the participant to ensure his/her needs are being met in a manner in which he/she has control.

Advocacy efforts will continue to support community based care programs. Many studies have demonstrated the cost effectiveness and preferred option of person-centered, community based care services and supports; however, public policy and funding has not always followed suit and programs are often operating in underfunded and under-supported modes. The AAA will continue to work with partners to develop creative strategies to ensure individuals are provided the most appropriate and desired level of care in the individual's setting of choice. The AAA will support the continued efforts of long-term care rebalancing on a statewide basis.

In its commitment to such, the AAA has actively participated in advocacy efforts and in providing opportunities for elected officials to fully understand the impact a loss of program funding will have on the state's seniors. One legislator recently spent an afternoon with a care management team. He didn't just sit and listen to prepared facts that were intended to sway his way of thinking; he went on a home visit to see first-hand the value of services provided through the MiChoice Waiver and Care Management programs. He was able to speak with program participants, ask questions and develop an understanding of the significant impact budget cuts will have on the vulnerable elderly population. Staff meet one-on-one with other legislators, when the opportunities arise. Another elected official was presented with a copy of the resolution opposing budget cuts to AAA programs that was adopted by the Northeast Michigan Regional Council on Aging (Region 9). Additionally, he was presented with statistical data reinforcing the message



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that aging programs save the state money by enabling elders to remain in their own homes and out of skilled nursing facilities. By educating public officials through advocacy efforts, the AAA plays a role in maintaining funding levels and ensuring services are available to those in need. Most recently, anticipated cuts were reinstated in the state budget following advocacy actions.

The Region 9 representative for the Michigan Senior Advocates Council (MSAC) remains active and makes monthly visits to legislative offices in Lansing. He advocates for seniors and the many issues facing them today. Reports are given on a monthly basis at regional advisory council meetings to update others on progress being made and such. He will lead the Region 9 contingent that will travel to Lansing for Older Michiganians Day on June 20, 2012. The contingent will be made up of other regional representatives from Commissions/Councils on Aging, senior citizens, and AAA staff. The AAA is recruiting additional representatives to serve on the MSAC.

Though the advocacy efforts vary, the common objective is to improve the lives of older persons and those persons with disabilities. This is accomplished by creating opportunities for self-determination, whereas the participants become stakeholders in their care and have a voice in how their needs will be met. People are able to remain in their homes or the setting of their choosing and receive the supports necessary to maintain independent living. Additionally, caregivers and family members undergo less stress by having the support from agency programs.



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Community Focal Points

Describe the rationale and method used to assess the ability to be a community focal point, including the definition of community.

Explain the process by which community focal points are selected.

Given the rural nature of the Region 9 service area, community is defined in terms of "population areas." In many cases, these areas are not formally designated cities or villages, but represent areas where people choose to live within a given county. Taking into account the smaller population and greater geographic areas served in this region, a community can often be defined as encompassing the entire county in terms of available services and resources. Upon designation as an Area Agency on Aging, the AAA developed County Councils/Commissions on Aging (COAs) to establish a comprehensive, coordinated network to serve as focal points in each geographical county boundary. It is for this reason that the COAs continue to be designated as focal points. The Area Agency on Aging, Care Management Program and County Councils/Commissions on Aging, and other designated focal points in each county, are familiar with the need to coordinate services across greater distance in order to provide referral and resources to the aging population. The 12-county PSA covers more than 6,800 square miles.

Community focal points were selected with two primary priorities in mind: providing service to the largest numbers of seniors in each county and the service area as a whole, and recognizing those areas having seniors with the greatest financial and social need. In order to maintain an effective conduit for senior services, identified focal points are the Area Agency on Aging, the Region 9 Care Management Program, Adult Day Care Centers and the County Council/Commission on Aging Senior Centers operating in each of the region's 12 counties. The AAA and Care Management programs maintain satellite offices throughout the service area and offices are accessible by a toll-free number. Each senior center is centrally located within its community and high population pockets and has extremely high recognition among its service population. Each has a lengthy history of collaborative effort with Region 9 and a well-defined knowledge of available AAA services, as well as locally available resources. Additionally, senior centers provide easy access to individuals who have limited or no available transportation. The adult day care initiatives provide an array of services to a specialized population.

The AAA evaluates the effectiveness of the focal points in a variety of ways including an annual programmatic and limited scope financial review. Each COA is required to conduct a needs assessment and develop a community plan every three years. The needs assessment includes surveying seniors and community partners hosting input sessions, community forums, etc. In addition, each plan is submitted to the local County Boards of Commissioners for approval prior to submission to the AAA.

In determining focal point designations, the AAA reviews the input and plans developed by the COAs prior to incorporating them into its overall planning process. The AAA plan and designations are reviewed by the Northeast Michigan Regional Council on Aging, as well as the NEMCSA Policy Board. The plan is additionally submitted to and approval is requested by local County Boards of Commissioners.

Evaluation of the COAs service effectiveness is gauged by annual client satisfaction surveys. These are conducted by each COA and the AAA for active Care Management clients.

Region 9 Area Agency on Aging uniformly funds the following services through funding to the focal points:



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Homemaker, Personal Care, Respite, Congregate Meals, Home Delivered Meals, National Family Caregiver Support, and Disease Prevention Health Promotion. Additionally, Alpena, Arenac, Cheboygan, Ogemaw and Otsego Counties receive The Merit Award funding to provide Adult Day Services.

The listing of focal points has been updated with current information.

Provide the following information for each focal point within the PSA. List all designated community focal points with name, address, telephone number, website, and contact person. This list should also include the services offered, geographic areas served and the approximate number of older persons in those areas. List your Community Focal Points in this format.

Name: Alcona County Commission on Aging
 Address: 207 Church Street, Lincoln, MI 48742
 Website: None
 Telephone: 800-818-7898
 Contact Person: Suzan Krey, Director
 Persons: 60+ population = 4,533
 Service Area: Alcona County
 Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Alpena Area Senior Citizens Council
 Address: 501 River Street, Alpena, MI 49707
 Website: None
 Telephone: 888-251-1082
 Contact Person: Grace Marshall, Director
 Persons: 60+ population = 7,747
 Service Area: Alpena County
 Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Cheboygan County Council on Aging
 Address: 1531 Sand Road, Cheboygan, MI 49721
 Website: www.3coa.com
 Telephone: 231-627-7234
 Contact Person: Mike Bur, Director
 Persons: 60+ population = 7,664
 Service Area: Cheboygan County
 Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support, Disease Prevention Health Promotion and Adult Day Services

Name: Iosco County - Oscoda Senior Center
 Address: 653 State Street, Oscoda, MI 48750
 Website: None
 Telephone: 989-739-3668
 Contact Person: Jill Leosh, Center Manager
 Persons: 60+ population = 9,004
 Service Area: Iosco County
 Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion



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Name: Iosco County - Tawas Senior Center
 Address: 312 Newman Street, East Tawas, MI 48730
 Website: None
 Telephone: 989-362-6892
 Contact Person: Catherine Warnez, Center Manager
 Persons: 60+ population = 9,004
 Service Area: Iosco County
 Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Montmorency County Commission on Aging
 Address: P.O. Box 788, 11463 McArthur Road, Atlanta, MI 49709
 Website: www.montmorencycoa.org
 Telephone: 989-785-2580
 Contact Person: Anna Rogers, Director
 Persons: 60+ population = 3,508
 Service Area: Montmorency County
 Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Montmorency County - Atlanta Senior Center
 Address: P.O. Box 565, 11780 M-33 N., Atlanta, MI 49709
 Website: www.montmorencycoa.org
 Telephone: 989-785-3932
 Contact Person: Anna Rogers, Director
 Persons: 60+ population = 3,508
 Service Area: Montmorency County
 Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Montmorency County - Hillman Senior Center
 Address: 431 Pineview Court, Hillman, MI 49746
 Website: www.montmorencycoa.org
 Telephone: 989-742-3013
 Contact Person: Anna Rogers, Director
 Persons: 60+ population = 3,508
 Service Area: Montmorency County
 Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Otsego County Commission on Aging
 Address: 120 Grandview Boulevard, Gaylord, MI 49735
 Website: www.otsegocountycoa.org
 Telephone: 989-732-1122
 Contact Person: Dona Wishart, Executive Director
 Persons: 60+ population = 5,730
 Service Area: Otsego County
 Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support, Disease Prevention Health Promotion and Adult Day Services



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Name: Presque Isle County - Onaway Senior Center
Address: 4203 S. Lynn Street, Onaway, MI 49765
Website: www.piccoa.org
Telephone: 989-733-2559
Contact Person: Katie Kuznicki, Director
Persons: 60+ population = 4,617
Service Area: Presque Isle County
Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals,
National Family Caregiver Support and Disease Prevention Health Promotion

Name: Roscommon COA - Roscommon Senior Center
Address: 510 South Street, Roscommon, MI 48653
Website: www.roscommoncounty.net
Telephone: 989-275-8421
Contact Person: Hugh Haeffner, Center Manager
Persons: 60+ population = 9,216
Service Area: Roscommon County
Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals,
National Family Caregiver Support and Disease Prevention Health Promotion

Name: Roscommon COA - St. Helen Senior Center
Address: 10493 East Airport Road, St. Helen, MI 48656
Website: www.roscommoncounty.net
Telephone: 989-389-7551
Contact Person: Liz Dunaj, Center Manager
Persons: 60+ population = 9,216
Service Area: Roscommon County
Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals,
National Family Caregiver Support and Disease Prevention Health Promotion

Name: Region 9 Area Agency on Aging - NEMCSA
Address: 630 Progress St., Suite 100, West Branch, MI 48661
Website: www.nemcsa.org
Telephone: 877-345-1975
Contact Person: Bonnie Holstine, Intake Specialist
Persons: 60+ population = 41,590
Service Area: Arenac, Crawford, Iosco, Ogemaw, Oscoda, Otsego and Roscommon Counties
Services: Person-Centered Support, Services and Coordination

Name: Region 9 Area Agency on Aging - NEMCSA
Address: 520 N. Main Street, Suite 206A, Cheboygan, MI 49721
Website: www.nemcsa.org
Telephone: 800-211-1002
Contact Person: Catherine Grewe, Intake Specialist
Persons: 60+ population = 7,664
Service Area: Cheboygan County
Services: Person-Centered Support, Services and Coordination



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Name: The Caring Place Adult Day Services
Address: 100 Woods Circle, Alpena, MI 49707
Website: www.dhd4.org/tcpadc.htm
Telephone: 989-358-7928
Contact Person: Karol Cain, Director
Persons: 60+ population = 19,380
Service Area: Alcona, Alpena, Montmorency and Presque Isle Counties
Services: Adult Day Care Services

Name: Pleasant Days Adult Day Services
Address: 131 Clyde, Omer, MI 48749
Website: None
Telephone: 888-370-7184
Contact Person: Karen Pitylak, Director
Persons: 60+ population = 4,422
Service Area: Arenac County
Services: Adult Day Care Services

Name: Otsego Haus Adult Day Services
Address: 95 Livingston Boulevard, Gaylord, MI 49735
Website: www.otsegocountycoa.org
Telephone: 989-732-1122
Contact Person: Dona Wishart, Executive Director
Persons: 60+ population = 5,730
Service Area: Otsego County
Services: Adult Day Care Services

Name: Montmorency County - Lewiston Senior Center
Address: P.O. Box 552, 2811 Kneeland Street, Lewiston, MI 49756
Website: www.montmorencycoa.org
Telephone: 989-786-3124
Contact Person: Anna Rogers, Director
Persons: 60+ population + 3,508
Service Area: Montmorency County
Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support and Disease Prevention Health Promotion

Name: Sunrise Side Senior Services
Address: 131 Clyde, Omer, MI 48749
Website: None
Telephone: 888-370-7184
Contact Person: Karen Pitylak, Director
Persons: 60+ population = 4,422
Service Area: Arenac County
Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support, Disease Prevention Health Promotion and Adult Day Services



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Name: NEMCSA - Region 9 Area Agency on Aging
Address: 2375 Gordon Road
Website: www.nemcsa.org
Telephone: 989-356-3474
Contact Person: Laurie Sauer, Director
Persons: 60+ population = 69,659
Service Area: All 12 Counties in the PSA
Services: Person-Centered Support, Services and Coordination

Name: Iosco County - Hale Senior Center
Address: 310 N. Washington, Hale, MI 48739
Website: None
Telephone: 989-728-4251
Contact Person: Denise Tefend, Center Manager
Persons: 60+ population = 9,004
Service Area: Iosco County
Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals,
National Family Caregiver Support and Disease Prevention Health Promotion

Name: Ogemaw Commission on Aging
Address: 1528 S. M-33, West Branch, MI 48661
Website: None
Telephone: 989-345-5300
Contact Person: Carol Gillman, Director
Persons: 60+ population = 6,422
Service Area: Ogemaw County
Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals,
National Family Caregiver Support and Disease Prevention Health Promotion

Name: Roscommon County Commission on Aging
Address: 2625 Townline Road, Houghton Lake, MI 48629
Website: www.roscommoncounty.net
Telephone: 989-366-0205
Contact Person: Carolyn Moore, Director
Persons: 60+ population = 9,216
Service Area: Roscommon County
Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals,
National Family Caregiver Support and Disease Prevention Health Promotion

Name: Sand Castles Adult Day Services
Address: 1531 Sand Road, Cheboygan, MI 49721
Website: www.3coa.com
Telephone: 231-597-8317
Contact Person: Mike Bur, Director
Persons: 60+ population = 7,664
Service Area: Cheboygan County
Services: Adult Day Care Services



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Name: Cheboygan County - Wolverine Senior Center
Address: 6270 Wolverine Road, Wolverine, MI 49799
Website: www.3coa.com
Telephone: 231-525-8969
Contact Person: Gail Tinker, Site Manager
Persons: 60+ population 7,664
Service Area: Cheboygan County
Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals,
National Family Caregiver Support and Disease Prevention Health Promotion

Name: Presque Isle County Council on Aging
Address: 6520 Darga Highway, Posen, MI 49776
Website: www.piccoa.org
Telephone: 989-766-8191
Contact Person: Katie Kuznicki, Director
Persons: 60+ population = 4,617
Service Area: Presque Isle County
Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals,
National Family Caregiver Support and Disease Prevention Health Promotion

Name: Crawford County Commission on Aging
Address: 308 Lawndale Street, Grayling, MI 49738
Website: www.crawfordcoa.org
Telephone: 989-348-7123
Contact Person: Alice Snyder, Director
Persons: 60+ population = 4,021
Service Area: Crawford County
Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals,
National Family Caregiver Support and Disease Prevention Health Promotion

Name: Iosco County Commission on Aging
Address: P.O. Box 160, 413 E. Main St., Hale, MI 48739
Website: None
Telephone: 989-728-6484
Contact Person: Julie Ann Jones, Director
Persons: 60+ population = 9,004
Service Area: Iosco County
Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals,
National Family Caregiver Support and Disease Prevention Health Promotion

Name: Oscoda County Council on Aging
Address: 429 Mt. Tom Road
Website: None
Telephone: 989-826-3025
Contact Person: Mark Grantner, Director
Persons: 60+ population = 2,775
Service Area: Oscoda County
Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals,
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Name: Alpena County Commission on Older Persons
Address: Alpena County Courthouse, 720 W. Chisholm, Alpena, MI 49707
Website: www.alpenacounty.org
Telephone: 989-354-9500
Contact Person: Tammy Bates, Board Secretary
Persons: 60+ population = 7,747
Service Area: Alpena County
Services: Homemaker, Personal Care, Respite, Congregate and Home Delivered Meals, National Family Caregiver Support, Disease Prevention Health Promotion and Adult Day Services

Name: AAA Care Management
Address: 2569 US-23 S., Alpena, MI 49707
Website: www.nemcsa.org
Telephone: 800-219-2273
Contact Person: Ann Weir, Intake Specialist
Persons: 60+ population = 20,405
Service Area: Alcona, Alpena, Montmorency, Oscoda City and Presque Isle Counties
Services: Person-Centered Support, Services and Coordination



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ADRC/MMAP

ADRC

Indicate if the AAA will participate in the development of ADRC partnership(s) in the PSA. If yes, please describe the anticipated role the AAA will play in the partnership(s).

AAA Response:

The Aging and Disability Resource Center (ADRC) partnership is being developed in northern Michigan, with the Region 9 AAA acting as the lead agency. Although this is a statewide initiative, it has been slow to start in the northern regions. The group has met on a limited basis, but the Region 9 AAA will continue to participate and assist in the development and implementation of a statewide "No Wrong Door" model for long term care supports and services. There are two disability agencies providing services in all counties of the PSA. They are the Disability Network of Mid-Michigan and the Disability Network of Northern Michigan. Partnerships with these entities have resulted in successful nursing home transitions, but formal Memorandums of Understanding have not been entered into as regards the ADRC initiative. Discussions are ongoing, however.

The AAA will continue to facilitate discussions and partnerships that will lead to a successful collaboration. The model being used is in-line with the AAA philosophy of empowering clients to take charge of their care options by using a person-centered focus in case management. Additionally, the partnering agencies of the ADRC (AAA, human service agencies, disability networks, etc.) will strengthen services offered through cooperation and information sharing. One Intake Specialist from the AAA has completed the Alliance of Information and Referral Services (AIRS) program and earned the credential of CIRS-A (Certification for I&R Specialists in Aging.) This training provides improved access to services for all people through quality information and referral, which strengthens the ability to provide person-centered thinking when initially screening potential program clients. When the program is at capacity, the AIRS training allows for a more effective intake approach in that the person may be able to offer referrals to other helpful services while the client is on a wait list. It is expected that other intake staff will earn the credential, as well, by the end of the current fiscal year (FY12).

A planning grant has been awarded to enable the AAA and its partners in moving forward with the development and implementation of a structured ADRC. The AAA is the acting fiduciary. The immediate goal is secure a contracted facilitator. Though minimal, the funding will be sufficient to enter into a contract with a facilitator/consultant to further the efforts of attaining the designation of an emerging ADRC.

MMAAP

If your Agency is a MMAAP agency, provide an overview of your program, including numbers of persons served, volunteer recruitment and innovative ways of getting the information to residents.

AAA Response:

The Medicare/Medicaid Assistance Program (MMAAP) continues to be a focus of the AAA, as it financially supports the regional coordinator position (the Volunteer and Planning Coordinator serves in this capacity). For the grant year ending March 31, 2012, Region 9 met or exceeded four of seven performance measures. Two of the three that were not met did achieve an increase over the previous year in numbers served.



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During FY12 (4/1/11-3/31/12), MMAP counselors had one-on-one contact with 3,852 beneficiaries, of whom 662 were disabled (under the age of 65) and 1,420 were considered low-income. Counselors also provided 4,487 hours of individual service to beneficiaries. During the Annual Enrollment Period (10/15/11 – 12/07/11), three counties hosted five enrollment events at different sites. This practice will be continued as it enables a large number of people to be served in one day. The AAA provides mileage for volunteers to visit neighboring counties to assist on those days and the COAs provide the locations, computers and technical support.

In the past, the AAA has entered into Memorandums of Understanding with each COA in the region to act as MMAP Sites and provide space and support for MMAP counselors to meet with beneficiaries. Unfortunately, as budgets shrink and the requirements of the MMAP program/counselors increase it is becoming difficult for some COAs to maintain the program. One county has decided it is no longer able to support the program with a paid staff member; however, space will be made available for a volunteer to utilize.

Recruitment and retention for the program are often difficult as the rural region provides challenges not seen other areas of the state. Presently, there are 28 active counselors and four program assistants in the PSA. They provide assistance to beneficiaries in all 12 counties, some assisting in other counties where there no counselors. Mileage, however, continues to be a major expense in trying to ensure adequate coverage of all counties. In the current fiscal year, 5 counselors (volunteer and in-kind) will complete training to be certified counselors. Many challenges are faced in recruiting volunteers, including the required initial six-day training and the reporting demands. Many people expressing an interest in the program decide not to volunteer because of the mandatory length of trainings (and time away from home), the expectation of a minimum number of hours to serve and the reporting. Because of new recertification requirements, the region will be losing three veteran counselors who did not report 60 hours of counseling.

It is not disputed that the magnitude of the job counselors are doing is demanding and an enormous amount of training is necessary to provide accurate and quality information; however, the program is difficult to manage due to the lack of funding. It costs COAs money to offer the free services. While some are able to access millage funding to support it, others are not. A volunteer counselor in the MMAP needs to be much more than just compassionate; he/she must be highly skilled, willing to continue education, technically savvy, have strong communication skills, and the ability to understand complex issues that change frequently. It is a very specific position demanding a high level of skill and it's one that not many are willing to do without receiving compensation.

Counselors assist Medicare beneficiaries and their families or caregivers in navigating the Medicare system and its complexities. All services are provided free and can include comparisons and enrollments in drug plans, supplemental insurance plans, and Medicare Advantage plans and information on long-term care insurance. Doing so enables them to make informed decisions on their health care coverage. Additionally, applications for Low-Income Subsidy (LIS) through the Social Security Administration and applications to Medicare Savings Programs (MSP) can be completed by MMAP team members. At times, there is a need to apply for full Medicaid and there are several people who have become Medicaid



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Region IX Area Agency on Aging

FY: 2013

Specialists in this region. Services offered are not limited to assistance in applying for or enrolling in an insurance plan that meets the particular needs of the beneficiary. Counselors are able to assist beneficiaries in understanding the paperwork they may receive from Medicare, Medicaid or the Social Security Administration. Often times there are claims that were wrongly denied and the MMAP program can help seniors make the necessary appeals and file paperwork. Frequently, seniors receive paperwork they don't understand and MMAP counselors can ease their worries by helping them make sense of it.

An important component of the MMAP program is the Senior Medicare Patrol (SMP). The SMP works to educate the public and beneficiaries on how to identify waste, fraud and abuse in the Medicare system. There are 12 trained SMP Specialists in the PSA and more will attend training in July 2012. All Specialists will continue training in the next fiscal year. As Specialists, they will provide informational presentations throughout the region. It is estimated that Medicare and Medicaid lose about \$80 billion a year due to fraud, waste and abuse of the system. While some loss may be to legitimate errors, that amount is minimal in the scheme of fraud. Medicare beneficiaries are the key to eliminating the fraud by taking an active role in managing their own health care. Education on how to read the Medicare Summary Notice, how to protect your personal information and how to report suspicions of fraud will be tantamount to combating the issue. While some may view Medicare/Medicaid fraud as a victimless crime, it is a crime nonetheless and it impacts every person with or without healthcare as the costs will continue to rise. It is anticipated that at least 12 Medicare fraud and abuse outreach events will be held in FY13 and conducted by MMAP SMP Specialists.

The Medicare Improvements for Patients and Providers Act (MIPPA), signed into law on July 15, 2008, created more opportunities for the AAA to develop collaborative relationships with new partners. MMAP Inc. contracted with each region to increase the number of low-income people being served and, specifically, to assist those who are disabled. Having fulfilled the first MIPPA contract agreement, the AAA has entered into another agreement, ending Sept. 30, 2012. To be eligible to participate in the MIPPA grant, each AAA had to have at least one partnering agency that served disabled people. The AAA, through subcontracting with 15 partners, was awarded 316 slots to be filled throughout its region. A slot was deemed filled each time an application was completed and submitted for LIS or MSP. The partnering agencies (12 county COAs, VitalCare, Elder Law of Michigan and the Disability Network of Mid-Michigan [DNMM]) were able to receive \$100 for each slot they filled, according to contract terms. Currently, the AAA has achieved 63% of its contracted goal.

Many MMAP volunteers have been trained to assist seniors in the MI Café Program, which allows individuals in need of nutrition assistance to apply for food stamps. This process is done online and can be done in a setting that is more familiar to many seniors who find county Department of Human Services offices to be intimidating or may feel stigma from entering such a facility.

The Region 9 MMAP Coordinator will be active in the establishment of an ADRC as that effort moves forward.



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Region IX Area Agency on Aging

FY: 2013

Other Grants

1. Describe other grants and/or initiatives the area agency is participating in with OSA and other partners.

AAA Response:

Tailored Caregiver Assessment and Referral (TCARE) - The TCARE model is a more intense care management program in that an assessment is made of the caregiver and his/her needs, as well as the needs of the client. The TCARE model utilized in the training recognizes that caregivers must go through a systematic process of identity change as they assume new roles and responsibilities in caring for a family member. The intent of the program is to assist the caregiver in identifying needs, stressors and necessary supports. Although there are no sources of funding to expand the TCARE model, Region 9 AAA remains committed to maintaining the current level of TCARE services available. The AAA has two staff with the TCARE certification. The TCARE model was implemented as part of the care management program in FY11. The staff members will continue to follow up with 6-10 families using the TCARE protocols throughout the next fiscal year.

Senior Medicare Patrol – The Senior Medicare Patrol is part of the Medicare/Medicaid Assistance Program, but is funded separately. The purpose of the program is to provide education through one-on-one counseling and public outreach as regards fraud, waste and abuse in the Medicare and Medicaid systems. Trained SMP specialists are available to do presentations for groups or any interested parties.

Look Alike - The Alpena County Older Persons Committee allocates funding to the AAA to provide services to residents of the county who are aged 60 and older and have been placed on the Mi-Choice Home and Community Based Services Waiver waiting list.

Building Training...Building Quality – The Region 9 AAA partnered with Region 11 to pursue a grant application for the Michigan's Building Training...Building Quality Project through the Office of Services to the Aging. A grant for \$20,000 was awarded to the two agencies for the remainder of FY11 and through the end of FY12. Funds will be used to implement a training program based on the state's current curriculum, which will be tailored to the needs of the region. The target audience for the training will be personal care aides of clients in the Waiver program. An evaluation tool will be used to measure the effectiveness of the training and make adjustments as necessary.

2. Describe how these grants and other initiatives will improve the quality of life of older adults within the PSA.

AAA Response:

TCARE – Providing an outlet for caregivers to assess their own needs as they face the challenges of caring for a loved one allows for greater success for the family. The job of a caregiver is extremely stressful and many find the added responsibility over a period of time is too much and it leads to burn out and health problems. By not only assessing the client's needs, but assessing his or her caregivers as well enables the care management team to take a holistic approach in developing a care plan. The care management team is able to identify needs and suggest resources and other supports to assist the caregiver in making the care giving experience a positive one. When all factors are taken into consideration, this program raises the quality of life for the client and caregiver. The caregiver experiences



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Region IX Area Agency on Aging

FY: 2013

less stress and is less likely to become depressed when the burden of caring for a loved one is lightened.

Senior Medicare Patrol – Although many think of Medicare/Medicaid fraud as a victimless crime, it directly impacts everyone through increased healthcare costs. By educating Medicare beneficiaries on the importance of protecting their personal information and reading their Medicare Summary Notices, they will be empowered to aid in the prevention of fraudulent activity.

Look Alike - Persons on the waiting list need immediate assistance and this funding helps provide some of the services that can ease the burden. Although they will not be receiving Waiver services, they will be able to have some of their needs met through this funding. This allows the person to remain in his/her home with choices and support.

Building Training...Building Quality - The care of clients in the Waiver program will be strengthened through personal care aides having a better understanding of Person Centered Thinking. The clients will have more choices and more input into the decision making processes that will guide the receipt of services they need. Waiver clients will be able to express what they want and/or need and the aides will work with them to determine the best way for the services to be delivered.

3. Describe how these grants and other initiatives reinforce the area agency's planned program development efforts for FY 2013.

AAA Response:

The premise of the TCARE model is assisting the caregiver in identifying his/her needs for support. This fits with the AAA commitment to person-centered thinking. The person-centered thinking philosophy is woven into each AAA service on some level.

The Senior Medicare Patrol provides one more way that seniors are able to advocate on their own behalf. The AAA supports the elimination of healthcare fraud and abuse through education of Medicare/Medicaid beneficiaries. This education will be tied in with the education and awareness of elder abuse, neglect and exploitation.

Look Alike – As the AAA continues to seek partners and develop creative strategies to ensure individuals are provided the most appropriate and desired level of care in the individual's setting of choice, this funding allows for that to happen. Supportive services that can be provided to individuals while they are on a waiting list is an integral component to achieving the outcome of allowing seniors and persons with disabilities to live in their own homes and communities for as long as possible.

Building Training...Building Quality – As the AAA strives to ensure that each client has a voice in his/her care, the training of personal care aides will be instrumental in achieving client choice. A paradigm shift to approaching each individual case with the use of self-determination and Person Centered Thinking models is a strong component in the philosophy of the AAA. Implementing this practice reinforces the vision of the AAA, which is to enable older person and persons with disabilities to remain living in their own homes with services of their choosing for as long as possible.

4. Describe the area agency's Creating Confident Caregivers initiative for FY 2013.

AAA Response:



MICHIGAN OFFICE OF SERVICES TO THE AGING

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Region IX Area Agency on Aging

FY: 2013

The Region 9 AAA intends to continue providing the Creating Confident Caregivers program during FY12. It is anticipated that 48 people will participate in the training. The AAA will use extended funding from the three-year federal Alzheimer's Disease Supportive Services Program grant to continue activities. It is expected that about 10% of the staff member's time will be committed to this program. As the extended funding is the only resource available to continue the program, it will be used to provide materials, refreshments and respite so the caregiver is able to attend. Kara LaMarre will continue to be the contact person for the program.

FY 2012 AREA PLAN GRANT BUDGET

Agency: NEMCSA-AAA

Budget Period: 10/01/12 to 09/30/13

PSA: 9

Date: 05/01/12

Rev. No.: 1 Page 1 of 3

SERVICES SUMMARY

FUND SOURCE	SUPPORTIVE SERVICES	NUTRITION SERVICES	TOTAL
1. Federal Title III-B Services	413,516		413,516
2. Fed. Title III-C1 (Congregate)		501,711	501,711
3. State Congregate Nutrition		9,581	9,581
4. Federal Title III-C2 (HDM)		253,632	253,632
5. State Home Delivered Meals		347,104	347,104
8. Fed. Title III-D (Prev. Health)	29,620		29,620
9. Federal Title III-E (NFCSP)	179,977		179,977
10. Federal Title VII-A	8,507		8,507
10. Federal Title VII-EAP	6,893		6,893
11. State Access	30,225		30,225
12. State In-Home	99,590		99,590
13. State Alternative Care	117,851		117,851
14. State Care Management	431,825		431,825
16. State N.H. Ombudsman	24,863		24,863
17. Local Match			
a. Cash	148,164	123,559	271,723
b. In-Kind	7,445	7,500	14,945
18. State Respite Care (Escheat)	62,329		62,329
19. Merit Award Trust Fund	156,050		156,050
20. NSIP		418,444	418,444
21. Program Income	237,237	926,365	1,163,602
TOTAL:	1,954,092	2,587,896	4,541,988

ADMINISTRATION

Revenues		Local Cash	Local In-Kind	Total
Federal Administration	153,162	-	24,692	177,854
State Administration	26,545			26,545
MATF Administration	14,044			14,044
Other				-
Total:	193,751	-	24,692	218,443

Expenditures

	FTEs	
1. Salaries/Wages	1.83	70,960
2. Fringe Benefits		41,412
3. Office Operations		81,379
Total:		193,751

Cash Match Detail

Source	Amount
	-
Total:	-

In-Kind Match Detail

Source	Amount
Volunteer Hours	24,692
Total:	24,692

I certify that I am authorized to sign on behalf of the Area Agency on Aging. This budget represents necessary costs for implementation of the Area Plan. Adequate documentation and records will be maintained to support required program expenditures.

Signature _____

Director
Title _____

Date _____

FY 2012 AREA AGENCY GRANT FUNDS - SUPPORT SERVICES DETAIL

Agency: NEMCSA-AAA

Budget Period: 10/01/12

to 09/30/13

PSA: 9

Date: 05/01/12

Rev. No.: 1

SERVICE CATEGORY	Title III-B	Title III-D	Title III - E	Title VII	State Access	State In-Home	St. Alt Care	State Care Mgmt	State NHO	St. Respite (Escheat)	Merit Award Trust Fund	Medicaid CMP Fund	Program Income	Cash Match	In-Kind Match	TOTAL
1. Access																
a. Care Management	2,000							431,825				25,000	1,000	48,203		508,028
b. Case Coord/supp																
c. Disaster Advocacy																
d. Information & Assis			10,000		30,225									4,469		44,694
e. Outreach			70,025											7,781		77,806
f. Transportation																
2. In-Home																
a. Chore																
b. Home Care Assis																
c. Home Injury Cntrl																
d. Homemaking	234,780					72,190	117,851						17,337	49,829		591,987
e. Home Health Aide																
f. Medication Mgt																
g. Personal Care	119,271					24,400							35,232	15,963		194,866
h. PERS																
i. Respite Care	2,000		53,470			3,000				62,329	63,981		23,355	13,422		221,557
j. Friendly Reassure																
3. Legal Assistance	26,879														2,987	29,866
4. Community Services																
a. Adult Day Care											78,025		23,550			101,575
b. Dementia ADC																
c. Disease Prevent		29,620											250	3,291		33,161
d. Health Screening																
e. Assist to Deaf																
f. Home Repair																
g. LTC Ombudsman	4,949			8,507					24,863			11,513			4,258	54,090
h. Sr Ctr Operations																
i. Sr Ctr Staffing																
j. Vision Services																
k. Elder Abuse Prevnt														766		7,659
l. Counseling				6,893												
m. Spec Respite Care																
n. Caregiver Supplmt																
o. Kinship Support			18,126											2,014		20,140
q. Caregiver E,S,T			28,356											2,426	200	30,982
r. Program Develop	23,637															23,637
s. Region Specific																
a.																
PLP Services																
WATF administration											14,044					14,044
SUPPRT SERV TOTAL	413,516	29,620	179,977	15,400	30,225	99,590	117,851	431,825	24,863	62,329	156,050	36,513	200,724	148,164	7,445	1,954,092

FY 2013 AREA PLAN GRANT BUDGET- NUTRITION SERVICES DETAIL

Agency: NEMCSA-AAA Budget Period: 10/01/12 to 09/30/13
 PSA: 9 Date: 05/01/12 Rev. Number 1

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SERVICE CATEGORY	Title III C-1	Title III C-2	State Congregate	State HDM	NSIP	Program Income	Cash Match	In-Kind Match	TOTAL
Nutrition Services									
1. Congregate Meals	448,046		9,581		118,731	418,822	56,811	2,500	1,054,491
2. Home Delivered Meals		252,352		336,867	299,713	507,543	66,748	5,000	1,468,223
3. Nutrition Counseling									-
4. Nutrition Education									-
5. AAA RD/Nutritionist*	53,665	1,280		10,237					65,182
Nutrition Services Total	501,711	253,632	9,581	347,104	418,444	926,365	123,559	7,500	2,587,896

*Registered Dietitian, Nutritionist or individual with comparable certification, as approved by OSA.

FY 2013 AREA PLAN GRANT BUDGET-TITLE VII LTC OMBUDSMAN DETAIL

SERVICE CATEGORY	Title III-B	Title VII-A	Title VII-EAP	State NHO	CMP Fund	Program Income	Cash Match	In-Kind Match	TOTAL
LTC Ombudsman Services									
1. LTC Ombudsman	4,949	8,507		24,863	11,513			4,258	54,090
2. Elder Abuse Prevention			6,893				766		7,659
3. Region Specific									-
LTC Ombudsman Ser. Total	4,949	8,507	6,893	24,863	11,513	-	766	4,258	61,749

FY 2013 AREA PLAN GRANT BUDGET- RESPITE SERVICE DETAIL

SERVICES PROVIDED AS A FORM OF RESPITE CARE	Title III-B	Title III-E	State Alt Care	State Escheats	State In-Home	Merit Award Trust Fund	Program Income	Cash/In-Kind Match	TOTAL
1. Chore									-
2. Homemaking	1,000	26,735		31,165	1,500	31,991	11,678	6,711	110,780
3. Home Care Assistance									-
4. Home Health Aide									-
5. Meal Preparation/HDM									-
6. Personal Care	1,000	26,735		31,164	1,500	31,990	11,677	6,711	110,777
Respite Service Total	2,000	53,470	-	62,329	3,000	63,981	23,355	13,422	221,557

FY 2013 Planned Services Summary Page for PSA:

Service	Budgeted Funds	Percent of the	Method of Provision		
			Purchased	Contract	Direct
ACCESS SERVICES					
Care Management	\$ 508,028	11%			x
Case Coordination & Support	\$ -	0%			
Disaster Advocacy & Outreach Program	\$ -	0%			
Information & Assistance	\$ 44,694	1%			x
Outreach	\$ 77,806	2%			x
Transportation	\$ -	0%			
IN-HOME SERVICES					
Chore	\$ -	0%			
Home Care Assistance	\$ -	0%			
Home Injury Control	\$ -	0%			
Homemaking	\$ 591,987	13%		x	
Home Delivered Meals	\$ 1,479,740	33%		x	
Home Health Aide	\$ -	0%			
Medication Management	\$ -	0%			
Personal Care	\$ 194,866	4%		x	
Personal Emergency Response System	\$ -	0%			
Respite Care	\$ 221,557	5%	x	x	
Friendly Reassurance	\$ -	0%			
COMMUNITY SERVICES					
Adult Day Services	\$ 101,575	2%		x	
Dementia Adult Day Care	\$ -	0%			
Congregate Meals	\$ 1,108,156	24%		x	
Nutrition Counseling	\$ -	0%			
Nutrition Education	\$ -	0%			
Disease Prevention/Health Promotion	\$ 33,161	1%		x	x
Health Screening	\$ -	0%			
Assistance to the Hearing Impaired & Deaf	\$ -	0%			
Home Repair	\$ -	0%			
Legal Assistance	\$ 29,866	1%		x	
Long Term Care Ombudsman/Advocacy	\$ 54,090	1%			x
Senior Center Operations	\$ -	0%			
Senior Center Staffing	\$ -	0%			
Vision Services	\$ -	0%			
Programs for Prevention of Elder Abuse,	\$ 7,659	0%		x	
Counseling Services	\$ -	0%			
Specialized Respite Care	\$ -	0%			
Caregiver Supplemental Services	\$ -	0%			
Kinship Support Services	\$ 20,140	0%	x	x	
Caregiver Education, Support, & Training	\$ 30,982	1%		x	
PROGRAM DEVELOPMENT					
	\$ 23,637	1%			
REGION-SPECIFIC					
CLP Services	\$ -	0%			
MATF administration	\$ 14,044	0%			
TOTAL PERCENT		100%	2%	81%	16%
TOTAL FUNDING	\$ 4,541,988		\$ 110,231	\$ 3,700,832	\$ 730,925

AREA AGENCY ON AGING--OPERATING BUDGET

PSA: 9
Agency: NEMCSAAA

Budget Period: 10/01/12

to: 09/30/13

Date of Budget: 5.1.12

Rev. No.: 1

Operations		Program Services/Activities											TOTAL
Admin	Program Develop	Info. and Assistance	Ombudsman	Merit #1	Merit #2	Care Management	Congregate Meals	HDM Meals	Outreach	HCBW	EAP		

REVENUES													
Federal Funds	153162	23637	10000	24969			27000	620442	553345	70025	1866987	6893	3356460
State Funds	26545		30225	24863	156050	89374	431825	9581	347104				1115567
Local Cash			4469				48203	56811	66748	7781		766	184778
Local In-Kind	19967			4258									24225
Interest Income													0
Fund Raising/Other							1000						1000
TOTAL	199674	23637	44694	54090	156050	89374	508028	686834	967197	77806	1866987	7659	4682030

EXPENDITURES													
Contractual Services					78025	44687	1500	612274	922329		40000	6893	1705708
Purchased Services					63981	36643	8140				20000	718	129482
Wages and Salaries	95652	12047	16592	30660	7256	4434	280172	33130	7272	37261	971796	0	1496272
Fringe Benefits	41405	7030	9683	17883	4234	2588	164615	19335	4244	21611	563642		856270
Payroll Taxes													0
Professional Services								2500			250		2750
Accounting & Audit Services													0
Legal Fees													0
Occupancy	11646						8000				41300		60946
Insurance	400						700	200	400		2200		3900
Office Equipment											35200		35200
Equip Maintenance & Repair	200						500				1100		1800
Office Supplies	3500	100		100			2041	1500	2000	350	20397		29988
Printing & Publication	1000	200					500	6500	5000	250	9700		23150
Postage	1250	100		150			1540	200	300	200	12200		15940
Telephone	2000	400		100	300	300	3000	500	900	500	24700		32700
Travel	18500	2000	2789	3416	1463	413	11213	5827	8110	2625	78900		135256
Conferences	3000	500		350			500	750	1250	400	3461		10211
Memberships	7338				250						1000		8588
Special Events													0
Other	13783	1260	15630	1431	541	309	25607	4118	15392	14609	41141	48	133869
TOTAL	199674	23637	44694	54090	14044	8044	498388	74560	44868	77806	1806987	48	0

**FY 2013 Annual Implementation Plan
Direct Service Budget Detail**

AAA: Region 9

FISCAL YEAR: 2013

SERVICE: Care Management

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries		8,875	243,320		27,036			279,231
Fringe Benefits		5,233	143,156		15,906			164,295
Travel	1,923	1,790	7,500		1,047			12,260
Training			1,000		111			1,111
Supplies			4,081		453			4,534
Occupancy			9,400		1,044			10,444
Communications			5,000		556			5,556
Equipment			0					0
Other (e.g., raw food costs):				1,000				1,000
Administration	77	962	18,368		2,050			21,457
Purchased Services		8,140						8,140
Contractual								0
Totals	2,000	25,000	431,825	1,000	48,203	0	0	508,028

SERVICE AREA: Region 9

(List by County/City if service area is not entire PSA)

**certify that I am authorized to sign on behalf of this agency.
The budgeted amounts represent necessary and proper costs for implementing the program.**

Name
AAA Director

Title

Date

CARE MGT. - BUDGET DETAIL FORM (A)

**SCHEDULE OF MATCH & OTHER RESOURCES
FY 2012**

MATCH

SOURCE OF FUNDS	VALUE	
	Cash	In-Kind
Corporate Funds	48224	

OTHER RESOURCES

SOURCE OF FUNDS	VALUE	
	Cash	In-Kind

**FY 2013 Annual Implementation Plan
Direct Service Budget Detail**

AAA: Region 9

FISCAL YEAR: 2013

SERVICE: Information & Assistance

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries			16,591		4,469			21,060
Fringe Benefits			9,683					9,683
Travel			2,789					2,789
Training								0
Supplies								0
Occupancy								0
Communications								0
Equipment								0
Other (e.g., raw food costs):	10,000		1,162					11,162
Administration								0
Purchased Services								0
								0
Totals	10,000	0	30,225	0	4,469	0	0	44,694

SERVICE AREA: Region 9

List by County/City if service area is not entire PSA)

certify that I am authorized to sign on behalf of this agency.

The budgeted amounts represent necessary and proper costs for implementing the program.

Name
VAA Director

Title

Date

**FY 2013 Annual Implementation Plan
Direct Service Budget Detail**

AAA: Region 9

FISCAL YEAR: 2013

SERVICE: Outreach

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	37,261				7,781			45,042
Fringe Benefits	21,745							21,745
Travel	2,625							2,625
Training								0
Supplies	800							800
Occupancy								0
Communications	500							500
Equipment								0
Other (e.g., raw food costs):	4401							4,401
Administration	2,693							2,693
Purchased Services								0
								0
Totals	70,025	0	0	0	7,781	0	0	77,806

SERVICE AREA: Region 9

List by County/City if service area is not entire PSA) _____

**certify that I am authorized to sign on behalf of this agency.
The budgeted amounts represent necessary and proper costs for implementing the program.**

Name
AAA Director

Title

Date

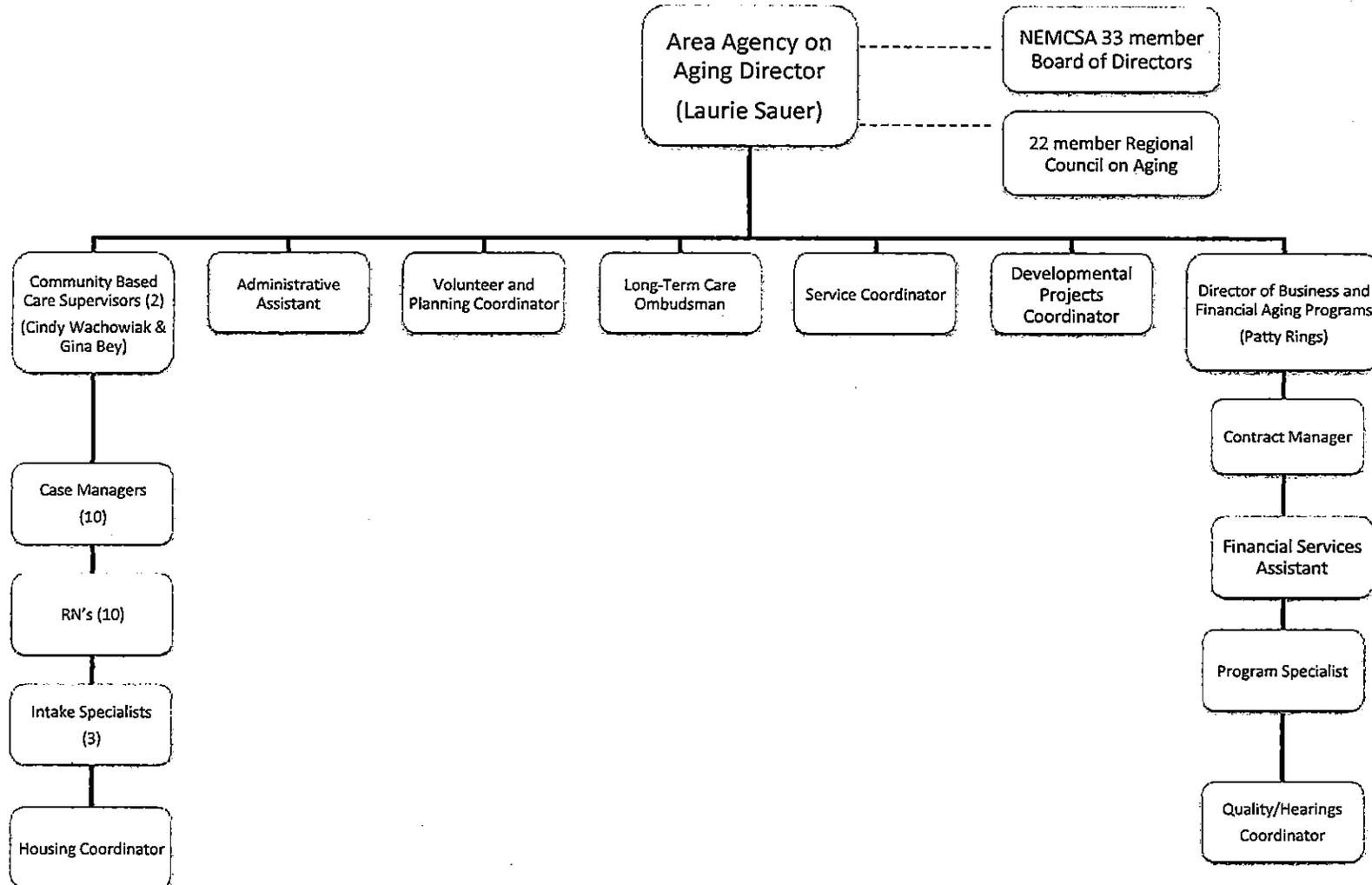
AAA MMAP FY 2013 Op. Budget	
PSA:	9
Agency:	NEMCSA
Fiscal Year:	2013
Date:	6.30.12

REVENUES	
Federal Funds	
State Funds	
Local Cash	
Local In-Kind	
MMAP Funds	40716
Fund Raising/Other	
TOTAL	40716

EXPENDITURES	
Wages and Salaries	18260
Fringe Benefits	10591
Payroll Taxes	66
Professional Services	
Accounting & Audit Services	
Legal Fees	
Occupancy	
Insurance	
Office Equipment	
Equip Maintenance & Repair	300
Office Supplies	400
Printing & Publication	200
Postage	200
Telephone	
Travel	6433
Conferences	
Memberships	
Special Events	
Other:	4266
TOTAL	40716



Area Agency on Aging (AAA)





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Appendices



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APPENDIX A

Board of Directors Membership

	Asian/Pacific Islander	African American	Native American/Alaskan	Hispanic Origin	Persons with Disabilities	Female	Total Membership
Membership Demographics	0	0	0	0	2	14	31
Aged 60 and Over	0	0	0	0	2	5	24

Name of Board Member	Geography/Area	Affiliation	Board Officer	Appointed	Community Representative
Dale Huggler, President	Alpena County	Private		Yes	
Rev. Bill Hipwood, Vice Pres.	Arenac County	Regional Council on Aging			Yes
Virginia Zygiel	Arenac County	County Brd. of Commissioners	Yes		
Bill Thompson	Alcona County	County Brd. of Commissioners	Yes		
Sue Allor	Cheboygan County	County Brd. of Commissioners	Yes		
Karen Lee	Isabella County	Head Start-Private		Yes	
Jean Kroll	Alpena County	FGP Advisory Group			Yes
Donna Dietz (alt.)	Alpena County	Private		Yes	
F. Joseph Pellens	Iosco County	Private		Yes	
Dean Hipwood	Arenac County	Regional Council on Aging			Yes
Meagan Holmes	Osceola County	Head Start Policy Council			Yes
Gerald Fournier	Alpena County	County Brd. of Commissioners	Yes		
Stuart Bartlett	Cheboygan County	Private		Yes	



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John (Jack) Williams	Alpena County	Client Services Policy Board			Yes
Leonard Page	Cheboygan County	Private		Yes	
Tony Beardslee	Crawford County	County Brd. of Commissioners	Yes		
Jack Mahank	Crawford County	Mental Health Services		Yes	
Tehea Minke	Gladwin County	Head Start Policy Council			Yes
Robert Cudney	Iosco County	County Brd. of Commissioners	Yes		
Laura Matthews	Crawford County	Head Start Policy Council			Yes
Clyde Soucie	Iosco County	Regional Council on Aging			Yes
Kenneth Glasser	Otsego County	County Brd. of Commissioners	Yes		
Dawn Lawrence	Montmorency County	Private		Yes	
Stacy Carroll	Montmorency County	County Brd. of Commissioners	Yes		
Rose Walsh	Ogemaw County	Private		Yes	
Kristen Sorgenfrei	Presque Isle County	County Brd. of Commissioners	Yes		
Pete Hennerd, Treasurer	Ogemaw County	County Brd. of Commissioners	Yes		
Yvonne Hilderbrand	Arenac County	Head Start Policy Council			Yes
Alicia Richey	Cheboygan County	Head Start Policy Council			Yes
Gerald Wall	Roscommon County	Aging Services			Yes
Roger Marsh	Oscoda County	County Brd. of Commissioners	Yes		



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**APPENDIX B
Advisory Board Membership**

	African American	African American	Native American/Alaskan	Hispanic Origin	Persons with Disabilities	Female	Total Membership
Membership Demographics	0	0	0	0	0	10	21
Aged 60 and Over	0	0	0	0	0	6	18

Name of Board Member	Geographic Area	Affiliation
Rolland Lynch	Alcona County	County Commission on Aging
Everett Leesburg	Alcona County	County Commission on Aging
John Murphy	Alpena County	County Council on Aging
Robert Thompson	Alpena County	County Council on Aging
Rev. Bill Hipwood, Pres.	Arenac County	County Council on Aging - NEMCSA Board
Dean Hipwood	Arenac County	County Council on Aging - NEMCSA Board
Sue Allor	Cheboygan County	County Council on Aging - County Commissioner
Vacant	Cheboygan County	
Earl Corpe, Sec./Treas.	Crawford County	County Commission on Aging
Barbara Selesky	Crawford County	County Commission on Aging
Clyde Soucie, Vice Pres.	Iosco County	County Commission on Aging
Bob Cudney	Iosco County	County Commission on Aging - County Commissioner - Michigan Senior Advocates Council Representative
Mary Lou Foster	Montmorency County	County Commission on Aging
Judith Roth	Montmorency County	County Commission on



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		Aging
Euretta LeMire	Ogemaw County	Commission on Aging - FGP and SCP Advisory Board
Clyde Sheltrown	Ogemaw County	Commission on Aging - Legal Services Board
Doug Heeg	Oscoda County	County Council on Aging
Vacant	Oscoda County	
Jim Mathis	Otsego County	County Commission on Aging
Vacant	Otsego County	
Mitzi Downs	Presque Isle County	County Council on Aging
Dennis Fay	Presque Isle County	County Council on Aging
Charles Corwin	Roscommon County	County Council on Aging
Vacant	Roscommon County	
Grace Marshall	Alpena County	Region IX Directors Association - Representative



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APPENDIX C

Current Provider Demographics

	Asiatic/Pacific Island	African American	Latino/Hispanic	Native American/Alaskan	Hispanic/Latino	Persons with Disabilities	Female	Total (all above categories)
Number of Contractors by Demographics	0	0	0	0	0	5	52	84
Number of Contractor Employees by Demographics	0	0	1	2	0	3	197	243

The above table should reflect contractors/staff that are funded by the AAA only. Number of employees of contractors should reflect a specific point in time. For example, report the numbers as of April 1, 2011. The data collection date should be the same for all contractors.

The information gathered from this report will be used in the cultural competency work that is being conducted by OSA. Please contact your field representative for more information.



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Assurance & Certificates

ASSURANCE OF COMPLIANCE

Assurance of Compliance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, and the Age Discrimination Act of 1975.

The Applicant provides this assurance in consideration of and for the purpose of obtaining Federal grants, loans, contracts, property, discounts or other Federal financial assistance from the Department of Health and Human Services.

THE APPLICANT HEREBY AGREES THAT IT WILL COMPLY WITH:

1. Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 80), to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.
2. Section 504 of the Rehabilitation Act of 1973 (Pub. L. 93-112), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 84), to the end that, in accordance with Section 504 of that Act and the Regulation, no otherwise qualified handicapped individual in the United States shall, solely by reason of his handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.
3. Title IX of the Educational Amendments of 1972 (Pub. L. 92-318), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 86), to the end that, in accordance with Title IX and the Regulation, no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any education program or activity for which the Applicant receives Federal financial assistance from the Department.
4. The Age Discrimination Act of 1975 (Pub. L. 94-135), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 91), to the end that, in accordance with the Act and the Regulation, no person in the United States shall, on the basis of age, be denied the benefits of, be excluded from participation in, or be subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.

The Applicant agrees that compliance with this assurance constitutes a condition of continued receipt of Federal financial assistance, and that it is binding upon the Applicant, its successors, transferees and assignees for the period during which such assistance is provided. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the



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Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. The Applicant further recognizes and agrees that the United States shall have the right to seek judicial enforcement of this assurance.

ASSURANCES AND CERTIFICATIONS

The undersigned agency, designated by the Michigan Commission on Services to the Aging to act as the Area Agency on Aging within a given planning and service area, agrees to the following:

1. That the Annual Implementation Plan shall cover the current Fiscal Year 2011.
2. To administer its Annual Implementation Plan in accordance with the Older Americans Act, the Older Michiganians Act, federal and state rules, and policies of the Michigan Commission on Services to the Aging as set forth in publications and policy directives issued by the Michigan Office of Services to the Aging.
3. To make revisions necessitated by changes in any of the documents listed in point two in accordance with directives from the Michigan Office of Services to the Aging.
4. That any proposed revisions to the Annual Implementation Plan initiated by the Area Agency on Aging will be made in accordance with procedures established by the Michigan Office of Services to the Aging.
5. That funds received from the Michigan Office of Services to the Aging will only be used to administer and fund programs outlined in the Annual Implementation Plan approved by the Michigan Commission on Services to the Aging.
6. That the Area Agency on Aging will undertake the duties and perform the project responsibilities described in the Annual Implementation Plan in a manner that provides service to older persons in a consistent manner over the entire length of the Annual Implementation Plan and to all parts of the planning and service area.
7. That program development funds will be used to expand and enhance services in accordance with the initiatives and activities set forth in the approved Area Implementation Plan.
8. That all services provided under the Annual Implementation Plan are in agreement with approved service definitions and are in compliance with applicable minimum standards for program operations as approved by the Michigan Commission on Services to the Aging and issued by the Michigan Office of Services to the Aging, including Care Management.
9. That the Area Agency on Aging will comply with all conditions and terms contained in the Statement of Grant Award issued by the Michigan Office of Services to the Aging.
10. That the Area Agency on Aging may appeal actions taken by the Commission on Services to the Aging with regard to the Annual Implementation Plan, or related matters, in accordance with procedures issued by



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the Michigan Office of Services to the Aging in compliance with the requirements of the Older Michiganians Act and Administrative Rules.

11. That the Area Agency on Aging will coordinate planning, identification, assessment of needs, and provision of services for older individuals with disabilities, with particular attention to individuals with severe disabilities, and with agencies that develop or provide services for individuals with disabilities.

12. That the Area Agency on Aging has in place a grievance procedure for eligible individuals who are dissatisfied with or denied services.

13. That the Area Agency on Aging will send copies of the Annual Implementation Plan to all local units of government seeking approval as instructed in the Annual Plan Instructions.

14. That the Area Agency on Aging Governing Board and Advisory Council have reviewed and endorsed the Annual Implementation Plan.

15. That the Area Agency on Aging will comply with Federal Regulation 2 CFR part 180 and certifies to the best of its knowledge and belief that its employees and subcontractors are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department. Further, that to the best of its knowledge and belief its employees and subcontractors are not presently on the Department of Community Health (DCH) or State Bureau of Health Professionals excluded parties lists.

16. That the Area Agency on Aging will comply with all conditions and terms of Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, and the Age Discrimination Act of 1975. The Applicant agrees that compliance with this assurance constitutes a condition of continued receipt of Federal financial assistance, and that it is binding upon the Applicant, its successors, transferees and assignees for the period during which such assistance is provided. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. The Applicant further recognizes and agrees that the United States shall have the right to seek judicial enforcement of this assurance.

17. That the Area Agency on Aging will comply with all conditions and terms of The Elliot Larsen Civil Rights Act, PA 453 of 1976 and the Persons With Disabilities Civil Rights Act, PA 220 of 1976. The Applicant provides this assurance in consideration of and for the purpose of obtaining State of Michigan Federal grants, loans, contracts, property, discounts or other State and Federal financial assistance from the Michigan Office of Services to the Aging.

The signatory on the Signature Page indicates that the Area Agency on Aging is submitting the current Fiscal Year Annual or Multi-Year Implementation Plan that describes the initiatives and activities which will be undertaken on behalf of older persons within the planning and service area. We assure that these



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documents and subsequent Annual Implementation Plans represent a formal commitment to carry out administrative and programmatic responsibilities and to utilize federal and state funds as described.

ASSURANCE OF COMPLIANCE WITH THE ELLIOT LARSEN CIVIL RIGHTS ACT

Assurance of compliance with the Elliot Larsen Civil Rights Act, PA 453 of 1976 and the Persons With Disabilities Civil Rights Act, PA 220 of 1976.

The Applicant provides this assurance in consideration of and for the purpose of obtaining State of Michigan Federal grants, loans, contracts, property, discounts or other State and Federal financial assistance from the Michigan Office of Services to the Aging.

The Applicant hereby agrees that it will comply with:

Non-Discrimination: In the performance of any grant, contract, or purchase order resulting here from, the Contractor agrees not to discriminate against any employee or applicant for employment or service delivery and access, with respect to their hire, tenure, terms, conditions or privileges of employment, programs and services provided or any matter directly or indirectly related to employment, because of race, color, religion, national origin, ancestry, age, sex, height, weight, marital status, physical or mental disability unrelated to the individual's ability to perform the duties of the particular job or position. The Contractor further agrees that every subcontract entered into for the performance of any grant, contract, or purchase order resulting here from will contain a provision requiring non-discrimination in employment, service delivery and access, as herein specified binding upon each subcontractor. This covenant is required pursuant to the Elliot Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2201 et seq, and the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended MCL 37.1101 et seq, and any breach thereof may be regarded as a material breach of the grant, contract, or purchase order.